



2010/11

LATROBE CITY COUNCIL
ANNUAL REPORT

Snapshot of 2010/11

Latrobe City Council is proud to present its Annual Report for 2010/11. The Annual Report measures Latrobe City Council's performance against the commitments it made in the Council Plan 2010-2014 and also provides a comprehensive account of Latrobe City Council's financial performance.

The Council Plan is Council's response to the Community Vision document Latrobe 2026 and reflects the nine key objectives of Economy, Natural Environment, Built Environment, Community, Culture, Recreation, Governance, Advocacy and Partnerships, and Regulation and Accountability.

Economy



In 2026, Latrobe Valley has a strong and diverse economy built on innovative and sustainable enterprise. The vibrant business centre of Gippsland contributes to the regional and broader economies, whilst providing opportunities for prosperity for our local community.

Natural Environment



In 2026, Latrobe Valley enjoys a beautiful natural environment that is managed and protected with respect, to ensure a lasting legacy for future generations.

Major Initiatives and Service Provision Highlights

- | | |
|---|--|
| <ul style="list-style-type: none"> • Economic Sustainability Strategy 2011-2015 adopted. • Low Carbon Transition Committee of Council established. • Continued implementation of Latrobe Regional Airport Master Plan. • Training and networking opportunities delivered to small and medium enterprises. | <ul style="list-style-type: none"> • State of the Environment Report 2010 and summary report card released. • Biolinks mapping tool completed. • Completion of the Waste Management Strategy 2010-2017. • 16,500 km of Latrobe City streets cleaned; emptied public litter bins on more than 214,000 occasions; and serviced public conveniences 18,000 times. |
|---|--|

Major Initiatives and Service Provision Challenges

- | | |
|---|---|
| <ul style="list-style-type: none"> • Expression of interest process continuing for the appointment of a developer/operator for the Gippsland Logistics Precinct. | <ul style="list-style-type: none"> • Weather conditions delayed progression of the Moe and Morwell landfill rehabilitation projects. |
|---|---|

Financial and Performance Indicators

- | | |
|---|--|
| <ul style="list-style-type: none"> • Council spent \$1.98 million on the Economy objective. • Over 200 business enquiries were received by the Business Development team. | <ul style="list-style-type: none"> • Council spent \$7.57 million on the Natural Environment objective. • 915 km Latrobe City roadsides were assessed and treated for weed infestations. |
|---|--|

For more information on Economy refer to page 41.

For more information on Natural Environment refer to page 45.

Each Objective of the Council Plan is supported by Strategic Directions. Major Initiatives, Service Provision and Performance Indicators are used to measure Latrobe City Council's performance towards meeting these Strategic Directions over a four year period.

The table below provides a snapshot of Latrobe City Council's performance for 2010/11 against each objective of the Council Plan 2010-2014.

For the full Financial Report see page 108.

Built Environment



In 2026, Latrobe Valley benefits from a well planned built environment that is complementary to its surroundings, and which provides for a connected and inclusive community.

Our Community



In 2026, Latrobe Valley is one of the most liveable regions in Victoria, known for its high quality health, education and community services, supporting communities that are safe, connected and proud.

Major Initiatives and Service Provision Highlights

- | | |
|--|---|
| <ul style="list-style-type: none"> • \$37.02 million Capital Works projects delivered. • The Callignee Hall officially opened. • More than 500 hectares of residential land rezoned across Latrobe City's four main towns. • Traralgon Activity Centre Plan Stage One completed. • Completion of the Moe Rail Precinct Revitalisation Project Design. | <ul style="list-style-type: none"> • Delivered over 34,000 'Meals on Wheels'. • Winner of the 2010 IPAA Indigenous Employment Award and LGPro Service Delivery Initiative, Indigenous Employment Program Award. • Adoption of the Municipal Early Years Plan 2011-2015. • Adoption of the Library Plan 2011-2017. |
|--|---|

Major Initiatives and Service Provision Challenges

- | | |
|---|--|
| <ul style="list-style-type: none"> • Completion of the Drainage Asset Management Plan development deferred to 2011/12. | <ul style="list-style-type: none"> • Planning for provision of 15 hours preschool per week by 2013. |
|---|--|




Financial and Performance Indicators

- | | |
|--|--|
| <ul style="list-style-type: none"> • Council spent \$51.64 million on the Built Environment objective. • 74% of the Capital Works program was delivered. | <ul style="list-style-type: none"> • Council spent \$24.45 million on the Our Community objective. • Over 390,000 resources were loaned from Latrobe City Council Libraries. |
|--|--|

For more information on Built Environment refer to page 50.

For more information on Our Community refer to page 57.

Snapshot of 2010/11

Culture	Recreation	Governance
		
<i>In 2026, Latrobe Valley celebrates the diversity of heritage and cultures that shape our community, with activities and facilities that support the cultural vitality of the region.</i>	<i>In 2026, Latrobe Valley encourages a healthy and vibrant lifestyle, with diversity in passive and active recreational opportunities and facilities that connect people with their community.</i>	<i>In 2026, Latrobe Valley has a reputation for conscientious leadership and governance, strengthened by an informed and engaged community committed to enriching local decision making.</i>
Major Initiatives and Service Provision Highlights		
<ul style="list-style-type: none"> • International Relations Plan 2011-14 adopted. • Hosted three international, 13 national, and 13 state level events. • Hosted 24 performing arts programs and events. • Winner of the Sister Cities Australia 2010 National Award for Best Overall Program. 	<ul style="list-style-type: none"> • Playground Improvement Implementation Plan 2011-16 adopted. • Latrobe Leisure upgrades completed. • Revised the Ten Year Management Plan for Crinigan Bushland Reserve. • Bike Ed State Finals hosted at International Power Hazelwood Traffic School. 	<ul style="list-style-type: none"> • Adoption of the Council Plan 2011-2015. • Implementation of the Community Engagement Plan 2010-2014. • Hosted seven Citizenship Ceremonies for the Latrobe City community. • Administered 22 Ordinary Council meetings and seven Special Council meetings in accordance with the Local Government Act.
Major Initiatives and Service Provision Challenges		
<ul style="list-style-type: none"> • Continuing to work towards implementing Council's decision in respect to the provision of a performing arts and convention centre for Latrobe City. 	<ul style="list-style-type: none"> • Playground removal and replacement identified through the Playground Improvement Implementation Plan 2001-2016. 	<ul style="list-style-type: none"> • 2011/12 Budget development process.
Financial and Performance Indicators		
<ul style="list-style-type: none"> • Council spent \$2.52 million on the Culture objective. • Over 21,000 people participated in visual arts activities. 	<ul style="list-style-type: none"> • Council spent \$9.12 million on the Recreation objective. • More than 241,000 visits to Latrobe Leisure centres, outdoor pools and stadiums. 	<ul style="list-style-type: none"> • Council spent \$8.96 million on the Governance objective. • 100% of Council Meetings were conducted in accordance with Local Law No. 1 and the Local Government Act.
For more information on Culture refer to page 63.	For more information on Recreation refer to page 68.	For more information on Governance refer to page 73.

Advocacy and Partnerships



In 2026, Latrobe Valley is supported by diversity of government, agency, industry and community leaders, committed to working in partnership to advocate for and deliver sustainable local outcomes.

Regulation and Accountability



In 2026, Latrobe Valley demonstrates respect for the importance of rules and laws to protect people's rights, outline obligations and support community values and cohesion.

Major Initiatives and Service Provision Highlights

- | | |
|---|---|
| <ul style="list-style-type: none"> • Progressed implementation of a Low Carbon Transition Plan. • Facilitated four State and Federal Parliamentary briefings. • Issued 207 Media Releases to inform and maintain dialogue with our community and stakeholders. | <ul style="list-style-type: none"> • Following the Bushfire Royal Commission findings, reviewed and updated the Latrobe City Municipal Fire Prevention Plan. • Establishment of a secondary Municipal Emergency Coordination Centre. • Reviewed the Footpath Trading Guidelines and permits. |
|---|---|

Major Initiatives and Service Provision Challenges

- | | |
|---|--|
| <ul style="list-style-type: none"> • Continuing work with Federal and State governments to ensure the successful transition to a low carbon economy. | <ul style="list-style-type: none"> • Review of the Footpath Trading Guidelines and permits. |
|---|--|

Financial and Performance Indicators

- | | |
|---|---|
| <ul style="list-style-type: none"> • Council spent \$1.38 million on the Advocacy and Partnerships objective. • 100% of Regional Cities Victoria and Gippsland Local Government Network meetings were attended by Latrobe City Council. | <ul style="list-style-type: none"> • Council spent \$2.05 million on the Regulation and Accountability objective. • Over 83% of impounded dogs were rehoused or returned to owners. |
|---|---|

For more information on Advocacy and Partnerships refer to page 77.

For more information on Regulation and Accountability refer to page 80.

How to read this Annual Report

This report is made up of four sections; introduction, performance, financial and closing.

The introductory section introduces the Annual Report, Latrobe City's councillors and the organisation.

The performance section provides an overview of Council's highlights and performance against commitments made in the Council Plan 2010-2014. The concepts of Sustainability, Liveability and Leadership are broken into nine Strategic Objectives, identified by Council as key priorities. It also contains a report on Best Value activities, accountability and on the internal objective of Organisational Excellence.

The financial section provides an overview of key financial results and legislative information for the community.

The closing section includes a glossary and index to reference and provision for feedback to ensure continuous improvement.



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How we plan and report

The integrated planning framework is underpinned by *Latrobe 2026: The Community Vision for Latrobe Valley*. This ensures Council continually works to achieve outcomes in support of the community vision, its role in bringing the vision to reality.

PLANNING

REPORTING





Main Street, Yinnar

Why do we have an Annual Report?

The Local Government Act 1989 states that all Victorian Councils must prepare an annual financial year report and submit to the Minister for Local Government by 30 September each year. Requirements include a report of Council's operations, audited standard statements, audited financial statements and report on the performance statement during the financial year.

The Annual Report 2010/11 is a reporting tool used to inform the community and stakeholders of Council's progress towards achieving the *Council Plan 2010-2014: Latrobe City Council's response to Latrobe 2026* through the delivery of Major Initiatives and Services Provision over the previous 12 months.

The Audit Committee reviewed the Annual Report 2010/11 at its 5 September 2011 meeting, and Council adopted the financial report at the Special Council meeting on 12 September 2011.

The Standard and Performance Statements were certified by the Principal Accounting Officer (Manager Finance), the Chief Executive Officer and two nominated Councillors. The Victorian Auditor General's office has certified the Performance Statement (see page 184) and the Financial Report including the Standard Statements (see page 174).

The Chief Executive Officer, General Managers and Managers of Latrobe City Council have been vital to informing and reviewing the content of this report to ensure its accuracy.

Want more information?

For more information relating to the Annual Report please contact Latrobe City Council's Corporate Strategy Department on 1300 367 700 or latrobe@latrobe.vic.gov.au.

For service centre locations please refer to the back cover of this report.

Our Vision, Mission and Values

The Latrobe 2026 Community Vision

The community's vision for the future development of the region builds on its strength as one of Victoria's key regional economies and its position as the commercial centre of Gippsland with a focus on education, health and community services and facilities.

Other major aspirations are for a community that is both liveable and sustainable, with a continued focus on healthy lifestyles supported by high quality recreational and cultural facilities and a natural environment that is nurtured and respected.

The community has expressed its desire for a future in which people are united in a common purpose whilst respecting the diversity of their heritage and cultures. To enable the vision to become reality the community identified the need for effective and proactive leadership at all levels and expressed a willingness to connect with the community leaders to enrich local decision making.

Our Mission

Latrobe City Council continues to implement the values, corporate directions and partnerships necessary to bring reality to the Latrobe 2026 community vision for a liveable and sustainable region with collaborative and inclusive community leadership.

Our Values

Latrobe City Council's values describe how it is committed to achieving the Latrobe 2026 community vision through:

- Providing responsive, sustainable and community focused services;
- Planning strategically and acting responsibly;
- Accountability, transparency and honesty;
- Listening to, and working with, the community;
- Respect, fairness and equity.





Latrobe 2026: The Community Vision for Latrobe Valley:
In 2026 the Latrobe Valley is a **LIVEABLE** and
SUSTAINABLE region with collaborative and inclusive
community **LEADERSHIP**.

Clarkes Road, Tyres



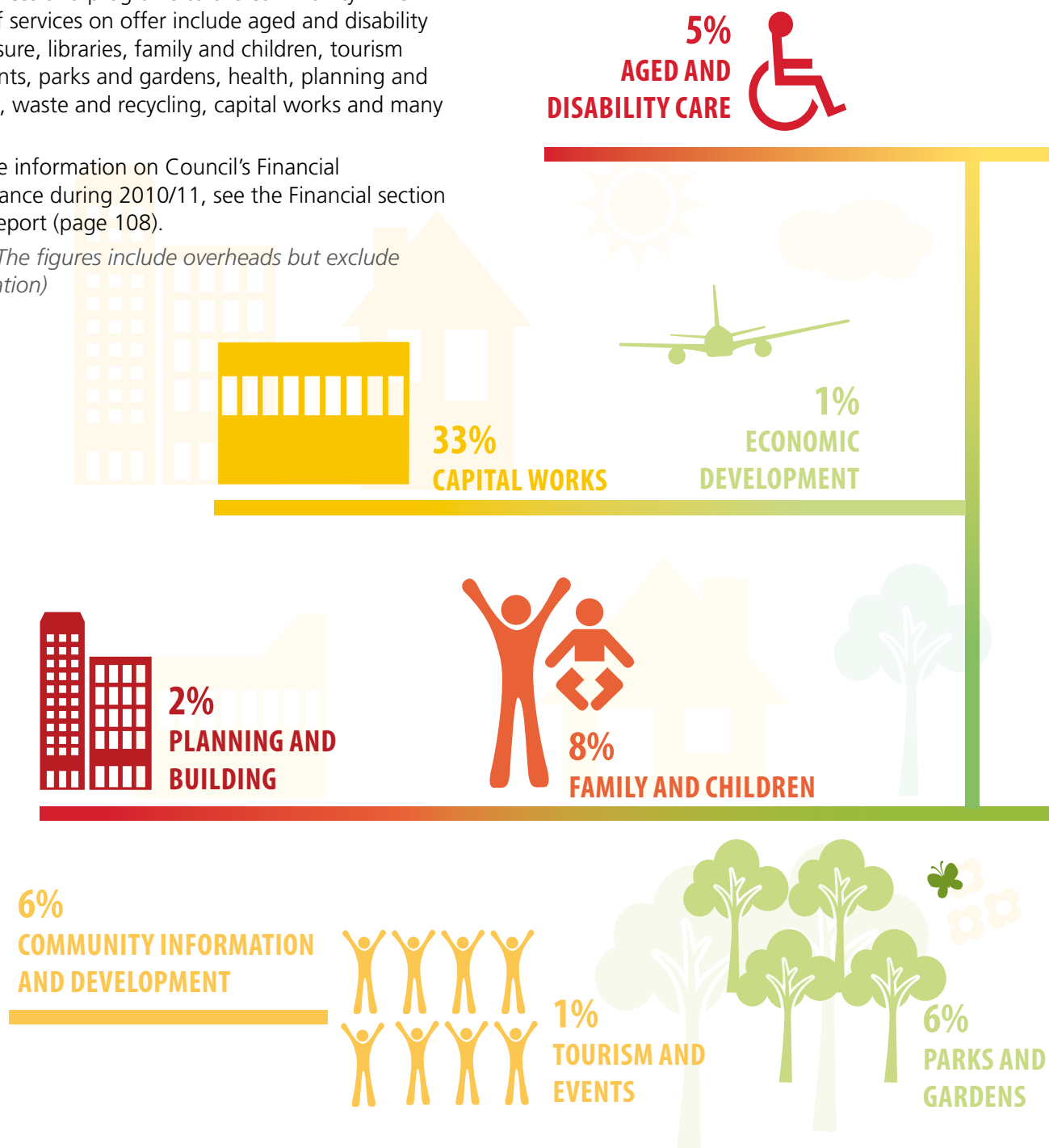
Income and Expenditure for 2010/11

Where does the money go?

The diagram below outlines how Latrobe City Council allocates available resources for the provision of over 100 services and programs to the community. The range of services on offer include aged and disability care, leisure, libraries, family and children, tourism and events, parks and gardens, health, planning and building, waste and recycling, capital works and many more.

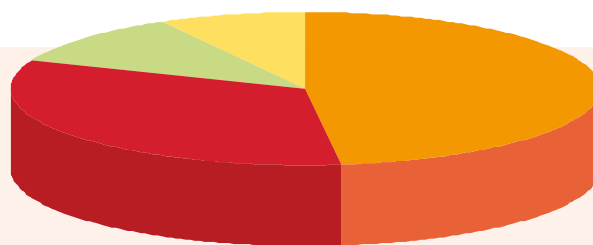
For more information on Council's Financial Performance during 2010/11, see the Financial section of this report (page 108).

(NOTE: The figures include overheads but exclude depreciation)

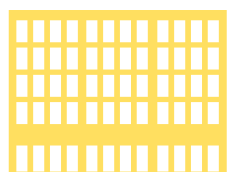


Where does the money come from?

The pie chart provides an overview of Councils various income sources, including municipal rates, government grants, fees and charges and financial contributions made in support of new developments.



- **RATES 48%**
- **GOVERNMENT FUNDING / GRANTS 33%**
- **FEES AND CHARGES 11%**
- **OTHER INCOME 8%**



9%

RUNNING COUNCIL



1%

LIBRARIES

HEALTH SERVICES

1%



1%

LOAN PRINCIPAL AND INTEREST



PUBLIC LIGHTING

1%



6%

WASTE AND RECYCLING

2%

ENVIRONMENT



2%

BUILDING MAINTENANCE



COMMUNITY SAFETY

2%



7%

ROADS AND TRANSPORT



6%

CULTURE, LEISURE AND RECREATION



Our Location



Manufacturing Industry, Morwell

Our Industry and Economy

Latrobe City is one of Victoria's strongest regional economies, home to over 4,500 businesses and is typified by a multi-skilled workforce. With unique strengths in energy, gas, water supply, manufacturing, engineering, government services, forestry and agriculture Latrobe City business and industry account for 3% of Australia's Gross Domestic Product.

The construction industry and retail sectors have also been a major contributor to Latrobe's strong economic performance. The City's vast deposits of brown coal provide a significant asset to the local, state and national economy. Multi-million dollar investments are planned in clean coal technology and are set to increase generating capacity and support emerging sectors in research and development and engineering. A key challenge and opportunity therefore will be the effective transition to an increasingly carbon constrained future.

Our history of industrial enterprise, successful adaptation and innovation means Latrobe City is well positioned to embrace change and harness new opportunities to further diversify and strengthen our economy.

Key features of our industry and economy:

- Average annual jobs growth of 5%.
- Largest industries are manufacturing, electricity, gas and water supply.
- Average annual building investment growth of 7.3%.
- Approximately 40% of Latrobe City land area is used for forestry.



Traralgon Early Learning Centre

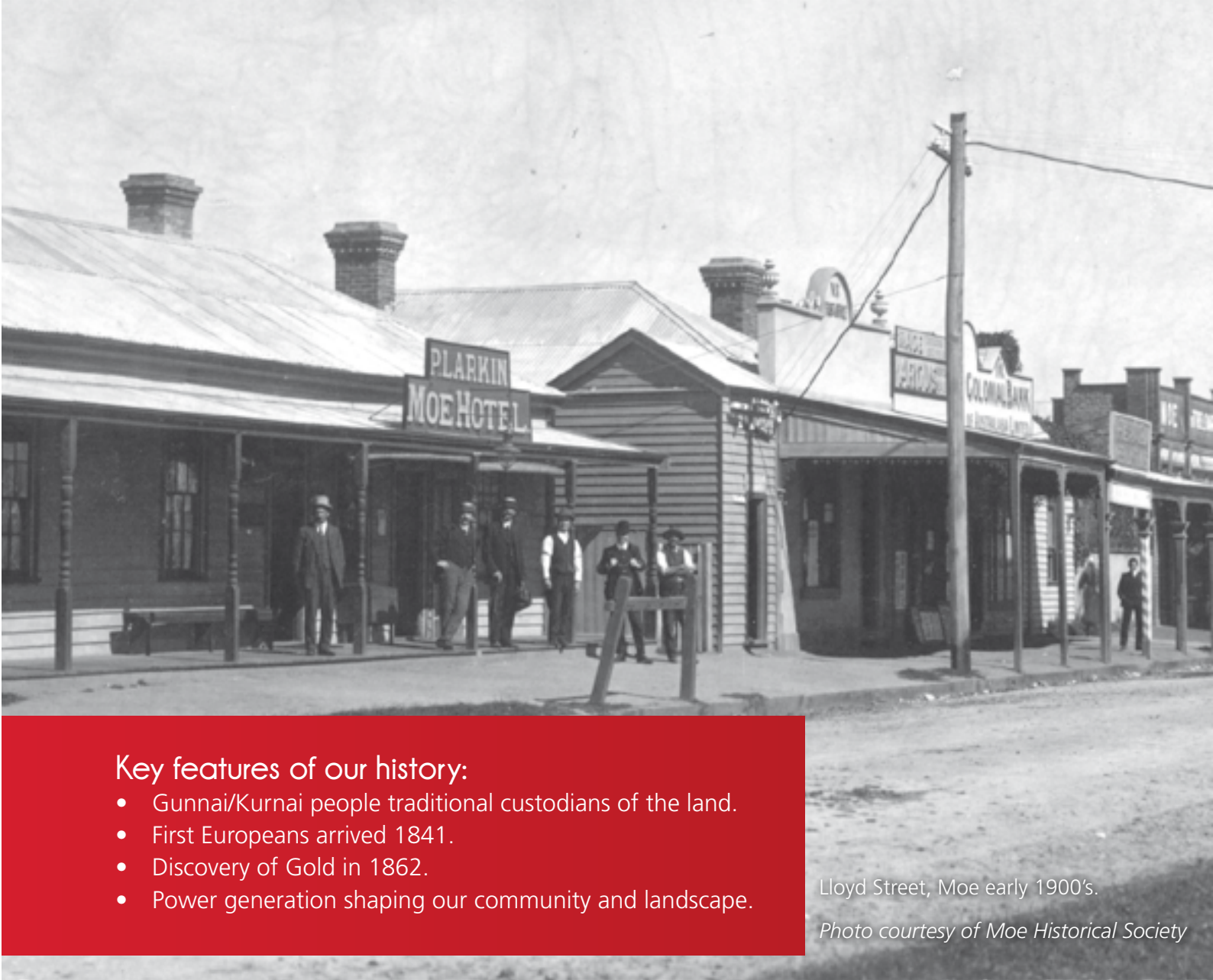
Our Diverse Community

Latrobe City is a diverse, multicultural community founded on a rich migrant history, bringing varied skills, experiences, languages, faiths and cultural traditions to our City. Latrobe City's industries, education facilities and lifestyle choices encourage prosperity and development by way of international and national exchange and cooperation in the fields of economy, trade, science and technology, culture, education, sports, health and personnel.

Recreational pursuits are an integral part of our community's lifestyle, supported by many and varied sporting venues and facilities. Recognised as the primary service centre within the broader Gippsland region, Latrobe City also offers an array of community services in education, health, tourism, entertainment and lifestyle choice.

Key features of our diverse community:

- Residential population of approximately 80,000 people.
- Over 9,000 Latrobe City residents were born overseas.
- More than 4,000 residents speak a language other than English at home.
- Choice of 35 primary schools, 6 secondary schools, a University and a TAFE.



Key features of our history:

- Gunnai/Kurnai people traditional custodians of the land.
- First Europeans arrived 1841.
- Discovery of Gold in 1862.
- Power generation shaping our community and landscape.

Lloyd Street, Moe early 1900's.

Photo courtesy of Moe Historical Society

Our History

Latrobe City sits within the boundaries of the Gunnai/Kurnai people, the traditional custodians of the land. The Brataualoong Clan occupied the country between the Latrobe River and Cape Liptrap from the Southern watershed to the sea. The Braiakaulung Clan occupied the area west of Providence Ponds, the Avon, Macalister, Thomson and Latrobe Rivers to the junction of the two Lakes.

Gippsland was a little known region until 1841, when the steamer 'Clonmel', en route from Sydney to Melbourne, was wrecked near Port Albert. The early explorers and pastoralists that followed saw the great potential of Latrobe Valley's rich and productive landscapes as a prospective farming district. The discovery of gold at Walhalla in 1862 had a considerable impact on the development of Latrobe City.

However more significant to the evolution of the City, were the mammoth coal deposits lying under the valley floor, which had a tremendous impact on not only the landscape but the emergence of new industries, business, cultures and traditions. Since the 1920s, successive waves of migrants from around the world have come to work in the power generation industry. They have lived and shaped our community and created lives for generations to come. Today Latrobe City is thriving and is now recognised as one of Victoria's four major regional centres and is one of the fastest growing non metropolitan centres within Australia.



Mayor's Reflections

It is a pleasure and a privilege to serve the community of Latrobe City as Mayor and it is with pride that I present to you the many achievements and the progress made by the Latrobe City Council over the past year.

I would like to take the time to acknowledge and thank our former Mayor, Cr Kellie O'Callaghan, for her dedication, achievements and commitment to the community during her time in the role.

The past year has been marked by many successes and positive outcomes for our community and this year I had the privilege of attending many community events and celebrations.

It was an honour to host the Australia Day ceremony in January at the official opening of the new Callignee Hall. The hall was built to replace the former hall building, school building and fire station that were destroyed in the Black Saturday bushfires. The hall now stands as a testament to the strength and solidarity of the people of Callignee, and the opening event paid tribute to this community spirit.

During the year I officially opened many new buildings and projects. Some of the highlights were the opening of the Ted Summerton Reserve in Moe and the newly refurbished Latrobe Leisure Churchill. As a member of many sporting clubs, associations and committees, these projects were especially close to my heart. Sport plays such an important role in community life, and these world class facilities will bring sport into the lives of our local community for many years to come. The projects were achieved through many community partnerships and truly demonstrate what can be achieved by taking a whole-of-community focus.

Along with the successes, the past year has also presented challenges for our region, with developments in the transition to a low carbon economy.

Council has played a key leadership and advocacy role to represent the interests of our community on the issues related to the carbon pricing plan, and we will continue to work on behalf of the community in ensuring that the transition to a low carbon economy is a smooth one for our region.

As a Council we have recognised this challenge as one of four key themes that will shape the future of our Latrobe City community:

- Gippsland's Regional City;
- Positioned for a Low Carbon Future;
- An active, connected and caring community; and
- Attract, retain, support.

These themes will set the context for Council supporting our community in the coming years and will aid in decision making and project planning as we work towards realising your community vision for Latrobe.

As I reflect on the past year, and look towards the future, I acknowledge the hard work and commitment of Council as a whole, of the organisation's many teams and employees and of the leadership team. Each has a vital role to play in the delivery of Council's many projects, activities, events and services that help us to realise the successes of the year.

Finally, I would like to pay tribute to you, the members of our community. I have, as Mayor, had the opportunity to engage with you in a number of ways throughout the year. I continue to be inspired by your commitment to working as a community, and the dedication of so many volunteers to making our city such a great place to live and work.

Cr Darrell White
Mayor



Chief Executive Officer's Reflections

The 2010/11 financial year has been a very active and productive time for Latrobe City Council; a year of continued growth and achievement against the actions and directions set out in Latrobe 2026: The Community Vision for Latrobe Valley.

Through this annual report I take great pride in being able to present the year's key achievements, our progress on major initiatives and to make clear Latrobe City Council's ongoing commitment to you, our community.

In order to make it easier for you to see and judge for yourself exactly what Latrobe City Council has delivered, we have made a number of changes to the presentation of this annual report, as compared to previous years.

Changes to the report include the income and expenditure pages, providing you with an easy to understand view of Council's income and expenditure; and the performance snapshot pages, providing you a summary of Latrobe City Council's performance as we work towards achieving your vision of our region's future.

Many key milestones were reached and progressed during the year. We fostered and built upon our many partnerships and advocated on behalf of our community; particularly in preparing for the challenges and opportunities that a low carbon future will present.

Throughout the year a number of capital works projects were delivered and progressed, providing our community with high quality, well designed and well built environments that will meet the needs of the community for many years to come. Prime examples include the upgrade to Latrobe Leisure Churchill, construction of the Callignee Hall and redevelopment of the Ted Summerton Reserve sporting precinct in Moe.

Highlighted in this year's report is the fact that Latrobe City again attracted and played host to a number of high profile international, national and state level sporting, cultural and arts events; while we also continued to support community events at the local level.

Of course, I cannot forget to mention that Latrobe City Council continued to provide over one hundred high quality community services across the municipality. The broad scope of community services on offer range from maternal and child healthcare, early education services through to home and community care, meals on wheels, aged and disability services, as well as a myriad of infrastructure and maintenance services.

The rich array of large and smaller scale projects and services, events and initiatives undertaken throughout the year, further strengthens our profile as a diverse, liveable and cultural municipality and key regional city.

I am immensely proud of the work that has been undertaken this year by the dedicated and skilled team here at Latrobe City and I look forward to the coming year.

Paul Buckley
Chief Executive Officer



L-R Back: Cr Bruce Lougheed, Cr Lisa Price, Cr Graeme Middlemiss, Cr Sandy Kam, Cr Darrell White
 L-R Front: Cr Ed Vermeulen, Cr Sharon Gibson, Cr Rohan Fitzgerald, Cr Kellie O'Callaghan

Our Councillors



Firmin Ward
Cr Darrell White

Mayor (December 2010 – current)

Elected: 1997, 2000, 2003, 2005, 2008
 Mobile: 0417 377 645
 Email: Darrell.White@latrobe.vic.gov.au

	<i>Attended</i>	<i>Apology</i>
Number of Council Meetings in 2010/11:	22/22	0/22
Number of Special Meetings in 2010/11:	7/7	0/7
Number of Issues and Discussions Sessions in 2010/11:	21/21	0/21



Merton Ward
Cr Sharon Gibson

Deputy Mayor
 (December 2010 – current)

Elected: November 2008
 Mobile: 0429 338 762
 Email: Sharon.Gibson@latrobe.vic.gov.au

	<i>Attended</i>	<i>Apology</i>
Number of Council Meetings in 2010/11:	22/22	0/22
Number of Special Meetings in 2010/11:	7/7	0/7
Number of Issues and Discussions Sessions in 2010/11:	19/21	2/21



Burnet Ward
Cr Kellie O'Callaghan

Mayor
(December 2009 – December 2010)
Deputy Mayor
(December 2008 – December 2009)

Elected: November 2008
Mobile: 0400 696 324
Email: Kellie.O'Callaghan@latrobe.vic.gov.au

	<i>Attended</i>	<i>Apology</i>
Number of Council Meetings in 2010/11:	20/22	2/22
Number of Special Meetings in 2010/11:	7/7	0/7
Number of Issues and Discussions Sessions in 2010/11:	16/21	5/21



Galbraith Ward
Cr Sandy Kam

Deputy Mayor
(December 2009 – December 2010)

Elected: 2007, 2008
Mobile: 0427 556 967
Email: Sandy.Kam@latrobe.vic.gov.au

	<i>Attended</i>	<i>Apology</i>
Number of Council Meetings in 2010/11:	21/22	1/22
Number of Special Meetings in 2010/11:	6/7	1/7
Number of Issues and Discussions Sessions in 2010/11:	20/21	1/21



Farley Ward
***Cr Lisa Price**

Mayor
(December 2008 – December 2009)

Elected: 2003, 2005, 2008
Mobile: 0428 526 919
Email: Lisa.Price@latrobe.vic.gov.au

	<i>Attended</i>	<i>Apology</i>
Number of Council Meetings in 2010/11:	18/22	4/22
Number of Special Meetings in 2010/11:	5/7	2/7
Number of Issues and Discussions Sessions in 2010/11:	17/21	4/21

**At the time of printing Cr Price was on leave of absence pending the outcome of her appeal against court judgement and sentencing, which would disqualify her from acting as a Councillor.*



Tanjil Ward
Cr Bruce Lougheed

Mayor
(December 2007 – December 2008)

Elected: 2003, 2005, 2008
Mobile: 0429 172 237
Email: Bruce.Lougheed@latrobe.vic.gov.au

	<i>Attended</i>	<i>Apology</i>
Number of Council Meetings in 2010/11:	22/22	0/22
Number of Special Meetings in 2010/11:	7/7	0/7
Number of Issues and Discussions Sessions in 2010/11:	19/21	2/21



Rintoull Ward
Cr Graeme Middlemiss

Elected: 1997, 2000, 2003, 2005, 2008
Mobile: 0417 379 059
Email: Graeme.Middlemiss@latrobe.vic.gov.au

	<i>Attended</i>	<i>Apology</i>
Number of Council Meetings in 2010/11:	20/22	2/22
Number of Special Meetings in 2010/11:	7/7	0/7
Number of Issues and Discussions Sessions in 2010/11:	10/21	11/21



Gunyah Ward
Cr Ed Vermeulen

Elected: November 2008
Mobile: 0428 148 585
Email: Ed.Vermeulen@latrobe.vic.gov.au

	<i>Attended</i>	<i>Apology</i>
Number of Council Meetings in 2010/11:	22/22	0/22
Number of Special Meetings in 2010/11:	6/7	1/7
Number of Issues and Discussions Sessions in 2010/11:	19/21	2/21



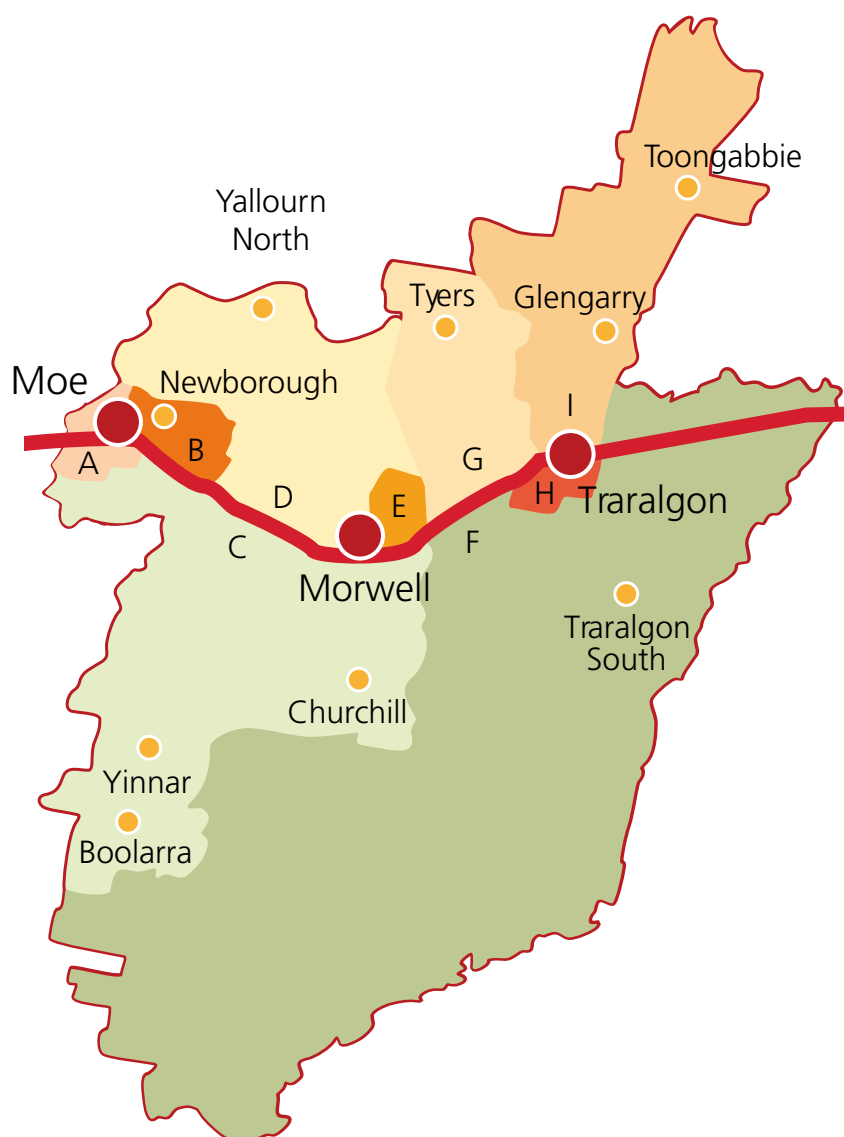
Dunbar Ward
***Cr Rohan Fitzgerald**

Elected: November 2008
Mobile: 0427 522 794
Email: Rohan.Fitzgerald@latrobe.vic.gov.au

	<i>Attended</i>	<i>Apology</i>
Number of Council Meetings in 2010/11:	20/22	2/22
Number of Special Meetings in 2010/11:	4/7	3/7
Number of Issues and Discussions Sessions in 2010/11:	13/21	8/21

**Cr Rohan Fitzgerald resigned as the Dunbar Ward Councillor on 9 May 2011, effective 13 August 2011. In accordance with the Local Government Act 1989 the Minister for Local Government was informed and a by-election for the Dunbar Ward was held on 13 August 2011.*

Latrobe City Council Ward Boundaries



- | | |
|------------------------|-------------------------|
| A Farley ward | F Gunyah ward |
| B Merton ward | G Galbraith ward |
| C Firmin ward | H Dunbar ward |
| D Tanjil ward | I Burnet ward |
| E Rintoull ward | |



Youth Council

Latrobe City Council facilitates an annual Youth Council program, providing an opportunity for local young people to meet regularly and express their views on issues that affect them and the young people of Latrobe City. The program aims to increase civic participation of local youth and to develop their knowledge of issues which affect young people at a federal, state, local government and community level.

Youth councillors are appointed at the beginning of each calendar year. The group is drawn from a range of schools, towns and ages to ensure youth councillors are representative of the diverse range of young people in Latrobe City. Youth Council meetings are held fortnightly during school terms.

2010 Youth Council

July 2010 – December 2010

Latrobe City Council thanks the following 2010 Youth Councillors for their participation:

- Beth Ham (Youth Mayor)
- Bianca James (Deputy Youth Mayor)
- Holly Cropper
- Naomi Eaton
- Jerome Johnston
- Stephanie Llewellyn
- Casey McMillan
- Giorgia Scott
- Whitney Mathieson
- Jessica Lewis

Key achievements of the 2010 Youth Council included:

- Participating in the Sister Cities Youth Conference held in Rockhampton, Queensland. Latrobe City Youth Council representatives got the opportunity to share ideas and expand their awareness of youth issues at a national level.
- Participating in the Remembrance Day services hosted by the Morwell RSL.
- Continuing the development of a Youth Info Card that will provide information on local support agencies and services for young people aged 12 to 25 in Latrobe City.
- Providing input into the consultation process for the Traralgon Activity Centre Plan.
- Providing input into the consultation process for the Morwell Skate Park.



2011 Youth Council

January 2011 – June 2011

Ten young people were recruited to the 2011 Youth Council Program which commenced in January 2011. The 2011 Youth Councillors are:

- Casey McMillan (Youth Mayor)
- Jerome Johnston (Deputy Youth Mayor)
- Stephanie Llewellyn
- Giorgia Hall-Cook
- Holly Cropper
- India Streets
- Zach Kangelaris
- Lucinda Roberts
- Phoebe Steffen
- Hayden Stevens

Key achievements of the 2011 Youth Council during the first half of the calendar year included:

- Participating in the annual Australia Day Service held at Kernot Hall, Morwell, presenting the young Australian of the Year award.
- Participating in ANZAC Day Services across Latrobe City, including performing a major role at the Morwell RSL Service.
- Providing input into the consultation process for the Draft Library Plan.
- Providing ongoing input into the consultation process for the Morwell Skate Park.
- Providing input into the consultation process for the Traralgon Indoor Aquatics and Leisure Centre Feasibility Study.
- Participating in discussion sessions with Latrobe City Councillors.
- Finalising and launching the Youth Info Card. The Info Card is a valuable resource for young people aged 12 to 25 who are dealing with a range of issues. The card was officially launched and distributed amongst schools, universities and youth services providers within the local and surrounding areas. It was the culmination of the hard work of current and past Youth Council participants.

Organisational Structure

The Council



Paul Buckley*

Chief Executive Officer

Paul's portfolio includes:

- Organisational Management
- Executive Office
- Mayoral and Council Support

Zemeel Saba*

General Manager
Organisational
Excellence



Zemeel's portfolio includes:

- Corporate Strategy
 - *Corporate planning and reporting*
- People and Development
 - *Human Resources*
 - *Learning and Development*
- Information Services
 - *Information Management*
 - *Information Technology*
 - *Geographical Information Systems*

Nathan Misiurka

*Michelle Franke (Maternity Leave)**

Manager Corporate Strategy

Casey Hepburn

Manager People and
Development

Luke Potter*

Manager Information Services

Carol Jeffs*

General Manager
Governance



Carol's portfolio includes:

- Council Operations - Legal Counsel
 - *Legal advice, support and facilitation*
 - *Council operations*
 - *Property and statutory services*
- Risk and Compliance
 - *Strategic risk and compliance*
 - *Occupational Health and Safety*
- Finance
 - *Property and rates*
 - *Procurement*
 - *Accounting services*
 - *Payroll*
- Community Relations
 - *Design and Marketing*
 - *Communications and Media Relations*
 - *Community Engagement*

Tom McQualter*

Manager Council Operations -
Legal Counsel

Jacinta Kennedy

Manager Community Relations

Matthew Rogers*

Manager Finance

Allison Down

Manager Risk and Compliance

Allison Jones*

General Manager
Economic Sustainability



Allison's portfolio includes:

- Economic Development
 - *Business Development*
 - *Tourism*
- Latrobe Regional Airport
- Regional Partnerships

Geoff Hill*

Manager Economic Development

Neil Cooper*

Manager Latrobe Regional Airport

Julia Agostino

Manager Regional Partnerships

*Senior Officers in accordance with the Local Government Act 1989

Peter Quigley*

General Manager
Built and Natural
Environment

**Peter's portfolio includes:**

- City Planning
 - *Strategic Planning*
 - *Statutory Planning*
 - *Building Services*
- Natural Environment Sustainability
 - *Waste Services*
 - *Landfill Services*
 - *Environmental Services*
- Infrastructure Development
 - *Major Projects*
 - *Infrastructure Design*
 - *Infrastructure Planning*
 - *Civil Works Projects*

Deirdre Griepsma*

Manager Natural Environment
Sustainability

Chris Wightman*

Manager City Planning

Vacant

Manager Infrastructure
Development

Grantley Switzer*

General Manager
Recreational, Culture
and Community
Infrastructure

**Grantley's portfolio includes:**

- Recreational Liveability
 - *Leisure facilities*
 - *Recreation liaison*
 - *Park, ovals, gardens and playgrounds maintenance*
 - *Caravan parks*
 - *Traffic school*
- Cultural Liveability
 - *Events*
 - *International relations*
 - *Arts, performing arts and venues*
- Infrastructure Operations
 - *Building Maintenance*
 - *Infrastructure Maintenance*

Jamey Mullen*

Manager Recreational Liveability

David Elder

Manager Cultural Liveability

Jody O'Kane

Manager Infrastructure
Operations

Michael Edgar*

General Manager
Community Liveability

**Michael's portfolio includes:**

- Community Information Services
 - *Community Information*
 - *Libraries*
 - *Local Laws*
- Child and Family Services
 - *Preschools, childcare and family day care*
 - *Maternal and child health*
- Community Development
 - *Community Strengthening*
 - *Employment Development*
 - *Emergency Management*
 - *Social Inclusion*
- Community Health and Wellbeing
 - *Environmental Health*
 - *Home and Community Care*
 - *Social Support*

Jodie Pitkin*

Manager Child and Family
Services

Helen Taylor*

Manager Community Health and
Wellbeing

Julie Kyriacou*

Manager Community Information
Services

Steve Tong*

Manager Community
Development



Kate McCulley - LGPro



Joanne Brunt - LGPro



Bushfire Recovery - LGPro



Joanne Brunt - IPAA



- Awards
- Capital works
- Events

HIGHLIGHTS

Sister Cities Australia 2010 National Awards

Award Highlights

Latrobe City Council and its staff were recognised with some prestigious awards during 2010/11 demonstrating Latrobe City Council's commitment to continuous improvement, personal development and great outcomes for the community. Award highlights for 2010/11 include:

National Awards

Sister Cities Australia 2010 National Awards

WINNER OF BEST OVERALL PROGRAM

Cultural Liveability Department

July 2010

The Cultural Liveability team was delighted to be judged the winner of the Sister Cities Australia 2010 National Awards, for having the best overall program.

Announced in July 2010, the Overall Program Award is presented to the Sister Cities member that has demonstrated continuity of activity, citizen and community involvement at all levels and shown imagination in a wide range of projects and activities.

Latrobe City Council demonstrated this through the Sister Cities program, delivering a range of events including a cultural night, business trips, Japanese Day, Multicultural Festival, flag raising ceremony, emerging artist exchange, assisted language teacher programs, education delegation from China and agricultural delegation from China.

State Awards

2011 Premier's Sustainability Awards

FINALIST

Economic Sustainability Division

June 2011

Civic Mutual Plus (CMP) Risk Management Excellence Award 2008-2010

Eastern Rural Region – Best CMP Risk Management Audit Results

WINNER

Risk Management Team

May 2011

2011 LGPro Young Achiever of the Year

FINALIST

Kate McCulley, Early Education Teacher

February 2011

2011 LGPro Awards for Excellence

Service Delivery Initiative for 2011

WINNER

Joanne Brunt, Coordinator Employment

Development

February 2011

2011 LGPro Awards for Excellence

Special Projects Initiative for 2011,

Supporting our Bereaved Community project

FINALIST

Bushfire Recovery Team

February 2011

IPAA Victoria Leadership in the Public Sector Awards 2010, Indigenous Employment Award Steps to the Future, Gippsland

WINNER

Joanne Brunt, Coordinator Employment

Development

February 2011

IPAA Victoria Leadership in the Public Sector Awards 2010, Innovation in Service Delivery Award, Latrobe City Council's Communities in Recovery

FINALIST

Bushfire Recovery Team

February 2011

Capital Works Highlights

Latrobe City Council delivered a Capital Budget of \$37 million during 2010/11 demonstrating its commitment to a high quality, well planned built environment that provides great outcomes for its community. Capital Works highlights for 2010/11 include:

The Callignee Hall

Total expenditure in 2010/11: \$1,340,333

Total project cost: \$2,990,154

This project was initiated by the loss of the Callignee Hall in the 2009 Black Saturday bushfires that had a devastating impact on Callignee.

Latrobe City Council project managed replacement of the Callignee Hall with a multi-use facility constructed to specifically meet the needs of several community groups, Callignee Country Fire Authority (CFA) and the wider Callignee community.

The centre includes a community hall with stage, kitchen, external doors opening up onto a large patio, foyer, amenities, and a meeting room with kitchenette and store room. The CFA building is located at the south side of the structure. These aspects of the facility are linked by a fully enclosed walkway.

The new cricket pavilion is joined to the main building by an undercover walkway, with direct access to the oval, cricket change room and amenities, and also houses the public toilet facility.

The project re-established the entire community infrastructure that was destroyed in the bushfires and has provided the small town of Callignee and surrounding district with a central point to enable community to come together again.

The new facility has provided a space for functions, as well as group activities run by groups such as playgroup, Country Women's Association, and the cricket club. Large events such as a produce market, entertainment, weddings and other celebrations within the community can also be held at the centre.

The new CFA facility ensures the CFA service has essential infrastructure as a vital volunteer organisation within the community.

The new facility was officially opened by Mr Russell Northe, MLA Member for Morwell, and Latrobe City Council Mayor Cr Darrell White on Wednesday, 26 January 2011 in conjunction with the annual Callignee Australia Day celebrations.

Latrobe Leisure Churchill

Total expenditure in 2010/11: \$1,398,012

Total project cost: \$4,887,890

The upgrade to Latrobe Leisure Churchill was completed on 15 November 2010. The indoor aquatic facility reopened in February, and was delivered at the same time as the opening of the new gymnasium which is almost three times the size of the old gym. The new gym space is impressive, with new audio and visual cardio area, new assessment room, and some exciting new equipment.

Completion of the upgrade has provided the Churchill community with a new stadium space that provides three fully compliant basketball and netball courts, together with 12 badminton courts and three volleyball courts, supported by new change facilities. The entrance has also been upgraded to provide a new service area, members lounge and a new Disability Discrimination Act (DDA) compliant lift.



The Callignee Hall



During 2010/11 Latrobe City Council:

- Invested \$3,735,503 into the Local Road Reseal Program.
- Invested \$333,580 into the Road Rehabilitation Program.
- Invested \$1,034,757 into the Footpath Replacement Program.
- Invested \$367,243 into the Kerb and Channel Replacement Program.
- Invested \$346,527 into the Community Grants Program.





Ted Summerton Reserve Upgrade, Moe

Ted Summerton Reserve Upgrade, Moe

Total expenditure in 2010/11: \$2,898,448

Total project cost: \$5,043,743

The Ted Summerton Reserve sporting precinct and adjoining facilities in Moe have received a major upgrade during this financial year.

The upgrade of Ted Summerton Reserve in Moe, which is home to the local CFA, football, netball and cricket clubs, includes full disabled access to the reserve and pavilion room.

The project included redevelopment and consolidation of all parking, creation of pedestrian linkages, formalised traffic flow and access, and the refurbishment of both the main oval as well as the school oval lighting to cater for junior sport and senior training. All of the work will assist in creating a strong link between the primary school, Moe Early Learning Centre and the recreation reserve.

The upgrade has also included the installation of retractable cricket nets and the addition of a second competition netball court. New fencing has been installed around and throughout the reserve and landscaping of the inside of the reserve is now complete.

A new formal entrance on South Street has been established and an external servery/cricket store has been constructed as well as a netball/CFA store adjacent to the netball courts and Urban Fire Brigade running track.

The works were completed during 2010/11 and the reserve was opened to the public during May, with the football club playing its first home game for the season on Saturday, 7 May 2011. The Ted Summerton Reserve Precinct was officially opened by Latrobe City Council Mayor Cr Darrell White on Tuesday, 28 June 2011.



Moe Early Learning Centre Construction



Hyland Highway Landfill

Moe Early Learning Centre Construction

Total expenditure in 2010/11: \$4,766,027

Total project cost: \$5,084,859

Construction of the new Moe Early Learning Centre is well underway and completion is expected during September 2011. The new centre will include a 90 place child care facility, 30 place preschool, maternal and child health rooms, community meeting rooms, toy library and community kitchen.

The South Street Primary School received funding of \$2 million from the Commonwealth Government's Building Education Revolution program, and has committed to contribute this amount to the Moe Early Learning Centre project. This will provide the school with a competition standard multi-use gymnasium with toilet and shower facilities and new music room which will be incorporated as part of the Moe Early Learning Centre building.

Hyland Highway Landfill Cell Construction

Total expenditure in 2010/11: \$2,220,557

Total project cost: \$2,220,557

Expansion of Latrobe City Council's Hyland Highway landfill by construction of a third cell commenced during 2010/11.

Cell 3 will have 183,000 cubic meters of air space and an expected life of three years.

The expansion has several stages including approval from Environment Protection Authority (EPA) Victoria for design improvements and design audits, local government procurement tendering processes, civil excavation works, liner construction, appointment of technical auditors, leachate management system and final licensing approval.

The project will allow Latrobe City Council to continue to responsibly manage municipal waste and protect the environment.



Moe Rail Precinct Revitalisation Project - Artists impression

Philip Parade Rehabilitation, Churchill

Total expenditure in 2010/11: \$1,451,484

Total project cost: \$1,539,190

A range of works around one of Churchill's major town centre streets, Philip Parade, has progressed significantly this year. Reconstruction of Philip Parade is one of several major infrastructure projects required to implement the Churchill Town Centre Plan, which was initially adopted in 2007.

Works in 2010/11 have included the undergrounding of power lines, a complete reconstruction of Philip Parade from McDonald Way to south of Balfour Place, construction of a drop-off and car parking area between the Churchill and District Community Hub and the skate park, and the first phase of re-alignment of Georgina Place.

Construction works were delayed by wet weather over summer and autumn, but were nearing completion at the end of the financial year.

On going works in the Churchill town centre planned for the next financial year will create plazas near the town hall and in the town centre, complete the re-alignment of Georgina Place and associated car parking areas, and enhance the façade of the town hall. Later projects will aim to improve the links between the town centre and the Monash University campus.

The aim of the projects is to improve the safety, accessibility, amenity and attractiveness of the Churchill town centre.

Moe Rail Precinct Revitalisation Project

Total expenditure in 2010/11: \$1,567,300

Total project cost: \$2,736,791

The Moe Rail Precinct Revitalisation Project, part of the Moe Activity Centre Plan, is a catalyst project that will facilitate the revitalisation of the Moe town centre, establishing it as a vibrant, dynamic and welcoming area.

Consultants were appointed in May 2010 to prepare the detailed design of the major elements of the Master Plan.

The concept design and schematic design stages of the project, including the Moe Civic Centre, Civic Plaza, Moore Street Shared Space, Youth Activity Precinct and landscape design, have been completed. The design was released to the community in June 2011 and the detailed design and tender drawings are anticipated to be complete by October 2011.

As part of the project, a group of shops on the south side of George Street were acquired by Latrobe City Council and demolished in May 2011.

Snapshot of Capital Projects planned for 2011/12:

- Deliver the Traralgon Tennis Resurfacing Project to retain two prestigious international tennis tournaments.
- Construct the Latrobe City district skate park in Morwell to ensure high quality facilities are provided for our youth.
- Reconstruct Georgina Place and the Town Centre Plaza in accordance with the Churchill Town Centre Plan to improve access and connectivity to key facilities.
- Replace the Traralgon Creek Bridge, Franklin Street, Traralgon to enable continued connectivity.
- Deliver the Local Road Reseal Program to ensure local road standards are maintained for our community.
- Deliver the Footpath Replacement Program to provide ongoing accessibility standards are maintained for our community.
- Deliver actions from the Playground Improvement Implementation Plan 2011-16 to ensure quality facilities are provided for our community.



Events Highlights

Latrobe City Council takes a proactive approach to fostering local events and staging significant state, national and international events in the municipality. These events attract visitors to Latrobe City, build economic and social connections and have the potential to market the City to people outside the municipality, thus strengthening the City's image as a highly desirable place to live, work and play.



Latrobe City Council delivered a range of major events and event clusters during 2010/11 demonstrating a commitment to celebrating its diverse cultural and sporting community. Events highlights for 2010/11 include:

International Events

Latrobe City / Loy Yang Power Traralgon Pro Tour, 20 – 28 November 2010

The Pro Tour is an international level tennis event acting as a bridge between junior events and the Association of Tennis Professionals (ATP) and Women's Tennis Association (WTA) Tour. The event was held at the Traralgon Tennis Complex.

Loy Yang Power Traralgon International Victorian Junior Tennis Championships, 12 – 19 January 2011

This Grade 1 International Tennis Federation tournament is a lead up to the Australian Open with some of the best juniors in the world competing at the Traralgon Tennis Complex.

International Super Rugby 3 Day event including Melbourne Rebels versus Tonga Pre-Season Rugby Union Match, 19 – 21 January 2011

A three-day extravaganza saw Melbourne Rebels engage with the community with a shopping centre appearance and open training sessions, culminating in a friendly match between Melbourne Rebels and the Tonga National Team at the Latrobe City Sports and Entertainment Stadium.

National Events

Melbourne Heart Westpac Community Football Festival and 'A' League Game, 6 – 8 July 2010

Melbourne's newest A League team hosted coaching clinics for local soccer clubs, street soccer, and open training sessions in its lead up to their pre-season game against the Newcastle Jets.

Melbourne Tigers versus Wollongong Hawks, NBL Pre-Season Match, 10 September 2010

Melbourne Tigers returned to the Traralgon Sports Stadium for another high powered pre-season basketball game against Wollongong Hawks.

Victorian Champions League Gala Weekend and W-League Soccer Match, 13 – 14 November 2010

A great weekend of competition as well as a thrilling W-League soccer match between Melbourne Victory and Sydney Football Club was held at the Latrobe City Sports and Entertainment Stadium.

Australian Women's Volleyball Training Camp and Australian Volleyball Exhibition Match, 10 – 15 December 2010

An intensive training camp held at Latrobe Leisure Moe Newborough culminating, with the Australian Senior team playing an exhibition match.

2011 Australian Junior National Darts Championships, 9 – 15 January 2011

The Latrobe Valley Dart League and Latrobe City hosted the Championships in Morwell with teams from across Australia competing.

National Lioness Conference, 25 - 27 February 2011

With this year's theme 'Switched on', Lionesses from around Australia converged on Traralgon to meet and share experiences at the conference.

Red Hot Summer Tour, including Jimmy Barnes, Thirsty Merc, Noiseworks and The McClymonts, 23 January 2011

Jimmy Barnes, Noiseworks, Thirsty Merc and The McClymonts provide an entertaining concert at the Latrobe City Sports and Entertainment Stadium.

Australian Open Raffa Competition, 29 - 30 January 2011

Held at the Italian Australian Club, Morwell, the two day competition was part of the selection process for the Australian Raffa team. Raffa is a derivative of bocce, a bowls-like game.

Australian Football Skool State Championships, 5 – 6 March 2011

Held at the Latrobe City Sports and Entertainment Stadium, two days of exciting junior football was on show, with more than 500 young and enthusiastic competitors.

2011 Latrobe City Youth National Archery Championships, 23 – 29 April 2011

More than 150 juniors from all over Australia as well as special competitors from New Zealand and Malaysia competed at Latrobe City Archery Park, Morwell.

State Events

The Latrobe City Bocce Classic, 2 – 3 July 2010

The most prestigious bocce tournament in Gippsland, held over two days, with competitors from Victoria, New South Wales and South Australia competing.

2010 Peter Stevens Motorcycles Victorian Junior Motocross Championships, Round 4, 7 – 8 August 2010

Taking place at the picturesque Newborough circuit, classes included 50cc, 85cc/150cc, 125cc and 250cc, with A, B and C Grade competitions.

Touch Victoria VT League Gala Weekend, 29 January 2011

The VT League is an integral stepping-stone in the development of the Touch Football game, which is based on rugby league. Another successful event was held at the Latrobe City Sports and Entertainment Stadium.

Latrobe Valley Veterans Badminton Tournament, 28 – 29 May 2011

The two day Victorian event showcased A-E grade badminton competition for people aged 40+. Four women and four men make up the teams.

Significant community and cultural events

- Gumleaf Quilters 3rd Biennial Quilt and Craft Exhibition, 28 – 29 August 2010
- 2010 Annual Friendship Soccer Day, 2 September 2010
- Japanese Day, 17 October 2010
- Latrobe Valley Country Music Festival, 6 November 2010
- Australia Day, 26 January 2011
- Gippsland Multicultural Festival, 11 – 13 March 2011
- Moe Music Festival, Jazz, Blues, Folk and Country, 1 May 2011

Event clusters

Power of Racing Festival – October to December 2010

This was the seventh consecutive year of the festival, which showcased 50 events across Latrobe City between October and December. The program encompassed the Spring Racing Carnival, other racing themed, sporting and community events:

- Oktoberfest, 2 October 2010
- GPG Moe Cup, 14 October 2010
- Ride to the GP, A Tribute to Barry Sheene, 14 October 2010
- State Open Water Championships, 23 – 24 October 2010
- Hazelwood All Makes Car and Bike Show, 24 October 2010

- Great Southern Traditional Archery Competition, 31 October 2010
- Melbourne Cup Day @ Moe, 2 November 2010
- International Power Mitsui 31st Tyers Art Festival, 14 November 2010
- 122nd Annual Traralgon and District Agricultural Show, 22 – 27 November 2010
- Gemstones, Jewellery, Antiques and Collectables Fair/Expo, 27 – 28 November 2010
- 11th Annual Gippsland Motorcyclist Christmas Toy Run, 4 December 2010
- Wights Motor World Latrobe Valley Cup at Traralgon Race Course, 12 December 2010
- The Lions Club of Traralgon Inc and Loy Yang Power Carols by Candlelight, 22 December 2010

Energy in Sport – January to February 2011

The Energy in Sport cluster of events is an annual community celebration showcasing a diverse array of sporting events. With 22 events listed, this year's festival contained many highlights including:

- Latrobe City Classic Singles Bowls, 10 – 13 January 2011
- 2011 Archery Victoria State Target Championships, 12 – 14 February 2011
- Latrobe City WIN Television Golf Pro-Am, 15 – 17 February 2011

Festival Latrobe – March 2011

Events and festivals are the lifeblood of a city; they bring people together to enjoy the experiences that reflect creative, cultural and sporting soul. Festival Latrobe supported 15 events that brought together a broad range of local community, music, multicultural, food, arts and lifestyle events including:

- Boolarra Folk Festival, 5 March 2011
- Gippsland Multicultural Festival, 11- 13 March 2011
- Victorian State Pairs Championships and Ladies Champions of Champions Bowls Competition, 24 – 25 March 2011

Winter Wonders – June 2011

Celebrating a great range of events throughout the winter months, this is a new cluster showcasing 13 sporting, cultural and community events including:

- Tournament Paintball Round 2 Victorian 5 Player Title, 4 – 5 June 2011
- 44th Traralgon Marathon Festival, 5 June 2011
- 2011 Victorian Inline Hockey Championships, 10 – 13 June 2011
- Bi-annual Model Railway Exhibition, 11 – 13 June 2011
- Victorian Darts Open, 11 – 12 June 2011
- Latrobe City Sauna Sail, 11 – 13 June 2011



Boolara Folk Festival



Junior Motocross Championships, Newborough



Inline Hockey Victorian State Championships, Moe



SUSTAINABILITY

- Economy
- Natural Environment
- Built Environment

Parklane Preschool, Traralgon

Economy

Latrobe 2026 Community Vision

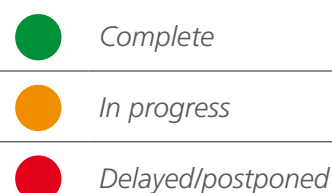
In 2026, Latrobe Valley has a strong and diverse economy built on innovative and sustainable enterprise. The vibrant business centre of Gippsland contributes to the regional and broader economies, whilst providing opportunities for prosperity for our local community.

Performance against Council Plan commitments during 2010/11

Latrobe City Council has worked towards achieving the Economy Objective during 2010/11 by delivering Major Initiatives and Services which support the Strategic Directions of the Council Plan.

The Annual Report shows Council's progress during 2010/11 on Major Initiatives, Services and Performance Indicators outlined in the Council Plan 2010-2014.

Major Initiative progress as at 30 June 2011 has been represented by



STRATEGIC DIRECTION

Facilitate investment attraction of new firms to contribute to economic diversification, employment creation and to meeting the challenges of a carbon constrained economy.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Commence implementation of the Low Carbon Emissions Future Policy.		Latrobe City Council commenced implementation of the Low Carbon Emissions Future Policy with 20 actions from the Policy started this year. Highlights included the establishment of the Low Carbon Transition Committee of Council, the development of a new Economic Sustainability Strategy 2011-2015 and the strengthening of a partnership approach with the Victorian and Australian Governments.

Service Provision	During 2010/11 we:
Facilitate the attraction of large investments to Latrobe City in conjunction with the Victorian and Australian Governments.	Worked in conjunction with government agencies to progress a range of major projects and private local business expansions.
Provide Business Development advice, services and programs in accordance with the Latrobe City Council Economic Development Strategy.	Provided assistance to existing and potential new businesses including referrals to other governmental agencies, advice on internal processes, advocacy on issues impacting the business community, and skill development and networking opportunities.

STRATEGIC DIRECTION

Promote and support the development of existing and new infrastructure to enhance the social and economic wellbeing of the municipality.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Review the Latrobe City Council Economic Development Strategy and present to Council for consideration.		<p>The Economic Development Strategy has been reviewed, resulting in a revised strategy, the Economic Sustainability Strategy 2011-2015, being developed. It was adopted by Council in June 2011.</p> <p>Developed with input from the business sector and key government stakeholders, the strategy is a blueprint for how Council will work with its community, industry, small business and government partners to drive economic growth and achieve positive results.</p> <p>The adopted strategy provides a strong direction for the next five years for Council to continue to develop Latrobe City's sustainably, reinforce its role as one of Victoria's four key regional centres and a great place to live, work and invest.</p>
Finalise the project plan for the development of the Gippsland Logistics Precinct and provide business development assistance to the developer/operator.		<p>During 2010/11 the long term control of the Gippsland Intermodal Freight Terminal (GIFT) component of the site was secured and an expression of interest process for the appointment of a private sector developer/operator commenced.</p> <p>The appointment of a developer/operator will continue during 2011/12.</p> <p>The Gippsland Logistics Precinct project plan was finalised in April 2009. The development of the Gippsland Logistics Precinct will establish a centre for the efficient and cost effective movement of freight to and from the Gippsland region.</p>

Service Provision	During 2010/11 we:
Provide input into government policy and relevant inquiries through bodies such as the Productivity Commission, Victorian and Australian Government Inquiries to attract new economic infrastructure to Latrobe City.	<p>Provided input into government policy by preparing a range of high level submissions. These included submissions to the Australian Government Inquiry into a National Land Freight Strategy, the Multi Party Climate Change Proposed Climate Change Framework, Australian Transport Commission Inquiry into the role of Government in the development of Intermodal Freight Terminals, Productivity Commission Inquiry on the role of Government Investment in Rail Freight and the Productivity Commission Inquiry into the Impact of an Emissions Trading Scheme.</p>

STRATEGIC DIRECTION


Ensure well planned infrastructure that enhances the marketability of the municipality to industries, residents and investors.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Continue implementation of the Latrobe Regional Airport Master Plan.		<p>Implementation of the Master Plan continued with the Private Hangar Precinct completed during the year. Assistance was provided to GippsAero, the only commercial aircraft manufacturer in Australia, to facilitate the expansion of research and development and training programs.</p> <p>Investigations into the feasibility of a residential airpark have commenced and will continue into 2011/12.</p>

STRATEGIC DIRECTION*Support the skill development requirements of local industry.*

Service Provision	During 2010/11 we:
Facilitate training and networking support services for local small and medium enterprise.	Established priorities for training and skill development for small and medium enterprise. Priorities were identified through the 2010 Industry and Employment Survey, with a training calendar developed and distributed to local businesses and training organisations to promote those opportunities. Throughout the year a number of training and networking opportunities for business were delivered.

STRATEGIC DIRECTION*Promote and support the development of the tourism and events sector.*

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Undertake a review of the Latrobe Visitor Information Centre and present options to Council for consideration. And Conduct a tourism product audit to identify strengths, gaps and investment opportunities within Latrobe City to identify future tourism priorities		A Tourism Product Audit and Review of the Latrobe City Visitor Information Centre Services was adopted by Council during May 2011. The review recognises the changing tourism environment and the way in which visitor's source information which will lead to changes in tourism service delivery into the future. Actions from the Tourism Product Audit and the Review of the Visitor Information Centre Service during 2011/12 include the development of an events plan and commencement of a tourism plan that will provide the framework for transition.

Service Provision	During 2010/11 we:
Support the development of the tourism industry in line with regional, state and federal strategies.	Provided support to the tourism industry through the Tourism Advisory Board, the Latrobe City Business Tourism Association and partnerships with Destination Gippsland Ltd, the Gippsland Regional Tourism Associations and the Gippsland VIC Network.
Provide tourism and lifestyle information for the Latrobe region, including visitor information support and services.	Provided tourism and lifestyle information for the Latrobe region, including operating the Latrobe Visitor Information Centre located in Traralgon, which responds to a large number of walk in, phone and email enquiries. Information and support services were also provided at consumer and trade shows, in various publications and through the Visitor Information Centre website www.visitlatrobevalley.com
Maintain and operate Latrobe Regional Airport in accordance with Civil Aviation Safety Authority Regulations.	Undertook maintenance and operational activities to ensure compliance with Civil Aviation Safety Authority regulations.

Performance Indicator	2009/10	2010/11	Status
Increase number of participants at local business training sessions (average per session).	10	15	Achieved
Increase number of tourism enquiries* received by the Visitor Information Centre.	60,494	63,271	Achieved
<i>*Enquiries consist of walk in, phone, email enquiries and website hits.</i>			
Increase number of business enquiries received by the Business Development team.	182	234	Achieved
Satisfy Civil Aviation Safety Authority annual aerodrome inspection.	Yes	Yes	Achieved
Increase tenancy of industrial allotments at Latrobe Regional Airport.	13	16	Achieved

What's planned for Economy in 2011/12?

- Actively support the implementation of the Latrobe Valley Advantage Fund.
- Support the extension of the 'Gippsland's Gateways' project.
- Deliver 'Positioning Latrobe for a Low Carbon Emissions Future'.
- Pursue the development of a Centre for Sustainable Technologies.

To find out more about what Major Initiatives and Services are planned for delivery over the next four years, please view the Council Plan 2011-2015 available at: www.latrobe.vic.gov.au/About/Publications/ or by calling 1300 367 700.



Latrobe 2026 Community Vision

In 2026, Latrobe Valley enjoys a beautiful natural environment that is managed and protected with respect, to ensure a lasting legacy for future generations.



Eric Lubcke Tarra Gum Conservation Reserve, Morwell

Natural Environment

Performance against Council Plan commitments during 2010/11

Latrobe City Council has worked towards achieving the Natural Environment Objective during 2010/11 by delivering Major Initiatives and Services which support the Strategic Directions of the Council Plan.

The Annual Report shows Council's progress during 2010/11 on Major Initiatives, Services and Performance Indicators outlined in the Council Plan 2010-2014.

Major Initiative progress as at 30 June 2011 has been represented by



Complete






In progress



Delayed/postponed

STRATEGIC DIRECTION

Collaborate with stakeholders to progress environmental sustainability initiatives aimed at reducing environmental impacts.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Develop a State of the Environment report for the municipality, including a summary report card that can be used to inform the community.		The Latrobe City State of the Environment Report 2010 was developed and adopted by Council in May 2011. A summary report card was also produced which provides the community with an easy to understand 'at a glance' reference. The report and summary are available on the Latrobe City Council website.
Review the Natural Environment Sustainability Strategy 2008-2013 and present to Council for consideration.		<p>The Natural Environment Sustainability Strategy 2008-2013 has been reviewed to determine its progress and relevance in context of a changing Federal and State political environment and Latrobe 2026. The revised Natural Environment Sustainability Strategy 2008-2013 was adopted by Council in May 2011.</p> <p>The review found that the strategy's vision, direction and principles remain relevant and provide an integrated framework for prioritising natural environment actions over the next two years.</p>
Implement actions from the Natural Environment Sustainability Strategy 2008-2013.		<p>Latrobe City Council made significant progress towards achieving the outcomes of the Natural Environment Sustainability Strategy 2008-2013 by implementing year three actions.</p> <p>Key actions over the year include the completion of the Latrobe City State of the Environment Report 2010, progress of the Neighbourhood Environment Improvement Plans for Traralgon Creek and Morwell River, progression of the Climate Change Committee, environmental planning assessments, forestry coup audits and weed management activities.</p> <p>More generally, water and power saving devices continue to be implemented by Latrobe City, such as the use of LED lights, flow control valves, water audits and use of backwash water for irrigation.</p>


STRATEGIC DIRECTION

Ensure environmental sustainability principles are integrated with the Local Planning Policy Framework.

Service Provision	During 2010/11 we:
Provide environmental planning, advice, services and programs.	Assessed applications for the removal of native vegetation for new and existing developments in accordance with the Planning and Environment Act. Investigation of illegal removal of native vegetation and advice for enforcement action was provided.

STRATEGIC DIRECTION

Promote greater awareness of climate change to support the adaptability of the community to the impacts arising from climate change.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Facilitate the Latrobe City Council Climate Change Consultative Committee, and report to Council.		<p>The Latrobe City Climate Change Consultative Committee meets on a regular basis to discuss climate change issues at a local, national and international level. The Committee comprises Councillor(s), community representatives, industry representatives and agency representatives.</p> <p>The objectives of the Committee are to; promote the activities and leadership displayed in Latrobe City in addressing climate change; act as an advocate and sounding board for the community and other stakeholders bringing to the attention of Latrobe City any issues of concern regarding the response to climate change; act as a communication channel between the community, stakeholders and Latrobe City Council; review initiatives and activities including reports, investigations and studies into climate change; provide advice to Latrobe City Council and the community in relation to the climate change challenge; and report to Council in June of each year on the overall operations and achievements of the Consultative Committee.</p> <p>Discussions during 2010/11 have focused on transitioning to a low carbon future, alternative energy technologies and developing an action plan for the Committee.</p>

STRATEGIC DIRECTION

Enhance biodiversity conservation through the protection and management of remnant native vegetation and revegetation.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Develop and maintain a Biolinks Network database tool for the municipality to map the functional and connectivity needs of Latrobe's species and ecosystems.		A Biolinks mapping tool was developed utilising the Latrobe City Council Geographic Information System database. Layers have been created mapping wetlands, Trust for Nature, Ecological Vegetation Class (EVC) bioregions, rainforest and flora and fauna reserves. Continuing verification of Ecological Vegetation Class data is expected to continue into 2011/12 and priority areas for connectivity identified.



STRATEGIC DIRECTION

Promote and implement waste management practices which attract investment and deliver economic development to Latrobe City.

Service Provision	During 2010/11 we:
Deliver and manage contracts for cleansing services across the municipality, including footpath and street sweeping, public toilets, bus shelters, barbeques, rotundas and picnic shelters in accordance with specified standards and schedules.	Delivered and managed contracts for cleansing services across the municipality. These services included; 16,519.86 km of street sweeping; emptied public litter bins on 214,526 occasions; serviced public conveniences including public toilets, Barbeques, bus/taxi shelters and rotunda/picnic areas a total of 18,000 times; swept 4,160 km of footpath; and removed a total of approximately 150 tonnes of dumped rubbish.

STRATEGIC DIRECTION

Provide and promote environmentally sustainable waste management practices to attain best practice 'final storage quality.'

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Review the Waste Management Strategy and present to Council for consideration.		The Waste Management Strategy was reviewed and the Latrobe City Council Waste Management Strategy 2010-2017 was adopted by Council in December 2010. The revised strategy has been updated to include all waste service delivery and focus on education to promote waste avoidance, increased waste reuse, recycling, recovery and diverting waste from landfill.
Implement actions of the Latrobe City Landfill Rehabilitation Program.		Discussions continue with the Environment Protection Authority (EPA) regarding capping designs for the Moe and Morwell landfills which has resulted in a delay to the program. EPA Victoria and the Victoria Council and Waste Management Groups have met to discuss challenges with rehabilitation of a legacy landfill, a landfill which is no longer used and requires environmental management. The Yallourn North landfill five year revegetation project has progressed, with completion of the actions scheduled for year one of the five year program.

Service Provision	During 2010/11 we:
Operate and maintain the Latrobe City Hyland Highway Municipal Landfill facility in accordance with Environment Protection Authority (EPA) conditions.	<p>Operated the Hyland Highway landfill site in accordance with the EPA Victoria license conditions. General conditions relating to operation, amenity, waste acceptance, waste management, stormwater and leachate management requirements were met.</p> <p>Monitoring and reporting to EPA Victoria occurred to meet these licence conditions.</p>
Collect and process waste in accordance with the Latrobe City Council Waste Management Strategy.	Collected kerbside garbage, recycle waste and organic waste across Latrobe City. Operated municipal transfer stations located in Traralgon, Morwell, Moe and Yinnar for the disposal of residential waste. Hard waste 'at call' services and no charge waste weekends were delivered, as well as community education sessions.

Performance Indicator	2009/10	2010/11	Status
Decrease waste to landfill, as a proportion of total waste collected.	44%	43%	Achieved
Increase kilometres of Latrobe City roadsides assessed and treated for weed infestations.	469 km	915 km	Achieved
Increase community satisfaction with waste management.	61*	62*	Achieved

*Local Government Community Satisfaction Survey Index Mean Score.



What's planned for Natural Environment in 2011/12?

- Actively participate in the Gippsland Climate Change Impacts and Adaptation Project.
- Implement actions from the Natural Environment Sustainability Strategy 2008-2013.
- Facilitate the Latrobe City Council Climate Change Consultative Committee.

To find out more about what Major Initiatives and Services are planned for delivery over the next four years, please view the Council Plan 2011-2015 available at:
www.latrobe.vic.gov.au/About/Publications/ or by calling 1300 367 700.



Latrobe 2026 Community Vision

In 2026, Latrobe Valley benefits from a well planned built environment that is complementary to its surroundings, and which provides for a connected and inclusive community.

Built Environment

Performance against Council Plan commitments during 2010/11

Latrobe City Council has worked towards achieving the Built Environment Objective during 2010/11 by delivering Major Initiatives and Services which support the Strategic Directions of the Council Plan.

The Annual Report shows Council's progress during 2010/11 on Major Initiatives, Services and Performance Indicators outlined in the Council Plan 2010-2014.

Major Initiative progress as at 30 June 2011 has been represented by



Complete






In progress



Delayed/postponed

STRATEGIC DIRECTION

Ensure Latrobe City Council's infrastructure is managed through a long term strategic approach to asset management.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Complete the Building Asset Management Plan and present to Council for consideration.		Project planning for the revised Building Asset Management Plan was completed. The project is on track for development and adoption of the Building Asset Management Plan during 2011/12. The Plan is reviewed to ensure asset management of all Latrobe City Council buildings and structures continues to be sustainable, appropriate and responsive to the community.
Undertake the Morwell central business district heavy vehicle access transport study and present to Council for consideration.		The Morwell Central Business District Heavy Vehicle Access Transport Study has been developed. It is expected that the draft report will be considered at an Ordinary Meeting of Council during the second half of the 2011 calendar year.
Develop a Drainage Asset Management Plan and present to Council for consideration.		This project was not delivered during 2010/11 due to internal resourcing constraints. The project is expected to be delivered during 2011/12.

Service Provision	During 2010/11 we:
Provide Asset Management planning, advice and services for Latrobe City.	Administered works permits, vehicle crossing permits, legal point of discharge permits and building site asset inspections. Advice and enforcement was also delivered in accordance with Council's adopted policy.
Provide advice, services and enforcement action in accordance with the <i>Building Act</i> .	<p>Provided statutory advice and services within the municipality to ensure that administration and enforcement responsibilities of the <i>Building Act</i> and Regulations are fulfilled.</p> <p>Administrative and enforcement actions included investigating breaches to building legislation, dealing with outstanding permits, assessing applications as a reporting authority, and investigation of unsafe or unsuitable buildings.</p>
Deliver the cyclic maintenance program on Latrobe City Council buildings.	Maintained Latrobe City Council buildings and structures in accordance with the Asset Management Plan and in response to community requests.
Provide cyclic and reactive maintenance services for Latrobe City's road, drainage, footpath and tree networks.	Maintained Latrobe City Council's roads, drains, footpaths and tree networks in accordance with the Asset Management Plan and in response to community requests.




STRATEGIC DIRECTION

Support and advocate for integrated transport solutions that improve accessibility to and within Latrobe City.

Service Provision	During 2010/11 we:
Provide Traffic Management planning, advice and services for Latrobe City.	Provided traffic management planning, advice and services to the organisation and community. Development of a traffic management policy is underway and is expected to be finalised in 2011/12.


STRATEGIC DIRECTION

Promote and support private and public sector investment in the development of key infrastructure within the municipality.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Progress planning for a children's hub within the Morwell Primary School regeneration project.		<p>The initial planning and design phase of this project was completed. Further progression of this project is currently on hold pending an application for State Government funding for the Morwell Primary Schools Regeneration Project.</p> <p>The Morwell children's hub will provide an integrated Early Years Service for families catering for children from birth to Primary School age.</p> <p>In the interim, Latrobe City Council offers an integrated Early Years Service incorporating Preschool, Early Learning Centre and Maternal and Child Health facilities for Morwell which operate from the Carinya Centre.</p>
Finalise the feasibility study for Development Plans and Development Contribution Plans across the municipality.		During 2010/11 a Ministerial Amendment enabled the implementation of the Main Town Structure Plans. This process provided direction in relation to the issue of Development Plans and Development Contribution Plans and as such a feasibility study is no longer required.
Complete the Development Plan and Development Contributions Plan for Traralgon West Low Density Residential Zone precinct.		<p>The Development Plan and Development Contributions Plan for Traralgon West Low Density Residential Zone precinct have not commenced. The project has been deferred pending recommendations of the Traralgon Growth Areas Review.</p> <p>It is expected that the Traralgon Growth Areas Review will be delivered during 2011/12.</p>

STRATEGIC DIRECTION

Promote and support high quality urban design within the built environment.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Progress stages 1 and 2 of the Traralgon Activity Centre Plan.		<p>The Traralgon Activity Centre Plan will guide future land use for Traralgon via a structure plan, urban design framework and parking precinct plan.</p> <p>Stage 1 of the Traralgon Activity Centre Plan was completed with the Traralgon Activity Centre Plan Background Reports adopted by Council in August 2010.</p> <p>Stage 2 of the project commenced with Council releasing the Traralgon Activity Centre Plan Key Directions Report in December 2010 for community consultation. The consultation period was extensive with a large number of submissions received. Submissions are currently being reviewed and will be considered by Council during 2011/12. Implementation of Stage 2 of the Plan will continue during 2011/12.</p>

STRATEGIC DIRECTION


Promote the integration of roads, cycling paths and footpaths with public transport options and public open space networks to facilitate passive recreation and enhance the liveability and connection of Latrobe City.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Develop a Traffic Management Policy and present to Council for consideration.		The draft Traffic Management Policy was prepared and underwent an internal review process during 2010/11. The policy will be presented to Council for consideration during the second half of the 2011 calendar year.
Finalise the planning scheme amendment to introduce a Design and Development Overlay and Public Acquisitions Overlay for the Churchill Town Centre into the Latrobe Planning Scheme.		Delivery of this project is dependent upon the outcome of current land acquisition negotiations between Council and relevant landowners which may remove the need for a planning scheme amendment. It is expected that an outcome will be reached during 2011/12.

Service Provision	During 2010/11 we:
Provide Recreation and Open Space planning for Latrobe City.	Provided comprehensive and detailed recreation and open space planning supporting the development of community recreation and open space opportunities for Latrobe City.
Prepare detailed designs for future road rehabilitation projects.	Planned and designed future road rehabilitation projects for delivery in 2011/12.

STRATEGIC DIRECTION

Ensure proposed developments enhance the liveability of Latrobe City, and provide for a more sustainable community.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Finalise the planning scheme amendment(s) to introduce new zones and overlays as a result of the Main Town Structure Plans forming part of the Latrobe Planning Scheme.		The Minister for Planning approved Latrobe City Council's request to prepare a series of amendments which introduce new zones and overlays into the planning scheme. Amendment C47 and C56 have been successfully gazetted into the Latrobe Planning Scheme. Amendment C58 is the final amendment in this series and is under consideration by the Minister for Planning. It is expected that Amendment C58 will be gazetted during the second half of the 2011 calendar year.


STRATEGIC DIRECTION

Adequately identify and plan for future maintenance costs of assets and infrastructure to reduce the asset renewal gap in allocated funding.

Service Provision	During 2010/11 we:
Deliver the annual capital works program.	Delivered the Latrobe City Council Annual Capital Works Program. The program consisted of minor and major Capital Works Projects, with a total of 74% of projects delivered within the financial year. Projects not delivered are expected to be completed in the second half of the 2011 calendar year. Delays were experienced due to unfavorable weather conditions.

STRATEGIC DIRECTION

Integrate transit cities principles in the development of Moe, Morwell and Traralgon activity centres.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Complete stage 1 (property acquisition) of the Moe Railway Precinct Revitalisation Project.		In October 2010 Latrobe City Council completed the compulsory property acquisition stage of this project. Disputed land purchase claims have been referred to Victorian Civil and Administrative Tribunal (VCAT) for consideration. The demolition of the George Street shops is complete and landscaping works will now commence on the site. The next stage of the project will continue in 2011/12 and involves the pursuit of government funding to progress the construction phase of the project.
Complete stage 3 of the Clifton Street Precinct Project in accordance with the Moe Activity Centre Plan, subject to resolution of land tenure.		The completion of stage 3 of the project has been deferred. This is due to the Country Fire Authority (CFA) not being in the position to vacate their current site for up to 3-5 years. A portion of CFA site is required to enable Stage 3 works to proceed. Stage 4 of the project is planned for delivery, in lieu of Stage 3, during 2011/12.
Progress the business case incorporating a proposed funding model for all project components included in the Moe Rail Precinct Revitalisation Project Master plan.		<p>The Preliminary Business Case was finalised and presented to Council during October 2010. Latrobe City Council has since formally requested Regional Development Victoria (RDV) to act as the sponsoring agency for an application to receive funding from the State Government's Expenditure Review Committee.</p> <p>A response from RDV and application for funding are expected during the second half of the 2011 calendar year.</p>


STRATEGIC DIRECTION

Ensure the Local Planning Policy Framework is reviewed in accordance with legislative requirements, and updated regularly to reflect community aspirations and growth.

Service Provision	During 2010/11 we:
Provide Strategic Planning advice and services in accordance with the Local Planning and Policy Framework.	Delivered strategic planning services, including the preparation of amendments and delivery of projects and studies to guide the future development and character of the municipality for the community.
Provide Statutory Planning advice and services in accordance with the Planning and Environment Act.	Delivered statutory planning services in line with the Latrobe Planning Scheme for the community, including administering planning permit applications, planning certificates, planning appeals and monthly update of the planning permit register.

STRATEGIC DIRECTION

Protect public and private infrastructure against disaster, deterioration and pests through the application of appropriate building and planning controls.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Commence the planning scheme amendment to introduce new flooding provisions into the Latrobe Planning Scheme.		<p>In February 2011, authorisation from the Minister for Planning was received for the preparation of a planning scheme amendment to introduce flooding provisions into the Latrobe Planning Scheme.</p> <p>Flood Amendment C9 was placed on public exhibition for eight weeks during March - May 2011, including community information sessions conducted at Moe, Morwell, Traralgon, Tyers and Yinnar.</p> <p>Submissions are currently being reviewed and will be presented to Council for consideration during the second half of the 2011 calendar year.</p>

What's planned for Built Environment in 2011/12?

- Actively participate in the Gippsland Regional Integrated Land Use Plan.
- Pursue funding opportunities to progress construction of the Moe Rail Precinct Revitalisation Project.
- Finalise Stage 2 of the Traralgon Activity Centre Plan.
- Finalise Stage 2 of the Main Town Structure Plans (Amendment C58).

To find out more about what Major Initiatives and Services are planned for delivery over the next four years, please view the Council Plan 2011-2015 available at: www.latrobe.vic.gov.au/About/Publications/ or by calling 1300 367 700.



Harrison / Montane Bvd, Moe

Performance Indicator	2009/10	2010/11	Status
Percentage of annual capital works program delivered within the financial year.	74%	74%	Achieved
Percentage of planning permit applications processed within the 60 day count as reported in the Department of Planning and Community Development Planning Permit Application Reporting System.	47%	47%	Achieved
Reduce the asset renewal and maintenance gap.	1%	1%	Not achieved
Increase community satisfaction with traffic management and parking facilities.	56*	52*	Not achieved
<i>*Local Government Community Satisfaction Survey Index Mean Score.</i>			
Percentage of essential safety measure audits of commercial, industrial, residential or public buildings completed compared to audit inspection schedule.	97*	58*	Achieved
<i>*The figures provided are representative of the number of essential safety measure audits of commercial, industrial, residential or public buildings completed instead of a percentage against an audit inspection schedule. No essential safety measure audit inspection schedule has been created; therefore buildings are assessed on a risk and resource basis.</i>			



- Our community
- Culture
- Recreation

LIVEABILITY

Victory Park, Traralgon

Our Community

Latrobe 2026 Community Vision

In 2026, Latrobe Valley is one of the most liveable regions in Victoria, known for its high quality health, education and community services, supporting communities that are safe, connected and proud.

Performance against Council Plan commitments during 2010/11

Latrobe City Council has worked towards achieving the Our Community Objective during 2010/11 by delivering Major Initiatives and Services which support the Strategic Directions of the Council Plan.

The Annual Report shows Council's progress during 2010/11 on Major Initiatives, Services and Performance Indicators outlined in the Council Plan 2010-2014.

Major Initiative progress as at 30 June 2011 has been represented by



Complete



In progress



Delayed/postponed

STRATEGIC DIRECTION

Facilitate and support initiatives that strengthen the capacity of the community.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Review the Latrobe City Council Municipal Early Years Plan 2010-2013 and present to Council for consideration.		<p>A review of the Municipal Early Years Plan 2010-2013 was undertaken and a revised Municipal Early Years Plan 2011-2015, was adopted by Council in June 2011.</p> <p>The Municipal Early Years Plan is designed to provide strategic direction for the development and coordination of early year's programs, activities and other local community development processes that impact on children 0-8 years and their families.</p> <p>Implementation of the plan will commence during 2011/12.</p>
Service Provision	During 2010/11 we:	
Deliver the Annual Community Grants Program.	<p>Received and assessed applications for the 2010/11 Community Grants Program in accordance with the Community Grants Policy. Grants were advertised in the Latrobe Valley Express. Council considered submissions during September 2010 with successful applicants receiving grant payments.</p> <p>181 projects were funded and included minor capital works, community development, events and community venue hire activities.</p>	

STRATEGIC DIRECTION

Provide support, assistance and quality services in partnership with relevant stakeholders to improve the health, wellbeing and safety of all within Latrobe City.

Service Provision	During 2010/11 we:
Deliver the Home and Community Care program in accordance with Department of Health guidelines.	<p>Delivered the Home and Community Care Program (HACC) in accordance with the Department of Health Guidelines. Services delivered through the HACC program included over 49,000 hours of Home Care, 4,000 hours of Respite Care, 5,500 hours of Personal Care and 5,500 of Home Maintenance. These services assist frail older people, people with functional disabilities and their carers to continue to live independently in the community, reducing the risk of premature admission into residential care. They also build independence and empower people to undertake activities of daily living.</p> <p>The program expanded during 2010/11, and provides Disability Planning, Facilitation and Futures for Young Adults.</p>
Deliver Planned Activity Groups within Latrobe City.	<p>Delivered over 37,000 hours of Planned Activity Group (PAG). PAG's operate five days a week in Traralgon in the Parklane and Queens Parade Centres, as well as one day at Yallourn North. The program operates in the Moe/Newborough, Morwell and Churchill areas under the auspice of the Latrobe Community Health Service.</p> <p>Planned Activity Groups assist the frail aged, people with a disability or socially isolated citizens by providing a day in a supportive atmosphere where they join together with other citizens for socialising and recreation.</p> <p>Additional external funding has allowed the program to expand during 2010/11 with the commencement of the couples' respite program.</p>
Deliver Meals on Wheels services within Latrobe City.	<p>Delivered over 34,000 Meals on Wheels to Morwell, Traralgon and outlying townships to citizens who, because of frailty, disability or illness, are unable to provide a meal for themselves and might not be getting the nutrition they require.</p> <p>During February 2011 a new food contractor for the service was appointed.</p>
Deliver Public Health inspection and education services across Latrobe City in accordance with the <i>Food Act</i> .	<p>Undertook Public Health inspections at over 1,300 food and health premises across Latrobe City in accordance with the <i>Food Act</i> and <i>Public Health and Well-being Act</i>. Inspections for all new or altered septic systems across Latrobe City were conducted in accordance with the Code of Practice - Septic Tanks and Latrobe City Council's Septic Specifications.</p>
Deliver an Immunisation program in accordance with the <i>Public Health and Well-being Act</i> .	<p>Delivered the Immunisation Program through public immunisation sessions, school immunisation programs and workplace immunisation programs, providing almost 7,000 vaccinations in accordance with the National Immunisation Program Schedule.</p>
Deliver Early Learning Centre and Family Day Care programs in accordance with the Latrobe City Council Childcare Strategy.	<p>Operated three Early Learning Centres; Carinya Early Learning Centre, Long Day Care; Moe Early Learning Centre, Long Day Care; and Traralgon Early Learning Centre, Long Day Care and Occasional Care. These centres provided care to more than 300 families for children 0-5 years.</p> <p>Latrobe City Council also coordinated the Family Day Care program which has provided flexible care to more than 600 families for children 0-12 year across the municipality.</p>
Deliver Maternal and Child Health services and programs in accordance with the Latrobe City Council Childcare Strategy.	<p>Operated Maternal and Child Health centres located in Moe/Newborough, Morwell, Traralgon, Churchill, Yallourn North, Yinnar and Glengarry providing regular development and growth checks for children from birth to school age.</p>
Deliver Community Development and Support programs and initiatives across Latrobe City.	<p>Delivered a wide range of Community Support and Development programs and initiatives in the areas of Community Capacity Building, Safety and Wellbeing, Youth Services, Disability Services, Koori Employment and Education.</p>

STRATEGIC DIRECTION

Develop and foster relationships with service providers to enhance the learning and employment outcomes of the community.

Service Provision	During 2010/11 we:
Deliver the Structured Training and Employment Related Services program to the Gippsland Indigenous community.	Provided more than 60 pre-employment training placements resulting in 47 employment outcomes. Participants have been employed in a diverse range of roles including allied health, administration and civil construction. The program has received wide recognition; it was a proud recipient of the 2011 LGPro Awards in Service Delivery Category and was also the winner of the Leader in Public Sector Awards for the Indigenous Employment Award.

STRATEGIC DIRECTION

Work collaboratively with all relevant stakeholders in the provision and support of quality education and care.

Service Provision	During 2010/11 we:
Deliver Preschool programs in accordance with the Latrobe City Council Childcare Strategy.	<p>Provided 22 preschool services at a range of locations across the municipality in accordance with the Latrobe City Council Childcare Strategy.</p> <p>During 2011 planning commenced for the implementation of Universal Access, which will see 15 hours of preschool provided to all four year old children by 2013. As a transition to the new system, a key initiative during 2011 was an increase from 10 hours to 12 hours of preschool per week.</p> <p>A Prekinder services was also delivered to eligible three year old children at selected preschool centres.</p>

STRATEGIC DIRECTION

Support initiatives that promote diversity and social inclusion.

Service Provision	During 2010/11 we:
Implement the Annual Rural Access Plan.	Continued to implement the Rural Access Plan 2010-2011, building the capacity of the community, community organisations and businesses to identify, understand and respond to the needs of people with a disability. Initiatives included continuation of the Good Access Is Good Business category in the local and regional business awards; community engagement on the proposed National Disability Insurance Scheme; and training of day service support staff for the reorientation of the disability service system.
Implement the Annual Disability Action Plan.	<p>Continued to implement the Disability Action Plan 2010-2011, reflecting Latrobe City Council's commitment to create a more liveable city for people with a disability and their families. The Disability Action Plan raises awareness of access and inclusion across the organisation.</p> <p>Community consultation was undertaken to enable people with disabilities to discuss issues to improve access within the Latrobe City community. In response to issues raised during the consultation process, 16 Disability Action Plan actions were developed and implemented. These included the provision of information on Universal Design to applicants of Planning and Building permits and large print description plaques on works at the Latrobe Regional Gallery.</p>

STRATEGIC DIRECTION

Provide access to information, knowledge, technology and activities that strengthens and increases participation in community life.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Review the Latrobe City Council Library Plan and present to Council for consideration.		<p>The revised Library Plan 2011-2017 was adopted by Council in June 2011.</p> <p>The Library Plan will continue to develop and consolidate its six key program areas; Service Delivery, Partnerships, Facilities, Resources, Marketing and Communication and Information Technology.</p>
Maintain an active role on the Latrobe City Integrated Community Planning and Wellbeing Committee.		<p>The Latrobe City Integrated Community Planning and Wellbeing Committee this year reviewed its role and functions. As a result the committee changed its name to the Social Planning for Wellbeing Committee.</p> <p>The committee met quarterly throughout the year and hosted a range of guest speakers who discussed key themes and issues effecting local agencies and organisations.</p>
Maintain an active role on the Latrobe Settlement Committee to assist in the settlement of new migrants.		<p>The Latrobe Settlement Committee continues to meet on a regular basis with a range of agencies to assist in the settlement of new arrivals to the area.</p>

Service Provision	During 2010/11 we:
Deliver Library services and programs in accordance with the Five Year Library Plan.	<p>Operated libraries in Churchill, Moe, Morwell and Traralgon, delivering a range of library services including preschool storytime and school holiday program. Visits to preschools, primary schools, expos and community group meetings promoted the services. Libraries also hosted a range of programs including Science Week celebrations, family history research sessions, and the Books on Buses program. A State Government initiative to provide free WiFi access throughout public libraries was implemented.</p>
Provide Latrobe City Council Community Information Centres across Latrobe City.	<p>Provided Service Centres in Churchill, Moe, Morwell and Traralgon, with Community Information Officers processing approximately 38,000 requests for service.</p>



STRATEGIC DIRECTION

Build the resilience and capacity of the community through ongoing liaison, training and development.

Service Provision	During 2010/11 we:
Facilitate support to Latrobe City communities recovering from the 2009 bushfires.	<p>Continued to work closely with bushfire affected communities, stakeholders and major donor organisations. Community Development Bushfire Recovery has overseen a total of 87 projects and activities of which 38 are Victorian Bushfire Appeal funded.</p> <p>Support has been focussed on recovery, with opportunities for partnerships, building relationships, providing training opportunities and enabling people to work together to become a sustainable community.</p> <p>Major achievements for the community included the opening of the Callignee Hall, the timely removal of dangerous woodpiles and the redevelopment of Koornalla and LeRoy Parks.</p>
Deliver the Annual Latrobe City Youth Council and Youth Leadership programs.	<p>Continued to successfully deliver the Annual Latrobe City Youth Council and Leadership Programs. The 2010 participants of both programs had a successful year and celebrated much success. The 2011 Youth Council started earlier than usual with 10 new members commencing in January 2011. The Youth Leadership program commenced later than normal however is now on track with 20 participants. The launch of the Youth Info Card in early 2011 was a highlight, with wide distribution, excellent feedback and it created interest well beyond Latrobe City.</p> <p>See the Youth Council section of this report (page 24) for more information.</p>

Performance Indicator	2009/10	2010/11	Achieved
Increase community satisfaction with health and human services.	71*	73*	Achieved
<i>*Local Government Community Satisfaction Survey Index Mean Score.</i>			
Increase participation* at Latrobe City Council libraries.	385,000	394,180	Achieved
<i>* Participation is represented by items loaned at Latrobe City Council libraries. Libraries are located at Churchill, Moe, Morwell and Traralgon.</i>			
The 2010/11 figure includes 25,084 items loaned to other library services via the SWIFT program, this figure has not previously been included.			
Increase levels of community satisfaction with community groups training forums.	NA*	99%*	NA*
<i>* Figure for 2009/10 is not available.</i>			
Number of enrolments in Maternal and Child Health services, as a percentage of total birth notices received.	100%*	100%*	Achieved
<i>*The Maternal and Child Health Service figures provided are reflective of appointments made for initial home visits as a percentage of birth notice received; this replaces enrolments as a percentage of total birth notices received. The term enrolment is an inaccurate descriptor for this type of service.</i>			
Overall customer satisfaction with Latrobe City Council preschool services.	83%	81%	Achieved
<i>Satisfaction equates to results of 80% and above.</i>			

Meals on Wheels



What's planned for Our Community in 2011/12?

- Commence a review of the Latrobe City Childcare Strategy 2006-2011.
- Implement a Seniors Week program of activities for older people.
- Continue to facilitate the Youth Council and Youth Leadership Programs.
- Continue to facilitate the Disability Reference Committee.

To find out more about what Major Initiatives and Services are planned for delivery over the next four years, please view the Council Plan 2011-2015 available at: www.latrobe.vic.gov.au/About/Publications/ or by calling 1300 367 700.

Latrobe 2026 Community Vision

In 2026, Latrobe Valley celebrates the diversity of heritage and cultures that shape our community, with activities and facilities that support the cultural vitality of the region.



Tibetan Monks, Latrobe Regional Gallery, Morwell
Photo: Stan Wright

Culture

Performance against Council Plan commitments during 2010/11

Latrobe City Council has worked towards achieving the Culture Objective during 2010/11 by delivering Major Initiatives and Services which support the Strategic Directions of the Council Plan.


The Annual Report shows Councils progress during 2010/11 on Major Initiatives, Services and Performance Indicators outlined in the Council Plan 2010-2014.

Major Initiative progress as at 30 June 2011 has been represented by

- Complete
- In progress
- Delayed/postponed

STRATEGIC DIRECTION

Facilitate and support events, community festivals and arts programs that reflect and celebrate cultural diversity and heritage.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Deliver the 2010/11 Latrobe City Sporting Hall of Fame program.		The Latrobe City Sporting Hall of Fame program recognises the significant contributions made to sport. In 2010/11 two new legends, Graham Rowley a talented cyclist, and Allan Keith Schroeder a skilled rifle shooter were inducted. Two new members were also inducted, Harold 'Joe' Hutchinson (dec) for his contribution to Australian Rules Football in the Latrobe Valley, and June Woznica for her dedication to golf.

Service Provision	During 2010/11 we:
Deliver Latrobe City Council's annual Australia Day Program.	Coordinated breakfast celebrations in Boolarra, Callignee, Churchill, Moe, Morwell, Toongabbie, Traralgon, Yallourn North and Yinnar. The festivities culminated in the annual Australia Day Awards and Citizenship ceremony at Kernot Hall in Morwell, which this year also included the Sporting Hall of Fame inductee presentation.

STRATEGIC DIRECTION

Attract, promote and facilitate significant regional, national and international events to improve the liveability and sustainability of the municipality.

Service Provision	During 2010/11 we:
Facilitate the attraction of new events and support existing events across Latrobe City.	Continued to adopt a proactive approach in fostering local events and attracting significant state, national and international events. These events attract visitors to Latrobe City, build economic and social connections, and have the potential to market the City outside the municipality, thus strengthening the City's image as a highly desirable place to live, work and play. In 2010/11, Latrobe City hosted four international events, 13 national events, 13 state events, 17 significant community and cultural events and in total supported more than 430 events. See the Event Highlights section of this report (page 36) for more information.



STRATEGIC DIRECTION

Present diverse, exciting exhibitions and performance that have local, national and global relevance.

Service Provision	During 2010/11 we:
Deliver the Annual Performing Arts Performances program.	Delivered an annual performing arts program that included 24 events including dramatic and musical performances and comedy and film screenings.
Deliver the Annual Latrobe Regional Gallery Exhibitions Program.	Presented 40 diverse exhibitions including six major touring exhibitions; 11 community access gallery exhibitions; four children's exhibitions; and 19 exhibitions curated by gallery staff with works by regional and metropolitan artists, works drawn from the Latrobe Regional Gallery collection and the Cbus Collection of Australian Art.

STRATEGIC DIRECTION


Foster greater awareness, understanding and respect for other cultures through the promotion of international relationships.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Undertake activities to recognise the ten year anniversary of the sister city relationship with Taizhou and Takasago.		<p>A range of activities, gifts and exchanges took place to commemorate the ten year anniversary of the sister city relationships with Taizhou, China and Takasago Japan.</p> <p>A highlight was an Emerging Artists Project that saw four talented artists from Latrobe City visit Takasago and four emerging artists from Takasago visit Latrobe City.</p> <p>Each artist created two individual works, which were presented to the Mayors of the respective Cities at a commemorative celebration held on Japanese Day in Latrobe City in October 2010. The Sister City Agreement was reaffirmed and signed by Latrobe City Mayor, Cr Kellie O'Callaghan (<i>former</i>) and the City of Takasago Mayor, Mr Yukihito Nobori.</p> <p>The Sister City agreement with Taizhou was reaffirmed at a commemorative ceremony in October 2010. Celebrations with the City of Taizhou included a number of cultural exchanges involving education and business.</p> <p>An 'Australian Garden' will be built within the incredible Expo Gardens in Taizhou as Latrobe City's gift to the people of Taizhou. This project is due for completion in the 2011/12 financial year.</p>
Review the Latrobe City International Relations Plan 2007-2010 and present a revised plan to Council for consideration.		<p>The Latrobe City International Relations Plan was reviewed and a revised Plan for 2011-2014 adopted by Council in May 2011.</p> <p>The Latrobe City International Relations Committee, key industry stakeholders and members of the community were widely consulted and played a significant role in the development of the plan.</p> <p>Its primary focus is to ensure Latrobe City's ongoing commitment to international exchanges and cooperation is maintained and developed, particularly in the fields of economy, trade, science and technology, culture, education, sports, health and people.</p>

Service Provision	During 2010/11 we:
Deliver International Relations programs and services in accordance with the Latrobe City Council International Relations Plan.	Delivered a range of programs and services in accordance with the International Relations Program. Highlights throughout the year included; receiving the Sister Cities Association of Australia National Award; Sister Cities 10th Anniversary Celebrations with Taizhou, China and Takasago, Japan; renewal of Sister Cities agreements; Japanese Day; Mayoral-led education delegation to Taizhou and China; introduction of Confucius class rooms, teaching Mandarin to Latrobe City students; hosting business, educational and cultural delegations from our Sister Cities; the continuation of the Assistant Language Teacher program with Takasago; and the adoption of the revised 2011-2014 Latrobe City International Relations Plan.

STRATEGIC DIRECTION

Facilitate the growth and success of cultural programs, sporting and community events through active engagement, promotion and marketing.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Deliver marketing and promotional activities for major events and event clusters.		<p>All events clusters have been successfully delivered. An additional Winter Wonders promotion was added to the 2010/11 program.</p> <p>See the Event Highlights section of this report (page 36) for more information.</p>



STRATEGIC DIRECTION

Strengthen community pride and well being through the provision of high quality and well presented programs, events and facilities.

Service Provision	During 2010/11 we:
Manage and maintain public halls and venues across Latrobe City.	<p>Managed 167 hires of the Performing Arts Centre, Kernot Hall and Moe Town Hall, which resulted in a total of over 65,000 attendances.</p> <p>Managed 160 hires of minor venues resulting in almost 24,000 attendances.</p>

STRATEGIC DIRECTION

Plan, facilitate, develop and maintain public infrastructure that strengthens the cultural vitality of the municipality.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Implement Council's decision in respect to the provision of a performing arts and convention centre for Latrobe City.		<p>Council resolved to proceed with the development of a business case to clearly identify the costs of establishing a new Performing Arts and Convention Centre in Morwell, while continuing to operate and maintain the current Performing Arts Centre in Traralgon.</p> <p>Latrobe City Council commissioned a Condition Assessment report for the current Latrobe Performing Arts Centre in Traralgon. This assessment, which was completed, will assist in measuring the ongoing cost of maintaining this facility. A joint working party has been proposed by the State Government to work collaboratively on development of a business case. Latrobe City Council agreed and draft Terms of Reference have been developed. Due in part to the change in State Government in November 2010 this working party is yet to commence work.</p>
Implement Council's decision in response to recommendations of the Traralgon Courthouse Conservation Management Plan.		<p>The future use of the Traralgon Courthouse is being considered as part of the Traralgon Activity Centre Plan, Draft Key Directions Report. A community consultation process was undertaken and it is expected that the report will be considered by Council in the second half of the 2011 calendar year.</p>

Performance Indicator	2009/10	2010/11	Achieved
Increase participation in visual arts activities.	20,844	21,950	Achieved
Increase participation in performing arts activities.	13,278	11,098	Not Achieved
<p><i>The attendance numbers at Latrobe Performing Arts program events reduced in 2010/11 due to a number of popular events held in 2009/10 not being available for presentation this year, including concerts by Orchestra Victoria and a large children's production. There are, however, 163 Latrobe Performing Arts Members which is a 30% increase from last year. Latrobe Performing Arts has continued to partner and work closely with community groups and organisations to facilitate community productions and skills development.</i></p>			
Increase economic benefits derived as a result of supporting community events.	NA*	NA*	NA*
<p>* The total economic benefits derived from all Latrobe City Council events are not available. Latrobe City Council hosted four international, 13 national, 13 state and 17 local significant events, supporting over 430 events. Economic impact data was captured for the following sporting and community events:</p> <ul style="list-style-type: none"> • Super Rugby pre-season game, \$438,020.34, 1 day event. • Latrobe City Youth National Archery Championships, \$847,828.35, 2 day event. • Inline Hockey Victorian State Championships, \$505,551.60, 2 day event. • Boolarra Folk Festival, \$769,176.54, 1 day event. 			
Increase community participation in cultural events such as Japanese Day and the Gippsland Multicultural Festival.	3,000	3,500	Achieved



What's planned for Culture in 2011/12?

- Develop an Events Strategy to facilitate continued growth of events.
- Progress Council's decision in respect to a Performing Arts and Convention Centre.
- Deliver the Latrobe City International Relations Plan 2011-2014.
- Deliver marketing and promotional activities for major events and event clusters.

To find out more about what Major Initiatives and Services are planned for delivery over the next four years, please view the Council Plan 2011-2015 available at: www.latrobe.vic.gov.au/About/Publications/ or by calling 1300 367 700.



Latrobe 2026 Community Vision

In 2026, Latrobe Valley encourages a healthy and vibrant lifestyle, with diversity in passive and active recreational opportunities and facilities that connect people with their community.

Latrobe Leisure, Churchill

Recreation

Performance against Council Plan commitments during 2010/11

Latrobe City Council has worked towards achieving the Recreation Objective during 2010/11 by delivering Major Initiatives and Services which support the Strategic Directions of the Council Plan.

The Annual Report shows Council's progress during 2010/11 on Major Initiatives, Services and Performance Indicators outlined in the Council Plan 2010-2014.

Major Initiative progress as at 30 June 2011 has been represented by



Complete



In progress



Delayed/postponed


STRATEGIC DIRECTION

Foster the health and wellbeing of the community by promoting active living and participation in community life.

Service Provision	During 2010/11 we:
Deliver the International Power Hazelwood Traffic School program and services.	Delivered International Power Hazelwood Traffic School programs and services including 137 private bookings and 48 school and pre-school bookings and 45 Traffic Educator information sessions for schools and private groups. The Traffic School also hosted four Bike Ed events including the State Finals. Works were undertaken at the site to refurbish the kitchen and install additional educational equipment.

STRATEGIC DIRECTION


Assess and evaluate recreational trends and opportunities to address community aspirations for passive and active recreational activities.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Implement Council's decision in respect to the provision of an indoor aquatic facility in Traralgon.		A report was presented to Council in May 2011 in relation to provision of an indoor aquatic facility in Traralgon. Council resolved that a further report be prepared to consider the future use of the current Traralgon Outdoor Pool and Traralgon Croquet Club sites, which are adjacent. Council also resolved an invitation be extended to key stakeholders, including Traralgon Swimming Club, Traralgon Community Development Association, Save Hubert Osborne Park Group and Traralgon Croquet Club, to establish a working party to consult with the Chief Executive Officer in relation to a further report to Council.

The first meeting of the Working Party was held during June 2011.

STRATEGIC DIRECTION

Align open space requirements of the community with useable public open space.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Develop the Latrobe City Council Playground Replacement Plan 2011-2016 and present to Council for consideration.		The Latrobe City Council Playground Improvement Implementation Plan 2011-16, adopted by Council in May 2011, has been developed to ensure that Latrobe City has a high quality playground network that is safe, accessible, sustainable and widely used and enjoyed by the community. Implementation of the plan will commence in 2011/2012.


STRATEGIC DIRECTION

Promote and maximise the utilisation of recreational, aquatic, leisure facilities and services to ensure they meet the needs of the community.

Service Provision	During 2010/11 we:
Maintain and operate Latrobe City leisure centres, outdoor pools and stadiums.	Operated indoor leisure facilities in Moe/Newborough, Morwell and Churchill; the Traralgon indoor sports stadium; and outdoor pools at Moe, Traralgon and Yallourn North.
Manage and maintain sporting reserves across Latrobe City.	Managed and maintained sporting reserves in accordance with Council policy. Seasonal applications for sporting grounds and buildings were received by resident clubs for both the summer and winter seasons and were assessed in accordance with approved guidelines.

STRATEGIC DIRECTION

Provide diverse and accessible recreational, leisure and sporting facilities that are financially sustainable.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Upgrade wet change areas at Latrobe Leisure Moe Newborough and Latrobe Leisure Morwell.		Upgrades to wet change areas at Latrobe Leisure Morwell were completed during May 2011 and works at Latrobe Leisure Moe/Newborough were completed during June 2011.


STRATEGIC DIRECTION

Develop and maintain high quality recreational, leisure and sporting facilities accordance with community aspirations.

Service Provision	During 2010/11 we:
Maintain parks and gardens across Latrobe City.	Maintained Latrobe City Parks and Gardens in accordance with Council standards.
Maintain and develop playgrounds in accordance with the Latrobe City Council Playground Strategy.	Inspected and maintained Latrobe City playgrounds in accordance with Australian Standards and the Latrobe City Council Playground Strategy.
Manage and maintain the Hazelwood Pondage and Lake Narracan caravan park and day visitor facilities.	Managed and maintained Hazelwood Pondage and Lake Narracan Caravan Parks. The Hazelwood Pondage Caravan Park was used for a range of events including the State Open Water Championships, held in October 2010.


STRATEGIC DIRECTION

Support and develop partnerships and collaboration with user groups, friends of and committees of management for recreational, aquatic, public open spaces, parks and gardens.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Review the ten year management plan for Crinigan Bushland Reserve and present a revised plan to Council for consideration.		The Ten Year Management Plan for Crinigan Bushland Reserve has been reviewed in consultation with the Crinigan Bushland Reserve Committee of Management and the Department of Sustainability and Environment. The revised plan was adopted by Council in May 2011 and provides guidance, professional advice and a five year schedule of works with estimated budgets to guide the Committee into the future.

STRATEGIC DIRECTION

Continue to develop and enhance recreation and leisure facilities in order to attract and facilitate events of regional, national and international significance.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Complete year two works identified in Latrobe Leisure Facilities Condition Assessment.		Year two works undertaken included drum sanding the Traralgon Sports Stadium basketball courts, upgrades to Latrobe Leisure Morwell wet change rooms and renewed carpeting and upgrades to Latrobe Leisure Moe/Newborough wet change rooms.



Parks and Gardens Maintenance, Yinnar

What's planned for Recreation in 2011/12?

- Deliver the Traralgon Tennis Resurfacing Project.
- Progress Council's decision in respect to the provision of an indoor aquatic facility in Traralgon.
- Implement actions of the Latrobe City Council Playground Replacement Implementation Plan 2011-2016.
- Complete funded works identified in the Latrobe Leisure Facilities Condition Assessment.

To find out more about what Major Initiatives and Services are planned for delivery over the next four years, please view the Council Plan 2011-2015 available at: www.latrobe.vic.gov.au/About/Publications/ or by calling 1300 367 700.

Performance Indicator	2009/10	2010/11	Achieved
Increase community satisfaction with recreational facilities.	66*	64*	Not achieved
Increase community satisfaction with public areas appearance.	68*	67*	Not achieved
<i>*Local Government Community Satisfaction Survey Index Mean Score.</i>			
Increase participation* at recreation and leisure facilities.	221,266	241,806	Achieved
<i>* Participation is represented by visits to Latrobe Leisure indoor facilities and outdoor pools.</i>			



LEADERSHIP

- Governance
- Advocacy and Partnerships
- Regulation and Accountability

Latrobe City Council Headquarters, Morwell

Governance

Latrobe 2026 Community Vision

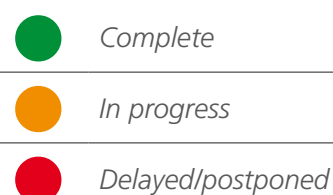
In 2026, Latrobe Valley has a reputation for conscientious leadership and governance, strengthened by an informed and engaged community committed to enriching local decision making.

Performance against Council Plan commitments during 2010/11

Latrobe City Council has worked towards achieving the Governance Objective during 2010/11 by delivering Major Initiatives and Services which support the Strategic Directions of the Council Plan.

The Annual Report shows Council's progress during 2010/11 on Major Initiatives, Services and Performance Indicators outlined in the Council Plan 2010-2014.

Major Initiative progress as at 30 June 2011 has been represented by



STRATEGIC DIRECTION

Implement the strategic objectives as detailed in the Council Plan, review it annually to ensure that it reflects community expectations and our commitments to financial responsibility.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Review the Council Plan 2010-2014, present to Council for consideration and submit to the Minister for Local Government within the legislated timeframe.		<p>A Council Plan 2011-2015 was developed in response to Latrobe 2026: The Community Vision for Latrobe Valley, and was adopted by Council in June 2011.</p> <p>Nine objectives identified as part of Latrobe 2026 and four key themes identified by Council, shape the Council Plan 2011-2015.</p> <p>The objectives and key themes represent Council's strong commitment towards achieving the Latrobe 2026 vision. The Council Plan, built around these nine objectives, outlines the strategic direction of Council. Major initiatives and service provision detail how Council will work towards achieving the objectives over the four years of the plan.</p> <p>A Strategic Resources Plan was also developed and forms an important part of the Council Plan, identifying the resources required by Latrobe City Council to implement the four year Council Plan.</p> <p>See the Organisational Excellence section of this report (page 84) for more information on the Council Plan.</p>

STRATEGIC DIRECTION

Conduct all Council and committee meetings in strict accordance with the law and in an open and transparent manner.

Service Provision	During 2010/11 we:
Administer the operations of Council meetings and policies of Latrobe City Council.	Administered 22 Ordinary Council meetings and seven Special Council meetings, in accordance with the Local Government Act 1989.

STRATEGIC DIRECTION

Provide regular reports on Council's performance including strategic objectives and Council's progress towards Latrobe 2026.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Prepare the Annual Report, submit to the Minister for Local Government and present to Council within the legislated timeframe.		The Annual Report 2009/10 was prepared in accordance with the Local Government Act 1989 and was submitted to the Minister for Local Government, within the legislated timeframe in September 2010. The Annual Report was presented to Council in October 2010. The Annual Report 2009/10 reported on Council's performance against the Council Plan 2009-2013. The report consists of three sections, introductory, performance and financial.

Service Provision	During 2010/11 we:
Administer corporate planning and reporting of Latrobe City Council.	<p>Administered the four year corporate planning processes to enable the development of the Council Plan 2011-2015. The process identified the Major Initiatives and Services for delivery by Council over the next four years.</p> <p>Administered corporate reporting in the development of the Annual Report 2009/10 and by providing monthly and quarterly reports to Council on progress towards achieving the Council Plan commitments.</p> <p>Corporate business planning and reporting was undertaken in accordance with Latrobe City Council Policy and the Local Government Act.</p>

STRATEGIC DIRECTION

Support effective community engagement to increase community participation in Council decision making.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Implement the Latrobe City Council Community Engagement Plan.		<p>Implementation of the Latrobe City Community Engagement Plan 2010-2014 commenced in January 2011.</p> <p>An implementation plan for the six, year one actions was developed which is scheduled for completion by December 2011. Progress during 2010/11 has included commencement of the social media project, development of a project brief for website scoping activities, and investigating community sounding board options.</p>

Service Provision	During 2010/11 we:
Support Community Engagement programs and initiatives of Latrobe City Council.	Continued to provide support and guidance to Latrobe City Council programs and initiatives to ensure engagement activities were designed to meet community needs.


STRATEGIC DIRECTION

Provide timely, effective and accessible information about Latrobe City Council's activities.

Service Provision	During 2010/11 we:
Provide support services to Councillors of Latrobe City Council.	Continued to provide support service to the nine elected Councillors of Latrobe City Council.
Deliver civic functions and events across Latrobe City.	Delivered seven Citizenship Ceremonies during 2010/11, resulting in 115 people conferred as Australian Citizens.

STRATEGIC DIRECTION


Ensure that Latrobe City Council continues to meet the highest standards of financial probity.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Develop the Annual Budget and present to Council for consideration.		<p>The Latrobe City Council 2011/12 budget process has progressed well. There has been a comprehensive preparation process undertaken with five Councillor budget workshops held to ensure Councillors were able to effectively contribute to the draft budget process before being released for public comment.</p> <p>The budget is scheduled to be considered for adoption at a Council Meeting in July 2011, which is within the statutory timeframe outlined by the Local Government Act 1989.</p>

Service Provision	During 2010/11 we:
Administer financial management, advice and services of Latrobe City Council.	Provided financial management, advice and services to the organisation in accordance with the relevant Accounting standards throughout the year.
Administer procurement processes for goods and services of Latrobe City Council.	Administered procurement processes for goods and services in accordance with the Local Government Act 1989 and best practice guidelines throughout the year.
Administer the database of properties within Latrobe City Council, including property valuation and municipal rate collection in accordance with the Rating Strategy.	Updated the property database on a continual basis throughout the year in accordance with the current Rating Strategy. Municipal rate collection has been administered and end of year targets are expected to be met. The 2012 property valuation process has commenced and is progressing in accordance with best practice guidelines.

STRATEGIC DIRECTION

Ensure that Latrobe City Council applies a sound risk management approach to decision making and service delivery.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Review the Risk Management Plan and present to Council for consideration.		The Risk Management Plan was reviewed and a revised Risk Management Plan 2010-2014 was adopted by Council in May 2011. The plan was the result of broad consultation across the organisation, outlining key risk management objectives to be achieved by the organisation over the next three years.

Service Provision	During 2010/11 we:
Administer strategic risk management, advice and services of Latrobe City Council.	Administered strategic risk management, maintaining a broad range of insurances to ensure Council's community assets are protected.
Administer property management, advice and services of Latrobe City Council.	Administered property management and provided advice and services to the organisation and community as required.

Performance Indicator	2009/10	2010/11	Achieved
Percentage of Council Meetings conducted in accordance with Local Law No. 1 and the Local Government Act.	100%	100%	Achieved
Increase community perception rating of Latrobe City Council's community engagement.	57*	50*	Not achieved
<i>*Local Government Community Satisfaction Survey Index Mean Score.</i>			
Receive unqualified audits by Victorian Auditor Generals Office.	1	1	Achieved
Improve the annual risk assessment rating compared to Victorian councils.	NA*	NA*	NA*
<i>*Audits to benchmark Victorian Councils are undertaken every 2 years. The result of Latrobe's audit will not be released until 2012 and are therefore not available.</i>			

What's planned for Governance in 2011/12?

- Prepare a ten year financial plan including a review of Council rates and fees and charges.
- Review the Council Plan 2011-2015, present to Council for consideration and submit to the Minister for Local Government within the legislated timeframes.
- Facilitate the development of the Annual Budget and present to Council for consideration.
- Prepare the Annual Report 2010/11, submit to the Minister for Local Government and present to Council within the legislated timeframes.

To find out more about what Major Initiatives and Services are planned for delivery over the next four years, please view the Council Plan 2011-2015 available at:
www.latrobe.vic.gov.au/About/Publications/ or by calling 1300 367 700.



Commercial Road, Morwell



Latrobe 2026 Community Vision

In 2026, Latrobe Valley is supported by diversity of government, agency, industry and community leaders, committed to working in partnership to advocate for and deliver sustainable local outcomes

Advocacy and Partnerships

Performance against Council Plan commitments during 2010/11

Latrobe City Council has worked towards achieving the Advocacy and Partnerships Objective during 2010/11 by delivering Major Initiatives and Services which support the Strategic Directions of the Council Plan.

The Annual Report shows Council's progress during 2010/11 on Major Initiatives, Services and Performance Indicators outlined in the Council Plan 2010-2014.

Major Initiative progress as at 30 June 2011 has been represented by



Complete



In progress



Delayed/postponed

STRATEGIC DIRECTION

Actively build partnerships with other municipalities, government, industry and community agencies to deliver important services and projects, and ensure strong outcomes for our community.

Service Provision	During 2010/11 we:
Actively participate in the Gippsland Local Government Network.	Actively participated in the Gippsland Local Government Network with Latrobe City Council's Mayor/Chief Executive Officer attending nine Gippsland Local Government Network Meetings and meetings between the Gippsland Local Government Network and members of Parliament.
Actively participate in Regional Cities Victoria.	Actively participated in Regional Cities Victoria with Latrobe City Council's Mayor/Chief Executive Officer attending six Regional Cities Victoria Meetings and meetings between Regional Cities Victoria and members of Parliament.


STRATEGIC DIRECTION

Strengthen relationships with the Victorian and Australian Governments, to ensure that Latrobe City Council is positioned to take advantage of strategic initiatives and funding opportunities.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Conduct quarterly briefing sessions with state and federal parliamentarians representing the municipal area.		Latrobe City Councillors and Executive Team members represented Latrobe City Council at four State and Federal Parliamentary briefings during 2010/11. Latrobe City Council's Chief Executive Officer and Mayor also attended the Gippsland Local Government Network federal election candidate briefings in 2010.

STRATEGIC DIRECTION

Provide regional leadership and strengthen partnerships on issues of importance to our community.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Lead components of regional plan development and implementation in collaboration with the Gippsland Local Government Network.		<p>A priority action identified by the Gippsland Regional Plan is for the development of a Low Carbon Transition Plan, which was progressed by Latrobe City Council during 2010/11. A strategy team to oversee the development of the plan was formed and a scoping paper developed.</p> <p>Latrobe City Council will continue to develop and implement components of the Gippsland Regional Plan into 2011/12.</p>

STRATEGIC DIRECTION

Build a strong image for Latrobe City which emphasise prosperity, liveability and a sense of self confidence and resilience within the community.

Service Provision	During 2010/11 we:
Provide media and public relations services on behalf of Latrobe City Council.	Provided media and public relations services across the organisation ensuring that appropriate and timely information was communicated to the community using various media including print, radio and television.

Performance Indicator	2009/10	2010/11	Achieved
Increase community perception rating of Latrobe City Council's advocacy.	60*	58*	Not achieved
*Local Government Community Satisfaction Survey Index Mean Score.			
Percentage of Gippsland Local Government Network and Regional Cities Victoria meetings attended by the Latrobe City Council.	90%	100%	Achieved
Number of media releases issued.	293	207	Achieved

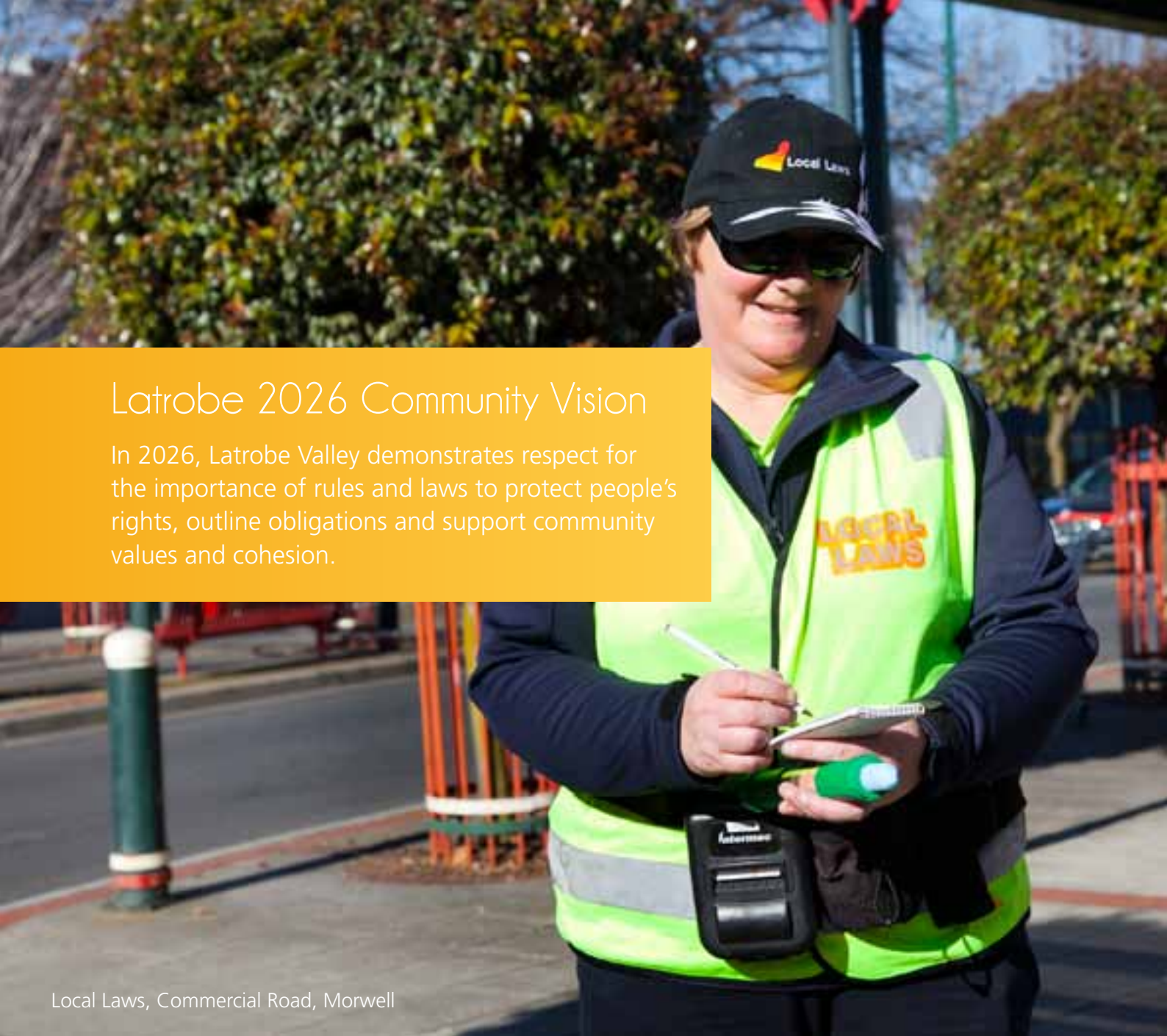
What's planned for Advocacy and Partnerships in 2011/12?

- Advocate for the completion and release of the Gippsland Freight Action Plan and the release of the Latrobe Valley Bus Review.
- Support the Gippsland Health Promotion Task Group in Implementing the Gippsland Health Promotion Action Plan.
- Support implementation of the Gippsland Skills Action Plan and the Gippsland Skills Industry Alliance.
- Lead the Coal Councils of Australia Alliance to secure improved economic and social outcomes for coal reliant communities.
- Participate in the development and implementation of the Tertiary Education Plan for Gippsland.

To find out more about what Major Initiatives and Services are planned for delivery over the next four years, please view the Council Plan 2011-2015 available at: www.latrobe.vic.gov.au/About/Publications/ or by calling 1300 367 700.



L-R: Hon Peter Ryan MLA, Cr Darrell White (Mayor), Cr Graeme Middlemiss, Hon Jeanette Powell MLA, Cr Bruce Lougheed, Russell Northe MP at Gippsland Logistics Precinct, Morwell



Latrobe 2026 Community Vision

In 2026, Latrobe Valley demonstrates respect for the importance of rules and laws to protect people's rights, outline obligations and support community values and cohesion.

Local Laws, Commercial Road, Morwell

Regulation and Accountability

Performance against Council Plan commitments during 2010/11

Latrobe City Council has worked towards achieving the Regulation and Accountability Objective during 2010/11 by delivering Major Initiatives and Services which support the Strategic Directions of the Council Plan.

The Annual Report shows Council's progress during 2010/11 on Major Initiatives, Services and Performance Indicators outlined in the Council Plan 2010-2014.

Major Initiative progress as at 30 June 2011 has been represented by



Complete



In progress



Delayed/postponed

STRATEGIC DIRECTION

Ensure that Latrobe City Council meets all relevant legislative obligations and is positioned to respond to legislative change in a manner which inspires community confidence.

Service Provision	During 2010/11 we:
Administer legal advice and services for Latrobe City Council.	Sourced and provided legal advice and services as required to the organisation.
Provide Animal Management and Municipal Pound services across Latrobe City.	Delivered a successful pound service where 589 dogs were released to their owners and 362 have been re-housed; 38 cats returned to their owners and 112 have been re-housed.
Maintain registers and provide public access to information of Latrobe City Council in accordance with the Local Government Act 1989.	Maintained registers and provided public access to information of Latrobe City Council in accordance with the Local Government Act 1989.
Administer Freedom of Information requests and Privacy Act requirements of Latrobe City Council.	Administered a total of 11 Freedom of Information requests. All requests were completed within the statutory timeframe. No Privacy Act submissions were received.

STRATEGIC DIRECTION

Continue to monitor the service review program to ensure Council is providing best value for the community.

Service Provision	During 2010/11 we:
Deliver and report on Best Value principles in accordance with the <i>Local Government Act</i> .	<p>Delivered and reported on Best Value principles in accordance with the Local Government Act 1989. The Annual Report 2009/10 provided an overview of Best Value highlights from that year which included the completion of the Built and Natural Environment Sustainability Review, Tenderlink implementation and various annual customer satisfaction surveys.</p> <p>Best Value principles were again delivered during 2010/11 through a range of new initiatives and strategic alignment program reviews.</p> <p>See the Best Value section of this report (page 92) for more information.</p>


STRATEGIC DIRECTION

Monitor, review and enforce local laws and animal management practices that reflect community conditions and aspirations and support community cohesion.

Service Provision	During 2010/11 we:
Manage enforcement of Local Laws across Latrobe City.	Managed Local Laws programs including parking control, fire hazard inspections, footpath trading, school crossing supervisor program and disabled persons parking permits. A review of the Footpath Trading Guidelines and permits resulted in a revised fee structure.

STRATEGIC DIRECTION

Respond to emergency management needs of our community in accordance with legislative requirements.

Major Initiative	Progress in 2010/11	2010/11 progress, achievements and challenges
Implement any required changes to the Emergency Management Plan following the Bushfire Royal Commission final report.		<p>Changes to the Latrobe City Council Fire Prevention Plan were required during 2010/11 in accordance with the <i>Electricity Safety Act 1998</i>.</p> <p>The Municipal Fire Prevention Plan now specifies;</p> <p>(a) procedures and criteria for the identification of hazard trees; and</p> <p>(b) procedures for the notification of responsible persons of trees that are a hazard in relation to electric lines for which they are responsible.</p> <p>The amendments to the Municipal Fire Prevention Plan will be implemented during 2011/12</p>

Service Provision	During 2010/11 we:
Provide Emergency Management services, including management of the Municipal Emergency Coordination Centre.	Provided ongoing management of the Municipal Emergency Coordination Centre (MECC) based from the Traralgon Service Centre.

Performance Indicator	2009/10	2010/11	Achieved
Increase community perception rating of enforcement of local laws.	60*	62*	Achieved
<i>*Local Government Community Satisfaction Survey Index Mean Score.</i>			
Percentage of Freedom of Information requests processed within statutory timeframes.	100%	100%	Achieved
Percentage of Privacy complaints processed within statutory timeframes.	Nil	Nil	Achieved
Percentage of impounded dogs rehoused or returned to owners.	83%	83%	Achieved
<i>Rehousing of dogs through Save A Dog has seen an increase of dogs finding homes that would not have been possible without the relationship.</i>			
Percentage of impounded cats rehoused or returned to owners.	10%	14%	Achieved
<i>Strategies implemented during the year, including making the impound register accessible via Council's website, resulted in an increased number of cats rehoused or returned to owners.</i>			

What's planned for Regulation and Accountability in 2011/12?

- Review the Domestic Animal Management Plan to encourage responsible pet ownership.
- Monitor the outcomes of the Bushfire Royal Commission Final Report and incorporate necessary actions into Latrobe City's fire prevention and emergency management frameworks.
- Deliver and report on Best Value principles in accordance with the Local Government Act 1989.

To find out more about what Major Initiatives and Services are planned for delivery over the next four years, please view the Council Plan 2011-2015 available at: www.latrobe.vic.gov.au/About/Publications/ or by calling 1300 367 700.



- Our Direction
- Our People
- Innovation
- Our Systems
- Our Relationships



ORGANISATIONAL EXCELLENCE

Latrobe City Council employee

The Organisational Excellence Strategy is an internal strategic objective which relates to how Latrobe City Council operates at an organisational level. It is central to its ability to achieve the nine strategic objectives outlined in the Council Plan and focuses on how Latrobe City Council improves its performance at an organisational, team and individual level.

Each employee of Latrobe City Council has a key role in working towards achieving the directions outlined under the five themes of the Organisational Excellence Strategy; Our Direction, Our People, Innovation, Our Systems, Our Relationships. Each of the themes has a range of outcomes and actions required to achieve these outcomes.

The Organisational Excellence Strategy was reviewed in 2010/11 and a revised document, Organisational Excellence @ Latrobe, was endorsed during June 2011. The review was undertaken to ensure alignment with Latrobe 2026 and current organisational requirements. A thorough internal consultation process was undertaken during the review, resulting in the five existing themes remaining, and supporting actions strengthened in line with staff feedback. Organisational Excellence @ Latrobe will be implemented during 2011/12.

Highlights for each theme represent how Latrobe City Council has achieved the objectives of the Organisational Excellence Strategy during 2010/11.

Our Direction

Our direction is shaped towards Latrobe 2026: The Community Vision for Latrobe Valley, Council Plan, Business Plans and Performance Plans. Latrobe City Council has worked towards achieving Our Direction, undertaking a range of initiatives and service improvements. Some highlights from 2010 /11 include:

How we plan - Achieving the Latrobe 2026 Community Vision

Latrobe 2026: The Community Vision for Latrobe Valley is a long term planning document which provides broad directions for the Latrobe Valley. The Latrobe 2026 community vision is an important strategic document for Latrobe City Council which provides the principal direction to the Council Plan.

The Council Plan, together with the Strategic Resources Plan, is Latrobe City Council's medium term planning document which consists of four year Strategic Directions, Major Initiatives, Service Provision and Performance indicators developed to achieve the Strategic Objectives of the Latrobe 2026 community vision.

The Annual Report is a reporting tool developed annually to report back to the Minister for Local Government and the community on how it has achieved against the commitments made in the Council Plan and Strategic Resources Plan.

Development of the Council Plan 2011-2015

The Council Plan 2011-2015 was developed in response to Latrobe 2026: The Community Vision for Latrobe Valley and was adopted by Council in June 2011.

Nine objectives identified as part of Latrobe 2026 and four key themes identified by Council shape the Council Plan 2011-2015. They represent Council's strong commitment towards achieving the Latrobe 2026 vision. The Council Plan, built around these nine objectives, outlines the Strategic Directions of Council. Major Initiatives and Service Provision detail how Council will work towards achieving the Strategic Objectives over the four years of the plan.

During the Council Plan review process Councillors played a key role resulting in the development of four themes.

The four themes identified are entitled 'Shaping our Future' and represents Council's strong commitment to planning for the future development of Latrobe City, our people, economy and environment through the following four key themes:

- Gippsland's Regional City;
- Positioned for a Low Carbon Future;
- An active, connected and caring community; and
- Attract, retain, support.

Latrobe City Council was recently recognised as one of Victoria's four Regional Cities, another key influencing factor in the development of the Latrobe City Council Plan 2011 – 2015. The new Council Plan acknowledges Council's commitment and responsibility to drive the best outcomes for Latrobe City community and broader Gippsland region.

A Strategic Resources Plan was developed in conjunction with the Council Plan 2011-2015 and forms an integral part of the plan by identifying the resources required by Latrobe City Council to implement the four year Council Plan.



Latrobe City Council employees

Our People

Latrobe City Council promotes a culture of teamwork and collective achievement, whilst investing in the development, skills and growth of its employees. Examples of the services, initiatives and support provided include:

Developing our employees

Latrobe City Council is committed to providing its employees with high quality and diverse learning and development opportunities. Learning and development provides the skills and knowledge to work effectively and contribute to the organisation's success.

Learning and development opportunities include internal and external programs and study opportunities to meet a diverse range of individual needs. Internal and external learning and development programs range from an early introduction to leadership through to advanced leadership programs. Providing the right initiatives is important to ensure Latrobe City attracts, retains and develops its workforce.

Latrobe City Council supports employees to access and participate in a range of internal and external leadership development programs. In 2010/11 programs included:

A total of 59 employees completed internally facilitated programs, a number of staff also commenced programs during this time, programs include:

- Accelerated Development Program
- Building Potential Program
- Coaching Skills Program
- Frontline Leadership Program

A total of 8 employees completed externally facilitated programs, a number of staff also commenced programs during this time, programs include:

- Gippsland Community Leadership Program
- Local Government Management Association Challenge
- LGPro Emerging Leaders Program
- LGPro Ignite
- Rotary Achievement Personal & Business Development Workshop
- Rotary Youth Leadership Award

53 Employees were also supported to undertake tertiary and further education through Latrobe City Council's Study Assistance Program.

Latrobe City Council is committed to providing ongoing learning and development opportunities for employees into the future and has a range of programs planned for delivery during 2011/12.



Latrobe City Council employee

How we support our employees

Latrobe City Council is committed to supporting its employees with a focus on health and wellbeing. The Healthy Organisation Working group (HOW) met monthly throughout the year to plan and deliver a variety of health and wellbeing programs, initiatives, and information and awareness sessions. HOW was instrumental in coordinating and promoting the WorkHealth workplace health check program, which saw 270 council employees, take up the opportunity for a free health check. HOW is developing the 2011/12 health and wellbeing program around the areas identified in the health check profile report.

The HOW committee, in consultation with employees, have developed and implemented a range of programs aimed at promoting wellbeing. Some of the initiatives delivered during 2010/11 include:

- onsite Work Health checks;
- participation in Walk to Work Day;
- support of Australia's Biggest Morning Tea activities;
- support of beyondblue activities;
- support of WorkSafe Week activities;
- Life! Diabetes information sessions;
- support of Movember activities;
- other ongoing health and wellbeing activities including walking groups, Weight Watchers meetings, stop smoking incentives and general health information was provided to employees throughout the year.

Equal Employment Opportunity (EEO)

Latrobe City Council is committed to providing an employment environment free from discrimination, harassment and bullying. It believes all employees, contractors, volunteers and agents are entitled to be treated fairly and equitably on the basis of their abilities and merit. This is supported by an EEO Committee, frameworks and procedures and a Corporate Induction Program to promote a discrimination-free workplace. Latrobe City Council did not receive any complaints in relation to breaches of EEO legislation during the 2010/11 financial year.

Industrial Relations

The current Enterprise Bargaining Agreement, Latrobe City Council Enterprise Agreement 2006 – as varied in 2009, expires on the 6 March 2012. Latrobe City Council's Staff Consultative Committee will work with staff representatives across the organisation to negotiate a new agreement during 2011/12.

Workcover

The health and safety of employees continues to be a leading priority for Council. For the 2010/11 financial year Latrobe City Council received ten Workcover claims, six of which were minor and required no time off work by the respective employees. Four standard claims were received, three of which have been closed. The remaining claim is yet to be resolved.



Promoting a safe workplace for our employees

Latrobe City Council has a system of Designated Work Groups (DWG) and Health and Safety Representatives (HSR) throughout the organisation to ensure employees are consulted on Occupational Health and Safety (OHS) matters.

In addition to an OHS Committee, a HSR Forum is held regularly, and provides an opportunity for HSRs to meet as a group to discuss OHS issues and the role of HSRs. The OHS Committee and HSR Forum met bi-monthly during the year, and played a significant role in another successful WorkSafe Week program, aimed at increasing awareness and discussion of health and safety in the workplace and at home.

OHS Management

In 2010/11 Latrobe City Council continued to strive to further improve OHS. A number of operational frameworks and procedures have been reviewed, updated and developed, in consultation with employees, HSRs and the OHS and Consultative Committees, to ensure frameworks and procedures are current and effective.

An online hazard reporting system was introduced in May 2011 and aims to improve the timeliness of advice and action on identified hazards, and knowledge among employees of reported hazards.

In 2010/11 90 incidents were reported compared to 107 the previous year.

Careers@Latrobe




Latrobe City Council offers a broad range of career options and during the course of 2010/11 recruited for 150 positions, which consisted of temporary and permanent roles for casual, part time and full time positions. Latrobe City Council's current vacancies are advertised on Council's website www.latrobe.vic.gov.au/careers and through a variety of other media.

Our employee profile

Latrobe City Council is committed to attracting, recruiting, developing and retaining employees with a wide range of qualifications and abilities to deliver a diverse number of services. An ongoing commitment to continuous improvement in employee operational frameworks and procedures assists Latrobe City Council in attracting and retaining a competitive workforce.



Latrobe City Council's workforce is made up of 908 employees who all play a vital role in contributing to the organisation's success. As at 30 June 2011, employees included:

EMPLOYEES BY TYPE

Full time staff	323	
Part Time	380	
Casual	205	
Total	908	
Full Time Equivalent (FTE)	498	









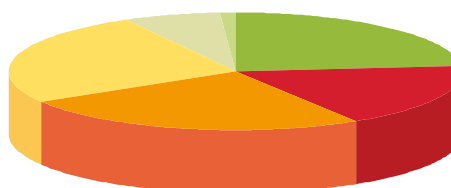
EMPLOYEES BY GENDER

Female	665	
Male	243	
Total	908	



EMPLOYEES BY AGE

17-30	214	
31-40	160	
41-50	229	
51-60	231	
61-70	64	
71-80	10	
Total	908	



Latrobe City Council also engages volunteers and work experience students providing a range of development opportunities.

For the 2010/11 financial year Latrobe City Council recorded a turnover rate of 8.89%, excluding seasonal and casual staff.

Innovation

Innovation is part of doing business at Latrobe City Council, by recognising and encouraging new ways of working and promoting a culture of continuous improvement. The Frontline Leadership Program is one example of how Latrobe City Council highlights and supports innovation.

Frontline Leadership Program overview

The Frontline Leadership Program is one of the internal learning and development programs offered to Latrobe City Council employees. The program is an interactive program designed to provide an introduction to leadership concepts and principles through facilitated workshops, individual feedback sessions and the development and implementation of an innovative project.

During 2010/11, 22 employees successfully participated in the Frontline Leadership Program. As a result a broad range of project initiatives were developed and implemented including system and process improvements, and identifying and addressing issues and challenges which have translated into organisational improvements.

Some of the innovative projects developed during the year include:

- revitalising the new employee induction process;
- developing a Early Childhood Care Providers Recruitment Plan; and
- raising awareness of responsible pet ownership within the community.

Implementation of these innovative projects contributes to Latrobe City Council's continuous improvement, whilst providing great development opportunities for employees.

Our Systems

Latrobe City Council continues to work to ensure its systems are current, secure, reflect community expectations and meet organisational requirements.

Information Technology Plan 2010-2014

The Information Technology Plan 2010–2014 was approved in May 2010 with implementation of activities commencing in the 2010/11 financial year. Some of the key activities identified in this plan include:

- Upgrading telephony systems to help the community get better access to Council staff and services.
- Improving the speed and stability of communication links between sites.
- Strategic updates to printers and copiers to help reduce operating costs.
- Updating the fleet of PCs and laptops.

In the 2010/11 financial year, the following activities were completed:

- A review of the telephony systems in preparation for upgrading systems in the 2011/12 financial year.
- The introduction of free wireless internet at libraries and the update of public computers.
- Upgrading communication links between Latrobe City Council Headquarters (HQ) and other main Council sites, improving their speed fourfold.
- Consolidating printers and copiers at HQ and other Latrobe City Council sites.
- Implementing a range of security measures to protect corporate information.

Other important initiatives have also been undertaken to improve systems which support management of corporate information. This includes important upgrades and improvements to Electronic Document and Records Management system (EDRMS), underpinning a focus on protecting corporate information for future generations.

Our Relationships

Latrobe City Council recognises the achievement of Latrobe 2026: The Community Vision for Latrobe Valley and the objectives of the Council Plan relies upon strong relationships with the community and key stakeholders.

Strong relationships at all levels of government

Throughout 2010/11, Latrobe City Council continued to work with all levels of government in order to deliver projects and progress key initiatives.

The development of the Gippsland Logistics Precinct, Traralgon Growth Areas Review, Traralgon Activity Centre Plan, and participation in the Gippsland Local Government Network and Coal Councils of Australia Alliance are just some examples of Council working in partnership with all levels of government to deliver community outcomes. The establishment of the Low Carbon Emissions Future Transition Committee also provides a one stop shop for Governments to engage with the Latrobe Valley community in relation to a low carbon future.

The organisation will continue to focus on the development of these relationships in order to deliver on these initiatives.

In delivering quality services and programs, Latrobe City Council recognises the importance of working in partnership with both State and Federal Governments. An example of this includes indigenous employment programs and support.

Latrobe City Council creates employment opportunities for Indigenous young people in partnership with State Government agencies such as the Department of Education Employment Workplace Relations and local job network agencies, including the Indigenous Employment Program. Basic work skills are provided through pre-employment training and built upon through work experience and traineeship positions with Latrobe City Council and other agencies.

Latrobe City Council also works collaboratively with the Aboriginal Community and State Government as part of the Closing the Gap initiative, designed to increase Indigenous employment and career opportunities for Indigenous Australians.

Customer Service

Latrobe City Council recognises and values both internal and external customers and has a strong commitment to providing excellence in customer service. The Customer Service Plan acknowledges that the delivery of excellent customer service is essential in achieving the strategic objectives identified in the Council Plan.

The plan outlines Council's commitment, mission, customer services standards and actions to achieve excellence in customer service.

During 2010/11 Latrobe City Council continued to deliver on its commitment to:

- welcome customers;
- provide a respectful, friendly and courteous environment;
- actively listen to customers;
- be open, accountable and responsive;
- strive to exceed Customer Service Standards at all times;
- recruit customer-focused, skilled and competent professionals to deliver services and continually provide opportunities for them to develop and learn;
- actively seek feedback from customers and measure success by that feedback;
- treat all customer contact in a confidential manner and respect privacy.

Service Centres

Service Centres assist with first contact telephone and counter enquiries, payments and all general enquiries. Service Centres are located at:

Morwell

Corporate Headquarters
141 Commercial Road, Morwell

Moe

Moe Service Centre
44 Albert Street, Moe

Traralgon

Traralgon Service Centre and Library
34-38 Kay Street, Traralgon

Churchill

Churchill Community Hub
9-11 Philip Parade, Churchill

During 2010/11 Community Information Officers responded to over 38,000 requests for services and answered approximately 88,000 telephone enquiries.



Traralgon Maternal and Child Health Centre

Best Value

A requirement of the Local Government Act 1989 is to report Latrobe City Council's progress to the community towards achieving Best Value principles and how this has been achieved.

The *Local Government Act 1989 208B Best Value Principles* are:

- a) all services provided by a Council must meet the quality and cost standards;
- b) all services provided by a Council must be responsive to the needs of the community;
- c) each service provided by a Council must be accessible to those members of the community for whom the service is intended;
- d) a Council must achieve continuous improvement in the provision of services for its community;
- e) a Council must develop a program of regular consultation with its community in relation to the services it provides;
- f) a Council must report regularly to its community on its achievements in relation to Best Value.

Latrobe City Council views the Best Value principles as relevant to all services and initiatives across the organisation. This Annual Report provides many examples of how Latrobe City Council is achieving Best Value.

Best Value highlights

Best Value highlights delivered during 2010/11 include:

Strategic Alignment Program, Child and Family Services Review

The Child and Family Services Strategic Alignment Program (SAP) Review, finalised during 2010/11, considered the needs of the early childhood education and care sector now and into the future. Specifically the review considered:

- Integrated service delivery options – moving from specialised streams of management to areas of management across integrated services.
- Service delivery methods – exploring the benefits of internally provided services versus contracting service delivery to an external provider.
- Cluster management arrangements for preschools, with a particular focus on state and local government funding arrangements.
- Latrobe City Council's planning and leadership role within the early childhood education sector.
- Staff succession planning within this field.

The Child and Family Services Review outcomes will continue to be implemented during 2011/12, with a focus on ensuring that Latrobe City Council continues to provide quality early childhood education and care services across the municipality.

Tree Maintenance Team Review

The review of the Tree Maintenance team's systems, processes and structure was identified as part of the Built and Natural Environment Strategic Alignment Program Review. It recommended that further investigation should be undertaken to consider opportunities for resource and business process optimisation. These opportunities were considered in a separate process to the Built and Natural Environment Review, because of the significant time and resource requirements.

The Tree Maintenance Review considered internal process aspects to ensure the department is operating effectively. Specifically the review considered:

- Business processes aligning to 'best practise' guidelines.
- Resource optimisation to allow for planned career progression and retention.
- Team position descriptions and remuneration reflecting current works practices and aligning with industry standards.

The findings and actions implemented as an outcome of the review ensures Latrobe City Council continues to provide quality maintenance services across the municipality.

Review of the Strategic Alignment Program Framework

The Strategic Alignment Program (SAP) is Latrobe City Council's internal evaluation framework used to assess the delivery of programs, services and functions to ensure service sustainability is balanced with the needs and expectations of the community. The Latrobe City Council SAP and its current framework and processes, endorsed in early 2009, aims to provide the following outcomes:

- Ensuring current services align with *Latrobe 2026: The Vision for the Latrobe Valley*.
- Ensuring processes are in place to address requirements associated with Best Value principles.
- Driving business improvement and efficiency to deliver quality outcomes for the community and the provision of outstanding customer service.
- Creating an adaptable and flexible organisation that identifies and responds to changing community needs and environmental factors.

During 2010/11 it was identified that the current SAP framework was difficult to implement in a timely, cost effective manner across a broad range of operating environments, therefore a review commenced.

It is expected that the review will focus on process and implementation improvements. The SAP review will continue and is expected to be completed during 2011/12.

Universal Access for Preschools Project

Latrobe City Council received funding from the Department of Education and Early Childhood Development to support planning for the implementation of Universal Access, which is the provision of 15 hours of preschool per week to all four year old children.

As a transition to 15 hours of preschool by 2013, key initiatives carried out during 2011 included a move to 12 hours of preschool per week; support to all providers for the implementation of early childhood education reforms; and innovative delivery models that are inclusive of specialist service providers and offsite education.



Strategic Planning, Latrobe City Council

Family Services Annual Customer Satisfaction Surveys

Customer satisfaction surveys were distributed to families enrolled in Latrobe City Council's Early Learning, Family Day Care, Preschool and Maternal and Child Health services to assist with continuous improvement to these services.

The results included:

- Maternal and Child Health overall customer satisfaction rating was 87%.
Feedback was particularly positive in the areas of customer services and Maternal and Child Health Key Visits.
- Early Learning Centre overall customer satisfaction rating was 83%.
Feedback was particularly positive in the areas of staff and child and staff and parent interaction.
- Family Day Care overall customer satisfaction rating was 90%.
Feedback was particularly positive in the areas of care providers, interaction with children and parents, and health and safety.
- Preschool overall customer satisfaction rating was 81%.
Feedback was particularly positive in the areas of program, staff and parent interaction and administration.

Careers @ Latrobe electronic applications

A new process was developed during 2010/11 which enables electronic application for current vacancies with Latrobe City Council. This has resulted in a more streamlined, timely and accessible process with the added benefit of reduced paper wastage.

To find out more about Careers @ Latrobe visit the Latrobe City Council website
www.latrobe.vic.gov.au/Careers/

Electronic Annual Report

As part of Latrobe City Council's commitment to environmental best practice, a minimum number of copies of the 2009/10 Annual Report were printed. A move to electronic distribution was supported by the distribution of Annual Report postcards which directed the community and stakeholders to the report on Council's website.

Following successful implementation during 2010, electronic distribution of the Annual Report 2010/11 will continue in 2011, resulting in considerable cost and environmental impact savings.

SPEAR Implementation, online assessment of planning applications

During 2010/11 Latrobe City Council commenced implementation of the online system, Streamlined Planning through Electronic Applications and Referrals (SPEAR). Year one implementation included the subdivisions module only, with plans to implement the planning module during 2011/12.

SPEAR is an Internet system that enables online lodgement of subdivision applications (SPEAR Subdivisions) and planning permit applications (SPEAR Planning). SPEAR reduces the current reliance on paper and streamlines sending and tracking applications through the subdivision and planning processes. SPEAR allows subdivision and planning permit applications to be compiled, lodged, managed, referred, approved and tracked online anytime. SPEAR supports the Victorian Government initiatives Better Decisions Faster and Melbourne 2030.

SPEAR can be used by all parties involved in the subdivision and planning processes, but in differing capacities:

- applicants use SPEAR to lodge and manage their application and track its progress;
- Latrobe City Council uses SPEAR to receive, manage, refer and approve applications;
- referral authorities use SPEAR to receive and respond to referrals; and
- members of the public can use SPEAR to find out basic information about an application and lodge and view objections.

An internal pilot of SPEAR was undertaken during June 2011 and following a two week trial period, went live to the public. Key stakeholders including surveyors and developers were notified and an external marketing campaign was launched.

2009-2012 Council Policy Manual

Policy development has a key role to play in the good governance of Latrobe City Council. Policy sets the broad parameters for guiding and setting the boundaries to influence the actions and operations of the organisation. Policies are designed to provide clear, unambiguous guidelines and to provide continuity and a consistent point of accountability.

A program has been developed to review all of Latrobe City Council's adopted policies in stages over the next two years leading up to the 2012 Local Government General Election. It is intended as an introductory cycle for an ongoing four year program rolled out over the full term of each Council to ensure that all policies are relevant and up to date. This will ensure that a structured and regulated system is used to amend Council Policies. Currently, they are reviewed on an as needs basis.

Good governance principles suggest that Council should determine its policy position and then ensure that decision making is consistent with adopted policy.

In accordance with the Local Government Act 1989, Council reviewed the Procurement Policy this year with the revised version adopted by Council during June 2011.

While Latrobe City Council is obliged to review the Procurement Policy each financial year and to make that policy available for inspection by the public, Council has chosen to subject all of its adopted policies to systematic review and to make the 2009-2012 Policy Manual available for public inspection, as outlined in the Council Policy Development Policy.

The 2009-2012 Policy Manual is available on the Council website www.latrobe.vic.gov.au/CouncilDocuments

- Council Governance
- Statutory Information
- National Competition Policy Compliance
- Victorian Local Government Indicators

ACCOUNTABILITY

Low Carbon Transition Committee Meeting,
Latrobe City Council Headquarters

Council Governance

Latrobe City Council

Latrobe City Council is a public statutory body which operates under the legislative requirements of the Local Government Act 1989.

This Act sets out the role of the Council as an elected body to provide leadership for the good governance of the municipal district and the local community.

The primary objective of Latrobe City Council is to achieve the best outcomes for the local community, keeping in mind the long term effects of decisions made by Council. Council is responsible for setting the organisation's direction and overseeing its performance on behalf of the Latrobe City community.

Code of Conduct

Under the Local Government Act 1989, all councils within Victoria must ensure that they adopt a Code of Conduct which at minimum establishes the rules of behaviour during a pre-election period. Latrobe City Council has taken this further by adopting a code that establishes how councillors will behave towards each other and within the community during their term of office.

A Code of Conduct was adopted by Council on 16 November 2009 that provides guidelines on:

- councillor behaviours;
- conflict of interest procedures; and
- dispute resolution procedures.

The code affirms principles of behaviour requiring that councillors:

- act honestly;
- exercise reasonable care and diligence;
- use their position properly; and
- not make improper use of information acquired because of their position.

Latrobe City Council's Code of Conduct is available at:
www.latrobe.vic.gov.au/CouncilDocuments/

Council Meetings

Council Meetings are held at the Latrobe City Council Corporate Headquarters in Morwell at 7.00 pm on the first and third Monday of every month, except in January.

Each Council Meeting includes a public question time as a standard agenda item, designed to encourage community participation in the overall affairs of Council. Special Council Meetings are held as required and all Special Council Meeting dates are advertised in the Latrobe Valley Express newspaper and detailed on the Latrobe City Council website.

Councillors also meet on the second and fourth Monday of the month for an Issues and Discussion Session, except where public holidays fall on either of these days. At these meetings presentations are made to Council by community groups, organisations and other stakeholders.

Council decisions are made by councillors either at an Ordinary Council Meeting or at appropriately delegated Special Council Meeting. Meetings are open to the public, unless the Council resolves to close the meeting in accordance with guidelines of the *Local Government Act 1989*.

Council Meeting schedule, agendas and minutes are available on the website www.latrobe.vic.gov.au/CouncilDocuments/

Councillor Remuneration

From July 2010 to November 2010 the Mayoral allowance was \$64,062 and the Councillor allowance \$20,705 per annum, plus the equivalent of the superannuation guarantee contribution of 9%.

On 26 August 2010, the Department of Planning and Community Development (refer circular No. 23/2010) advised all Councils that a notice was published in the Government Gazette on 26 August 2010, providing for a 3.0% adjustment to apply to all Mayoral and Councillor Allowances taking effect from 1 December 2010. Under section 73B (5) of the *Local Government Act 1989*, a Council must increase the Mayoral and Councillor allowances by this 3.0% adjustment.

Consequently, from the 1 December 2010 the Mayoral and Councillor allowances were increased to \$65,984 and \$21,326 per annum respectively, plus the equivalent of the superannuation guarantee contribution of 9%.

In addition to their allowances, Councillors receive for Council use a mobile phone, laptop computer and printer/fax. They may also claim expenses incurred while performing their duty as Councillors and utilise office administration and support. The Mayor also receives a vehicle for the duration of his or her term, a dedicated office and support from an Executive Assistant.

Council Delegations

The Council's powers under the *Local Government Act 1989* or any other Act may be delegated by an instrument of delegation to a Special Committee of Council, to the Chief Executive Officer or to an individual council officer. The Council generally delegates powers, duties and functions to the Chief Executive Officer who is empowered to further delegate some or all of those powers to other officers.

Delegation is a vital element in assisting Council administration to function effectively and efficiently. It is essential that the Council-associated committees provide clear policy direction and council officers have the ability to make appropriate day-to-day decisions in accordance with that policy.

On 16 November 2009, Council delegated to the Chief Executive Officer a set of powers and duties by exception. This means the Chief Executive Officer is able to do all things on behalf of the Council, except for items listed by the Council.

The purpose of this delegation is to allow the Chief Executive Officer the power and discretion to coordinate decisions of an operational nature. The Chief Executive Officer has delegated many of those powers to individual council officers.

The Council itself has delegated many of its powers directly to council officers, to ensure the everyday operation of Council business. The delegation document provides that only certain officers are allowed to make decisions of a financial nature and the limit of their authority is carefully dictated to ensure prudent financial management.

Decisions under delegations are sometimes restricted by limitations imposed by the Council or the Chief Executive Officer, including numerous requirements to report back on the decisions that have been made under that delegation. Decisions made under a delegation must always adhere to existing council policy or directions.

Councillor representation on Committees

At an Ordinary meeting of Council, Councillors can be appointed as Council representatives on a range of special interest committees. Latrobe City Council currently has three Special Committees formulated pursuant to Section 86 of the Local Government Act 1989. These committees must adhere to the same rules and principles governing the Council itself. Council also has a range of sub-committees pursuant to other legislation and a further range of advisory and community committees and working groups.

The official Councillor appointments on these committees and working groups, as well as associations on which Council is represented during 2010/11, are listed below.

Council (Special) Committees

Committee	Purpose	Councillor
Churchill and District Community Hub Board	To provide a venue that brings individual members of the community, groups and agencies together in an atmosphere of support to systematically address and meet community needs.	Cr White
Latrobe Regional Airport Board	To develop, operate and maintain the airport in accordance with the Civil Aviation Regulations.	Cr Middlemiss Alternative: Cr Kam
The Yallourn North Community Housing Committee	To administer Council-owned elderly persons units in Anderson Ave, Yallourn North.	Cr Lougheed

Committees Pursuant to Other Legislation

Committee	Purpose	Councillor
Audit Committee	To assist in the discharge of responsibilities for financial reporting, maintaining a reliable system of internal controls and fostering the organisation's ethical development.	Cr Fitzgerald Cr Vermeulen Alternative: Cr Lougheed By Invitation: All Councillors
Gippsland Regional Waste Management Group Board	To facilitate and foster best practices in waste management in the region pursuant to the functions and powers under the <i>Environment Protection Act 1970</i> .	Cr Middlemiss Alternative: Cr Lougheed
Gippstown Reserve Committee of Management Inc.	The Gippstown Reserve Committee of Management Inc. is responsible for the management and development of the heritage park in Moe. Triennial appointments to this committee under the <i>Crown Land (Reserves) Act 1978</i> are controlled by the Department of Sustainability and Environment.	By Invitation: Cr Price* Alternative: Cr Gibson
Municipal Emergency Management Planning Committee	To prepare an emergency management plan to ensure an adequate response to community for all emergencies.	Cr Lougheed Cr Gibson

Council Advisory/Funded Committees

Committee	Councillor
Australia Day Advisory Committee	Cr Price* Cr Vermeulen Cr Fitzgerald
Crinigan Bushland Reserve Committee of Management	Cr Middlemiss
Disability Reference Committee	Cr Lougheed Alternative: Cr O'Callaghan
Edward Hunter Heritage Bushland Reserve Committee	Cr Price* Cr Gibson
Latrobe City Climate Change Consultative Committee	Cr Price* Alternative: Cr Vermeulen
Latrobe City Hyland Highway Municipal Landfill Consultative Committee	Ward Councillor (Cr Vermeulen) Cr Lougheed
Latrobe City International Relations Committee	Cr Price* Cr White Cr Vermeulen
Latrobe City Venues User Group	Cr Kam Cr Gibson
Latrobe Leisure Churchill User Group	Cr White Cr Vermeulen
Latrobe Leisure Moe Newborough User Group	Cr Price* Cr Gibson
Latrobe Leisure Morwell User Group	Cr Lougheed Cr Middlemiss
Latrobe Leisure Traralgon Sports Stadium User Group	Cr Kam Cr Fitzgerald
Latrobe Regional Gallery Advisory Committee	Cr Price* Cr White
Latrobe Regional Motorsport Complex User Group	Cr Middlemiss
Latrobe Safety and Wellbeing Network	Cr White Cr Kam Cr O'Callaghan
Latrobe Tourism Advisory Board	Cr White Cr Fitzgerald
Low Carbon Emissions Future Transition Committee	Mayor, Chair (Cr White) Cr Price* Cr Fitzgerald Cr Vermeulen
Mathison Park Advisory Committee	Cr Vermeulen Cr White
Moe Yallourn Rail Trail	Cr Gibson Cr Lougheed
Morwell Centenary Rose Garden	Cr Lougheed Alternative: Cr White
Morwell Town Common Development Plan Steering Committee	Cr Lougheed Cr White
Oldsmobile Management Committee	Mayor (Cr White)
Ollerton Avenue Bushland Reserve Committee of Management	Cr Gibson Alternative: Cr Price*
Sale of Goods from Council Properties Committee	Cr Lougheed Cr Kam
Victory Park Precinct Advisory Committee	Galbraith Ward Councillor (Cr Kam) Dunbar Ward Councillor (Cr Fitzgerald)
War Memorials Advisory Committee	Mayor (Cr White)

Community Committees

Committee	Councillor
Apprenticeships Group Australia	Cr White
Australian Paper Community Environmental Consultative Committee	Cr Lougheed
Baw Baw Latrobe Local Learning and Employment Network	Cr Price*
Braiakaulung Advisory Committee	Cr O'Callaghan Cr White
Callignee and Traralgon South Sporting and Facility User Group	Cr Vermeulen
Friends of the Traralgon Railway Reservoir Conservation Reserve	Cr Fitzgerald
Gippsland Sports Academy	Cr White Alternative: Cr Gibson
Social Planning for Wellbeing Committee	Cr Kam
International Power Hazelwood Environmental Review Committee	Cr White
Latrobe City Lake Narracan User Group Committee	Ward Councillor (Cr Lougheed) Cr Gibson
Latrobe Settlement Committee	Cr Price*
Loy Yang Power Environmental Review Committee	Cr Vermeulen
Moe Southside Community Precinct User Group	Farley Ward Councillor (Cr Price*)
Morwell Central Business District Safety Group	Cr Lougheed Cr Kam Cr Middlemiss
Morwell River Neighbourhood Improvement Plan Steering Committee	Cr White
Regional Aboriginal Justice Advisory Committee	Cr Gibson
Roadsafe Latrobe Community Road Safety Council	Cr Kam Cr Gibson
Traralgon Central Business District Safety Group	Cr Fitzgerald Cr Kam
Traralgon Creek Neighbourhood Improvement Plan Steering Committee	Cr Kam Cr Fitzgerald
Traralgon Recreation Reserve and Showgrounds User Group Committee	Cr Fitzgerald Cr Kam
Traralgon West Sporting Complex User Group	Cr Kam Cr Fitzgerald
TRU Energy Yallourn Environmental Review Committee	Cr Lougheed

Council Working Groups

Committee	Councillor
Chief Executive Officer Performance Review Committee	Mayor (Cr White) Cr Gibson Cr Kam Cr Fitzgerald
Coal Land Use Planning Committee	Cr Loughheed Cr Vermeulen Cr Gibson Cr Middlemiss Cr Kam
Community Engagement Reference Group	Cr O'Callaghan Cr Kam Cr Price*
Cultural Diversity Reference Committee	Cr Kam Cr Price*
Jumbuk and Yinnar South Timber Traffic Reference Group	Gunyah Ward Councillor (Cr Vermeulen) Cr White Cr Kam
Link Editorial Committee	Mayor (Cr White) Cr Loughheed Cr Gibson
Mayoral Investment Attraction Working Group	Mayor (Cr White) Deputy Mayor (Cr Gibson) Cr Middlemiss Cr Price*
Positive Ageing Reference Group	Cr O'Callaghan Cr Kam
Rail Freight Working Group	Cr Middlemiss Cr Loughheed

Associations

Committee	Councillor
Alliance of Councils for Rail Freight Development	Cr Loughheed Alternative: Cr Middlemiss
Coal Councils of Australia Alliance	Mayor (Cr White)
Gippsland Local Government Network	Mayor (Cr White)
Municipal Association of Victoria	Cr Loughheed Alternative: Cr Kam
Regional Cities Victoria	Mayor (Cr White)
South East Australian Transport Strategy	Cr Middlemiss Alternative: Cr Loughheed
Timber Towns Victoria (Committee)	Cr Loughheed Cr Kam
Victorian Local Governance Association	Mayor (Cr White) Alternative: Deputy Mayor (Cr Gibson)
West Gippsland Catchment Management Authority – Central Catchment Ecosystem Advisory Group	Cr Kam

*At the time of printing Cr Price was on leave of absence pending the outcome of her appeal against court judgement and sentencing, which would disqualify her from acting as a Councillor.



Churchill Community Hub

Statutory Information

Documentation available for public inspection

In accordance with Section 11 of the *Local Government (Finance and Reporting) Regulations 2004*, the following documents are available for public inspection:

- Details of current allowances fixed for the Mayor and councillors.
- Details of senior officers' total salary packages for the current financial year and the previous year.
- Details of overseas or interstate travel (with the exception of interstate travel by land for less than three days) undertaken in an official capacity by councillors or any member of council staff in the previous 12 months.
- Council officers who were required to submit a return of interest during the financial year.
- Councillors who submitted a return of interest during the financial year.
- Agendas for and minutes of Ordinary and Special Meetings held in the previous 12 months.
- A list of all special committees established by Council and the purpose for which each committee was established.
- A list of all special committees established by the Council which were abolished or ceased to function during the financial year.
- Minutes of meetings of special committees.
- A register of delegations.
- Submissions received in accordance with Section 223 of the Act during the previous 12 months.
- Agreements to establish regional libraries.
- Details of all property, finance and operating leases involving land, buildings, plant, computer equipment or vehicles entered into by the Council as lessor or lessee.

- A register of authorised officers.
- A list of donations and grants made by the Council during the financial year.
- Organisations of which the Council was a member during the financial year.
- A list of contracts valued at \$100,000 or more which the Council entered into during the financial year without first engaging in a competitive process.

Other documentation and registers available to the public include:

- The Councillor Reimbursement Policy.
- The Councillor Code of Conduct.
- Records of Assembly of Councillors.
- Register of Interests.
- Local Laws 1, 2 and 3.
- The annual Council Plan.
- The Strategic Resource Plan.
- The annual budget.
- The Annual Report including the Auditor's Report.
- All adopted Council Policies.

In accordance with Section 222 of the *Local Government Act 1989*, inspection of these documents at Latrobe City Council's Corporate Headquarters, 141 Commercial Road, Morwell, can be arranged by contacting Latrobe City Council on 1300 367 700.

A number of these documents are also available online at www.latrobe.vic.gov.au

Information Management

Freedom of Information

The *Freedom of Information Act 1982* gives the community the right to access certain Council documents. The Act has four basic principles:

- Local governments are required to publish information about the documents they hold, particularly those which affect members of the public in their dealings with Council.
- Each person has a legally enforceable right to access information, limited only by exemptions necessary for the protection of the public interest and the private and business affairs of persons from whom information is collected by Council.
- People may request inaccurate, incomplete, out of date or misleading information in their personal records be amended.
- People may appeal against a decision not to give access to information or not amend a personal record.

During the 2010/11 financial year, Latrobe City Council received 11 requests to access information under the Freedom of Information legislation. This is six less than the previous year.

Freedom of Information requests must be made in writing and accompanied by a \$23.90 application fee. Requests for access to information should be addressed to:

Freedom of Information Officer
Latrobe City Council
PO Box 264
MORWELL VIC 3840

In accordance with the *Freedom of Information Act 1982*, Latrobe City Council must decide if this information will be provided within 45 days. Of the 11 requests received, all were processed within the statutory timeframe.

Information Privacy

Latrobe City Council is obliged to ensure the personal privacy of all residents and ratepayers in accordance with the *Information Privacy Act 2001*. Council will only collect, use or disclose personal information where it is necessary to perform Council functions or where required by law. Council has adopted a Privacy Policy which can be obtained upon request.

During the 2010/11 financial year, Latrobe City Council had one complaint referred to the Privacy Commissioner who determined there was no breach of the Act.

Charter of Human Rights and Responsibilities

Latrobe City Council is subject to the *Charter of Human Rights and Responsibilities Act 2006*.

All Latrobe City Council policies have been adopted following proper consideration of all of the rights contained within the *Charter of Human Rights and Responsibilities Act 2006*.

Whistleblowers Protection

The *Whistleblowers Protection Act 2001* aims to protect and encourage disclosure of wrongful acts by councils and other similar bodies. It relates to the behaviours and actions of council officers and councillors. A person is entitled to make a complaint pursuant to the *Whistleblowers Act 2001* by contacting the Ombudsman of Victoria.

Latrobe City Council supports the aims and objectives of the *Whistleblowers Act 2001* and have endorsed an operational framework which applies to all of its employees.

During the 2010/11 financial year there were no disclosures made or referred to Latrobe City Council or the Ombudsman of Victoria under the *Whistleblowers Act 2001*.

Risk Management and Auditing

Audit Committee

The Audit Committee is in place to assist Council in the effective conduct of financial reporting, management of risk, maintaining internal controls and facilitating ethical development. It met five times during the year.

Its membership comprises two independent external members, Mr Richard McDowell and Mr Ron Gowland and two Councillors, Cr Ed Vermeulen and Cr Rohan Fitzgerald. The Chief Executive Officer, General Manager Governance, Manager Finance and Manager Risk and Compliance also attend Audit Committee meetings.

During the year, the committee dealt with a range of activities, including:

- internal Audit Program;
- 2011/12 Annual Budget;
- 2009/10 financial statements;
- risk management;
- outstanding debtors review;
- quarterly financial and performance reports and mid year review;
- monthly performance reporting; and
- strategic risk reporting.

Internal Audit Program

Latrobe City Council engages the services of RSM Bird Cameron to provide its internal audit services. A three year internal audit program has been established to review a range of internal functions of Council. The following reviews were undertaken during the year:

- information technology review;
- childcare; and
- integrity of Council reporting.

CMP Public Liability and Professional Liability Audit

In 2011, Civic Mutual Plus, Latrobe City Council's public liability and professional liability insurer, conducted the bi-annual public liability and professional liability audit. This is used for benchmarking of local government authorities across Victoria. The results of this will not be known until next year. Latrobe City Council received an award for the result achieved in this audit in the 2008/2010 audit cycle.

Insurance

Latrobe City Council has a responsibility to the community to ensure that the nature and extent of Latrobe City Council's insurance cover is adequate. Latrobe City Council has insurance policies covering:

- public liability;
- industrial special risk and Business interruption;
- public/products liability;
- councillors and officers liability;
- motor vehicles;
- engineering risks;
- machinery and computer breakdown;
- hangar keeper's liability; and
- personal accident/corporate travel.

These insurances are reviewed annually and adjusted accordingly, having consideration for the various associated risks, past history and the benefit of expert advice.

Latrobe City Council liaises regularly with its insurers regarding changes in legislation, court decisions and industry best practice. Latrobe City Council manages public and property liability claims based on the framework and advice of its insurers. Regular contact is made with the insurers to discuss claims and/or risk mitigation activities.

Risk Management Plan 2011-2014

The Risk Management Plan 2011-2014 was adopted by Council in May 2011. This document sets out Council's commitment to risk management to reduce and manage adverse effects on Council's objectives and operations and identify and maximise opportunities. The plan is aligned to the new risk management standard, AS/ISO 31000 and aims to further build on the risk management framework established under the Risk Management Strategy 2007-2010, setting out key directions for further improvement of Latrobe City Council's risk management systems and processes over the 2011-2014 period. It is applicable to the management of all risks facing the organisation, such as financial, reputation, Occupational Health and Safety, personnel and legislative.



Latrobe City Council employee

National Competition Policy Compliance: 2010/11

Certification by Chief Executive Officer

Latrobe City Council has complied with the requirements of the National Competition Policy (NCP) for the period 1 July 2010 to 30 June 2011, in accordance with the requirements outlined in National Competition Policy and Local Government (revised 2011) as set out below:

A. TRADE PRACTICES COMPLIANCE

State whether the Council is compliant or non-compliant.
If non-compliant, justify or cite actions to redress.

Compliant

B. LOCAL LAWS COMPLIANCE

State whether the Council is compliant or non-compliant. List all local laws made or remade during 2010-11 which impose a restriction on competition.

Compliant

C. COMPETITIVE NEUTRALITY COMPLIANCE

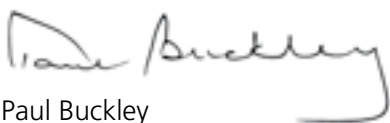
State whether the Council is compliant or non-compliant for all significant businesses.
List any significant businesses that are non-compliant.

Compliant

I certify that:

- a) this statement has been prepared in accordance with the 2010/2011 National Competition Policy reporting guidelines; and
- b) this statement presents fairly the Council's implementation of the National Competition Policy.

Signed



Paul Buckley
Chief Executive Officer

Date: 29 August 2011

Victorian Local Government Indicators

The Victorian Government requires all Victorian councils to measure and annually report against 11 Victorian Local Government Indicators. These indicators are designed to quantify aspects of expenditure, the cost of service and infrastructure provision, customer satisfaction and governance. As a comparison, figures from the past two years are provided.

CATEGORY	VLGI #	DESCRIPTION	2008-09	2009-10	2010-11
COST OF GOVERNANCE	1	Average rates and charges per assessment	\$1,351	\$1,402	\$1,483
	2	Average residential rates and charges per assessment	\$1,032	\$1,078	\$1,159
SUSTAINABILITY	3	Average liabilities per assessment	\$1,246	\$1,502	\$1,484
	4	Operating result per assessment*	\$296	\$389	\$442
SERVICES	5	Average operating expenditure per assessment	\$2,595	\$2,614	\$2,657
	6	Community satisfaction rating for the overall performance of Council	64	61	57
INFRASTRUCTURE	7	Average capital expenditure per assessment	\$602	\$774	\$900
	8	Renewal**	85%	99%	99%
	9	Renewal and maintenance	89%	99%	99%
GOVERNANCE	10	Community satisfaction rating for the Council's advocacy and community representation on key local issues	64	60	58
	11	Community satisfaction rating for the Council's engagement in decision making on key local issues	60	57	50

- 
- Financial Report
 - Financial Statements
 - Standard Statements
 - Performance Statement

FINANCIAL

Latrobe City Council Headquarters, Morwell

Financial Report

This report shows how Council performed financially during the 2010/11 financial year. It also provides the overall financial position of Council as at 30 June 2011.

Latrobe City Council presents this Finance Report in accordance with the Australian Accounting Standards. As the Council is a not-for-profit organisation, some terms used in the private sector are not appropriate for use with these statements.

Introduction

The Finance Report contains four main sections:

- Summary Report
- Financial Statements
- Notes to the Accounts
- Standard Statements

The statements and notes to the accounts are prepared by Latrobe City Council's Finance Unit, audited by the Victorian Auditor General and examined by the Audit Committee and Council.

Financial Statements

Comprehensive Income Statement

The Comprehensive Income Statement shows:

- Revenue sources by income category;
- Expenses relating to Council operations, not including costs associated with capital purchases, construction and asset renewal. While capital expenditure costs are not shown, asset depreciation and amortisation is included;
- Non-owner changes in equity (e.g Asset Revaluation Reserve increments/decrements).

The key figure in this statement is the surplus or deficit for the year. A surplus indicates that revenue exceeded expenses.

Balance Sheet

The Balance Sheet is a one-page summary of Latrobe City Council's financial position as at the 30 June 2011. It shows what Latrobe City Council owns as assets and what is owed in liabilities. Assets and liabilities are split into current and non-current items. Current items reflect those assets or liabilities that will fall due in the next 12 months. The 'Total Equity' line of this statement indicates the net worth of Latrobe City Council which has been accumulated over many years.

Cash Flow Statement

The Cash Flow Statement summarises Latrobe City Council's cash payments and cash receipts for the 2010/11 financial year indicating the net increase or decrease in cash held by Latrobe City Council. Values in this statement represent 'cash-in-hand' and may vary from the Income Statement and Balance Sheet which are prepared on an accrual basis.

Statement of Changes in Equity

This statement summarises the change in the net worth of Latrobe City Council. The net worth can change as a result of:

- a surplus or deficit recorded in the Income Statement;
- use of money from Council reserves and/or
- an increase or decrease in the value of non-current assets based on revaluation of assets.

Notes to the Accounts

These notes provide detailed information to assist understanding of the financial statements including statement preparation procedures, significant Latrobe City Council accounting policies, and many summary figures underlying the values contained within the statements. Notes also provide information and detail that Latrobe City Council wishes to provide but cannot be included within the financial statements. Numbers associated with notes are shown beside the relevant items within the financial statements.

Standard Statements

Latrobe City Council is required to present audited Standard Statements for Income, Balance Sheet, Cash Flows and Capital Works in accordance with the Local Government Act (1989). Each standard statement reports the difference between actual results for the financial year and the adopted Council budget that was established at the start of the financial year. Any major differences between the financial statements and the standard statements are explained within the notes.

These standard statements reflect the Financial Statements with the addition of the capital works statement. The Statement of Capital Works provides details of Council expenditure on creating, purchasing, renewing and upgrading property, infrastructure, plant and equipment by asset category.

Certification Reports

Certification of the Principal Accounting Officer is made by the Latrobe City Council Manager Finance who is responsible for the financial management of Council. The report certifies that in their opinion, the financial statements have met all statutory and professional reporting requirements.

Certification is also required by the Latrobe City Council Chief Executive Officer, and two Councillors on behalf of Council. Their reports certify that in their opinion, the financial statements are fair and not misleading.

Auditor General Report

The Independent Audit Report presents an external professional opinion on the financial statements. The report provides confirmation that the Finance Report has been prepared to comply with relevant legislation and professional standards, and provides a fair representation of Council finances.

Summary

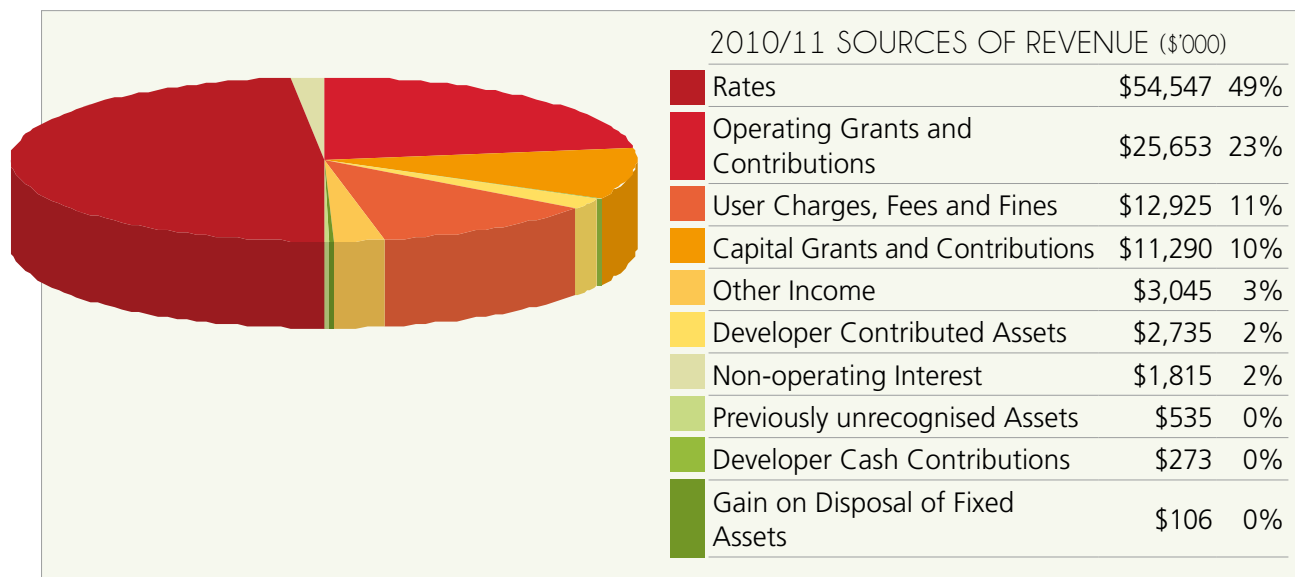
Latrobe City Council concluded 2010/11 in a strong financial position. All the key financial indicators demonstrate that Council is being managed in a financially prudent and responsible manner. The financial statements have been audited by the Victorian Auditor-General and endorsed by Council's Audit Committee. Council has delivered on the majority of key strategic objectives outlined in the 2010/11 budget, with the exception of one project that was delayed through an extended community consultation period and changes to the scope of works. Council continues to strive to deliver a high level of value for the community.

A key financial challenge for Latrobe City into the future is to continue to deliver community services and programs whilst balancing the need to invest in infrastructure to ensure Latrobe City remains a community with high levels of liveability and sustainability.

Revenue

Latrobe City Council's total revenue for the 2010/11 year was \$112.927 million (4% greater than budget). The main factors contributing to this favourable increase were Victorian Grants Commission increased grant allocations together with advanced instalments received for 2011/12 grant allocations, additional developer contributed assets, a greater than expected return on the investment of funds and additional user fees from various sources.

A breakdown of revenue sources, shown below, highlights the reliance on rate revenue to fund community services and the renewal of community assets.

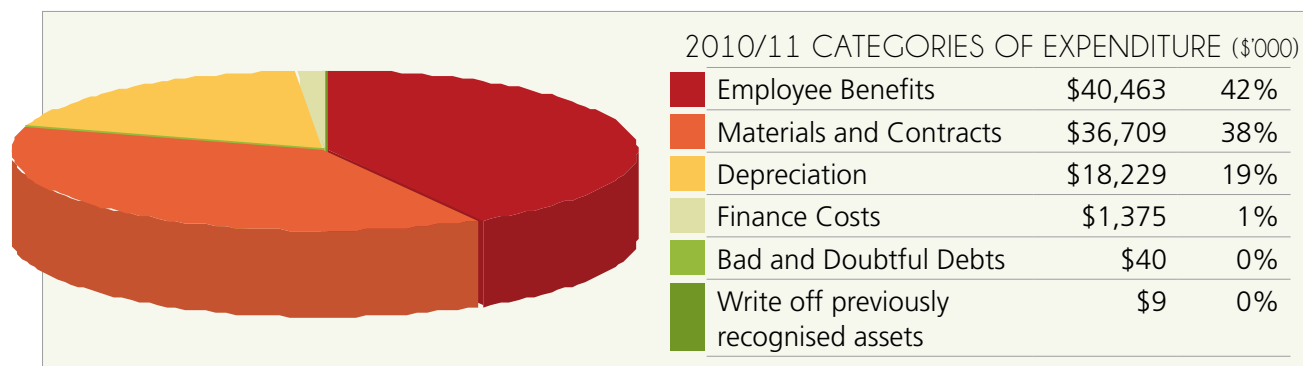


Expenses

Latrobe City Council's total expenditure for the 2010/11 year was \$96.825 million (\$2% under budget).

The main factors contributing to this favourable variance were the reclassification of the new landfill cell construction from operating to capital expenditure following consultation with Latrobe City Council's external auditors, together with some project expenditure that will be carried over to be spent in the 2011/12 financial year.

A breakdown of expenditure categories is shown below. The graph highlights that 80% of Latrobe City Council's total spending relates to materials and employee costs.



Financial Strength

The Balance Sheet indicates that Latrobe City Council continues to be in a sound financial position, with a healthy Working Capital Ratio, as shown in the graph.

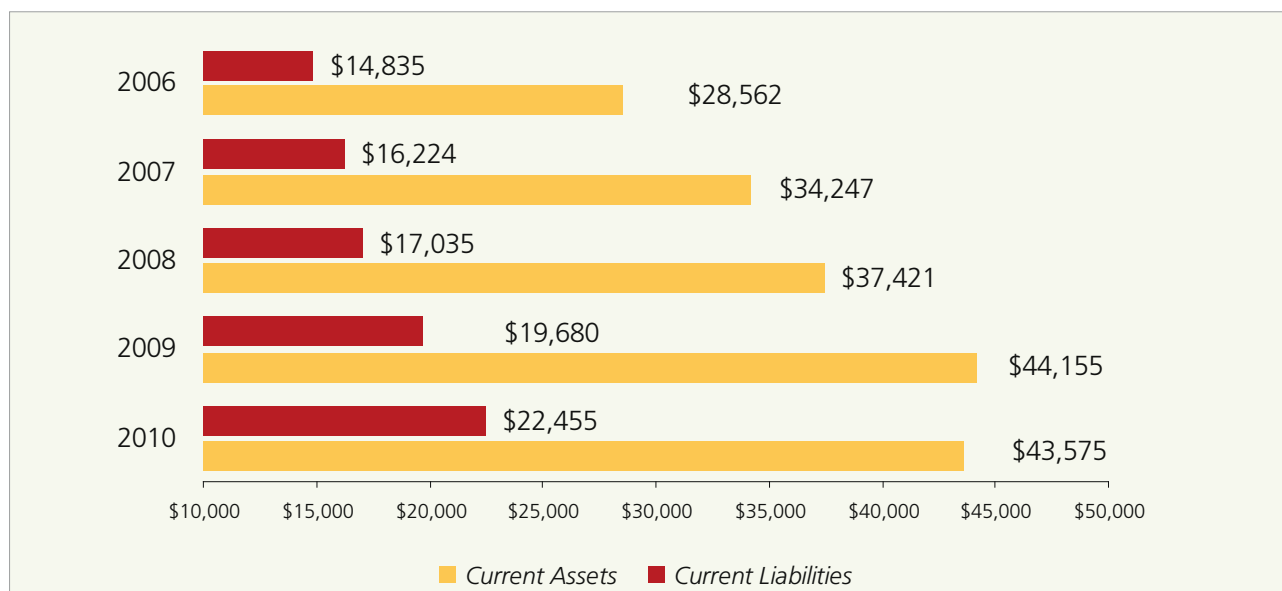
The Working Capital Ratio assesses Latrobe City Council's ability to meet current commitments and is calculated by measuring current assets against current liabilities. Latrobe City Council's ratio of 1.94:1 is an indicator of a sound financial position, having \$1.94 of current assets for every \$1 of current liabilities. The level of working capital over the past five years shows that Latrobe City Council's ability to meet current commitments has remained strong.

Latrobe City Council's total equity increased to \$912.398 million as at 30 June 2011, an increase of \$16.62 million from the previous year. This was due to an operating surplus for the year of \$16.102 million together with Asset Revaluation Reserve movements of \$0.518 million.

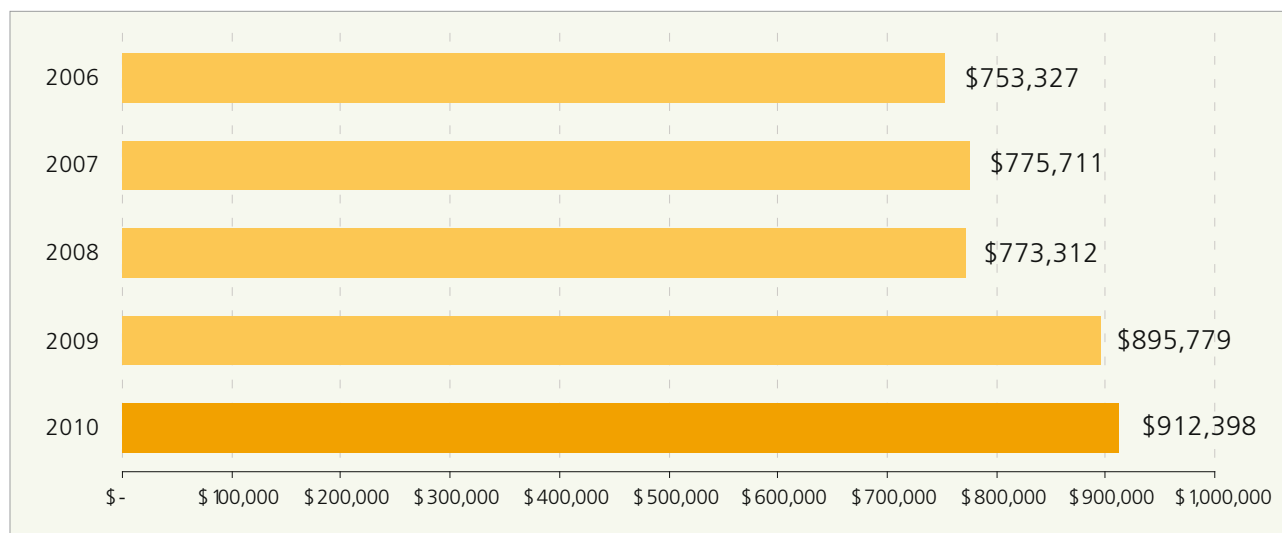
Cash

Latrobe City Council had a net overall cash outflow for the year of \$2.740 million compared to a budgeted net cash outflow of \$9.496 million. This favourable variance is primarily the result of advance funding received for projects together with several major capital works projects that will be completed in 2011/2012.

WORKING CAPITAL RATIO (\$'000)

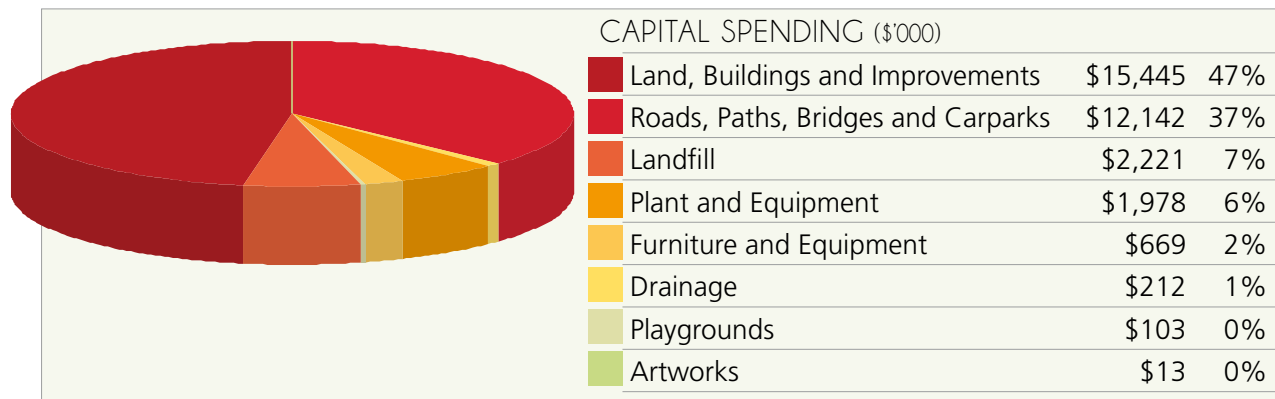


NET ASSETS (\$'000)



Capital Spending

Latrobe City Council's continuing commitment to renewing existing infrastructure is highlighted in the graph below. Capital expenditure during 2010/11 was \$32.783 million. A large proportion of this was spent on roads and associated works (37%) and land, buildings and improvements (47%).



Looking Ahead - Financial Planning

The Council Plan 2010-2014, supported by the Strategic Resource Plan, is a four year strategic plan targeting allocation of resources to meet the strategic objectives set by Latrobe City Council. A key component of the Strategic Resource Plan is the Long Term Financial Strategy, which expresses the strategic objectives and strategies of the Council Plan in financial terms. The table below depicts key financial information as forecast.

Latrobe City Council projects a surplus will continue to be achieved over the four years of the Council Plan which will provide a sustainable level of funding for the renewal and refurbishment of community assets.

The net cash inflow/(outflow) is indicative of Latrobe City Council's ability to maintain its day to day operations in the longer term together with providing cash funding for the Capital Works Program. The financial year 2011/12 indicates a decrease in cash at year end. This is reflective of several major capital works projects that have been funded in prior years that are to be completed in 2011/12.

	ACTUAL			BUDGET	FORECAST		
	08/09	09/10	10/11	11/12	12/13	13/14	14/15
Financial Performance							
Rate Revenue	47,624	50,727	54,547	58,319	61,747	65,347	69,127
Total Revenue	103,115	108,411	112,927	104,760	104,989	109,605	114,428
Total Expenditure	92,560	94,373	96,825	100,754	98,351	100,959	104,186
Net Result for Year	10,555	14,036	16,102	4,006	6,638	8,647	10,242
Cash Flows							
Surplus from Operations	21,185	30,368	32,922	20,445	23,059	24,895	26,534
Capital Expenditure	21,486	27,949	32,784	25,418	18,899	21,199	23,381
Net cash inflow/(outflow)	1,982	4,468	(2,740)	(7,165)	639	652	664

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Financial Statements

COMPREHENSIVE INCOME STATEMENT FOR THE YEAR ENDED 30 JUNE 2011

	NOTE	2011 \$'000s	2010 \$'000s
INCOME			
Rates	2	54,547	50,727
Grants	3	36,943	36,368
User Charges	4	12,925	13,016
Other Income	5	3,045	2,438
Developer Cash Contributions	6	273	526
Developer Contributed Assets	7	2,735	3,148
Interest		1,815	1,448
Net gain(loss) on disposal of assets	15(b)/17(b)	106	568
Recognition of Previously Unrecognised Assets	17(a)	535	172
Total Income		112,927	108,410
EXPENSES			
Employee Benefits	8	(40,463)	(38,203)
Materials and Services	9	(36,709)	(35,655)
Bad and Doubtful Debts	10	(40)	11
Depreciation and Amortisation	11	(18,229)	(17,380)
Finance Costs		(1,375)	(1,236)
Revaluation Decrement (impairment)	17(a)	0	(855)
Write off Previously Recognised Assets	17(a)	(9)	(1,056)
Total Expenses		(96,825)	(94,374)
SURPLUS FOR THE PERIOD		16,102	14,036
OTHER COMPREHENSIVE INCOME			
Net Asset Revaluation increment	23(a)	728	108,430
Impairment losses on Revalued Assets	17(a)/23(a)	(210)	—
COMPREHENSIVE RESULT		16,620	122,466

The above statement should be read with the accompanying notes

BALANCE SHEET AS AT 30 JUNE 2011

	NOTE	2011 \$'000s	2010 \$'000s
CURRENT ASSETS			
Cash and Cash Equivalents	12	31,609	34,349
Prepayments		974	999
Trade and Other Receivables	13	10,268	8,807
Non current assets classified as held for sale	15(a)	723	—
Total Current Assets		43,575	44,155
NON-CURRENT ASSETS			
Property, Infrastructure, Plant and Equipment	17(a)	922,822	905,780
Trade and Other Receivables	13	65	84
Other Financial Assets	14	2	2
Total Non-Current Assets		922,889	905,866
TOTAL ASSETS		966,464	950,021
CURRENT LIABILITIES			
Trade and Other Payables	18	8,647	7,101
Interest-bearing Liabilities	20	2,836	2,679
Employee Benefits	19	7,755	7,602
Provisions	21	1,677	920
Trust Funds and Deposits	22	1,540	1,378
Total Current Liabilities		22,455	19,680
NON-CURRENT LIABILITIES			
Interest-bearing Liabilities	20	15,343	17,678
Employee Benefits	19	1,373	1,163
Provisions	21	14,895	15,721
Total Non-Current Liabilities		31,611	34,562
TOTAL LIABILITIES		54,066	54,242
NET ASSETS		912,398	895,779
EQUITY			
Accumulated Surplus		605,630	589,415
Reserves	23	306,768	306,364
TOTAL EQUITY		912,398	895,779

The above statement should be read with the accompanying notes

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2011

	NOTE	TOTAL	ACCUMULATED SURPLUS	ASSET REVALUATION RESERVE	OTHER RESERVES
2011		\$'000s	\$'000s	\$'000s	\$'000s
Equity at beginning of year		895,779	589,415	304,647	1,716
Surplus for the period		16,102	16,102	—	—
Net Asset Revaluation Increment	23(a)	728	—	728	—
Transfers to Other Reserves	23(b)	—	(273)	—	273
Transfers from Other Reserves	23(b)	—	386	—	(386)
Impairment losses on Revalued Assets		(210)	—	(210)	—
Balance at end of the financial year		912,398	605,630	305,165	1,603

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2010

	NOTE	TOTAL	ACCUMULATED SURPLUS	ASSET REVALUATION RESERVE	OTHER RESERVES
2010		\$'000s	\$'000s	\$'000s	\$'000s
Equity at beginning of year		773,312	575,396	196,217	1,699
Surplus for the period		14,036	14,036	—	—
Net Asset Revaluation Increment	23(a)	108,430	—	108,430	—
Transfers to Other Reserves	23(b)	—	(526)	—	526
Transfers from Other Reserves	23(b)	—	509	—	(509)
Balance at end of the financial year		895,779	589,415	304,647	1,716

The above statement should be read with the accompanying notes

CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2011

	NOTE	2011 \$'000s Inflows (Outflows)	2010 \$'000s Inflows (Outflows)
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from ratepayers		54,387	50,948
Government Grants (inclusive of GST)		35,797	36,405
Interest Received		1,780	1,286
User Charges, Fines and Fees (inclusive of GST)		17,528	14,708
Developer Contributions		273	526
Payments to Employees		(39,947)	(37,020)
Payments to Suppliers (inclusive of GST)		(36,896)	(36,486)
Net Cash provided by Operating Activities	30	32,922	30,368
CASH FLOWS FROM INVESTING ACTIVITIES			
Payments for Property, Infrastructure, Plant and Equipment		(32,784)	(27,949)
Proceeds from sale of Property, Infrastructure, Plant and Equipment	15(b)/17(b)	674	1,400
Net Cash used in Investing Activities		(32,110)	(26,549)
CASH FLOWS FROM FINANCING ACTIVITIES			
Finance Costs		(1,375)	(1,236)
Loan Funds		500	4,350
Repayment of Borrowings		(2,678)	(2,465)
Net Cash provided by/(used in) Financing Activities		(3,552)	649
Net Increase/(Decrease) in Cash and Cash Equivalents		(2,740)	4,468
Cash and Cash Equivalents at beginning of the Financial Year		34,349	29,881
Cash and Cash Equivalents at the end of the Financial Year	30	31,609	34,349

The above statement should be read with the accompanying notes

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

Introduction

The Latrobe City Council was established by an Order of the Governor in Council on 2 December 1994. Latrobe City Council's main office is located at 141 Commercial Road, Morwell.

This financial report is a general purpose financial report that consists of a Comprehensive Income Statement, a Balance Sheet, a Cash Flow Statement, and Statement of Changes in Equity and Notes accompanying these statements. The general purpose financial report complies with Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1989 and the Local Government (Financial and Reporting) Regulations 2004.

NOTE 1

Significant Accounting Policies

(a) Basis of accounting

This financial report has been prepared on an accrual basis and going concern basis.

The financial report has been prepared under the historical cost convention except where otherwise noted.

Unless otherwise stated, all accounting policies are consistent with those of the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

(b) Change in accounting policies

No changes in accounting policy were implemented in the reporting period.

(c) Revenue Recognition

Rates, grants, donations and other contributions

Rates, grants, donations and contributions (including developer contributions), are recognised as revenues when Latrobe City Council obtains control over the assets comprising these receipts.

Control over assets acquired from rates is obtained at the commencement of the rating year as it is an enforceable debt linked to the rateable property or, where earlier, upon receipt of the rates.

A provision for doubtful debts on rates has not been established as unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold.

Control over granted assets is normally obtained upon their receipt (or acquittal) or upon earlier notification that a grant has been secured, and are valued at their fair value at the date of transfer.

Income is recognised when Latrobe City Council obtains control of the contribution or the right to receive the contribution, it is probable that the economic benefits comprising the contribution will flow to Latrobe City Council and the amount of the contribution can be measured reliably.

Where grants or contributions recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner or used over a particular period and those conditions were undischarged at balance date, the unused grant or contribution is disclosed in note 3. The note also discloses the amount of unused grant or contribution from prior years that was expended on Latrobe City Council's operations during the current year.

A liability is recognised in respect of revenue that is reciprocal in nature to the extent that the requisite service has not been provided at balance date.

NOTE 1 (CONTINUED)

User Fees and Fines

User fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

A provision for doubtful debts is recognised when collection in full is no longer probable.

Sale of property, plant and equipment

The profit or loss on the sale of an asset is determined when control of the asset has irrevocably passed to the buyer.

Interest and rents

Interest and rentals are recognised as revenue when the payment is due, the value of the payment is notified, or the payment is received, whichever first occurs.

Dividends

Dividend revenue is recognised when Latrobe City Council's right to receive payment is established.

(d) Trade and other Receivables

Rate Debtors

Rates are carried at nominal amounts due plus interest and are secured by a charge over the ratepayer's property. A provision for doubtful rate debtors is not required due to Latrobe City Council's extensive legal powers for recovery, unless the value of the specific property involved is less than the outstanding debt.

Other Debtors

Other debtors represent amounts due to Latrobe City Council for the provision of services, advances and accrued income. The carrying amount of non-rate debtors (including any loans made) has been assessed for recovery at year end and provision made for doubtful debts as deemed necessary. Recoverability of debtors is reviewed on an ongoing basis throughout the course of each financial year and debts which are known to be uncollectable are written off.

(e) Depreciation and amortisation of property, infrastructure, plant and equipment

Buildings, plant and equipment, infrastructure and other assets having limited useful lives are systematically depreciated over their useful lives to Latrobe City Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Straight line depreciation is charged based on the residual useful life as determined each year. There has been no change in the estimated useful life of assets as compared to the previous financial year, however it has been discovered that the ranges reported in 2009/10 for some categories did not reflect the actual ranges of useful lives applied. The following table summarises the estimated useful lives applied for the different categories of assets and what was reported in previous years:

Asset Category	Depreciation/Amortisation Useful Life (Years) 2011	Depreciation/Amortisation Useful Life (Years) Reported 2010
Building and Improvements	50	30-50
Office Furniture and Equipment	3-10	5-10
Plant and Equipment	5-10	5
Drainage Works	60-100	50-70
Roads and Streets	13-87	7-73
Bridges	60-75	75
Art Works Collection	N/A	N/A
Playgrounds	20	11
Landfill Improvements	6-31	6-31

NOTE 1 (CONTINUED)

Various sub-categories of furniture and equipment, plant and equipment, car parks and roads have different estimated useful lives and therefore attract different depreciation rates. Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Land, land under roads, road earthworks and artworks are not depreciated.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the date they are completed and held ready for use.

(f) Repairs and Maintenance

Routine maintenance, repair costs and minor renewal costs are expensed as incurred. Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

(g) Finance Costs

Finance costs are recognised as an expense in the period in which they are incurred.

(h) Recognition and Measurement of Assets

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the amount for which the asset could be exchanged between knowledgeable willing parties in an arm's length transaction.

Where assets are constructed by Latrobe City Council, cost includes all materials used in construction, any direct labour and an appropriate share of directly attributable variable and fixed overheads.

Capitalisation Thresholds

Capitalisation thresholds for all classes of assets, with the exception of land, are as shown below which are consistent with the prior year unless otherwise stated. Land including land under roads has no capitalisation threshold.

ASSET TYPE	THRESHOLD \$
Property	
Buildings and Improvements	10,000
Plant and Equipment	
Office Furniture and Equipment	1,000
Plant and Equipment	1,000
Art Works Collection	500
Infrastructure	
Drainage Works	10,000
Roads and Streets	10,000
Bridges	10,000
Playgrounds	5,000

NOTE 1 (CONTINUED)

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment and office furniture and equipment are measured at fair value, being the amount for which the assets could be exchanged between knowledgeable willing parties in an arms length transaction. At balance date, Latrobe City Council reviewed the carrying value of the individual classes of assets within land and buildings and infrastructure assets to ensure that each asset materially approximates its fair value. Where the carrying value materially differs from the fair value the class of asset is revalued.

In addition, Latrobe City Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from 3 to 5 years. The valuation is performed either by experienced council officers or independent experts.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Land under roads

Latrobe City Council recognised the value of land under roads it controlled as at 30 June 2008 at fair value. Land under roads acquired after 30 June 2008 is brought to account using the fair value basis.

(i) Cash and Cash Equivalents

For the purposes of the cash flow statement, cash and cash equivalents include cash on hand, deposits at call and other highly liquid investments with short periods to maturity that are readily convertible to cash on hand at Latrobe City Council's option and are subject to insignificant risk of changes in value, net of outstanding bank overdrafts.

(j) Other Financial Assets

Managed funds are valued at fair value, being market value, at balance date. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

(k) Investments

Investments are recognised and brought to account at their cost. Interest revenues are recognised as they accrue.

(l) Trade and Other Payables

Creditors and other current liabilities are amounts due to external parties for the purchase of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid within 30 days after initial recognition. Interest is not payable on these liabilities.

(m) Deposits and Retentions

Amounts received as tender deposits and retention amounts controlled by Latrobe City Council are included in the financial statements as liabilities until they are returned or forfeited. Amounts received and paid by Latrobe City Council where it has merely acted as a collection agent have been eliminated.

(n) Employee Benefits

Wages and Salaries

Liabilities for wages and salaries are measured as the amount unpaid at balance date. Entitlements include oncosts that are calculated using employee remuneration rates as at balance date.

Long Service Leave

Long service leave entitlements payable are assessed at balance date having regard to expected employee remuneration rates on settlement, employment related oncosts and other factors including accumulated years of employment, on settlement, and experience of employee departure per year of service.

NOTE 1 (CONTINUED)

Long service leave expected to be paid within 12 months is measured at nominal value based on the amount expected to be paid when settled.

Long service leave expected to be paid later than one year has been measured at the present value of the estimated future cash outflows to be made for these accrued entitlements. Commonwealth Bond Rates are used for discounting future cash flows.

Annual Leave

Annual leave entitlements are accrued on a pro rata basis in respect of services provided by employees up to balance date.

Annual leave expected to be paid within 12 months is measured at nominal value based on the amount, including appropriate oncosts, expected to be paid when settled.

Annual leave expected to be paid later than one year has been measured at the present value of the estimated future cash outflows to be made for these accrued entitlements. Commonwealth bond rates are used for discounting future cash flows.

Classification of Employee Benefits

An employee benefit liability is classified as a current liability if Latrobe City Council does not have an unconditional right to defer settlement of the liability for at least 12 months after the end of the period. This would include all annual leave and unconditional long service leave entitlements.

Superannuation

A liability is recognised in respect of Latrobe City Council's present obligation to meet the unfunded obligations of defined benefit superannuation schemes to which its employees are members. The liability is defined as Latrobe City Council's share of the scheme's unfunded position, being the difference between the present value of employees' accrued benefits and the net market value of the scheme's assets at balance date. The liability also includes applicable contributions tax of 17.65%.

The superannuation expense for the reporting year is the amount of the statutory contribution Latrobe City Council makes to the superannuation plan which provides benefits to its employees, together with any movements (favourable/unfavourable) in the position of any defined benefits schemes. Details of these arrangements are set out in Note 28.

Sick Leave

No provision has been made for sick leave as the entitlement is non-vesting and it is not considered probable that the entitlement that will accrue in the future will be greater than the amount of sick leave taken.

(o) Leases

All Latrobe City Council's leases are deemed to be "operating leases" as the lessor effectively retains substantially all of the risks and benefits incidental to ownership of the leased items. The related rentals are expensed as incurred. (refer to Note 26)

(p) Allocation between Current and Non-Current

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next twelve months, being Latrobe City Council's operational cycle or if it does not have an unconditional right to defer settlement of a liability for at least 12 months after the reporting date.

(q) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

NOTE 1 (CONTINUED)

(r) Impairment of Assets

At each reporting date, Latrobe City Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

(s) Rounding

Unless otherwise stated, amounts in the financial report have been rounded to the nearest thousand dollars. Figures in the financial statements may not equate due to rounding.

(t) Non-Current Assets classified as held for sale

A non-current asset held for sale is measured at the lower of its carrying amount and fair value less costs to sell and are not subject to depreciation. Non current assets are treated as current and classified as held for sale if their carrying amount will be recovered through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale is expected to be completed within 12 months from the date of classification.

(u) Financial Guarantees

Financial guarantee contracts are recognised as a liability at the time the guarantee is issued. The liability is initially measured at fair value, and if there is material increase in the likelihood that the guarantee may have to be exercised, at the higher of the amount determined in accordance with AASB 137 Provisions, Contingent Liabilities and Contingent Assets and the amount initially recognised less cumulative amortisation, where appropriate. In the determination of fair value, consideration is given to factors including the probability of default by the guaranteed party and the likely loss to Latrobe City Council in the event of default.

(v) Pending Accounting Standards

The following Australian Accounting Standards have been issued or amended and are applicable to Latrobe City Council but are not yet effective. They have not been adopted in preparation of the financial statements at reporting date.

STANDARD/INTERPRETATION

AASB 9: Financial Instruments and AASB 2009–11: Amendments to Australian Accounting Standards arising from AASB 9 [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023 and 1038 and Interpretations 10 and 12]

Summary

These standards are applicable retrospectively and amend the classification and measurement of financial assets. Latrobe City Council has not yet determined the potential impact on the financial statements. Specific changes include:

- simplifying the classifications of financial assets into those carried at amortised cost and those carried at fair value;
- removing the tainting rules associated with held-to-maturity assets;
- simplifying the requirements for embedded derivatives;
- removing the requirements to separate and fair value embedded derivatives for financial assets carried at amortised cost;
- allowing an irrevocable election on initial recognition to present gains and losses on investments in equity instruments that are not held for trading in other comprehensive income. Dividends in respect of these investments that are a return on investment can be recognised in profit or loss and there is no impairment or recycling on disposal of the instrument; and
- reclassifying financial assets where there is a change in an entity's business model as they are initially classified based on:
 - a) the objective of the entity's business model for managing the financial assets; and
 - b) the characteristics of the contractual cash flows.

Applicable for annual reporting periods commencing on or after 1 January 2013.

Impact on Local Government Financial Statements

These changes are expected to provide some simplification in the accounting for and disclosure of financial instruments.

STANDARD/INTERPRETATION

AASB 124: Related Party Disclosures

Summary

This standard removes the requirement for government related entities to disclose details of all transactions with the government and other government related entities and clarifies the definition of a related party to remove inconsistencies and simplify the structure of the standard.

Applicable for annual reporting periods commencing on or after 1 January 2011.

Impact on Local Government Financial Statements

Although this standard does not strictly apply to Local Government it is often used as guidance, as such there will be greater clarity on the disclosure of inter government transactions.

STANDARD/INTERPRETATION

AASB 2010–4: Amendments to Australian Accounting Standards arising from the Annual Improvements Project [AASB 2 and AASB 138 and AASB Interpretations 9 and 16] and AASB 2009-5: Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project [AASB 5, 8, 101, 107, 117, 118, 136 and 139]

Summary

These standards detail numerous non-urgent but necessary changes to accounting standards arising from the IASB's annual improvements project.

Applicable for annual reporting periods commencing from 1 January 2011.

Impact on Local Government Financial Statements

These amendments are not expected to impact Latrobe City Council.

STANDARD/INTERPRETATION

AASB 2010–8: Amendments to Australian Accounting Standards — Group Cash-settled Share-based Payment Transactions [AASB 2]

Summary

These amendments clarify the accounting for group cash-settled share-based payment transactions in the separate or individual financial statements of the entity receiving the goods or services when the entity has no obligation to settle the share-based payment transaction. The amendments incorporate the requirements previously included in Interpretation 8 and Interpretation 11 and as a consequence, these two interpretations are superseded by the amendments.

Applicable for annual reporting periods commencing on or after 1 January 2011.

Impact on Local Government Financial Statements

These amendments are not expected to impact Latrobe City Council.

STANDARD/INTERPRETATION

AASB 2010–9: Amendments to Australian Accounting Standards — Additional Exemptions for First-time Adopters [AASB 1]

Summary

These amendments specify requirements for entities using the full cost method in place of the retrospective application of Australian Accounting Standards for oil and gas assets, and exempt entities with existing leasing contracts from reassessing the classification of those contracts in accordance with Interpretation 4 when the application of their previous accounting policies would have given the same outcome.

Applicable for annual reporting periods commencing on or after 1 January 2011.

Impact on Local Government Financial Statements

These amendments are not expected to impact Latrobe City Council.

STANDARD/INTERPRETATION

AASB 2010–10: Amendments to Australian Accounting Standards — Classification of Rights Issues [AASB 132]

Summary

These amendments clarify that rights, options or warrants to acquire a fixed number of an entity's own equity instruments for a fixed amount in any currency are equity instruments if the entity offers the rights, options or warrants pro-rata to all existing owners of the same class of its own non-derivative equity instruments.

Applicable for annual reporting periods commencing on or after 1 February 2011.

Impact on Local Government Financial Statements

These amendments are not expected to impact Latrobe City Council.

STANDARD/INTERPRETATION

AASB 2010–12: Amendments to Australian Accounting Standards [AASBs 5, 8, 108, 110, 112, 119, 133, 137, 139, 1023 and 1031 and Interpretations 2, 4, 16, 1039 and 1052]

Summary

This standard makes a number of editorial amendments to a range of Australian Accounting Standards and Interpretations, including amendments to reflect changes made to the text of International Financial Reporting Standards by the IASB. The standard also amends AASB 8 to require entities to exercise judgment in assessing whether a government and entities known to be under the control of that government are considered a single customer for the purposes of certain operating segment disclosures.

Applicable for annual reporting periods commencing on or after 1 January 2011.

Impact on Local Government Financial Statements

These amendments are not expected to impact Latrobe City Council.

STANDARD/INTERPRETATION

AASB 2010–13: Amendments to Australian Accounting Standards arising from Interpretation 19 [AASB 1]

Summary

This standard makes amendments to AASB 1 arising from the issue of Interpretation 19. The amendments allow a first-time adopter to apply the transitional provisions in Interpretation 19.

Applicable for annual reporting periods commencing on or after 1 July 2011.

Impact on Local Government Financial Statements

These amendments are not expected to impact Council

STANDARD/INTERPRETATION

AASB 2010–14: Amendments to Australian Interpretation — Prepayments of a Minimum Funding Requirement [AASB Interpretation 14]

Summary

This standard amends Interpretation 14 to address unintended consequences that can arise from the previous accounting requirements when an entity prepays future contributions into a defined benefit pension plan.

Applicable for annual reporting periods commencing on or after 1 January 2011.

Impact on Local Government Financial Statements

These amendments are not expected to impact Council

STANDARD/INTERPRETATION

AASB Interpretation 19: Extinguishing Financial Liabilities with Equity Instruments

Summary

This Interpretation deals with how a debtor would account for the extinguishment of a liability through the issue of equity instruments. The Interpretation states that the issue of equity should be treated as the consideration paid to extinguish the liability, and the equity instruments issued should be recognised at their fair value unless fair value cannot be measured reliably in which case they shall be measured at the fair value of the liability extinguished. The Interpretation deals with situations where either partial or full settlement of the liability has occurred.

Applicable for annual reporting periods commencing on or after 1 July 2011.

Impact on Local Government Financial Statements

This Interpretation is not expected to impact Council.

(w) Contingent Assets and Contingent Liabilities and Commitments

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed by way of a note and, if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable respectively.

Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value and exclusive of the GST payable.

NOTE 2

Rates

Latrobe City Council uses Capital Improved Value (CIV) as the basis of valuation of all properties within the municipal district. The CIV of a property is its total land and improvements value.

This valuation base was used to calculate general rates, excluding valuations for power generation companies and Australian Paper Maryvale LTD:

The valuation base used to calculate general rates for 2010/11 was \$8,731,799,000 (2009/10 was \$7,542,375,000).

The applicable rates in the CIV dollar were:

	2011 \$	2010 \$
General	0.00409523	0.00443739
Farm	0.00307143	0.00332804
Recreation Land	0.00204762	0.00221870

This derived Rate revenues of:

	2011 \$'000s	2010 \$'000s
Residential	27,406	25,762
Commercial/Industrial	5,411	5,189
Farm	2,407	2,010
Recreation Land	26	25
Rating Agreements	8,212	7,928
Municipal Charge	3,800	3,401
Garbage Charge	6,958	6,412
EPA Victoria Landfill Levy	327	—
Total Rates	54,547	50,727

The date of the latest general revaluation of land for rating purposes within the municipal district was 1 January 2010, and the valuation was first applied in the rating year commencing 1 July 2010.

The date of the next general revaluation of land for rating purposes within the municipal district is 1 January 2012, and the valuation will be first applied in the rating year commencing 1 July 2012.

NOTE 3

Grants

Grants were received in respect of the following:

	2011 \$'000s	2010 \$'000s
Recurrent		
Victorian Grants Commission – General Purpose	8,995	8,453
Victorian Grants Commission – Local Roads	2,242	2,076
Aged and Disability	3,947	3,630
Preschools	3,058	2,229
Bushfire Recovery	2,286	1,580
The Callignee Hall	758	1,898
Employment Facilitation Programs	729	636
Family and Children Programs	608	388
Bushfire Recovery Case Management	553	1,901
Libraries	457	459
Maternal and Child Health	402	414
Family Day Care	264	286
Arts	220	249
Community Support and Development Programs	204	287
Enhanced Home Visiting Program	171	164
Rural Access Program	118	95
Economic Development	111	92
Environment	104	32
School Crossing Supervision	100	83
Traralgon Activity Centre Plan and Growth Review	81	210
Health Programs	72	67
Other Recreation Facilities	71	23
Tourism and Events	27	14
Other	75	67
Total Recurrent	25,653	25,333
Non-Recurrent		
Bushfire Recovery	3,022	2,012
Moe Early Learning Centre Development	2,040	1,444
Moe Activity Centre Plan Development	1,441	1,469
Churchill Leisure Centre Redevelopment	1,330	2,270
Other Recreation Facilities	1,102	503
Ted Summerton Reserve Redevelopment	978	1,103
Federal Blackspot Program (Vic Roads)	518	172
Other Infrastructure Grants	510	725
Better Roads Victoria Program	163	157
Bicycle Plan	128	—
Commonwealth Government - Roads to Recovery Program	—	1,175
Other	58	5
Total Non-Recurrent	11,290	11,035
Total Grants	36,943	36,368

NOTE 3 (CONTINUED)

Conditions on Grants

Grants and Contributions recognised as revenue during the year and were obtained on the condition that they be expended in a specified manner that had not occurred at balance date were:

	2011 \$'000s	2010 \$'000s
Recurrent		
Victorian Grants Commission – General Purpose	2,300	2,099
Victorian Grants Commission – Local Roads	571	516
Family and Children Programs	996	479
Bushfire Recovery	582	1,617
Employment Facilitation Programs	400	247
Aged and Disability Programs	284	399
Economic Development	100	40
Health and Immunisation	81	3
Arts Programs	60	—
Community Support and Development Programs	49	93
Libraries	27	23
City Planning and Development	10	—
Traralgon Activity Centre Plan and Growth Review	—	91
Recreation	—	90
Other Infrastructure	—	62
Other	29	42
Total Recurrent	5,489	5,801
Non-Recurrent		
Other Infrastructure	1,052	479
The Callignee Hall	9	590
Moe Early Learning Centre Development	—	1,444
Ted Summerton Reserve Redevelopment	—	581
Recreation	—	54
Total Non-Recurrent	1,061	3,148
Total	6,550	8,949

NOTE 3 (CONTINUED)

Grants and Contributions which were recognised as revenue in prior years and were expended during the current year in the manner specified by the grantor were:

	2011 \$'000s	2010 \$'000s
Recurrent		
Victorian Grants Commission – General Purpose	2,099	2,070
Victorian Grants Commission – Local Roads	516	509
Bushfire Recovery	1,332	384
Aged and Disability Programs	419	214
Family and Children Programs	409	378
Recreation	330	19
Employment Facilitation Programs	200	133
Community Support and Development Programs	121	337
City Planning	91	—
Libraries	57	69
Economic Development	34	81
Transit Cities Projects	24	158
Health	1	45
Other Infrastructure	—	266
Other	29	184
Total Recurrent	5,662	4,847
Non-Recurrent		
Moe Early Learning Centre	1,625	319
The Callignee Hall	590	391
Ted Summerton Reserve Redevelopment	581	1,575
Other Infrastructure	462	420
Recreation	240	508
Transit Cities Projects	—	81
Total Non-Recurrent	3,498	3,294
Total	9,160	8,141
Net Increase/(Decrease) in Restricted Assets Resulting from Grant Revenues for the Year	(2,610)	808

NOTE 4

USER CHARGES

	2011 \$'000s	2010 \$'000s
Leisure Centres	2,620	2,383
Outdoor Pools	54	63
Child Care/Preschools	4,034	3,643
Aged Services	1,846	1,892
Recreation (Halls and Reserves)	323	277
Planning	612	599
Building Services	155	177
Health Services	296	371
Local Laws	1,203	1,143
Waste Services	1,412	2,126
Library Services	47	46
Debt Collections Recovery	171	138
Other Fees and Charges	152	158
Total User Charges	12,925	13,016

NOTE 5

OTHER INCOME

	2011 \$'000s	2010 \$'000s
Interest on Rates	372	319
Sales – non capital	332	38
Valuation Fees	79	143
Commissions	34	42
Property Rentals	553	575
Insurance Reimbursements	124	206
Fundraising	17	7
Sponsorship	94	47
Local Contributions	283	186
Donations	426	107
Merchandise Sales	535	537
Other	196	231
Total Other Income	3,045	2,438

NOTE 6

DEVELOPER CASH CONTRIBUTIONS

	2011 \$'000s	2010 \$'000s
Carparking	—	91
Public Open Space	87	85
Drainage Headworks	152	299
Street Trees	30	45
Future Roadworks	4	6
Total Developer Cash Contributions	273	526

NOTE 7

DEVELOPER CONTRIBUTED ASSETS

	2011 \$'000s	2010 \$'000s
Roads	878	1,340
Drains	1,132	816
Footpaths	348	484
Kerb and Channel	255	353
Land	102	135
Land Under Roads	20	20
Total Developer Contributed Assets	2,735	3,148

NOTE 8

EMPLOYEE BENEFITS

	2011 \$'000s	2010 \$'000s
Salaries and Wages	34,027	33,301
Superannuation	2,909	2,924
Superannuation – additional call*	1,356	—
Other OnCosts	1,167	1,108
Fringe Benefits Tax and Workcover Levy	1,004	870
Total Employee Costs	40,463	38,203

* During the period Latrobe City Council was required to make an additional contribution to Vision Super to meet our obligations in relation to members of the defined benefit plan.

NOTE 9

MATERIALS AND SERVICES

	2011 \$'000s	2010 \$'000s
Contract Payments	18,573	16,735
Plant Hire	1,261	1,277
Utilities	2,142	2,051
Building Maintenance	1,707	1,584
Grants and Contributions	1,190	1,291
Equipment Maintenance	632	574
Telephones and Communications	635	743
IT Software Maintenance	431	494
Levies	518	428
Family Day Care	1,876	1,946
Other Materials	7,744	8,532
Total Materials and Contracts	36,709	35,655

NOTE 10

BAD AND DOUBTFUL DEBTS

	2011 \$'000s	2010 \$'000s
Other Debtors	40	(11)
Total Bad and Doubtful Debts	40	(11)

NOTE 11

DEPRECIATION AND AMORTISATION EXPENSES

	2011 \$'000s	2010 \$'000s
Building and Improvements	3,184	2,588
Office Furniture and Equipment	682	614
Playground Improvements	69	69
Plant and Equipment	1,479	1,344
Roads, Streets and Bridges	9,677	9,638
Drainage Works	1,360	1,349
Landfill Improvements	1,778	1,778
Total Depreciation	18,229	17,380

NOTE 12

CASH AND CASH EQUIVALENTS

	2011 \$'000s	2010 \$'000s
Cash on Hand	18	17
Cash at Bank	3,220	1,758
Money Market at call accounts	4,421	3,724
Term Deposits	23,950	28,850
Total Cash and Cash Equivalents	31,609	34,349

Latrobe City Council's cash and cash equivalents are subject to a number of internal and external restrictions that limit amounts available for discretionary or future use. These include:

	2011 \$'000s	2010 \$'000s
Long service leave obligations as prescribed by the Local Government Act	4,935	4,704
Reserve funds allocated for specific future purposes	1,604	1,717
Unexpended Grants	7,280	9,890
Restricted Funds	13,819	16,311
Total Unrestricted Cash and Cash Equivalents	17,790	18,038

NOTE 13

TRADE AND OTHER RECEIVABLES

	2011 \$'000s	2010 \$'000s
Current		
Child Care	114	54
Family Day Care	128	150
Home Care/Maintenance/Meals on Wheels	275	261
Rates	1,448	1,296
Government Grants and Subsidies	6,223	3,157
Accrued Interest	290	254
Staff Advances	11	15
Preschools	(2)	9
Health Registrations	(20)	14
Advances to Community Groups/Vendor Term Loans	19	19
Pension Claim	341	1
Latrobe Regional Airport Projects	47	20
Landfill	182	329
Latrobe Leisure Churchill Upgrade	—	1,413
Other	441	1,146
Net GST Receivable	841	728
Provision for Doubtful Debts	(70)	(59)
Total Current	10,268	8,807

Rates are payable by four instalments during the year or by lump sum in February. Arrears attract interest, currently at the rate of 10.5% per annum.

Non-Current		
Advances to Community Group/Vendor Term Loans	65	84
Total Non-Current	65	84

NOTE 14

OTHER FINANCIAL ASSETS

	2011 \$'000s	2010 \$'000s
Non-Current		
MAPS Group Ltd. Shares	2	2
Total Non-Current	2	2

NOTE 15

(a) NON-CURRENT ASSETS CLASSIFIED AS HELD FOR SALE

	Carrying Amount 30/06/2010	WDV T'fer Assets Held for Sale	WDV Disposals	Carrying Amount 30/06/2011
ASSET CLASS	\$'000s	\$'000s	\$'000s	\$'000s
Land	—	215	—	215
Building and Improvements	—	508	—	508
Total Fixed Assets	—	723	—	723

(b) GAIN/(LOSS) ON DISPOSAL OF ASSETS HELD FOR SALE

	Land \$'000s	Properties \$'000s	Total 2011 \$'000s	Total 2010 \$'000s
Proceeds of Sales	—	—	—	425
Book Values	—	—	—	(227)
Profit/(loss) on Sales	—	—	—	198

NOTE 16

RESTRICTED ASSETS

Cash

Latrobe City Council has cash and cash equivalents (Note 12) that are subject to restrictions as at the reporting date. Latrobe City Council has legislative restrictions in relation to employee entitlements (Long Service Leave) and non discretionary reserve and grant funds.

	2011 \$'000s	2010 \$'000s
Restricted Cash Assets		
Long Service Leave (1) (Note 19)	4,935	4,704
Street Lighting Reserve (2)	9	9
Off Street Parking Contributions (2)	230	440
Drainage Contributions (2)	620	585
Playground/Public Open Space Contributions (2)	224	139
Tree Planting Contributions (2)	227	211
Future Roadwork (2)	294	333
Unexpended Grants and Contributions (Note 3)	7,280	9,890
Total Restricted Cash Assets	13,819	16,311

- (1) Restricted asset for long service leave is based on the Local Government (Long Service Leave) Regulations 2002, and does not necessarily equate to the long service leave liability disclosed in Note 19 due to a different basis of calculation prescribed by the regulation.
- (2) Funds required to be spent on projects for which contributions have been received.

NOTE 17

PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT

	2011 \$'000s	2010 \$'000s
Land (1)		
• at independent valuation 2010	168,581	168,846
• at cost	438	—
Total Land	169,019	168,846
Building and Improvements (1)		
• at independent valuation 2010	157,201	157,882
• at cost	16,453	—
	173,654	157,882
Less Accumulated Depreciation	(3,171)	—
Total Buildings and Improvements	170,483	157,882
Office Furniture and Equipment (3)		
• at cost	5,137	4,523
Less Accumulated Depreciation	(3,211)	(2,552)
Total Office Furniture and Equipment	1,926	1,972
Plant and Equipment (3)		
• at cost	10,536	10,147
Less Accumulated Depreciation	(3,892)	(3,430)
Total Plant and Equipment	6,645	6,717
Drainage Works (2)		
• at Council valuation	134,910	134,910
• at cost	1,250	—
	136,159	134,910
Less Accumulated Depreciation	(51,567)	(50,207)
Total Drainage Works	84,593	84,703
Land Under Roads (6)		
• at Council valuation	14,431	14,431
• at cost	19	—
Total Land Under Roads	14,450	14,431
Roads, Streets and Bridges (2)		
• at Council valuation	601,402	601,318
• at cost	11,759	—
	613,162	601,318
Less Accumulated Depreciation	(167,712)	(157,951)
Total Roads, Streets and Bridges	445,450	443,368

NOTE 17 (CONTINUED)

	2011 \$'000s	2010 \$'000s
Landfill Improvements (5)		
• at Council valuation	18,246	18,246
	18,246	18,246
Less Accumulated Depreciation	(5,080)	(3,302)
Total Landfill Improvements	13,166	14,943
Playground Improvements (2)		
• at Council valuation 2010	1,386	1,386
• at cost	96	—
	1,482	1,386
Less Accumulated Depreciation	(790)	(721)
Total Playground Improvements	692	665
Art Collection (4)		
• at independent valuation 2011	2,896	1,733
• at cost	—	65
Total Art Collection	2,896	1,798
Works in Progress - at cost	13,502	10,455
Total Property, Infrastructure, Plant and Equipment	922,822	905,780
Property, Infrastructure, Plant and Equipment		
At Valuation	1,099,053	1,098,752
At Cost	59,191	25,190
Less Accumulated Depreciation	(235,422)	(218,162)
Total Property, Infrastructure, Plant and Equipment	922,822	905,780

- (1) Land (excluding land under roads) has been stated at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Buildings and improvements have been stated at fair value on the basis of written down replacement cost as at 30 June 2011. Valuations were carried out by:
 - CJA Lee Property – Valuers and Consultants
- (2) Roads, streets and bridges, playground improvements and drainage assets have been valued on the basis of written down replacement cost, using the Greenfield approach, by Latrobe City Council's engineering staff. The majority of the assets have been valued as at 30 June 2010 with additions since that time being added at valuation.
- (3) Plant and Equipment and Office furniture and equipment have been stated at cost.
- (4) Art collection has been valued at market value by an independent art valuer as at 30 June 2011. Valuations were carried out by:
 - Guy Abrahams – Approved Valuer, Australian Government Cultural Gifts Program
 - Lesley Kehoe Galleries
- (5) Landfill Improvements has been valued at the expected whole of life cost for required improvement works by Latrobe City Council's Coordinator Landfill Services.
- (6) Land under roads is valued at fair value. Fair value is based on Latrobe City Council valuations at 30 June 2010 for land under roads in existence at that date and at the date acquired for subsequent acquisitions using site values adjusted for englobo (undeveloped and/or unserved) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. The valuation has been undertaken by Latrobe City Council's finance and infrastructure staff.

(a) PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT**2011**

ASSET CLASS	Carrying Amount 30/06/10 \$000s	Impaired/ Written Off Assets \$000s	WDV T'fer Assets Held for Sale \$000s	Additions 2010/11 \$000s	WDV Disposals \$000s	Depreciation and Amortisation Expense \$000s	Revaluation Increment/ (Decrement) \$000s	Carrying Amount 30/06/11 \$000s
Land	168,846	(50)	(215)	438	—	—	—	169,019
Building and Improvements	157,882	(160)	(508)	16,453	—	(3,184)	—	170,483
Furniture and Equipment	1,972	—	—	638	(3)	(681)	—	1,926
Plant and Equipment	6,717	(6)	—	1,978	(565)	(1,479)	—	6,645
Drainage Works	84,703	—	—	1,250	—	(1,360)	—	84,593
Land Under Roads	14,431	—	—	19	—	—	—	14,450
Roads, Streets and Bridges	443,368	—	—	11,759	—	(9,677)	—	445,450
Landfill Improvements	14,943	—	—	—	—	(1,778)	—	13,166
Playground Improvements	665	—	—	96	—	(69)	—	692
Art Collection	1,798	(4)	—	375	—	—	728	2,896
Works in Progress	10,455	—	—	3,047	—	—	—	13,502
Total Fixed Assets	905,780	(220)	(723)	36,053	(568)	(18,228)	728	922,822

NOTE 17 (CONTINUED)

2010

ASSET CLASS	Carrying Amount 01/07/09	Impaired/ Written Off Assets (i)	WDV T'fer Assets Held for Sale	Additions 2009/10	WDV Disposals	Depreciation and Amortisation Expense	Revaluation Increment/ (Decrement)	Carrying Amount 30/06/10
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
Land	91,420	(765)	191	1,197	—	—	76,803	168,846
Building and Improvements	120,498	—	359	6,024	—	(2,588)	33,589	157,882
Furniture and Equipment	2,056	—	—	530	—	(614)	—	1,972
Plant and Equipment	5,455	—	—	3,212	(605)	(1,345)	—	6,717
Drainage Works	83,373	—	—	1,172	—	(1,349)	1,507	84,703
Land Under Roads	10,721	—	—	20	—	—	3,690	14,431
Roads, Streets and Bridges	449,602	(214)	—	10,776	—	(9,637)	(7,159)	443,368
Landfill Improvements	11,524	—	—	5,197	—	(1,778)	—	14,943
Playground Improvements	1,440	(855)	—	150	—	(70)	—	665
Art Collection	1,778	—	—	20	—	—	—	1,798
Works in Progress	2,364	(77)	—	8,168	—	—	—	10,455
Total Fixed Assets	780,231	(1,911)	550	36,466	(605)	(17,381)	108,430	905,780

NOTE 17 (CONTINUED)

(b) GAIN ON DISPOSAL OF FIXED ASSETS

Details of fixed assets sales during the year were as follows:

	Land \$000s	Properties \$000s	Plant \$000s	Furn and Equip \$000s	Total 2011 \$000s	Total 2010 \$000s
Proceeds of Sales	—	—	674	—	674	975
Sales Expenses	—	—	—	—	—	—
Net Proceeds	—	—	674	—	674	975
Book Values	—	—	(565)	(2)	(567)	(605)
Profit/(loss) on Sales	—	—	108	(2)	106	370

NOTE 18

TRADE AND OTHER PAYABLES

	2011 \$'000s	2010 \$'000s
Current		
Payables	7,332	5,951
Accrued Salaries and Wages	1,312	1,147
Accrued Loan Interest	3	3
	8,647	7,101

NOTE 19

EMPLOYEE BENEFITS

	2011 \$'000s	2010 \$'000s
Current (i)		
Annual Leave	3,318	3,316
Long Service Leave	4,437	4,286
	7,755	7,602
Non-Current (ii)		
Long Service Leave	1,373	1,163
Aggregate carrying amount of employee benefits		
Current	7,755	7,602
Non-Current	1,373	1,163
	9,128	8,765
The following assumptions were adopted in measuring the present value of employee benefits		
Weighted average increase in employee costs	4.60%	4.48%
Weighted average discount rates	4.99%	4.81%
Weighted average settlement period	12	12
(i) Current		
All annual leave and Long Service Leave entitlements representing 10+ years of continuous service		
Short-term employee benefits that fall due within 12 months after the end of the period measured at nominal value	3,818	3,816
Other long-term employee benefits that do not fall due within 12 months after the end of the period measured at present value	3,937	3,786
	7,755	7,602
(ii) Non-Current		
Long Service Leave representing less than 10 years of continuous service measured at present value	1,373	1,163

NOTE 20

INTEREST-BEARING LIABILITIES

	2011 \$'000s	2010 \$'000s
Current		
Loan-Secured	2,836	2,679
	2,836	2,679
Non-Current		
Loan-Secured	15,343	17,678
	15,343	17,678
Total Interest-Bearing Liabilities	18,179	20,357
The loans are secured over Latrobe City Council's Rate Revenue.		
Loans are Repayable as follows:		
Within 12 months	2,836	2,679
Later than 1 year but not later than 5 years	10,359	10,669
After 5 years	4,984	7,009
	18,179	20,357
Interest rates are fixed. Weighted average interest rates applicable to the loans are:		
	7.21%	7.15%

NOTE 21

PROVISIONS

	2011 \$'000s	2010 \$'000s
Current		
Landfill Improvements		
Provision at the beginning of the reporting period	920	1,000
Amounts Used	(69)	(80)
Current/Non-current classification adjustment	826	—
Provision at the end of the reporting period	1,677	920
Non-Current		
Landfill Improvements		
Provision at the beginning of the reporting period	15,721	10,524
Current/Non-current classification adjustment	(826)	5,197
Provision at the end of the reporting period	14,895	15,721
Total Provisions	16,572	16,641

Under legislation Latrobe City Council is obligated to rehabilitate landfill sites to a particular standard. Current engineering projections indicate that all current landfill sites will cease operation in 2027/28. The forecast for life of the landfill site is based on current estimates of remaining capacity and the forecast rate of infill. The provision for landfill rehabilitation has been calculated based on the present value of the expected cost of works to be undertaken. The expected cost of works has been estimated based on current understanding of work required to restore the site to a suitable standard. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs.

NOTE 22

TRUST FUNDS AND DEPOSITS

	2011 \$'000s	2010 \$'000s
Current		
Contracts and Sundry Deposits	1,540	1,378
Total Other Liabilities	1,540	1,378

NOTE 23

RESERVES

(a) Asset Revaluation Reserve

	Balance at beginning of reporting period		Increment (decrement)		Balance at end of reporting period	
	2011 \$'000s	2010 \$'000s	2011 \$'000s	2010 \$'000s	2011 \$'000s	2010 \$'000s
Land	129,013	52,210	(50)	76,803	128,963	129,013
Buildings and Improvements	85,788	52,199	(160)	33,589	85,628	85,788
Land Under Roads	3,690	—	—	3,690	3,690	3,690
Plant and Equipment	14	14	—	—	14	14
Roads, Streets and Bridges	48,990	56,149	—	(7,159)	48,990	48,990
Drainage	37,152	35,645	—	1,507	37,152	37,152
Artworks	—	—	727	—	727	—
Total	304,647	196,217	518	108,430	305,164	304,647

(b) Other Reserves

	2011 \$'000s	2010 \$'000s
Developer Contributions		
Balance at beginning of reporting period	1,717	1,699
Transfer from accumulated surplus	(386)	(509)
Transfer to accumulated surplus	273	527
Balance at end of reporting period	1,604	1,717
Total Reserves	306,768	306,364

Accumulated funds are held in other reserves as required. These funds are controlled and held by Latrobe City Council for specific development purposes. Such purposes include off street parking, drainage, playgrounds and public open spaces and tree planting development.

NOTE 24

CONTINGENT LIABILITIES AND CONTINGENT ASSETS

Latrobe City Council is presently involved in two legal matters, which are being conducted through it's solicitors.

Latrobe City Council has been served with an unquantified claim under the Water Act 1989 in relation to the Morwell Land Movement. Latrobe City Council will be defending this claim in the Victorian Civil and Administrative Tribunal in the 2011/12 financial year; and

Latrobe City Council has compulsorily acquired properties in George Street Moe in relation to the Moe Rail Precinct Revitalisation Project. Although ownership has been transferred to Latrobe City Council, the final compensation amounts due on some of these properties have not yet been settled.

As these matters are yet to be finalised, and the financial outcomes are unable to be reliably estimated, no allowance for these contingencies has been made in the financial report.

Latrobe City Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme to ensure that the liabilities of the fund are covered by the assets of the fund. As a result of the increased volatility in financial markets the likelihood of making such contributions in future periods has increased. At this point in time it is not known if additional contributions will be required, their timing or potential amount.

NOTE 25

COMMITMENTS

At the reporting date, Latrobe City Council had entered into the following commitments:

	2011		2010	
	Not Later than 1 Year \$'000s	Later than 1 Year \$'000s	Not Later than 1 Year \$'000s	Later than 1 Year \$'000s
Operating				
Garbage Collection	1,700	—	3,296	—
Litter Collection	388	509	370	897
Street Sweeping	311	820	—	—
Meals on Wheels	278	—	—	—
Public Convenience Cleaning	212	164	206	212
Valuation Services	200	26	64	226
Cleaning of Council Buildings	159	93	—	—
Recreation	61	—	—	—
Traralgon Growth Area Review and Activity Centre Plan	30	—	183	—
Green Waste	—	—	542	—
Transfer Station	—	—	400	—
Materials Recovery Facility - Recycling	—	—	270	—
	3,339	1,612	5,331	1,335
Capital Construction				
Landfill Improvements	1,635	89	—	—
Roads, Streets and Bridges	1,218	—	357	—
Moe Early Learning Centre	1,137	—	5,576	—
Moe Community Hub Design	740	—	1,372	—
Airport	372	—	—	—
Buildings and Improvements	299	—	371	—
Ted Summerton Reserve Redevelopment	—	—	1,563	—
Churchill Leisure Centre Upgrade	—	—	1,317	—
The Callignee Hall	—	—	1,286	—
Land	—	—	57	—
	5,401	89	11,899	—

NOTE 26

OPERATING LEASES

At the reporting date, the municipality had the following obligations under non-cancellable operating leases. (These obligations are not recognised as liabilities):

	2011 \$'000s	2010 \$'000s
Not later than one year	108	27
Later than one year and not later than five years	354	23
Later than five years	1,380	15
	1,842	65

NOTE 27

EVENTS OCCURRING AFTER BALANCE DATE

There have been no post balance sheet events that impact on the financial statements. (2009/10: \$Nil)

NOTE 28

SUPERANNUATION

Post-employment Benefit

Latrobe City Council makes employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). Obligations for contributions are recognised as an expense in profit or loss when they are due. The Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently. Latrobe City Council also makes employer superannuation contributions in respect of its employees to various other superannuation funds in accordance with the requirements of the Superannuation Guarantee Legislation.

The Fund's accumulation category, Vision Super Saver, receives both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (9% required under Superannuation Guarantee Legislation). No further liability accrues to the employer as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Defined Benefit Plan

The Fund's Defined Benefit Plan is a multi-employer sponsored plan. As the Plan's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable to reliably allocate benefit liabilities, assets and costs between employers. As provided under Paragraph 32 (b) of AASB 119, Latrobe City Council does not use defined benefit accounting for these contributions.

Latrobe City Council makes employer contributions to the defined benefit category of the Fund at rates determined by the Trustee on the advice of the Fund's Actuary. On the basis of the results of the most recent full actuarial investigation conducted by the Fund's actuary as at 31 December 2008, Latrobe City Council makes the following contributions:

- 9.25% of members' salaries (same as previous year); and
- the difference between resignation and retrenchment benefits paid to any retrenched employees, plus contribution tax (same as previous year);

The Fund surplus or deficit (i.e. the difference between fund assets and liabilities) are calculated differently for funding purposes (i.e. calculating required contributions) and for the calculation of accrued benefits as required in AAS 25 to provide the values needed for the AASB 119 disclosure in a council's financial statements. AAS 25 requires that the present value of the defined benefit liability be calculated based on benefits that have accrued in respect of membership of the plan up to the measurement date, with no allowance for future benefits that may accrue.

NOTE 28 (CONTINUED)

Following an actuarial review conducted by the Trustee in late 2010, as at 31 December 2008, a funding shortfall of \$71 million for the Fund was determined. A call to Employers for additional contributions was made for the financial year 30 June 2011 with commitment from Employers from 1 July 2011. A further actuarial review will be undertaken as at 31 December 2011 by mid 2012. Based on the result of this review, a detailed plan will be developed and implemented to achieve the target of full funding by 31 December 2013. Council will be notified of any additional contributions by late 2012.

Accounting Standard Disclosure

The Fund's liability for accrued benefits was determined by the Actuary at 31 December 2008 pursuant to the requirements of Australian Accounting Standard AAS25 follows:

	31 December 2008 \$'000s
Net Market Value of Assets	3,630,432
Accrued Benefits (per accounting standards)	3,616,422
Difference between Assets and Accrued Benefits	14,010
Vested Benefits	3,561,588

The financial assumptions used to calculate the Accrued Benefits for the defined benefit category of the Fund were:

Net Investment Return	8.50% p.a.
Salary Inflation	4.25% p.a.
Price Inflation	2.75% p.a.

	2011 \$'000s	2010 \$'000s
Defined Benefit Plans		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	475	608
Employer contributions payable to Local Authorities Superannuation Fund (Vision Super) at reporting date	1,356	—
	1,831	608
Accumulation Funds		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	1,844	1,580
Employer contributions to Other Superannuation Funds	295	454
	2,139	2,034
Employer contributions payable to Local Authorities Superannuation Fund (Vision Super) at reporting date	294	240
Employer contributions payable to Other Superannuation Funds	—	42
	294	282

NOTE 29

RELATED PARTY TRANSACTIONS

(i) Responsible Persons

Names of persons holding the position of Responsible Person at the Latrobe City Council during the reporting period are:

Councillors		From	To
	Darrell White	01/07/10	30/06/11
	Graeme Middlemiss	01/07/10	30/06/11
	Lisa Price	01/07/10	27/06/11
	Bruce Loughheed	01/07/10	30/06/11
	Sandy Kam	01/07/10	30/06/11
	Kellie O'Callaghan	01/07/10	30/06/11
	Rohan Fitzgerald	01/07/10	30/06/11
	Ed Vermeulen	01/07/10	30/06/11
	Sharon Gibson	01/07/10	30/06/11
Chief Executive Officer	Paul Buckley	01/07/10	30/06/11

(ii) Remuneration of Responsible Persons

The numbers of Responsible Officers, whose total remuneration from Latrobe City Council and any related entities fall within the following bands of \$10,000:

Income Range	2011 No.	2010 No.
\$20,000 - \$29,999	7	7
\$30,000 - \$39,999	—	—
\$40,000 - \$49,999	1	2
\$50,000 - \$59,999	1	—
\$280,000 - \$289,999	—	1
\$290,000 - \$299,999	1	—
TOTAL	10	10

Total Remuneration for the reporting period for Responsible Persons included above, amounted to:

	2011 \$'000s	2010 \$'000s
Total Remuneration for Responsible Persons	549	531

NOTE 29 (CONTINUED)

(iii) Senior Officers Remuneration

A Senior Officer other than a Responsible Person, is an officer of Latrobe City Council who has management responsibilities and reports directly to the Chief Executive Officer or whose total annual remuneration exceeds \$124,000 (2009/10 \$120,000).

The number of Senior Officers other than the Responsible Persons, are shown below in their relevant income bands:

Income Range	2011 No.	2010 No.
<\$124,000	1	3
\$125,000 - \$129,999	1	—
\$130,000 - \$139,999	1	—
\$140,000 - \$149,999	—	—
\$150,000 - \$159,999	—	—
\$160,000 - \$169,999	—	—
\$170,000 - \$179,999	—	4
\$180,000 - \$189,999	4	2
\$190,000 - \$199,999	1	—
TOTAL	8	9

Total remuneration for the reporting period for senior officers included above, amounted to:

	2011 \$'000s	2010 \$'000s
Total Remuneration for Senior Officers	1,311	1,431

(iv)

No Retirement benefits have been paid by Latrobe City Council in connection with the retirement of Responsible Persons of Latrobe City Council. (2009/10: \$Nil)

(v)

No Loans have been made, guaranteed or secured by Latrobe City Council to a Responsible Person of Latrobe City Council during the reporting period. (2009/10: \$Nil)

(vi) Other Transactions

Other related party transactions required disclosure have been considered and there are no matters to report. (2009/10: \$Nil)

(vii)

- (a) (Aggregate amounts of revenue or expense for the reporting period that resulted from transactions with Responsible Persons of Latrobe City Council of their Responsible Person related parties, other than noted above, include:
Aggregate amount of the following items(s): \$Nil
- (b) Other Receivable from and payables to Responsible Persons of Latrobe City Council or their Responsible Person related parties recognised as at reporting date include:
Aggregate amounts payable at balance date of the following item(s): \$Nil
- (c) Latrobe City Council does not recognise any provisions for doubtful receivables as at the reporting date in respect of loans subject to (v) or other receivables subject to paragraph (vii)(b).
- (d) Latrobe City Council does not recognise any other benefits derived during the reporting period by Responsible Persons of Latrobe City Council or their Responsible Person related parties.

NOTE 30

NOTES TO THE CASH FLOW STATEMENT

	2011 \$'000s	2010 \$'000s
	Inflows / (Outflows)	Inflows / (Outflows)
Reconciliation of cashflows from operating activities to surplus/(deficit)		
Net result	16,102	14,036
Depreciation	18,229	17,380
Finance Costs	1,375	1,236
Gain on Sale of Fixed Assets	(106)	(568)
Write off Previously Recognised Assets	9	1,056
Revaluation Decrement (Impairment)	—	855
Recognition of previously unrecognised assets	(535)	(172)
Landfill Rehabilitation	(69)	(80)
Developer contributions for contributed assets	(2,735)	(3,148)
(Increase)/decrease in Trade and Other Receivables	(1,442)	(2,447)
Increase/(decrease) in Trade and Other Payables	1,546	1,379
(Increase)/decrease in Prepayments	25	(577)
Increase/(decrease) in Employee Benefits	362	1,183
Increase/(decrease) in Contract and Security Deposits	162	233
Net cash provided by Operating Activities	32,922	30,368

Reconciliation of Cash and Cash Equivalents

For the purpose of the statement of cash flows, cash includes on hand and in banks, and at call and short term deposit investments and money market instruments, net of outstanding bank overdrafts. Cash at the end of the financial year as shown in the statements of cash flows is reconciled to the related items in the balance sheet as follows:

Cash	26,159	29,499
Long Service Leave Investments	5,450	4,850
Total Cash and Cash Equivalents	31,609	34,349

The weighted average rate of interest applicable to each type of investment is as follows:

Term Deposits	6.18%	6.14%
At Call Deposits	4.49%	4.29%

NOTE 31

FINANCIAL INSTRUMENTS

(a) Accounting Policy, Terms and Conditions

Recognised Financial Instrument	Note	Accounting Policy	Terms and Conditions
Financial Assets			
Cash and cash equivalents	12	<p>Cash on hand and at bank and money market call account are valued at face value.</p> <p>Interest is recognised as it accrues.</p> <p>Investments and Bills were valued at cost.</p> <p>Investments are held to maximise interest returns of surplus cash.</p> <p>Interest revenues are recognised as they accrue.</p> <p>Managed funds are measured at market value.</p>	<p>At call deposits returned a floating interest rate of 4.49% (4.29% in 2009/10). The interest rate at balance date was 4.49% (4.29% in 2009/10).</p> <p>Funds returned fixed interest rates of between 4.40% (2.90% in 2009/10), and 7.11% (6.91% in 2009/10) net of fees.</p>
Trade and Other Receivables	13	<p>Receivables are carried at nominal amounts due less any provision for doubtful debts. A provision for doubtful debts is recognised when there is objective evidence that an impairment loss has occurred.</p>	<p>General debtors are unsecured and arrears attract an interest rate of 10.5% (10.5% in 2009/10). Credit terms are based on 30 days.</p>
Financial Liabilities			
Trade and Other Payables	18	<p>Liabilities are recognised for amounts to be paid in the future for goods and services provided to Latrobe City Council as at balance date whether or not invoices have been received.</p>	<p>General Creditors are unsecured, not subject to interest charges and are normally settled within 30 days of invoice receipt.</p>
Interest Bearing Liabilities	20	<p>Loans are carried at their principal amounts, which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period it becomes due and is recognised as part of payables</p>	<p>Borrowings are secured by way of mortgage over the general rates of Latrobe City Council. The weighted average interest rate on borrowings is 7.21% during 2010/11 (7.15% in 2009/10)</p>
Bank Overdraft	20	<p>Overdrafts are recognised at the principal amount. Interest is charged as an expense as it accrues.</p>	<p>The overdraft is subject to annual review. Latrobe City Council has a \$1M overdraft facility.</p> <p>It is secured by a mortgage over Council's general rates and is repayable on demand.</p> <p>No overdraft was utilised during 2010/11. (No overdraft was utilised during 2009/10)</p>

(b) Interest Rate Risk

The exposure to interest rate risk and the effective interest rate of financial assets and financial liabilities, both recognised and unrecognised at balance date are as follows:

Fixed Interest Maturing In:												
	Floating Interest Rate		1 Year or Less		Over 1 to 5 Years		More than 5 Years		Non-Interest Bearing		Total	
	2011 \$'000s	2010 \$'000s	2011 \$'000s	2010 \$'000s	2011 \$'000s	2010 \$'000s	2011 \$'000s	2010 \$'000s	2011 \$'000s	2010 \$'000s	2011 \$'000s	2010 \$'000s
Financial Instruments												
Financial Assets												
Cash and Cash Equivalents	3,220	1,758	23,871	27,574	4,500	5,000	—	—	18	17	31,609	34,349
Trade and Other Receivable	—	—	—	—	—	—	—	—	8,044	6,867	8,044	6,867
Total Financial Assets	3,220	1,758	23,871	27,574	4,500	5,000	—	—	8,062	6,884	39,653	41,216
Weighted average interest rates	4.25%	4.00%	5.88%	5.91%	6.25%	6.04%						
Financial Liabilities												
Trade and Other Payables	—	—	—	—	—	—	—	—	8,647	7,101	8,647	7,101
Trust Funds and Deposits	—	—	—	—	—	—	—	—	1,540	1,378	1,540	1,378
Interest-Bearing Liabilities	—	—	2,836	2,679	10,359	10,669	4,984	7,009	—	—	18,179	20,357
Total Financial Liabilities	—	—	2,836	2,679	10,359	10,669	4,984	7,009	10,187	8,479	28,366	28,836
Weighted average interest rates			6.78%	6.74%	7.06%	6.91%	7.77%	7.67%				
Net Financial Assets (Liabilities)	3,220	1,758	21,035	24,895	(5,859)	(5,669)	(4,984)	(7,009)	(2,125)	(1,595)	11,287	12,380

NOTE 31 (CONTINUED)

(c) Net Fair Values

The aggregate net fair value of financial assets and financial liabilities, both recognised and unrecognised at balance date are as follows:

Financial Instruments	Total Carrying Amount as per Balance Sheet		Aggregate Net Fair Value	
	2011 \$'000s	2010 \$'000s	2011 \$'000s	2010 \$'000s
Financial Assets				
Cash and Cash Equivalents	31,609	34,349	31,609	34,349
Trade and Other Receivables	8,044	6,867	8,044	6,867
Total Financial Assets	39,653	41,216	39,653	41,216
Financial Liabilities				
Trade and Other Payables	8,647	7,101	8,647	7,101
Trust Funds and Deposits	1,540	1,378	1,540	1,378
Interest-Bearing Liabilities	18,179	20,357	18,179	20,357
Total Financial Liabilities	28,366	28,836	28,366	28,836

(d) Risks and Mitigation

The risks associated with our main financial instruments and our policies for minimising these risks are detailed below.

Market risk

Market risk is the risk that the fair value or future cash flows of our financial instruments will fluctuate because of changes in market prices. Latrobe City Council's exposures to market risk are primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk. Components of market risk to which we are exposed are discussed below.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Interest rate risk arises from interest bearing financial assets and liabilities that we use. Non derivative interest bearing assets are predominantly short term liquid assets. Our interest rate liability risk arises primarily from long term loans and borrowings at fixed rates which exposes us to fair value interest rate risk.

Our loan borrowings are sourced from major Australian banks by a tender process. We manage interest rate risk on our net debt portfolio by:

- setting prudential limits on interest repayments as a percentage of rate revenue.

We manage the interest rate exposure on our net debt portfolio by appropriate budgeting strategies and obtaining approval for borrowings from the Department of Planning and Community Development each year.

Investment of surplus funds is made with approved financial institutions under the Local Government Act 1989. We manage interest rate risk by adopting an investment policy that ensures:

- conformity with State and Federal regulations and standards;
- adequate safety;
- appropriate liquidity;
- diversification by credit rating, financial institution and investment product;
- monitoring of return on investment; and
- benchmarking of returns and comparison with budget.

Maturity will be staggered to provide for interest rate variations and to minimise interest rate risk.

NOTE 31 (CONTINUED)

Credit Risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause us to make a financial loss. We have exposure to credit risk on all financial assets included in our balance sheet. To help manage this risk:

- we have a policy for establishing credit limits for the entities we deal with;
- we may require collateral where appropriate; and
- we only invest surplus funds with financial institutions which have a recognised credit rating specified in our investment policy.

Trade and other receivables consist of a large number of customers, spread across the consumer, business and government sectors. Credit risk associated with Latrobe City Council's financial assets is minimal because the main debtor is the Victorian Government. Apart from the Victorian Government we do not have any significant credit risk exposure to a single customer or groups of customers. Ongoing credit evaluation is performed on the financial condition of our customers and, where appropriate, an allowance for doubtful debts is raised.

We may also be subject to credit risk for transactions which are not included in the balance sheet, such as when we provide a guarantee for another party. Details of our contingent liabilities are disclosed in note 24.

	2011 \$'000s	2010 \$'000s
Movement in Provision for Doubtful Debts		
Balance at the beginning of the year	59	108
New Provisions recognised during the year	30	20
Amounts already provided for and written off as uncollectible	18	19
Amounts provided for but recovered during the year	1	50
Balance at end of year	70	59

Ageing of Trade and Other Receivables

At balance date other debtors representing financial assets were past due but not impaired. These amounts relate to a number of independent customers for whom there is no recent history of default. The aging of the Latrobe City Council's Trade and Other Receivables at reporting date was:

Current (not yet overdue)	5,624	5,876
Past due by up to 30 days	1,728	633
Past due between 31 and 60 days	458	151
Past due between 61 and 90 days	55	53
Past due by more than 90 days	179	154
	8,044	6,867

Liquidity risk

Liquidity risk includes the risk that, as a result of our operational liquidity requirements:

- we will not have sufficient funds to settle a transaction on the date;
- we will be forced to sell financial assets at a value which is less than what they are worth; or
- we may be unable to settle or recover financial assets at all.

To help reduce these risks we:

- have readily accessible standby facilities and other funding arrangements in place;
- have a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitor budget to actual performance on a regular basis; and
- set limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

NOTE 31 (CONTINUED)

Latrobe City Council's exposure to liquidity risk is deemed insignificant based on prior periods' data and current assessment of risk.

The table below lists the contractual maturities for Latrobe City Council's Financial Liabilities.

These amounts undiscounted gross payments including both principal and interest amounts.

2011	6 mths or less \$'000s	6-12 months \$'000	1-2 years \$'000s	2-5 years \$'000s	>5 years \$'000s	Total Amount	Carrying Amount
Trade and Other Payables	8,647	—	—	—	—	8,647	8,647
Trust Funds and Deposits	1,540	—	—	—	—	1,540	1,540
Interest-Bearing Liabilities	2,032	2,037	4,068	9,251	5,623	23,011	18,179
	12,219	2,037	4,068	9,251	5,623	33,198	28,366

2010	6 mths or less \$'000s	6-12 months \$'000	1-2 years \$'000s	2-5 years \$'000s	>5 years \$'000s	Total Amount	Carrying Amount
Trade and Other Payables	7,101	—	—	—	—	7,101	7,101
Trust Funds and Deposits	1,378	—	—	—	—	1,378	1,378
Interest-Bearing Liabilities	2,075	1,974	3,949	10,338	8,117	26,453	20,357
	10,554	1,974	3,949	10,338	8,117	34,932	28,836

(e) Sensitivity Disclosure Analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Latrobe City Council believes the following movements are 'reasonably possible' over the next 12 months (Base rates are sourced from the Commonwealth Bank of Australia):

- A parallel shift of +1% and -2% in market interest rates (AUD) from year-end rates of 4.75%. (2009/10 4.50%)

The statement below discloses the impact on net operating result and equity for each category of financial instruments held by Latrobe City Council at year end, if the above movements were to occur.

Based on a market interest rate (AUD) at year end of 4.75% (2009/10 4.50%) a parallel shift of +1% will result in an increase of \$32.20K (2009/10 \$17.58K) in operating surplus and equity and accordingly a parallel shift of -2% would have resulted in a decrease of \$64.40K and (2009/10 \$35.16K) in operating surplus and equity on those balances subject to floating interest rates.

NOTE 31 (CONTINUED)

(f) Fair Value Hierarchy

The table below analyses financial assets carried at fair value by valuation hierarchy. The different levels have been defined as follows:

Level 1	Quoted prices (unadjusted) in active markets for identical assets or liabilities.
Level 2	Inputs other than quoted prices included within level one that are observable for the asset or liability, either directly (i.e. prices) or indirectly (i.e. derived from prices).
Level 3	Inputs for the asset or liability that are not based on observable market data.

	Level 1 \$'000s	Level 2 \$'000	Level 3 \$'000s	Total Amount
2011				
Non-current assets classified as held for sale	—	723	—	723
2010				
Non-current assets classified as held for sale	—	—	—	—

NOTE 32

AUDITOR'S REMUNERATION

	2011 \$'000s	2010 \$'000s
Audit Fee to conduct External Audit – Victorian Auditor General	60	57
Internal Audit Fees	50	79
	110	136

NOTE 33
INCOME, EXPENSES AND ASSETS BY FUNCTION/ACTIVITIES

2011

	TOTAL	Executive Office	Economic Sustainability	Organisational Excellence	Recreation, Culture and Community Infrastructure	Built and Natural Environment	Community Liveability	Governance	Other
	\$'000s	\$'000s	\$'000s	\$'000s	\$'000s	\$'000s	\$'000s	\$'000s	\$'000s
INCOME									
Grants	36,943	—	113	—	3,709	230	11,710	—	21,181
Other	75,983	24	451	1	3,957	5,389	7,595	481	58,085
TOTAL	112,927	24	564	1	7,667	5,618	19,306	481	79,266
EXPENSES	(96,824)	(1,207)	(1,895)	(4,141)	(18,922)	(14,270)	(24,632)	(5,063)	(26,693)
SURPLUS (DEFICIT) FOR THE YEAR	16,102	(1,183)	(1,331)	(4,140)	(11,256)	(8,652)	(5,327)	(4,582)	52,573
ASSETS ATTRIBUTED TO FUNCTION/ACTIVITIES*	966,464	350	10,304	565	232,668	599,540	87,406	35,630	—

* Assets have been attributed to functions/activities based on the control and/or custodianship of specific assets.

NOTE 33 (CONTINUED)

2010

	TOTAL	Executive Office	Economic Sustainability	Organisational Excellence	Recreation, Culture and Community Infrastructure	Built and Natural Environment	Community Liveability	Governance	Other
	\$'000s	\$'000s	\$'000s	\$'000s	\$'000s	\$'000s	\$'000s	\$'000s	\$'000s
INCOME									
Grants	36,368	—	97	—	298	3,033	13,316	117	19,507
Other	72,042	35	492	1	3,486	6,682	6,138	1,699	53,509
TOTAL	108,410	35	589	1	3,784	9,715	19,454	1,816	73,016
EXPENSES	(94,374)	(1,232)	(1,903)	(4,106)	(10,910)	(21,358)	(23,155)	(6,809)	(24,901)
SURPLUS (DEFICIT) FOR THE YEAR	14,036	(1,197)	(1,314)	(4,105)	(7,126)	(11,643)	(3,701)	(4,993)	48,115
ASSETS ATTRIBUTED TO FUNCTION/ ACTIVITIES*	950,021	406	10,927	517	218,164	591,377	90,840	37,789	—

*Assets have been attributed to functions/activities based on the control and/or custodianship of specific assets.

NOTE 33 (CONTINUED)

EXECUTIVE OFFICE

This division is responsible for the management of council operations and chief executive office functions.

ECONOMIC SUSTAINABILITY

This division is responsible for investment facilitation, tourism and Latrobe Regional Airport activities.

ORGANISATIONAL EXCELLENCE

This division is responsible for people management and development, corporate strategy and information services.

RECREATION, CULTURE AND COMMUNITY INFRASTRUCTURE

This division is responsible for recreational and cultural activities, infrastructure operations such as the maintenance of buildings, roads, drains and parks and gardens. It is also responsible for cleansing services such as street and footpath sweeping and cleaning of public conveniences.

BUILT AND NATURAL ENVIRONMENT

This division is responsible for the management of capital projects, statutory and strategic planning, building services, transit cities and natural environment sustainability including the management of waste services.

COMMUNITY LIVEABILITY

This division is responsible for the provision of family and children services programs including preschool, childcare and maternal and child health. Community Liveability is also responsible for community wellbeing programs including home care, meals on wheels ADASS and environmental health. This division also manages community information services including libraries, service centres and local laws. Community capacity building programs are also part of this division's responsibility.

GOVERNANCE

This division is responsible for council operations and legal counsel, financial management, community relations and risk management.

OTHER

Other includes the Victoria Grants Commission general purpose grants and rate revenue together with expenditure that is not attributable to any other division.

NOTE 34

FINANCIAL RATIOS

	\$'000s	2011	2010	2009	2008
(i) Debt Servicing Ratio					
(to identify the capacity of Latrobe City Council to service its outstanding debt)					
$\frac{\text{Debt Servicing Costs}}{\text{Total Revenue}}$	$\frac{1,375}{112,927} =$	1.22%	1.14%	1.02%	0.97%
Debt servicing costs refer to the payment of interest on loan borrowings, finance lease, and bank overdraft.					
The ratio expresses the amount of interest paid as a percentage of Latrobe City Council's total revenue.					
(ii) Debt Commitment Ratio					
(to identify Latrobe City Council's debt redemption strategy)					
$\frac{\text{Debt Servicing and Redemption Costs}}{\text{Rate Revenue}}$	$\frac{4,053}{54,547} =$	7.43%	7.30%	7.46%	6.99%
The strategy involves the payment of loan principal and interest, finance lease principal and interest.					
The ratio expresses the percentage of rate revenue utilised to pay interest and redeem debt principal.					
(iii) Operating Revenue Ratio					
(to identify Latrobe City Council's dependence on non-rate income)					
$\frac{\text{Rate Revenue}}{\text{Total Revenue}}$	$\frac{54,547}{112,927} =$	48.30%	46.79%	46.19%	50.50%
The level of Latrobe City Council's reliance on rate revenue is determined by assessing rate revenue as a proportion of the total revenue.					

NOTE 34 (CONTINUED)

	\$'000s	2011	2010	2009	2008
(iv) Debt Exposure Ratio					
(to identify a Council's exposure to debt)					
$\frac{\text{Total Indebtedness}}{\text{Total Realisable Assets}}$	$\frac{54,066}{391,715} =$	13.80%	14.29%	17.30%	14.11%
For the purpose of the calculation of financial ratios, realisable assets are those assets which can be sold and which are not subject to any restriction on realisation or use.					
Any liability represented by a restricted asset (note 15) is excluded from total indebtedness.					
The following assets are excluded from total assets when calculating Council's realisable assets:					
Land and buildings on Crown land; restricted assets; heritage assets and total infrastructure assets.					
The ratio enables assessment of Council's solvency and exposure to debt. Total indebtedness refers to the total liabilities of Council. Total liabilities are compared to total realisable assets which are all Council assets not subject to any restriction and are able to be realised. The ratio expresses the percentage to total liabilities for each dollar of realisable assets.					
(v) Working Capital Ratio					
(to assess a Council's ability to meet current commitments)					
$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	$\frac{43,575}{22,455} =$	1.94:1	2.24:1	2.20:1	2.11:1
The ratio expresses the level of current assets the Council has available to meet its current liabilities.					
(vi) Adjusted Working Capital Ratio					
(to assess a Council's ability to meet current commitments)					
$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	$\frac{43,575}{18,518} =$	2.35:1	2.78:1	2.80:1	2.62:1
The ratio expresses the level of current assets the Council has available to meet its adjusted current liabilities.					
Current liabilities have been reduced to reflect the long service leave that is shown as a current liability because Council does not have an unconditional right to defer settlement of the liability for at least twelve months after the reporting date, but is not likely to fall due within 12 months after the end of the period.					

CERTIFICATION OF THE FINANCIAL STATEMENTS

In my opinion the accompanying financial statements have been prepared in accordance with the Local Government Act 1989, the Local Government (Financial and Reporting) Regulations 2004, Australian Accounting Standards and other mandatory professional reporting requirements.

Principal Accounting Officer



Matthew Rogers, CPA

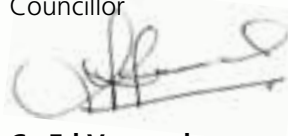
Dated: 12 September 2011

In our opinion the accompanying financial statements present fairly the financial transactions of the Latrobe City Council for the year ended 30 June 2011 and the financial position of the Council as at the date.

As at the date of signing, we are not aware of any circumstances which would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council on 12 September 2011 to certify the financial statements in their final form.

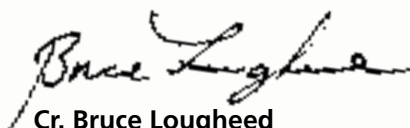
Councillor



Cr. Ed Vermeulen

Dated: 12 September 2011

Councillor



Cr. Bruce Loughheed

Dated: 12 September 2011

Chief Executive Officer



Paul Buckley

Dated: 12 September 2011

Standard Statements

STANDARD INCOME STATEMENT FOR THE YEAR ENDED 30 JUNE 2011

	NOTE	Budget 2010/11 \$'000s	Actual 2010/11 \$'000s	Variances \$'000s	%
REVENUES FROM ORDINARY ACTIVITIES					
Rates		54,020	54,547	527	1
Operating Grants and Contributions	1	24,078	25,653	1,575	7
Capital Grants and Contributions		11,292	11,290	(2)	—
Interest	2	900	1,815	915	102
User Fees and Charges		15,468	15,970	502	3
Developer Contributions	3	588	273	(315)	(54)
Developer Contributed Assets	4	2,000	2,735	735	37
Total Revenues		108,346	112,285	3,939	4
EXPENDITURE FROM ORDINARY ACTIVITIES					
Employee Costs	5	(39,444)	(40,463)	(1,019)	(3)
Materials and Services	6	(41,494)	(36,709)	4,785	12
Bad and Doubtful Debts		(40)	(40)	—	—
Finance Costs		(1,385)	(1,375)	10	1
Depreciation	7	(16,500)	(18,229)	(1,729)	(10)
Total Expenses		(98,863)	(96,816)	2,047	2
NET SURPLUS FROM OPERATIONS		9,483	15,469	5,986	63
Net gain (loss) on Disposal or Property, Infrastructure and Equipment	8	—	106	106	100
Recognition of Previously Unrecognised Assets	9	—	535	535	100
Write off Previously Recognised Assets	10	—	(9)	(9)	(100)
SURPLUS FOR THE PERIOD		9,483	16,102	6,619	70

STANDARD BALANCE SHEET AS AT 30 JUNE 2011

	NOTE	Budget 2010/11 \$'000s	Actual 2010/11 \$'000s	Variances \$'000s	%
CURRENT ASSETS					
Cash and Cash Equivalents	11	11,740	31,609	19,869	169
Trade and Other Receivables	12	7,251	10,268	3,017	42
Prepayments		1,053	974	(79)	(8)
Non-current Assets held for sale	13	—	723	723	100
Total Current Assets		20,044	43,575	23,531	117
NON-CURRENT ASSETS					
Receivables	14	92	65	(27)	(29)
Property, Plant and Equipment	15	831,581	922,822	91,241	11
Other Financial Assets		2	2	—	—
Total Non Current Assets		831,675	922,889	91,214	11
TOTAL ASSETS		851,719	966,464	114,745	13
CURRENT LIABILITIES					
Trade and Other Payables	16	4,539	8,647	(4,108)	(91)
Interest-bearing Liabilities		2,784	2,836	(52)	(2)
Employee Benefits		7,392	7,755	(363)	(5)
Provisions		1,650	1,677	(27)	(2)
Other Current Liabilities	17	1,282	1,540	(258)	(20)
Total Current Liabilities		17,647	22,455	(4,808)	(27)
NON-CURRENT LIABILITIES					
Interest-bearing Liabilities		15,423	15,343	80	1
Employee Benefits	18	1,156	1,373	(217)	(19)
Provisions	19	12,874	14,895	(2,021)	(16)
Total Non Current Liabilities		29,453	31,611	(2,158)	(7)
TOTAL LIABILITIES		47,101	54,066	(6,966)	(15)
NET ASSETS		804,618	912,398	107,780	13
EQUITY					
Accumulated Surplus	20	606,665	605,630	(1,035)	—
Reserves	21	197,953	306,768	108,815	55
TOTAL EQUITY		804,618	912,398	107,780	13

STANDARD CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2011

	Budget 2010/11 \$'000s	Actuals 2010/11 \$'000s	Variances \$'000s	%
CASHFLOWS FROM OPERATING ACTIVITIES				
Receipts from Customers	69,871	72,188	2,317	3
Payments to Suppliers	(81,240)	(76,843)	4,397	(5)
Interest Received	900	1,780	880	98
Government Receipts	35,369	35,797	428	1
Net Cash Flows from Operating Activities	24,900	32,922	8,022	32
CASH FLOWS FROM INVESTING ACTIVITIES				
Proceeds from Property, Plant, Equipment	1,018	674	(344)	(34)
Payments for Property, Plant, Equipment	(31,857)	(32,784)	(927)	3
Net Cash Flows from/(used in) Investing Activities	(30,839)	(32,110)	(1,271)	4
CASH FLOWS FROM FINANCING ACTIVITIES				
Finance Costs	(1,385)	(1,375)	10	(1)
Proceeds from Borrowings	500	500	—	—
Repayment of Borrowings	(2,673)	(2,678)	(5)	—
Net Cash Flows from/(used in) Financing Activities	(3,558)	(3,552)	6	(0)
Net Increase/(Decrease) in Cash Held	(9,496)	(2,740)	6,756	(71)
Cash at Beginning of Financial Year	21,236	34,349	13,113	62
Cash at End of Financial Year	11,740	31,609	19,869	169

STANDARD CAPITAL WORKS STATEMENT FOR THE YEAR ENDED 30 JUNE 2011

	NOTE	Budget 2010/11 \$'000s	Actual 2010/11 \$'000s	Variances \$'000s	%
CAPITAL WORKS AREAS					
Roads/Paths/Bridges and Carparks	22	15,399	12,142	3,257	21
Drainage	23	150	212	(62)	(41)
Land, Buildings and Improvements	24	13,668	15,445	(1,777)	(13)
Plant and Equipment		1,990	1,978	12	1
Furniture and Equipment	25	540	669	(129)	(24)
Playgrounds		100	103	(3)	(3)
Artworks	26	10	13	(3)	(30)
Landfill	27	—	2,221	(2,221)	(100)
Total Capital Works		31,857	32,783	(926)	(3)
Represented by:					
Renewal	28	21,799	20,763	1,036	5
New Assets	29	10,058	12,020	(1,962)	(20)
Total Capital Works		31,857	32,783	(926)	(3)

COMMENTARY ON THE COMPARISON REPORT

THE STANDARD STATEMENTS FOR THE ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2011

NOTES TO THE STANDARD STATEMENTS

Note 1: Basis of preparation of Standard Statements

Latrobe City Council is required to prepare and include audited Standard Statements within its Annual Report. Four Statements are required - a Standard Income Statement, a Standard Balance Sheet, a Standard Cash Flow Statement, and a Standard Capital Works Statement, together with explanatory notes.

These statements and supporting notes form a special purpose financial report prepared to meet the requirements of the Local Government Act 1989 and Local Government (Finance and Reporting) Regulations 2004.

The Standard Statements have been prepared on an accounting basis consistent with those used for the General Purpose Financial Statements and the Budget. The results reported in these statements are consistent with those reported in the General Purpose Financial Statements.

The Standard Statements are not a substitute for the General Purpose Financial Statements, which are included at the beginning of the Financial Statements section of the Annual Report. They have not been prepared in accordance with all Australian Accounting Standards or other authoritative professional pronouncements.

The Standard Statements compare Latrobe City Council's financial plan, expressed through its budget, with actual performance. The Local Government Act 1989 requires explanation of any material variances. Latrobe City Council has adopted a materiality threshold of 10 per cent or \$1m. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures included in the Statements are those adopted by Council on 19 July 2010. The budget was based on assumptions that were relevant at the time of adoption of the budget. Latrobe City Council set guidelines and parameters for revenue and expense targets in this budget in order to meet business plan and financial performance targets for both the short and long term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The detailed budget can be obtained by contacting Latrobe City Council. The Standard Statements must be read with reference to these documents.

STANDARD INCOME STATEMENT

1. Operating Grants and Contributions

Additional grant funding was received mainly for Child and Family Services, Employment Development and Bushfire Recovery Programs, that was not identified in the 2010/11 budget.

2. Interest

Interest rates increased steadily after the 2010/11 budget was adopted, this together with additional surplus funds held due to the receipt of additional program and project funding in advance of the timing of expenditure and some delays in capital major projects has caused the favourable variance to budget.

3. Developer Contributions

A reduction in Drainage Headworks contributions led to an unfavourable variance for this item.

NOTES TO THE STANDARD STATEMENTS (CONTINUED)

4. Developer Contributed Assets

The actual value of assets handed over to the Latrobe City Council by developers was greater than the value estimated for budget purposes. Details of the subdivisions and the value of assets handed over to Latrobe City Council during the reporting period are as follows:

	\$'000s
Erin Park Estate	267
Cross's Road	640
Ellavale Estate	320
Old Sale Road Estate	102
Westminster Park Estate	823
Yinnar	583
	2,735

5. Employee Costs

The unfavourable variance of \$1,019K is mainly due to the recognition of Latrobe City Council's apportioned share of the defined benefits superannuation liability.

6. Materials and Services

The favourable variance is mainly due to the reclassification of expenditure budgeted as operating to capital for the new landfill cell construction, together with some projects expenditure that will be carried over to be spent in 2011/12.

7. Depreciation

The unfavourable variance is mainly due to the revaluation of Building and Improvements and changes in the treatment of the amortisation of landfill rehabilitation in the 2009/10 reporting period, which both occurred after the adoption of the budget.

8. Net Gain on Disposal of Property, Infrastructure and Equipment

Plant and vehicle sales together with property sale proceeds generated a surplus over the budgeted amount.

9. Recognition of Previously Unrecognised Assets

During the revaluation of Latrobe City Council's Art collection, works to the value of \$362K were found that had not previously been recognised, in addition \$173K of unsealed roads that Latrobe City Council has previously not maintained have been recognised for the first time.

10. Write off Previously Recognised Assets

During the reporting period a review of Latrobe City Council's asset registers found some minor assets that have been disposed or lost.

STANDARD BALANCE SHEET

11. Cash and Cash Equivalents

Cash assets are higher than budgeted due to the early receipt of government grant funding, together with incomplete capital works at the end of the reporting period.

12. Trade and Other Receivables

The higher than budgeted level of receivables is mainly due to outstanding grant claims, predominantly due to a Natural Disaster funding claim in relation to the bushfires.

13. Non-Current Assets Held for Sale

Two properties have been identified as highly probable to be sold in 2011/12 financial year.

NOTES TO THE STANDARD STATEMENTS (CONTINUED)

14. Receivables (Non-Current)

The minor variance relates to loans to community groups.

15. Property, Plant and Equipment

The increase in the value of fixed assets is due to revaluation of assets carried out during the 2009/10 reporting period on land, buildings and infrastructure assets. Revaluation movements are not shown in the budget due to their difficulty to predict.

16. Trade and Other Payables

A significant number of contractor payments for works undertaken prior to 30 June 2011 were accrued into the 2010/11 financial statements. These payments had been budgeted to be paid prior to 30 June 2011.

17. Other Current Liabilities

The level of security and retention deposits held for contractors is higher than anticipated in the original budget.

18. Employee Benefits (Non-Current)

The increase in employee benefits provision is due to the change in present value of long service leave entitlements.

19. Provisions (Non-Current)

The variance to budget relates to increases in the provision for landfill rehabilitation that occurred in the 2009/10 reporting period but subsequent to the adoption of the 2010/11 budget.

20. Accumulated Surplus

The minor variance relates to lower than expected opening equity in the 2010/11 financial year, mainly due to assets derecognised in the 2009/10 reporting period.

21. Reserves

Asset revaluations were processed on land, buildings and infrastructure assets in 2009/10 resulting in an overall increase to the reserve of \$108M. The significant increases were in land and buildings partially offset by a reduction in Roads, Streets and Bridges.

STANDARD CASH FLOW STATEMENT

Refer to the notes for Standard Income Statement and Standard Balance Sheet for details on variances related to the cash flow items.

STANDARD CAPITAL WORKS STATEMENT

22. Roads/Paths/Bridges and Carparks

The favourable variance of \$3.257M is largely due to road rehabilitation projects that have been delayed by the high rainfall experienced during the financial year. These funds will be carried over to complete these projects in the 2011/12 financial reporting period.

23. Drainage

The unfavourable variance is due to emergency works undertaken in Moe following a storm event in March 2011. Latrobe City Council will be submitting a claim to the government for Natural Disaster relief funding to recoup these costs.

24. Land, Buildings and Improvements

The unfavourable variance of \$1.777M is largely a result of projects for which funding was received in previous financial years and/or further unbudgeted external funding contributions were received in 2010/11. The most notable of these projects were the Ted Summerton Reserve Upgrade \$2.368M, Churchill Leisure Centre \$0.698M and The Callignee Hall \$0.640M. These variances were partially offset by projects underbudget due to delays, the most notable being the Moe Early Learning Centre \$1.233M, Moe Railway Precinct projects \$0.433K and Traralgon East Community Centre \$0.364M.

NOTES TO THE STANDARD STATEMENTS (CONTINUED)

25. Furniture and Equipment

The unfavourable variance is mainly due to IT hardware expenditure funded in previous financial years together with CCTV purchases funded from unbudgeted government grants.

26. Artworks

The minor unfavourable variance in Artworks purchases was funded from unbudgeted external donations.

27. Landfill

The unfavourable variance of \$2.221M is for the construction of a new cell at the Highland Highway landfill facility. The project was budgeted as operating expenditure (\$4.0M), based on past practice and advice previously received, however following further investigation of industry practice and consultation with Latrobe City Council's external auditors it has been deemed that this expenditure does meet the definition of capital and therefore it has been classified as such in this report.

28. Renewal

The favourable variance in renewal projects is largely a result of road projects delayed due to the high rainfall experienced in the last half of the financial year.

29. New Assets

The unfavourable variance for new assets is largely due to the reclassification of landfill cell construction expenditure from operating in the budget to capital. (See note 27 for further details).

CERTIFICATION OF STANDARD STATEMENTS

In my opinion the accompanying standard statements have been prepared on accounting bases consistent with the financial statements and in accordance with the Local Government Act 1989, the Local Government (Financial and Reporting) Regulations 2004.

Principal Accounting Officer



Matthew Rogers, CPA

Dated: 12 September 2011

In our opinion the accompanying standard statements have been prepared on accounting bases consistent with the financial statements and in accordance with the Local Government Act 1989 and the Local Government (Financial and Reporting) Regulations 2004.

As at the date of signing, we are not aware of any circumstances which would render any particulars in the standard statements to be misleading or inaccurate.

We have been authorised by the Council on 12 September 2011 to certify the standard statements in their final form.

Councillor



Cr. Ed Vermeulen

Dated: 12 September 2011

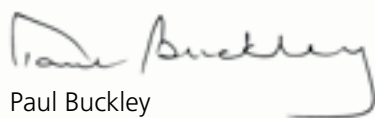
Councillor



Cr. Bruce Loughheed

Dated: 12 September 2011

Chief Executive Officer



Paul Buckley

Dated: 12 September 2011



Victorian Auditor-General's Office
INDEPENDENT AUDITOR'S REPORT
To the Councillors, Latrobe City Council

The Financial Report and Standard Statements

The accompanying financial report for the year ended 30 June 2011 of the Latrobe City Council which comprises of comprehensive income statement, balance sheet, statement of changes in equity, cash flow statement, a summary of significant accounting policies and other explanatory notes to and forming part of the financial report, and the certification of the financial statements has been audited.

The accompanying standard statements for the year ended 30 June 2011 of the Council which comprises of standard income statement, standard balance sheet, standard cash flow statement, standard capital works statement, the related notes and the certification of standard statements have been audited.

The Councillor's Responsibility for the Financial Report and Standard Statements

The Councillors of the Latrobe City Council are responsible for the preparation and the fair presentation of:

- the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the financial reporting requirements of the *Local Government Act 1989*
- the standard statements in accordance with the basis of preparation as described in note 1 of the statements and the requirements of the *Local Government Act 1989*.

This responsibility includes:

- establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report and standard statements that are free from material misstatement, whether due to fraud or error
- selecting and applying appropriate accounting policies
- making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

As required by the *Audit Act 1994*, my responsibility is to express an opinion on the financial report and standard statements based on the audit, which has been conducted in accordance with Australian Auditing Standards. These Standards require compliance with relevant ethical requirements relating to audit engagements and that the audit be planned and performed to obtain reasonable assurance whether the financial report and standard statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report and standard statements. The audit procedures selected depend on judgement, including the assessment of the risks of material misstatement of the financial report and standard statements, whether due to fraud or error. In making those risk assessments, consideration is given to the internal control relevant to the entity's preparation and fair presentation of the financial report and standard statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of the accounting policies used, and the reasonableness of accounting estimates made by the Councillors, as well as evaluating the overall presentation of the financial report and standard statements.

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Auditing in the Public Interest

VAGO

Victorian Auditor-General's Office Independent Auditor's Report (continued)

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Independence

The Auditor-General's independence is established by the *Constitution Act 1975*. The Auditor-General is not subject to direction by any person about the way in which his powers and responsibilities are to be exercised. In conducting the audit, the Auditor-General, his staff and delegates complied with all applicable independence requirements of the Australian accounting profession.

Auditor's Opinion

In my opinion:

- (a) the financial report presents fairly, in all material respects, the financial position of the Latrobe City Council as at 30 June 2011 and its financial performance and cash flows for the year then ended in accordance with applicable Australian Accounting Standards (including the Australian Accounting Interpretations), and the financial reporting requirements of the *Local Government Act 1989*.
- (b) the standard statements present fairly, in all material respects, in accordance with the basis of preparation as described in note 1 to the statements and comply with the requirements of the *Local Government Act 1989*.

Basis of Accounting for Standard Statements

Without modifying my opinion, I draw attention to note 1 to the standard statements, which describes the basis of accounting. The standard statements are prepared to meet the requirements of the *Local Government Act 1989*. As a result, the standard statements may not be suitable for another purpose.

Matters Relating to the Electronic Publication of the Audited Financial Report and Standard Statements

This auditor's report relates to the financial report and standard statements of the Latrobe City Council for the year ended 30 June 2011 included both in the Latrobe City Council's annual report and on the website. The Councillors of the Latrobe City Council are responsible for the integrity of the Latrobe City Council's website. I have not been engaged to report on the integrity of the Latrobe City Council's website. The auditor's report refers only to the subject matter described above. It does not provide an opinion on any other information which may have been hyperlinked to/from these statements. If users of the financial report and standard statements are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited financial report and standard statements to confirm the information contained in the website version of the financial report and standard statements.

MELBOURNE
15 September 2011


D D R Pearson
Auditor-General

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Auditing in the Public Interest

Performance Statement

PERFORMANCE STATEMENT FOR THE YEAR ENDED 30 JUNE 2011

INTRODUCTION TO THE PERFORMANCE STATEMENT

The Performance Statement reports the result of Strategic Activities adopted by Latrobe City Council in its annual budget in accordance with the requirements of the Local Government Act 1989.

Economy

KEY STRATEGIC ACTIVITY

Review the Latrobe City Council Economic Development Strategy and present to Council for consideration.

Achieved – within the 2010/11 financial year, with performance targets met, as outlined below.

Performance Measure	Target	Actual
Cost	Latrobe City Council's financial contribution to the review of the strategy will be no greater than \$40,000 in the 2010/11 financial year.	Not Achieved. Latrobe City Council's financial contribution was \$41,340.
Time	The Ordinary Council Meeting, at which the revised strategy is presented to Council for consideration, will be no later than 30 June 2011.	Achieved. Presented to Ordinary Council Meeting on 27 June 2011.
Quantity	The revised strategy will outline a planned and considered approach for the municipality's economic growth and transition to a low carbon emission's future.	Achieved. The revised strategy includes a planned and considered approach to the municipality's economic growth and transition to a low carbon emission's future.
Quality	Stakeholder participation received will include representation from industry sectors identified in the project plan.	Achieved. There were 10 industry sectors represented.

Natural Environment

KEY STRATEGIC ACTIVITY

Develop a State of the Environment report for the municipality, including a summary report card that can be used to inform the community.

Achieved – within the 2010/11 financial year, with all performance targets met, as outlined below.

Performance Measure	Target	Actual
Cost	Latrobe City Council's financial contribution to the development of the report will be limited to the cost of internal resources only.	Achieved. Latrobe City Council's contribution was limited to the cost of internal resources only.
Time	A summary report card will be publically available by no later than 30 June 2011.	Achieved. Presented to Ordinary Council Meeting on 23 May 2011.
Quantity	The State of the Environment report will be aligned to the Natural Environment Sustainability Strategy.	Achieved. The report was aligned to the Natural Environment Sustainability Strategy.
Quality	The State of the Environment report will provide a basis to measure progress of local environmental sustainability, and provide information on the effectiveness of Latrobe City Council initiatives.	Achieved. The report provided a basis to measure the progress of local environmental sustainability and the effectiveness of Latrobe City Council initiatives.

KEY STRATEGIC ACTIVITY

Review the Waste Management Strategy and present to Council for consideration.

Achieved – within the 2010/11 financial year, with all performance targets met, as outlined below.

Performance Measure	Target	Actual
Cost	Latrobe City Council's financial contribution to the review of the strategy will be no greater than \$25,000 in the 2010/11 financial year.	Achieved. Latrobe City Council's financial contribution was \$19,891.
Time	The Ordinary Council Meeting, at which the revised strategy is presented to Council for consideration, will be no later than 30 June 2011.	Achieved. Presented to Ordinary Council Meeting on 6 December 2010.
Quantity	The revised strategy will contain related policies and strategies, current waste management practises, municipal solid waste collection and disposal operations, transfer station operations, landfill operations, waste education, future strategy and financial model.	Achieved. The revised strategy includes related policies and strategies, current waste management practises, municipal solid waste collection and disposal operations, transfer station operations, landfill operations, waste education, future strategy and financial model.
Quality	Community and stakeholder participation received will include representation from each stakeholder category identified in the project plan.	Achieved. Each stakeholder category and community group identified in the project plan were represented.

Built Environment

KEY STRATEGIC ACTIVITY

Progress stages 1 and 2 of the Traralgon Activity Centre Plan.

Not Achieved – Stage 1 of the Traralgon Activity Centre Plan was completed on the 2 August 2010. Stage 2 of the Traralgon Activity Centre Plan has progressed with the preparation and consultation of the Key Directions Report. The finalisation of an Urban Design Framework, Structure Plan and Implementation Plan have been carried forward to the 2011/12 financial year due to an extended community consultation period for the Key Directions Report, the requirement for a Council decision on the Indoor Aquatic Centre location and councillor requests for further workshops on the reports.

Performance Measure	Target	Actual
Cost	Latrobe City Council's financial contribution to Stages 1 and 2 of the plan will be no greater than \$100,000 in the 2010/11 financial year.	Achieved. Latrobe City Council's financial contribution was \$61,421.
Time	The Ordinary Council Meeting, at which Stage 2 of the Traralgon Activity Centre Plan is presented to Council for consideration, is no later than 30 June 2011.	Not Achieved. An extension to the community consultation period and the requirement for a Council decision on the Indoor Aquatic Centre location resulted in Stage 2 of the Traralgon Activity Centre Plan not being presented to Council by 30 June 2011.
Quantity	Progression of Stages 1 and 2 within the 2010/11 financial year will result in Background Reports, Urban Design Framework and an Activity Centre Plan.	Not Achieved. Stage 1 Background Reports were presented to Ordinary Council Meeting on 2 August 2010. Stage 2 - Preparation and consultation of a Key Directions Report is complete. Urban Design Framework, Structure Plan and Implementation Plan are incomplete due to the extension of the community consultation period.
Quality	The quality of the information used to validate the subsequent planning scheme amendment, will be measured by the Department of Planning and Community Development's level of satisfaction.	Not Achieved. Due to the extension of the community consultation period the planning scheme amendment has not been presented to the Department of Planning and Community Development.
<i>(Latrobe City Council acknowledges the subjective nature of this measure, but is constrained in its ability to provide an alternative measure that is quantifiable within the reporting period).</i>		

KEY STRATEGIC ACTIVITY

Finalise the planning scheme amendment(s) to introduce new zones and overlays as a result of the Main Town Structure Plans forming part of the Latrobe Planning Scheme.

Achieved – All relevant planning scheme amendment documentation was prepared and provided to the Minister for Planning within the required timeframe. At the Ministers decisions the amendment was split into three stages (C47, C56 and C58), the first two stages have been completed and form part of the Latrobe Planning Scheme, with the third stage still to be determined by the Minister.

Performance Measure	Target	Actual
Cost	Latrobe City Council's financial contribution to the planning scheme amendment will be no greater than \$91,100 in the 2010/11 financial year.	Achieved. Latrobe City Council's financial contribution was \$1,564.
Time	The Ordinary Council Meeting, at which the planning scheme amendment (Main Town Structure Plans) is presented to Council for consideration, is no later than 30 June 2011. <i>(Latrobe City Council highlights the limited value of this target as a measure of performance. This is due to significant reliance on Department of Planning and Community Development processes and timeframes required for this target to be achievable for Council).</i>	Achieved. Presented to Ordinary Council Meeting on 22 February 2010, requesting the Minister to intervene and become the planning authority. The decision resulted in the amendment not being required to be presented to Council within the specified timeframe.
Quantity	The planning scheme amendment will potentially include a number of new zones and overlays that have resulted from the Main Town Structure Plans.	Achieved. The planning scheme amendment includes a number of new zones and overlays resulting from ministerial approval of amendments C47 and C56.
Quality	The quality of the planning scheme amendment will be measured by the Department of Planning and Community Development's level of satisfaction with the information and process used. <i>(Latrobe City Council acknowledges the subjective nature of this measure, but is constrained in its ability to provide an alternative measure that is quantifiable within the reporting period).</i>	Achieved. The approval of amendments C47 and C56 is evidence that the Department of Planning and Community Development is satisfied with the information and process used.

Community

KEY STRATEGIC ACTIVITY

Review the Latrobe City Council Municipal Early Years Plan 2010-2013 and present to Council for consideration.

Achieved – within the 2010/11 financial year, with all performance targets met, as outlined below.

Performance Measure	Target	Actual
Cost	Latrobe City Council's financial contribution to the review of the plan will be no greater than \$20,000 in the 2010/11 financial year.	Achieved. Latrobe City Council's financial contribution was \$10,000.
Time	The Ordinary Council Meeting, at which the revised plan is presented to Council for consideration, will be no later than 30 June 2011.	Achieved. Presented to Ordinary Council Meeting on 27 June 2011.
Quantity	The revised plan will incorporate three components, a demographic profile and policy document, community consultation outcomes and a three year action plan. To accompany the revised plan, a community information sheet will also be developed to highlight the plan's vision, outcomes and priority areas.	Achieved. The plan includes a demographic profile and policy document, community consultation outcomes and a three year action plan. A community information sheet has been developed highlighting the plans vision, outcomes and priority areas.
Quality	The revised plan will provide clear direction for early years services within the framework of the Latrobe City Council Plan and Department of Education and Early Childhood Department guidelines.	Achieved. The revised plan provides clear direction for early year's services within the Latrobe municipality. The direction provided sits within the Latrobe City Council Plan and the Department of Early Education and Childhood Development guidelines and requirements.

(Latrobe City Council acknowledges the subjective nature of this measure, but is constrained in its ability to provide an alternative quality measure that is quantifiable within the reporting period).

KEY STRATEGIC ACTIVITY

Review the Latrobe City Council Library Plan and present to Council for consideration.

Achieved – within the 2010/11 financial year, with all performance targets met, as outlined below.

Performance Measure	Target	Actual
Cost	Latrobe City Council's financial contribution to the review of the plan will be no greater than \$15,000 in the 2010/11 financial year.	Achieved. Latrobe City Council's financial contribution was \$2,215
Time	The Ordinary Council Meeting, at which the revised plan is presented to Council for consideration, will be no later than 30 June 2011.	Achieved. Presented to Ordinary Council Meeting on 6 June 2011.
Quantity	The revised plan will incorporate four components, an existing membership profile, a strategic direction statement, community consultation outcomes and a four year action plan.	Achieved. The Library Plan incorporates an existing membership profile, strategic direction statement, community consultation outcomes and a six year action plan.
Quality	The revised plan will provide clear direction for library services within the framework of the Latrobe City Council Plan and Department of Planning and Community Development guidelines.	Achieved. The Library Plan provides clear direction for Latrobe City Council Libraries within the framework of the Latrobe City Council Plan and Department of Planning and Community Development guidelines.

(Latrobe City Council acknowledges the subjective nature of this measure, but is constrained in its ability to provide an alternative quality measure that is quantifiable within the reporting period).

Culture

KEY STRATEGIC ACTIVITY

Review the Latrobe City International Relations Plan 2007-2010 and present a revised plan to Council for consideration.

Achieved – within the 2010/11 financial year, with all performance targets met, as outlined below.

Performance Measure	Target	Actual
Cost	Latrobe City Council's financial contribution to the review of the plan will be limited to the cost of internal resources only.	Achieved. Latrobe City Council's financial contribution was limited to the cost of internal resources only.
Time	The Ordinary Council Meeting, at which the revised plan is presented to Council for consideration, will be no later than 30 June 2011.	Achieved. Presented to Ordinary Council Meeting on 9 May, 2011.
Quantity	The revised plan will contain the strategic direction for the International Relations Program and a three year action plan.	Achieved. The revised plan contains the strategic direction for the International Relations Program and a three year action plan.
Quality	Community and stakeholder participation received will include representation from each stakeholder category identified in the project plan.	Achieved. Each stakeholder category and community group identified in the project plan were represented.

Recreation

KEY STRATEGIC ACTIVITY

Develop the Latrobe City Council Playground Replacement Plan 2011-2016 and present to Council for consideration.

Achieved – within the 2010/11 financial year, with all performance targets met, as outlined below.

Performance Measure	Target	Actual
Cost	Latrobe City Council's financial contribution to the review of the plan will be no greater than \$4,000 in the 2010/11 financial year.	Achieved. Latrobe City Council's financial contribution was less than \$4,000
Time	The Ordinary Council Meeting, at which the plan is presented to Council for consideration, will be no later than 30 June 2011.	Achieved. Presented to Ordinary Council Meeting on 9 May, 2011.
Quantity	The revised plan will contain a schedule of playground infrastructure removal, replacement and upgrade for the period 2011 to 2016.	Achieved. The plan includes a schedule of the playground infrastructure for removal, replacement and upgrade for the period 2011-2016.
Quality	Every Latrobe City Council owned playground will be audited against the Australian Standard, with all playgrounds requiring replacement, upgrade or removal within the five year period in accordance with the Playground Strategy are identified in the revised plan.	Achieved. All Latrobe City Council owned playgrounds were audited against the Australian Standard, and all playgrounds requiring replacement, upgrade or removal were included in the plan.

Governance

KEY STRATEGIC ACTIVITY

Review the Risk Management Plan and present to Council for consideration.

Achieved – within the 2010/11 financial year, with all performance targets met, as outlined below.

Performance Measure	Target	Actual
Cost	Latrobe City Council's financial contribution to the review of the plan will be no greater than \$20,000 in the 2010/11 financial year.	Achieved. Latrobe City Council's financial contribution was \$8,770
Time	The Ordinary Council Meeting, at which the revised plan is presented to Council for consideration, will be no later than 30 June 2011.	Achieved. Presented to Ordinary Council Meeting on 23 May 2011.
Quantity	The revised plan will be aligned with the new international risk management standards ISO31000.	Achieved. The Risk Management Plan 2011-2014 is aligned with ISO310001
Quality	The review process will include analysis of commitments outlined in the previous strategy, to identify the effectiveness of those initiatives ¹	Achieved. The review process included an analysis of commitments outlined in the previous strategy, with the effectiveness of the initiatives identified.

COUNCIL APPROVAL OF THE PERFORMANCE STATEMENT

In our opinion the accompanying performance statement of the Latrobe City Council in respect of the 2010/11 financial year is presented fairly.

At the time of signing we are not aware of any circumstance which would render any particular in the statement to be misleading or inaccurate.

We have been authorised by the Council on 12 September 2011 to certify the performance statement in its final form.

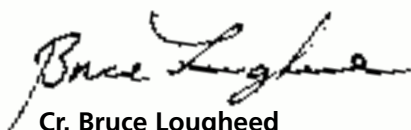
Councillor



Cr. Ed Vermeulen

Dated: 12 September 2011

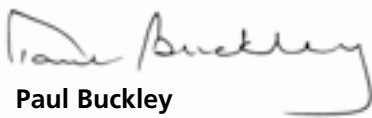
Councillor



Cr. Bruce Loughheed

Dated: 12 September 2011

Chief Executive Officer



Paul Buckley

Dated: 12 September 2011

VAGO

Victorian Auditor-General's Office

INDEPENDENT AUDITOR'S REPORT

To the Councillors, Latrobe City Council

The Performance Statement

The accompanying performance statement for the year ended 30 June 2011 of the Latrobe City Council which comprises the statement, the related notes and the council approval of the performance statement has been audited.

The Councillors' Responsibility for the Performance Statement

The Councillors of the Latrobe City Council are responsible for the preparation and fair presentation of the performance statement in accordance with the *Local Government Act 1989*. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the performance statement that is free of material misstatement, whether due to fraud or error.

Auditor's Responsibility

As required by the *Local Government Act 1989*, my responsibility is to express an opinion on the performance statement based on the audit, which has been conducted in accordance with Australian Auditing Standards. These Standards require compliance with relevant ethical requirements relating to audit engagements and that the audit be planned and performed to obtain reasonable assurance whether the performance statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the performance statement. The audit procedures selected depend on judgement, including the assessment of the risks of material misstatement of the performance statement, whether due to fraud or error. In making those risk assessments, consideration is given to the internal control relevant to the entity's preparation and fair presentation of the performance statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the overall presentation of the performance statement.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Independence

The Auditor-General's independence is established by the *Constitution Act 1975*. The Auditor-General is not subject to direction by any person about the way in which his powers and responsibilities are to be exercised. In conducting the audit the Auditor-General, his staff and delegates complied with all applicable independence requirements of the Australian accounting profession.

1

Level 24, 35 Collins Street, Melbourne Vic. 3000

Telephone 61 3 8001 7000 Facsimile 61 3 8001 7010 Email comments@audit.vic.gov.au Website www.audit.vic.gov.au

Auditing in the Public Interest

AUDITOR GENERAL'S REPORT ON PERFORMANCE STATEMENT

VAGO

Victorian Auditor-General's Office

Independent Auditor's Report (continued)

Auditor's Opinion

In my opinion, the performance statement of the Latrobe City Council in respect of the 30 June 2011 financial year presents fairly, in all material respects, in accordance with the *Local Government Act 1989*.

Matters Relating to the Electronic Publication of the Audited Performance Statement

This auditor's report relates to the performance statement of the Latrobe City Council for the year ended 30 June 2011 included both in the Latrobe City Council's annual report and on the website. The Councillors of the Latrobe City Council are responsible for the integrity of the Latrobe City Council's website. I have not been engaged to report on the integrity of the Latrobe City Council's website. The auditor's report refers only to the subject matter described above. It does not provide an opinion on any other information which may have been hyperlinked to/from these statements. If users of the performance statement are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited performance statement to confirm the information contained in the website version of the performance statement.

MELBOURNE
15 September 2011


D D R Pearson
Auditor-General

2

Level 24, 35 Collins Street, Melbourne Vic. 3000

Telephone 61 3 8601 7000 Facsimile 61 3 8601 7010 Email comments@audit.vic.gov.au Website www.audit.vic.gov.au

Auditing in the Public Interest

Glossary

All Latrobe City Council adopted strategies and plans are available on Council's website
www.latrobe.vic.gov.au/CouncilDocuments/

A

Advisory Committee

Specialist appointees who form a committee that provides advice to Latrobe City Council on matters relating to the delivery of strategies, services and activities.

Advocacy

To provide support to a cause or to make public recommendation.

Asset

Property that is owned by Latrobe City Council.

Asset renewal and maintenance gap

The variance between what councils need to spend on their existing infrastructure to maintain or renew it to its original service potential or useful life, and what councils actually spend on renewal and maintenance.

B

Best Practice

To adopt or develop standards, actions or processes for the provision of goods, services or facilities which are equal to or better than the best available on a state, national or international scale.

Best Value principles

Contained in the Local Government Act 1989, the six principles must be observed by all Victorian councils. The principles aim to enable councils to determine the most effective means of providing a service to the community.

Biolinks Network

A database developed by Latrobe City Council that demonstrates connectivity through identification of existing and potential habitat corridors within the municipality. The Biolinks Network identifies priority areas for protection and revegetation projects.

Building Act 1993

The primary purposes of this Victorian Government legislation is to regulate building work and building standards, accreditation of building products and constructions methods and provision of building and occupancy permit systems and dispute resolution mechanisms.

Bushfire Royal Commission

The 2009 Victorian Bushfires Royal Commission was established on 16 February 2009 to investigate the causes of, preparation for, and responses to the Victorian bushfires, and the impact of the fires on infrastructure. The fires swept through parts of Victoria in January and February 2009.

C

Capital Works

Projects undertaken to either renew, upgrade or construct assets owned by the Latrobe City Council.

Civil Aviation Safety Authority

An independent statutory authority established under the Civil Aviation Act 1988. The authority has the primary responsibility for the maintenance, enhancement and promotion of the safety of civil aviation in Australia.

Community Grants

Council allocates a sum of money for the Community Grants Program as part of its annual budget process. This funding is shared between various non-profit community groups and organisations.

Council

The collective group of nine councillors that set the strategic direction for Latrobe City Council, monitor organisational performance, liaise with stakeholders and ensure operational compliance.

Council Plan

A rolling plan that contains four year strategies and indicators of outcomes, together with a Strategic Resources Plan that contribute to achieving the key objectives of the Latrobe community vision.

Councillor

A member of the community elected in accordance with the Local Government Act 1989 to represent the residents of a ward within the municipality, as a member of Council.

Charter of Human Rights and Responsibilities Act 2006

Legislation created to protect and promote human rights. It sets out freedoms, rights and responsibilities.

D

Design and Development Overlay

A planning control that aims to regulate the design and built form of new developments. For example a Design and Development Overlay may be used to regulate the height, setbacks and design of new developments.

Development Contributions Plan

A plan to be developed by Council that will identify financial contributions required from developers towards the provision of shared community infrastructure to service new developments and communities. Items or infrastructure funded by way of a Development Contributions Plan may include (but are not limited to) the construction or widening of roads, provision of bus stops, public parks and recreations facilities, provision of stormwater drainage and community centres.

Development Plan

This is a plan to be developed by Latrobe City Council that aims to coordinate the layout of new subdivisions, commonly residential land subdivisions. The plan is particularly useful to ensure the integrated development of land where there are several properties in separate ownership. The plan may also provide certainty about the nature and staging of new subdivision developments over a period of time. A development plan can provide direction and coordination of (but is not limited to) road, pedestrian and bicycle connections, infrastructure networks, public open space and housing types.

E

Environment Protection Act 1970

The purpose of this Act is to create a legislative framework for the protection of the environment in Victoria having regard to the principles of environment protection.

Environment Protection Authority

A statutory authority established under the Environment Protection Act 1970 to ensure the protection and control of air, land and water pollution, and industrial noise.

Essential Services Commission

An independent economic regulator of essential services supplied by the electricity, gas, water and sewerage, ports, and rail freight industries in Victoria.

F

Feasibility study

The evaluation or analysis of the potential impact of a proposed project.

Food Act 1984

The primary objectives of this Victorian Government legislation is to ensure food for sale is safe for human consumption, to prevent misleading conduct in relation to the sale of food and to provide for the application in Victoria of the Food Standards Code.

Freedom of Information Act 1982

The purpose of this act is to give members of the public rights of access to official documents of the Government of the Commonwealth and of its agencies.

G

Gippsland Local Government Network

An alliance of the six municipal councils located in Gippsland. The Mayor and Chief Executive Officer of each council meet regularly, with the primary objective to work collaboratively on a range of issues and projects of mutual interest.

Gippsland Logistics Precinct

A Council-owned 64 hectare precinct adjacent to the existing rail line in Morwell to be developed to establish a centre for the efficient and cost effective movement of freight to and from the Gippsland region.

I

Indigenous

Originating in a particular geographic region or environment and native to the area and/or relating to Aboriginal and Torres Strait Islander people.

Infrastructure

Basic community facilities, such as roads, drains, footpaths and public buildings etc.

Information Privacy Act 2001

The purpose of this Act is to create a scheme for the responsible collection and handling of personal information across the Victorian public sector.

Integrated Community Planning and Well-being Committee

A committee established by Latrobe City Council with representation from government departments and agencies, together with non-government organisations and community groups. The committee seeks to enhance collaboration and planning to improve community well-being in Latrobe City.

L

Latrobe 2026

Refers to Latrobe 2026: The Community Vision for Latrobe Valley. Latrobe 2026 provides broad future directions for the Latrobe Valley. The Latrobe 2026 community vision is an important strategic document for Latrobe City Council which provides the principal direction to the Council Plan.

Latrobe Leisure Facilities Condition Assessment

Commissioned by Latrobe City Council, the assessment details the current condition of Council's leisure facility assets. It includes a long term plan of maintenance and renewal requirements for the next 30 years.

Latrobe Planning Scheme

The planning scheme that sets out policies and requirements for the use, development and protection of land located in Latrobe City.

Local Government Act 1989

This Victorian Government legislation outlines the intention for councils to provide a democratic and efficient system of local government in Victoria. It also gives councils the power to meet the needs of their communities, and provides the basis for an accountable system of governance in Victoria.

Local Law No. 1

A local law established by Latrobe City Council under the Local Government Act 1989, with the purpose and objective to provide for the election of mayor, regulate use of the common seal, provide for the procedures governing the conduct of Council Meetings and Special Committee Meetings, and to promote and encourage community participation in the system of local government.

Local Planning Policy Framework

The framework provides the strategic basis for land use planning as controlled by the Latrobe Planning Scheme. The framework consists of the Municipal Strategic Statement together with the Local Planning Policy.

Low Carbon Emission Future Policy

A policy developed and adopted by Latrobe City Council in April 2010 that establishes an overarching framework by which to systematically overcome the challenges and maximise the opportunities that will be presented by carbon emission reduction legislation, once introduced by the Australian Government.

M

Main Town Structure Plans

Plans developed by Latrobe City Council that identify areas where land is earmarked for future residential and industrial expansion in and around Latrobe City's main towns, based on predictions of future population growth for the municipality.

Mission

The overall corporate philosophy that articulates how the Latrobe community vision will be achieved.

Morwell Primary School Regeneration Project

A project initiated by the Department of Education and Early Childhood Development to address the decline in enrolments for early education and to meet the educational and social needs of the Morwell community. A key goal of the project is to provide the Morwell community with access to an integrated suite of high quality children's services from Maternal and Child Health through to primary school, and the inclusion of support services.

Municipal Emergency Control Centre

The centre responsible for the coordination of the provision of human and material resources within the municipality, during response and recovery phases of emergencies.

Municipality

A geographical area that is delineated for the purpose of local government.

P

Plan

Focused and structured detail of action to be undertaken, involving a series of specific steps, to implement the objectives and goals of an overarching strategic direction.

Planning and Environment Act 1987

This Victorian Government legislation establishes a framework for planning the use, development and protection of land in Victoria in the present and long-term interests of all Victorians.

Planning Permit Application Reporting System

A system administered by the Department of Planning and Community Development which collects planning permit data from the 79 Victorian councils. The system provides an overview of the volume and type of planning permit applications.

Policy

A set of principles intended to influence and provide direction for council decisions, actions, programs and activities.

Productivity Commission

The Australian Government's independent research and advisory body established to consider a range of economic, social and environmental issues that affect the welfare of Australians. Its role is to help governments make better policies in the long term interest of the Australian community.

Public Health and Wellbeing Act 2008

This Victorian Government legislation replaces the previous Health Act 1958. It aims to achieve the highest attainable standard of public health and well-being in Victoria, through the update and modernisation of Victoria's public health framework.

R

Regional Cities Victoria

An organisation representing the ten largest provincial centres in Victoria, comprising the municipalities of Ballarat, Bendigo, Geelong, Horsham, Latrobe City, Mildura, Shepparton, Wangaratta, Warrnambool and Wodonga. The Mayor and Chief Executive Officer of each council meet regularly, with the primary objective to expand the population of regional Victoria through promoting business and government investment and skilled migration to regional centres.

S

Sister City

An agreement between two cities in different countries that share cultural contact as a means of promoting cross-cultural awareness and interaction. Latrobe City has sister city affiliations in China and Japan.

Statutory Body

Statutory bodies (or statutory authorities) are organisations established under an Act of the Victorian Parliament or Australian Parliament for a public purpose.

Strategy

A long term systematic plan of action to achieve defined outcomes in an area of council activity or responsibility. A series of objectives is set out to meet these goals and specific actions are determined to meet these objectives.

Structure Plans

A document that provides direction for planning and development of a defined precinct. Structure plans are subject to community consultation and may be incorporated into the Latrobe Planning Scheme.

V

Values

Represent underlying attitudes and beliefs within the organisation that are demonstrated through organisational practices, processes, and behaviours.

Victorian Auditor General's Office

A public sector audit organisation providing auditing services to the Victorian Parliament and Victorian public sector agencies and authorities.

Vision

A statement of direction that defines the aspirations of Latrobe City Council, and serves to guide all organisational objectives.

W

Ward

An area of the municipality identified for the purpose of representation. Latrobe City Council has nine wards with one councillor appointed to each ward.

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Annual Report Feedback Form

The 2010/11 Annual Report is a statutory reporting tool that documents the achievements in the delivery of services to our community and against our Annual Budget for the year. It also documents and tracks our performance against the Council Plan and the Latrobe 2026 strategic objectives.

Your feedback will assist us to identify any areas for improvement, and will ensure next year's Annual Report meets your needs.

Please take a few minutes to complete this form and return it to us by 30 January 2012.

Please return the completed reply paid form to:

Manager Corporate Strategy

Latrobe City Council

Reply Paid 264

MORWELL VIC 3840

Please tick your selected answer ☒

What is your age group? ☐ Under 25 ☐ 25-39 ☐ 40-59 ☐ 60+ years

Do you live within the Latrobe City? ☐ Yes ☐ No

What is your postcode?

Please indicate the main reason for your interest in Latrobe City Council's Annual Report:

☐ Latrobe City resident/
ratepayer

☐ Government
organisation

☐ Latrobe City business
owner/manager

☐ Latrobe City employee

☐ Private sector
organisation

☐ Community group/
association

☐ Other

Please rate the usefulness of each section of Latrobe City Council's 2010/11 Annual Report:

Please tick your selected answer	Useful	Neutral	Not useful
Snapshot of 2010/11			
Introduction Section			
Income and Expenditure 2010/11			
Mayor's and CEO's Reflections			
Latrobe City at a glance			
Our Councillors			
Our Organisational Structure			
Highlights			
Sustainability			
Liveability			
Leadership			
Organisational Excellence			
Best Value			
Accountability			
Financial Section			
Closing Section			

Please rate the following aspects of Latrobe City Council’s 2010/11 Annual Report overall:



	Good	Adequate	Poor
Please tick your selected answer			
Overall content			
Conciseness			
Informative			
Design and presentation			
Ease of reading			

Do you have any other comments?

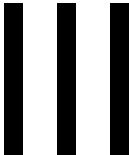
Thank you for taking the time to provide us with your feedback.

Fold here
Please fold along dotted lines and seal with sticky tape or staples. No stamp required.

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MORWELL VIC 3840

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Chief Executive Officer
Latrobe City Council
Reply Paid 264
MORWELL VIC 3840





LATROBE CITY COUNCIL

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LATROBE CITY COUNCIL OFFICES

MORWELL	Corporate Headquarters 141 Commercial Road, Morwell
MOE	Moe Service Centre 44 Albert Street, Moe
TRARALGON	Traralgon Service Centre and Library 34-38 Kay Street, Traralgon
CHURCHILL	Churchill Community Hub 9-11 Philip Parade, Churchill

To obtain this information in languages other than English, or in other formats (including audio, electronic, Braille or large print), please contact Latrobe City on 1300 367 700.

Information within this document was correct at time of print and is subject to change without prior notice.