



LATROBE CITY COUNCIL

MINUTES FOR THE COUNCIL MEETING

**HELD IN KERNOT HALL, MORWELL AND VIA
AUDIO-VISUAL LINK
AT 6:00 PM ON 28 SEPTEMBER 2026
CM639**

PRESENT:

Councillors: Cr Sharon Gibson, Mayor
Cr Dale Harriman, Deputy Mayor
Cr David Barnes
Cr Leanne Potter
Cr Joanne Campbell
Cr Adele Pugsley
Cr Darren Howe
Cr Steph Morgan
Cr Rob Moffatt

Newborough Ward
Loy Yang Ward
Boola Boola Ward
Budgerie Ward
Jeeralang Ward
Moe Ward
Tyers Ward
Yallourn Ward
Morwell River Ward

Officers:

Steven Piasente
James Rouse
Jody Riordan
Tim Ellis
Alba Elling
John Petrakos
Georgia Karavis
Kaitlyn Boram

Chief Executive Officer
General Manager Community Liveability
General Manager Infrastructure & Sustainability
General Manager Investment & Growth
Interim General Manager Organisational Performance
Acting Manager Governance
Acting Coordinator Council Business
Governance Officer

Apologies: Nil

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Resolutions in this minutes document should be read in conjunction with the published agenda for the 28 September 2026 Council Meeting.

1. ACKNOWLEDGEMENT OF THE TRADITIONAL OWNERS OF THE LAND

The Mayor read the acknowledgement of the traditional owners of the land.

2. MOMENT OF REFLECTION

3. APOLOGIES AND LEAVE OF ABSENCE

Nil

4. ADOPTION OF MINUTES

MOTION

Moved: Cr Potter

Seconded: Cr Pugsley

That Council confirms the minutes of the Council Meeting held on 24 August 2026.

CARRIED UNANIMOUSLY

5. DECLARATION OF INTERESTS

Nil

6. ACKNOWLEDGEMENTS

Cr Moffatt acknowledged Wayne Draper of the Country Fire Organisation who serves as captain of the Morwell Fire Brigade who has served for over 30 years and received many accolades for his service during fire and emergency.

Cr Gibson acknowledged the Moe Football Club for winning the Grand Final.

Cr Morgan acknowledged:

- The one year anniversary passing of Kaiden Morgan Johnston and passed on her respects to his family.
- Margaret Peters OAM for services to nursing and midwifery and being a board member of Latrobe Regional Hospital where she developed women's and children services as well as the Gippsland Cancer Centre.

- Class Act Productions who won the Junior Theatre award for outstanding production.
- Gippsland Power for their Talent League win

Cr Harriman acknowledged the work of the Traralgon Eisteddfod Committee as well as the talent of performers.

7. PUBLIC PARTICIPATION TIME

Public Questions on Notice

In accordance with the Governance Rules, members of the public can lodge a question on notice by no later than midday one business day before the Council meeting in order for the question to be answered at the meeting. There were no public questions.

Public Speakers

Members of the public who registered by no later than midday on the day of the Council Meeting were invited to speak to an item on the agenda. There was 1 public speaker.

11.1 2025/26 End of Year Result and Accumulated Cash Surplus

- Geraldine Chapman

NOTICES OF MOTION

8. NOTICES OF MOTION

Nil

STRATEGIC ITEMS FOR DECISION

9. STRATEGIC ITEMS FOR DECISION

Item Number 9.1

28 September 2026

Infrastructure and Sustainability

MOE GARDENS CARAVAN PARK COMPLIANCE AUDIT OUTCOMES AND OPTIONS FOR NEXT STEPS

MOTION

Moved: Cr Pugsley

Seconded: Cr Moffatt

That Council:

1. notes the Moe Gardens Caravan Park compliance audit report (Confidential Attachment 1);
2. in accordance with section 115 of the *Local Government Act 2020* and Council's Community Engagement Policy, commences a community engagement process regarding Council's intention to consider the issuing of a long-term lease for the operation of the Moe Gardens Caravan Park;
3. following the commencement of the community engagement process, undertakes an Expression of Interest process to identify a potential future operator of the Moe Gardens Caravan Park to inform any future lease agreement;
4. notes that no decision will be made regarding the appointment of an operator or the issuing of any lease until the community engagement and Expression of Interest processes have been completed and considered by Council; and
5. receives a further report detailing:
 - a) any submissions from the community engagement process;
 - b) the outcome of the Expression of Interest process; and
 - c) a recommendation regarding the future of the Moe Gardens Caravan Park.

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

1. Compliance Audit Outcomes (Published Separately)

This attachment is designated as confidential under subsection (g) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to private commercial information, being information provided by a business, commercial or financial undertaking that—
(i) relates to trade secrets; or

(ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage. Disclosing information that may impact future EOI process.

MOE RACING CLUB - REQUEST FOR A NEW LONG-TERM LEASE

MOTION

Moved: Cr Pugsley

Seconded: Cr Howe

That Council:

1. in accordance with Section 115 of the *Local Government Act 2020* and Council's Community Engagement Policy, gives public notice of its intention to enter a long-term lease with the Moe Racing Club; and
2. upon completion of the community consultation and assessment of any submissions received, receives a further report for consideration and decision.

CARRIED

For: Crs Potter, Harriman, Howe, Moffatt, Pugsley, Barnes, Campbell and Gibson

Against: Cr Morgan

Attachments - Refer to Council Meeting Agenda

1. Joe Tabuteau Reserve Site plan
2. Request for new lease area (Published Separately)

This attachment is designated as confidential under subsection (g) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to private commercial information, being information provided by a business, commercial or financial undertaking that—

(i) relates to trade secrets; or

(ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage. Lease request contains commercial details of operations.

INTENTION TO UNDERTAKE COMMUNITY CONSULTATION FOR THE POTENTIAL DISPOSAL OF VARIOUS LAND SITES

MOTION

Moved: Cr Harriman

Seconded: Cr Howe

That Council:

1. in accordance with Section 114 of the *Local Government Act 2020* and Council's Community Engagement Policy, gives public notice of its intention to sell the following sites by a public process:
 - a) 18-22 Graduate Place, Traralgon;
 - b) 32 Junier Street, Morwell;
 - c) 14 Wattletree Crescent, Morwell;
 - d) Hawker Street, Reserve (North Parcel), Moe;
 - e) 11-13 Bennett Court, Traralgon
 - f) 26 Charles Street, Traralgon; and
2. upon completion of the community consultation and assessment of any submissions received, receives a further report for consideration and decision.

CARRIED

For: Crs Potter, Harriman, Howe, Moffatt, Pugsley, Barnes, Campbell and Gibson

Against: Cr Morgan

Attachments - Refer to Council Meeting Agenda

1. Identified Potential Surplus Land Sites

REVIEW OF RECREATION NEEDS ASSESSMENT PRIORITY LISTS

MOTION

Moved: Cr Pugsley

Seconded: Cr Howe

That Council:

- 1. endorses the 2026 Recreation Needs Assessment priority lists included at Attachments 3, 4 and 5;**
- 2. publishes the priority lists on Council's website; and**
- 3. notes that Gaskin Park remains Council's current priority pavilion project for delivery and identifies the proposed multi-use pavilion at Northern Reserve, Newborough, as Council's next priority pavilion project for consideration when suitable funding opportunities become available.**

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

1. RNA Scoring Matrix
2. Recreation Infrastructure Funding Policy - 2023
3. Pavilion Projects
4. Lighting Projects
5. Surface Projects

PETITION RESPONSE - REDUCTION OF SPEED LIMIT ON OLD SALE ROAD, NEWBOROUGH

MOTION

Moved: Cr Pugsley

Seconded: Cr Harriman

That Council:

1. notes the report;
2. notes the upcoming Safe Local Roads and Streets Program project on Old Sale Road, Newborough; and
3. advises the head petitioner of this resolution.

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

1. Confidential Attachment 1 (Published Separately)

This attachment is designated as confidential under subsection (f) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs. Petitioner personal details included.

2. Previous Council Actions and Outcomes
3. SLRSP Newborough Responses

ART IN PUBLIC SPACE POLICY

MOTION

Moved: Cr Morgan

Seconded: Cr Pugsley

That Council:

- 1. endorses the Art in Public Space Policy attached to this report;**
- 2. authorises the Chief Executive Officer to make any minor administrative or formatting amendments required prior to publication; and**
- 3. notes that implementation of the Policy will be supported through the development of operational procedures, guidelines and a Public Art Register.**

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

1. Art in Public Spaces Policy - DRAFT

STATUTORY PLANNING

10. STATUTORY PLANNING

Item Number 10.1

28 September 2026

Investment and Growth

AMENDMENT C151 - LATROBE CITY SIGNAGE STRATEGY CONSIDERATION OF PANEL REPORT

MOTION

Moved: Cr Harriman

Seconded: Cr Howe

That Council:

1. having considered the Planning Panel report and the Panel recommendations for Amendment C151 endorses the officer's response to the issues and recommendations as outlined in Attachment 5 - Amendment C151 '*Panel Recommendations and Planning Officer Comment*';
2. adopts Amendment C151 in accordance with section 29 of the *Planning and Environment Act 1987*, with changes as reflected in the, Explanatory Report at Attachment 4, final Amendment C151 documentation provided at Attachment 6 and the post panel summary of changes at Attachment 7;
3. adopts the final Latrobe City Signage Strategy 2025 as provided at Attachment 2 and Latrobe City Signage Background Review 2025 at Attachment 3;
4. submits adopted Amendment C151, together with the prescribed information, to the Minister for Planning for approval in accordance with Section 31 of the *Planning and Environment Act 1987*; and
5. advises those persons who made written submissions to Amendment C151 of Council's decision.

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

1. Amendment C151 Panel Report
2. Latrobe City Signage Strategy 2025
3. Latrobe City Signage Review 2025
4. Amendment C151 Explanatory Report

5. Amendment C151 Panel Recommendations and Planning Officer Comment
6. Amendment C151 Ordinance Documents
7. Amendment C151 Post Panel Summary of Changes

CORPORATE ITEMS FOR DECISION

11. CORPORATE ITEMS FOR DECISION

Item Number 11.1 28 September 2026

Organisational Performance

2025/26 END OF YEAR RESULT AND ACCUMULATED CASH SURPLUS

MOTION

Moved: Cr Morgan

Seconded: Cr Potter

That Council:

1. notes at the conclusion of the 2025/26 financial year Council realised a cash surplus position of \$6.447 million (unaudited);
2. allocates \$3.224 million of the 2025/26 cash surplus position to the Transition Reserve, as per the resolution of Council at the June 2024 Council Meeting;
3. allocates \$3.495 million from the Accumulated Unallocated Cash Reserve and 2025/26 surplus to the following:

• Tree Maintenance – Mathison Park Frisbee Course	\$40,000
• Stormwater Pipe Cleaning – Moore Street Moe	\$90,000
• Morwell Depot Environmental Assessment Actions	\$75,000
• Latrobe Regional Airport - Wildlife Exclusion Fencing	\$55,000
• Integrated Customer Payment Portal	\$135,000
• Infrastructure Projects Reserve	\$900,000
• Developer Contribution Reserve	\$500,000
• Gaskin Park Multi-Use Pavilion Project	\$150,000
• Animal Management Facility Detailed Design	\$200,000
• HQ Accessibility & Functionality Works	\$500,000
• CBD Activation	\$250,000
• City Presentation	\$250,000
• Community Connectors Program (*subject to State Government matching funding)	\$250,000*
• Community Grants Scheme	\$100,000
4. allocates \$2.195 million from the net proceeds of the sale of Hazelwood House to the following:

- **Infrastructure Projects Reserve** **\$1,749,000**
(recognising that the land was contributed solely by Council)
- **Gaskin Park Project** **\$446,000**; and
(recognising the community's contribution towards the construction of the original Hazelwood House facility)

5. notes the closing Accumulated Unallocated Cash Reserve balance after allocations is zero (prior to adjustments following completion of the year end audit).

LOST

For: Crs Potter, Howe, and Morgan

Against: Crs Harriman, Moffatt, Pugsley, Barnes, and Gibson

Abstain: Cr Campbell

ALTERNATE MOTION

Moved: Cr Pugsley

Seconded: Cr Morgan

That Council:

1. notes at the conclusion of the 2025/26 financial year Council realised a cash surplus position of \$6.447 million (unaudited);
2. allocates \$3.224 million of the 2025/26 cash surplus position to the Transition Reserve, as per the resolution of Council at the June 2024 Council Meeting;
3. allocates \$3.495 million from the Accumulated Unallocated Cash Reserve and 2025/26 surplus to the following:
 - **Tree Maintenance – Mathison Park Frisbee Course** **\$40,000**
 - **Stormwater Pipe Cleaning – Moore Street Moe** **\$90,000**
 - **Morwell Depot Environmental Assessment Actions** **\$75,000**
 - **Latrobe Regional Airport - Wildlife Exclusion Fencing** **\$55,000**
 - **Integrated Customer Payment Portal** **\$135,000**
 - **Infrastructure Projects Reserve** **\$900,000**
 - **Developer Contribution Reserve** **\$500,000**
 - **Gaskin Park Multi-Use Pavilion Project** **\$150,000**
 - **Animal Management Facility Detailed Design** **\$200,000**
 - **HQ Accessibility & Functionality Works** **\$500,000**
 - **CBD Activation** **\$250,000**

	• City Presentation	\$250,000
	• Community Connectors Program (*subject to State Government matching funding being obtained by 30 June 2027)	\$250,000*
	• Community Grants Scheme	\$100,000
4.	allocates \$2.195 million from the net proceeds of the sale of Hazelwood House to the following:	
	• Infrastructure Projects Reserve (recognising that the land was contributed solely by Council)	\$1,749,000
	• Gaskin Park Project (recognising the community’s contribution towards the construction of the original Hazelwood House facility)	\$446,000; and
5.	notes the closing Accumulated Unallocated Cash Reserve balance after allocations is zero (prior to adjustments following completion of the year end audit).	
CARRIED		
For:	Crs Harriman, Howe, Morgan, Moffatt, Pugsley, Barnes, Campbell and Gibson	
Against:	Cr Potter	

Attachments - Refer to Council Meeting Agenda

1. Attachment 1 - Accumulated Unallocated Cash Reserve Balance

Procedural Note: The meeting was adjourned at 7:23PM and returned at 7:30PM.

2027 – 2031 AUSTRALIAN INLINE HOCKEY CLUB CHAMPIONSHIPS MAJOR EVENTS FUNDING

MOTION

Moved: Cr Howe

Seconded: Cr Pugsley

That Council authorises officers to enter into a suitable agreement to fund the 2027 – 2031 Australian Inline Hockey Club Championships for \$20,000 per year for 5 years.

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

1. 2027 - 2031 Australian Inline Hockey Club Championships, Major Event Assessment

CEO DELEGATION TO AWARD CONTRACTS FOR CRINIGAN ROAD SEWER PUMP STATION AND ASSOCIATED INFRASTRUCTURE

MOTION

Moved: Cr Morgan

Seconded: Cr Campbell

That Council:

- 1. delegates authority to the Chief Executive Officer, to award contracts associated with the Crinigan Road Sewer Pump Station Project, subject to the recommended tender(s) being within the funding allocation provided by the Federal Government, and complying with Council's Procurement Policy; and**
- 2. notes that a further briefing report will be provided to Council on the progression of the detailed design and contribution confirmation for any funding shortfall.**

CARRIED UNANIMOUSLY

Attachments

Nil

REVIEW OF COUNCIL DELEGATIONS

MOTION

Moved: Cr Howe

Seconded: Cr Pugsley

That Council:

- 1. in the exercise of the powers conferred by the legislation referred to in the S6 Instrument of Delegation to Members of Staff at Attachment 1, resolves that:**
 - a. there be delegated to the members of Council staff holding, acting in or performing the duties of the officers or positions referred to in the attached *S6 Instrument of Delegation to Members of Staff*, the powers, duties and functions set out in that Instrument, subject to the conditions and limitations specified in that Instrument;**
 - b. this Instrument comes into force immediately after the common seal of Council is affixed to the instrument;**
 - c. on the coming into force of the Instrument, all previous delegations to members of Council officers (other than the Chief Executive Officer) are revoked; and**
 - d. the duties and functions set out in the Instrument must be performed, and the powers set out in the Instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.**

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

1. S6 Instrument of Delegation

URGENT BUSINESS

12. URGENT BUSINESS

Nil

REPORTS FOR NOTING

13. REPORTS FOR NOTING

Item Number 13.1 28 September 2026

Organisational Performance

CONTRACT VARIATIONS FOR THE PERIOD 1 APRIL 2026 - 30 JUNE 2026

MOTION

Moved: Cr Harriman

Seconded: Cr Campbell

**That Council receives and notes the report on contract variations for the period
1 April 2026 – 30 June 2026.**

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

1. Variations - Summary
2. Variations - Detail

14. QUESTIONS ON NOTICE

Nil reports

ITEMS FOR TABLING

15. ITEMS FOR TABLING

Item Number 15.1 28 September 2026

Organisational Performance

TABLING OF PETITION - REVIEW OF PARKING INFRINGEMENT COSTS

MOTION

Moved: Cr Morgan

Seconded: Cr Potter

That Council:

1. in accordance with the Governance Rules, agrees to lay on the table the petition requesting that Council:
reconsiders the amount a parking fine is worth within the region, to a more reasonable amount, that falls within the current economic status of the area; and
2. advises the head petitioner of this decision in relation to the petition.

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

1. Petition Signatories (Published Separately)

This attachment is designated as confidential under subsection (f) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

TABLING OF PETITION - COUNCIL WASTE BIN COLLECTION SERVICE CALLIGNEE

MOTION

Moved: Cr Potter

Seconded: Cr Campbell

That Council:

1. in accordance with the Governance Rules, agrees to lay on the table the petition requesting that Council:
investigate and provide council waste bin collection service to Callignee, with the cost of the service charged through the applicable property's council rates; and
2. advises the head petitioner of this decision in relation to the petition.

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

1. Callignee Waste Petition (Published Separately)

This attachment is designated as confidential under subsection (f) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

**MEETING CLOSED TO
THE PUBLIC TO
CONSIDER
CONFIDENTIAL
INFORMATION**

16. MEETING CLOSED TO THE PUBLIC TO CONSIDER CONFIDENTIAL INFORMATION

Section 66 of the *Local Government Act 2020* enables Council to close the meeting to the public to consider *confidential information* as defined in that Act.

MOTION

Moved: Cr Harriman

Seconded: Cr Pugsley

That Council pursuant to section 66(1) and 66(2)(a) of the *Local Government Act 2020* (the Act) close the Council Meeting to the public to consider the following items containing confidential information as defined in section 3(1) of the Act:

16.1 Visitor Economy Advisory Committee (VEAC) Expressions of Interests

This item is confidential as it contains personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs (section 3(1)(f)). This ground applies because personal information about the applicants is contained in the report.

16.2 LCC-928 Provision of Line Marking and Surface Retexturing Services

This item is confidential as it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released (section 3(1)(a)) and private commercial information, being information provided by a business, commercial or financial undertaking that—
(i) relates to trade secrets; or
(ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage (section 3(1)(g)). These grounds apply because releasing this information publicly and/or prematurely may prejudice the undertaking of this process and would release private commercial information of the tenderers that may cause disadvantage.

16.3 Confidential Resolutions Administrative Updates

This item is confidential as it contains personal information, being information which if released would result in the unreasonable disclosure of information about any person or

their personal affairs (section 3(1)(f)). This ground applies because resolutions contain the names of individuals.

CARRIED UNANIMOUSLY

Procedural Note: The meeting was adjourned at 7:49PM and recommenced at 8:00PM.

The Meeting closed to the public at 7:48PM.

There being no further business the meeting was declared closed at 8:17PM.

I certify that these minutes have been confirmed.

Mayor: _____

Date: _____