



LATROBE CITY COUNCIL

MINUTES FOR THE COUNCIL MEETING

**HELD IN MOE TOWN HALL AND VIA AUDIO-VISUAL
LINK**

**AT 6:00 PM ON 28 APRIL 2025
CM617**

PRESENT:

Councillors:	Cr Dale Harriman, Mayor	Loy Yang Ward
	Cr Sharon Gibson, Deputy Mayor	Newborough Ward
	Cr Leanne Potter	Budgerie Ward
	Cr Joanne Campbell	Jeeralang Ward
	Cr Adele Pugsley	Moe Ward
	Cr Darren Howe	Tyers Ward
	Cr Steph Morgan	Yallourn Ward
	Cr Tracie Lund	Morwell River Ward (Virtual)

Officers:	Steven Piasente	Chief Executive Officer
	James Rouse	Acting General Manager Community Health & Wellbeing
	Jody Riordan	General Manager Regional City Planning & Assets
	Tim Ellis	General Manager Regional City Strategy & Transition
	Josh Wilson	Acting Executive Manager Sports Legacy & Activation
	Nathan Kearsley	General Manager Organisational Performance
	Alba Elling	Manager Governance
	Courtney Aquilina	Coordinator Council Business
	Kaitlyn Boram	Governance Officer

Apologies: Cr David Barnes

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Resolutions in this minutes document should be read in conjunction with the published agenda for the 28 April 2025 Council Meeting.

1. ACKNOWLEDGEMENT OF THE TRADITIONAL OWNERS OF THE LAND

The Mayor read the acknowledgement of the traditional owners of the land.

2. APOLOGIES AND LEAVE OF ABSENCE

Cr Barnes was an apology for the meeting.

3. ADOPTION OF MINUTES

MOTION

Moved: Cr Pugsley

Seconded: Cr Gibson

That Council confirm the minutes of the Council Meeting held on 24 March 2025 and Unscheduled Council Meeting held on 31 March 2025.

CARRIED UNANIMOUSLY

4. DECLARATION OF INTERESTS

Cr Campbell declared a a material interest in item 15.1(b) 2024/25 Community Grants Program – Round 2 and item 15.5 LCC-862 Drainage Upgrade – Cross's Road, Traralgon.

Cr Harriman declared a material interest in item 10.2 Gippsland Regional Indoor Sports Stadium – Project Reference Group Nomination.

5. ACKNOWLEDGEMENTS

Cr Pugsley made the following acknowledgements:

- Moe and Newborough RSL for the ANZAC Day services.
- Skate Fest event held at Moe Skate Park on 15 April 2025.
- Traffic School event held 16 April 2025.

Cr Morgan made the following acknowledgements:

- All of the ANZAC Day services the organising committees, specifically:
 - Yallourn North organising committee;
 - Yallourn North Primary School;
 - Yallourn North CFA;
 - Morwell RSL Sub Branch;
 - Morwell Caledonian Pipe Band;
 - Morwell Citizens Band
 - Morwell CFA;
 - Friends of Traralgon Court House; and
 - Traralgon Historical Society.
- The passing of Pope Francis, Head of the Catholic Church.

- Workers Memorial Day, celebrated 28 April 2025 and those who have been impacted by workplace death. Thank you to Gippsland Trades and Labour Council for hosting a memorial ceremony.

Cr Gibson made the following acknowledgements:

- The number of community members who attended the ANZAC Day ceremonies.

Cr Harriman acknowledged the passing of Lorrel Samson OAM.

6. PUBLIC PARTICIPATION TIME

Public Questions on Notice

In accordance with the Governance Rules, members of the public can lodge a question on notice by no later than midday one business day before the Council meeting. Due to the Public Holiday on Friday 25 April 2025, questions had to be received before midday Thursday 24 April 2025, in order for the question to be answered at the meeting. There was one public question.

Question

From: Damian Andrews

Topic: Councillor monthly meeting records

Question:

Referencing Governance Rules 2.2, 55.1.2, 18.2, and Section 9(2)(h)(i) of the Local Government Act 2020, would Council consider including in its monthly meeting agendas a table listing official meetings from the previous month for which councillors were invited, with their attendance or apologies recorded, to help improve transparency and accountability to ratepayers?

Response:

The Governance Rules prescribe the procedures governing the conduct of Council meetings and Delegated Committee meetings as these are the official meetings of Councillors. The open Agendas and Minutes for Council Meetings are publicly available on Council's website and in our service centres. Council has no Delegated Committees however it is proposed that the new Road, Facilities and Place naming Committee will be a Delegated Committee. If adopted by Council, the open meeting Agendas and Minutes will also be made available to the public. Council has established, or is a member of, a range of advisory and external committees. It is not proposed to list these meetings in the Council Meeting agenda.

Public Speakers

Members of the public who registered before 12 noon were invited to speak to an item on the agenda. There were six public speakers.

- Alan Burton spoke to items 8.1 and 8.2.
- Graeme Elliot O'Hara spoke to items 8.1 and 8.2.
- Benito Guzzardi spoke to items 8.1 and 8.2.
- Tim Berger (on behalf of Greenfields Accommodation) spoke to item 9.2.
- Maragret Guthrie (on behalf of the Churchill and District Community Association) spoke to item 10.1.
- Rob de Souza-Daw spoke to item 10.3.

NOTICES OF MOTION

7. NOTICES OF MOTION

Nil reports

STRATEGIC ITEMS FOR DECISION

8. STRATEGIC ITEMS FOR DECISION

Item Number 8.1

28 April 2025

Organisational Performance

DRAFT 2025/26 BUDGET - PRELIMINARY APPROVAL & PUBLIC EXHIBITION

MOTION

Moved: Cr Pugsley

Seconded: Cr Morgan

That Council:

- a. endorses the draft 2025/26 Budget (including proposed fees and charges) at Attachment 1 to be released for community feedback;**
- b. gives notice that the draft Budget 2025/26 will be made available for review at Council Headquarters, Service Centres and on Council's website; and**
- c. invites written submissions from the public to be received by no later than 5pm 26 May 2025.**

For: Cr Campbell, Cr Pugsley, Cr Morgan, Cr Gibson, Cr Harriman

Against: Cr Potter, Cr Lund, Cr Howe

CARRIED

Attachments - Refer to Council Meeting Agenda

- 1. Draft 2025/26 Budget**

DRAFT REVENUE & RATING PLAN 2025 - 2029 - PUBLIC EXHIBITION

MOTION

Moved: Cr Howe

Seconded: Cr Pugsley

That Council:

- a. endorses the draft Revenue and Rating Plan 2025-2029 at Attachment 1 to be released for community feedback;**
- b. gives notice that the draft Revenue and Rating Plan 2025-2029 will be made available for review at Council Headquarters, Service Centres and on Council's website; and**
- c. invites written submissions from the public to be received by no later than 5pm 26 May 2025.**

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

- 1. Draft Revenue & Rating Plan 2025 - 2029**

COMMUNITY ENGAGEMENT POLICY

ALTERNATE MOTION

Moved: Cr Gibson

Seconded: Cr Pugsley

That Council defer consideration of the Community Engagement Policy to a future Council meeting in order for an updated version of the policy to be presented that is written in plain English and uses clear, simple, and direct language that is easy for the reader to understand.

For: Cr Potter, Cr Campbell, Cr Pugsley, Cr Howe, Cr Gibson, Cr Harriman

Against:

Abstain: Cr Morgan

CARRIED

Attachments - Refer to Council Meeting Agenda

1. Draft Community engagement policy - survey responses
2. CDCA submission on draft Community Engagement Policy
3. Community Engagement Policy 22032025

Procedural Notes:

The meeting was adjourned at 7.25 pm.

The meeting resumed at 7.35 pm.

Cr Lund left the meeting at 7.35 pm and did not return.

REGIONAL PRECINCTS AND PARTNERSHIP PROGRAM FUNDING

MOTION

Moved: Cr Pugsley

Seconded: Cr Potter

That Council:

- 1. Authorise the Chief Executive Officer to make an application to the Regional Precinct and Partnership Program to complete the Master Planning and associated studies of the Traralgon Community Precinct; and**
- 2. Note that no financial contribution from Council is required to support this application.**

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

- 1. RPPP guidelines**

STATUTORY PLANNING

9. STATUTORY PLANNING

Item Number 9.1

28 April 2025

Regional City Planning and Assets

AMENDMENT C149 - LATROBE PLANNING SCHEME REVIEW - CONSIDERATION OF SUBMISSIONS

MOTION

Moved: Cr Howe

Seconded: Cr Morgan

That Council:

- 1. Having formally considered all written submissions received to Amendment C149latr notes the issues raised by the submissions and the officer's response to those issues, as outlined in Attachment 2;**
- 2. Adopts the final *Latrobe Planning Scheme Review 2024* at Attachment 4;**
- 3. Adopts Amendment C149latr with post exhibition changes, as outlined in Attachment 3, in accordance with section 29 of the *Planning and Environment Act 1987*;**
- 4. Submits adopted Amendment C149latr (Attachment 5) together with the prescribed information to the Minister for Planning for approval, in accordance with section 31 of the *Planning and Environment Act 1987*; and**
- 5. Advises those persons who made written submissions to Amendment C149latr of Council's decision.**

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

1. Copy of Submissions
2. Summary of Submissions
3. Post Exhibition Changes Table
4. Latrobe Planning Scheme Review 2024
5. Combined Planning Scheme Amendment Documents

APPLICATION FOR A CERTIFICATE OF COMPLIANCE - 416 PRINCES HIGHWAY, TRARALGON EAST

ALTERNATE MOTION

Moved: Cr Campbell

Seconded: Cr Gibson

That Council issues a certificate of compliance pursuant to section 97O(1)(a) of the *Planning & Environment Act 1987* for existing use rights for a residential building at 416 Princes Highway, Traralgon East (Lot 2 PS330266).

For: Cr Campbell, Cr Pugsley, Cr Howe, Cr Gibson, Cr Harriman

Against: Cr Potter, Cr Morgan

CARRIED

Attachments - Refer to Council Meeting Agenda

1. Grounds of refusal
2. Copy of application
3. Legal Advice (Published Separately)

This attachment is designated as confidential under subsection (e) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to legal privileged information, being information to which legal professional privilege or client legal privilege applies. Provision of legal advice.

CORPORATE ITEMS FOR DECISION

10. CORPORATE ITEMS FOR DECISION

Item Number 10.1 28 April 2025

Organisational Performance

QUARTERLY BUDGET REPORT - MARCH 2025

MOTION

Moved: Cr Potter

Seconded: Cr Morgan

That Council:

- 1. Receive and note the Budget Report for the Quarter ended 31 March 2025, prepared in accordance with the requirements of the Local Government Act 2020.; and**
- 2. Allocates the amount of \$650,000 from the accumulated unallocated cash reserve towards the construction of a public toilet facility in the Churchill Town Centre, leaving a remaining accumulated unallocated cash reserve balance of \$0.19 million.**

For: Cr Potter, Cr Campbell, Cr Morgan, Cr Howe

Against: Cr Pugsley, Cr Gibson, Cr Harriman

CARRIED

Attachments - Refer to Council Meeting Agenda

- 1. Quarterly Budget Report - March 2025**

Procedural Note:

Cr Harriman left the meeting at 7.58 pm.

GIPPSLAND REGIONAL INDOOR SPORTS STADIUM - PROJECT REFERENCE GROUP NOMINATION

MOTION

Moved: Cr Pugsley

Seconded: Cr Potter

That Council:

- 1. Notes the resignation of Cr Harriman from the Gippsland Regional Indoor Sports Stadium (GRISS) Project Reference Group; and**
- 2. Appoints Cr Howe as the second Councillor representative to the GRISS Project Reference Group.**

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

1. Gippsland Regional Indoor Sports Stadium Project Reference Group Terms of Reference

Procedural Notes:

Cr Harriman returned to the meeting at 8.00 pm.

The meeting was adjourned at 8.02 pm.

The meeting resumed at 8.08 pm.

ESTABLISHMENT OF ROAD, FACILITY AND PLACE NAMING DELEGATED COMMITTEE

ALTERNATE MOTION

Moved: Cr Gibson

Seconded: Cr Howe

That Council:

- 1. Defer the establishment of the Road, Facility and Place Naming Delegated Committee; and**
- 2. Officers to provide an updated report at a future Council meeting.**

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

1. Road, Facility and Place Name Delegated Committee TOR
2. Road, Facility and Place Name Instrument of Delegation

TOURISM AND MAJOR EVENTS ADVISORY COMMITTEE RECOMMENDATIONS - APRIL 2025

MOTION

Moved: Cr Howe

Seconded: Cr Morgan

That Council adopts the recommendation of the Tourism and Major Events Advisory Committee and authorises officers to enter into a suitable agreement to fund the 2025/26 National Basketball League Regular Season Game #2 for \$25,000 through the annual major events attraction budget.

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

1. 2025/26 National Basketball League Regular Season Game #2, Major Event Assessment
2. Economic Impact_SEMP

PROPOSED CHANGE OF DATE FOR THE JUNE 2025 COUNCIL MEETING AND SCHEDULING OF ADDITIONAL COUNCIL MEETING

MOTION

Moved: Cr Pugsley

Seconded: Cr Campbell

That Council approves:

- 1. the change of date for the June 2025 Council Meeting from 6 pm 23 June 2025 to 6 pm 30 June 2025 to be held at Kernot Hall, Morwell; and**
- 2. an additional Council Meeting to be scheduled for 12 May 2025, commencing at 6 pm at Kernot Hall, Morwell to adopt the 2025-29 Council Plan for public exhibition.**

CARRIED UNANIMOUSLY

Attachments

Nil

URGENT BUSINESS

11. URGENT BUSINESS

Business may be admitted to the meeting as urgent business in accordance with clause 20 of the Governance Rules, by resolution of the Council and only then if it:

- 20.1 Relates to or arises out of a matter which has arisen since distribution of the agenda; and
- 20.2 Cannot reasonably or conveniently be deferred until the next Council meeting.

REPORTS FOR NOTING

12. REPORTS FOR NOTING

Nil reports

13. QUESTIONS ON NOTICE

Nil reports

ITEMS FOR TABLING

14. ITEMS FOR TABLING

Item Number 14.1 28 April 2025

Regional City Strategy & Transition

UPDATED INTERNAL AUDIT CHARTER

MOTION

Moved: Cr Campbell

Seconded: Cr Potter

That Council:

- 1. Adopts the Internal Audit Charter 2025;**
- 2. Publishes the Internal Audit Charter 2025 on the Council website; and**
- 3. Rescinds the Internal Audit Charter 2023.**

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

1. Internal Audit Charter DRAFT

**MEETING CLOSED TO
THE PUBLIC TO
CONSIDER
CONFIDENTIAL
INFORMATION**

15. MEETING CLOSED TO THE PUBLIC TO CONSIDER CONFIDENTIAL INFORMATION

Section 66 of the *Local Government Act 2020* enables Council to close the meeting to the public to consider *confidential information* as defined in that Act.

MOTION

Moved: Cr Gibson

Seconded: Cr Howe

That Council pursuant to section 66(1) and 66(2)(a) of the *Local Government Act 2020* (the Act) close the Council Meeting to the public to consider the following items containing confidential information as defined in section 3(1) of the Act:

15.1 2024/25 Community Grant Program - Round 2

This item is confidential as it contains confidential meeting information, being the records of meetings closed to the public under section 66(2)(a) (section 3(1)(h)). Recommendations for Councillor endorsement.

15.2 Latrobe Regional Airport Advisory Committee

This item is confidential as it contains personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs (section 3(1)(f)). This ground applies because expression of Interest process and evaluation included personal business related information.

15.3 Sale Process Update - 59-91 Philip Parade, Churchill (Hazelwood House)

This item is confidential as it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released (section 3(1)(a)), personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs (section 3(1)(f)) and private commercial information, being information provided by a business, commercial or financial undertaking that—
(i) relates to trade secrets; or
(ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage (section 3(1)(g)).

15.4 LCC-861 Provision of Painting Services

This item is confidential as it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released (section 3(1)(a)) and private commercial information, being information provided by a business, commercial or financial undertaking that—
(i) relates to trade secrets; or
(ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage (section 3(1)(g)). These grounds apply because releasing this information publicly and/or prematurely may prejudice the undertaking of this process and would release private commercial information of the tenderers that may cause disadvantage.

15.5 LCC-862 Drainage Upgrade - Cross's Road, Traralgon

This item is confidential as it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released (section 3(1)(a)) and private commercial information, being information provided by a business, commercial or financial undertaking that—
(i) relates to trade secrets; or
(ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage (section 3(1)(g)). These grounds apply because releasing this information publicly and/or prematurely may prejudice the undertaking of this process and would release private commercial information of the tenderers that may cause disadvantage.

CARRIED UNANIMOUSLY

The Meeting closed to the public at 8.16 pm.

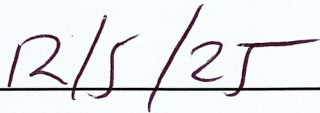
There being no further business the meeting was declared closed at 8:42pm.

I certify that these minutes have been confirmed.

Mayor:

A handwritten signature in dark ink, consisting of a large, stylized 'D' followed by a horizontal line.

Date:

A handwritten date '12/5/25' in dark ink, written above a horizontal line.