



LATROBE CITY COUNCIL

MINUTES FOR THE COUNCIL MEETING

**HELD IN GIPPSLAND PERFORMING ARTS CENTRE,
TRARALGON**

**AT 6:00 PM ON 27 OCTOBER 2025
CM628**

PRESENT:

Councillors: Cr Dale Harriman, Mayor
Cr Sharon Gibson, Deputy Mayor
Cr David Barnes
Cr Leanne Potter
Cr Joanne Campbell
Cr Adele Pugsley
Cr Darren Howe
Cr Steph Morgan
Cr Tracie Lund
Loy Yang Ward
Newborough Ward
Boola Boola Ward
Budgerie Ward
Jeeralang Ward
Moe Ward
Tyers Ward
Yallourn Ward
Morwell River Ward

Officers: Steven Piasente
James Rouse
Jody Riordan
Tim Ellis
Nathan Kearsley
Alba Elling
Courtney Aquilina
Kaitlyn Boram
Chief Executive Officer
Acting General Manager Community Health & Wellbeing
General Manager Regional City Planning & Assets
General Manager Regional City Strategy & Transition
General Manager Organisational Performance
Manager Governance
Coordinator Council Business
Governance Officer

Apologies: Nil

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Resolutions in this minutes document should be read in conjunction with the published agenda for the 27 October 2025 Council Meeting.

1. ACKNOWLEDGEMENT OF THE TRADITIONAL OWNERS OF THE LAND

The Mayor read the acknowledgement of the traditional owners of the land.

2. APOLOGIES AND LEAVE OF ABSENCE

Nil.

3. ADOPTION OF MINUTES

MOTION

Moved: Cr Gibson

Seconded: Cr Campbell

That Council confirms the minutes of the Council Meeting held on 6 October 2025 and Unscheduled Council Meeting held on 14 October 2025.

CARRIED UNANIMOUSLY

4. DECLARATION OF INTERESTS

The following Councillors declared Conflicts of Interest for the Council Meeting Agenda Confidential item 15.1:

Mayor Harriman	Recommendation F
Deputy Mayor Gibson	Recommendations B&C
Cr Campbell	Recommendation D
Cr Potter	Recommendation E
Cr Pugsley	Recommendation B

5. ACKNOWLEDGEMENTS

Cr Potter made the following acknowledgements:

- The Boolarra Folk Festival event and volunteers as after 22 years the event will cease.
- Linda Reid for her contribution to Hockey in Latrobe Valley and across Gippsland.

Cr Gibson made the following acknowledgements:

- The knitted knockers fundraiser, raising money for breast cancer patients.
- Gippsland Rotary Centenary House fundraiser.

6. PUBLIC PARTICIPATION TIME

Public Questions on Notice

In accordance with the Governance Rules, members of the public can lodge a question on notice by no later than midday one business day before the Council meeting in order for the question to be answered at the meeting.

There were no public questions.

Public Speakers

Members of the public who registered by no later than midday on the day of the Council Meeting were invited to speak to an item on the agenda.

There were no public speakers.

NOTICES OF MOTION

7. NOTICES OF MOTION

Item Number 7.1 27 October 2025

Regional City Strategy & Transition

2025/14 DEFERRING THE ELECTION OF MAYOR AND DEPUTY MAYOR

MOTION

Moved: Cr Pugsley

Seconded: Cr Lund

That Council:

- 1. defers the meeting scheduled for Monday 17 November 2025 at 6pm to elect the Mayor and Deputy Mayor, to Thursday 27 November 2025 at 7pm, to allow the maximum number of Councillors the opportunity to participate in the meeting; and**
- 2. authorises the Chief Executive Officer to confirm the location and then notify the public on Council's website and social media of the date, time and place of the meeting.**

CARRIED UNANIMOUSLY

Attachments

Nil

2025/15 LATROBE CITY BUS NETWORK REVIEW

MOTION

Moved: Cr Morgan

Seconded: Cr Campbell

That Council writes to the Minister for Public and Active Transport to request:

- 1. a comprehensive review of the Latrobe City bus network be undertaken, including community consultation, development, and delivery of a reformed bus network that improves coverage, reliability, connectivity, and service hours across the City including small towns; and**
- 2. subject to the findings of the review, allocate funding in the 2026/27 State government budget to implement accessibility upgrades to the Latrobe City bus network to meet community needs including infrastructure improvements such as seating, shelters, lighting, and accessible pathways to bus stops.**

CARRIED UNANIMOUSLY

Attachments

Nil

STRATEGIC ITEMS FOR DECISION

8. STRATEGIC ITEMS FOR DECISION

Item Number 8.1 27 October 2025

Regional City Strategy & Transition

ADVOCACY FRAMEWORK 2025-2030

MOTION

Moved: Cr Morgan

Seconded: Cr Howe

That Council endorses the Advocacy Framework.

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

1. Advocacy Framework
2. Triage Flowchart
3. Submission Flowchart
4. Advocacy Template
5. Prioritisation Criteria Toolkit
6. Implement Plan Guide

ANNUAL REPORT 2024/25

MOTION

Moved: Cr Gibson

Seconded: Cr Lund

That Council receives and endorses the Latrobe City Council Annual Report 2024/2025, prepared in accordance with the *Local Government Act 2020*, with the Annual Report to be made available on Council's website.

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

1. Annual Report 2024/2025

ASSET PLAN 2025-35

MOTION

Moved: Cr Pugsley

Seconded: Cr Lund

That Council:

- 1. having considered submissions received during the community engagement period, adopts the Asset Plan 2025-35 at Attachment 1; and**
- 2. publishes the Asset Plan 2025-35 on Council's website.**

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

- 1. LCC Asset Plan 2025-35**

FINANCIAL PLAN 2025-2035

MOTION

Moved: Cr Howe

Seconded: Cr Potter

That Council:

- 1. adopts the Financial Plan 2025 to 2035; and**
- 2. makes the Financial Plan available to the public.**

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

1. Financial Plan 2025-2035

ROAD MANAGEMENT PLAN 2025-29

MOTION

Moved: Cr Gibson

Seconded: Cr Pugsley

That Council:

- 1. having considered submissions received during the community engagement period, adopts the Road Management Plan 2025–29 at Attachment 1; and**
- 2. publishes the Road Management Plan 2025–29 on Council's website.**

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

- 1. LCC Road Management Plan 2025-29**

ECONOMIC DEVELOPMENT STRATEGY (FOR PUBLIC CONSULTATION)

MOTION

Moved: Cr Lund

Seconded: Cr Gibson

That Council endorses the draft Economic Development Strategy 2025-2031 to proceed to community consultation for a period of four weeks.

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

1. Draft Economic Development Strategy 2025-2031

LATROBE CITY COUNCIL'S SUBMISSION TO: THE DEPARTMENT OF ENERGY, ENVIRONMENT AND CLIMATE ACTION CONSULTATION FOR POTENTIAL WATER ACCESS FOR LATROBE COAL MINE REHABILITATION

MOTION

Moved: Cr Morgan

Seconded: Cr Lund

That Council endorses Council's submission to engage Victoria's consultation for water access for Latrobe coal mine rehabilitation and approve for the content to be used for future advocacy efforts of the Council.

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

1. Latrobe City Council's Submission to: Potential Water Access for Latrobe Coal Mine Rehabilitation.

STATUTORY PLANNING

9. STATUTORY PLANNING

Item Number 9.1 27 October 2025

Regional City Planning and Assets

PROPOSED PLANNING SCHEME AMENDMENT C152 - 5483 AND 5495 PRINCES HIGHWAY, TRARALGON (HOLLYDALE) - CONSIDERATION OF AUTHORISATION

ALTERNATE MOTION

Moved: Cr Pugsley

Seconded: Cr Gibson

That Council:

- 1. request authorisation from the Minister for Planning to prepare and exhibit Amendment C152 to the Latrobe Planning Scheme, in accordance with section 8A of the Planning and Environment Act 1987 subject to the following changes being made by the applicant:**
 - a) update the Planning Report and relevant Amendment documents to include a floor area shop cap of 3500 square metres in the Schedule to the Commercial 1 Zone;**
 - b) prepare a Climate Change Consideration Report in accordance with Ministerial Direction 22 to inform the recommendations of the Amendment and update Amendment and supporting documents where necessary;**
- 2. notes that the proposed Commercial 1 Zone land is approximately 1.85ha in area;**
- 3. prepares Amendment C152 to the Latrobe Planning Scheme to give effect to the proponent led Planning Scheme Amendment application, generally in accordance with the documentation provided at Attachment 1-16 and changes in recommendation 1, subject to Ministerial Authorisation; and**
- 4. places Amendment C152 on exhibition in accordance with the requirements of section 19 of the Planning and Environment Act 1987, subject to Ministerial Authorisation.**

For: Cr Pugsley, Cr Gibson, Cr Barnes, Cr Campbell, Cr Harriman

Against: Cr Potter, Cr Lund, Cr Morgan, Cr Howe

CARRIED

Attachments - Refer to Council Meeting Agenda

1. Proposed Planning Scheme Amendment Application
2. Draft Amendment documents
3. Technical Assessment - Ecological Assessment
4. Technical Assessment - Avifauna Assessment
5. Technical Assessment - Targeted Surveys
6. Technical Assessment - Targeted Surveys
7. Technical Assessment - Bushfire Hazard Assessment
8. Technical Assessment - Preliminary Contamination Assessment
9. Technical Assessment - Preliminary Risk Screen Assessment
10. Technical Assessment - Noise Assessment
11. Technical Assessment - Residential Land Supply
12. Technical Assessment - Economic Impact Assessment
13. Technical Assessment - Infrastructure Servicing Report
14. Technical Assessment - Stormwater Management Plan
15. Technical Assessment - Traffic Impact Assessment
16. Technical Assessment - Airport Safety Assessment

CORPORATE ITEMS FOR DECISION

10. CORPORATE ITEMS FOR DECISION

Item Number 10.1 27 October 2025

Chief Executive Office

CEO DELEGATION TO AWARD A CONTRACT FOR GIPPSLAND REGIONAL INDOOR SPORTS STADIUM STAGE TWO - REGIONAL SPORTS INFRASTRUCTURE PROGRAM

MOTION

Moved: Cr Gibson

Seconded: Cr Campbell

That Council delegates authority to the Chief Executive Officer to award a contract for Stage Two of the Gippsland Regional Indoor Sports Stadium Regional Sports Infrastructure Program project, subject to recommended tender(s) being within the funding allocation provided by the State Government and complying with Council's Procurement Policy.

CARRIED UNANIMOUSLY

Attachments

Nil

RECYCLABLE BOTTLES AND CANS SCHEME

MOTION

Moved: Cr Pugsley

Seconded: Cr Lund

That Council:

- 1. undertakes an expression of interest process to gauge interest from not-for-profit community groups to collect Container Deposit Scheme eligible items from suitable Council major events; and**
- 2. provides a report to a future meeting on the community response and potential next steps.**

CARRIED UNANIMOUSLY

Attachments

Nil

URGENT BUSINESS

11. URGENT BUSINESS

Nil

Procedural note

The Meeting was adjourned at 7.09 pm and resumed at 7.17 pm.

REPORTS FOR NOTING

12. REPORTS FOR NOTING

Item Number 12.1 27 October 2025

Regional City Strategy & Transition

PRESENTATION OF THE AUDIT AND RISK COMMITTEE MINUTES - 16 SEPTEMBER 2025

MOTION

Moved: Cr Potter

Seconded: Cr Campbell

That Council receives and notes the Audit and Risk Committee Minutes for the 16 September 2025 meeting at Attachment 1.

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

1. ARC minutes - 16 September 2025

TABLING OF AUDIT AND RISK COMMITTEE BI-ANNUAL REPORT

MOTION

Moved: Cr Potter

Seconded: Cr Campbell

That Council receives and notes the Audit and Risk Committee Bi-Annual Report for the period of 1 January 2025 to 30 June 2025.

CARRIED UNANIMOUSLY

Attachments - Refer to Council Meeting Agenda

1. Audit and Risk Committee Biannual Report 2025 - January to June 2025

13. QUESTIONS ON NOTICE

Nil reports

ITEMS FOR TABLING

14. ITEMS FOR TABLING

Nil reports

**MEETING CLOSED TO
THE PUBLIC TO
CONSIDER
CONFIDENTIAL
INFORMATION**

15. MEETING CLOSED TO THE PUBLIC TO CONSIDER CONFIDENTIAL INFORMATION

Section 66 of the *Local Government Act 2020* enables Council to close the meeting to the public to consider *confidential information* as defined in that Act.

MOTION

Moved: Cr Gibson

Seconded: Cr Morgan

That Council pursuant to section 66(1) and 66(2)(a) of the *Local Government Act 2020* (the Act) close the Council Meeting to the public to consider the following items containing confidential information as defined in section 3(1) of the Act:

15.1 2025/26 Community Grant Program - Round 1

This item is confidential as it contains confidential meeting information, being the records of meetings closed to the public under section 66(2)(a) (section 3(1)(h)). This ground applies because this report contains information regarding applications received through the Community Grants Program and the recommendations for individual applications.

15.2 Gippswide Kerbside Collaborative Procurement - Glass and Mixed Recycling Processing

This item is confidential as it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released (section 3(1)(a)). This ground applies because this report contain confidential business information.

15.3 LCC-754 Provision of Transfer Station Operations and Management

This item is confidential as it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released (section 3(1)(a)) and private commercial information, being information provided by a business, commercial or financial undertaking that—
(i) relates to trade secrets; or
(ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage (section 3(1)(g)).

These grounds apply because releasing this information publicly and/or prematurely may prejudice the undertaking of this process and would release private commercial information of the tenderers that may cause disadvantage.

15.4 LCC-860 Provision of Labour Hire Services

This item is confidential as it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released (section 3(1)(a)) and private commercial information, being information provided by a business, commercial or financial undertaking that—

(i) relates to trade secrets; or

(ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage (section 3(1)(g)). These grounds apply because Releasing this information publicly and/or prematurely may prejudice the undertaking of this process and would release private commercial information of the tenderers that may cause disadvantage.

15.5 LCC-888 Provision of Line Marking and Surface Retexturing Services

This item is confidential as it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released (section 3(1)(a)) and private commercial information, being information provided by a business, commercial or financial undertaking that—

(i) relates to trade secrets; or

(ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage (section 3(1)(g)). These grounds apply because Releasing this information publicly and/or prematurely may prejudice the undertaking of this process and would release private commercial information of the tenderers that may cause disadvantage.

15.6 Chief Executive Officer Employment Matters Committee - Annual Review

This item is confidential as it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released (section 3(1)(a)) and personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs (section 3(1)(f)). These grounds apply because as the information relates to the CEO's annual performance and remuneration review process.

CARRIED UNANIMOUSLY

The Meeting closed to the public at 7.22 pm.

There being no further business the meeting was declared closed at 7.38 pm.

I certify that these minutes have been confirmed.

Mayor: _____

Date: _____