



LATROBE CITY COUNCIL

AGENDA FOR THE COUNCIL MEETING

TO BE HELD IN KERNOT HALL, MORWELL VIA
AUDIO-VISUAL LINK
AT 6:00 PM ON
24 NOVEMBER 2025
CM629

Please note:

Opinions expressed or statements made by participants are the opinions or statements of those individuals and do not imply any form of endorsement by Council.

By attending a Council Meeting via audio-visual link those present will be recorded or their image captured. When participating in the meeting, consent is automatically given for those participating to be recorded and have images captured.

TABLE OF CONTENTS

1. ACKNOWLEDGEMENT OF THE TRADITIONAL OWNERS OF THE LAND	4
2. APOLOGIES AND LEAVE OF ABSENCE.....	4
3. ADOPTION OF MINUTES	4
4. DECLARATION OF INTERESTS	4
5. ACKNOWLEDGEMENTS.....	4
6. PUBLIC PARTICIPATION TIME	4
7. NOTICES OF MOTION	6
8. STRATEGIC ITEMS FOR DECISION.....	8
8.1 Community Consultation Update - Moe Gardens Caravan Park.....	8
8.2 Moe Outdoor Pool Petition.....	244
8.3 Provision of Recreational Vehicles (RV) Dump Points in Latrobe City....	253
8.4 Transition Reserve Policy	261
8.5 Central Business District Community Outreach Update	275
8.6 Morwell Recreation Reserve - Turf Cricket Pitches	284
9. STATUTORY PLANNING.....	305
10. CORPORATE ITEMS FOR DECISION	307
10.1 Sales Process Update - Toners Lane, Morwell (Title Volume 12520 Folio 257).....	307
10.2 2025-26 Local Sports Infrastructure Fund and 2026-27 Country Football Netball Program	319
10.3 Proposed 2026 Scheduled Council Meeting Dates.....	392
10.4 Request for Commemorative Statue on Council Land	399
10.5 International Relations	415
10.6 Quarterly Budget Report - September 2025	444
10.7 Review of Council Delegations	473

10.8 Authorisation of Council Officers under the Planning & Environment Act 1987	698
10.9 Tourism & Major Events Advisory Committee Updates	705
11. URGENT BUSINESS.....	728
12. REPORTS FOR NOTING	730
12.1 Contract Variations for the period 1 July 2025 - 30 September 2025	730
14. ITEMS FOR TABLING.....	758
15. MEETING CLOSED TO THE PUBLIC TO CONSIDER CONFIDENTIAL INFORMATION.....	760
15.1 Australia Day Awards 2026	760
15.2 Terms of Reference for Community Asset and Advisory Committees and outcomes of the Expression of Interest process	760
15.3 2025/26 Community Grant Program Round 1 - Additional Application ...	760
15.4 LCC-889 Provision of Planning Services	760
15.5 Audit and Risk Committee Independent Member Appointment, Extension and Remuneration	761

1. ACKNOWLEDGEMENT OF THE TRADITIONAL OWNERS OF THE LAND

I would like to acknowledge that we are meeting here today on the traditional land of the Brayakaulung people of the Gunaikurnai nation and I pay respect to their elders past and present.

If there are other Elders present I would also like to acknowledge them.

2. APOLOGIES AND LEAVE OF ABSENCE

3. ADOPTION OF MINUTES

Proposed Resolution:

That Council confirms the minutes of the Council Meeting held on 27 October 2025.

4. DECLARATION OF INTERESTS

5. ACKNOWLEDGEMENTS

Councillors may raise any formal acknowledgements that need to be made at this time, including congratulatory or condolences.

6. PUBLIC PARTICIPATION TIME

Public Questions on Notice

In accordance with the Governance Rules, members of the public can lodge a question on notice before 12noon on the Friday before the day of the Council meeting in order for the question to be answered at the meeting.

Public Speakers

An opportunity for members of the public to speak to an item on the agenda will be made available by necessary means. To participate, members of the public must have registered before 12noon on the day of the Council meeting.

NOTICES OF MOTION

7. NOTICES OF MOTION

Nil reports

STRATEGIC ITEMS FOR DECISION

8. STRATEGIC ITEMS FOR DECISION

Item Number 8.1 24 November 2025

Infrastructure and Sustainability

COMMUNITY CONSULTATION UPDATE - MOE GARDENS CARAVAN PARK

PURPOSE

To present the submissions received from the engagement process seeking community input into the future of the Moe Gardens Caravan Park located at 1 Mitchells Road, Moe.

EXECUTIVE SUMMARY

- The Moe Gardens Caravan Park is situated at 1 Mitchells Road, Moe, the site is Crown land with Council the appointed Committee of Management. The operations of the caravan park are delivered by third party operator, who has a lease agreement with Council.
- In advance of the current lease with the park operator ending in May 2026, Council commenced community engagement to inform decision making about the future of the site.
- Community engagement included a *Have Your Say* campaign via our website from 18 September until 31 October 2025, this digital campaign was supported with strong communications and engagement from Officers with site holders at the caravan park.
- Council received a large number of submissions through the campaign and these are presented for information, 223 Submissions were received up until 5pm Friday 31 October **Attachment 1**.
- Several submissions included commercially sensitive information, these have been included as **Confidential Attachment 2**.
- The majority of submissions were in support of retaining the caravan park to provide low cost accommodation options or attract short stay tourism.
- A further report will be presented to Council at the February 2026 Meeting detailing the options available to continue to operate a caravan park from the site.

OFFICER'S RECOMMENDATION

That Council:

1. **receives and notes the public submissions providing input into the future of Moe Gardens Caravan Park, 1 Mitchells Road, Moe and thanks the community for their feedback; and**

- 2. requests a report be presented at the February 2026 Council Meeting detailing the options available to continue to operate a caravan park at 1 Mitchells Road, Moe.**

BACKGROUND

The caravan park is situated on 3.2 hectares and used to be located on the outskirts of Moe township, but as housing development has grown in Moe to keep up with the pace of population growth, the park is now located within the heart of Moe Township. The use of the caravan park has evolved significantly since the start of the lease (2008), with a reduction in short term caravanning and holiday camping.

In advance of the current lease ending in May 2026 (there is no provision in the lease to extend the current lease term), Council commenced Community Engagement to understand from the community their vision for the site to inform decision making about the future of the site at 1 Mitchells Road, Moe.

Future uses for the site will also be guided by the Planning Zone (PPRZ) and the Victorian Government's *Leasing Policy for Victorian Crown Land 2023*.

Council undertook extensive community engagement from 18 September until 31 October 2025, via Council's *Have Your Say* platform. The campaign was supported with direct communication with the site holders, correspondence to adjacent users of the wider Joe Tabuteau reserve, and property owners and social media and website presence.

Council received 223 submissions on the future of the site, and these are presented for Council's consideration. **Attachment 1** and **Confidential Attachment 2**.

ANALYSIS

Following the extensive community engagement process, Council received 223 submissions (**Attachment 1** and **Confidential Attachment 2**) via the Have Your Say platform with the summary of results tabled below:

Township

Moe and Newborough Residents	(182 Submissions) 82%
Within the Municipality	(206 Submissions) 93%
External to the Municipality	(16 Submissions) 7%

What is the preferred use for the site?

Retain as a Caravan Park	(178 Submissions) 80%
Returned to Public Open Space	(27 Submissions) 12%
Alternative Use under the PPRZ	(18 Submissions) 8%

Themes on the submissions

The major themes from the submissions overall were:

- Retain the existing caravan park as a site for long term residents to reside.
- Retain the existing caravan park with improvements to the existing facilities and visual presentation of the site including suggestions for additional infrastructure to attract families and additional stays, including public access to the dump point.

Many respondents highlighted the valued of the:

- Tourism benefits, especially for sporting events including basketball and inline hockey.
- Lack of alternative accommodation options, only 2 other accommodation providers in Moe.
- Central location to the Moe township.
- Historical value given the longer tenure in its current location.

Of the respondents wishing to see the park returned to public open space / gardens and alternative uses included:

- Closure of the caravan park.
- Adventure park / play space.
- BMX or Mountain Bike park.
- Relaxing park with a water feature.
- Creating an off leash dog park on the site.

Given the strong sentiment of the community to see the caravan park continue in some form, Officers will prepare a future report that explores the options available to see a caravan park continuing to be delivered from this site.

Options to consider include:

- Manage the caravan park via an independent third party operator in it's current condition.
- Manage the caravan park via an independent third party operator with additional infrastructure upgrades to increase short stay appeal.

Consideration of the requirements of the Victorian Government's *Best Practice Guidelines for Committees of Management, Managing Caravan Parks and Camping on Crown land* will be included in this future report.

RISK ASSESSMENT

RISK	RISK RATING	TREATMENT
COMPLIANCE Failure to comply with the <i>Local Government Acts 1989 and 2020</i> .	Medium <i>Unlikely x Major</i>	Undertaking community engagement prior to undertaking any future decision-making process
FINANCIAL Committing to a long-term option on the future of the site without understanding the financial risks.	High <i>Likely x Major</i>	A future report that outlines the likely costs associated with each available option
STRATEGIC Completing community consultation and not updating the community on the outcomes of the process may lead to mistrust.	Medium <i>Possible vs Minor</i>	Presenting the 'Have your Say' submissions to the Council for consideration.

CONSULTATION

Council commenced a Have Your Say campaign on Council's website on 18 September and concluded on 31 October 20025. In total 223 submissions were received throughout this campaign.

This campaign was supported with a media release, social media posts and direct communication with impacted stakeholders.

COMMUNICATION

The following stakeholders have been directly communicated with on the matter and encouraged to make a public submission:

1. Current Operator of the Caravan Park.
2. Current Site Holders at the Caravan Park.
3. DECCA.
4. Service Agencies Department of Families, Fairness and Housing & Quantum Support Services Inc.
5. Adjacent tenants of the wider recreation zone:
 - a. Moe Racing Club;
 - b. Latrobe Valley Beekeepers;

- c. Moe Pony Club;
 - d. Moe Lions;
 - e. LV Model Railway Association;
 - f. Moe Bowling Club;
 - g. Moe Rivers Scout Group;
 - h. Moe Youth Boxing Gym; and
6. Neighbouring residents on Mitchell Road.

DECLARATIONS OF INTEREST

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 2020*.

APPENDIX 1 IMPACT ASSESSMENT

Gender

A Gender Impact Assessment (GIA) under the *Gender Equality Act 2020* has not been conducted as this matter does not involve a program, service or policy with a significant and direct impact on the community.

Social

Consideration of the impacts of a potential closure have been discussed with the Department of Families, Fairness and Housing.

Cultural

Not Applicable.

Health

Not Applicable.

Environmental

Not Applicable.

Economic

A further report outlining the economic viability and potential benefits of the options available to Council will be presented to a future Council meeting.

Financial

A further report outlining the financial impacts and potential benefits of the options available to Council will be presented to a future Council meeting.

Attachments

1. Future of 1 Mitchells Road, Moe (Moe Gardens Caravan Park) - Have Your Say Submissions
2. Community Submissions - 1 Mitchells Road, Moe (Published Separately)

This attachment is designated as confidential under subsection (g) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to private commercial information, being information provided by a business, commercial or financial undertaking that—

(i) relates to trade secrets; or

(ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage. Submissions include commercially in confidence information.

8.1

Community Consultation Update - Moe Gardens Caravan Park

- 1 Future of 1 Mitchells Road, Moe (Moe Gardens Caravan
Park) - Have Your Say Submissions 16



LATROBE CITY
COUNCIL

Future of 1 Mitchells Road, Moe (Moe Gardens Caravan Park) Have Your Say Submissions

24 September -31 October

Submissions Received – 223 via Have your say platform

Some submissions have been redacted in part or full for Council to comply with the Victorian *Defamation Act 2005*

If a submission contained commercial-in-confidence material this is presented in **Confidential Attachment 2**

Breakdown of Submissions

Option	Number of Submissions	1 st Preference
Moe / Newborough	182	82%
Within the Municipality	206	93%
Outside of Municipality	16	7%
Total Submissions	223	

First Preference Response

Option	Number of Submissions	1 st Preference
Retained as a caravan park	178	80%
Returned to public open space	27	12%
An alternate use, allowed under the PPRZ land use	18	8%
Total Submissions	223	

**LATROBE CITY
COUNCIL**

Alternative Use Suggestions (what is your vision for the site?)

	Where 'Alternative Use' was the first preference below is a summary of the response to vision of the site question
1	No Suggestion
2	No Suggestion
3	<i>BMX or Mountain Bike park</i>
4	<i>No Suggestion - There are permanent residents in this park. This does not encourage tourists to stay there and this is disappointing for the town.</i>
5	<i>Having it used as a commercial site would be good and use any funds generated to build a new caravan park at Lake Narracan</i>
6	<i>No Suggestion - Caravan park is not visually appealing</i>
7	<i>No Suggestion - I don't want a caravan park.</i>
8	<i>It can be upgraded to make it more appealing to tourists and people visiting Moe.</i>
9	<i>Dog Park</i>
10	<i>No Suggestion - not desirable for any travellers to stay there</i>
11	<i>A massive undercover Adventure Park that could be used by the entire Latrobe Valley community would be great.</i>
12	<i>RV spot & Community Markets</i>
13	<i>Turn it in park that will increase tourism as a central stop over spot to explore all the region.</i>
14	<i>The current Moe caravan park is the perfect space for a chain caravan park as a tourist attraction with many local attractions and parks</i>
15	<i>No Suggestion - If terminating the current agreement, what is your plan for those people who would then become homeless?</i>
16	<i>Water Park</i>
17	<i>No Suggestion where will all the permanent residents of the caravan park go?</i>
18	No Suggestion



Respondent No: 1

Login: Admin

Responded At: Sep 23, 2025 09:00:51 am

Last Seen: Nov 02, 2025 22:08:25 pm

Q1. What town do you live in (or closest to)?	Moe
Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)	1. Returned to public open space 2. An alternate use, allowed under the PPRZ land use 3. Retained as a Caravan Park
Q3. Any supporting information?	not answered
Q4. Any other information you would like to add?	not answered
Q5. What is your vision for the site?	Return to parkland

**Respondent No:** 2**Login:** Admin**Responded At:** Sep 23, 2025 10:04:11 am**Last Seen:** Nov 02, 2025 22:08:25 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Current operator supporting women by providing crisis accommodation. The park is nicer since the operator has moved some people on.

Q5. What is your vision for the site?

If it was not a caravan park, the site should be redeveloped as a lifestyle village or aged care units

**Respondent No:** 3**Login:** Admin**Responded At:** Sep 23, 2025 10:12:54 am**Last Seen:** Nov 02, 2025 22:08:25 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

If they close it it will affect a lot of people. There will be 60 or 70 people homeless.

Q5. What is your vision for the site?

Want it to stay as a caravan park. Nothing else.



Respondent No: 4

Login: Admin

Responded At: Sep 23, 2025 10:24:36 am

Last Seen: Nov 02, 2025 22:08:25 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

The Caravan park is great place for more as it brings overnight camping and permanent residence for affordable place and much more.

Q5. What is your vision for the site?

It's positives are it's close location to transport and parks and shops

**Respondent No:** 5**Login:** Admin**Responded At:** Sep 23, 2025 10:26:27 am**Last Seen:** Nov 02, 2025 22:08:25 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Stays as accommodation.



Respondent No: 6

Login: Registered

Responded At: Sep 23, 2025 11:01:43 am

Last Seen: Sep 22, 2025 23:55:37 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?



We have become very fortunate to reside at Moe gardens caravan park and proud to say we live here. It's been over a year and I'm hoping for many more years. My husband and I work very hard as some of the others here. We all support and look out for each other. I believe shutting this caravan park down is going to make a huge impact on many lives not only financially but emotionally but a huge toll mentally. This caravan park is huge for Moe's history but also bring a lot of sporting and other groups whom stay here every year for many years. There is not enough accommodation places for them to stay as they also purchased caravans to stay here during there sporting seasons. I believe you will certainly have many homelessness in Moe if you close it down. Moe garden caravan park is our home please considering that. PLEASE KEEP It OPEN

Q5. What is your vision for the site?

Please leave it as the caravan site. We live here as many of us this our Home. We are FAMILY. Some of us this is our only support against the world. We confide, help and care for one another. It's not just a caravan site or money making place it's our home.



Respondent No: 7

Login: Admin

Responded At: Sep 23, 2025 11:02:24 am

Last Seen: Nov 02, 2025 22:08:25 pm

Q1. What town do you live in (or closest to)?	Moe
Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)	1. Retained as a Caravan Park 2. Returned to public open space 3. An alternate use, allowed under the PPRZ land use
Q3. Any supporting information?	not answered
Q4. Any other information you would like to add?	I've been in the park for 17 years in February 2026
Q5. What is your vision for the site?	Keep as a caravan park,

**Respondent No:** 8**Login:** Registered**Responded At:** Sep 23, 2025 11:56:25 am**Last Seen:** Sep 23, 2025 01:45:36 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

This needs to stay as a caravan park. There is already too much homeless in the area. There are people living at the the who work, pay taxes, that supports the Moe community, if this Caravan park would close, most of the working people would be forced into unemployment due to not enough permeant site caravan parks close to work.

Q5. What is your vision for the site?

A well maintained Caravan park. Remove /Trim trees and vegetation around sites, to make it safe and more appealing to short term and long term people. Enclosed border fencing around Caravan park.



Respondent No: 9

Login: Registered

Responded At: Sep 23, 2025 12:02:16 pm

Last Seen: Sep 22, 2025 09:33:09 am

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Closure of the caravan park will impact the local Community negatively. The closure of the lake Narracan caravan park proves the affects it can have, lake Narracan is now less popular for visitors to the area affecting local tourist trade. Closure of the Moe caravan park will give visitors even less options for accommodation. As a resident I see first hand the visitors that do come to the caravan park and they range from tourist, seasonal workers backpackers sporting groups attending local sporting events, event groups attending local events/exhibitions/displays all bringing money into the community and local businesses. The caravan park gives a viable affordable option to visitors. With the current housing crisis the caravan park is also currently occupied by many permanent residents that don't have any other options and would become homeless if the park was closed. The caravan park is extremely valuable, Moe currently has many homeless people closure of the park will just add to homelessness in the community, reduce visitors to the area and affect local tourist trade. With improvements the park has potential to increase tourism and local trade and assist with the housing crisis. The caravan park is also an income source for the council and local community that with improvements and managed correctly is a great income source for the community to help fund other community project/events.

Q5. What is your vision for the site?

My vision for the site is to continue to run it as a caravan park. Making improvements to the park to attract more visitors. Improvements to the roadways and parking areas. Updating the amenities area and shared spaces. The caravan park has potential to attract more tourists than it already and boost tourism and tourist trade to the area. It can continue to help with the reduction of homelessness and has the potential to help reduce homelessness even more. Many other communities have lost caravan parks in their towns that has greatly affected and reduced local tourism and tourism trade.



Respondent No: 10

Login: Anonymous

Responded At: Sep 23, 2025 22:28:13 pm

Last Seen: Sep 23, 2025 22:28:13 pm

Q1. What town do you live in (or closest to)?	Other (please specify) Erica
Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)	1. Returned to public open space 2. An alternate use, allowed under the PPRZ land use 3. Retained as a Caravan Park
Q3. Any supporting information?	not answered
Q4. Any other information you would like to add?	
Q5. What is your vision for the site?	

**Respondent No:** 11**Login:** Registered**Responded At:** Sep 24, 2025 06:46:59 am**Last Seen:** Sep 23, 2025 01:45:36 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

This park needs to stay as it provides stable long term living for many already residents. It also provides the opportunity for people already working in this regional location to stay employed and pay taxes, many of the employed would have to relocate and potentially become unemployed adding to the already out of control homeless that are already in Moe. [REDACTED]

Q5. What is your vision for the site?

All that needs to be done to the Caravan park is to be properly maintained, overgrown trees on caravan sites trimmed and not over hang on van sites, a nice solid fence surrounding the park to keep the crime out. This would also promote more visitors to Moe, and provide the needed long term accomadition to prevent more homeless people.

**Respondent No:** 12**Login:** Anonymous**Responded At:** Sep 24, 2025 08:20:28 am**Last Seen:** Sep 24, 2025 08:20:28 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

The location of the caravan park is very convenient for permanent residents and seasonal holiday people that use the Park, It is also a stepping stone for people waiting for housing as it offers permanent living, especially with lack of housing availability crisis, PLEASE NOTE that if caravan park is to shut down it would create at least 90 people/families homeless, this number could be a lot more. The total amount or number of people living in caravan park is unknown, this should be strongly considered. to prevent homelessness, stress, anxiety, fear, and even suicide.

Q5. What is your vision for the site?

1, Leave it as a caravan park, infrastructure already exists. 2, Put individuals suite numbers up 3, Fire hoses if not installed already 4, Privacy fencing to be installed on Mitchel road side 4. Allocate a toilet cubical in amenity block for disable use. 5. Install more permanent cabins motorhomes for operators profit increase 6, Offer new tender agreement/Lease to a new individual. 7. Council to operate park until new operator is found. 8. Have permanent living suites. or holiday suites. 9. Never to shut down camping caravanning in this area.



Respondent No: 13

Login: Anonymous

Responded At: Sep 24, 2025 10:47:10 am

Last Seen: Sep 24, 2025 10:47:10 am

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Returned to public open space

2. An alternate use, allowed under the PPRZ land use

3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

A small but beautiful bush reserve would be lovely, this would also be connected to the existing park, I believe this would be easy to maintain, with low and large style shrubs, plants and trees, with paths throughout. the caravan park is an eyesore, I believe this would be a much better idea for the economy and nature.

**Respondent No:** 14**Login:** Anonymous**Responded At:** Sep 24, 2025 10:54:41 am**Last Seen:** Sep 24, 2025 10:54:41 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

I have now lived at the Moe Gardens Caravan Park approximately 5 years, it was not my intention to stay but owing to my interest in human behavior i remain hear enthralled by the diversity of people who reside here for short and long periods. Some of the reasons listed below. 1. Looking to purchase a home in the area. 2 Purchased a home in the area waiting to occupy 3. Emergency accommodation for health and domestic violence issues 4 Awaiting accommodation on the emergency housing list. 5. People sorting out domestic relationship problems 6. Families and individuals attending sporting events 7. Farm workers and other organizations with large machinery These are but a few of the reasons people stay and give a constant stream of income to the traders of the Latrobe Valley combine this with the fact that we are in the midst of a severe housing crisis I strongly feel that the site should remain as is with some improvements ie seal the roads.

Q5. What is your vision for the site?

Remain as is

**Respondent No:** 15**Login:** Anonymous**Responded At:** Sep 24, 2025 12:32:27 pm**Last Seen:** Sep 24, 2025 12:32:27 pm**Q1. What town do you live in (or closest to)?**

Newborough

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Continued housing. We don't have enough as it is.



Respondent No: 16

Login: Anonymous

Responded At: Sep 24, 2025 14:08:52 pm

Last Seen: Sep 24, 2025 14:08:52 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

"Moe Gardens — Your Gippsland Gateway." Moe Gardens Caravan Park is a tidy, pet-friendly base in the heart of Moe that welcomes every traveller — from weekend families and festival-goers to touring caravans and workers — offering easy access to mountains, lakes and the town's lively events while supporting local businesses and community activation. I support retaining Moe Gardens Caravan Park as a managed caravan park and community gateway. The 3.2-hectare site is centrally located within Moe and is uniquely suited to provide affordable, flexible short-stay accommodation for families, touring caravans, event visitors and short-term workers while linking directly to nearby recreation assets and town services. Maintaining an active, well-managed caravan park will deliver ongoing local economic benefits through visitor spending at shops, cafes and events, reduce pressure on surrounding residential streets, and allow Council to progressively invest in targeted upgrades such as improved amenities, accessible sites, a secure dump point and landscaped public edges that support both tourism and everyday community use. Any future lease should reflect the site's Public Park and Recreation zoning and the Victorian Government's Leasing Policy for Crown land, require clear performance and activation outcomes that prioritise short-stay visitation and community access, and include a regular review clause so Council can adapt the site in response to changing local needs and visitation patterns.

Q5. What is your vision for the site?

"Moe Gardens Caravan Park becomes Gippsland's warm, convenient and characterful gateway — a tidy, green, well-serviced stopover that celebrates Moe's local events, outdoor adventures and easy access to mountain, lake and historic destinations." - ### Strategic role for travellers and the town ### - ** Regional connector: ** Positioned inside Moe township, the park sits within a larger recreation precinct and can serve as an affordable, family-friendly base for visitors heading to Walhalla, Mount Baw Baw, Blue Rock Dam and other Gippsland attractions. ** Event hub: ** With Moe's racing, festivals and local sport nearby, the park supports short-stay visitors and longer-term workers or event crews, strengthening the local economy and activation of Mitchell Road precinct. - ### Guest experience (what visitors feel and do) ### - ** Arrive relaxed: ** Spacious drive-through and powered sites, tent areas and self-contained cabins welcome all rigs, from swags to large motorhomes, with pet-friendly policies and helpful on-site staff to point visitors to local highlights. ** Play locally, rest fully: ** After a day on the lake, trails or race track, guests gather around an upgraded communal BBQ/fire-pit, use clean amenities and unwind in landscaped lawns and shade — a small oasis inside the town footprint. - ### Site improvements and programming (practical ideas) ### - ** Low-cost infrastructure upgrades: ** refreshed showers/toilets, secure dump point, marked accessible sites, improved lighting and a modern camp-host hub to boost short-stay appeal. ** Micro-experiences: ** ranger-led nature walks, seasonal markets or caravan meet-ups tied to the Moe Jazz Festival and Moe Cup to lift midweek and shoulder-season visitation. ** Flexible leasing model: ** an operator partnership that balances short-stay tourism with community open-space priorities, guided by the site's Public Park and Recreation zoning and upcoming lease decisions. - ### Community and environment ### - ** Integrated precinct planning: ** link the park to nearby Joe Tabuteau Reserve, Moe Racing Club and community facilities so recreational routes, wayfinding and shared events feel seamless for residents and travellers. ** Green practices: ** water-wise landscaping, native plantings for shade and pollinators, soft-surface walkways and interpretive signage about local history and Koorie culture to embed the park in place-based storytelling.

**Respondent No:** 17**Login:** Anonymous**Responded At:** Sep 24, 2025 17:31:11 pm**Last Seen:** Sep 24, 2025 17:31:11 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Turn it into a nice inviting caravan park, with No permanent residence. And have some kids facilities.

Q5. What is your vision for the site?

Small type of BIG 4

**Respondent No:** 18**Login:** Anonymous**Responded At:** Sep 24, 2025 18:40:46 pm**Last Seen:** Sep 24, 2025 18:40:46 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Update the caravan park but leave it there. Please help the homeless

**Respondent No:** 19**Login:** Anonymous**Responded At:** Sep 24, 2025 19:50:55 pm**Last Seen:** Sep 24, 2025 19:50:55 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

I do not understand why the shire would not keep it as a caravan park,

Q5. What is your vision for the site?

A vision to attract Travelling caravaners and motor homes , and a small amount of short term accommodation/ living

**Respondent No:** 20**Login:** Anonymous**Responded At:** Sep 24, 2025 21:41:56 pm**Last Seen:** Sep 24, 2025 21:41:56 pm**Q1. What town do you live in (or closest to)?**

Morwell

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Needs a full.clean up even if the site is for RV short stay like the one in Yinnar why is this not offered in each Latrobe City township ? People stay and look in our area and spend money. Could be a great marketing opportunity

Q5. What is your vision for the site?

Make it into a tourist destination to bring families and grey nomads to Gippsland

**Respondent No:** 21**Login:** Anonymous**Responded At:** Sep 25, 2025 06:15:45 am**Last Seen:** Sep 25, 2025 06:15:45 am**Q1. What town do you live in (or closest to)?****Other (please specify)**

Tanjil South

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

We have a homeless problem in Moe. Closing this would make more people homeless.

Q5. What is your vision for the site?

Keep it as a caravan park

**Respondent No:** 22**Login:** Anonymous**Responded At:** Sep 26, 2025 11:45:39 am**Last Seen:** Sep 26, 2025 11:45:39 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

I live directly opposite the caravan park [REDACTED] I have been living here for 8 years. The caravan park provides an important source of short and medium term accommodation, often for otherwise homeless persons

Q5. What is your vision for the site?

Remain as a caravan/ cabin park. Add more rental vans/cabins. Keep the rental costs as low as possible.



Respondent No: 23

Login: Anonymous

Responded At: Sep 27, 2025 09:26:48 am

Last Seen: Sep 27, 2025 09:26:48 am

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. An alternate use, allowed under the PPRZ land use

2. Returned to public open space

3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Please don't keep as a caravan park [REDACTED] It would be a great area for a BMX or mountain bike short circuit, or general store/cafe for people at the park and surrounding neighbourhood. [REDACTED]

[REDACTED]



Respondent No: 24

Login: Anonymous

Responded At: Sep 27, 2025 10:43:20 am

Last Seen: Sep 27, 2025 10:43:20 am

Q1. What town do you live in (or closest to)?

Morwell

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Retained as a Caravan Park

2. An alternate use, allowed under the PPRZ land use

3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Caravan Parks Stop Stay Spend

Q5. What is your vision for the site?

Caravan Parks bring more people to Latrobe Valley All our towns will benefit There is too many empty shops Tourists spend money and can revitalise our towns

**Respondent No:** 25**Login:** Anonymous**Responded At:** Sep 28, 2025 10:30:11 am**Last Seen:** Sep 28, 2025 10:30:11 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

The caravan park is a quiet, clean, and friendly place, well managed and close to nature.

Q5. What is your vision for the site?

We travel to this Caravan Park many times in the year as it is central for all our sporting activities We hope and wish we can travel to Moe Garden Caravan Park again and again Moe is safer then other surrounding areas ,,

**Respondent No:** 26**Login:** Anonymous**Responded At:** Sep 28, 2025 13:24:42 pm**Last Seen:** Sep 28, 2025 13:24:42 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Returned to public open space
2. Retained as a Caravan Park
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Some accommodation is there, have more accommodation. More parking for the racing club even if just for horse trailers.

**Respondent No:** 27**Login:** Anonymous**Responded At:** Sep 28, 2025 13:38:52 pm**Last Seen:** Sep 28, 2025 13:38:52 pm**Q1. What town do you live in (or closest to)?**

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. An alternate use, allowed under the PPRZ land use
2. Returned to public open space
3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

I'd like to see the Moe Caravan Park site turned into a community-focused space with short-stay accommodation and family-friendly activities. Right now, the land is being used for long-term living, which doesn't seem the best use for Crown land in such a central spot. Turning it into a short-stay park would make it more inviting for visitors and locals, and help bring more people into Moe. Something similar to the Traralgon BIG4 would work well with cabins, powered sites, and fun areas for kids like an indoor playground or splash zone. It could become a great place for families to stay and enjoy the area while supporting local businesses

**Respondent No:** 28**Login:** Anonymous**Responded At:** Sep 30, 2025 20:04:15 pm**Last Seen:** Sep 30, 2025 20:04:15 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Keeping it as caravan park, gives residents who live somewhere to stay, as cheap accommodation. It allows travellers to stay in Moe bring in tourists to town. Nearest other caravan parks Traraglon or Warragul.

Q5. What is your vision for the site?

To retain as caravan park

**Respondent No:** 29**Login:** Anonymous**Responded At:** Sep 30, 2025 20:15:33 pm**Last Seen:** Sep 30, 2025 20:15:33 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Our family has been regular visitors to MGCP since the early 80s. My parents moved in officially in 1995 until dads passing in 2004. Mum stayed here as a permanent until her passing in 2023. I moved into mum and dads location early this year, slowly renovating and calling this place my home. I feel its important to keep this caravan park open for all sporting clubs passing through, interstate visitors and all current people that call this place home. Not many other caravan parks have stayed open locally, so i feel MGCP must stay open to help Moe survive.

Q5. What is your vision for the site?

Please keep the caravan park open. A kids swing set or play area would be a great addition.

**Respondent No:** 30**Login:** Anonymous**Responded At:** Oct 01, 2025 10:12:34 am**Last Seen:** Oct 01, 2025 10:12:34 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

A local caravan park with a public dump point. I currently have to trek to Neerim South to empty my caravan toilet. I shouldn't have to go out of town.

**Respondent No:** 31**Login:** Anonymous**Responded At:** Oct 01, 2025 11:40:50 am**Last Seen:** Oct 01, 2025 11:40:50 am**Q1. What town do you live in (or closest to)?**

Newborough

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Returned to public open space
2. Retained as a Caravan Park
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

The caravan park is a poorly designed one which doesn't add to the vibrancy of the town. It looks horrible and either money is spent upgrading it so people use it for tourism or get rid of it.

Q5. What is your vision for the site?

A native indigenous garden honoring our indigenous leaders in Latrobe would be a better idea. Could then be used to teach students and community of the great contributions Gippsland elders have made.



Respondent No: 32

Login: Anonymous

Responded At: Oct 01, 2025 12:10:10 pm

Last Seen: Oct 01, 2025 12:10:10 pm

Q1. What town do you live in (or closest to)?	Moe
Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)	1. Retained as a Caravan Park 2. An alternate use, allowed under the PPRZ land use 3. Returned to public open space
Q3. Any supporting information?	not answered
Q4. Any other information you would like to add?	Remodel the excising park it has potential for growth
Q5. What is your vision for the site?	Caravan and Rv Park

**Respondent No:** 33**Login:** Anonymous**Responded At:** Oct 01, 2025 12:32:45 pm**Last Seen:** Oct 01, 2025 12:32:45 pm**Q1. What town do you live in (or closest to)?**

Newborough

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Keep Moe Gardens Caravan Park. Moe WILL become a place to visit!! Moe has two motels, Moe will need a Caravan Park to accommodate travellers and visitors. So PLEASE KEEP the Moe Gardens Caravan Park. It is in a central and convenient location, close to the City Centre, parklands, racing club, and beautiful facilities that surround Moe. It would be Ideal for travelers and visitors. Council can upgrade facilities in the Caravan Park. IT WOULD BE AN ASSET TO MOE!!! Think ahead. I say THINK AHEAD for what is good for Moe. Moe already has MANY beautiful parklands and recreation facilities. A WELL MAINTAINED CARAVAN PARK IS ESSENTIAL FOR MOE!! PLEASE KEEP IT OPEN AND OPERATING. It is already in a perfect location. Upgrade it and promote it and more Short term caravanners and campers will come. Its the perfect spot for them!!!! PLEASE, PLEASE keep it operating as MOE'S EXCLUSIVE CARAVAN PARK.

Q5. What is your vision for the site?

My vision is to have a well maintained, beautiful Caravan Park.

**Respondent No:** 34**Login:** Anonymous**Responded At:** Oct 01, 2025 12:56:35 pm**Last Seen:** Oct 01, 2025 12:56:35 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Have an area for the permanent residence and an area for caravan and motor homes. Some people have been living there for years and need some where to live.

Q5. What is your vision for the site?

Would be nice to see it up graded in appearance to attract more people to come and stay there. Dump site for vans and motor homes.



Respondent No: 35

Login: Anonymous

Responded At: Oct 01, 2025 14:09:18 pm

Last Seen: Oct 01, 2025 14:09:18 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Retained as a Caravan Park

2. Returned to public open space

3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

To be a top class caravan park with upgraded facilities. After all Moe is in the centre of many amazing destinations in Gippsland for day trips.



Respondent No: 36

Login: Anonymous

Responded At: Oct 01, 2025 14:09:59 pm

Last Seen: Oct 01, 2025 14:09:59 pm

Q1. What town do you live in (or closest to)?

Newborough

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Retained as a Caravan Park

2. An alternate use, allowed under the PPRZ land use

3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

I feel it's important to retain as a caravan park especially in regards to the permanent residents that would potentially face homelessness if the park were closed. I strongly oppose the closure of the caravan park.

**Respondent No:** 37**Login:** Anonymous**Responded At:** Oct 01, 2025 14:19:52 pm**Last Seen:** Oct 01, 2025 14:19:52 pm**Q1. What town do you live in (or closest to)?**

Newborough

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. An alternate use, allowed under the PPRZ land use
2. Retained as a Caravan Park
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

If terminating the current agreement, what is your plan for those people who would then become homeless?

Q5. What is your vision for the site?

A safe environment for all community members to share

**Respondent No:** 38**Login:** Anonymous**Responded At:** Oct 01, 2025 14:35:28 pm**Last Seen:** Oct 01, 2025 14:35:28 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

The current caravan park does host many visitors to Moe which is good for the town but in my opinion, it would be preferable to shut and clear the current site and allow for a new lessee to start afresh.

Q5. What is your vision for the site?

An improved Caravan Park with updated amenities and more stringent stipulations on individual site maintenance. We would see greater numbers using a more "up-market" facility / attracting more visitors to Moe.

**Respondent No:** 39**Login:** Anonymous**Responded At:** Oct 01, 2025 14:38:37 pm**Last Seen:** Oct 01, 2025 14:38:37 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

A free or low \$25 /\$30 a night per caravan with a dump point would bring tourists to town, who then would spend money in Moe eg: groceries, fuel, hotel meals/ drinks.



Respondent No: 40

Login: Anonymous

Responded At: Oct 01, 2025 17:16:17 pm

Last Seen: Oct 01, 2025 17:16:17 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. An alternate use, allowed under the PPRZ land use

2. Returned to public open space

3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Would neee significant upgrade to resume as a Caravan Park.

**Respondent No:** 41**Login:** Anonymous**Responded At:** Oct 01, 2025 17:16:22 pm**Last Seen:** Oct 01, 2025 17:16:22 pm**Q1. What town do you live in (or closest to)?**

Yinnar

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Make it friendly and open for free camping but also allow half of the site for cabins and permanents to support the housing issue in the valley.



Respondent No: 42

Login: Anonymous

Responded At: Oct 01, 2025 17:25:34 pm

Last Seen: Oct 01, 2025 17:25:34 pm

Q1. What town do you live in (or closest to)?

Hazelwood North

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Retained as a Caravan Park

2. An alternate use, allowed under the PPRZ land use

3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Update and upgrade it to include more affordable housing eg tiny houses or cabins

Q5. What is your vision for the site?

A modern, liveable precinct that is affordable to all. Could include parkland and playgrounds with treed and grasses areas.

**Respondent No:** 43**Login:** Anonymous**Responded At:** Oct 01, 2025 17:27:19 pm**Last Seen:** Oct 01, 2025 17:27:19 pm**Q1. What town do you live in (or closest to)?**

Newborough

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

I strongly feel we need to either improve and retain Moe caravan park or reopen the caravan park at Lake Narracan. Lake Narracan attracts tourists to our town. I suspect these numbers have dwindled since the caravan park closure. I am also concerned for the permanent residents of Moe caravan park, many of whom would have no other accommodation options

Q5. What is your vision for the site?

I would like to see the caravan park improved to make it more attractive for current 'permanents' and visiting tourists. I feel a caravan park would bring more tourism to Moe as opposed to more parkland

**Respondent No:** 44**Login:** Anonymous**Responded At:** Oct 01, 2025 17:28:24 pm**Last Seen:** Oct 01, 2025 17:28:24 pm**Q1. What town do you live in (or closest to)?**

Newborough

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Returned to public open space
2. An alternate use, allowed under the PPRZ land use
3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Modern water park for kids, recreational areas for adults, beautiful gardens



Respondent No: 45

Login: Anonymous

Responded At: Oct 01, 2025 17:30:18 pm

Last Seen: Oct 01, 2025 17:30:18 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. An alternate use, allowed under the PPRZ land use

2. Returned to public open space

3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Q5. What is your vision for the site?

Either upgrade the park, or allow utilisation of the space for community activities ie markets.

**Respondent No:** 46**Login:** Anonymous**Responded At:** Oct 01, 2025 17:40:10 pm**Last Seen:** Oct 01, 2025 17:40:10 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Keep as a caravan park with upgrades to make more tourist friendly

Q5. What is your vision for the site?

Stay as a caravan park

**Respondent No:** 47**Login:** Anonymous**Responded At:** Oct 01, 2025 18:03:55 pm**Last Seen:** Oct 01, 2025 18:03:55 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. An alternate use, allowed under the PPRZ land use
2. Returned to public open space
3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Having it used as a commercial site would be good and use any funds generated to build a new caravan park at Lake Narracan

Q5. What is your vision for the site?

Commercial sites generating revenue for council



Respondent No: 48

Login: Anonymous

Responded At: Oct 01, 2025 19:52:47 pm

Last Seen: Oct 01, 2025 19:52:47 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. An alternate use, allowed under the PPRZ land use

2. Returned to public open space

3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Q5. What is your vision for the site?

Markets and outdoor functions community space

Respondent No: 49

Login: Anonymous

Responded At: Oct 01, 2025 20:05:28 pm

Last Seen: Oct 01, 2025 20:05:28 pm

Q1. What town do you live in (or closest to)?

Newborough

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Retained as a Caravan Park

2. Returned to public open space

3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Upgrade the park, to entice visitors to the town, [REDACTED] Put a dump point in so travelers going through the town can use the park.

Respondent No: 50

Login: Anonymous

Responded At: Oct 01, 2025 20:47:03 pm

Last Seen: Oct 01, 2025 20:47:03 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Retained as a Caravan Park

2. An alternate use, allowed under the PPRZ land use

3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Upgrades to bring the park up to a standard where visitors to the LV wish to stay here. Moe is the gateway to many tourist sites, the park needs to be retained to service visitors from local & interstate. We caravan extensively around Australia & see the monetary advantages to towns that have caravan parks. The local economy benefits greatly from visitors using caravan parks.

**Respondent No:** 51**Login:** Anonymous**Responded At:** Oct 01, 2025 21:36:36 pm**Last Seen:** Oct 01, 2025 21:36:36 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

If you use this land for something else where do you propose the caravan park to be relocated to and are we promoting the area as RV friendly to encourage travelers to stay and explore and enjoy our area..

Q5. What is your vision for the site?

I think there are many parts to this question nothing is but if retained for a caravan park it certainly needs a massive revamp to encourage visitors and maybe we could promote and encourage donation camping at lake Narracan just need a dump point and a council ranger to do the rounds daily

**Respondent No:** 52**Login:** Anonymous**Responded At:** Oct 02, 2025 03:31:10 am**Last Seen:** Oct 02, 2025 03:31:10 am**Q1. What town do you live in (or closest to)?**

not answered

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Given the multitude of people living there due to the cost of living and housing crisis i belive it should continue to run as a caravan park there is already a large park area that could be used or redeveloped with out making people homeless

**Respondent No:** 53**Login:** Anonymous**Responded At:** Oct 02, 2025 05:58:06 am**Last Seen:** Oct 02, 2025 05:58:06 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Caravan park

**Respondent No:** 54**Login:** Anonymous**Responded At:** Oct 02, 2025 06:27:14 am**Last Seen:** Oct 02, 2025 06:27:14 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Im a local business person and it was great seeing so many tourists in the area over the long weekend. The only problem was they use it to stop in for 20 minutes not stay the night. If you create a kid friendly park with a pool and jumping pillow along with good amenities ie cooking,toilets,shower etc the ppl WILL come. Caravanning is big money. We are the gate way to everything build it promote it they will come

Q5. What is your vision for the site?

Moe is growing and growing quickly let not miss the boat build it great from the start and cash in.

**Respondent No:** 55**Login:** Anonymous**Responded At:** Oct 02, 2025 07:06:27 am**Last Seen:** Oct 02, 2025 07:06:27 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. An alternate use, allowed under the PPRZ land use
2. Retained as a Caravan Park
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Stay as caravan park but clean it up and make it look inviting .

**Respondent No:** 56**Login:** Anonymous**Responded At:** Oct 02, 2025 07:23:38 am**Last Seen:** Oct 02, 2025 07:23:38 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Returned to public open space
2. An alternate use, allowed under the PPRZ land use
3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

A nice clean part for the town



Respondent No: 57

Login: Anonymous

Responded At: Oct 02, 2025 11:02:29 am

Last Seen: Oct 02, 2025 11:02:29 am

Q1. What town do you live in (or closest to)?

Newborough

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Retained as a Caravan Park

2. An alternate use, allowed under the PPRZ land use

3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Keep the caravan park. Add a dump point and a camp kitchen.

Q5. What is your vision for the site?

A friendly, well kept caravan park with good lighting for safety. Dump point and easy clean camp kitchen. This will entice tourism

**Respondent No:** 58**Login:** Anonymous**Responded At:** Oct 02, 2025 16:26:29 pm**Last Seen:** Oct 02, 2025 16:26:29 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

It's well used by campers and needed by underprivileged you could add a back packers hostel to in courage more tourists to the area

Q5. What is your vision for the site?

Inlarge the site into the vacant land at the rear of the park

**Respondent No:** 59**Login:** Anonymous**Responded At:** Oct 02, 2025 17:19:22 pm**Last Seen:** Oct 02, 2025 17:19:22 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. An alternate use, allowed under the PPRZ land use
2. Returned to public open space
3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

I don't want a caravan park.

Q5. What is your vision for the site?

I think it would make a great off lead dog park! More and more people own dogs and it's great for socialising and getting out to meet other dog owners since we're having less children. Not enough room for dogs to roam free.

**Respondent No:** 60**Login:** Anonymous**Responded At:** Oct 02, 2025 17:31:46 pm**Last Seen:** Oct 02, 2025 17:31:46 pm**Q1. What town do you live in (or closest to)?**

Morwell

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

the caravan park has improved immensely over the last 7 years from better management and investment, from 3 stars to 3.8 stars 4+ stars lookin good with the current housing climate in disrepair, it is good to see a place that can assist in longer stays to help victorians

Q5. What is your vision for the site?

we have a few markets in the area that support the area, enough open spaces with the pony club, football, cricket clubs, racing club, apex park

**Respondent No:** 61**Login:** Anonymous**Responded At:** Oct 02, 2025 21:07:05 pm**Last Seen:** Oct 02, 2025 21:07:05 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Latrobe City needs a Caravan Park that will allow travellers to stop, stay and spend in the area.

Q5. What is your vision for the site?

Preferably a Caravan Park [REDACTED] for the benefit of the whole area.

**Respondent No:** 62**Login:** Anonymous**Responded At:** Oct 03, 2025 08:26:39 am**Last Seen:** Oct 03, 2025 08:26:39 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Please keep Moe caravan park, bring tourist to the town.

Q5. What is your vision for the site?

Clean it up, make it nice for people to stay, don't take it away. There are more caravans on the road than ever before.
Advertise it, Moe has Old gippstown & A great racing track we want visitors to have somewhere to stay with a caravan.



Respondent No: 63

Login: Anonymous

Responded At: Oct 03, 2025 10:09:05 am

Last Seen: Oct 03, 2025 10:09:05 am

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Retained as a Caravan Park

2. An alternate use, allowed under the PPRZ land use

3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Keep as a caravan park. It definitely needs to be updated to make it more appealing for the town & customers. I'd like to see the bottom section kept for permanent tenants but in a way of it keeping neat & tidy. Then the rest for travellers. Our town needs a caravan park so tourists don't skip Moe & continue onto Traralgon.

**Respondent No:** 64**Login:** Anonymous**Responded At:** Oct 03, 2025 19:03:17 pm**Last Seen:** Oct 03, 2025 19:03:17 pm**Q1. What town do you live in (or closest to)?**

Traralgon

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

With the closure of the caravan, camping at Hazelwood pondage and Lake Narrican our area cannot afford to lose any more affordable accommodation options.

Q5. What is your vision for the site?

A Caravan and Camping ground with large powered and unpowered sites, modern clean amenities and laundry with a serviceable camp kitchen. A dump point . It should be disability friendly and have a caretaker. Boom gates with registration recognition for entry after fees paid. (Goondiwindi showgrounds , NSW has this system) Affordable prices.

**Respondent No:** 65**Login:** Anonymous**Responded At:** Oct 03, 2025 19:40:40 pm**Last Seen:** Oct 03, 2025 19:40:40 pm**Q1. What town do you live in (or closest to)?**

Toongabbie

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

why would you get rid of more low cost housing? seriously? where are people supposed to go?

Q5. What is your vision for the site?

leave it as a caravan park

**Respondent No:** 66**Login:** Anonymous**Responded At:** Oct 03, 2025 20:18:35 pm**Last Seen:** Oct 03, 2025 20:18:35 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

I feel or should be redeveloped and retained as a caravan and holiday park. It would be a shame if Moe did not have such a park for caravanners who want to explore this area (Walhalla, Lake Narracan, snow) or travelling through to Gippsland Lakes and want to stop for a night.

Q5. What is your vision for the site?

████████████████████ I would support this if it can be developed in to an attractive, well serviced holiday park. I'm thinking something like a Big 4 park, with a kids playground, BBQs with undercover eating area, possibly even a small shop to buy bread, milk, ice creams, snack foods etc. Not far from town centre for supermarkets, shops, restaurants, banks etc.

**Respondent No:** 67**Login:** Anonymous**Responded At:** Oct 04, 2025 03:24:26 am**Last Seen:** Oct 04, 2025 03:24:26 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Upgrade the facilities to a modern caravan park with an included dump point for travellers, this will bring economic benefits to Moe and surrounds with tourism up to Walhalla, Mount Baw Baw and surrounds

Q5. What is your vision for the site?

Include upgraded facilities and make it a kid friendly site like the Traralgon Caravan Park has great facilities and is always busy including people who come just to use the facilities and have kids birthday parties there.



Respondent No: 68

Login: Anonymous

Responded At: Oct 04, 2025 14:59:14 pm

Last Seen: Oct 04, 2025 14:59:14 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Retained as a Caravan Park

2. Returned to public open space

3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

I have a family member that lives here whom would other wise be homeless. This caravan park provides a home for many people. In the housing crisis we are currently in i believe closing it down would be a terrible over site and detrimental decision for those residents living here.

Q5. What is your vision for the site?

Keep it the way it is.



Respondent No: 69

Login: Anonymous

Responded At: Oct 04, 2025 17:36:20 pm

Last Seen: Oct 04, 2025 17:36:20 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Returned to public open space

2. An alternate use, allowed under the PPRZ land use

3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

The entire site should be shut down and repurposed for something good for the community.

Q5. What is your vision for the site?

Repurposing for some community recreational outdoor spaces or a school would be well placed there (if not residential property)

**Respondent No:** 70**Login:** Anonymous**Responded At:** Oct 04, 2025 20:24:47 pm**Last Seen:** Oct 04, 2025 20:24:47 pm

Q1. What town do you live in (or closest to)?	Newborough
Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)	1. Retained as a Caravan Park 2. An alternate use, allowed under the PPRZ land use 3. Returned to public open space
Q3. Any supporting information?	not answered
Q4. Any other information you would like to add?	not answered
Q5. What is your vision for the site?	Up grade caravan park

**Respondent No:** 71**Login:** Anonymous**Responded At:** Oct 05, 2025 15:09:23 pm**Last Seen:** Oct 05, 2025 15:09:23 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

The caravan park provides emergency accommodation for women and children in crisis as well as a permanent home for dozens of people on very low income the number of women living at the park has increased if the park was to close these people would become homeless

Q5. What is your vision for the site?

The park as it is at the moment provides a valuable social service given the housing shortage in la Trobe valley I would like it to remain as it is.

**Respondent No:** 72**Login:** Anonymous**Responded At:** Oct 05, 2025 16:15:24 pm**Last Seen:** Oct 05, 2025 16:15:24 pm**Q1. What town do you live in (or closest to)?**

Newborough

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

I grew up in Gladstone Street. The Caravan Park has always been well utilised. There used to be a little kiosk operating there. Having that restored would be good for Apex Park visitors.

Q5. What is your vision for the site?

Clean, nice cabins for short and long term renters, a dump point for visitors and travellers. Visitors to the Racecourse could stay overnight adding to Moe's economy. Moe lacks visitor accommodation so providing cabins for tourists would benefit the town. A good camp kitchen to enhance visitor enjoyment. It is a wonderful location for travellers, not too far from town. This resource should not be lost to Moe. Apex Park is a good public space, we need the Caravan Park to stay.



Respondent No: 73

Login: Anonymous

Responded At: Oct 05, 2025 20:46:31 pm

Last Seen: Oct 05, 2025 20:46:31 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Retained as a Caravan Park

2. Returned to public open space

3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

I think there needs to be a financial boost to it remaining a caravan park. I fear the housing it serves will be lost for ever if it is removed

Q5. What is your vision for the site?

Upgrade caravan park facilities and gardens

**Respondent No:** 74**Login:** Anonymous**Responded At:** Oct 06, 2025 12:05:00 pm**Last Seen:** Oct 06, 2025 12:05:00 pm**Q1. What town do you live in (or closest to)?**

Newborough

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

If this caravan park was updated it would bring more money to the local area. Hockey, basketball and netball tournaments just to mention a few. For example 100's of basketball teams from over country victoria enter moe, morwell, traralgon, korumburra and warragul basketball tournaments. Which use courts in moe. If the park was updated families would use it

Q5. What is your vision for the site?

Clean up the park, make it family friendly with more updated facilities. So people can stay there for many sporting events in the area throughout the year.

**Respondent No:** 75**Login:** Anonymous**Responded At:** Oct 06, 2025 12:38:40 pm**Last Seen:** Oct 06, 2025 12:38:40 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Returned to public open space
2. An alternate use, allowed under the PPRZ land use
3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

This needs to go.

Q5. What is your vision for the site?

Create a space for a community market.

**Respondent No:** 76**Login:** Anonymous**Responded At:** Oct 06, 2025 13:16:17 pm**Last Seen:** Oct 06, 2025 13:16:17 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Returned to public open space
2. An alternate use, allowed under the PPRZ land use
3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Park land

**Respondent No:** 77**Login:** Anonymous**Responded At:** Oct 06, 2025 15:37:57 pm**Last Seen:** Oct 06, 2025 15:37:57 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Maybe up grade to current Caravan Park to make it more interesting for travellers to visit and advertise the local area for tourists to visit, put Moe on the must do destination for travellers.

Q5. What is your vision for the site?

Keep it a natural Caravan park with amenities that are fun, swimming pool, games room ect.

**Respondent No:** 78**Login:** Anonymous**Responded At:** Oct 06, 2025 19:35:19 pm**Last Seen:** Oct 06, 2025 19:35:19 pm**Q1. What town do you live in (or closest to)?****Other (please specify)**

I live in Carrum Downs and have a caravan at the park were me and my family have been going to for 11 years

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

My family and I have a caravan at the park and have been coming here for 11 years . We love coming to Moe and supporting the community and utilising the areas facilities and lake Narracan and my grand children love using the play ground near by . We find the people living in the park to be friendly and very respectful to me and my family, we find the park owner to be very helpful to us and always making our stay enjoyable. We often have friends come and camp at the park to enjoy the area with us . Over the years we have seen a lot of people use the park for holidays and weekends and when there is activities in the area like hockey competitions etc . My family and I would be very saddened if we could not come to Moe and enjoy our time there and support the town and I think it would be a loss for the area if there wasn't a place at Moe to camp .

Thank you

Q5. What is your vision for the site?

I would really hope the site would stay as a caravan park so not just my family and friends can enjoy the area but other people can do the same

**Respondent No:** 79**Login:** Anonymous**Responded At:** Oct 06, 2025 20:24:30 pm**Last Seen:** Oct 06, 2025 20:24:30 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

It only stands to reason that every large town requires the availability of caravan/camping park facilities and that certainly includes Moe! There is already a severe lack of accommodation within the town with only two outdated motels (mainly for overnights only) and a badly run down caravan park! Our caravan park is way out of its time, and for decades, has needed much funding for updating, to bring it up to modern day standards. Little improvement has occurred during its lifetime creating an enormous deterrent to travellers and tourists alike! Many tourists base themselves at the park to enable visits to Walhalla and various Latrobe Valley attractions. Also, with numerous large scale events frequently held within the local area eg: Moe Cup, Newborough Bowling Club's annual four day Open Classic event and Moe Bowling Club's annual two day Open Classic event, Stadium 34's annual national hockey competition (6 days) followed by a winter national classic hockey competition (3 days), many participants and supporters require park facilities for their caravans! It would be inappropriate for them if they were required to travel to and from further afield daily! At the moment we do not need any more parks, gardens, reserves, market sites etc - we just need our current caravan park to be fully upgraded in order to entice more people to stay in Moe as our town continues to grow!

Q5. What is your vision for the site?

A total upgrade for the current caravan park or, better still, a completely new facility

**Respondent No:** 80**Login:** Anonymous**Responded At:** Oct 07, 2025 09:39:04 am**Last Seen:** Oct 07, 2025 09:39:04 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Continue as a caravan park under different management potentially by a franchise group or organisation with funds and a vision to enhance the site and user experience rather than a drab ordinary caravan park. Managers with a vision and the ability to seek government grants etc to renew the amenities block and associated facilities to a modern standard which would attract people to our town and become a popular stop over location for travellers. One example of a wonderfully updated caravan park that the community group of management received government funding combined with significant fundraising by the small community is the Kaniva Poolside Caravan Park (located in western Victoria) which has gone from drab and run down to an absolute gem which has now become extremely popular with travellers which in turn pump money into local businesses whilst stopping over.

**Respondent No:** 81**Login:** Anonymous**Responded At:** Oct 07, 2025 10:19:45 am**Last Seen:** Oct 07, 2025 10:19:45 am**Q1. What town do you live in (or closest to)?**

Newborough

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Like to have the dump point available for the public to access at no cost.

Q5. What is your vision for the site?

Look tidier And public access to dump point

**Respondent No:** 82**Login:** Anonymous**Responded At:** Oct 07, 2025 14:28:39 pm**Last Seen:** Oct 07, 2025 14:28:39 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Every town needs a caravan park. Why take it away council??

Q5. What is your vision for the site?

The caravan park needs to stay but definitely needs to be completely updated. Maybe contact NRMA, racv and alike caravan park operators as it needs a complete overhaul to become an attractive park for travellers so they don't need to continue onto the next town.

**Respondent No:** 83**Login:** Anonymous**Responded At:** Oct 07, 2025 16:45:22 pm**Last Seen:** Oct 07, 2025 16:45:22 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Keep improving the park for visitors to return



Respondent No: 84

Login: Anonymous

Responded At: Oct 07, 2025 16:59:30 pm

Last Seen: Oct 07, 2025 16:59:30 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Returned to public open space

2. An alternate use, allowed under the PPRZ land use

3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

What about a nice relaxing park area with a water feature

Q5. What is your vision for the site?

Somewhere where it's relaxing and away from the kids playground where the elderly can go and relax

**Respondent No:** 85**Login:** Anonymous**Responded At:** Oct 07, 2025 17:59:02 pm**Last Seen:** Oct 07, 2025 17:59:02 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Returned to public open space
2. An alternate use, allowed under the PPRZ land use
3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

A nice garden that everyone can use

**Respondent No:** 86**Login:** Anonymous**Responded At:** Oct 07, 2025 19:49:45 pm**Last Seen:** Oct 07, 2025 19:49:45 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

As a some time user of the caravan park and a regular user of the dump point what is going to happen to the 30+ permanents that live in the park now and what will happen to the dump point as there are no other dump points close to Moe.If it is closed as the latrobe council did with Lake narracan park there will be no reasonable priced caravan parks left in the valley and no where the permanents can move to within a close proxsimty to health services or shopping

Q5. What is your vision for the site?

Leave this rustic park as is

**Respondent No:** 87**Login:** Anonymous**Responded At:** Oct 07, 2025 22:25:03 pm**Last Seen:** Oct 07, 2025 22:25:03 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Returned to public open space
2. An alternate use, allowed under the PPRZ land use
3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

An extension of the playgrounds or a bike track, something for the kids that live in the estates to attend



Respondent No: 88

Login: Anonymous

Responded At: Oct 07, 2025 22:35:52 pm

Last Seen: Oct 07, 2025 22:35:52 pm

Q1. What town do you live in (or closest to)?	Moe
Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)	1. Retained as a Caravan Park 2. An alternate use, allowed under the PPRZ land use 3. Returned to public open space
Q3. Any supporting information?	not answered
Q4. Any other information you would like to add?	not answered
Q5. What is your vision for the site?	Leave it as a caravan park

**Respondent No:** 89**Login:** Anonymous**Responded At:** Oct 08, 2025 09:14:24 am**Last Seen:** Oct 08, 2025 09:14:24 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

last caravan park in moe upgrade and make moe a rv freindly town

**Respondent No:** 90**Login:** Anonymous**Responded At:** Oct 08, 2025 12:13:47 pm**Last Seen:** Oct 08, 2025 12:13:47 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

A recreational area for families stay and be utilised by visitors from abroad whom can stay at a camping ground. It would be wonderful to see Lake Narracan Caravan park restored to its former glory.



Respondent No: 91

Login: Anonymous

Responded At: Oct 08, 2025 13:57:35 pm

Last Seen: Oct 08, 2025 13:57:35 pm

Q1. What town do you live in (or closest to)?

Newborough

Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)

1. Returned to public open space
2. An alternate use, allowed under the PPRZ land use
3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

[REDACTED]

Q5. What is your vision for the site?

Returned to a public space.

**Respondent No:** 92**Login:** Anonymous**Responded At:** Oct 08, 2025 20:59:18 pm**Last Seen:** Oct 08, 2025 20:59:18 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Clean up the park and make it an attractive place for tourists especially as it is next to great facilities, close to town and also main short cut to Walhalla



Respondent No: 93

Login: Anonymous

Responded At: Oct 08, 2025 23:30:40 pm

Last Seen: Oct 08, 2025 23:30:40 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

To be upgrade the caravan park. No money has been or looks like it's been spent in 30 years. [REDACTED]
[REDACTED] However, it's important to have a caravan park. A caver should be put on the lease

**Respondent No:** 94**Login:** Anonymous**Responded At:** Oct 09, 2025 20:47:41 pm**Last Seen:** Oct 09, 2025 20:47:41 pm**Q1. What town do you live in (or closest to)?**

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. An alternate use, allowed under the PPRZ land use
2. Retained as a Caravan Park
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

I live across the road from the site and my biggest concerns with the change are: - where will all the permanent residents of the caravan park go? Many residents live there as they can not get a lease through any major realestate agency in town. [REDACTED]

[REDACTED]

Q5. What is your vision for the site?

I would like to see funding put into a bigger scout hall/ community centre that can be used by public and potentially incorporated to the pop up markets at the pony club/ bee society. It could have a community garden [REDACTED]

[REDACTED] I think if the site is going to be anything other than caravan park it will need significantly more infrastructure to make it feel 'safe'. There is also opportunity to link in with some of the services provided at the library (ie having a permanent coffee stall that sells cheap coffee for the students practising they barista course). It would be nice to have a running track with lights, pond, playground, etc. Similar to Victoria Park in Shepparton. However this needs to be very well thought out to avoid it becoming a dangerous place at night.



Respondent No: 95

Login: Anonymous

Responded At: Oct 09, 2025 22:27:11 pm

Last Seen: Oct 09, 2025 22:27:11 pm

Q1. What town do you live in (or closest to)?

Newborough

Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

I am a born and bread Yallourn North lady and love the Latrobe Valley. I am currently living in my caravan, as I have sold my house and waiting for a unit to become available in Newborough. I have been away on holidays and would have liked to stay at the Moe Caravan Park, while I am still waiting or when I return home for appointments and see family.

I think this is really a bad state of affairs as the Caravan park could be improved greatly and encourage tourists which would help our local economy. From Moe, they have access to a variety of attractions. If the Caravan Park can not be kept in this location, perhaps another location could be found to accommodate tourists and short term accommodation.

Q5. What is your vision for the site?

I would like to see it kept as a Caravan Site, with security fencing and gated as it is central to all facilities that Moe has to offer. If you would like any further information,

**Respondent No:** 96**Login:** Anonymous**Responded At:** Oct 10, 2025 17:14:35 pm**Last Seen:** Oct 10, 2025 17:14:35 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Public housing is very low and desperately needed. The Shire could do up the caravan park by adding tiny houses/ mobile homes for the homeless and low income earners. As we know these caravan parks are often the only option at the moment and if they close there will be more people on the street.

Q5. What is your vision for the site?

Low income and homeless having somewhere to live that is made up of caravans, mobile homes and tiny homes. Funded by government including the Latrobe Shire. We need homes desperately.



Respondent No: 97

Login: Anonymous

Responded At: Oct 11, 2025 12:54:50 pm

Last Seen: Oct 11, 2025 12:54:50 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Retained as a Caravan Park

2. Returned to public open space

3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

Supporting information has been included on the following page/s

Q4. Any other information you would like to add?

There are numerous public facilities around the park but no caravan parks that allow visitors with caravans to stay and visit the numerous natural formation of beauty that Moe and the surround areas have to offer to the visitors.

Q5. What is your vision for the site?

That the park remains as a caravan park as this is my home.

Survey Moe Gardens Caravan Park

I have lived in caravan park for the past 15 years of which the last 3 years have been at Moe Gardens. I have found the park very warm and safe place to live and that I now call the park home. The current park's management have got rid of troublemakers and I feel quite safe in the park and with the current residents we are one big family and we tend to look after each other and it would be ashamed if the park were to close or sold out to other developers. I all with majority of other residents are on welfare payments (my self been retired) and I for one could not afford to live in private accommodation other than perhaps another caravan park which are getting fewer by the day and more difficult to find that allow permanent long term residence.



Respondent No: 98

Login: Anonymous

Responded At: Oct 11, 2025 18:06:44 pm

Last Seen: Oct 11, 2025 18:06:44 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. An alternate use, allowed under the PPRZ land use

2. Returned to public open space

3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

It can be upgraded to make it more appealing to tourists and people visiting Moe.

Q5. What is your vision for the site?

For it to continue to be a caravan park that allows people to stay at when they visit Moe.

**Respondent No:** 99**Login:** Anonymous**Responded At:** Oct 12, 2025 09:19:58 am**Last Seen:** Oct 12, 2025 09:19:58 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Should stay as a caravan park special for the residents that have permanent vans and they can't be removed or tow.

Q5. What is your vision for the site?

To be kept as a caravan park special for those permanent residents that been living here for so long and has no where else to go. Me and my partner are one of those residents that own our van which can't be tow at all. So it should stay as caravan park

**Respondent No:** 100**Login:** Anonymous**Responded At:** Oct 13, 2025 10:05:22 am**Last Seen:** Oct 13, 2025 10:05:22 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. An alternate use, allowed under the PPRZ land use
2. Returned to public open space
3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Community area for rv and markets

**Respondent No:** 101**Login:** Anonymous**Responded At:** Oct 13, 2025 11:12:04 am**Last Seen:** Oct 13, 2025 11:12:04 am**Q1. What town do you live in (or closest to)?**

Newborough

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Caravan park or free 48hr site would attract a large amount of tourists to our location with simple clean amenities and dump point

**Respondent No:** 102**Login:** Anonymous**Responded At:** Oct 13, 2025 20:58:26 pm**Last Seen:** Oct 13, 2025 20:58:26 pm**Q1. What town do you live in (or closest to)?**

Newborough

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

I think the caravan park is a real asset in the community. It needs to be refreshed

Q5. What is your vision for the site?

a good, local caravan park.

**Respondent No:** 103**Login:** Anonymous**Responded At:** Oct 14, 2025 00:53:02 am**Last Seen:** Oct 14, 2025 00:53:02 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

A lot of the people here (including myself, my sweet partner and our loving puppy dog) live here to escape from having to live on the streets and have no alternative choices. This park, the moderately-sized community here, is like one big family and everyone here loves it thus far. There has been no shortage of love, hospitality, laughter and friendships between all. There has been zero grievances between manager and us people.

Q5. What is your vision for the site?

In the future vision... I still see it as a big family and as a caravan park under Paul's management, he is quite lovely and has respected those here [REDACTED] He has been nothing short of amazing and respectful beyond my first impression of him, always willing to lend a hand or a tool to those who need it most. I've had plenty of chats with him and more than once has he been a gem to all. [REDACTED]

[REDACTED] All my tribe has ever felt is love and compassion from a true bleeding heart.

**Respondent No:** 104**Login:** Anonymous**Responded At:** Oct 14, 2025 00:53:31 am**Last Seen:** Oct 14, 2025 00:53:31 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

My Partner, Puppy dog and I had moved here to the caravan park to get off the streets and get our Health back to normal. When we first moved here we had met a lot of people here that everyone get along with each other, it is like a big happy family. The Park Manager has been respectful of our decision and privacy and he would lend a hand when he can.

Q5. What is your vision for the site?

I would like for the Caravan Park to be a safe Place to live, include people to the 2nd family I had made here, and help others if need.

**Respondent No:** 105**Login:** Anonymous**Responded At:** Oct 14, 2025 11:22:37 am**Last Seen:** Oct 14, 2025 11:22:37 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. An alternate use, allowed under the PPRZ land use
2. Retained as a Caravan Park
3. Returned to public open space

Q3. Any supporting information?*Supporting information has been included on the following page/s***Q4. Any other information you would like to add?**

not answered

Q5. What is your vision for the site?

As the chairperson of GCS-Raising awareness one drive at a time inc our vision is to bring a safe place either shelter or caravan park to moe for those that are homeless or at risk of becoming homeless. We are willing to help where possible.

GCS-RAISING AWARENESS ONE DRIVE AT A TIME INC PROPOSAL FOR A HOMELESS SHELTER IN MOE VICTORIA

URGENT NEED FOR A HOMELESS SHELTER IN MOE

We are proposing to use 1 mitchell road, Moe 3825 for a homeless shelter. The homeless community members just want somewhere with a roof and some walls to put their tents/swags in so they are protected.

OVERVIEW

GCS-Raising awareness one drive at a time INC are proposing to utilize 1 mitchell road, Moe 3825 as a homeless shelter or caravan park for permanent residents to give those homeless somewhere safe to live.

The homeless community members don't require water or electricity to be supplied, and GCS is happy to work with the Moe community to get portable showers for them to use. All they would need is a big space with cover (walls and roof) to place their tents/swags and feel safe and dry.

The homeless community would be willing to work out a (rent) fee per tent if this proposal is agreed on.

We as a community need to help keep our community safe and our members that are homeless off the streets and out of the weather. Their mental health and physical health is being hugely affected by having to live like they do and as a organisation we really hope we can work together on this and help them with your support.

EXPECTED RESULTS

We expect our proposed solution to GCS's requirements to provide the following results:

1

Mental and Physical Benefits

- **Result #1: Boost mental and physical health**
- **Result #2: Easier for them to get back on their feet**
- **Result #3: Safer place for them to sleep and less dangers to them**

Community Benefits

- **Result #1: Safer community**
- **Result #2: Community interaction**
- **Result #3: More people willing to help**

CONCLUSION

We look forward to working with you and hope you will think about this proposal.

[REDACTED]

Thank you for your consideration,

[REDACTED]

Chairperson/President of GCS-Raising awareness one drive at a time INC

**Respondent No:** 106**Login:** Anonymous**Responded At:** Oct 14, 2025 14:13:59 pm**Last Seen:** Oct 14, 2025 14:13:59 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

A lot of residents are elderly including myself it would be really hard to relocate them

Q5. What is your vision for the site?

Caravan park

**Respondent No:** 107**Login:** Anonymous**Responded At:** Oct 14, 2025 15:52:58 pm**Last Seen:** Oct 14, 2025 15:52:58 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Returned to public open space
2. An alternate use, allowed under the PPRZ land use
3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

I lived at the caravan park and it may not be the best of places but alot of people call that their home. And i would hate to see them lose everything they have built for themselves.

Q5. What is your vision for the site?

Keep the caravan park

**Respondent No:** 108**Login:** Anonymous**Responded At:** Oct 14, 2025 15:55:16 pm**Last Seen:** Oct 14, 2025 15:55:16 pm**Q1. What town do you live in (or closest to)?**

Newborough

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

There are a number of people who attend this caravan park as a place to stay when we attend the Australian Club Championship Inline Hockey Tournament. As the tournament is held over 6 days it is hard to find accommodation that is close to the venue and affordable. However the caravan park is perfect for us.

Q5. What is your vision for the site?

We would like to see it remain as a caravan park, maybe the council could look at either taking over the lease themselves and upgrading some of the facilities.

**Respondent No:** 109**Login:** Anonymous**Responded At:** Oct 14, 2025 16:14:55 pm**Last Seen:** Oct 14, 2025 16:14:55 pm**Q1. What town do you live in (or closest to)?**

Morwell

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Caravan park is beneficial for many

Q5. What is your vision for the site?

Leave as caravan park

**Respondent No:** 110**Login:** Anonymous**Responded At:** Oct 14, 2025 16:35:24 pm**Last Seen:** Oct 14, 2025 16:35:24 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Leave it as a van park, our truck and van is 15 MTR long and this was the only park in the valley that we could fit in. I believe it is a great asset to the town.

**Respondent No:** 111**Login:** Anonymous**Responded At:** Oct 14, 2025 16:44:45 pm**Last Seen:** Oct 14, 2025 16:44:45 pm**Q1. What town do you live in (or closest to)?****Other (please specify)**

Dixon's Creek

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Retain a a caravan park with cabins. Handy to have affordable accommodation in the heart of town close to pubs especially for people working briefly in the area.

**Respondent No:** 112**Login:** Anonymous**Responded At:** Oct 14, 2025 17:06:11 pm**Last Seen:** Oct 14, 2025 17:06:11 pm**Q1. What town do you live in (or closest to)?**

Churchill

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

I believe it is imperative that the Caravan park remains to function as it currently does. My concern is for fate of the many people who live permanently in the caravan park - they are low income and most are vulnerable individuals. If these people are displaced, is Council prepared to offer them alternative accommodation or will they simply be left to swell the numbers of homeless in Latrobe Valley, given the shortage of affordable accommodation? This is a matter of moral gravity and I ask Council to make the compassionate decision to maintain the status quo.

Q5. What is your vision for the site?

My vision is to see the site continue its current function - providing safe housing for vulnerable people, emergency accommodation for mothers and children in crisis, short-stay travellers and visiting workers. The facilities could be upgraded.

**Respondent No:** 113**Login:** Anonymous**Responded At:** Oct 14, 2025 19:28:50 pm**Last Seen:** Oct 14, 2025 19:28:50 pm**Q1. What town do you live in (or closest to)?****Other (please specify)**

Seaford Vic

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Maintain relaxed accomodation in such a convenient location. Walk to Turf Club Bistro for meals and beautiful base for exploring Gippsland. We have enjoyed our stays for 20 odd years and the manager always very helpful. Thank You.

**Respondent No:** 114**Login:** Anonymous**Responded At:** Oct 15, 2025 07:50:05 am**Last Seen:** Oct 15, 2025 07:50:05 am**Q1. What town do you live in (or closest to)?**

Newborough

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Over the years I have had family members and friends use this caravan park as temporary affordable accommodation for young adults leaving home, men leaving marriages to a safe place close to their children, women escaping domestic violence. It's close to ammenities and safe.

Q5. What is your vision for the site?

Better lighting and more secure accommodation at an affordable price.



Respondent No: 115

Login: Anonymous

Responded At: Oct 15, 2025 10:13:49 am

Last Seen: Oct 15, 2025 10:13:49 am

Q1. What town do you live in (or closest to)?

Newborough

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. An alternate use, allowed under the PPRZ land use

2. Returned to public open space

3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Q5. What is your vision for the site?

The dire need for a hotel / motel accommodation complex in the region, this is the ideal location

**Respondent No:** 116**Login:** Anonymous**Responded At:** Oct 15, 2025 11:41:43 am**Last Seen:** Oct 15, 2025 11:41:43 am**Q1. What town do you live in (or closest to)?**

Morwell

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Leave it as a caravan park

Q5. What is your vision for the site?

Caravan park forever.

**Respondent No:** 117**Login:** Anonymous**Responded At:** Oct 15, 2025 11:46:52 am**Last Seen:** Oct 15, 2025 11:46:52 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

If there must be permanents in the park, they should be made to clean up their sites and maintain them to a reasonable standard.

Q5. What is your vision for the site?

The racecourse grounds near the caravan park and playground area could also be turned into a 48 hour tourist van stopover for self contained caravans.

**Respondent No:** 118**Login:** Anonymous**Responded At:** Oct 15, 2025 12:31:29 pm**Last Seen:** Oct 15, 2025 12:31:29 pm**Q1. What town do you live in (or closest to)?**

Newborough

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Site run down untidy

Q5. What is your vision for the site?

Needs to upgraded to make moe feel proud of our town to encourage more visitors a good central point for site seeing our many attractions

**Respondent No:** 119**Login:** Anonymous**Responded At:** Oct 15, 2025 14:16:53 pm**Last Seen:** Oct 15, 2025 14:16:53 pm**Q1. What town do you live in (or closest to)?**

Newborough

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

We're in a housing crisis, and any available accommodation options should be continued until the housing crisis eases, at a minimum.

Q5. What is your vision for the site?

I'd love to see support for Tiny House village living!



Respondent No: 120

Login: Anonymous

Responded At: Oct 15, 2025 14:32:51 pm

Last Seen: Oct 15, 2025 14:32:51 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Returned to public open space

2. An alternate use, allowed under the PPRZ land use

3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Q5. What is your vision for the site?

I'd love to see this being used as a space for markets or other public uses.

**Respondent No:** 121**Login:** Anonymous**Responded At:** Oct 15, 2025 14:41:52 pm**Last Seen:** Oct 15, 2025 14:41:52 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Moe needs a well equipped caravan park. People want to stay in Moe in a caravan park. This is good for tourism too.
People can stay in Moe and drive to Erica, Walhalla, Lake Narracan and the power stations.

**Respondent No:** 122**Login:** Anonymous**Responded At:** Oct 15, 2025 15:19:48 pm**Last Seen:** Oct 15, 2025 15:19:48 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

We are in crisis with housing. If you shut down the caravan park there will be more people homeless like the people who tent on the edge of town. How can you even think of having less affordable housing available

Q5. What is your vision for the site?

That the caravan park remains open. That sufficient maintenance be provided to keep it open and affordable.

**Respondent No:** 123**Login:** Anonymous**Responded At:** Oct 15, 2025 15:27:32 pm**Last Seen:** Oct 15, 2025 15:27:32 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Please update facilities. Use all available space for caravan.

Q5. What is your vision for the site?

Updated. More sites available.

**Respondent No:** 124**Login:** Anonymous**Responded At:** Oct 15, 2025 20:01:03 pm**Last Seen:** Oct 15, 2025 20:01:03 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not to remove any people from the caravan park.

Q5. What is your vision for the site?

make improvements to the caravan park for the people to use.

**Respondent No:** 125**Login:** Anonymous**Responded At:** Oct 15, 2025 20:14:01 pm**Last Seen:** Oct 15, 2025 20:14:01 pm**Q1. What town do you live in (or closest to)?**

Churchill

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

If there is people that live there permanently, with disabilities, why is the council not just renewing the lease? These people are some of the most vulnerable in the community, where's the support?

Q5. What is your vision for the site?

Leave it as a caravan park, invest in updating infrastructure

**Respondent No:** 126**Login:** Anonymous**Responded At:** Oct 15, 2025 21:19:07 pm**Last Seen:** Oct 15, 2025 21:19:07 pm**Q1. What town do you live in (or closest to)?****Other (please specify)**

Trafalgar

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Not permanent vans Holiday makers spend money in town Maybe a free camp with limited nights with pay hot water and basic facilities.

**Respondent No:** 127**Login:** Anonymous**Responded At:** Oct 15, 2025 22:45:55 pm**Last Seen:** Oct 15, 2025 22:45:55 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

I understand that there are a number of persons who use the site full time for accommodation (low cost), an updated plan for longterm appropriate housing (low cost) innovative housing, mini homes, cabins (old hat) or even shipping containers refitted, could meet the long term resi's needs. The caravan park be updated with a "waste dump" for passing through visitors. With skill these two components could be landscaped as separate areas, with some shared amenities in a parkland environment. Whatever the plans for the future, engage positively with the current resi's in regard to their future. Keep the planning in sinc with the current vey good amenities currently on the larger site - I know where the Caravan Park is, have not ever visited, it seems to be in a "black hole" or hidden away.

Q5. What is your vision for the site?

see above - attractive environment for use by a range of persons and it being part of the wider "town block" intergrated with the playground Apex Park etc.

**Respondent No:** 128**Login:** Anonymous**Responded At:** Oct 15, 2025 23:04:55 pm**Last Seen:** Oct 15, 2025 23:04:55 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

With an abundance of open public space adjacent, it is incomprehensible that this is considered a priority. People live here. They deserve respect and dignity. Where do those believing the CP should be closed, think these people can move to? Who will help them find a suitable alternative? Help them relocate? Low cost camping is disappearing all over. It seems likely it's another example of , 'You don't know what you've got until it's gone.'

Q5. What is your vision for the site?

Is it not paying it's way? Is it not appealing to tourists? Does it need upgrading? Marketing?

**Respondent No:** 129**Login:** Anonymous**Responded At:** Oct 16, 2025 09:28:06 am**Last Seen:** Oct 16, 2025 09:28:06 am**Q1. What town do you live in (or closest to)?**

Newborough

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Stop taking away, instead facilities should be enhanced, I agree totally with those expressed by Mr. Ron Witt in the Express. I have done contract work and prefer to take my caravan in preference to hotel or motel accommodation and take a look at booming caravan ownership, which includes families requiring affordable accommodation.

Q5. What is your vision for the site?

Enhance the caravan park, it can be used for accommodation for sporting and social events, thus attracting more tourism to the area. Help support these activities. I attend many festivals interstate and always stay at the local caravan park. Moe is not flushed with any type of accommodation. Closure of the caravan park will further detract visitors to the area. Once it is gone it never comes back. Neglect is not an excuse to close down.



Respondent No: 130

Login: Anonymous

Responded At: Oct 16, 2025 10:15:13 am

Last Seen: Oct 16, 2025 10:15:13 am

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Returned to public open space

2. An alternate use, allowed under the PPRZ land use

3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

I would like to see it as a reserve or something positive for the community. [REDACTED]

[REDACTED] It brings down housing prices and it needs to change. I'm really glad this is being reviewed. It's could be used to benefit the community.

**Respondent No:** 131**Login:** Anonymous**Responded At:** Oct 16, 2025 10:18:54 am**Last Seen:** Oct 16, 2025 10:18:54 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Returned to public open space
2. An alternate use, allowed under the PPRZ land use
3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

I hate the caravan park, this land could benefit the community.

**Respondent No:** 132**Login:** Anonymous**Responded At:** Oct 16, 2025 11:00:28 am**Last Seen:** Oct 16, 2025 11:00:28 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

I think it should stay open as a caravan park. If you close it where are all residents supposed to go. Their not lot of housing available for them. Special residents that own their vans and they can't even tow them away.

Q5. What is your vision for the site?

My vision this to keep it open as a caravan park [REDACTED] Residents that live in the caravan part where are they supposed to go and live. I mean their not of rental properties out their. So yes I think the caravan park should stay open not be closed

**Respondent No:** 133**Login:** Anonymous**Responded At:** Oct 16, 2025 12:12:22 pm**Last Seen:** Oct 16, 2025 12:12:22 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

re Number 2 preference...no alternate use unless it includes short term and visitor/holiday accommodation.

Q5. What is your vision for the site?

Very disappointed to read that another facility for those needing cheaper, accessible accommodation is being scrutinised. The caravan park occupies a small, hidden-from-view area of a very large and spacious public park and playgrounds that would be the envy of any town. The accommodation the park supports for visiting/seasonal workers, short term visitors and those needing short term emergency situations is irreplaceable. I believe that the park is clean and well-managed. The Valley needs this affordable, short-term shelter option. I also support longer term occupancy in private caravans as there is also a dire need for this in The Valley. We cannot keep reducing affordable accommodation options in this current unfortunate era of economic inequality. Creating even more open space in an area already vast with greenery, at the expense of denying affordable shelter to those that need it, is hard to justify. Regards

**Respondent No:** 134**Login:** Anonymous**Responded At:** Oct 16, 2025 12:19:51 pm**Last Seen:** Oct 16, 2025 12:19:51 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Returned to public open space
2. An alternate use, allowed under the PPRZ land use
3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Recreation reserve



Respondent No: 135

Login: Anonymous

Responded At: Oct 16, 2025 14:12:17 pm

Last Seen: Oct 16, 2025 14:12:17 pm

Q1. What town do you live in (or closest to)?	Moe
Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)	1. Retained as a Caravan Park 2. Returned to public open space 3. An alternate use, allowed under the PPRZ land use
Q3. Any supporting information?	not answered
Q4. Any other information you would like to add?	not answered
Q5. What is your vision for the site?	Retain as a caravan park

**Respondent No:** 136**Login:** Anonymous**Responded At:** Oct 16, 2025 15:04:58 pm**Last Seen:** Oct 16, 2025 15:04:58 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

To attract tourists (Grey Nomads and touring young families) to stay in Moe we need a caravan park that provides clean and comfortable sites. Tourists staying in Moe will likely spend their time and money purchasing meals and services within the town.

Q5. What is your vision for the site?

A modern caravan park with more quality onsite cabins as well as powered sites with concrete pads. As well as an area for children to play and explore within the park.

**Respondent No:** 137**Login:** Anonymous**Responded At:** Oct 16, 2025 19:26:18 pm**Last Seen:** Oct 16, 2025 19:26:18 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Returned to public open space
2. An alternate use, allowed under the PPRZ land use
3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

[REDACTED]

Q5. What is your vision for the site?

[REDACTED] should be used as park land. [REDACTED]

**Respondent No:** 138**Login:** Anonymous**Responded At:** Oct 16, 2025 20:20:57 pm**Last Seen:** Oct 16, 2025 20:20:57 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

It would be a terrible loss if Moe didnt have a caravan park or short stays.

Q5. What is your vision for the site?

Moe is the first town you come to in the Latrobe City Council from Melbourne. Holiday makers will not stop if we dont give them somewhere to stop, rest and explore.

**Respondent No:** 139**Login:** Anonymous**Responded At:** Oct 16, 2025 20:53:26 pm**Last Seen:** Oct 16, 2025 20:53:26 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

This park houses a lot of permanent residents who have nowhere else to live & also it is fully utilised when we have large sporting events in Moe

Q5. What is your vision for the site?

Keep it as a Caravan Park & council should spend some rates money doing upgrades & putting in more permanent buildings

**Respondent No:** 140**Login:** Anonymous**Responded At:** Oct 16, 2025 21:39:05 pm**Last Seen:** Oct 16, 2025 21:39:05 pm**Q1. What town do you live in (or closest to)?**

Morwell

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

The cost of living is a big thing. There isn't much caravan parks left so that leave homeless people. Keep the caravan park

**Respondent No:** 141**Login:** Anonymous**Responded At:** Oct 17, 2025 13:28:24 pm**Last Seen:** Oct 17, 2025 13:28:24 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

If the space is not retained in its current form then something needs to be done to provide low cost housing options for the people who currently live there, as well as for others who may need such options in future

Q5. What is your vision for the site?

My vision for the site is that it remains a caravan park with long term accommodation options. People who cannot afford traditional housing still need a place to live, and the valley needs to reduce homelessness, not increase it by displacing the park's current residents.

**Respondent No:** 142**Login:** Anonymous**Responded At:** Oct 17, 2025 16:09:36 pm**Last Seen:** Oct 17, 2025 16:09:36 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

The Carraven Park should be moved to Lake Narracan, and that land should be set aside for the Race Club to be used for an underpass into the middle of the race course, and the rest of the land to be used for a training facility. The Moe Racing Course is Moe's greatest attraction, and that should be enhanced as much as possible.

**Respondent No:** 143**Login:** Anonymous**Responded At:** Oct 18, 2025 14:13:10 pm**Last Seen:** Oct 18, 2025 14:13:10 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Returned to public open space
2. Retained as a Caravan Park
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Moe is the gateway to Latrobe Valley. [REDACTED]

[REDACTED] Clean it up and beautify area and promote tourism or relocate caravan park to LV hospital site with overnight accommodation for tourists.

Q5. What is your vision for the site?

A natural parkland for recreation...model based on Warragul Civic Park. Put some money into Moe. There are a lot of people moving to Moe with new estates and wetlands. Clean it up.



Respondent No: 144

Login: Anonymous

Responded At: Oct 18, 2025 14:22:43 pm

Last Seen: Oct 18, 2025 14:22:43 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Returned to public open space

2. An alternate use, allowed under the PPRZ land use

3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Q5. What is your vision for the site?

Beautiful natural park with barbecue facilities and undercover areas for families. Put some money into Moe. The population is increasing and it is the gateway to the Latrobe Valley.

**Respondent No:** 145**Login:** Anonymous**Responded At:** Oct 18, 2025 15:06:45 pm**Last Seen:** Oct 18, 2025 15:06:45 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Appealing only for natural bush setting.

Q5. What is your vision for the site?

A tidy caravan park with more onsite cabins for tourism and visitors to Moe in natural bush setting. Put some money into it and promote tourism.

**Respondent No:** 146**Login:** Anonymous**Responded At:** Oct 18, 2025 15:49:23 pm**Last Seen:** Oct 18, 2025 15:49:23 pm**Q1. What town do you live in (or closest to)?**

Yinnar

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Have stayed here multiple times. The park has been a life saver in most cases

Q5. What is your vision for the site?

Improve and continue as a Caravan park. Add more newer cabins.

**Respondent No:** 147**Login:** Anonymous**Responded At:** Oct 18, 2025 16:56:26 pm**Last Seen:** Oct 18, 2025 16:56:26 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Returned to public open space
2. An alternate use, allowed under the PPRZ land use
3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Clean it up or get rid of it..the only point in its favour is the beautiful bush setting.

Q5. What is your vision for the site?

Beautiful natural park with rotundas and barbecue facilities for enjoyment for increasing population and tourism..a great Civic Park.

**Respondent No:** 148**Login:** Anonymous**Responded At:** Oct 19, 2025 14:32:15 pm**Last Seen:** Oct 19, 2025 14:32:15 pm**Q1. What town do you live in (or closest to)?****Other (please specify)**

Nar Nar Goon

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Leave as is. It's a great place for the family to visit.

**Respondent No:** 149**Login:** Anonymous**Responded At:** Oct 20, 2025 08:32:58 am**Last Seen:** Oct 20, 2025 08:32:58 am**Q1. What town do you live in (or closest to)?**

Traralgon

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Nil

Q5. What is your vision for the site?

To retain the caravan park, maybe to expand and upgrade but keep it cheap enough for its disabled residents, seasonal fruit pickers and domestic violence victims. It sounds like a vital place where when you have no other place to turn especially with next to no social housing and expensive rentals. Thankyou

**Respondent No:** 150**Login:** Anonymous**Responded At:** Oct 20, 2025 10:15:07 am**Last Seen:** Oct 20, 2025 10:15:07 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

I travel extensively with a caravan and have witnessed a lot of caravan parks being turned into retirement villages. Reducing sites for travelers and for low cost housing. Forcing travelers to find another town to stay at.

Q5. What is your vision for the site?

To remain as a caravan park long term. Keeping the caravan park would guarantee Moe will attract people to stay overnight and spend more money locally. Cabins are the best options for larger families. Motels are generally not suitable or economical as two rooms need to be rented to accommodate six family members.

**Respondent No:** 151**Login:** Registered**Responded At:** Oct 20, 2025 11:59:49 am**Last Seen:** Oct 20, 2025 00:52:19 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

It needs to be kept as a caravan park. There are no other caravan parks in the area. There is one in Warragul and the next one is in Traralgon. It's a beautiful little park which just needs small upgrades. We already have a market place nearby, there is plenty of areas for dog walking areas it's just such an easy place to get there. I have friends who regularly stop there for a couple of days. Also, what will happen to the people who call this park their home? Will they be evicted? Where will they go?



Respondent No: 152

Login: Anonymous

Responded At: Oct 21, 2025 23:51:19 pm

Last Seen: Oct 21, 2025 23:51:19 pm

Q1. What town do you live in (or closest to)?

Traralgon

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Retained as a Caravan Park

2. An alternate use, allowed under the PPRZ land use

3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

To remain in it's current form to provide affordable accommodation for those who need it

**Respondent No:** 153**Login:** Anonymous**Responded At:** Oct 22, 2025 11:35:12 am**Last Seen:** Oct 22, 2025 11:35:12 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

To continue as a caravan park but to have public access to the dump point. I have a large caravan and on my way home from a trip I like to empty as close to home as I can.

**Respondent No:** 154**Login:** Anonymous**Responded At:** Oct 23, 2025 08:10:50 am**Last Seen:** Oct 23, 2025 08:10:50 am**Q1. What town do you live in (or closest to)?****Other (please specify)**

Pakenham

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?*Supporting information has been included on the following page/s***Q4. Any other information you would like to add?**

Moe Gardens Caravan Park has been a part of my family's life since 1970. Every childhood memory i have includes the park. Our parents started off camping, then into a van, then a home on site. Our father passed in 2004, our mother in 2023. My brother and i now own the property and our dream is to continue this tradition for our children. The park is a fantastic park, and has its issues as it does everywhere, Paul the manager may be hard, but he has also not allowed any riff raff to enter the park, and any concerns are dealt with promptly. This picture is of our mothers service, one last ride HOME! please keep the caravan park it's all we have left of our parents.

Q5. What is your vision for the site?

A playground would be beneficial for families and visiting groups, yes there is a huge playground very close but something small that parents could supervise from the comfort of their vans!





Respondent No: 155

Login: Anonymous

Responded At: Oct 23, 2025 15:31:22 pm

Last Seen: Oct 23, 2025 15:31:22 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Retained as a Caravan Park

2. An alternate use, allowed under the PPRZ land use

3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

This Caravan Park is a great asset to travellers,, long term residents and the local community. I ran Lake Colac C.P. and local businesses did very well from people in the C.P. More importantly it is in line with Govt policy for helping leviate housing shortages. The long term residents are paying their own way and are not a burden on the tax payers as they would be in Govt Housing. Plus the council makes money by leasing the C.P. to business people.

Q5. What is your vision for the site?

Stay as a Caravan Park, permanently.

**Respondent No:** 156**Login:** Anonymous**Responded At:** Oct 24, 2025 13:16:19 pm**Last Seen:** Oct 24, 2025 13:16:19 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Please keep as a caravan park. It is really really needed

Q5. What is your vision for the site?

Caravan park where people in need have a soft safe place to land with a care taker who cares. While they get back on there feet.

**Respondent No:** 157**Login:** Anonymous**Responded At:** Oct 24, 2025 13:29:01 pm**Last Seen:** Oct 24, 2025 13:29:01 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

I lived there for around 4 years back when Ken was running the place back in 2008 and I loved it. Everyone was like family and we were close. We need the caravan park there for those who can't afford to live elsewhere. It's perfect.

Q5. What is your vision for the site?

For it to continue to be a caravan park

**Respondent No:** 158**Login:** Anonymous**Responded At:** Oct 24, 2025 13:29:15 pm**Last Seen:** Oct 24, 2025 13:29:15 pm

Q1. What town do you live in (or closest to)?	Newborough
Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)	1. Retained as a Caravan Park 2. Returned to public open space 3. An alternate use, allowed under the PPRZ land use
Q3. Any supporting information?	not answered
Q4. Any other information you would like to add?	The people need the caravan park. There is little affordable accommodation in the area.
Q5. What is your vision for the site?	Caravan park is the best use for the site.

**Respondent No:** 159**Login:** Anonymous**Responded At:** Oct 24, 2025 13:30:45 pm**Last Seen:** Oct 24, 2025 13:30:45 pm**Q1. What town do you live in (or closest to)?****Other (please specify)**

Trafalgar

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Just keep it as a caravan park

Q5. What is your vision for the site?

Just keep it as a caravan park



Respondent No: 160

Login: Anonymous

Responded At: Oct 24, 2025 13:34:04 pm

Last Seen: Oct 24, 2025 13:34:04 pm

Q1. What town do you live in (or closest to)?

Newborough

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Retained as a Caravan Park

2. An alternate use, allowed under the PPRZ land use

3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

The people living there need a home. Closing it down will just add to the homelessness in an area where rentals are already difficult to access. Any development of that sight needs to include a plan for the residents. There is plenty of other land that can be developed without displacing those that will not be able to find alternative accommodation.

**Respondent No:** 161**Login:** Anonymous**Responded At:** Oct 24, 2025 13:34:25 pm**Last Seen:** Oct 24, 2025 13:34:25 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Keep it as a caravan park people live there and might not be able to find another house

**Respondent No:** 162**Login:** Anonymous**Responded At:** Oct 24, 2025 13:37:16 pm**Last Seen:** Oct 24, 2025 13:37:16 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Please keep as caravan as would leave many without a hime

Q5. What is your vision for the site?

Clean it up but keep as a caravan park.

**Respondent No:** 163**Login:** Anonymous**Responded At:** Oct 24, 2025 13:37:33 pm**Last Seen:** Oct 24, 2025 13:37:33 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Keep as a caravan park. Housing is an issue for people and it would displace lots of people who currently live in the caravan park.

**Respondent No:** 164**Login:** Anonymous**Responded At:** Oct 24, 2025 14:20:44 pm**Last Seen:** Oct 24, 2025 14:20:44 pm**Q1. What town do you live in (or closest to)?****Other (please specify)**

Trafalgar

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park

2. Returned to public open space

3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

This is the only caravan park in our area and is important to those who live there and for travelling visitors.

**Respondent No:** 165**Login:** Anonymous**Responded At:** Oct 24, 2025 15:51:34 pm**Last Seen:** Oct 24, 2025 15:51:34 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

I feel it is important to keep the site as a caravan park as in recent years many persons in the town of moe have found themselves in need of low cost housing/shelter and without this site the only option available is homelessness, with the recent closing of the caravan park at lake narrican the moe caravan park is one of the few options available for low cost housing, i personally know at least 3 people that would be adversely affected if the caravan park were to be shut down

Q5. What is your vision for the site?

Please keep this site open as a caravan park

**Respondent No:** 166**Login:** Anonymous**Responded At:** Oct 24, 2025 16:07:57 pm**Last Seen:** Oct 24, 2025 16:07:57 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

By removing the caravan park so many people will be kicked out of affordable housing. Our council needs to stop being so selfish

Q5. What is your vision for the site?

Repair the caravan park so more can enjoy it.

**Respondent No:** 167**Login:** Anonymous**Responded At:** Oct 24, 2025 16:13:40 pm**Last Seen:** Oct 24, 2025 16:13:40 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Too many residents of the Moe caravan park will be left homeless. We need more affordable living space options like the caravan park. Not less.

Q5. What is your vision for the site?

Invest in the caravan parks future by upgrading it.

**Respondent No:** 168**Login:** Anonymous**Responded At:** Oct 24, 2025 17:52:04 pm**Last Seen:** Oct 24, 2025 17:52:04 pm**Q1. What town do you live in (or closest to)?**

Traralgon

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Keep it as a caravan park. There are very few caravan parks in the Valley as it is. Fewer caravan parks means fewer tourists willing to stay in the Latrobe Valley. Fewer caravan parks also make it difficult for those that live in a caravan permanently. Fewer caravan parks will also only encourage illegal camping in the surrounding areas.

**Respondent No:** 169**Login:** Anonymous**Responded At:** Oct 25, 2025 09:12:32 am**Last Seen:** Oct 25, 2025 09:12:32 am**Q1. What town do you live in (or closest to)?**

Morwell

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Allowing people who lease a site to remain, as a way for them to have permanent residence.

**Respondent No:** 170**Login:** Anonymous**Responded At:** Oct 27, 2025 15:08:30 pm**Last Seen:** Oct 27, 2025 15:08:30 pm**Q1. What town do you live in (or closest to)?****Other (please specify)**

Doveton

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

To have public access to a dump point as I travel a lot to east Gippsland and would stop around the Moe area if there was a dump point.

**Respondent No:** 171**Login:** Anonymous**Responded At:** Oct 27, 2025 15:27:55 pm**Last Seen:** Oct 27, 2025 15:27:55 pm**Q1. What town do you live in (or closest to)?****Other (please specify)**

Melbourne

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

If not a caravan park, maybe a water park.

**Respondent No:** 172**Login:** Anonymous**Responded At:** Oct 28, 2025 07:49:58 am**Last Seen:** Oct 28, 2025 07:49:58 am**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

We need this caravan park to help support local businesses and development of tourism within Moe

Q5. What is your vision for the site?

Purely as a tourist caravan park, no long term residence, a place where travellers would want to stay. It's close to town so tourist could walk or an easy day trip to Rawson or Walhalla in the area. We have a lovely town, let's make it available to travellers.

**Respondent No:** 173**Login:** Anonymous**Responded At:** Oct 28, 2025 08:05:20 am**Last Seen:** Oct 28, 2025 08:05:20 am

Q1. What town do you live in (or closest to)?	Newborough
Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)	1. Retained as a Caravan Park 2. An alternate use, allowed under the PPRZ land use 3. Returned to public open space
Q3. Any supporting information?	not answered
Q4. Any other information you would like to add?	I think Moe needs a caravan park, however it looks like it needs to be promoted better to attract people from out of the area on race days and for sporting tournaments.
Q5. What is your vision for the site?	Caravan park. We already have Saviges Road for a market.

**Respondent No:** 174**Login:** Anonymous**Responded At:** Oct 28, 2025 12:54:19 pm**Last Seen:** Oct 28, 2025 12:54:19 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Keeping it open



Respondent No: 175

Login: Anonymous

Responded At: Oct 28, 2025 14:52:32 pm

Last Seen: Oct 28, 2025 14:52:32 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Retained as a Caravan Park

2. Returned to public open space

3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

The caravan park should be expanded to provide low cost accommodation for even more people.

**Respondent No:** 176**Login:** Anonymous**Responded At:** Oct 28, 2025 15:53:41 pm**Last Seen:** Oct 28, 2025 15:53:41 pm**Q1. What town do you live in (or closest to)?**

Newborough

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

The Moe Gardens Caravan Park is used by local homelessness agencies to house our clients. With resources already so stretched and minimal housing options in the area, the caravan park is considered an affordable housing option for many of our clients - whether they are single, coupled or are families. To close the caravan park would have a negative impact on the most vulnerable people in our community and would remove a housing option when there are already very limited options.

Q5. What is your vision for the site?

Affordable accommodation. Whether that is in the form of a caravan park, low density apartment blocks, tiny houses. This community needs more housing options.

**Respondent No:** 177**Login:** Anonymous**Responded At:** Oct 28, 2025 22:33:51 pm**Last Seen:** Oct 28, 2025 22:33:51 pm**Q1. What town do you live in (or closest to)?**

Newborough

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

This area should certainly be retained as a caravan park as there is a shortage in the area for tourist accommodation. An established operator would be the best outcome for good governance of the site.

**Respondent No:** 178**Login:** Anonymous**Responded At:** Oct 28, 2025 23:22:52 pm**Last Seen:** Oct 28, 2025 23:22:52 pm**Q1. What town do you live in (or closest to)?**

Yinnar

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. An alternate use, allowed under the PPRZ land use
2. Returned to public open space
3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

There are very few options for families to enjoy the great outdoors during the inclement months of the year. A massive undercover Adventure Park that could be used by the entire Latrobe Valley community would be great. Get the kids off the iPads, computers and phones. Get them active and doing interesting outdoor activities. Get families out of their homes in the Winter months. Have accommodation for schools and other groups. Have a large cafe and attached bakery. Employ qualified outdoor education staff. Make the Adventure Center something that puts The Latrobe Valley on the map for being proactive in the area of outdoor adventure to or the whole family. Just a thought.....

Q5. What is your vision for the site?

A massive undercover Adventure Park for families to enjoy all year round from right across the Latrobe Valley. Incorporate exercise stations, rope adventure activities, push bike tracks, walking tracks, archery, putt putt golf course, climbing activities, abseiling, a huge undercover play centre for the little ones that can be used all year around, have accommodation for school groups, have a large cafe/bakery or small shopping centre, employ outdoor education instructors, tennis courts, lots of undercover private bbq areas for families that can be hired out on weekends for a small fee, billy cart races etc
SUMMARY.....A massive undercover Adventure Activity Centre for the whole of the Latrobe Valley to enjoy all year round.

**Respondent No:** 179**Login:** Anonymous**Responded At:** Oct 29, 2025 17:19:36 pm**Last Seen:** Oct 29, 2025 17:19:36 pm**Q1. What town do you live in (or closest to)?**

Morwell

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Why not spend some money on facilities at the park for the current residents. Toilets, showers and BBQ areas. Then you could charge slightly more to offset the cost. You could even put a few portable cabins in as it is close to the racecourse for visitors. If done up it possibly attracts visitors who are in Moe for the races, Walhalla or some other local attractions and events.

**Respondent No:** 181**Login:** Anonymous**Responded At:** Oct 30, 2025 18:01:14 pm**Last Seen:** Oct 30, 2025 18:01:14 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Moe needs a caravan park it just needs some love we travelled to qld recently and stopped at many parks. Yes moe is run down. doesnt offer a safe closed in earea for kids to play and the entrance is not inviting but with a little TLC and good advertising I'm sure it will bloom

**Respondent No:** 182**Login:** Anonymous**Responded At:** Oct 30, 2025 18:06:26 pm**Last Seen:** Oct 30, 2025 18:06:26 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

My brother lives there full time if it gets closed he will become homeless

Q5. What is your vision for the site?

Keep it as a caravan park and keep the permanents

**Respondent No:** 183**Login:** Anonymous**Responded At:** Oct 30, 2025 18:14:32 pm**Last Seen:** Oct 30, 2025 18:14:32 pm**Q1. What town do you live in (or closest to)?**

Churchill

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

This caravan park is home to a number of vulnerable people and should be maintained

Q5. What is your vision for the site?

Kept as it is Talk to the residents to see what they would like. we need t look after our vulnerable cohorts

**Respondent No:** 184**Login:** Anonymous**Responded At:** Oct 30, 2025 18:22:45 pm**Last Seen:** Oct 30, 2025 18:22:45 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Leave it as a caravan park. There is permanent residents that will be affected in the middle of a housing crisis. There is also visitors using it as well as short term workers.

Q5. What is your vision for the site?

Leave it as a caravan park.



Respondent No: 185

Login: Anonymous

Responded At: Oct 30, 2025 18:23:15 pm

Last Seen: Oct 30, 2025 18:23:15 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. An alternate use, allowed under the PPRZ land use

2. Returned to public open space

3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

It would be good to see the space used as something like a youth hub. We need a space for youth in the area to bring some positive influence and an outlet for them where they are safe and supervised



Respondent No: 186

Login: Anonymous

Responded At: Oct 30, 2025 18:25:15 pm

Last Seen: Oct 30, 2025 18:25:15 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Retained as a Caravan Park

2. An alternate use, allowed under the PPRZ land use

3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

There are self sustainable carvan/camping grounds that use pay as you go to get electricity and hot water.

Q5. What is your vision for the site?

**Respondent No:** 187**Login:** Anonymous**Responded At:** Oct 30, 2025 18:26:14 pm**Last Seen:** Oct 30, 2025 18:26:14 pm**Q1. What town do you live in (or closest to)?**

Newborough

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

I have concerns for the people that live in the caravan park, whom would lose their homes if the caravan park closed.

Q5. What is your vision for the site?

A caravan park that continues to provide long term accommodation as well as short term stays for tourists. Improvements could include new washing machines and some entertainment such as a games room with a table tennis table, a playground or a swimming pool.

**Respondent No:** 188**Login:** Anonymous**Responded At:** Oct 30, 2025 18:29:34 pm**Last Seen:** Oct 30, 2025 18:29:34 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

I

Q5. What is your vision for the site?

I would love to see this park restored to its former state when it was a peaceful clean & friendly place that had tenters, vanners & permanent sections this would be the optimum place for an RV park as well as being an ideal stop over for travellers to take a break & spend money.



Respondent No: 189

Login: Anonymous

Responded At: Oct 30, 2025 18:33:38 pm

Last Seen: Oct 30, 2025 18:33:38 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Retained as a Caravan Park

2. An alternate use, allowed under the PPRZ land use

3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Caravan parks bring visitors to the area and that means money for the local businesses, I lived at the park in a van 18 months ago, the place needs a face lift maybe some ensuite sites and move all the long term sites to the back upgrade the toilet block and laundry and get a real team in to run the place

Q5. What is your vision for the site?

Upgraded caravan site



Respondent No: 190

Login: Anonymous

Responded At: Oct 30, 2025 18:34:25 pm

Last Seen: Oct 30, 2025 18:34:25 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Retained as a Caravan Park

2. An alternate use, allowed under the PPRZ land use

3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Just leave it as a caravan park, [REDACTED]

[REDACTED]

**Respondent No:** 191**Login:** Anonymous**Responded At:** Oct 30, 2025 18:35:45 pm**Last Seen:** Oct 30, 2025 18:35:45 pm**Q1. What town do you live in (or closest to)?**

Newborough

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Very nice, well run park. We stayed there often before we moved to Newborough. Paul is a great manager works very hard around park it's always clean, tidy and safe. Sometimes we would love to go back and spend a few days camping even though we are walking distance from Moe Gardens caravan park. Please consider the permanent residents were else do they have to go.

Q5. What is your vision for the site?

A caravan Park as it doesn't need any changes.



Respondent No: 192

Login: Anonymous

Responded At: Oct 30, 2025 18:35:56 pm

Last Seen: Oct 30, 2025 18:35:56 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. An alternate use, allowed under the PPRZ land use

2. Returned to public open space

3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

will increase tourism as a central stop over spot to explore all the region.

Q5. What is your vision for the site?



Respondent No: 193

Login: Anonymous

Responded At: Oct 30, 2025 18:48:33 pm

Last Seen: Oct 30, 2025 18:48:33 pm

Q1. What town do you live in (or closest to)?

Newborough

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Returned to public open space

2. An alternate use, allowed under the PPRZ land use

3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Q5. What is your vision for the site?

More open parklands with plenty of trees but not scrubs for the drug uses to hide in

**Respondent No:** 194**Login:** Anonymous**Responded At:** Oct 30, 2025 18:49:30 pm**Last Seen:** Oct 30, 2025 18:49:30 pm**Q1. What town do you live in (or closest to)?**

Morwell

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

The caravan park plays a vital role in providing alternative housing for those that can't afford rent and is close to town. I think it would be a terrible mistake to close the caravan park. I lived in Moe/newborough for 22 yrs and worked in Moe for 17 of those yrs till the bank closed Closing the caravan park will increase homelessness, it will create hopelessness for people on minimum wage

Q5. What is your vision for the site?

Keep the caravan park

**Respondent No:** 195**Login:** Anonymous**Responded At:** Oct 30, 2025 18:59:47 pm**Last Seen:** Oct 30, 2025 18:59:47 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Returned to public open space
2. An alternate use, allowed under the PPRZ land use
3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Unsure

**Respondent No:** 196**Login:** Anonymous**Responded At:** Oct 30, 2025 19:41:47 pm**Last Seen:** Oct 30, 2025 19:41:47 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Keep it as a caravan park.

**Respondent No:** 197**Login:** Anonymous**Responded At:** Oct 30, 2025 19:45:01 pm**Last Seen:** Oct 30, 2025 19:45:01 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Caravan park for tourists only. No permanent residents. Totally need more tourism. Moe is the place to stay and retreat.

Q5. What is your vision for the site?

Attract more people to explore the surrounding of moe, snow, hiking, driving, shopping in our town. we have far too many empty shops in moe.



Respondent No: 198

Login: Anonymous

Responded At: Oct 30, 2025 20:17:33 pm

Last Seen: Oct 30, 2025 20:17:33 pm

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Retained as a Caravan Park

2. Returned to public open space

3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

There is minimal to no affordable housing in the moe area along with little to no public parking if the caravan park was closed it would force people out of what they have made home and a bigger public area would cause more traffic with no where to park

Q5. What is your vision for the site?

An upgraded more user friendly nicer looking long stay/holiday caravan park that is integrated with the playground

**Respondent No:** 199**Login:** Anonymous**Responded At:** Oct 30, 2025 20:27:53 pm**Last Seen:** Oct 30, 2025 20:27:53 pm**Q1. What town do you live in (or closest to)?****Other (please specify)**

Narracan

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

It needs to be updated and used to attract visitors to Moe. Parts of the caravan park are nice now. There needs to be new stoo type huts made available for the permanents after all these people need somewhere to live and feel safe you can't just throw them out on the street. There are fabulous facilities right next door to the caravan park and tourists to the town need somewhere to stay. It's also very close to the town centre

Q5. What is your vision for the site?

If cleaned up properly it could be a beautiful caravan park.

**Respondent No:** 200**Login:** Anonymous**Responded At:** Oct 30, 2025 20:29:30 pm**Last Seen:** Oct 30, 2025 20:29:30 pm**Q1. What town do you live in (or closest to)?**

Yallourn North

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

██████████ caravan park with dump point. Have no idea what PPRZ land use means and it's very poor that this isn't explained so an informed decision can be made. It is also a poor survey when one must put a number to something without proper info for survey to work. My choice for that question is 3 not the 2 I was forced to put in.

Q5. What is your vision for the site?

A caravan park with a dump site for tourists and passing through nomads.

**Respondent No:** 201**Login:** Anonymous**Responded At:** Oct 30, 2025 20:30:29 pm**Last Seen:** Oct 30, 2025 20:30:29 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

The council should consider how many people this caravan park keeps a roof over their head, the cost of living and our housing crisis does not help these people (a relative of mine included). The waiting list is long and i know many people within this park that would be homeless without it, on the streets. There has many developments around Moe that has not lead to further 'success' as a prime example Lake Narracan as well. Can we consider the people?

Q5. What is your vision for the site?

To create a safe, a place for their home who are vulnerable with no where else to go or temporary stays as they permit who work at the power station etc without costing them a fortune.

Respondent No: 202

Login: Anonymous

Responded At: Oct 30, 2025 20:32:29 pm

Last Seen: Oct 30, 2025 20:32:29 pm

Q1. What town do you live in (or closest to)?

Newborough

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Retained as a Caravan Park

2. An alternate use, allowed under the PPRZ land use

3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

There is plenty of land being developed in Moe and Newborough. People live there permanently and in times of housing shortfall to ask them to leave is terrible. Your job is to improve the park not close it. It's a valuable asset that tra.

Q5. What is your vision for the site?

Improve the facility that more people might like to visit and stay there.

Page 222

**Respondent No:** 203**Login:** Anonymous**Responded At:** Oct 30, 2025 20:34:05 pm**Last Seen:** Oct 30, 2025 20:34:05 pm**Q1. What town do you live in (or closest to)?**

Newborough

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

We are living in a housing crisis, in one of the lowest socioeconomic areas in the state. Removing any existing housing options is absolute lunacy.

Q5. What is your vision for the site?

Increased use for even more housing, be it via caravans or otherwise. Evicting current residents would be bad for the community, and would far outweigh any good any alternate uses may offer.

**Respondent No:** 204**Login:** Anonymous**Responded At:** Oct 30, 2025 20:57:41 pm**Last Seen:** Oct 30, 2025 20:57:41 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

It would be great if the council could support the upkeep or some small upgrades to the facilities (showers and toilets), as these upgrades would attract people to stay - no one likes to stay places that are dated and not maintained. It might even be fantastic for the council to take on the caravan park, but create a partner ship with some of our community clubs (APEX club or Rotary club) as people from these clubs could support the running of the park, the upkeep, and a portion of the income could go towards their clubs to further benefit the community.

**Respondent No:** 205**Login:** Anonymous**Responded At:** Oct 30, 2025 20:58:25 pm**Last Seen:** Oct 30, 2025 20:58:25 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

If it remains as is facilities need updating.

Q5. What is your vision for the site?

More cabins for temporary lease (6 to 12months) to provide accommodation for those awaiting housing assistance. Also improving and maintaining sites for travellers as the park is in a good location to encourage visitors to spend money in the town centre, use the library etc

**Respondent No:** 206**Login:** Anonymous**Responded At:** Oct 30, 2025 21:10:49 pm**Last Seen:** Oct 30, 2025 21:10:49 pm**Q1. What town do you live in (or closest to)?**

Newborough

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

To stay a caravan park. The council seems to think that everything should be Traralgon based & nowhere else in the Valley. 3 van parks & not 1 is in Traralgon they all about 4ks east of the town with little to no facilities around them. 2 are mostly there for the hospital employees who don't live in the area & the Big 4 only allows 2 weeks stay maximum.

**Respondent No:** 207**Login:** Anonymous**Responded At:** Oct 30, 2025 21:25:27 pm**Last Seen:** Oct 30, 2025 21:25:27 pm**Q1. What town do you live in (or closest to)?**

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. An alternate use, allowed under the PPRZ land use
2. Returned to public open space
3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

As the gateway to Walhalla, Moe deserves some sprucing up and options to stay in the town. The current Moe caravan park is the perfect space for a chain caravan park as a tourist attraction with many local attractions and parks close by eg, race course, lake Narracan, apex park, botanical gardens, skate park, Walhalla, snow fields

Q5. What is your vision for the site?

Tourist park.



Respondent No: 208

Login: Anonymous

Responded At: Oct 30, 2025 21:30:30 pm

Last Seen: Oct 30, 2025 21:30:30 pm

Q1. What town do you live in (or closest to)?	Moe
Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)	1. Retained as a Caravan Park 2. Returned to public open space 3. An alternate use, allowed under the PPRZ land use
Q3. Any supporting information?	not answered
Q4. Any other information you would like to add?	not answered
Q5. What is your vision for the site?	Leave it as a caravan park but put some money into it. Add cabins that people would actually like to stay in

**Respondent No:** 209**Login:** Anonymous**Responded At:** Oct 30, 2025 21:48:39 pm**Last Seen:** Oct 30, 2025 21:48:39 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Returned to public open space
2. An alternate use, allowed under the PPRZ land use
3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Parkland water feature and seating,with pathways to meander and enjoy the scenery and views of the mountains to the North.

**Respondent No:** 210**Login:** Anonymous**Responded At:** Oct 30, 2025 22:28:18 pm**Last Seen:** Oct 30, 2025 22:28:18 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Leave it as the caravan park, proven to be substantible up untill now

Q5. What is your vision for the site?

To be left for locals struggling with accommodation and people passing through the town



Respondent No: 211

Login: Anonymous

Responded At: Oct 31, 2025 01:26:45 am

Last Seen: Oct 31, 2025 01:26:45 am

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Retained as a Caravan Park

2. Returned to public open space

3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Caravan park



Respondent No: 212

Login: Anonymous

Responded At: Oct 31, 2025 01:27:22 am

Last Seen: Oct 31, 2025 01:27:22 am

Q1. What town do you live in (or closest to)?

Moe

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Returned to public open space

2. An alternate use, allowed under the PPRZ land use

3. Retained as a Caravan Park

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

Possibly a water park with animal encounters similar to Gumbya World which will encourage more tourists into the Latrobe council area.

**Respondent No:** 213**Login:** Anonymous**Responded At:** Oct 31, 2025 04:58:38 am**Last Seen:** Oct 31, 2025 04:58:38 am**Q1. What town do you live in (or closest to)?****Other (please specify)**

Eagle Point east Gippsland

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

I would love to see the park remain as a caravan park. We often use it when we have business or appointments in Latrobe Valley. It is walking distance to everywhere which is a huge bonus. There is no longer any caravan parks in Morwell and those in Traralgon are expensive and not accessible to town. The permanent residents are never an issue when staying there. I realise the park has had a bad reputation in the past but as a former resident of Latrobe Valley, it has improved with the current management. The park is always clean and well maintained.

Q5. What is your vision for the site?

Retain as a caravan park. Sure some improvements could be made to the permanent residents area, but please do not price it out and change the land use. With the cost of housing you will be putting people out on the streets. Having the boom gates prevents anyone from accessing the park, therefore creating a sense of security. All you need to do is advertise the dump point and make it more accessible to travelers passing through and they will spend money in your town boosting the economy.

**Respondent No:** 214**Login:** Anonymous**Responded At:** Oct 31, 2025 08:03:48 am**Last Seen:** Oct 31, 2025 08:03:48 am**Q1. What town do you live in (or closest to)?**

Morwell

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

This site helped me i had nowhere to live an it was affordable to put a caravan there an rent a spot

**Respondent No:** 215**Login:** Anonymous**Responded At:** Oct 31, 2025 09:24:02 am**Last Seen:** Oct 31, 2025 09:24:02 am**Q1. What town do you live in (or closest to)?**

Newborough

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Where does everyone live that's there we have housing crisis upgrade the caravan park add more cabins play area There are plenty of parks open spaces around but the housing crisis is getting worse

Q5. What is your vision for the site?

Upgrade the caravan park the people need it in this housing crisis

**Respondent No:** 216**Login:** Anonymous**Responded At:** Oct 31, 2025 09:24:21 am**Last Seen:** Oct 31, 2025 09:24:21 am**Q1. What town do you live in (or closest to)?**

Morwell

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. An alternate use, allowed under the PPRZ land use
3. Returned to public open space

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

There are 42 residents that will be homelessness if another accommodation option is not provided and with the current housing crisis this would put additional strain on the sector.

Q5. What is your vision for the site?

Another caravan park or accommodation option for the high need of homeless people within the Latrobe area.

**Respondent No:** 217**Login:** Anonymous**Responded At:** Oct 31, 2025 11:19:09 am**Last Seen:** Oct 31, 2025 11:19:09 am

Q1. What town do you live in (or closest to)?	Newborough
Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)	1. Retained as a Caravan Park 2. An alternate use, allowed under the PPRZ land use 3. Returned to public open space
Q3. Any supporting information?	not answered
Q4. Any other information you would like to add?	Keeping the caravan park open keeps employment and accomadation available
Q5. What is your vision for the site?	It remains a caravan park and future upgrades to improve it

Respondent No: 218

Login: Anonymous

Responded At: Oct 31, 2025 12:06:54 pm

Last Seen: Oct 31, 2025 12:06:54 pm

Q1. What town do you live in (or closest to)?

Other (please specify)

Bentleigh

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Retained as a Caravan Park

2. Returned to public open space

3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

A well maintained caravan park would be an asset to the area. PROPERLY managed and advertised, there is potential for many tourists to visit and contribute financially to Moe and surrounds. Their are numerous "public open spaces" already available in Moe .

As residents leave, better, cleaner vans should be put on site, or even small self contained cabins, starting with properly painting these, to achieve a consistent, modern colour scheme throughout the park. Thinning van sites in the somewhat overcrowded permanent areas could be done concurrently with this, enabling uniform small garden sheds to be installed on each permanent site, giving people the opportunity to store certain items {garden equipment, mobility help, pushbikes, personal junk etc} out of view. I'm confident this could be achieved with less of a budget strain than was recently spent on certain other 'community' projects in the area. Regards,

Page 238



Respondent No: 219

Login: Anonymous

Responded At: Oct 31, 2025 12:34:19 pm

Last Seen: Oct 31, 2025 12:34:19 pm

Q1. What town do you live in (or closest to)?

Newborough

Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)

1. Retained as a Caravan Park

2. Returned to public open space

3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

Q5. What is your vision for the site?

A caravan park.

**Respondent No:** 220**Login:** Anonymous**Responded At:** Oct 31, 2025 13:00:18 pm**Last Seen:** Oct 31, 2025 13:00:18 pm**Q1. What town do you live in (or closest to)?**

Morwell

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

I love it



Respondent No: 221

Login: Anonymous

Responded At: Oct 31, 2025 13:17:17 pm

Last Seen: Oct 31, 2025 13:17:17 pm

Q1. What town do you live in (or closest to)?	Moe
Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)	1. Retained as a Caravan Park 2. An alternate use, allowed under the PPRZ land use 3. Returned to public open space
Q3. Any supporting information?	not answered
Q4. Any other information you would like to add?	not answered
Q5. What is your vision for the site?	Needs some TLC. Upgrade will attract visitors and tourists to the area.



Respondent No: 222

Login: Anonymous

Responded At: Oct 31, 2025 14:13:23 pm

Last Seen: Oct 31, 2025 14:13:23 pm

Q1. What town do you live in (or closest to)?	Moe
Q2. What is your preferred use for the site - RANK 1 (most) to 3 (least)	1. Retained as a Caravan Park 2. An alternate use, allowed under the PPRZ land use 3. Returned to public open space
Q3. Any supporting information?	not answered
Q4. Any other information you would like to add?	not answered
Q5. What is your vision for the site?	Remain as a caravan park

**Respondent No:** 223**Login:** Anonymous**Responded At:** Oct 31, 2025 15:36:46 pm**Last Seen:** Oct 31, 2025 15:36:46 pm**Q1. What town do you live in (or closest to)?**

Moe

**Q2. What is your preferred use for the site - RANK 1
(most) to 3 (least)**

1. Retained as a Caravan Park
2. Returned to public open space
3. An alternate use, allowed under the PPRZ land use

Q3. Any supporting information?

not answered

Q4. Any other information you would like to add?

not answered

Q5. What is your vision for the site?

More permanent residents that need housing assistance. Tourist stopover. Needs upgrading, but plenty of potential.

MOE OUTDOOR POOL PETITION

PURPOSE

To provide information in response to the Petition requesting the Moe Outdoor Pool to be heated.

EXECUTIVE SUMMARY

- At the February 2025 Council Meeting a petition (**Attachment 1**), containing 151 signatures, was tabled and requested to be presented at an upcoming Council meeting. The petition outlined the following:

That the Moe Outdoor Pool be upgraded with heating facilities to remove the constraints on opening times due to weather. The community of Moe will then have an outdoor aquatic venue with a comfortable temperature throughout the year. This will extend the useability of the facility for the enthusiastic swimmers, young and old, who are keen on using the pool for fitness. It will also support the facilitation of activities such as school swimming events and competitive race meets throughout the year.
- Latrobe City currently has six leisure facilities, with four leisure centres that operate heated indoor pools, located in Moe/Newborough, Churchill, Morwell and Traralgon and two seasonal outdoor pools in Moe and Yallourn North. The Gippsland Regional Aquatic Centre (GRAC) in Traralgon also operates a heated 25-metre outdoor pool that is open all year-round.
- The Moe Outdoor Pool is an unheated, eight-lane, 50 metre outdoor pool that is used for lap swimming and recreational use. It currently operates from the end of November until the Labour Day long weekend in March each year, with opening dependent upon weather.
- During the 2024/25 summer season, the Moe Outdoor Pool had 7,907 visits for recreational use, down from 9,389 visits in the previous summer. School carnival attendance is part of this annual attendance with an average of 18 swimming carnivals held annually.
- Usage of the Moe Outdoor Pool is considered low, with the cost of visits subsidised at \$27.73 per recreational swim. This compares to \$3.65 per paid visit at Latrobe Leisure Moe Newborough which has an indoor heated pool.
- The Moe Outdoor Pool, Yallourn North Outdoor Pool and Latrobe Leisure Moe Newborough are located within a 12km distance of each other and Latrobe Leisure Moe Newborough is situated 4km from Moe Outdoor Pool.
- A high level estimate of the capital cost to install heating at Moe Outdoor Pool is in the range of \$2m to \$3m.

- Should the Moe Outdoor Pool commence operating all year round as per the intention of the petition, the operating costs are estimated to increase by \$220,000 per year.
- Overall, the operation and maintenance of Council's Leisure facilities costs approximately \$4.5m annually.
- When benchmarking the provision of aquatic and leisure facilities in nearby Local Government Areas, Latrobe City has the highest number of facilities operating all year round.
- Council have requested that Officers increase financial sustainability throughout the organisation. The significant cost of heating the Moe Outdoor Pool does not align with this objective.
- Given the high estimated costs associated with heating the Moe Outdoor Pool, the current cost of delivering all Leisure facilities and the level of provision of leisure and aquatic facilities in Latrobe City, rather than initiating a capital works project in isolation of other facilities, Officers recommend reviewing all leisure facilities.
- Officers propose to seek funding through the 2026/27 budget development to undertake a comprehensive strategic assessment of all leisure and aquatic facilities to appropriately inform the future development, maintenance, and investment in leisure facilities.

OFFICER'S RECOMMENDATION

That Council:

- 1. notes officers will refer for consideration in the 2026/27 budget development process, an allocation to undertake a comprehensive strategic assessment of all leisure and aquatic facilities, to appropriately inform the future development, maintenance, and investment in leisure facilities; and**
- 2. notifies the head petitioner of the outcome of this report.**

BACKGROUND

Latrobe City currently has six leisure facilities, with four leisure centres that operate heated indoor pools, located in Moe/Newborough, Churchill, Morwell and Traralgon and two seasonal outdoor pools in Moe and Yallourn North. The Gippsland Regional Aquatic Centre (GRAC) in Traralgon also operates a heated 25-metre outdoor pool that is open all year-round.

Moe Outdoor Pool

The Moe Outdoor Pool opened in 1957 and is located in Vale Street, Moe. It is operated during the warmer months from late November to early March each year. The operating hours are set by the previous day’s 6pm forecast, and if the temperature is forecast at 25°C or above, opening hours are determined based on the maximum forecast. On average, it is open 57 days per season.

Moe Outdoor Pool facilities include an eight lane, 50 metre outdoor pool that is suitable for lap swimming and recreational use. There is also a separate diving pool with a diving board and a shallow water pool along with an interactive water play area and range of amenities including a kiosk, electric barbecues, change facilities including an all abilities change room to accommodate people with mobility requirements and grassed spaces and shade shelters.

In 2013 the pool structure had a complete rebuild that included the demolition of the pool concourse and plant room building, construction of a new toddler pool, all pipe work replaced, fit out of a new plant room building and commission of installed equipment. Between 2023 and 2025 the plant equipment had further significant upgrades completed.

Attendance at Moe Outdoor Pool is as follows:

Year	Paid Attendances
2022/2023	7,795
2023/2024	9,389
2024/2025	7,907

Swimming carnival attendance is the most significant attendance for the site, with an average of 18 swimming carnivals held each year. The pool is not used for swimming lessons as these need to be consistently programmed. They are therefore held at Latrobe Leisure Moe Newborough in the indoor pool, which is a suitable facility.

Over the past two years, the Moe Swimming Club (MSC) have requested Council to consider heating the MOP on several occasions. The MSC has 81 members, which includes 49 swimming members. Discussions with the swimming club have indicated that they would like the Moe Outdoor Pool to be heated to increase utilisation and participation by the club.

During 2023 and 2024, officers have supported the MSC to increase lane requirements to support their requests. Latrobe Leisure Moe Newborough has a significant amount of additional lane capacity on weekdays and weekends, should the MSC need to increase usage, however, the club have not requested any additional lanes and officer observations indicate that additional lanes are not required.

At the February 2025 Council meeting, Council was presented with a petition, with 151 signatures, with the following details:

Moe Outdoor Pool is a beautiful venue where our local community can enjoy recreational swimming, training for competition or swim with friends and family. However, the lack of heating at the pool limits the community's usage to between 30 November and 10 March, and only on days when the temperature is above 25 degrees.

We, the undersigned request that the Moe Outdoor Pool be upgraded with heating facilities to remove the constraints on opening times due to weather. The community of Moe will then have an outdoor aquatic venue with a comfortable temperature throughout the year. This will extend the useability of the facility for the enthusiastic swimmers, young and old, who are keen on using the pool for fitness. It will also support the facilitation of activities such as school swimming events and competitive race meets throughout the year.

ANALYSIS

A high level estimate to heat an outdoor pool through electrification is likely to be in the range of \$2m to \$3m to complete. The reason for the variance in the cost include the following considerations, which require further scoping:

- The need for electrical service upgrades required.
- The level of alterations required for integration into the existing plant room.
- Any additional costs such as trenching and structural adjustments to the plant.

The options for heating an outdoor pool also include:

- Geothermal;
- Solar;
- Heat Pumps; and
- Gas.

Subsequent annual operating and maintenance costs would require a further analysis and cost estimate, however, should the pool season be extended, as per the intention of the petition, the annual operating costs are estimated to increase by more than \$220,000. This increase does not account for additional maintenance costs which would also increase.

Council Subsidy

Overall, the cost to operate and maintain Latrobe City's Leisure facilities is approximately \$4.5 million annually.

The actual financial outlay for Moe Outdoor Pool for 2024/2025 was \$219,256 and this comprised of \$184,144 for operations, and \$35,112 for maintenance.

The operational budget for 2025/2026 is \$175,535, and includes:

- Facility operational costs, including wages, utilities and resources – \$162,835.
- Maintenance and asset related costs - \$12,700.

The Council subsidy per visit for 2024/2025 at the Moe Outdoor Pool was the highest of all Latrobe City income generating leisure facilities and was subsidised at \$27.73 per visit, compared to \$3.65 at Latrobe Leisure Moe Newborough. The Yallourn North Outdoor Pool subsidy is higher at \$62.50 per visit, however entry is free.

The Moe Outdoor Pool, Yallourn North Outdoor Pool and Latrobe Leisure Moe Newborough are located within a 12km distance from each other and Latrobe Leisure Moe Newborough is situated 4km from Moe Outdoor Pool.

Latrobe Leisure Facility Network

The Moe Outdoor Pool is part of a network of leisure and aquatic facilities in Latrobe City, where there are four indoor aquatic facilities open year round and two outdoor aquatic facilities located within the municipality. Comparative data from surrounding local government area aquatic facility provision indicates that Latrobe City has the highest number of facilities opened all year round, the lowest population number per indoor facility and the smallest land area per facility. This indicates a relatively high level of community access to leisure facilities.

Considering the high initial capital costs and on-going operational expense of heating the Moe Outdoor Pool, along with low demand of the pool, and the objective of operating in a more financially sustainable environment, there appears to be no justification for outlaying the cost of heating the pool. However, there is also currently no overall strategic plan for Latrobe City's leisure and aquatic facilities.

A Leisure and Aquatic Strategy can provide a long-term planning framework to assess, prioritise, and guide the development, maintenance, and investment in leisure facilities to meet the current and future needs of the community. A strategy would assist to make informed decisions about where to invest, how to modernise ageing facilities, and how to ensure everyone has access to safe and enjoyable leisure environments. Such a strategy would be underpinned by industry expertise and, importantly, enable community engagement.

Therefore, Officers propose the development of a Leisure and Aquatic Strategy to appropriately inform the future investment requirements and direction of the Council's Leisure and Aquatics assets. Officers estimate the cost of developing a strategy to be approximately \$100,000.

RISK ASSESSMENT

RISK	RISK RATING	TREATMENT
COMPLIANCE Proceeding with heating the pool without completing required asset integrity work may lead to non-compliance issues	Medium <i>Possible x Moderate</i>	Complete an asset integrity inspection and ensure any non-compliance and asset integrity issues are rectified.
SERVICE DELIVERY Project works required to heat the pool may result in a closure period of the pool	Medium <i>Possible x Moderate</i>	Any closure periods would be communicated to stakeholders and user groups supported to access alternative facilities. Any project works would ideally be completed during cooler months when it is likely that the usage is lower than in warmer weather.
FINANCIAL Council financial resources used to commence the project when it does not have a high attendance rate and is part of a network of facilities that will require further investment.	Low <i>Minor x Unlikely</i>	If the decision is made to heat the pool, ensure all future capital, operational and maintenance budgets are adequately funded.
STRATEGIC Proceeding with heating the pool may lead to complaints from other ratepayers given the current level of leisure facilities and the annual financial outlay.	Medium <i>Minor x Possible</i>	Ensure timely and suitable communications are shared with the broader Latrobe City community.

CONSULTATION

Consultation for this report has occurred with the Latrobe Leisure and City Assets teams and direct engagement with the Moe Swimming Club.

COMMUNICATION

If the decision is made not to proceed with the heating of the Moe Outdoor Pool, this outcome will be communicated to the head petitioner and the Moe Swimming Club.

DECLARATIONS OF INTEREST

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 2020*.

APPENDIX 1 IMPACT ASSESSMENT

Gender

A Gender Impact Assessment (GIA) under the *Gender Equality Act 2020* has not been conducted however will be completed should the project be progressed and funded.

Social

Aquatic facilities are recognised as integral community assets that promote social inclusion and provide a space for community to socialise. The potential heating of the Moe Outdoor Pool and opening all year round, may have a social benefit for the broader community and the members of the MSC.

Cultural

Heating the Moe Outdoor Pool could potentially provide greater access to cultures where community wellbeing is a priority, however, it is noted that there is an indoor heated pool in close proximity so this utilisation may be minimal.

Health

Heating the Moe Outdoor Pool, and opening all year round, may provide an additional space for community members to participate in recreational swimming and for swimming club members to access an outdoor facility for their training, noting that this is currently able to be accommodated at Latrobe Leisure Moe Newborough.

Environmental

Heating the Moe Outdoor Pool will have some impact on Council's carbon footprint, however this will be dependent on the energy source used. The environmental impact can be reduced with the use of solar heating, using a pool cover and regular maintenance.

Economic

Currently the report template does not explicitly call for economic analysis as distinct from financial analysis. This section has been added in recognition of council's role as provider of enabling infrastructure supporting private and public investment and our more limited role in the social safety net system.

Financial

The cost of operating all leisure facilities annually is \$4.5 million. To add heating to the Moe Outdoor Pool is expected to add significant additional cost, estimated to include the following:

- \$2m to \$3m for capital works.
- At least \$220,000 additional annual operating and maintenance costs.

None of these estimated costs are currently captured within budgets. If there was an intention to explore heating the Moe Outdoor Pool, a consultant experienced in a conversion of this nature would need to be engaged to ensure the design is optimal for a pool of this age and condition, and the real costs accurately forecast.

A comprehensive asset integrity and compliance inspection would also be required to understand any works required to ensure the sustainability of the pool into the future

Attachments

1. Moe Outdoor Pool Petition Submissions (Published Separately)

This attachment is designated as confidential under subsection (f) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs. Personal details included in this attachment.

PROVISION OF RECREATIONAL VEHICLES (RV) DUMP POINTS IN LATROBE CITY

PURPOSE

To provide Council with information in response to the community petition received in July 2025 regarding the establishment of 72-hour RV stops with free dump points in Moe, Morwell and Churchill.

EXECUTIVE SUMMARY

- Council received a community petition (**Attachment 1**) with 405 valid signatures requesting that Council establish 72-hour RV stays with free dump points in Moe, Morwell and Churchill to encourage travellers to stop and spend locally.
- Latrobe City currently has five dump points, of which only two are accessible to the public. There is 1 designated 48-hour free camping site and numerous long-bay RV parking bays within the municipality.
- Regional benchmarking indicates that neighbouring councils favour low-cost, community-managed dump points and RV sites over high capital investment models.
- Capital costs for compliant dump points vary from \$50,000 to \$100,000 per site, with vehicle access and site works approximately \$50,000 - \$500,000 depending on scale and surface. Operational and utilities costs are approximately \$10,000 per annum, depending on supervision and site conditions with additional costs of unscheduled maintenance/misuse allowance approximately \$10,000 per annum.
- Evidence of informal or unauthorised overnight camping is already occurring in several locations across Latrobe City, posing a risk of undermining the viability of private caravan park operators by effectively providing and encouraging free stays.
- In accordance with the Events & Visitor Economy Strategy 2024 – 2028, under Priority 3 – maximising economic and social outcomes from events and the visitor economy, officers will investigate initiatives to enhance Latrobe City's RV friendliness, assessing which options deliver genuine regional economic benefit and which provide community convenience only, ensuring future investment is evidence-based and strategic.

OFFICER'S RECOMMENDATION

That Council:

- 1. notes the response to the community petition received in July 2025 regarding the provision of RV stops and dump points and;**
- 2. notes that Officers will notify the head petitioner of Council's consideration of the community petition.**

BACKGROUND

In July 2025, Council received a community petition with 405 signatures requesting that Council consider establishing designated 72-hour RV stays with free dump points in Moe, Morwell and Churchill.

The petition outlined the following objectives:

1. Establish 72-hour caravan/RV stays with free dump points in the three major towns to attract travellers and encourage local spending.
2. Engage with caravan and tourism groups to ensure facilities meet traveller needs and are well promoted.
3. List any new sites on national caravan travel applications (e.g. Wikicamps and CamperMate) to maximise awareness.
4. Recognise the broader economic benefits that RV travellers bring to local businesses and communities.

The petitioners highlighted that implementing these facilities would support small business growth, strengthen local tourism, and enhance Latrobe City's profile as an RV-friendly destination.

ANALYSIS

Strategic Context

The Events and Visitor Economy Strategy 2024 – 2028, adopted by Council in 2024, sets out a vision to strengthen the City's visitor economy through infrastructure and experience development. Under *Priority 3 – maximising economic and social outcomes from events and the visitor economy*, specific reference is made to improving Latrobe City's RV friendliness.

Definitions

To ensure clarity in terminology, the following definitions apply:

- **RV Parking:** Designated, oversized bays suitable for self-contained vehicles, typically located near retail or visitor precincts.
- **Free Camping (48-hour):** Council-endorsed short-stay areas allowing self-contained vehicles to stay overnight without charge, typically excluding tents or uncontained vans.
- **Dump Point:** A facility designed for the safe discharge of blackwater and greywater waste from self-contained vehicles into sewer or approved holding systems.
- **Environmental Compliance:** All installations must comply with EPA Victoria's *Code of Practice for Onsite Wastewater Management* and Gippsland Water's discharge requirements.

Environmental and Site Considerations

When assessing the suitability of potential RV sites or dump points, the following environmental and infrastructure factors must be addressed:

- Connection or proximity to existing sewerage infrastructure.
- Level, all-weather vehicle access and adequate turnaround capacity.
- Provision of lighting, visibility and passive surveillance to ensure user safety.
- A minimum 50-metre setback from waterways or drainage lines.
- Integration with existing visitor amenities such as toilets, bins, and signage.

Current Provision (2025)

Latrobe City currently has five dump points, located as follows:

- Park Lane Caravan Park, Traralgon.
- Village Caravan Park, Traralgon.
- Tandara Caravan Park, Traralgon.
- Moe Gardens Caravan Park, Moe.
- Yinnar RV Stop, Yinnar.

Of these, only Moe Gardens Caravan Park and Yinnar facilities are accessible to the general public. Moe Gardens charges \$5 per use; and Yinnar's community-managed facility relies on an honesty box system.

Neighbouring Gippsland Councils:

- Baw Baw Shire: Two public access dump points (Rawson, Neerim South Recreation Reserve).
- Wellington Shire: Ten dump points (five Council-managed).
- South Gippsland Shire: Ten dump points, six free for public use, several community or business-managed.

Neighbouring municipalities have generally favoured community-led, low-cost models rather than large Council-funded installations.

Indicative Cost Considerations

While detailed costings would need to be site-specific, indicative costs for compliant dump point infrastructure are:

- Installation approximately \$50,000 – \$100,000 per dump point.
- Vehicle access and site works approximately \$50,000 – \$500,000 depending on scale and surface.
- Asset renewal approximately \$3,000 – \$18,000 per annum.
- Operational and utilities costs approximately \$10,000 per annum.

- Staffing range \$0–\$71,000 per annum (Gippsland Water requires supervised access in some instances).
- Unscheduled maintenance/misuse allowance approximately \$10,000 per annum.

High maintenance and misuse costs have been cited by neighbouring councils as a contributing factor in discontinuing or relocating dump points.

Current Demand

Available information on demand for RV parking and dump points within Latrobe City is almost entirely anecdotal. While it is reasonable to expect that these facilities would be used if provided, there is no data or evidence demonstrating that such investment would generate a material increase in local spending or measurable growth in the visitor economy.

Feedback from industry stakeholders suggests that a significant portion of use would likely come from local residents returning from travel outside the region, rather than visiting tourists.

As such, the current evidence base does not support a clear economic case for investment, and further analysis is required before proceeding with new infrastructure.

Next Steps

As indicated in the Events and Visitor Economy Action Plan, under *Priority 3 – maximising economic and social outcomes from events and the visitor economy*, the *Plan* identifies the need to improve Latrobe City's RV friendliness.

To deliver on this action, officers will undertake a comprehensive investigation into a range of initiatives that could enhance the RV experience across the municipality.

This work will assess which options have the potential to deliver genuine economic benefits for the region and which would serve primarily as community convenience measures, ensuring that future investment is evidence-based and strategically aligned.

RISK ASSESSMENT

RISK	RISK RATING	TREATMENT
STRATEGIC Perception of inaction on petition.	Medium <i>Likely x Moderate</i>	Develop clear RV position paper and public communication as part of the Action Plan for the Major Events and Visitor Economy Strategy.

CONSULTATION

For the preparation of this current briefing, officers have undertaken targeted internal consultation with the Tourism and Major Events Advisory Committee, the Visitor Information Centre Network, Destination Gippsland, and relevant Council teams across planning, recreation, and engineering. This has ensured alignment with existing strategies, technical requirements, and regional tourism priorities.

As part of delivering the Priority 3 Action – maximising economic and social outcomes from events and the visitor economy, further consultation will be essential to inform future work aimed at improving Latrobe City’s RV friendliness. This will include engagement with:

- Gippsland Water, to determine sewerage capacity, environmental standards, and compliance considerations.
- The Campervan & Motorhome Club of Australia (CMCA), to access national RV user data, visitor insights, and promotional opportunities.
- Local businesses, service stations, and caravan park operators, to refine demand data, identify viable partnership models, and mitigate potential conflicts.
- Community and progress associations, to gauge local interest and support for proposed sites.

This next phase of consultation will help validate actual demand, assess site feasibility, and ensure any future investment or partnership opportunities are evidence-based, sustainable, and aligned with the broader Events & Visitor Economy Strategy.

COMMUNICATION

Following the Council briefing, communication activities will focus on closing out the petition and informing the community of Council's position and next steps. This will include:

- Providing a public update summarising Council's response to the petition and outlining how the matter will be progressed through the Events & Visitor Economy Strategy.
- Direct correspondence with the lead petitioner to formally acknowledge the outcome of Council's consideration.
- Internal communications to ensure relevant Council teams and the Tourism and Major Events Advisory Committee are briefed on the decision and next steps.

If feasibility work proceeds under the Priority 3 Action – maximising economic and social outcomes from events and the visitor economy, communication will form part of a broader engagement plan. This will include:

- Community engagement through Council's formal consultation channels to inform and seek feedback on potential RV initiatives.
- Targeted discussions with key stakeholders, including tourism operators, local businesses, and RV associations, to support data collection and partnership development.

Clear communication of environmental, planning and compliance requirements to ensure community understanding of any future RV infrastructure proposals.

DECLARATIONS OF INTEREST

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 2020*.

APPENDIX 1 IMPACT ASSESSMENT

Gender

A Gender Impact Assessment (GIA) under the *Gender Equality Act 2020* has not been conducted as this matter does not involve a program, service or policy with a significant and direct impact on the community.

Social

Additional RV infrastructure may enhance inclusivity by supporting low-cost travellers and older demographics who commonly use self-contained RVs.

Cultural

Visitor expectations and cultural sensitivities would be considered in developing any future recommendations.

Health

All dump points would be designed to comply with EPA standards to protect public health.

Environmental

Proper design and sewer connection would ensure protection of waterways and prevention of runoff or contamination.

Economic

Further analysis will be required to quantify the economic impact of increased RV visitation.

Financial

Further work will be undertaken to assess the capital and operational impacts of new dump points within Council's asset and financial planning frameworks.

Attachments

1. Petition: 72 Hour Caravan-RV Stays with Free Dump Points Petition Signatures (Published Separately)

This attachment is designated as confidential under subsection (f) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs. personal information is included in the attachment.

TRANSITION RESERVE POLICY

PURPOSE

To seek Council endorsement of the proposed Transition Reserve Policy.

EXECUTIVE SUMMARY

- The Latrobe City Council Transition Reserve (Reserve) was established in the 2024/25 Council Budget by resolution of Council.
- The Reserve was introduced to ensure monies were set aside to support the Latrobe City economy due to the pending closures of the coal fired power stations and the Victorian State Government driven changes to the timber industry.
- A Transition Reserve Policy (Policy) has been drafted to provide guidance for use of the funds in the Reserve. A copy of the draft Policy is at **Attachment 1**.
- The Policy provides a detailed framework as to how the funds will be used to encourage diversification of the Latrobe City economy and the delivery of additional sustainable long term employment, through facilitating the development of enabling economic infrastructure.
- 50% of any annual surplus is allocated to the Reserve in accordance with the Council resolution. It is proposed, in order to grow the value of the Reserve, that Yallourn Transition Reserve also be consolidated into the Reserve. The Yallourn Transition Reserve was established to ensure monies were set aside to balance the reduction in rates revenue post the closure of Yallourn.
- Council also resolved in December 2023 that any revenue generated from the sale of the lots from the GLaMP, that exceeds the total cost to complete the enabling infrastructure on the GLaMP, be directed to the attraction of investment into Latrobe City. It is proposed that these proceeds also be allocation the Reserve, if and when realised.
- These additional allocations to the Reserve would support delivering on Councillors identified Focus Area Aspiration for a \$25m investment in Infrastructure Vision, which will support delivering on Strategic Direction One, Our Economy a key objective in the Council Plan.

OFFICER'S RECOMMENDATION

That Council:

- 1. endorses the Latrobe City Council Transition Reserve Policy;**
- 2. allocates 50% of any future annual budget surplus to the Transition Reserve; and**
- 3. consolidates the Yallourn Transition Reserve and any profits realised from the sale of land at the Gippsland Logistics and Manufacturing Precinct into the Transition Reserve.**

BACKGROUND

Council has long identified the need to support the Latrobe City economy due to the structural changes to the traditional industry base in the region. As a result of this identified need, a Transition Reserve was established in the 2024/25 Council Budget by resolution of Council. The Reserve was introduced to ensure monies were set aside to support the Latrobe City economy in light of the pending closures of the coal fired power stations and the Victorian State Government driven changes to the timber industry.

The Reserve is evidence of Council's commitment to supporting the transition of the economy through increasing employment opportunities throughout the municipality

This Policy relates to the following Strategic Direction and Key Objective from the Council Plan 2025-2029:

Our Economy – Investment, Jobs, Growth

We are committed to working with our community and key stakeholders to grow our local economy to provide a wide range of job opportunities, economic diversification, and attract investment.

Key Objective 1 - Investment

Actively pursue investment in emerging industries and industries that diversify our local economy to create jobs and increase economic growth.

ANALYSIS

Given the size of the Reserve, which will likely increase annually, it is important to have a framework for use of these funds, to ensure that an allocation is in accordance with the intent set out in the adopted budget. This Policy provides guidance for the framework, including eligibility, delegations, accountabilities and responsibilities.

The Policy has been drafted with the goal of diversifying the Latrobe City economy and delivery of sustainable long term employment. This will be achieved through facilitating the development of enabling economic infrastructure delivered by Council.

The Reserve will provide for the investment in new economic development projects that Council will identify and deliver. It can be used to leverage Federal and State Government funds for projects or directly invest in appropriate projects to deliver optimal economic and community benefit and/or supporting sustainable local development.

The Reserve was introduced to ensure monies were set aside to support the Latrobe City economy due to the pending closures of the coal fired power stations and the Victorian State Government driven changes to the timber industry. 50% of any annual surplus is allocated to the Reserve in accordance with the Council resolution.

It is proposed, in order to grow the value of the Reserve, that the Yallourn Reserve Fund also be consolidated into the Transition Reserve. The Yallourn Fund was established to ensure monies were set aside to balance the reduction in rates revenue post the closure of Yallourn.

Council also resolved at the December 2023 Council meeting that any revenue generated from the sale of the lots from the GLaMP, that exceeds the total cost to complete the enabling infrastructure on the GLaMP, be directed to the attraction of investment into Latrobe City:

That Council:

1. *Authorise the Chief Executive Officer to reinvest any revenue generated from the sale of the lots on the Gippsland Logistics Precinct to fund the enabling infrastructure to complete the development of the precinct; and*
2. *Agree that any revenue generated from the sale of the lots that exceeds the total cost to complete the enabling infrastructure on the Gippsland Logistics Precinct be directed to the attraction of investment into Latrobe City.*

It is proposed that these proceeds also be allocation the Transition Reserve if and when realised.

These additional allocations to the Reserve would support delivering on Councillors identified Focus Area Aspiration for a \$25m investment in *Infrastructure Vision*, which will deliver on Strategic Direction One, Our Economy in the Council Plan. The Reserve could support the delivery of projects that align to this aspiration including the implementation of the housing strategy, economic development strategy, industrial and employment strategy.

RISK ASSESSMENT

RISK	RISK RATING	TREATMENT
COMPLIANCE Inappropriate use of funds.	Low <i>Unlikely x Minor</i>	Clear framework within the Policy. Adherence to the Policy. Decisions on use of the funds delegated to Council.
FINANCIAL Commit more funds than available to projects.	Low <i>Unlikely x Moderate</i>	Monitoring of the Reserve and against allocations made and monies received.
STRATEGIC Failure of investments supported by Council.	Medium <i>Unlikely x Moderate</i>	Stringent business planning and business cases. Focus on Council led projects aligned to Council endorsed strategic plans.

CONSULTATION

This is an internal policy and it is not intended to consult the community on this Policy as per Council's Engagement Policy.

COMMUNICATION

No communication is planned in relation to this policy as it is an internal policy to support the delivery of economic development projects managed by Council.

DECLARATIONS OF INTEREST

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 2020*.

APPENDIX 1 IMPACT ASSESSMENT

Gender

A Gender Impact Assessment (GIA) under the *Gender Equality Act 2020* has not been conducted as this matter does not involve a program, service or policy with a significant and direct impact on the community.

Social

Any investment from the Reserve will be directed to infrastructure that supports investment and new jobs. The Social impact will be a stronger local economy.

Cultural

There are no known Cultural impacts from this report.

Health

There are no known Health impacts from this report.

Environmental

There are no known Environmental impacts from this report.

Economic

The intent of the Reserve is to unlock economic development opportunities through the investment in infrastructure. Any investment should create new industry and jobs.

Financial

The Reserve has been created in accordance with the resolution of Council with 50% of the annual budget surplus directed to the Reserve. The Reserve is kept in a separate account and will be available for allocation.

Attachments

1. Transition Reserve Policy

8.4

Transition Reserve Policy

1	Transition Reserve Policy	268
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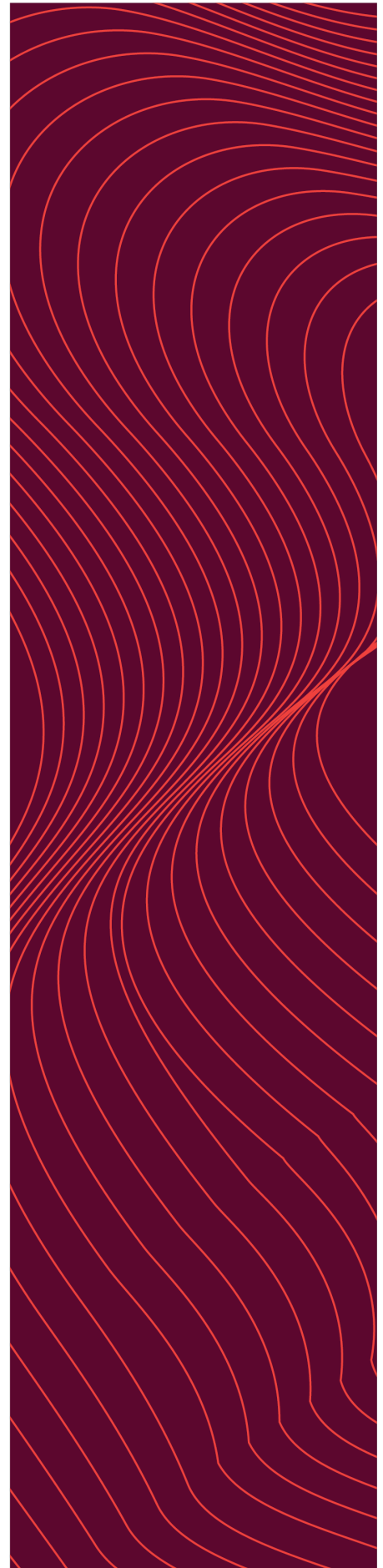


Transition Reserve Policy

Version no. 5

Approval date: 00/00/0000

Review date: 00/00/0000



Document control

Responsible GM	Timothy Ellis	
Division	Regional City Strategy & Transition	
Last updated (who and when)	Bruce Connolly Manager Economic Investment and Transition	October 2025

Document history		
Authority	Date	Description of change
Council	<Day, month and year>	<Insert detail of change to policy>
References	<Refer to section 8 and 9 of this policy>	
Next review date	<Month and year>	
Published on website	<Yes or no>	
Document reference no.		

1. Background

The Latrobe City Council (Council) Transition Reserve (the Reserve) was established in the annual Council Budget to further support the organisation's long term financial sustainability and transition programs. This policy provides a detailed framework as to how the Reserve will be utilized to encourage diversification of the Latrobe City economy and the delivery of additional sustainable long term employment, through facilitating the development of enabling economic infrastructure.

The Reserve is evidence of Council's commitment to increasing employment opportunities throughout the municipality.

This Policy relates to the following Strategic Direction and Key Objective from the Council Plan 2025-2029.

Our Economy – Investment, Jobs, Growth

We are committed to working with our community and key stakeholders to grow our local economy to provide a wide range of job opportunities, economic diversification, and attract investment.

Key Objective 1 - Investment

Actively pursue investment in emerging industries and industries that diversify our local economy to create jobs and increase economic growth.

To support the Strategic Direction and Key Objective in the Council Plan, Councillors have identified a Focus Area Aspiration for a \$25m investment in *Infrastructure Vision*. The Reserve could support the delivery of projects that align to this aspiration including housing strategy, small town structure plans, economic development strategy, industrial and employment strategy.

2. Objectives

To provide a detailed framework for the expenditure of the Reserve in order to ensure it is allocated transparently, responsibly and in accordance with economic priorities for Latrobe City, with a focus on delivering optimal economic and community benefit and supporting sustainable local development.

3. Scope

This Policy applies to all Councillors, Council employees and all contractors engaged by Council. It is specifically targeted at enabling economic infrastructure to be established by Council that will support development of new industries, expansion of existing industries, enabling population growth and generation of employment opportunities in Latrobe City.

4. Principles of management

4.1 Use of Funds

- The purchase of land for economic development outcomes; or
- As leverage for State or Federal Government funding; or
- The development of land and/or enabling infrastructure for economic development outcomes or;
- Promotion, marketing and legal assistance to support the purchase and development of land for economic development purposes.

4.2 Eligibility

Economic Investment and Transition

Approved: 00/00/0000 | Review: 00/00/0000

- Eligible projects must demonstrate:
 - how they will contribute to a significant increase in the:
 - number and diversity of job opportunities; and
 - establishment of business and industries.
- through a business case, the economic benefits to the community through direct and indirect sustainable jobs. This will include, at minimum:
 - detailed analysis of market opportunities;
 - tangible deliverables and capability to deliver the proposal; and
 - an implementation strategy.

4.3 The following will not be considered for funding:

- projects that provide a direct financial contribution to an individual company;
- projects that do not demonstrate a sustained increase in local employment and economic activity;
- recurrent costs (e.g., operating, maintenance and office costs such as rent, insurance, telephone etc.);
- salaries and other employment costs of new or existing staff;
- activities that would be undertaken in the normal course of Council business such as maintenance and upgrade; or
- projects that are outside Latrobe City.

4.4 Approvals

In providing funding through this Policy, the ability to flexibly enter into reasonable commitments is important to take advantage of appropriate opportunities and to ensure the Reserve can be utilised in a commercially driven manner as intended.

To meet these objectives, a report will be prepared detailing a business case for expenditure, for consideration by Council. Council will decide whether to support an allocation from the Reserve.

4.5 Benefit Assessment

Each proposed investment by the Reserve will be assessed on a case by case basis. A Business Case for the investment will be prepared to support the request.

In determining the level of support from the Reserve, the following factors will be considered:

- alignment with Council's Strategic Direction and Key Objective 1 – Investment;
- alignment with Economic Development Strategy Pillars;
- number of direct jobs created;
- number of indirect jobs;
- likely sustainability of jobs created;
- industry type(s);
- value of new investment leveraged from the Reserve investment;
- diversification of the local economy;
- strategic linkages to other industries; and
- Social Licence impact.

A Benefit Assessment Evaluation Matrix is attached in Appendix 1.

5. Accountability and responsibility

Accountability and responsibility as outlined below.

5.1 Council

- Responsibility to ensure this Policy is consistent with Latrobe City Council Strategic Direction and other Latrobe City Council Policies
- Responsibility for the decision to approve this Policy by Council Resolution

5.2 Chief Executive Officer

- Overall responsibility for compliance with this policy
- Overall responsibility for enforcing accountability
- Overall responsibility for providing resources
- Overall responsibility for performance monitoring

5.3 General Manager

- Responsibility for compliance with this policy
- Responsibility for enforcing accountability
- Responsibility for providing resources
- Responsibility for performance monitoring

5.4 Manager

- Develop frameworks and procedures in compliance with this policy
- Enforce responsibilities to achieve compliance with frameworks and procedures
- Provide appropriate resources for the execution of the frameworks and procedures

5.5 Employees, Contractors and Volunteers

- Participate where required in the development of frameworks and procedures in compliance with this policy.
- Comply with frameworks and procedures developed to achieve compliance with this policy.

6. Evaluation and Review

This policy will be reviewed on request of Council, in the event of significant change in the Executive team, significant changes to legislation applicable to the subject matter of the policy or, in any other case, during each Council term (generally four years).

7. Definitions

Nil

8. Related Documents

Economic Development Assistance Policy

9. Reference Documents

Council Plan 2025-2029

Economic Investment and Transition
Approved: 00/00/0000 | Review: 00/00/0000

10. Appendices

Appendix 1: Transition Reserve Benefit Assessment Evaluation Matrix

APPENDIX 1:

Transition Reserve Benefit Assessment Evaluation Matrix

Criteria	Weighting %	Rating	Comment
Alignment with Council's Strategic Direction and Key Objective 1 – Investment	15		
Alignment with Economic Development Strategy Pillars	10		
Number of direct jobs created	15		
Number of indirect jobs	15		
Industry type(s)	10		
Value of new investment leveraged from the Reserve investment	10		
Diversification of the local economy	10		
Strategic linkages to other industries	5		
Social Licence impact	10		
TOTAL	100		

Rating Legend – 1 Nil, 2 Low, 3 Medium, 4 High, 5 Extremely High

CENTRAL BUSINESS DISTRICT COMMUNITY OUTREACH UPDATE

PURPOSE

To seek support for the development of a community outreach model to manage anti-social behaviour and improve community safety.

EXECUTIVE SUMMARY

- This report responds to a decision of Council to defer this matter, including the motion passed from the September 2025 Council Meeting to the current November 2025 Council Meeting.
- The development of a community outreach program in Central Business Districts (CBD) in Latrobe City is proposed to reduce anti-social behaviour and improve community safety in high traffic areas, such as CBD's and transport hubs. The program would work by directing people to appropriate support services by offering flexible outreach to community members at locations like the Morwell Transit Hub, and potentially other high-risk locations.
- Community Connectors had been presented to Council as a model to address community safety concerns in the Morwell CBD. Officers propose to investigate similar, but more localised program options, resulting in a custom model for Latrobe City.
- Advocacy efforts by Councillors have generated interest in community safety improvements in Latrobe City. Officers are seeking to coordinate the Minister for Police and Community Safety, and the Police Commissioner to visit Latrobe City and further discuss the community safety issues.
- Officers presented a recommendation to allocate \$30,000 from the accumulated cash reserve to develop a model at the September 2025 Council Meeting. A motion was passed to provisionally allocate this amount and defer the report until no later than the November 2025 Council Meeting, in anticipation of a visit to Latrobe City by the Minister for Police.
- The Minister for Police has not confirmed a meeting with Latrobe City to date. Contact was made with their office in October, with no response provided.
- It is suggested that development of a model can commence and should a meeting with the Minister for Police be held, the information gathered will be given due regard.

OFFICER'S RECOMMENDATION

That Council:

- 1. allocates \$30,000 from the accumulated unallocated cash reserve to develop a localised community outreach program model aimed at improving community safety and addressing anti-social behaviour in Latrobe City's CBDs; and**
- 2. receives a report at a future Council meeting, considering the localised model and options for its implementation.**

BACKGROUND

Community safety is influenced by a range of factors. It can be real risks to safety through criminal offending or poor perceptions of safety due to things like antisocial behaviour or low levels of foot traffic.

Initial research identified that the Community Connectors program had been utilised in similar environments to pro-actively address some of the drivers of antisocial behaviour and offending, including poor mental health, alcohol or drug use and poor social connections. The key to success in the model has been the recruitment of outreach workers, and this idea could be adapted to develop a localised model suited to Latrobe City's needs.

At the February 2025 Council meeting, Council endorsed officers to seek funding for this program. A motion was also passed at the March 2025 Council meeting to receive a report on the implementation of the program.

At the May 2025 Council meeting, a detailed analysis of community safety issues pertaining to Morwell's CBD, and the Community Connectors program was provided (summarised below):

Morwell faces ongoing economic and social challenges impacting on community safety, with a 15% rise in crimes against the person, property and deception crimes and a 38% increase in drug offences between 2019-20 and 2023-24.

Council has acted by forming an internal working group, partnering with Victoria Police for joint patrols, business development initiatives and the CBD Presentation Blitz.

An outline of the Community Connectors program model was provided, which proposes the deployment of two trained community practitioners to the Morwell Transit Hub in Commercial Road.

The Community Connectors program, as rolled out in Frankston and Dandenong, has improved safety, reduced antisocial behaviour and optimised resource use with strong support from residents and businesses.

In considering the report at the May 2025 Council meeting, Council resolved:

That the report be deferred until no later than the September 2025 Council meeting for decision, pending receipt of feedback from the Victorian Minister for Police and Community Safety, the Hon. Anthony Carbines MP.

In considering the report at the September 2025 Council meeting, Council resolved:

Defers the report until no later than the November 2025 Council Meeting, pending a visit to Latrobe City by the Minister for Police and Community Safety to discuss the specific planning to address community safety in CBD areas; and

Provisionally allocates from the residual Accumulated Unallocated Cash Reserve an amount of \$30,000 whilst awaiting the report to be presented by no later than the November 2025 Council Meeting.

ANALYSIS

Following Council's May 2025 resolution, Officers provide the following update:

Advocacy

The formalisation of community safety as a priority of Council has occurred, following the adoption of the 2025-29 Council Plan and Advocacy Strategy at the June 2025 Council meeting.

Advocacy letters were sent prior to the May 2025 Council Meeting to the Victorian Minister for Police and Community Safety, the State Acting Chief Commissioner of Police and the Attorney General. Whilst these letters have not yet received a response, the Mayor and Deputy Mayor attended a delegation to State Parliament on 31 July 2025. It included a meeting with the Minister for Police and a roundtable with members of the Opposition including the Shadow Minister for Police and Community Safety. These meetings were successful in ensuring that community safety matters are now clearly understood by the State Government with a two-fold approach comprised of crime enforcement and prevention actions proposed.

As a follow up to the delegation, officers are seeking to coordinate a visit to Latrobe City by the Minister for Police and Community Safety, and the Police Commissioner to further discuss the concerns and potential solutions. To support this, and future advocacy efforts, a program plan is being developed utilising methods that were successful in other local government areas, including the Community Connectors program.

The Minister for Police has not confirmed a meeting with Latrobe City to date. Contact has been made with their office in October 2025, with no response provided to date.

Funding Options

In the absence of grant funding, Council would need to seek a financial commitment through the State or Federal Budgets, with officers recommending the State Government as the most appropriate and likely avenue.

To strengthen the likelihood of securing State Government commitment to the program, Council is asked to consider allocating funding of \$30,000 to resource the initial research and planning phase.

If Council successfully secures commitment through a future State Budget, funding would likely not be available until May 2026 at the earliest. To improve the likelihood of obtaining State Government support, Council may consider seeking joint seed funding from a partner organisation such as V/Line.

A more detailed program plan and scope will increase the likelihood of attracting funding.

The Outreach Model

A key factor in the potential success of a Community Connectors type program, as demonstrated through the Frankston and Dandenong examples, is an engaged partnership network, and suitably skilled outreach workers. Since Council last considered the Community Connectors program, officers contacted local agencies who may have the expertise and interest in partnering with Council to implement Community Connectors. The organisations contacted were:

- Anglicare;
- Wellways – manage The Wes (wellbeing and emotional support hub);
- Uniting Vic Tas;
- Quantum Support Services; and
- NEAMI National - manage the Latrobe Mental Health and Wellbeing Local.

Officers have held off on meeting with these organisations to discuss their interest and capacity to be involved, pending a decision of Council.

It is proposed that the project is broken down into stages, commencing with detailed program development. This stage would focus on building a contextual analysis, setting clear objectives and deliverables while identifying constraints, assumptions and exclusions. This would also enable further commitments to be sought from potential delivery partners (as outlined above).

Council is not currently resourced to deliver this work, and it is estimated that a budget of \$30,000 would be required. This would enable the organisation to temporarily assign resources to build on the success and learnings of the Community Connectors program rolled out in Frankston and Dandenong in developing a localised approach to address our community needs.

Support to further advocate to State and Federal Governments to fund the finalised Latrobe City program model, once developed, would then be requested of Councillors.

Update on Community Safety in Morwell's CBD

Based on recent observations, the immediate community safety experience in Morwell's CBD appears to have improved to some extent. This could be attributed to a combination of factors, including the colder weather discouraging congregation outside in public areas, increased police presence during an extended high-profile trial from May to July 2025, and the public space interventions undertaken by the City Presentation team. Officers will continue to monitor and observe the situation through the spring and summer months to assess whether these anecdotal improvements are sustained. The development of an outreach model would take into consideration current community safety concerns in CBDs across the municipality.

It is noted that there has been an increase of antisocial incidents occurring at public facilities including the Morwell Library over the same period. These have been addressed by the relevant teams from an Occupational Health and Safety perspective, as well as community perspective with the 'Coffee with a Cop' program. This program was held during July, enabling community members to see increased police presence in the Morwell Library and discuss their safety concerns directly with police officers.

Concurrently, Business Development activities including the Opportunity Awaits and Business Improvement District Development have progressed, targeting the CBD's retail environment.

The Latrobe City Community Safety Advisory Committee has also updated its Terms of Reference, endorsed at the 28 July 2025 Council Meeting, which strengthens Latrobe City's partnership with Victoria Police and expands the ability of the Committee to run community safety projects.

RISK ASSESSMENT

RISK	RISK RATING	TREATMENT
SERVICE DELIVERY Decreased economic performance in Morwell CBD impacting business development and community safety strategic objectives.	High <i>Likely x Moderate</i>	Council commits to programs and advocacy to improve drivers of safety concerns and works with local stakeholders to encourage business development.
FINANCIAL Council is expected to commit ongoing funding to additional community safety project officers or provide financial support to businesses.	Medium <i>Unlikely x Moderate</i>	Seeking funding for longer-term projects to address drivers of antisocial and unsafe behaviours.
FINANCIAL Council is not successful in attracting external funding for the Community Outreach program.	Medium <i>Possible x Moderate</i>	Council considers funding the Community Outreach program internally.

RISK	RISK RATING	TREATMENT
STRATEGIC Negative media attention if Council is not seen to be addressing Morwell CBD safety concerns, or that Council has made commitments prior to receiving funding to deliver.	Medium <i>Possible x Moderate</i>	Council prepares a clear statement outlining project and advocacy priorities to communicate and respond to media and stakeholder enquiries.

CONSULTATION

Officers have sought direct feedback from business operators in the Morwell CBD and continually liaise with a range of partners, including Morwell Police.

Regular information is shared through the business community and state government agencies via the Latrobe City Community Safety Advisory Community and engagements with Advance Morwell.

COMMUNICATION

The public prominence of community safety concerns in the Morwell CBD is likely to require ongoing communication with the public and stakeholders to ensure those interested understand their concerns are being heard and Council is working to address them.

Officers will continue to monitor appropriate opportunities to keep the community informed of Council's efforts to address community Safety.

DECLARATIONS OF INTEREST

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 2020*.

APPENDIX 1 IMPACT ASSESSMENT

Gender

A Gender Impact Assessment under the *Gender Equality Act 2020* will be completed on a *Community Outreach* project as a key part of any program development. Gendered experiences of community safety have been considered to date, particularly data gathered from the 2021 YourGround survey. The survey identified particular locations of concern in Latrobe City, including a large number of submissions for the Morwell Transit Hub.

Social

Community safety concerns are in large partly driven by social disadvantage. A *Community Outreach* program aims to support community to access social services. Data gathered which identifies the need for the project demonstrates that Latrobe City residents rank 4th highest in the state for not feeling valued by society and that 16% of residents live in poverty.

Cultural

People from culturally and linguistically diverse backgrounds may perceive greater risks to safety than the general community. A *Community Outreach* program will ensure we have skills to communicate with culturally diverse communities.

Health

Social and health issues are often linked, and Morwell's CBD serves as a hub across Gippsland for a large number of health and social support services. The Community Outreach program aims to support greater access to such services, overall improving the health outcomes of community members. Data gathered which identifies the need for the project demonstrates that 20% of Latrobe City residents have high or very high levels of mental distress and are 43% more likely than the Victorian average to have a mental health condition.

Environmental

There are no environmental sustainability impacts of either project. Both the advocacy and *Community Outreach* project aim to create a more socially inclusive and sustainable community environment, both built and civic.

Economic

There is likely to be an opportunity cost of Council not progressing any community safety measures outside current means, however without detailed analysis this cannot be accurately measured. For example, it is likely that retail economic performance in the Morwell CBD will continue to decline, along with foot-traffic and the passive surveillance that enables.

Financial

Officers are seeking \$30,000 from the unallocated cash reserve to enable the organisation to assign a temporary resource to develop customised community outreach program. As part of this work, we will develop a more accurate costing of the annual costs to deliver an Outreach Program.

Attachments

Nil

MORWELL RECREATION RESERVE - TURF CRICKET PITCHES

PURPOSE

To present a report for Council decision on the provision and use of Morwell Recreation Reserve (MRR) as a multi-sport facility with consideration to its role as Council's Regional Centre of Excellence for Football.

EXECUTIVE SUMMARY

- The current use of MRR is guided by Council's Sporting Reserve and Pavilion Seasonal Licence (Licence) process, with users required to apply for a Licence to use the facility in line with their competitive season. Seasons are defined as:
 - Summer Licence period – 1 October to 31 March; and
 - Winter Licence period – 1 April to 30 September.
- The Licence is the only form of Council documentation prescribing use of MRR between winter and summer seasons.
- Morwell Cricket Club (MCC) are recognised as the primary summer Licence holder and Morwell Football Netball Club (MFNC) and Gippsland Power (GP) the primary and secondary winter Licence holders, respectively. Currently, there are no further documents regarding the facility's use with consideration to its status as Council's Regional Centre of Excellence for Football (RCEF).
- During the redevelopment of MRR, representatives of GP and MFNC requested the removal of the turf wickets, however the issue remains unresolved.
- Between both MRR and Keegan Street Reserve (KSR), there are currently eight turf cricket pitches across three different wicket blocks:
 - Two, two pitch blocks at MRR; and
 - One, four pitch block at KSR.
- Following written correspondence to Council from winter Licence holders regarding this matter, Councillors requested that Officers undertake consultation with MCC, MFNC and GP regarding the future of turf cricket pitches on MRR.
- Officers have held multiple in person consultative sessions with representatives from winter and summer Licence holders, to explore alternative options to enable a multi-sport existence within MRR.

- Post further feedback received at the 5 November Councillor Briefing, Officers present the following Options for Councillor consideration, with respect to financial requirements now and ongoing into the future:
 1. Removal of all turf pitches, replace with a synthetic pitch with Council responsible for annual covering and uncovering of the pitch with natural turf;
 2. The status quo remains, with the addition of Council undertaking annual maintenance and renovation works to aid in MRR's position as Council's RCEF;
 3. Consolidate the existing cricket pitches on MRR from four to two with an additional pitch built into the existing wicket block at KSR;
 4. The complete removal of cricket pitches from MRR enabling MRR to be available for all football activities as they arise; and,
 5. Consolidate the existing cricket pitches on MRR from four to three in a single wicket block.
- Additional surface hardness testing undertaken by Officers indicates Option One (detailed above) meets the requirements for surface hardness thresholds prescribed by the AFL, however there are no known ovals utilising this method for football at Coates League, VFL/VFLW or AFL/AFLW level.
- With consideration to the content of this report, Officers recommend Option Three (detailed above), coupled with the installation of a subsurface drainage system into KSR and the implementation of an MOU to recognise MRR's position as Council's RCEF, as the most balanced and financially sustainable option.

OFFICER'S RECOMMENDATION

That Council:

- 1. resolves to consolidate the existing turf cricket pitches on Morwell Recreation Reserve from two separate two turf pitch blocks to one single two turf pitch block west of centre;**
- 2. resolves to install one additional turf pitch into the existing wicket block at Keegan Street Reserve;**
- 3. resolves to install a full-field subsurface drainage system in Keegan Street Reserve;**
- 4. notes the capital budget required for items 1, 2 and 3 of this recommendation, of \$250,000;**
- 5. notes the requirement for a Memorandum of Understanding to be developed and executed by all Seasonal Licence holders of Morwell Recreation Reserve, recognising its status as Council's Regional Centre**

of Excellence for football;

- 6. notes the ongoing operating expense of \$10,000 per annum for the annual renovation and maintenance of a single two turf pitch block at Morwell Recreation Reserve; and**
- 7. notes the execution of this resolution is contingent on the required budget allocations being endorsed through a future budget process.**

BACKGROUND

MRR is the historical home of Morwell Cricket Club (MCC), Morwell Football Netball Club (MFNC) and Gippsland Power (GP) with cricket and football played at the venue since the 1920's and 1930's respectively.

Use of MRR is guided by Council's Sporting Reserve and Pavilion Seasonal Licence (Licence) process, with users required to apply for a Licence to use the facility in line with their competitive season. Seasons are defined as:

- Summer Licence period – 1 October to 31 March; and
- Winter Licence period – 1 April to 30 September.

MCC are recognised as the primary summer Licence holder and MFNC and GP the primary and secondary winter Licence holders, respectively. Currently, there are no further documents regarding the facility's use with consideration to its status as Council's RCEF.

In 2020, Council endorsed MRR as Council's RCEF following the \$9 million redevelopment of the MRR precinct including Keegan Street Reserve (KSR), which commenced in the 2018/19 financial year.

During the redevelopment of MRR, representatives of GP and MFNC requested the removal of the turf wickets at the 21 June 2018 Project Reference Group (PRG) meeting (**Attachment 1**). This request was referred to Council's Sport and Recreation Team of the time, to facilitate discussions between User Groups, however the issue remains unresolved.

The subject of turf cricket pitches on MRR has been highly contentious since the commencement of the redevelopment works and the consequent adoption of MRR as Council's RCEF in 2020. Between both MRR and KSR, there are currently eight turf cricket pitches across three different wicket blocks:

- Two, two pitch blocks at MRR (layout of these blocks per Figure 1); and
- One, four pitch block at KSR.



Figure 1: Existing Morwell Recreation Reserve Cricket Pitch Layout

Both MFNC and GP have previously communicated to Council what they perceive to be the negative impact of the presence of turf cricket pitches on the playing of football at MRR and consequently its perceived inability to fulfill its role as Council's RCEF.

Previous attempts to achieve a satisfactory outcome for all users have been unsuccessful and attracted attention from the cricketing community, often through State or Federal Parliament representatives. In February 2024, Council received a joint letter from MFNC and GP (**Attachment 2**) highlighting their concerns regarding the impact of cricket pitches on the playing of football and the function of MRR as Council's RCEF, including perceived missed opportunities for the establishment of partnerships with AFL clubs and the hosting of major events.

Concerns identified within the letter are summarised below:

- Request the complete removal of turf cricket pitches from MRR noting the:
 - Perceived missed opportunities to host VFL and AFL fixtures.
 - Lack of cricket played at MRR to justify retention of turf cricket pitches.
 - Impact on football operations of both MFNC and GP, female football in particular.
 - Lack of maintenance to cricket pitches by MCC causing inconsistent surface levels and poor grass coverage through this part of MRR.

In September 2024 a Councillor Pathway (Request Number 1202082) was received via Mayoral and Councillor Support from a former Councillor, requesting further investigation into the concerns raised by MFNC and GP.

Consequently, Officers presented a report at the 7 April 2025 Councillor Briefing and were subsequently requested to undertake consultation with MCC, MFNC and GP to achieve a satisfactory outcome for all User Groups.

Noting the inclusion of the perceived missed VFL/AFL opportunities highlighted in the joint letter of 22 February 2024, Officers have undertaken additional consultation with Council's Events Team to understand what opportunities Council are currently pursuing with regards to the activation of MRR as Council's RCEF.

Advice received indicates there are currently no partnerships or events being pursued by Council's Events Team owing to the centralising of pre-season fixtures by the AFL. However, discussions have been held with one AFL Club, though these were ultimately unsuccessful in establishing of any partnership.

ANALYSIS

Post the receipt of feedback on the 7 April 2025 Briefing Report, Councillors and Officers met with MFNC and GP representatives on 24 April 2025 to better understand their concerns and commenced consultation with MCC on 13 May 2025 via an in-person meeting attended by Council Officers.

Minutes of this meeting with MCC can be found in **Attachment 3** with initial feedback from all User Groups summarised in the table below.

Table 1: Initial User Group Feedback

Morwell Football Netball Club	Gippsland Power	Morwell Cricket Club
Cricket pitches were supposed to be removed as part of the broader precinct redevelopment		Wish to maintain a presence on MRR.
The pitches are poorly maintained by MCC causing playability issues through winter		Have previously attempted to work with MFNC to improve the level of maintenance.
Cricket fixturing has declined but the presence of wickets prevents an expansion of football programs		Wish to increase the amount of cricket played on MRR.
Perceived lost opportunities for Council to host AFL and AFLW fixtures owing to scheduling clashes with cricket		Have always worked collaboratively with Council when football events have been scheduled.

Morwell Football Netball Club	Gippsland Power	Morwell Cricket Club
First rounds of football are impacted by maintenance works with the ground transitioning to winter grass coverage. (oversowing)	Rescheduled early season fixturing to Bass Coast Shire Council because of maintenance works (oversowing) being unable to commence until the completion of cricket season.	Believed KSR was redeveloped to ensure a smoother transition between winter and summer seasons.
	Decentralised their footballing program with girls and boys training separately.	

Post the outcome of initial consultation, Officers collated several options for consideration by all User Groups with a view to achieve consensus on an acceptable option for presentation to Council. Options are detailed below:

1. Removal of all turf pitches, replace with a synthetic pitch with Council responsible for annual covering and uncovering of the pitch with natural turf;
2. The status quo remains, with the addition of Council undertaking annual maintenance and renovation works to aid in MRR's position as Council's RCEF;
3. Consolidate the existing cricket pitches on MRR from four to two with an additional pitch built into the existing wicket block at KSR;
4. The complete removal of cricket pitches from MRR enabling MRR to be available for all football activities as they arise; and
5. Consolidate the existing cricket pitches on MRR from four to three in a single wicket block.

Whilst Options Two and Four do not achieve the compromise sought through the consultation process, Officers have advised User Groups of their inclusion in this report to ensure Councillors are provided with all possible Options for consideration.

Written feedback from all User Groups (**Attachment 4**) indicates Option One as their preference. For clarity, Officers have investigated the feasibility of Option One and found this has been implemented by multiple Local Governments and private schools across Victoria. Additional surface hardness testing undertaken by Officers indicates Option One meets the requirements for surface hardness thresholds prescribed by the AFL, however there are no known ovals utilising this method for football at Coates League, VFL/VFLW or AFL/AFLW level.

Subsequently, Officers sought independent comment on Option One from the Australian Sports Turf Managers Association (ASTMA) who is the leading professional association for turf management in Australia, and who the AFL has engaged for previous AFL sanctioned events at MRR and Ted Summerton Reserve, regarding compliance relating to surface condition, hardness and general safety. Their summation of option one concludes:

- The theory of this Option appears sound;
- Seeing no reason why an AFL/AFLW match may not proceed on such a surface; and
- Noting that the supply and installation of ready-to-play turf comes at a significant cost, with 200m² likely exceeding \$30,000.

Please note Option One would be working to a proposed area of 203m². ASTMA's full comment on Option One can be found in **Attachment 5**.

Additional feedback provided by all User Groups is detailed in the table below.

Table 2: Additional User Group Feedback

User Group	Feedback
MCC	All options are contingent on drainage upgrade works being carried out at KSR.
MFNC	Council introduces a Memorandum of Understanding (MoU) between users of MRR to consolidate its role as Council's RCEF
GP	Any synthetic wicket should be placed off-centre to avoid impacting the centre bounce area.

MCC have identified rectification of the poor drainage capabilities of KSR as a requirement for their Club. This will more closely align the drainage capabilities of KSR with those found on MRR and enhance KSR's ability to host early season cricketing fixtures which are often impacted by the fluctuating spring weather.

The improvement of drainage on KSR will also increase its capabilities to host winter sport with AFL Gippsland previously identifying the activation of KSR as a strategic priority for them. Consequently, any drainage upgrade will likely require the quarantining of KSR against its use for football, noting the guaranteed impact to the quality of cricket pitches on KSR, the existing synthetic oval within the precinct for winter sport use, and to avoid a repeat of the issue currently being navigated.

Summary

Noting the pre-existing preferred Options of User Groups (Two and Four), Officers consider there to be four viable Options for consideration with these detailed within the table below.

Table 3: Final Options and Costs

Option	Capital Expense – One Off	Operating Expense- Ongoing
1. Drainage upgrade to KSR and removal of all turf pitches on MRR. Installation of a synthetic pitch with Council responsible for annual covering and uncovering of the pitch with natural turf.	Drainage upgrade at KSR Removal of four pitches at MRR Installation of synthetic wicket at MRR (\$287,293)	(\$45,000)
2. The status quo remains, with Council undertaking annual maintenance and renovation works to ensure MRR's position as Council's RCEF.	\$0	(\$10,000)
3. Reduction of number of pitches in MRR from four to two, with Council undertaking annual maintenance works to ensure MRR's position as Council's RCEF. Drainage upgrade at KSR. These works also include the provision of an additional pitch in the existing turf wicket block at KSR.	Drainage upgrade at KSR Removal of two pitches at MRR Installation of one additional turf pitch at KSR (\$250,000)	(\$10,000)
4. The complete removal of cricket pitches from MRR enabling MRR to be available for all football activities as they arise.	(\$60,000)	\$0

Officers acknowledge the final Options provided in this report (per Table 3) require a commitment of funding by Council and believe it is important that all Options are considered through the lens of sound financial decision making, the use of MRR as a community sports facility, its role as Council's RCEF and the budget impacts of one-off capital expenses versus recurring annual operating expenses.

Consequently, whilst User Groups preference is Option One, it is reasonable to suggest that Option Three enables Council to achieve a similar outcome in a less restrictive financial manner.

Additionally, Officers believe it is important to weigh the priority of MRR as the RCEF and the opportunities a facility favouring football provides against MRR's historic role as a community sporting facility. Regardless of the Option endorsed by Council, Officers intend to implement an accompanying MOU to aid in managing User Group relationships and expectations, to enhance MRR's ability to fulfill its role as Council's RCEF.

RISK ASSESSMENT

RISK	RISK RATING	TREATMENT
COMPLIANCE Injury caused through inconsistent levels of playing surface should status quo remain.	Medium <i>Rare x Moderate</i>	Council endorses an option which results in the removal of the hazard.
SERVICE DELIVERY Additional Officer workload should Council endorse either Option One or Two.	Low <i>Rare x Insignificant</i>	Should an option involving a change be endorsed, this is planned for 2025/26 delivery providing time for Officers to plan its implementation.
FINANCIAL Impact on currently planned or programmed CapEx and OpEx considering varying level of investment required.	Medium <i>Unlikely x Moderate</i>	Any option endorsed included within future budget creation process and weighed against competing priorities.

RISK	RISK RATING	TREATMENT
STRATEGIC Attitudes of user groups of MRR towards Council should either Option Two or Three be endorsed. Reputational impact should Council endorse the removal of cricket pitches from MRR. Perception that Council is reallocating funding away from previously identified projects. Perception that service levels are declining to accommodate endorsed option.	Medium <i>Likely x Insignificant</i>	Council endorses the option that provides minimal lasting impact on Council finances and service delivery.

CONSULTATION

Consultation undertaken with MCC, MFNC and GP is detailed in the table below:

Table 4: Consultation Timetable

User	Consultation Date
MFNC / GP	24 April 2025
MCC	13 May 2025
MFNC / GP	5 June 2025
MCC	1 July 2025
MFNC / GP	21 August 2025
MCC	1 September 2025

COMMUNICATION

Officers have regularly updated User Groups on the progress of this topic and will communicate the outcome of the report to User Groups.

DECLARATIONS OF INTEREST

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 2020*.

APPENDIX 1 IMPACT ASSESSMENT

Gender

A Gender Impact Assessment (GIA) under the *Gender Equality Act 2020* has not been conducted as this matter does not involve a program, service or policy with a significant and direct impact on the community.

Social

The removal of or amended arrangements for turf pitches at MRR would enable increased football activities, in turn improving the ability to host elite sporting events and increase the cohesiveness of footballing programs and social connection of those participating, additionally this would increase the opportunities for members of the local and broader Gippsland community to get together in support of footballing activities.

Although spectator and participation figures are significantly lower, the removal of the turf pitches would inhibit the ability for simultaneous cricket fixtures to be held at MRR and KSR, in turn reducing social connection experienced amongst the cricket community.

Cultural

Sport plays a significant role in the culture of Latrobe City, the continued ability to host major sporting events of both a local and professional level is important in consolidating this culture.

Health

Sport plays an important role in the physical and mental health of all community demographics. The removal of or adoption of alternative arrangements for the turf pitches would provide the opportunity for additional footballing activities and reduce any obstructions to the hosting of future major sporting events. Additional community usage and hosting of major sporting event provides further opportunities for the community to come together and connect.

Environmental

Not applicable.

Economic

Major sporting events at both a local and elite level provide significant positive economic impact, the most recent football final held at MRR contributed over \$300,000 to the local economy.

Financial

All options available to Council are currently unfunded and are dependent on the endorsement of a budget allocation.

Attachments

1. Attachment 1 - PRG Minutes (Published Separately)

This attachment is designated as confidential under subsection (h) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to confidential meeting information, being the records of meetings closed to the public under section 66(2)(a). Project reference group minutes.

2. Attachment 2 - MFNC & GP Joint Letter (Published Separately)

This attachment is designated as confidential under subsection (f) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs. Letter includes the name of community members and their opinion on matters which require addressing through this report..

3. Attachment 3 - MCC Meeting Minutes (Published Separately)

This attachment is designated as confidential under subsection (h) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to confidential meeting information, being the records of meetings closed to the public under section 66(2)(a). Minutes of meeting include names of community members and their relationship to the user group which may make them easily identifiable..

4. Attachment 4 - User Group Feedback

5. Attachment 5 - External ASTMA Information

8.6

Morwell Recreation Reserve - Turf Cricket Pitches

- 4 Attachment 4 - User Group Feedback..... 299**
- 5 Attachment 5 - External ASTMA Information 302**

User Group Feedback

Morwell Cricket Club

Option 1

– We do not believe the reduction of the current situation to a single turf wicket block of 2 pitches will benefit either of the resident sporting clubs or the actual presentation of the oval itself at all. The lack of ability to rotate preparation and usage of the 2 pitches during summer could basically result in bare rolled turf soil through wear and tear, well before the end of cricket season. Also, the transition periods between sporting seasons of winter to summer and summer to winter are potentially longer due to the need to properly address regrowth of the specific type of grass used on the wicket block centre of the ground. Even with the current two separated 2 turf wicket blocks, we are looking at self-funding restoration and repairs to the existing pitches for the coming season, so with a single turf wicket block, that would be a much greater and more expensive task.

Option 2

– Similarly to Option 1 response, we believe a 3rd wicket on a single turf bench would still be insufficient to support proper pitch rotation. And if the turf wicket block of 3 pitches were to be placed geometrically off-centre to accommodate the winter football centre bounce requirements and moved either longitudinally towards the goal ends or laterally towards the shorter wing boundaries, the size of the ground from a summer cricket perspective would be diminished in terms of playing dimensions and profile. The current scenario of the existing two separated turf wicket blocks of 2 pitches each, is already right at the absolute limit of reasonable pitch location for Senior Men's cricket.

Option 3

– The geometrically central location of a synthetic hard wicket to be covered for the winter football season with natural turf matching the rest of the oval surface and then uncovered for the summer cricket season by Council, is our preferred option. It benefits both sporting tenants of the facility in that the centre of the ground, which is key to both sports, is available for use very quickly, with little inconvenience from any sporting footprint left behind from the prior sporting club's usage. The transition period between sporting seasons can be also managed by Council much more efficiently in both seasonal directions.

- Given that Morwell Cricket Club has 3 Senior Men's teams, 1 Senior Women's Team and generally 6 Junior Teams, having a synthetic wicket on the Morwell Recreation Reserve main oval, will allow for greater mid-week usage of the main oval during the summer by the Junior and Women's Teams, especially when turf wicket preparation is underway on the Keegen Street Reserve. This is as well as weekly Saturday matches for our Senior Men's B and C Grade teams being played on the main oval. We consider it a necessity to have 2 ovals adjacent to each other to effectively cater for our members usage & keeping our senior men, senior womens and juniors together due to all of our training facilities, our office, our canteen and our social rooms being located on the Morwell Recreation Reserve. The use of Northern Reserve as a secondary ground for the lower Men's grades and Junior grades of the club, while a reasonable backup option, has the problem that we can only to supply the bare minimum of amenities there for our playing members and the opposing teams. This can impact strongly on our retention rate of players, most especially Junior players and their parents.
- And should there happen to be other non-cricket, special public events such as AFL demonstration or practice matches scheduled by Council on the ground in the summer season, there is no extended loss of use of the ground to the tenant club before the public event as has been the case in the past. The event can be planned for and the ground quickly adjusted for an all-grass event if necessary.

Morwell Football Netball Club

The preferred option of Morwell FNC is subject to:

1. Relevant details of each available option being reviewed and approved by the club
2. The associated MoU for the football oval usage going forward, specifically with respect to the oval's status as the AFL Centre of Excellence and the order of preference given to the various user groups and purposes
3. Any additional information not yet available to the club for consideration

Conditional upon the factors listed above the club's preference is:

Removal of both turf wicket blocks, to be replaced with a single synthetic wicket with Council responsible for covering/uncovering with natural turf.

Gippsland Power

The 4th Option Synthetic and offset from the centre circle?

From: [REDACTED]
Sent: Tuesday, November 11, 2025 12:45 PM
To: [REDACTED]
Subject: MRR - AFL Synthetic

Hi [REDACTED],

As discussed, I am putting together options regarding the future of turf wickets on Morwell Recreation Reserve and an option being considered is to remove all turf wickets and install a single synthetic wicket to be covered with ready to play natural turf for football. The scope of which is:

- Synthetic wicket – 25m x 3m & 90mm below surface of surrounding outfield.
- Agi drain line installed the length of the synthetic wicket, either side of the synthetic wicket

When covered:

- Wicket covered with black plastic & ready to play Santa Ana couch which is then oversown for winter sport.
- The turf covering will extend to 29m x 7m to ensure surface levels.

Please can you provide advice on this proposal with consideration to the requirements for AFL and the hosting of AFL/AFLW fixtures including the shortest possible timeframe acceptable for the turf to be installed. (I.e., Can cricket be played up to Jan 15th if an AFL/AFLW fixture was scheduled on Feb 1st?).

I have put together a sample plot and tested using a Clegg hammer with results shown below:

Test Plot

Concrete	317	500	500	500	454.25
Concrete with shock pad	74	84	87	86	82.75
Synthetic / 60mm sand / 30mm turf	36	42	44	42	41
Synthetic / 20mm shock pad / 40mm sand / 30mm turf	46	45	45	45	45.25

Performance Indicator	Unacceptably low	Low normal	Preferred range	High normal	Unacceptably high
Surface Hardness (gravities)	<30	31 - 54	55 - 75	76 - 120	>120

Reference: AFL Grounds, Turf Managers Seminar, August 2014

Look forward to receiving your advice on this.

Regards

[REDACTED] | [REDACTED]



From: [REDACTED]
Sent: Tuesday, 11 November 2025 3:29 PM
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: MRR - AFL Synthetic

Hi [REDACTED],

The proposed concept is unique and unlike anything we've previously encountered. However, in theory, it appears sound—particularly in relation to the test plot. In relation to the timeframe before an AFL/AFLW match, using ready-to-play turf would allow for a short turnaround, provided the turf is secured from the supplier and installed promptly. A 7–10 day window should be achievable. If the works are completed to a high standard, I see no reason for an AFL/AFLW match not to proceed. It should be noted that the supply and installation of ready-to-play turf comes at a significant cost, with 200 m² likely exceeding \$30,000.

If you have any further queries, or would like to discuss other options, please feel free to contact [REDACTED] or myself.

Kind Regards,

Tim Fankhauser
Agronomist
Australian Sports Turf Managers Association
1/ 752 Blackburn Road Clayton Victoria 3168
Ph: 03 9548 8600 M: 0422 418 038
www.astma.com.au



STATUTORY PLANNING

9. STATUTORY PLANNING

Nil reports

CORPORATE ITEMS FOR DECISION

10. CORPORATE ITEMS FOR DECISION

Item Number 10.1 24 November 2025

Infrastructure and Sustainability

SALES PROCESS UPDATE - TONERS LANE, MORWELL (TITLE VOLUME 12520 FOLIO 257)

PURPOSE

To seek Council endorsement to proceed to sell the Council owned property, Volume 12520 Folio 257 on Toners Lane, Morwell following a community consultation process.

EXECUTIVE SUMMARY

- At the August 2022 Council Meeting, Council resolved to give public notice of and seek submissions on Council's intention to sell an estimated 24 acres (8.92 hectares) of Council owned land at Toners Lane.
- A community engagement process occurred from 26 October to 22 November 2022, Council received no submissions on the matter.
- The subdivision process was completed December 2023, this involved the payment of the public space contribution of \$288,000 and the new titles (Lot 1 PS 910220 / Title Volume 12520 Folio 257) have since been issued – see **Attachment 1**.
- An updated valuation has been received from an independent licenced valuer and is attached as **Confidential Attachment 2**.
- Officers are preparing the property to be ready and available for sale including new boundary peg markings and slashing.

OFFICER'S RECOMMENDATION

That Council:

1. **having not received any submissions, resolves to sell (Lot 1 PS 910220 on parent title Volume 12384 Folio 081) Toners Lane, Morwell by Expression of Interest, Auction or Private treaty; and**
2. **authorises the Chief Executive Officer to execute all documents necessary to offer the Lot 1 PS 910220 Toners Lane, Morwell for sale by Expression of Interest, Auction or Private Treaty and to complete the sale at a price no less than the minimum selling price set in accordance with Confidential Attachment 2, or current market value where relevant.**

BACKGROUND

The Morwell West Development Plan identified a portion of Council owned Toners Lane reserve, to be developed for residential purposes.

At the 1 August 2022 Council meeting, Council resolved:

That Council:

- *Gives public notice of the proposed sale by private treaty of an estimated 24 acres (9.48 hectares) of vacant land ("the land") which forms part of the Morwell West Development Plan within Council land abutting Toners Lane, Madden Street, Godridge Road and Catherine Street, Morwell and invites public submissions on the proposal; and*
- *Considers at a future Council Meeting any submissions received that are opposed to the proposed sale of the land; or*
- *If no submissions opposed to the sale of the land are received, authorises the Chief Executive Officer to sell the land at no less than the current market value as assessed by independent valuation and to sign and seal any documents required to facilitate the transfer of land.*



Figure 1. Aerial Image of Toners Lane (parcel for sale is highlighted red)

To facilitate the development plan Council has completed the subdivision process to divide the land for sale, this process was completed in December 2023 (**Attachment 1**).

As part of the subdivision process the Public Open Space contribution of \$288,000 was required to be paid by the landowner, Council has paid this contribution to finalise the subdivision. This contribution will be featured in the sales collateral as a benefit to purchasing this property.

Council completed the Community Engagement process from 26 October to 22 November 2022, Council received no submissions on the matter.

An updated valuation was received in October 2025 from an independent licenced valuer (**Confidential Attachment 2**).

ANALYSIS

Section 114 of the *Local Government Act 2020* requires Council publish a notice of an intention to sell land **Attachment 3** – Public Notice and undertake community engagement, with any submissions to be presented to Council at a subsequent meeting.

Council received no submissions regarding the potential sale and officers recommend proceeding with the sale of the parcel.

The subdivision process has now been completed, and a new title (Lot 1 PS 910220) has been issued for the parcel Council intends to sell.

RISK ASSESSMENT

RISK	RISK RATING	TREATMENT
COMPLIANCE Sale is non-compliant with the <i>Local Government Act 2020</i> .	Low <i>Unlikely x Moderate</i>	The completion of the community engagement process and recent market valuation will ensure compliance with <i>LGA 2020</i>
FINANCIAL Inability to sell the lots as they become available and unable to recover Council's investment in the precinct.	Low <i>Unlikely x Moderate</i>	Appointment of an agent with a strong background of similar sales and detailed sales campaign.

RISK	RISK RATING	TREATMENT
STRATEGIC Utilisation of a vague resolution to sell.	Medium <i>Possible x Moderate</i>	Ensuring the sale is completed with greater detail now the plan of subdivision process has been complete.

CONSULTATION

The community consultation process generated no submissions. The process was completed in accordance with Council's Community Engagement Policy and the *Local Government Act 2020*.

The community engagement process was undertaken from 26 October 2022 to 22 November 2022. Activities included:

- A public notice published in the Latrobe Valley Express (26 October 2022), **Attachment 3**.
- Public Notice on Council's website.

COMMUNICATION

Letters will be sent to all the adjacent property owners notifying them of resolution of Council.

DECLARATIONS OF INTEREST

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 2020*.

APPENDIX 1 IMPACT ASSESSMENT

Gender

A Gender Impact Assessment (GIA) under the *Gender Equality Act 2020* has not been conducted as this matter does not involve a program, service or policy with a significant and direct impact on the community.

Social

Not applicable.

Cultural

Not applicable.

Health

Not applicable.

Environmental

Not applicable.

Economic

Not applicable.

Financial

Not applicable.

Attachments

1. Title & Plan PS 910220
2. Toners Lane Valuation (Published Separately)

This attachment is designated as confidential under subsection (a) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released. The valuation is market sensitive and releasing this information compromises Council's ability to sell the land parcel for an appropriate amount.

3. Public Notice - Intention to Sell (Toners Lane)

10.1

Sales Process Update - Toners Lane, Morwell (Title Volume 12520 Folio 257)

1	Title & Plan PS 910220	313
3	Public Notice - Intention to Sell (Toners Lane)	318



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REGISTER SEARCH STATEMENT (Title Search) Transfer of Land Act 1958

Page 1 of 1

VOLUME 12520 FOLIO 257

Security no : 124128833697C
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LAND DESCRIPTION

Lot 1 on Plan of Subdivision 910220M.
PARENT TITLE Volume 12384 Folio 081
Created by instrument PS910220M 06/12/2023

REGISTERED PROPRIETOR

Estate Fee Simple
Sole Proprietor
LATROBE CITY COUNCIL of 141 COMMERCIAL ROAD MORWELL VIC 3840
PS910220M 06/12/2023

ENCUMBRANCES, CAVEATS AND NOTICES

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section 24 Subdivision Act 1988 and any other encumbrances shown or entered on the plan set out under DIAGRAM LOCATION below.

DIAGRAM LOCATION

SEE PS910220M FOR FURTHER DETAILS AND BOUNDARIES

ACTIVITY IN THE LAST 125 DAYS

NIL

-----END OF REGISTER SEARCH STATEMENT-----

Additional information: (not part of the Register Search Statement)

Street Address: GODRIDGE ROAD MORWELL VIC 3840

ADMINISTRATIVE NOTICES

NIL

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Effective from 06/12/2023

DOCUMENT END



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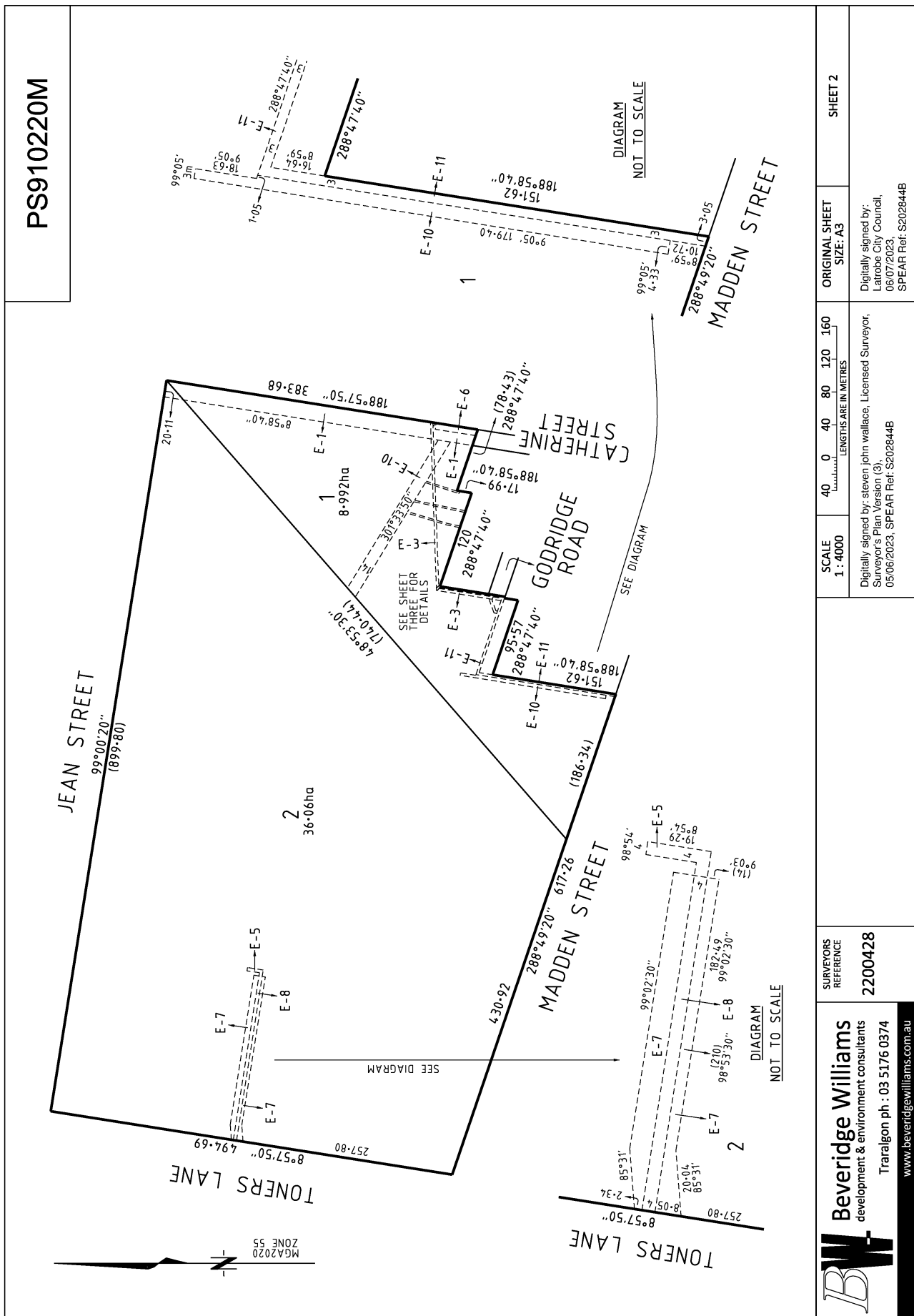
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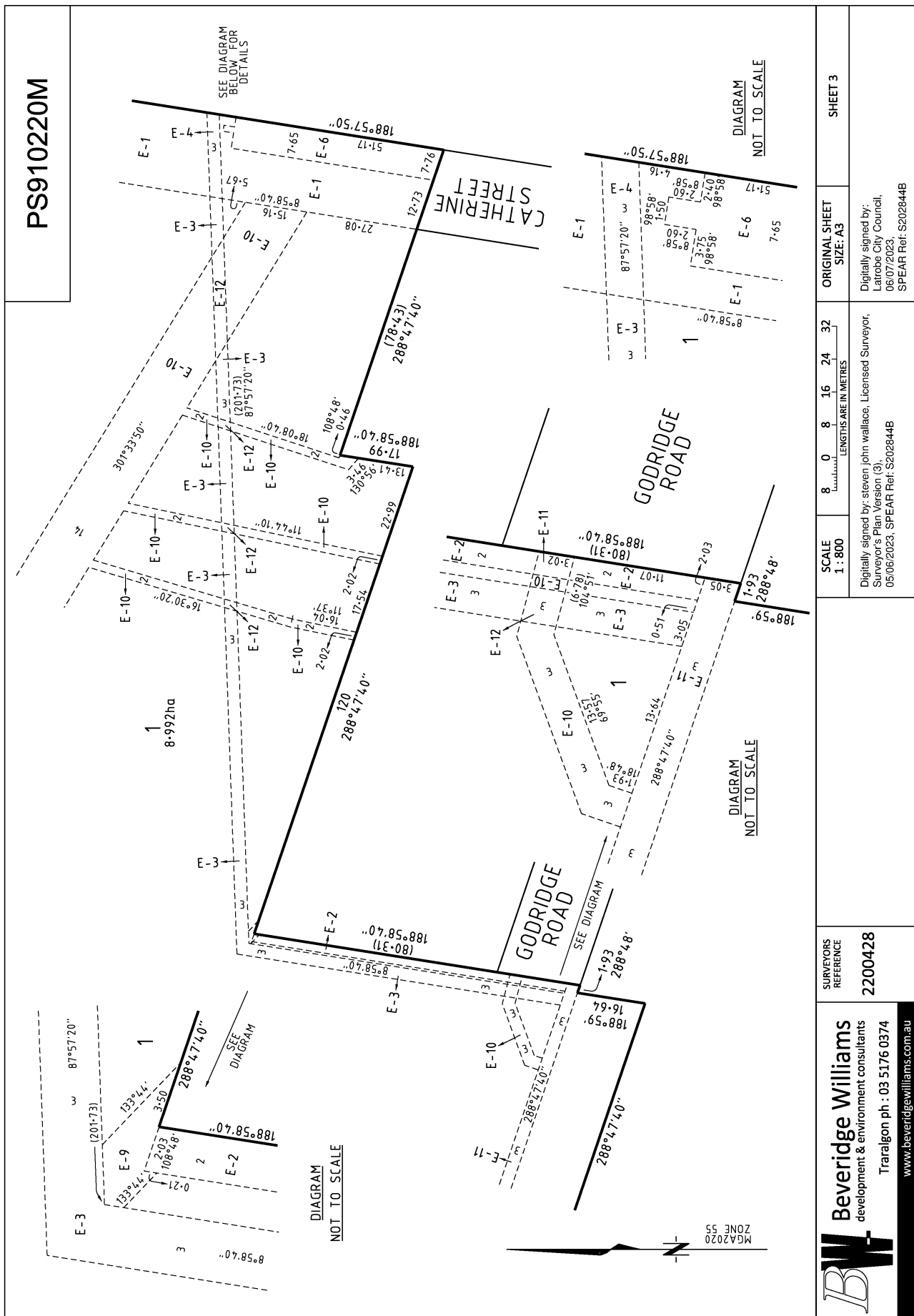
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PLAN OF SUBDIVISION			EDITION 1	PS910220M
LOCATION OF LAND PARISH: MARYVALE TOWNSHIP: — SECTION: — CROWN ALLOTMENT: 45(PT) & 46(PT) CROWN PORTION: — TITLE REFERENCE: VOL.12384 FOL.081 LAST PLAN REFERENCE: PS848248H (LOT 1) POSTAL ADDRESS: TONERS LANE, (at time of subdivision) MORWELL, 3840 MGA CO-ORDINATES: E: 446 225 ZONE: 55 (of approx centre of land N: 5 768 725 GDA 2020 in plan)			Council Name: Latrobe City Council Council Reference Number: 2022/77/CRT2 Planning Permit Reference: 2022/110 SPEAR Reference Number: S202844B Certification This plan is certified under section 6 of the Subdivision Act 1988 Public Open Space A requirement for public open space under section 18 or 18A of the Subdivision Act 1988 has been made and the requirement has not been satisfied at Certification Digitally signed by: Stewart Saunders for Latrobe City Council on 06/07/2023 Statement of Compliance issued: 26/10/2023 Public Open Space A requirement for public open space under section 18 or 18A of the Subdivision Act 1988 has been made and the requirement has been satisfied at Statement of Compliance	
VESTING OF ROADS AND/OR RESERVES			NOTATIONS	
IDENTIFIER	COUNCIL/BODY/PERSON		SURVEY: This plan is based on survey. STAGING: This is not a staged subdivision. Planning Permit No. 2022/110 This survey has been connected to permanent marks No(s). 368, 384 & 385 In Proclaimed Survey Area No. 10	
—	—			
NOTATIONS				
DEPTH LIMITATION: DOES NOT APPLY				
EASEMENT INFORMATION				
LEGEND: A - Appurtenant Easement E - Encumbering Easement R - Encumbering Easement (Road)				
Easement Reference	Purpose	Width (Metres)	Origin	Land Benefited/In Favour Of
E-1, E-4 & E-6	CARRIAGEWAY, DRAINAGE & SEWERAGE	SEE DIAG.	TR.2150160	C/T VOL.6568 FOL.506
E-2 & E-11	PIPELINE OR ANCILLARY PURPOSES	SEE DIAG.	C/E AE785414J	CENTRAL GIPPSLAND REGION WATER AUTHORITY
E-3, E-4 & E-12	SEWERAGE	3	C/E AJ340194L	CENTRAL GIPPSLAND REGION WATER CORPORATION
E-5 & E-8	PIPELINE OR ANCILLARY PURPOSES	4	PS848248H - SEC 136 WATER ACT 1989	CENTRAL GIPPSLAND REGION WATER CORPORATION
E-6	POWERLINE	SEE DIAG.	PS848248H - SEC 88 ELECTRICITY INDUSTRY ACT 2000	AUSNET ELECTRCITY SERVICES PTY LTD
E-7 & E-8	POWERLINE	SEE DIAG.	THIS PLAN - SEC 88 ELECTRICITY INDUSTRY ACT 2000	AUSNET ELECTRCITY SERVICES PTY LTD
E-3, E-4, E-9 & E-12	PIPELINE OR ANCILLARY PURPOSES	SEE DIAG.	THIS PLAN - SEC 136 WATER ACT 1989	CENTRAL GIPPSLAND REGION WATER CORPORATION
E-10, E-11 & E-12	DRAINAGE	SEE DIAG.	THIS PLAN	LATROBE CITY COUNCIL
 Beveridge Williams development & environment consultants Traralgon ph : 03 5176 0374 www.beveridgewilliams.com.au		SURVEYORS FILE REF: 2200428 Digitally signed by: steven john wallace, Licensed Surveyor, Surveyor's Plan Version (3), 05/06/2023, SPEAR Ref: S202844B		ORIGINAL SHEET SIZE: A3 SHEET 1 OF 3 PLAN REGISTERED TIME: 5:39PM DATE: 6/12/2023 S.A Assistant Registrar of Titles







**LATROBE CITY
COUNCIL**

Toners Lane Public Notice

Published in the Latrobe Valley Express – Wednesday 26 October 2022

PUBLIC NOTICE

Proposed sale of land which forms part of the Morwell West Development Plan

Latrobe City Council gives notice of its intention to consider a proposal to sell 24 acres of vacant surplus Council owned land which forms a part of the Morwell West Development Plan abutting Toners Lane, Madden Street, Godridge Road and Catherine Street, Morwell. The land is currently described as Lot 1, PS 140015 being the land contained in Certificate of Title Volume 9483 Folio 037. However, to sell the land, a subdivision is also currently underway to exercise the land for development from the parent parcel. The balance of the parcel in the Farming Zone and Public Park and Recreation Zone will be retained by Council for ongoing use as the Toners Lane Reserve, which is currently used by various community groups.

The community is invited to comment on this proposal. If you wish to make a submission please write to Mr Steven Piasente, Latrobe City Council, PO Box 264, Morwell VIC 3840 or email Latrobe@Latrobe.vic.gov.au with the subject line "Submission – Proposed Sale of Land – Morwell West Development". Your submission should be received by Tuesday 22 November 2022 and state if you or a person acting on your behalf wishes to speak in support of the submission.

Any submissions received will be considered at a future Council Meeting. All persons submitting a written submission will be advised of the Council Meeting date and invited to attend.

All submissions will be considered public documents unless specified otherwise by the submitter.

In the event that no submissions are received objecting to the proposal, the land will be sold to the adjoining property owner by private treaty.

Further information and a locality plan can be obtained from the www.latrobe.vic.gov.au/MinutesandAgendas by selecting the 1 August 2022 Council Meeting Minutes and search for "Item 10.1 Proposed Sale of Land - Morwell West Development" or contact Ms Stephanie Llewellyn, telephone 1300 367 700.

STEVEN PIASENTE
Chief Executive Officer

www.latrobe.vic.gov.au



2025-26 LOCAL SPORTS INFRASTRUCTURE FUND AND 2026-27 COUNTRY FOOTBALL NETBALL PROGRAM

PURPOSE

To seek Council approval to submit funding applications to the 2025-26 Local Sports Infrastructure Fund and the 2026-27 Country Football Netball Program and allocate the required funding contributions.

EXECUTIVE SUMMARY

- The 2025-26 Local Sports Infrastructure Fund (LSIF) and the 2026-27 Country Football Netball Program (CFNP) are Victorian Government competitive grant programs, administered by Sport and Recreation Victoria (SRV).
- Only Local Government Authorities (LGAs) are eligible to apply, although clubs and associations are made aware of this funding through direct State Government communications.
- LSIF opened on 2 September 2025 and closes on 2 December 2025. CFNP opened 18 September 2025 and closes on 26 February 2026.
- LSIF is a statewide program offering the following three streams and maximum funding amounts:
 - Community Facilities - \$500,000.
 - Community Sports Lighting - \$250,000.
 - Planning - \$40,000.
- CFNP is only available to rural and regional LGA's offering up to \$250,000 for AFL or netball infrastructure projects.
- The funding ratio for both funding programs is \$3:\$1 (SRV:Council).
- In line with the current Recreation Needs Assessment (RNA), the proposed applications are:
 - **LSIF Community Facilities**
 - Netball and Tennis Changerooms (including public amenities) – Yinnar Recreation Reserve.
 - Estimated cost: \$1,608,200.
 - Estimated Council co-contribution: \$1,108,200.
 - Proposed co-contribution source: Infrastructure Projects Reserve.

- **LSIF Community Sports Lighting**
 - Sports Lighting – Stoddart Oval, Traralgon West Sporting Complex.
 - Estimated cost: \$300,000.
 - Estimated Council co-contribution: \$50,000.
 - Proposed co-contribution source: Public Open Space Reserve.
- **LSIF Planning**
 - Large Town Recreation Reserve Master Plans.
 - Estimated cost: \$50,000.
 - Estimated Council co-contribution: \$12,500.
 - Proposed co-contribution source: Council's Recreation and Open Space Planning Operational budget.
- **CFNP**
 - Sports Lighting (oval) – Duncan Cameron Memorial Park, Traralgon
 - Estimated cost: \$335,000.
 - Estimated Council co-contribution: \$53,750.
 - Proposed co-contribution source: Public Open Space Reserve.

OFFICER'S RECOMMENDATION

That Council:

- 1. endorses three applications to the 2025-26 Local Sports Infrastructure Fund:**
 - 1.1. Netball and Tennis Changerooms at Yinnar Recreation Reserve;**
 - 1.2. Sports Lighting at Stoddart Oval, Traralgon;**
 - 1.3. Large Town Recreation Reserve Master Plans;**
- 2. endorses an application to the 2026-27 Country Football Netball Program for Sports Lighting at Duncan Cameron Memorial Park, Traralgon; and**
- 3. allocates \$1,108,200 from the Infrastructure Projects Reserve and \$103,750 from the Public Open Space Reserve as Council's contribution towards the Netball and Tennis Changerooms at Yinnar Recreation Reserve, and Sports Lighting at Stoddart Oval and Duncan Cameron Memorial Park, if application/s are successful.**

BACKGROUND

The 2025-26 LSIF opened on 2 September 2025 and closes on 2 December 2025. The LSIF is a statewide program that provides funding for planning, upgrading and building essential sports facilities that will support and boost participation, particularly for less represented groups such as women and girls, Aboriginal Victorians, people with disability, culturally and linguistically diverse communities, LGBTIQ+ people and economically disadvantaged communities.

The 2026-27 CFNP opened on 18 September 2025 and closes on 26 February 2026. It provides funding to rural and regional LGA's for AFL and netball infrastructure projects and also has a strong focus on supporting opportunities for less represented groups.

The 2024-25 LSIF was only available to metropolitan councils, with rural and regional councils referred to the Regional Community Sports Infrastructure Fund (RCSIF) during this time. Following a successful application in Round One of the RCSIF, Council received \$1 million towards the delivery of a new multi-use pavilion at Gaskin Park, Churchill however were unsuccessful with both applications submitted in Round Two (Lift installation to the pavilion at Ronald Reserve, Morwell and Large Town Recreation Reserve Master Plans).

As the RCSIF is no longer available, the 2025-26 LSIF reverts to a statewide program, increasing the competitiveness of the program.

At a recent LSIF information forum hosted by SRV, the following considerations for potential applicants was presented:

- Funding programs have become highly competitive in recent years. High quality applications will stand out.
- Consider the number of applications being submitted and if this will impact their overall quality. Important to maintain a high level of quality across all applications.
- Consider the Investment Priorities within the Guidelines and how applications align with each of the priorities.
- Maximising budget contributions from Council and other sources (such as clubs, local organisations or other Governments/Departments).
- The number of overdue milestones by a Council and capacity to deliver new projects will be considered during the assessment for all applications.

Eligible projects for the 2025-26 LSIF are outlined in the table below:

Community Facilities	Community Sports Lighting	Planning
New and/or redeveloped sports fields and sports courts Multi-sport training facilities that are publicly accessible Active recreation spaces such as multi-activity facilities, outdoor exercise equipment or redevelopment of indoor spaces Projects that result in improved facility carrying capacity, such as new drainage, irrigation and grass installations Play spaces skate parks, pump tracks, BMX tracks, and outdoor splash parks Installation of new LED or redeveloping lighting that benefits community sport and active recreation spaces (when forming part of a larger project) Redevelopment/upgrade to outdoor aquatic facilities that improve accessibility and participation Re-purposing indoor sport or recreation spaces to create new participation opportunities Redeveloping or complementing sports facilities to include new active recreation infrastructure	New LED lighting that provides capacity for sports fields, sports courts or playing areas to host activities Redeveloped or additional LED lighting to extend capacity of sports fields, sports courts or playing areas New, redeveloped or additional LED lighting to extend availability and capacity of active recreation facilities Replacement of non-LED lighting with LED lamps to permit lighting standards to be met Projects that also provide active recreation benefits by facilitating use of sports facilities outside of formal sport usage	Facility or strategic planning projects that contribute to infrastructure readiness and/or the long-term direction of facility and open space Facility planning may include designs, costings, or technical reports for a single site Municipal planning may include strategic planning for specific facility type/s (such as play spaces, aquatic facilities or indoor stadiums), master planning across 3 or more sites, infrastructure and participation strategies for specific sports and/or recreation activities, and feasibility studies for one or more significant projects

Community Facilities	Community Sports Lighting	Planning
Accessibility improvements for facilities LED electronic scoreboards and fixed equipment (i.e. goal nets, player/coaches' boxes)		

Table 1 – Eligible Projects 2025-26 LSIF

Eligible projects for the 2026-27 CFNP are listed below:

- Developing new or redeveloping change rooms and pavilions to increase capacity, inclusion and safety.
- Developing new or redeveloping existing sports ovals and courts to increase capacity, inclusion and safety.
- Sports lighting that improves facility capacity and participant safety.
- Projects that result in energy or water efficiency, with a direct impact on participation, such as warm season grass conversions.
- Infrastructure on school land with confirmed community use.
- Projects that benefit multi use outcomes where football or netball is the primary beneficiary.

ANALYSIS

In line with Council's current RNA, the following applications are proposed.

Stream / funding available	Project / benefiting clubs	Priority reason / estimated costings
Community Facilities \$500,000 (LSIF)	New netball and tennis changerooms (including public amenities) at Yinnar Recreation Reserve Yinnar Football Netball Club Yinnar Tennis Club	Next priority on the RNA (Pavilion Projects) Concept designs and preliminary site investigations have been undertaken to support cost estimate \$120,000 for detailed designs allocated at the September Council meeting Estimated project cost: \$1,608,200 Co-contribution required: \$1,108,200 Proposed co-contribution source: Infrastructure Projects Reserve

Stream / funding available	Project / benefiting clubs	Priority reason / estimated costings
Community Sports Lighting \$250,000 (LSIF)	New sports lighting at Stoddart Oval, Traralgon West Sporting Complex Combined Saints Junior Football Club	Next priority on the RNA (Lighting Projects) Combined Saints Junior Football Club have \$25,000 to contribute Council has a long-term lease of the land with the landowner (The Roman Catholic Trusts Corporation for the Diocese of Sale) Lavalla Catholic College has provided a letter of support that states there are no plans to alter the existing arrangements beyond the expiry of the current lease Estimated project cost: \$300,000 Council co-contribution required: \$50,000 Proposed co-contribution source: Public Open Space Reserve

Stream / funding available	Project / benefiting clubs	Priority reason / estimated costings
Planning \$40,000 (LSIF)	Large Town Recreation Reserve Master Plans	This is a resubmission which will incorporate feedback received from SRV on the unsuccessful application to the last round of the RCSIF Project aim is to develop one page master plan for each recreation reserve in Moe / Newborough, Morwell and Traralgon (27 sites) Estimated project cost: \$50,000 Co-contribution required: \$12,500 Proposed co-contribution source: Council's Recreation and Open Space Planning Operational budget
CFNP \$250,000	New sports lighting at Duncan Cameron Memorial Reserve, Traralgon Southside Junior Football Club	Second priority on the RNA (Lighting Projects) Southside Junior Football Club has \$30,000 to contribute Estimated project cost: \$335,000 Council co-contribution required: \$53,750 Proposed co-contribution source: Public Open Space Reserve

Table 2 – Proposed Projects 2025-26 LSIF

RISK ASSESSMENT

RISK	RISK RATING	TREATMENT
COMPLIANCE Continued complaints regarding the lack of adequate change facilities, public amenities and lighting that impacts facility capacity, scheduling and participant safety.	Medium <i>Possible x Minor</i>	Funding will support the delivery of projects that will provide safe, modern and accessible facilities for relevant user groups and the wider community, while supporting participation growth.
SERVICE DELIVERY Inability for Council to deliver the project due to staffing and existing workload which may delay funding agreement milestones and jeopardise future funding.	Medium <i>Possible x Minor</i>	Officers will plan for the delivery of these project/s in line with the timelines set out in the funding guidelines.
FINANCIAL Project(s) going overbudget and requiring additional funding to complete.	Medium <i>Possible x Minor</i>	Current cost estimates will inform budget for funding application/s and include a 10% contingency. If required, the project scope will be managed to align with budget where possible.
STRATEGIC Outdated masterplans do not reflect current community needs, and therefore do not adequately provide for user groups.	Medium <i>Almost certain x Minor</i>	Many of the recreation reserve masterplans are over 10 years old and do not reflect current needs or expectations. Updating these will ensure Council is aligned with current community expectations.

CONSULTATION

Extensive consultation was undertaken with local clubs during the development of the Recreation Needs Assessment. Further engagement with relevant clubs will be undertaken as part of the application process as required, and specifically with the future detailed design of the netball and tennis changerooms at the Yinnar Recreation Reserve.

COMMUNICATION

Council Officers have discussed the projects with SRV and have developed indicative cost estimates to inform funding application/s.

DECLARATIONS OF INTEREST

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 2020*.

APPENDIX 1 IMPACT ASSESSMENT

Gender

A Gender Impact Assessment (GIA) under the *Gender Equality Act 2020* is required as the proposed projects will have a significant and direct impact on the community. This will be undertaken by Council officers on each project during the application process.

Social

The proposed projects will provide safe, modern and accessible facilities to support better health, wellbeing and social outcomes for the community through participation in sport and active recreation.

Cultural

Not applicable.

Health

Improved use and participation could provide positive health impacts for those taking part in active and organised recreation, whilst improved lighting could provide an opportunity for other active or passive recreation uses as well.

Environmental

Power consumption from usage of lights will have an impact on the environment, however use of LEDs is a long-term sustainable lighting option. Council will consider sustainable design principles for all projects.

Economic

If the project/s were to be completed there may become an increased opportunity for the use of each facility for night games and/or events.

Financial

Current cost estimates will inform budget for funding application/s and include a 10% contingency.

Should the application/s be successful, Council will need to contribute the co-contribution/s required to deliver the project/s.

At the September 2025 meeting, Council resolved to allocate \$3.4 million to the Infrastructure Projects Reserve which could be used for the \$1,108,200 co-contribution required for the Netball and Tennis Changerooms at Yinnar Recreation Reserve. This would leave a remaining balance of \$2,291,800.

If \$103,750 is allocated from the Public Open Space Reserve for the co contributions required for the two lighting projects at Stoddart Oval and Duncan Cameron Memorial Park, Traralgon's portion of the Public Open Space Reserve remaining balance will be \$1,372,315.

Project scope could be reduced to align with project budget/s.

Attachments

1. 2025-26 Local Sports Infrastructure Fund Guidelines
2. 2026-27 Country Football and Netball Program Guidelines

10.2

2025-26 Local Sports Infrastructure Fund and 2026-27 Country Football Netball Program

- 1 2025-26 Local Sports Infrastructure Fund Guidelines..... 332**
- 2 2026-27 Country Football and Netball Program
Guidelines 364**

2025-26 Local Sports Infrastructure Fund

Guidelines



Image credit: Noble Court Reserve (Brimbank City Council)



Acknowledgement of Country

We acknowledge the traditional Aboriginal owners of country throughout Victoria, their ongoing connection to this land and we pay our respects to their culture and their Elders past, present and future.

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Contents

Message from the Minister	3	5. Supporting documentation	16
1. 2025-26 Local Sports Infrastructure Fund	4	6. Application Process and Closing Date	20
1.1 About the Local Sports Infrastructure Fund	4	7. Types of activities that will not be funded	22
1.2 Outcomes	4	8. Assessment Process	24
1.3 Investment priorities	5	9. Conditions that apply to funding	25
2. Eligibility	6	9.1 Grant Agreements	25
2.1 Eligible applicants	6	9.2 Acknowledging the Victorian Government's support and promoting success	26
2.2 Eligible applications	6	9.3 Payments	26
3. Funding opportunities	7	9.4 Privacy	26
3.1 Funding streams	7	10. Resources and additional information	27
3.2 Timelines	9	11. Glossary	29
3.3 Funding ratios	9		
3.4 In-kind contributions	9		
3.5 Fair Access Policy Roadmap	10		
3.6 Facilities on school land	10		
3.7 Facilities on Crown land	10		
4. Funding streams	11		
4.1 Community Facilities Stream	11		
4.2 Community Sports Lighting Stream	13		
4.3 Planning Stream	14		



Image credit: Ross Reserve Synthetic Soccer Pitch (Greater Dandenong City Council)

Message from the Minister

To encourage even more Victorians to get active and participate in sport and active recreation, the Victorian Government is supporting Victorian communities by investing in even more local sport and active recreation infrastructure.

As the Minister for Community Sport, I'm pleased to announce applications are now open for the 2025-26 Local Sports Infrastructure Fund – backed by funding from the Victorian Budget 2025-26.

With overwhelming demand for more modern and accessible sport and active recreation facilities across the state, the fund supports projects across 3 funding streams with grants of up to \$500,000 for Community Facilities, up to \$250,000 for Community Sports Lighting and up to \$40,000 for Planning.

Better infrastructure will allow sports clubs, facility managers and community organisations to accommodate more people, create more participation opportunities and draw more interest, creating a real buzz in the community and boosting local economies.

In this round all Victorian Local Government Authorities and Alpine Resorts Victoria are eligible to apply for funds towards a range of community sports infrastructure and active recreation developments including change rooms, sports fields, play spaces, sports lighting, skate parks, planning projects and more to benefit local clubs and communities.

Since 2018, the Local Sports Infrastructure Fund has invested more than \$99.4 million into more than 375 community projects.

This is part of the more than \$2.4 billion invested by the Victorian Government in community sport and active recreation infrastructure since 2014.

These investments are backed by the *Fair Access Policy Roadmap* – a Victorian Government initiative ensuring women and girls get equal access to community sport facilities across the state.

They also support local economies by creating economic activity and hundreds of jobs for planners, architects, engineers, project managers, builders, carpenters, plumbers, electricians, facility managers and operational staff. Sourcing local materials will enable many more Victorian businesses to thrive.

I look forward to seeing new and exciting projects supported through the 2025-26 Local Sports Infrastructure Fund.



The Hon. Ros Spence MP
Minister for Community Sport



2025-26 Local Sports Infrastructure Fund

1.1 About the Local Sports Infrastructure Fund

The 2025-26 Local Sports Infrastructure Fund (the Fund) is a statewide competitive Victorian Government investment program. It provides funding to develop high-quality, accessible community sport and active recreation infrastructure.

The Fund promotes partnerships between the Victorian Government, Local Government Authorities (LGAs), Alpine Resorts Victoria (ARV), sporting clubs and associations, schools, educational institutions, and community organisations.

The Fund aims to increase and promote opportunities so Victorians can participate in ways that suit them and is targeted towards individuals and communities who participate less. This aligns with the strategic directions identified in [Active Victoria 2022-2026: A strategic framework for sport and recreation in Victoria](#).

Sport and Recreation Victoria (SRV) administers the Fund, which is underpinned by the Department of Jobs, Skills, Industry and Regions' (DJSIR) priorities of driving a strong and resilient economy that benefits all Victorians. It does this by creating more opportunities for people through jobs and skills, supporting businesses and industries to grow and prosper, and building vibrant communities and regions.

1.2 Outcomes

The Fund reflects the Victorian Government's commitment to securing the many benefits of participating in sport and active recreation. This includes supporting Victorians, particularly those individuals and communities who participate less to achieve better health, wellbeing, social, and economic outcomes through the construction, programming and activation of community sport and active recreation infrastructure.

The Fund will invest in proposals that can demonstrate commitment to the following outcomes:

- provides additional participation opportunities through the development of multi-use community sport and active recreation infrastructure
- increased participation opportunities for individuals and groups who participate less, including socio-economically disadvantaged communities
- provides equitable and inclusive participation opportunities for women and girls in community sport and active recreation
- improved sustainable design and planning to ensure infrastructure investment is building better and more liveable communities
- increased local economic activity through the planning, building, management, and activation of redeveloped or new infrastructure.

1.3 Investment priorities

Priority will be given to projects that:

- provide the strongest participation outcomes, including supporting existing participation, for groups that participate less in community sport and active recreation including women and girls, Aboriginal Victorians, people with disability, culturally and linguistically diverse (CALD) communities, people from LGBTIQ+ communities, and economically disadvantaged communities as identified in [Active Victoria 2022-2026: A strategic framework for sport and recreation in Victoria](#)
- support communities experiencing socio-economic disadvantage, particularly projects that support suburbs and towns within the 2 most disadvantaged deciles in Victoria as per the [Australian Bureau of Statistics Index of Relative Socio-Economic Disadvantage, 2021](#)
- support communities in areas of need that have experienced natural disasters (for example, drought affected areas, floods, bushfires) or communities experiencing strong population growth or significant change in circumstances (for example, economic challenges)
- demonstrate multi-use, shared and integrated facilities including those on school land that can ensure long-term community access. Please see [Section 3.6](#) for information regarding facilities on school land
- provide a confirmed active recreation benefit through improved facility availability, scheduling, public access, and policy development (for projects with **lighting** elements)
- demonstrate economic uplift in the form of job creation during construction and operation, non-government investment and local event attraction.



Eligibility

2.1 Eligible applicants

Only **Victorian LGAs and ARV** are eligible to apply to the Fund.

In line with the Victorian Government's [Fair Access Policy Roadmap](#), all Victorian LGAs must continue to have an acceptable gender equitable access and use policy (or equivalent) in place to be considered eligible for funding from the Program.

LGAs/ARV must discuss potential project/s with their SRV representatives to receive feedback on eligible projects before submitting their application/s.

Sport and recreation clubs, sporting associations and leagues, educational institutions, not-for-profit community organisations, businesses and individuals cannot directly apply to the Fund.

Local clubs, committees of management and organisations are advised to contact their LGA/ARV if they wish to express interest, seek support or be involved as a partner in applications to the Fund.

2.2 Eligible applications

Only eligible applications will be assessed and considered for funding by SRV.

To be eligible for funding, applications must:

- ensure the project scope and funding request adhere to the relevant funding stream requirements
- be able to demonstrate that the infrastructure project will be completed within 24 months of execution of a Grant Agreement with the DJSIR (for successful projects)
- exclude activities listed in [Section 7](#)
- be submitted (including all supporting documentation) by **5:00 pm on Tuesday 2 December 2025**.

Each individual infrastructure project requires a separate application. Bundled projects will be deemed ineligible.

Stages of a larger facility development may seek support from the Fund, providing the stage addresses the assessment criteria and meets all other eligibility requirements. For a staged project, please provide information on the delivery of any future stages, including timelines.



Funding opportunities

3.1 Funding streams

Funding is available under the following streams:

Stream	Community Facilities	Community Sports Lighting	Planning
Number of applications	Unlimited but cannot exceed \$500,000 in total across all applications per LGA/ARV	Unlimited but cannot exceed \$250,000 in total across all applications per LGA/ARV	One Facility Planning or One Municipal Planning application per LGA/ARV
Maximum total grant amount per applicant	Up to \$500,000	Up to \$250,000	Up to \$40,000
Project types eligible for funding	- New and/or redeveloped sports fields and sports courts - multi-sport training facilities that are publicly accessible - active recreation spaces such as multi-activity facilities, outdoor exercise equipment or redevelopment of indoor spaces, such as appropriate flooring for fitness classes - projects that result in improved facility carrying capacity, such as new drainage, irrigation and grass installations - playspaces, skate parks, pump tracks, BMX tracks, and outdoor splash parks.	Funding can only be sought for LED lighting infrastructure through this stream. - new lighting that provides capacity for sports fields, sports courts or playing areas to host activities - redeveloped or additional lighting to extend capacity (usage times and coverage) of sports fields, sports courts or playing areas - new, redeveloped or additional lighting to extend availability and capacity of active recreation facilities.	The stream provides support to undertake a range of specific facility and strategic planning projects that contribute to infrastructure readiness and/or the long-term direction of facility and open space. Facility Planning (single site facility planning only) facility planning activities supporting project readiness. This may include Designs (minimum schematic) and/or Quantity Surveyor and/or Technical or Specialised Reports (for example, Geotech, Turf analysis, Sustainability Report)

Stream	Community Facilities	Community Sports Lighting	Planning
Project types eligible for funding (cont)	- installation of new LED or redeveloping lighting that benefits community sport and active recreation spaces when forming part of a larger project. Replacement of non-LED lamps with LED Lighting Infrastructure to enable lighting standards to be met will be permitted - redevelopment/upgrade to outdoor aquatic facilities that improve accessibility and participation such as leisure water, change rooms and energy or water efficiency upgrades, for example, heating of water spaces - re-purposing indoor sport or recreation spaces to create new participation opportunities - redeveloping or complementing sports facilities to include new active recreation infrastructure - accessibility improvements for facilities where Senior Victorians participate such as ramps and change rooms - LED electronic scoreboards and fixed equipment including but not limited to sports field behind goal safety netting and player/coaches' boxes.	- replacement of non-LED lighting with LED lamps to permit lighting standards to be met. Should existing lighting poles and arms be retained, a report from an engineer or other suitable expert confirming that they are structurally sound must be provided - projects that also provide active recreation benefits by facilitating use of sports facilities outside of formal sport usage or lighting adjacent spaces to facilitate active recreation usage by the community (please refer to the Lighting outdoor sports facilities for active recreation: Research summary for further information). Priority will be given to sports lighting applications that also provide a confirmed active recreation benefit through improved facility availability, scheduling, public access, and policy development.	- proposed facilities should be strategically significant and evidenced by master plans or strategic plans - single site planning only. Municipal Planning - strategic planning for specific facility type/s such as playspaces, aquatic facilities, indoor stadiums, etc. - master planning across 3 or more sites - infrastructure and participation strategies for specific sports and/or active recreation activities - feasibility studies for one or more significant projects.

3.2 Timelines

Applications open	Applications close	Outcomes announced	Grant Agreements executed	Project completion
2 September 2025	2 December 2025	From April 2026	From April 2026	April 2028 No later than 24 months from execution of the Grant Agreement

3.3 Funding ratios

Funding ratios apply to the Fund as outlined in the table below.

Applicants must confirm matched funding consistent with the funding ratios for the applicable stream. Ratios are calculated using total project cost (**exclusive of GST**).

Applications may include project management fees of up to 7.5% of the total project cost (**exclusive of GST**).

Applications must include contingency that is a minimum 10% of the total project cost (**exclusive of GST**).

Applicants cannot use other State Government funding, such as funding from the Growing Suburbs Fund, as part of their local contribution throughout the delivery of the project.

Local contributions may comprise of funding from other organisations including LGAs/ARV, sport and recreation clubs, state sporting associations, schools, educational institutions, Federal Government, community organisations or in-kind support (limits apply to in-kind support).

Location	Community Facilities	Community Sports Lighting	Planning
Metropolitan Melbourne	SRV = \$1 Local = \$1	SRV = \$1 Local = \$1	SRV = \$1 Local = \$1
Metropolitan Interface*	SRV = \$1.5 Local = \$1	SRV = \$1.5 Local = \$1	SRV = \$1.5 Local = \$1
Ballarat, Greater Bendigo, Greater Geelong	SRV = \$1.5 Local = \$1	SRV = \$1.5 Local = \$1	SRV = \$1.5 Local = \$1
Regional and Rural Victoria/ARV	SRV = \$3 Local = \$1	SRV = \$3 Local = \$1	SRV = \$3 Local = \$1

* Cardinia, Casey, Hume, Melton, Mornington Peninsula, Nillumbik, Whittlesea, Wyndham and Yarra Ranges

3.4 In-kind contributions

An in-kind contribution is a contribution of a good or service other than money. Applications for infrastructure projects can claim in-kind expenses up to a maximum of 50% of the local contribution.

LGAs/ARV must approve and underwrite any in-kind contribution from third parties for each applicable application. Examples include voluntary labour, donated goods and donated services.

Applications that include in-kind contributions must provide:

- a completed [in-kind and voluntary support form](#)
- a letter from the LGA/ARV Chief Executive Officer that approves and underwrites any in-kind contributions.

3.5 Fair Access Policy Roadmap

All Victorian LGAs must continue to have an acceptable gender equitable access and use policy (or equivalent) in place to be considered eligible to receive community sport infrastructure funding, reflecting the Victorian Government's [Fair Access Policy Roadmap](#) (the Roadmap). The Roadmap is embedding a statewide foundation to improve the access to, and use of, community sports infrastructure for women and girls.

Policies ensure that women and girls can fully participate in and enjoy the benefits of community sport, with fair opportunity and access to their local community sport facilities.

3.6 Facilities on school land

LGAs are eligible to apply to the Fund for projects located on school land.

For projects on school land, applicants must provide a Community Joint Use Proposal which is completed by the applicant and the school and a letter from the Department of Education central office that endorses the project.

Projects on non-government school land are also eligible for funding and require a similar demonstration of commitment from both parties to ensure long-term community access is achieved under agreed terms.

3.7 Facilities on Crown land

LGAs are eligible to apply to the Fund for projects located on Crown land. Partnerships between LGAs, committees of management and other land managers for projects that support community sport and active recreation outcomes on Crown land are encouraged.



Funding streams

4.1 Community Facilities Stream

The Community Facilities Stream supports the development of a broad range of new, or redevelopment of existing, community sport and active recreation infrastructure ensuring all infrastructure is high-quality, multi-use and accessible to all. Refer to [Section 3.1](#) for a list of eligible projects under the Community Facilities Stream.

4.1.1 Application details

As per [Section 3.1](#), applicants may submit an unlimited number of applications but cannot exceed \$500,000 in total across all applications per LGA/ARV.

Applicants must respond to assessment criteria for the Community Facilities stream outlined in [Section 4.1.2](#) and provide all the mandatory supporting documentation in [Section 5](#). The quality of supporting documentation provided will also be considered during assessment.

Priority will be given to projects that can demonstrate alignment with the Investment Priorities as outlined in [Section 1.3](#).

Each project requires a separate application under this stream. Bundled projects will be deemed ineligible.

4.1.2 Assessment criteria

Criteria	Weighting	Questions
Project Need and Readiness	40%	1. Why is the project needed? What participation issue/s is the project seeking to address? 2. Describe the project scope, including all components. Detail any Universal Design principles and Environmentally Sustainable Design (ESD) initiatives. 3. What project planning has been done to date? Outline what steps will be taken to finish the works within 24 months. Note: the suburb where the project is located is also considered as part of the assessment of this criterion, in accordance with the Australian Bureau of Statistics Index of Relative Socio-Economic Disadvantage, 2021 and in-line with the Investment Priorities (as per Section 1.3).

Criteria	Weighting	Questions
Project Outcomes	40%	4. This question does not apply to Scoreboards and Fixed Equipment projects. 4a. Explain how the project will: - increase participation and/or support existing participation in community sport and active recreation, including achievement of multi-use outcomes. Please detail any current and future activities, programs and activations that will result from the project. - improve participation for those individuals and communities that participate less in community sport and active recreation (as per Section 1.3) - support existing and proposed initiatives, policies and practices that support gender equity (this does not apply to active recreation projects). This question applies to Scoreboards and Fixed Equipment projects only. 4b. Explain how the project will: - support volunteer efforts, participant safety, participant or visitor experiences - support under-represented groups and/or disadvantaged communities.
Community and Stakeholder Engagement	20%	5. Detail: - the consultation and engagement that has occurred with the local community and other stakeholders for the project - any further consultation and engagement that will occur for the project. Evidence must be provided of community consultation and its findings and/or outcomes where there is any impact of the proposed project on residential or community amenity. Evidence must include: - how the local community has been consulted/informed about the proposed project (for example, on site consultation, letter box drop, social media posts) - local community consultation findings and outcomes of any engagement (community consultation report, summary of resident feedback, recent master plan). A further guidance note related to this requirement is available at the SRV Website.

4.2 Community Sports Lighting Stream

This Community Sports Lighting stream supports the installation of LED sports lighting infrastructure that increases facility capacity and participation opportunities. Refer to [Section 3.1](#) for a list of eligible projects under the Community Sports Lighting Stream.

4.2.1 Application details

As per [Section 3.1](#), applicants may submit an unlimited number of applications but cannot exceed \$250,000 in total across all applications per LGA/ARV.

Applicants must respond to assessment criteria for the Community Sports Lighting Stream outlined in [Section 4.2.2](#) and provide all the mandatory supporting documentation listed in [Section 5](#). The quality of supporting documentation provided will also be considered during assessment.

Priority will be given to applications that clearly demonstrate a commitment to lighting that supports community sport and active recreation usage. For example, extending lighting hours beyond training sessions or on days where training is not held, for broader community and active recreation use (refer to the [Lighting outdoor sports facilities for active recreation: Research summary](#) for further information). Priority will also be given to projects that can demonstrate alignment with the Investment Priorities as outlined in [Section 1.3](#).

Applications should also advise whether a power upgrade will be required onsite, or if the current power is suitable for the new lighting.

Each project requires a separate application under this stream. Bundled projects will be deemed ineligible.

4.2.2 Assessment criteria

Criteria	Weighting	Questions
Project Need and Readiness	40%	1. Why is the project needed? What participation issue/s is the project seeking to address? 2. Describe the project scope, including all components. Detail any Universal Design principles and Environmentally Sustainable Design (ESD) initiatives. 3. What project planning has been done to date? Outline what steps will be taken to finish the works within 24 months. Note: the suburb where the project is located is also considered as part of the assessment of this criterion, in accordance with the Australian Bureau of Statistics Index of Relative Socio-Economic Disadvantage, 2021 and in-line with the Investment Priorities (as per Section 1.3).
Project Outcomes	40%	4. Explain how the project will: • increase participation and/or support existing participation in community sport and active recreation, including achievement of multi-use outcomes. Please detail any current and future activities, programs and activations that will result from the project. • improve participation for those individuals and communities that participate less in community sport and active recreation (as per Section 1.3) • support existing and proposed initiatives, policies and practices that support gender equity.

Criteria	Weighting	Questions
Community and Stakeholder Engagement	20%	5. Detail: - the consultation and engagement that has occurred with the local community and other stakeholders for the project - any further consultation and engagement that will occur for the project. Evidence must be provided of community consultation and its findings and/or outcomes where there is any impact of the proposed project on residential or community amenity. Evidence must include: - how the local community has been consulted/informed about the proposed project (for example, on site consultation, letter box drop, social media posts) - local community consultation findings and outcomes of any engagement (community consultation report, summary of resident feedback, recent master plan). A further guidance note related to this requirement is available at the SRV Website.

4.3 Planning Stream

The Planning Stream provides support to undertake a range of specific facility and strategic planning projects that contribute to infrastructure readiness and/or the long-term direction of facility and open space. These projects are independent, consultative and improve sport and active recreation coordination to meet demand.

Refer to [Section 1.3](#) for a list of eligible projects under the Planning Stream. **Projects that deliver concept plans will not be supported and deemed ineligible (refer to the Glossary).**

4.3.1 Application details

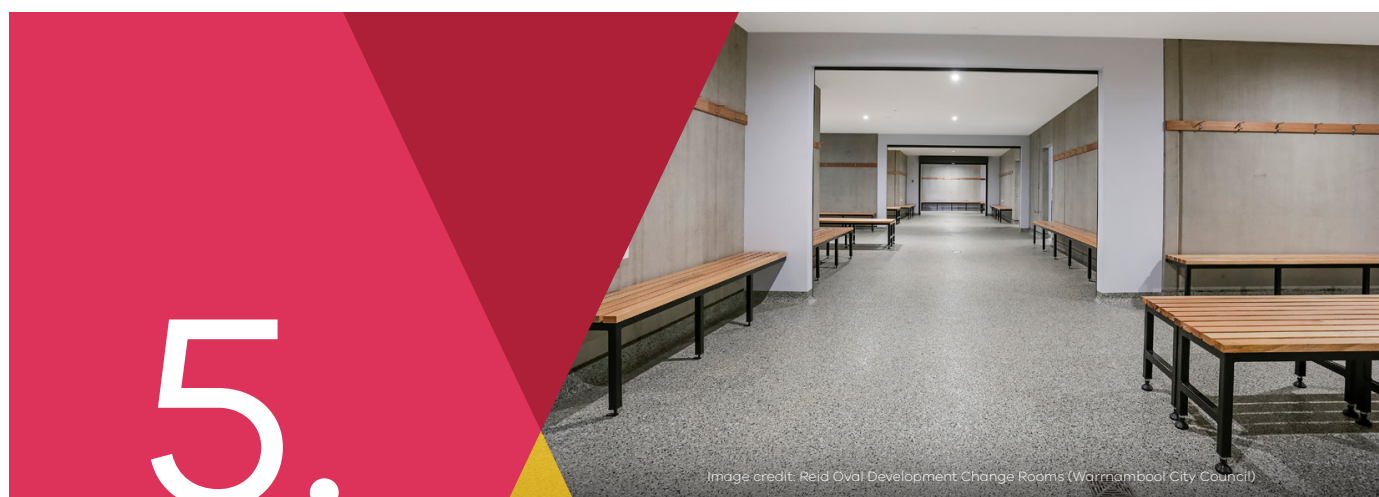
As per [Section 3.1](#), applicants may submit one Facility Planning or one Municipal Planning project per LGA/ARV up to \$40,000.

Applicants must respond to relevant assessment criteria for the Planning stream outlined in [Section 4.3.2](#) and provide all the mandatory documentation listed in [Section 5](#). The quality of supporting documentation provided will also be considered during assessment.

Priority will be given to projects that can demonstrate alignment with the Investment Priorities as outlined in [Section 1.3](#).

4.3.2 Assessment criteria

Criteria	Weighting	Questions
Project Need and Readiness	50%	- Why is the planning project needed? What participation issue/s is the project seeking to address? Facility Planning projects: will need to address how the proposed facility addresses a gap in single or multi-use infrastructure provision and the planning supports project readiness. - Confirm the project scope can be delivered within budget and the programs timeframe. <i>Note: the suburb where the project is located is considered as part of the assessment of this criterion, in accordance with the Australian Bureau of Statistics Index of Relative Socio-Economic Disadvantage, 2021 and in-line with the Investment Priorities (as per Section 1.3).</i>
Project Outcomes	30%	- How will the planning project result in infrastructure delivery, system improvements, investment prioritisation, policy, management, or programmatic changes that improve the health, social and economic wellbeing of the community? <i>Note: Facility Planning applications will specifically need to identify how the proposed works will develop documentation to ensure infrastructure project readiness.</i> - Explain how participation of those individuals and communities who participate less will be benefit through the completed planning project.
Community and Stakeholder Engagement	20%	- Detail: - the consultation and engagement that has occurred with the local community and other stakeholders for the project - any further consultation and engagement that will occur for the project. Facility Planning projects: will need to detail all relevant consultation in the Project Management Framework including for individuals and communities who participate less. Municipal Planning projects: will need to detail consultation and engagement in the draft project brief methodology. This should include reference to those individuals and communities who participate less, stakeholders and project partners.



Supporting documentation

The table below outlines the mandatory and desired supporting documentation for each funding stream. Please submit all mandatory documentation with your application to ensure eligibility and demonstrate project readiness. Desired supporting documentation is not a requirement however it will further demonstrate project readiness, if applicable.

Please also refer to the **Supporting Documents Checklist** on the [SRV website](#) to assist with the development of your application and supporting documentation. This checklist can also be submitted with your application if you wish to provide any additional comments.

The quality of the documentation will be assessed in conjunction with LGA/ARV responses to the assessment criteria for the funding stream. Refer to [Section 6](#) for instructions about how to submit supporting documentation for your application.

Supporting documentation	Community Facilities	Community Sports Lighting	Planning
Project Management Framework	Mandatory	Mandatory	Mandatory
Site specific plan/aerial map clearly showing the location of proposed facilities.	Mandatory	Mandatory	Mandatory for Master Plans only
Site specific schematic plans developed with stakeholder input including clear dimensions, measurements and scale. The plans should support compliance against relevant State Sporting Association Facility Guidelines. (Not applicable for modular construction projects). Irrigation and drainage projects should include clearly labelled drainage plans. Note: <i>High level concept plans, hand drawn plans, generic plans or plans from previous projects will not be accepted.</i> Scoreboards and Fixed Equipment projects should provide a minimum of clear product specifications and a concept plan.	Mandatory	Mandatory	Not applicable
For prefabricated/modular construction projects: Detailed area schedule .	Mandatory if applicable	Not applicable	Not applicable

Supporting documentation	Community Facilities	Community Sports Lighting	Planning
Lighting plans including lux charts (field of play), pole locations, height and footings that are site specific (where lighting is requested in the project scope). Where a project is proposing to retain existing lighting poles, a report from an independent engineer or other suitable expert evidencing that these poles and arms are structurally sound must be provided. Applications should also advise whether a power upgrade will be required onsite, or if the current power is suitable for the new lighting.	Mandatory if applicable	Mandatory	Not applicable
Project costings: All costings provided should detail and match the scope outlined in the application. - If total project cost is \$1 million or over (excluding GST): Quantity survey, tender price or independent qualified expert report that clearly identifies all items within the project scope (no more than 6 months old). - If total project cost is under \$1 million (excluding GST): Quotes or internal cost estimates (no more than 6 months old). Note: Where multiple quotes are provided, please provide a cover page/costings summary of the quotes/costings that equals the total project cost.	Mandatory	Mandatory	Mandatory Internal Estimate or other costings if available
Evidence confirming funding required to finish the project:: - Letter from Chief Executive Officer confirming the applicant's funding for the project and commitment to deliver the scope outlined in the application. Please also provide a Council Resolution if available. Note: The Grant Agreement requires recipients to remain responsible for cost over runs to deliver the scope proposed. In addition to the above, SRV also requires: - where funding is from another government department, evidence of this funding via letter or funding agreement must be provided - where funding from clubs/organisations is indicated: - a letter from that organisation's authorised officer, stating the funding amount committed - current bank statement/s demonstrating the funding amount is held by the organisation.	Mandatory	Mandatory	Mandatory
Attach evidence that the Aboriginal Heritage Planning Tool (Aboriginal Heritage Act 2006) has been completed to determine if a Cultural Heritage Management Plan is required for the project.	Mandatory	Mandatory	Mandatory if applicable
In-kind and voluntary labour support form	Mandatory if applicable	Mandatory if applicable	Mandatory if applicable

Supporting documentation	Community Facilities	Community Sports Lighting	Planning
Schedule of Use	Mandatory except for active recreation projects	Mandatory	Not applicable
Fair Play Code Form for Tenants from all clubs and/or associations that are tenants of the facility and benefiting from the project.	Mandatory except for active recreation projects	Mandatory	Not applicable
Letters of support from organisations that clearly indicate how the group is involved with or benefits from the project.	Mandatory	Mandatory	Mandatory
Evidence of community and stakeholder consultation where there is any impact of the proposed project on residential or community amenity. Evidence must include: - how the local community has been consulted/informed about the proposed project (for example, on site consultation, letter box drop, social media posts) - consultation findings and outcomes of any engagement (community consultation report, summary of resident feedback, recent master plan).	Mandatory	Mandatory	Not applicable
For projects on private land: A legally binding land-use agreement.	Mandatory if applicable	Mandatory if applicable	For Facility Planning: Mandatory if applicable
For projects on school land: Signed Joint Use Agreement, or a Community Joint Use Proposal to enter into a Community Joint Use Agreement; letter from the Department of Education central office that indicates endorsement of the project. Applicants requesting this letter should email Department of Education.	Mandatory if applicable	Mandatory if applicable	For Facility Planning: Mandatory if applicable (letter only)
For projects on Crown land: letter of support from the land owner.	Desired	Desired	For Facility Planning: Desired
For Planning Projects Facility Planning: a Request for Quote and/or Project Proposal Municipal Planning: a Comprehensive Draft Project Brief outlining the scope, methodology and key deliverables	Not applicable	Not applicable	Mandatory
Project Governance Framework	Desired	Desired	Mandatory
Evidence of current facility condition (e.g. photographs of current facility, facility condition audit, lighting audit demonstrating current lux lighting levels).	Desired	Desired	Desired



Supporting documentation	Community Facilities	Community Sports Lighting	Planning
Gender Impact Assessment	Desired	Desired	Desired
Business or feasibility planning documents	Desired	Desired	Desired
Environmentally Sustainable Design report(s) and associated budget	Desired	Desired	Not applicable
Facility Management Plan	Desired	Desired	Not applicable
Access audit	Desired	Desired	Not applicable
Soil/Geotechnical assessments	Desired	Desired	Not applicable



Application Process and Closing Date

Step	Action required
1. Confirm eligibility	Confirm you are an eligible applicant and meet other eligibility requirements (as per Section 2). Confirm your project is eligible under a Local Sports Infrastructure Fund funding stream (as per Section 3.1). Confirm grant amount sought is within the SRV funding limits (as per Section 3.1). Confirm the funding ratio for the relevant stream (as per Section 3.3).
2. Contact SRV	LGAs/ARV must discuss project ideas with their SRV representative/s prior to applying. LGAs/ARV will be provided with: • high-level design feedback including alignment with relevant sporting guidelines • guidance on the development of proposals that have merit, that align with the Fund objectives and that are ready to proceed. Applicants should seek independent advice before signing a Grant Agreement.
3. Prepare Application and Supporting Documents	LGAs/ARV to prepare applications by addressing all assessment criteria and submitting all mandatory supporting documents for the relevant stream. The preparation and submission of applications are at the cost of the applicant. Please only use whole dollar amounts (e.g. \$250,000) in your requested amounts and total project values when completing application. Do not include cents or decimal points.

Step	Action required
4. Submit application by closing date	Eligible applicants must complete the application form (including responses to the assessment criteria for the relevant stream) via the SRV website by 5:00 pm on Tuesday 2 December 2025. An application must address all assessment criteria as per the relevant stream. Claims made against each criterion must be substantiated with evidence. Applications submitted after the closing date may not be considered eligible unless an extension has been requested and approved in writing by SRV before the closing date. Approval will only be granted under exceptional circumstances (for example, significant technology disruptions or impacts from natural disasters).
5. Submit supporting documents by closing date	Email all supporting documents to: communityinfrastructure@sport.vic.gov.au by 5:00 pm on Tuesday 2 December 2025. Please ensure all supporting documents are clearly named (for example, Plans – Project Name, Costs – Project Name). Zip all supporting documents into one compressed folder. Please see instructions below on how to zip files into a compressed folder. Quote your project name in the subject line of your email. If documentation is not provided at the time of application, SRV reserves the right to deem the application ineligible. Please email communityinfrastructure@sport.vic.gov.au if you experience any issues with emailing your supporting documentation. Compressing files into a compressed folder: Select all files using your mouse, then right click, select Send to and then select Compressed (zipped) folder. This will prompt a Save window allowing you to save all selected files into one compressed folder. The size limit of an email varies between 20mb to 30mb. If your documents combined exceed this, you will need to split them into separate compressed folders and email them separately (for example, Part 1 – Project Name, Part 2 – Project Name).



Types of activities that will not be funded

- Facilities where little or no public access is available.
- Facilities without a primary purpose of community sport or active recreation.
- Projects that do not meet relevant sport or Australian Standards (for example, lighting projects). Facilities that do not comply with the relevant sport standard must seek exemption from the relevant sporting organisation and supply appropriate evidence to be supported by the Fund.
- The replacement of like-for-like surfaces (for example, synthetic surface replaced by a similar synthetic surface) are ineligible for funding. To be eligible for funding the application will need to demonstrate that additional uses are proposed and/or a multi-purpose element is being introduced. Exceptional circumstances may be considered where significant safety or compliance issues are evident, and an activity will not continue to be conducted as a result. Applicants will need to provide a condition audit or other technical evidence demonstrating the safety or compliance issue.
- The purchase of land (in general, the land on which the facility development is proposed will be municipal property, a Crown reserve, land owned by a public authority, private land with public access rights or land held for public purposes by trustees).
- Requests for retrospective funding, where projects have started construction or are finished prior to the execution of a Grant Agreement (construction includes, but is not limited to demolition, site clearing, earthworks, building works and any form of early works).
- Buildings or equipment considered temporary or not permanent in nature or intended use for projects funded through the infrastructure streams.
- Metal halide lighting (only LED lighting systems will be funded).
- Upgrading or redeveloping kitchens or public toilet facilities, except as part of a larger project that meets the objectives of the relevant Fund stream.
- Requests for ongoing operational costs such as, but not limited to, salaries, electricity, water, asset maintenance and other utilities.
- Routine or cyclical maintenance works.
- Purchasing or maintaining recreation, entertainment, sporting, lifesaving or any other equipment (except as part of facility fit out).
- Projects previously funded by SRV, unless applicants can demonstrate additional or new uses resulting in increased participation/programming outcomes.
- Repair of facilities damaged by vandalism, fire or other natural disasters where the damage can be fully covered by insurance. The Fund may consider supporting applications where the scope includes elements that are not covered by insurance, or for amounts exceeding the value insured.
- In general, areas designated as licensed areas within a proposed facility will not be eligible for funding. DJSIR may consider applications where a restricted club license is proposed or in place, provided that the restricted license does not interfere with the facility's other amenities or services, such as childcare or access by young people.

- 
- Tenant clubs that have failed to resolve a breach of the Fair Play Code.
 - Applications for bundled projects where the one single application proposes to deliver multiple projects that will occur at different sites.
 - Applications where the project beneficiary receives revenue directly from Electronic Gaming Machines will not be prioritised.
 - For Facility Planning: other pre-planning documents (for example, Cultural Heritage Management Plan, Facility Asset Audits) or specific facility business case, advocacy documents or management plans. Projects that deliver concept plans (please refer to the Glossary).
 - **For Municipal Planning:** single site master plans.
 - **For Facility Planning:** other pre-planning documents (for example, Cultural Heritage Management Plan, Facility Asset Audits) or specific facility business case, advocacy documents or management plans. Projects that deliver concept plans (please refer to the Glossary).



Assessment Process

Only eligible applications submitted by eligible applicants will be assessed and considered for funding by SRV. Please refer to [Section 2](#) for eligibility requirements and [Section 6](#) for details about the application process.

SRV reserves the right to not assess an application should insufficient information be provided, including responses to assessment criteria and mandatory supporting documentation. SRV reserves the right to negotiate a lower than requested funding amount for submitted applications.

Applications will be considered against the assessment criteria by SRV staff and then reviewed by a Moderation Panel. The Moderation Panel will also consider the Investment Priorities outlined at [Section 1.3](#) and in each stream before making recommendations to the Minister. Consideration will also be given to ensuring an equitable distribution of funding across Victorian regions.

SRV will also consider an applicant's past performance and the organisation's capacity to deliver projects on time. Compliance with past Grant Agreements and the number and duration of overdue milestones (including final acquittal and outcomes reports) for existing projects will also be considered, along with live projects with significant budget shortfalls.

Decisions regarding funding by the Minister for Community Sport are final and no further correspondence shall be entered into regarding such decisions.

LGAs/ARV are invited to seek feedback from SRV on unsuccessful applications.



Conditions that apply to funding

9.1 Grant Agreements

Successful applicants must enter a Grant Agreement with DJSIR with initial project payments made in the 2025–26 financial year.

The Grant Agreement will include reference to the following:

- recipients are responsible for all Project cost overruns
- the facility tenant club/s are expected to adhere to the Fair Play Code or related state sporting association Code of Conduct. More information can be found at [Fair Play Code](#)
- recipients may seek timing and/or scope variations for funded projects. Consideration of variations may lead to changes in deliverables, milestones, grant amount and payments
- LGAs/ARV must inform the participating organisation/s, where applicable, of all funding arrangements and obligations in relation to the grant allocation. This includes ensuring the funded project does not start prior to the execution of the Grant Agreement
- acknowledgement and Ministerial event requirements.

An LGA/ARV Officer must be designated to manage the project and provide information to DJSIR according to the following key reporting requirements:

- a Project Management Framework must be completed and submitted for all applications. Dates within the Project Management Framework will inform Grant Agreement milestones for successful projects.
- LGAs/ARV must secure SRV's endorsement of key documents such as schematic plans and architectural/planning briefs prior to works commencing. Projects must not start or be tendered until endorsement is provided. SRV may not make milestone payments if endorsement is not secured in a timely manner
- LGAs/ARV must provide project acquittal documentation as required
- LGAs/ARV are expected to guarantee the cash flow payments towards works where a community organisation is providing funding contributions for a project
- LGAs/ARV must contribute information on activity outcomes for use in outcomes reporting, program evaluation reviews or DJSIR publications, 12 months after project acquittal.

A participation plan may be required for some applications funded. This will form part of the Grant Agreement. This will include details on how groups that participate less will be engaged and their participation facilitated.

9.2 Acknowledging the Victorian Government's support and promoting success

Successful applicants are required to acknowledge the Victorian Government's support through the Fund. Acknowledgement guidelines form part of the Grant Agreement and include the requirement that all activities acknowledge Victorian Government support through logo presentation on any activity-related publications, media releases, social media posts, and promotional material, and/or placing a Victorian Government endorsed sign at the site of infrastructure activities.

Details of requirements for funded projects are available in the [SRV: Infrastructure Grants Acknowledgement and Publicity Guidelines](#).

Successful applicants may be required to contribute information on activity outcomes for use in program evaluation reviews or DJSIR's marketing materials.

9.3 Payments

Payments will be made conditional upon:

- the Grant Agreement having been signed by both parties
- milestones having been achieved to the DJSIR's satisfaction including provision of required/requested information and reports to the satisfaction of the DJSIR.
- other terms and conditions of funding continue to be met.

A minimum of 5% of the grant will be paid upon financial acquittal of the project.

Payments advanced prior to completion are subject to refund if the Project is not performed in accordance with the Grant Agreement.

9.4 Privacy

DJSIR is committed to protecting your privacy. Any personal information about you or a third party in your application will be collected for the purposes of administering your grant application and informing the public of successful applications.

To be able to administer your grant application effectively and efficiently, we may need to disclose your personal information to State and Commonwealth Government departments and external experts, such as members of assessment panels, for the purposes of assessment, consultation, and reporting. If there is an intention to include personal information about third parties in your application, please ensure they are aware of, and consent to the contents of this privacy statement.

Any personal information about you or a third party will be collected, held, managed, used, disclosed or transferred in accordance with the provisions of the *Privacy and Data Protection Act 2014* (Vic) and other applicable laws.

DJSIR is committed to protecting the privacy of personal information. Enquiries about access to personal information, or for other concerns regarding the privacy of personal information, can be emailed to [DJSIR Privacy Unit](#).



Resources and additional information

SRV has consolidated several helpful guidelines, tools and resources to assist with project and application development that can be found on the [SRV website](#).

Resource	Supporting Information
Aboriginal Victorians Resources	The Maggolee website was developed by Reconciliation Victoria which provides guidance on and supports engagement and partnerships between local government and Aboriginal communities. The Municipal Association of Victoria website Australia's First Peoples, MAV provides information and a number of resources on Closing the Gap and identifies a number of priorities. Other key resources include: • Our Watch – Changing the picture • Australian Sports Commission – First Nations Australians • Department of Health – Aboriginal and Torres Strait Islander cultural safety framework • Racism it Stops with Me • Commission for Children and Young People – Child Safe Standards • Vicsport – First Nations Initiatives
Cultural Heritage Management Plans (Aboriginal Heritage Regulations 2018)	This tool is used and completed to determine if a Cultural Heritage Management Plan is required for the project.
Environmentally Sustainable Design	Projects are encouraged to consider Environmentally Sustainable Design. This should be demonstrated with a specific Environmentally Sustainable Design budget in the application. It is good practice to incorporate Environmentally Sustainable Design initiatives in all projects where possible. A fact sheet on Environmentally Sustainable Design Guidelines is available.

Resource	Supporting Information
Fair Access Policy Roadmap	The Fair Access Policy Roadmap aims to develop a statewide foundation to improve the access to, and use of, community sports infrastructure for women and girls. In line with the Victorian Government's Fair Access Policy Roadmap , all Victorian LGAs must continue to have an acceptable gender equitable access and use policy (or equivalent) in place to be considered eligible for funding from the Program. These policies will ensure that women and girls can fully participate in and enjoy the benefits of community sport, with fair opportunity and access to their local facilities.
Fair Play Code	All facility tenant club(s) are expected to adhere to the Fair Play Code or related state sporting association Code of Conduct. A Fair Play Code Form for Tenants should be completed by all tenant organisations.
Female Friendly Sport Infrastructure Guidelines	The Female Friendly Sport Infrastructure Guidelines provide information and advice on how to deliver more gender equitable environments. The Guidelines have relevance to all funding streams.
Future proofing community sport and recreation facilities: a road map for climate change management for the sport and recreation facilities sector	The Guide is designed to support community sports clubs in understanding their impact on the environment and to empower, equip and motivate them to take action and change behaviours within their clubs.
Gender Impact Assessments	<i>The Gender Equality Act 2020</i> requires certain organisations, including LGAs, to do Gender Impact Assessments so that all new policies, programs and services and those up for review, that directly and significantly impact the public, benefit all Victorians. Further information to help understand if a Gender Impact Assessments is required, can be found at Gender Equality Commission .
Healthy Choices	Healthy Choices is a framework for improving availability and promotion of healthier foods and drinks in community settings. Healthy Choices is part of the Victorian Government's commitment to promote healthy food and drink options in a range of public settings including sport and recreation. Sport and recreation organisations can use the framework to provide consistent health promoting messages.
Safe and Inclusive Sport: Preventing gender-based violence Sport and Recreation Victoria	The Guide provides a range of resources, tools and case studies to support sporting organisations and clubs to embed gender equity and ensure their sport is safe and inclusive. The Gender Equity Audit and Gender Equity Action Plan templates can be used with local clubs to ensure they are taking steps to ensure their clubs and facilities are inclusive for people of all genders.
Supporting documentation, forms and templates	Templates, forms and factsheets to support applications can be found on the SRV website . These include but are not limited to: • Schedule of Use • Project Management Framework • Project Governance Framework
Universal Design	The concept of Universal Design is to make the built environment more usable to as many people as possible, at little or no additional cost. SRV's Design for Everyone Guide incorporates the Universal Design principles approach to best practice facility design.



Glossary

Term	Definition
Access audit	An access audit is an assessment that rates a building for useability and accessibility for a wide range of users, including people with a disability. It identifies barriers or potential barriers to people with a disability accessing a building and using services inside and around the building.
Authorised Officer for Incorporated Clubs/ Organisations	An authorised officer for Clubs/Organisations is a designated individual/s with authority to act on behalf of the organisation in accordance with the Rules of Incorporation. This includes office bearers like President, Secretary or Treasurer.
Commencement of Works	The undertaking of any project activities that contribute to the physical construction of new infrastructure or upgrades, improvements, refurbishment of existing infrastructure as outlined in the application and supporting information. This includes, but is not limited to, site clearing, earthworks, building works and any form of early works.
Concept Plan	A concept plan serves as a starting point in the site development process. It provides preliminary drawings that convey the concept of the project but with insufficient detail to provide a basis for project costing.
Geotechnical Report	A geotechnical report is a site-specific sub-surface investigation undertaken by a geotechnical engineer. The document communicates ground conditions including soil, rock and groundwater which may inform earth works and construction
Lux Charts/ Lighting Plans	Site specific detailed plans that outline the lux (illumination) that will be exhibited across the court/field/pitch. Lighting plans including lux charts, pole locations, height and footings. These requirements are sport specific.
Master Plan	A master plan guides the development of a specific area, outlining the location of land uses, infrastructure, and community facilities. It is a high-level strategic document that informs future development and provides a list of priorities.
Participation	Participation is defined as engaging, coaching, officiating or volunteering in a sport or active recreation activity.
Participation Plan	A document populated prior to project finish demonstrating how participants, including under-represented groups will be engaged and their participation facilitated.

Term	Definition
Project Completion	Includes delivery of the approved project scope and submission of all milestone deliverables as per the Project Completion milestone within the Grant Agreement.
Quantity Surveyor (QS) Report	A Quantity Surveyor report is a cost plan estimating construction costs completed by a qualified Quantity Surveyor and based on schematic plans at a minimum.
Schematic Plan	For the purposes of this program, refers to scaled and labelled drawings produced by a professional designer or architect of an agreed development option. These will be site specific, include dimensions and measurement and spatial relationships. The plans are used to identify the project scope in sufficient detail to enable accurate project costings.

These guidelines are subject to changes
at the discretion of the Minister
for Community Sport.

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Available at the SRV [website](#).

2026-27 Country Football and Netball Program

Guidelines



Image credit: Harrow Recreation Reserve Lighting Upgrade (West Wimmera Shire Council)

Acknowledgement of Country

We acknowledge the traditional Aboriginal owners of country throughout Victoria, their ongoing connection to this land and we pay our respects to their culture and their Elders past, present and future.

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Contents

Message from the Minister	3	4. Application details	11
1. 2026-27 Country Football and Netball Program	4	4.1. Assessment criteria	11
1.1. About the Country Football and Netball Program	4	5. Supporting documentation	13
1.2. Why is the Victorian Government supporting these grants?	4	6. Application process and Closing Date	16
1.3. Outcomes	5	7. Types of projects that will not be funded	18
1.4. Investment priorities	5	8. Assessment process	20
2. Eligibility	6	9. Conditions that apply to funding	21
2.1. Eligible applicants	6	9.1. Grant agreements	21
2.2. Rurality	7	9.2. Acknowledging the Victorian Government's support and promoting success	22
2.3. Eligible applications	7	9.3. Payments	22
3. Funding opportunity	8	9.4. Privacy	22
3.1. Funding details	8	10. Resources and additional information	23
3.2. Timelines	9	11. Glossary	25
3.3. Funding ratios	9		
3.4. In-kind contributions	10		
3.5. Fair Access Policy Roadmap	10		
3.6. Facilities on school land	10		
3.7. Facilities on Crown land	10		



Image credit: Barnawartha Netball and Tennis Court Redevelopment (Indigo Shire Council)

Message from the Minister

Regional Victoria is home to many of the state's football and netball leagues and clubs. They're an integral part of grassroots sports and the backbone of many rural communities.

That's why the Victorian Government, in partnership with the AFL, AFL Victoria and Netball Victoria is proud to launch the 2026-27 round of the popular Country Football and Netball Program.

This is backing even more football and netball clubs across rural and regional Victoria and outer metropolitan areas as they help make positive contributions to their communities.

Grants of up to \$250,000 are available to deliver infrastructure projects that include the redevelopment and construction of new ovals and netball courts, installation of sports lighting, and construction of new and redevelopment of existing pavilions, including gender-neutral change rooms.

There's also a strong focus on supporting clubs that recently experienced hardship such as loss due to impacts from recent floods, socio-economic disadvantage or other economic challenges.

Initiatives like our Country Football and Netball Program make it easier for everyone – players, coaches, umpires, kids, and club supporters – to stay involved in the game they love, while encouraging the community to lead healthy and active lifestyles, regardless of where they live.

Launched in 2005, the Program has invested more than \$43 million in over 590 projects across the state.

It's all about delivering more opportunities for clubs to meet growing demand, welcome even more members, and host the big events at modern, accessible home grounds and courts they can be proud of.

The Program is part of the Victorian Government's significant commitment to health and wellbeing, economic activity and local jobs, diversity and inclusion. It is helping regional cities and towns become even better places to live, work, stay and play.

I'm delighted to welcome applications to the 2026-27 Country Football and Netball Program, and I look forward to seeing new and exciting projects benefiting even more Victorians.



The Hon. Ros Spence MP
Minister for Community Sport



Image credit: Barrack Reserve, Heathcote Oval Lighting (Greater Bendigo Shire Council)

2026-27 Country Football and Netball Program

1.1. About the Country Football and Netball Program

The Country Football and Netball Program is a competitive Victorian Government investment program in partnership with the AFL, AFL Victoria and Netball Victoria that provides funding to rural, regional, and outer metropolitan councils to assist grassroots country football and netball clubs, associations, and umpiring organisations develop facilities.

Through the improvement of football and netball facilities in rural, regional, and outer metropolitan areas, the program will support the sustainability of country football and netball clubs into the future.

1.2. Why is the Victorian Government supporting these grants?

The Program was established in response to the Parliamentary Rural and Regional Services and Development Committee's Inquiry into Country Football Report, tabled in State Parliament in December 2004.

Improving football and netball facilities in rural, regional and outer metropolitan areas will support the regional and rural way of life and ensure the sustainability of country football and netball into the future.

The Program promotes partnerships between the Victorian Government, AFL, AFL Victoria, Netball Victoria, Local Government Authorities (LGAs), country football and netball clubs, associations and umpiring organisations, schools, and community organisations.

Rates of participation in sport and active recreation are well below the state average for many groups of Victorians. This includes Aboriginal Victorians, people with a disability, seniors, disengaged youth, culturally and linguistically diverse (CALD) communities, women and girls and gender diverse people, LGBTIQ+ people and socio-economically disadvantaged communities.

Consistent with the strategic directions identified in Active Victoria 2022-26 the Victorian Government is committed to creating more opportunities for all Victorian individuals and communities who participate less.

The Program is underpinned by the Department of Jobs, Skills, Industry and Regions' (DJSIR) priority to ensure the state's economy benefits all Victorians by creating more jobs for more people, building thriving places and regions, and nurturing inclusive communities.

1.3. Outcomes

Football and netball are an integral part of regional life and the Victorian Government recognises the crucial role these sports play when it comes to participation in rural, regional and outer metropolitan communities.

This includes supporting Victorians, particularly those individuals and communities who participate less to achieve better health, wellbeing, social, and economic outcomes through the construction, programming and activation of community football and netball infrastructure.

The Program will invest in proposals that can demonstrate commitment to the following outcomes:

- develop new or maintain existing participation opportunities in football and/or netball, where there is a risk to participation declining
- improve diversity and inclusiveness in participation by prioritising projects that provide opportunities for communities that participate less (such as women and girls, gender diverse people, and people with a disability), as outlined in [Active Victoria 2022-2026](#)
- support gender equality in participation, coaching, administration, umpiring and volunteering
- improve physical and mental health, social and economic outcomes for traditionally disadvantaged communities such as low socio-economic areas, growth areas, and communities experiencing long term disadvantage
- develop multi-use, shared and co-located facilities
- collaborate with AFL Victoria, Netball Victoria, or other relevant peak bodies.

1.4. Investment priorities

Priority will be given to projects that:

- provide the strongest participation outcomes, including existing participation, for groups that participate less in community sport and active recreation including women and girls, Aboriginal Victorians, people with disability, culturally and linguistically diverse (CALD) communities, people from LGBTIQ+ communities and economically disadvantaged communities as identified in [Active Victoria 2022-2026: A strategic framework for sport and recreation in Victoria](#)
- support communities experiencing socio-economic disadvantage particularly projects that support suburbs and towns within the 2 most disadvantaged deciles in Victoria as per the [Australian Bureau of Statistics Index of Relative Socio-Economic Disadvantage, 2021](#)
- support communities in areas of need that have experienced natural disasters (for example, drought affected areas, floods, bushfires) or communities experiencing strong population growth or significant change in circumstances (for example, economic challenges)
- demonstrate multi-use, shared and integrated facilities including those on school land that can ensure long-term community access. Please see [Section 3.6](#) for information regarding facilities on school land
- demonstrating economic lift in the form of job creation during construction and operation, non-government investment in the facility and participant and event attraction
- providing benefits for both football and netball.



Eligibility

2.1. Eligible applicants

Only LGAs are eligible to apply to the Program. These are limited to:

- Rural and regional LGAs
- Interface LGAs for facilities used by teams participating in leagues that are affiliated with an AFL Victoria Country League or a Netball Victoria Regional League **or** for facilities in areas where rurality can be demonstrated (Please refer to [Section 2.2](#) Rurality, for further information)
- Frankston, Greater Dandenong and Kingston LGAs for facilities used by teams participating in an AFL Victoria Country League.

In line with the Victorian Government's [Fair Access Policy Roadmap](#), all Victorian LGAs must continue to have an acceptable gender equitable access and use policy (or equivalent) in place to be considered eligible for funding from the Program.

Applications for projects where football or netball clubs participate in a New South Wales or South Australian league are eligible, provided the project will occur at a facility located in Victoria.

LGAs must discuss potential project/s with their SRV representatives to receive feedback on eligible projects before submitting their application/s.

Sport and recreation clubs, sporting associations and leagues, educational institutions, not-for-profit community organisations, businesses and individuals cannot directly apply to the Program.

Local clubs and organisations are advised to contact their LGA if they wish to express interest and seek support from the Program.

2.2. Rurality

Eligibility consideration under the rurality requirement only applies where other eligibility requirements are not met.

For the purposes of the program, rurality may be demonstrated if the facility location in the Interface LGA is outside of the Urban Growth Boundary, as outlined at [VicPlan](#).

Where the location of land for a prospective project does not satisfy the above, an applicant may apply for funding if they can demonstrate the facility is located on land in a rural setting or in a township with predominantly rural or regional characteristics. This may include the following considerations:

- Facility is in a township with lower population and/or lower population density
- Facility is in a township neighbouring a rural and regional LGA
- Facility is in a township with a higher concentration of tourism and/or agribusiness
- The facility's catchment zone includes rural or regional communities, for example, through hosting of competition teams that are from rural or regional towns.

Any applications seeking consideration on basis of rurality **must** speak to their SRV representative prior to submitting an application.

2.3. Eligible applications

Only eligible applications will be assessed and considered for funding by SRV.

To be eligible for funding, applications must:

- ensure the project scope and funding request adhere to the funding requirements
- be able to demonstrate that the infrastructure project will be completed within 24 months of execution of a Grant Agreement with the DJSIR (for successful projects)
- exclude activities listed in [Section 7](#)
- be submitted (including all supporting documentation) by **5:00 pm on Thursday 26 February 2026**
- Each individual infrastructure project requires a separate application. Bundled projects will be deemed ineligible.

Stages of a larger facility development may seek support from the Program, providing the stage addresses the assessment criteria and meets all other eligibility requirements. For a staged project, please provide information on the delivery of any future stages, including timelines.



Funding opportunity

3.1. Funding details

Number of applications	Up to 3 applications However, the total funding sought cannot exceed \$250,000 per LGA across all applications, and no application can exceed the maximum grant amount of \$250,000.
Maximum total grant amount per applicant	Up to \$250,000
Project types eligible for funding	- Developing new or redeveloping change rooms and pavilions to increase capacity, inclusion and safety - Developing new or redeveloping existing sports ovals and courts to increase capacity, inclusion and safety - Sports lighting that improves facility capacity and participant safety. Lighting projects may include the installation of new LED Lighting Infrastructure, or the replacement of non-LED lighting with LED lamps to permit lighting standards to be met. Should existing lighting poles be retained, a report from an engineer or other suitable expert confirming that they are structurally sound would need to be provided. Applications should also advise whether a power upgrade will be required onsite, or if the current power is suitable for the new lighting - Projects that result in energy or water efficiency, with a direct impact on participation, such as warm season grass conversions - Infrastructure on school land with confirmed community use - Projects that benefit multi use outcomes where football or netball is the primary beneficiary.

3.2. Timelines

Applications open	Applications close	Outcomes announced	Grant Agreements executed	Project completion
18 September 2025	26 February 2026	From July 2026 onwards	From July 2026	July 2028 No later than 24 months from execution of the Grant Agreement

3.3. Funding ratios

Funding ratios apply to the Program and as outlined in the table below.

Applicants must confirm matched funding consistent with the funding ratios. Ratios are calculated using total project cost (**exclusive of GST**).

Applications may include project management fees of up to 7.5% of the total project cost (**exclusive of GST**).

Applications must include contingency that is a minimum 10% of the total project cost (**exclusive of GST**).

Applicants cannot use other State Government funding, such as funding from Regional Development Victoria, as part of their local contribution throughout the delivery of the project.

Local contributions may comprise of funding from other organisations including LGAs, sport and recreation clubs, state sporting associations, schools, educational institutions, Federal Government, community organisations or in-kind support (limits apply to in-kind support).

Funding available	LGA	Funding ratios
Up to \$250,000	Rural	SRV \$3 : Local = \$1
Up to \$250,000	Regional/Interface Ballarat, Greater Bendigo, Greater Geelong, Cardinia, Casey, Hume, Melton, Mornington Peninsula, Nillumbik, Whittlesea, Wyndham, Yarra Ranges	SRV \$2 : Local = \$1
Up to \$250,000	Metropolitan Greater Dandenong*, Kingston*, Frankston*	SRV \$1 : Local = \$1

* Only football and netball clubs competing in leagues affiliated with AFL Victoria Country are eligible for funding.

3.4. In-kind contributions

An in-kind contribution is a contribution of goods or services other than money. Applications for infrastructure projects can claim in-kind expenses up to a maximum of 50% of the local contribution.

LGAs must approve and underwrite any in-kind contribution from third parties for each applicable application. Examples include voluntary labour, donated goods and donated services.

Applications that include in-kind contributions must provide:

- a completed [in-kind and voluntary support form](#)
- a letter from the LGA Chief Executive Officer that approves and underwrites any in-kind contributions.

3.5. Fair Access Policy Roadmap

All Victorian LGAs must continue to have an acceptable gender equitable access and use policy (or equivalent) in place to be considered eligible to receive community sport infrastructure funding, reflecting the Victorian Government's [Fair Access Policy Roadmap](#) (the Roadmap). The Roadmap aims to develop a statewide foundation to improve the access to, and use of, community sports infrastructure for women and girls.

Policies should ensure that women and girls can fully participate in and enjoy the benefits of community sport, with fair opportunity and access to their local community sport facilities.

3.6. Facilities on school land

LGAs are eligible to apply to the Program for projects located on school land.

For projects on school land, applicants must provide a Community Joint Use Proposal, which is completed by the applicant and the school and a letter from the Department of Education central office that endorses the project.

Projects on non-government school land are also eligible for funding and require a similar demonstration of commitment from both parties to ensure long-term community access is achieved under agreed terms.

3.7. Facilities on Crown land

LGAs are eligible to apply to the Program for projects located on Crown land. Partnerships between LGAs, committees of management and other land managers for projects that support community sport and active recreation outcomes on Crown land are encouraged.



Application details

Applicants must respond to assessment criteria for the Program outlined in [Section 4.1](#) and provide all the mandatory supporting documentation in [Section 5](#). The quality of supporting documentation provided will also be considered during assessment.

4.1. Assessment criteria

Criteria	Weighting	Questions
Project Need and Readiness	40%	- Why is the project needed? What football and/or netball participation issue/s is the project seeking to address? - Describe the project scope, including all components. How will the project scope address the football and/or netball participation issue/s identified? Detail any Universal Design Principles and Environmentally Sustainable Design (ESD) initiatives. - What project planning has been completed to date. Outline what steps will be taken to complete works in 24 months. - Applications should indicate how the project need is supported by planning, for example LGA plans, master plans, alignment with AFL Victoria's Football Facilities Development Strategy 'Growing the Heartland' and/or Netball Victoria's Statewide Facilities Strategy. Note: the suburb where the project is located is also considered as part of the assessment of this criterion, in accordance with the Australian Bureau of Statistics Index of Relative Socio-Economic Disadvantage, 2021 and in-line with the Investment Priorities (as per Section 1.4).

Criteria	Weighting	Questions
Project Outcomes	40%	4. What are the current football and/or netball participation activities at the facility? 5. Detail the future football and netball activities, programs and activations resulting from the project. How will these activities and programs increase participation? 6. Explain: • how the project will increase participation and/or support existing participation in football and netball? • how the project will improve participation for those individuals and communities that participate less in community sport and active recreation? • what specific steps will be taken to improve participation for these groups? This may include initiatives, policies or practices currently being undertaken or that will be implemented in the future to reinforce the impact of the project (for example, Gender Impact Assessment, club based gender equity plan, priority access).
Community and Stakeholder Engagement	20%	7. Detail: • the consultation and/engagement that has occurred with the local community and other stakeholders for the project • any further consultation and engagement that will occur for the project. Evidence must be provided of community consultation and its findings and/or outcomes where there is any impact of the proposed project on residential or community amenity. Evidence must include: • how the local community has been consulted/informed about the proposed project (for example, on site consultation, letter box drop, social media posts) • local community consultation findings and outcomes of any engagement (community consultation report, summary of resident feedback, recent masterplan). A further guidance note related to this requirement is available at the SRV Website.



Supporting documentation

The table below outlines the mandatory and desired supporting documentation for each funding stream. Please submit all mandatory documentation with your application to ensure eligibility and demonstrate project readiness. Desired supporting documentation is not a requirement however it will further demonstrate project readiness, if applicable.

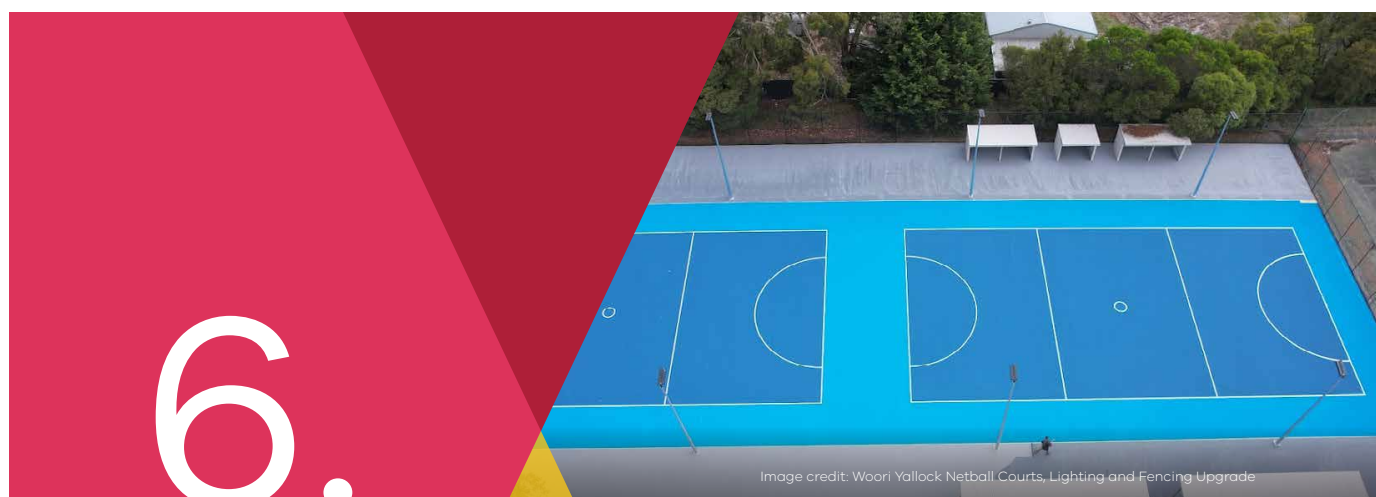
Please also refer to the **Supporting Documents Checklist** on the [SRV website](#) to assist with the development of your application and supporting documentation. This checklist can also be submitted with your application if you wish to provide any additional comments.

The quality of the documentation will be assessed in conjunction with LGA responses to the assessment criteria for the funding stream. Refer to [Section 6](#) for instructions about how to submit supporting documentation for your application.

Supporting Documentation	Requirement
Project Management Framework	Mandatory
Site specific plan/aerial map showing location of proposed facilities.	Mandatory
Site specific schematic plans developed with stakeholder input including clear dimensions, measurements and scale. The plans should support compliance with AFL's Preferred Facilities Guidelines and/or Netball Victoria's Facilities Guidelines . (Not applicable for modular construction projects). Irrigation and drainage projects should have clearly labelled drainage plans. Note: High level concept plans, hand drawn plans, generic plans or plans from previous projects will not be accepted.	Mandatory
For prefabricated/modular construction projects: Detailed Area Schedule .	Mandatory (if applicable)
Lighting plans including lux charts, pole locations and footings that are site specific (where lighting is requested in the project scope). Where a project is proposing to retain existing lighting poles, a report from an independent engineer or other suitable expert evidencing that these poles are structurally sound must be provided. Applications should also advise whether a power upgrade will be required onsite, or if the current power is suitable for the new lighting.	Mandatory

Supporting Documentation	Requirement
Project costings: - All costings provided should detail and match the scope outlined in the application - If total project cost is \$1 million or more (excluding GST): Quantity survey, tender price or independent qualified expert report (no more than 6 months old) - If total project cost is less than \$1 million (excluding GST): Quotes or internal cost estimates (no more than 6 months old). Note: Where multiple quotes are provided, please provide a cover page/costings summary of the quotes/costings that equals the total project cost.	Mandatory
Evidence confirming funding required to finish the project: - Letter from Chief Executive Officer confirming the applicant's funding for the project and commitment to deliver the scope outlined in the application. Please also provide a Council Resolution if available Note: The Grant Agreement requires recipients to remain responsible for cost over runs to deliver the scope proposed. In addition to the above, SRV also requires: - where funding is from another government department, evidence of this funding through letter or funding agreement must be provided - where funding from clubs/organisations is indicated: - a letter from that organisation's authorised officer, stating the funding amount committed - current bank statement/s demonstrating the funding amount is held by the organisation.	Mandatory
Attach evidence that the Aboriginal Heritage Planning Tool (<i>Aboriginal Heritage Act 2006</i>) has been completed to determine if a Cultural Heritage Management Plan is required for the project.	Mandatory
In kind and voluntary labour support form	Mandatory (if applicable)
Schedule of Use	Mandatory
Fair Play Code Form for Tenants from all clubs and/or associations that are tenants of the facility and benefiting from the project.	Mandatory
Letters of support from organisations that clearly indicate how the group is involved with or benefits from the project.	Mandatory
Evidence of community and stakeholder consultation where there is any impact of the proposed project on residential or community amenity. Evidence must include: - how the local community has been consulted/informed about the proposed project (for example, on site consultation, letter box drop, social media posts) - consultation findings and outcomes of any engagement (community consultation report, summary of resident feedback, recent master plan).	Mandatory
For projects on private land: a legally binding land-use agreement.	Mandatory (if applicable)

Supporting Documentation	Requirement
For projects on school land: - executed Joint Use Agreement, or a completed Community Joint Use Proposal letter from the Department of Education central office that indicates endorsement of the project - applicants requesting this letter should email: Department of Education.	Mandatory (if applicable)
For projects on Crown Land: letter of support from the land owner.	Desired
Evidence of current facility condition (for example, photographs of current facility, facility condition audit, lighting audit demonstrating current lux lighting levels)	Desired
Gender Impact Assessment	Desired
Project Governance Framework	Desired
Business or Feasibility Planning Documents	Desired
Environmentally Sustainable Design report(s) and budget	Desired
Facility Management Plan	Desired
Soil/Geotechnical assessments	Desired
Access audit	Desired



Application process and Closing Date

Step	Action required
1. Confirm eligibility	Confirm you are an eligible applicant and meet other eligibility requirements (as per Section 2) Confirm grant amount sought is within the SRV funding limits (as per Section 3) Confirm the funding ratio (as per Section 3.3)
2. Contact SRV and relevant State Sporting Association (AFL Victoria and/or Netball Victoria)	LGAs must discuss project ideas with their SRV representative/s prior to applying. LGAs will be provided with: - high-level design feedback including alignment with relevant sporting guidelines - guidance on the development of proposals that have merit, that align with the Program objectives and that are ready to proceed. Applicants should seek independent advice before signing a Grant Agreement.
3. Prepare Application and Supporting Documents	LGAs to prepare application by addressing all assessment criteria and submitting all mandatory supporting documents. The preparation and submission of applications are at the cost of the applicant. Please only use whole dollar amounts (eg \$250,000) in your requested amounts and total project values when completing application. Do not include cents or decimal points.
4. Submit application by closing date	Eligible applicants must complete the application form (including responses to the assessment criteria) via the SRV website: by 5:00 pm on Thursday 26 February 2026. An application must address all assessment criteria. Claims made against each criterion must be substantiated with evidence. Applications submitted after the closing date may not be considered eligible unless an extension has been requested and approved in writing by SRV before the closing date. Approval will only be granted under exceptional circumstances (for example, significant technology disruptions or impacts from natural disasters).

Step	Action required
5. Submit supporting documents by closing date	Email all supporting documents to: communityinfrastructure@sport.vic.gov.au by 5:00 pm on Thursday 26 February 2026. Please ensure all supporting documents are clearly named (for example, Plans – Project Name, Costs – Project Name). Zip all supporting documents into one compressed folder. Please see instructions below on how to zip files into a compressed folder. Quote your project name in the subject line of your email. If documentation is not provided at the time of application, SRV reserves the right to deem the application ineligible. Please email communityinfrastructure@sport.vic.gov.au if you experience any issues with emailing your supporting documentation. Compressing files into a compressed folder: Select all files using your mouse, then right click, select Send to and then select Compressed (zipped) folder. This will prompt a Save window allowing you to save all selected files into one compressed folder. The size limit of an email varies between 20mb to 30mb. If your documents combined exceed this, you will need to split them into separate compressed folders and email them separately (for example, Part 1 – Project Name, Part 2 – Project Name).



Types of projects that will not be funded

- Applications from LGAs that do not have an acceptable gender equitable access and use policy (or equivalent) in place
- Facilities where little or no public access is available
- The purchase of land (in general, the land on which the facility development is proposed will be municipal property, a Crown reserve, land owned by a public authority, private land with public access rights or land held for public purposes by trustees)
- Requests for retrospective funding, where projects have commenced construction or are completed prior to the execution of a grant agreement (construction includes, but is not limited to demolition, site clearing, earthworks, building works and any form of early works)
- Buildings or equipment considered temporary or not permanent in nature or intended use
- Metal halide lighting (only LED lighting systems will be funded)
- Upgrading or redeveloping kitchens or public toilet facilities, except as part of a larger project that meets the objectives of the Program
- Requests for ongoing operational costs such as, but not limited to, salaries, electricity, water, asset maintenance and other utilities
- Routine or cyclical maintenance works
- Purchasing or maintaining recreation, entertainment, sporting, lifesaving or any other equipment (except as part of facility fit out)
- Projects previously funded by SRV unless applicants can demonstrate additional or new uses resulting in increased participation/programming outcomes
- Projects that do not meet relevant sport or Australian Standards (for example, lighting projects). Facilities that do not comply with the relevant sport standard must seek exemption from the relevant sporting organisation and supply appropriate evidence to be supported by the Program
- The replacement of like-for-like surfaces (for example, synthetic surface replaced by a similar synthetic surface) are ineligible for funding. To be eligible for funding the application will need to demonstrate that additional uses are proposed and/or a multi-purpose element is being introduced. Exceptional circumstances may be considered where significant safety or compliance issues are evident, and an activity will not continue to be conducted as a result. Applicants will need to provide a condition audit or other technical evidence demonstrating the safety or compliance issue

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- Repair of facilities damaged by vandalism, fire or other natural disasters where the damage can be fully covered by insurance. The Program may consider supporting applications where the scope includes elements that are not covered by insurance, or for amounts exceeding the value insured
 - In general, areas designated as licenced areas within a proposed facility will not be eligible for funding. DJSIR may consider applications where a restricted club licence is proposed or in place, provided that the restricted licence does not interfere with the facility's other amenities or services, such as childcare or access by young people
 - Projects where contributions from funding partners are not confirmed in writing and by bank statement/s or underwritten by the applicant
 - Tenant clubs that have failed to resolve a breach of the Fair Play Code
 - Applications for bundled projects where the one single application proposes to deliver multiple projects that will occur at different sites
 - Applications where the project beneficiary receives revenue directly from Electronic Gaming Machines will not be prioritised
 - Scoreboards, behind goal netting, coaches' boxes and other supporting infrastructure unless considered a minor component of a larger project.



Image credit: Mossfiel Reserve Netball Complex Lighting (Wyndham City Council)

Assessment process

A Program Steering Committee has been formed to oversee this Program including the assessment of applications. The committee comprises representatives from SRV, AFL, AFL Victoria and Netball Victoria.

Only eligible applications will be assessed and considered for funding by the department. An application must address all assessment criteria as per [Section 4](#). Claims made against each criterion must be substantiated with evidence.

SRV reserves the right to not assess an application should insufficient information be provided, including responses to assessment criteria and mandatory supporting documentation.

SRV reserves the right to negotiate a lower than requested funding amount for submitted applications.

Applications will be considered against the assessment criteria by SRV staff and then reviewed by a Moderation Panel. The Moderation Panel will also consider the Investment Priorities outlined at [Section 1.4](#) and in each stream before making recommendations to the Minister.

SRV will also consider an applicant's past performance and the organisation's capacity to deliver projects on time. Compliance with past Grant Agreements and the number and duration of overdue milestones (including outcomes reports) for existing projects will also be considered, along with live projects with significant budget shortfalls.

Decisions regarding funding by the Minister for Community Sport are final and no further correspondence shall be entered into regarding such decisions.

LGAs are invited to seek feedback from SRV on unsuccessful applications.



Conditions that apply to funding

9.1. Grant agreements

Successful applicants must enter a Grant Agreement with DJSIR with initial project payments made in the 2026-27 financial year.

The Grant Agreement will include reference to the following:

- recipients are responsible for all Project cost overruns
- recipients must apply the Grant and any interest derived by the recipient from Grant monies solely for the purposes of the Project
- the facility tenant club/s are expected to adhere to the Fair Play Code or related state sporting association Code of Conduct. More information can be found at Fair Play Code
- recipients may seek timing and/or scope variations for funded projects. Consideration of variations may lead to changes in deliverables, milestones, grant amount and payments
- LGAs must inform the participating organisation/s, where applicable, of all funding arrangements and obligations in relation to the grant allocation. This includes ensuring the funded project does not start prior to the execution of the Grant Agreement
- acknowledgement and Ministerial event requirements.

An LGA officer must be designated to manage the project and provide information to DJSIR according to the following key reporting requirements:

- a Project Management Framework must be completed and submitted for all applications
- LGAs must secure SRV's endorsement of key documents such as schematic plans and architectural/planning briefs prior to works commencing. Projects must not start or be tendered until endorsement is provided. SRV may not make milestone payments if endorsement is not secured in a timely manner
- LGAs must provide project acquittal documentation as required
- LGAs are expected to guarantee the cash flow payments towards works where a community organisation is providing funding contributions for a project
- LGAs must contribute information on activity outcomes for use in outcomes reporting, program evaluation reviews or DJSIR publications, 12 months after project acquittal.

9.2. Acknowledging the Victorian Government's support and promoting success

Successful applicants need to acknowledge the Victorian Government, AFL, AFL Victoria and Netball Victoria's support through the provision of a grant from the Program. Promotional guidelines form part of the grant agreement and include the requirement that all activities acknowledge Victorian Government, AFL, AFL Victoria and Netball Victoria's support through logo presentation on any activity-related publications, media releases and promotional material; and/or placing a Victorian Government endorsed sign at the site of infrastructure activities.

Details of requirements for funded projects are available in the [SRV: Infrastructure Grants Acknowledgement and Publicity Guidelines](#).

Successful applicants may be required to contribute information on activity outcomes for use in program evaluation reviews or the department's marketing materials.

9.3. Payments

Payments will be made conditional upon:

- the Grant Agreement having been signed by both parties
- milestones having been achieved to DJSIR's satisfaction including provision of required/ requested information and reports to the satisfaction of DJSIR
- other terms and conditions of funding continue to be met.

A minimum of 5% of the grant will be paid upon financial acquittal of the project.

Payments advanced prior to completion are subject to refund if the Project is not performed in accordance with the Grant Agreement.

9.4. Privacy

DJSIR is committed to protecting the privacy of applicants. Any personal information provided through the application will be collected for the purposes of administering the grant application and informing the public of successful applications.

To be able to administer grant applications effectively and efficiently, DJSIR may need to disclose applicants' personal information to State and Commonwealth Government departments and external experts, such as members of assessment panels, for the purposes of assessment, consultation, and reporting. If there is an intention to include personal information about third parties in the application, applicants should ensure they are aware of, and consent to the contents of this privacy statement.

Any personal information about applicants or third parties will be collected, held, managed, used, disclosed or transferred in accordance with the provisions of the *Privacy and Data Protection Act 2014* (Vic) and other applicable laws.

Enquiries about access to personal information, or for other concerns regarding the privacy of personal information, can be emailed to the [DJSIR Privacy Unit](#).



Resources and additional information

SRV has consolidated several helpful guidelines, tools and resources to assist with project and application development that can be found on the [SRV website](#).

Resource	Supporting Information
Cultural Heritage Management Plans (Aboriginal Heritage Regulations 2018)	This tool is used and completed to determine if a Cultural Heritage Management Plan is required for the project.
Environmentally Sustainable Design	Projects are encouraged to consider Environmentally Sustainable Design. This should be demonstrated with a specific Environmentally Sustainable Design budget in the application. It is good practice to incorporate Environmentally Sustainable Design initiatives in all projects where possible. A fact sheet on Environmentally Sustainable Design Guidelines is available.
Fair Access Policy Roadmap	The Fair Access Policy Roadmap aims to develop a statewide foundation to improve the access to, and use of, community sports infrastructure for women and girls. In line with the Victorian Government's Fair Access Policy Roadmap , all Victorian LGAs must continue to have an acceptable gender equitable access and use policy (or equivalent) in place to be considered eligible for funding from the Program. These policies will ensure that women and girls can fully participate in and enjoy the benefits of community sport, with fair opportunity and access to their local facilities.
Fair Play Code	All facility tenant club(s) are expected to adhere to the Fair Play Code or related state sporting association Code of Conduct. A Fair Play Code Form for Tenants should be completed by all tenant organisations.
Female Friendly Sport Infrastructure Guidelines	The Female Friendly Sport Infrastructure Guidelines provide information and advice on how to deliver more gender equitable environments. The Guidelines have relevance to all funding streams.

Resource	Supporting Information
Future proofing community sport and recreation facilities: a road map for climate change management for the sport and recreation facilities sector	The Guide is designed to support community sports clubs in understanding their impact on the environment and to empower, equip and motivate them to take action and change behaviours within their clubs.
Gender Impact Assessments	<i>The Gender Equality Act 2020</i> requires certain organisations, including LGAs, to do Gender Impact Assessments so that all new policies, programs and services and those up for review, that directly and significantly impact the public, benefit all Victorians. Further information to help understand if a Gender Impact Assessments is required, can be found at Gender Equality Commission .
Safe and Inclusive Sport: Preventing gender-based violence Sport and Recreation Victoria	The Guide provides a range of resources, tools and case studies to support sporting organisations and clubs to embed gender equity and ensure their sport is safe and inclusive. The Gender Equity Audit and Gender Equity Action Plan templates can be used with local clubs to ensure they are taking steps to ensure their clubs and facilities are inclusive for people of all genders.
Supporting documentation, forms and templates	Templates, forms and factsheets to support applications can be found on the SRV website. These include but are not limited to: • Schedule of Use • Project Management Framework • Project Governance Framework
Universal Design	The concept of Universal Design is to make the built environment more usable to as many people as possible, at little or no additional cost. SRV's Design for Everyone Guide incorporates the Universal Design principles approach to best practice facility design.



Image credit: Geelong Central Netball Association, Kardinia Park (Greater Geelong City Council)

Glossary

Term	Definition
Access audit	An access audit is an assessment that rates a building for usability and accessibility for a wide range of users, including people with a disability. It identifies barriers or potential barriers to people with a disability accessing a building and using services inside and around the building.
Authorised Officer for Incorporated Clubs/Organisations	Clubs/Organisations must be registered with Consumer Affairs Victoria. An authorised officer for Clubs/Organisations is a designated individual/s with authority to act on behalf of the organisation in accordance with the Rules of Incorporation. This includes office bearers like President, Secretary or Treasurer.
Changing Places	Changing Places facilities are larger than standard accessible toilets, with extra features and more space to meet the needs of people with disability and their carers. Each Changing Places facility has a height adjustable, adult-sized changing bench, a tracking hoist system, and space for 2 people either side of a peninsula toilet.
Commencement of Works	The undertaking of any project activities that contribute to the physical construction of new infrastructure or upgrades, improvements, refurbishment of existing infrastructure as outlined in the application and supporting information. This includes, but is not limited to, site clearing, earthworks, building works and any form of early works.
Concept Plan	A concept plan serves as a starting point in the site development process. It provides preliminary drawings that convey the concept of the project but with insufficient detail to provide a basis for project costing.
Geotechnical Report	A geotechnical report is a site-specific analysis undertaken by a geotechnical engineer. The document communicates ground conditions including soil, rock and groundwater.
Lux Charts/ Lighting Plans	Detailed plans that outline the lux (illumination) that will be exhibited across the court/field/pitch. These requirements are sport specific.

Term	Definition
Master plan	A master plan guides the development of a specific area, outlining the location of land uses, infrastructure, and community facilities. It is a high-level strategic document that informs future development and provides a list of priorities.
Participation	Participation is defined as engaging, coaching, officiating or volunteering in a sport or active recreation activity.
Participation Plan	A document populated prior to project finish demonstrating how participants, including under-represented groups will be engaged and their participation facilitated.
Project Completion	Includes delivery of the approved project scope and submission of all milestone deliverables as per the Project Completion milestone within the Grant Agreement.
Quantity Surveyor (QS) Report	A Quantity Surveyor report is a cost plan estimating construction costs completed by a qualified Quantity Surveyor and based on schematic plans at a minimum.
Schematic Plan	Refers to scaled and labelled drawings produced by a professional designer or architect of an agreed development option. These plans are used to identify the project scope in sufficient detail to enable accurate project costings.

These guidelines are subject to changes at the discretion of the Minister for Community Sport.

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Available at the SRV [website](#).

PROPOSED 2026 SCHEDULED COUNCIL MEETING DATES

PURPOSE

To present the 2026 Council Meeting schedule to Council for adoption.

EXECUTIVE SUMMARY

- Latrobe City Council's Governance Rules require that at or before the last meeting each calendar year, Council must fix the date, time and place of all Council Meetings for the following calendar year.
- The proposed Scheduled Council Meeting dates for 2026 are as follows:

○ 23 February 2026	○ 27 July 2026	○ 16 November 2026 (Mayoral Election)
○ 23 March 2026	○ 24 August 2026	○ 23 November 2026
○ 27 April 2026	○ 28 September 2026	○ 14 December 2026
○ 25 May 2026	○ 05 October 2026	
○ 22 June 2026	○ 26 October 2026	
- The Council Meetings will continue to be supported via confidential briefings to inform Councillors on key matters.
- Officers propose that the 2026 Council Meetings be held at Kernot Hall, Morwell as a central location.
- Due to a scheduling conflict, Kernot Hall is not available on 27 April 2026. It is proposed that this meeting is held at the Gippsland Performing Arts Centre (GPAC), Traralgon.

OFFICER'S RECOMMENDATION

That Council adopts and gives public notice of the following Council Meetings for 2026, commencing at 6.00 pm, in line with the below schedule of locations, in a hybrid format or, where permissible and appropriate, by means of audio-visual link:

- | | | |
|--|---|---|
| ○ 23 February 2026 at Kernot Hall, Morwell | ○ 27 July 2026 at Kernot Hall, Morwell | ○ 09 November 2026 (Mayoral Election) at Kernot Hall, Morwell |
| ○ 23 March 2026 at Kernot Hall, Morwell | ○ 24 August 2026 at Kernot Hall, Morwell | ○ 23 November 2026 at Kernot Hall, Morwell |
| ○ 27 April 2026 at Gippsland Performing Arts Centre, Traralgon | ○ 28 September 2026 at Kernot Hall, Morwell | ○ 14 December 2026 at Kernot Hall, Morwell |
| ○ 25 May 2026 at Kernot Hall, Morwell | ○ 05 October 2026 at Kernot Hall, Morwell | |
| ○ 22 June 2026 at Kernot Hall, Morwell | ○ 26 October 2026 at Kernot Hall, Morwell | |

BACKGROUND

Pursuant to the Governance Rules, Council is required to set the dates, times and places for all Scheduled Council Meetings for the following calendar year.

Unscheduled Council Meetings may also be called where necessary in accordance with the Governance Rules.

In line with the 2025 meeting schedule, it is proposed that the 2026 Council Meetings are scheduled for the fourth Monday evening of each month (February to December).

The preparation of the proposed Council meeting dates for the 2026 calendar year has taken into consideration a number of elements including prescribed public holidays and statutory requirements.

The proposed options for Council Meeting dates are provided at **Attachment 1** to this report in calendar format.

ANALYSIS

The Governance Rules require Council to fix the date, time and place of all Council meetings for the following calendar year at, or before, the last meeting of each calendar year.

Council can determine the day, time and location of its meetings, as well as the frequency.

There are differing practices across Victorian municipalities with some Councils meeting during business hours, while others meet in the evening. Current practice is to start the Council Meeting at 6pm. It is recommended that this continues to support community participation and Councillors to balance work commitments.

In 2025, Council Meetings have been held in GPAC, Moe Town Hall and Kernot Hall on an alternating schedule. Officers propose for 2026 that all Council Meetings are held in the same location, namely, Kernot Hall Morwell.

RISK ASSESSMENT

RISK	RISK RATING	TREATMENT
COMPLIANCE Failure to comply with requirements of the adopted Governance Rules.	Low <i>Unlikely x Minor</i>	Adoption of Council Meeting schedule at a Council Meeting no later than the end of the 2025 calendar year.
SERVICE DELIVERY Inability to conduct Council business in a timely and efficient manner.	High <i>Likely x Moderate</i>	Adoption of Council Meeting schedule at a Council Meeting no later than the end of the 2025 calendar year.

CONSULTATION

No community consultation has been undertaken in the development of the attached calendar of Council meeting dates.

COMMUNICATION

If adopted, the proposed 2026 Council meeting dates will be made publicly available.

In accordance with the Governance Rules, the schedule of Council meetings will be published on Council's website and made available from Council's customer service centres.

DECLARATIONS OF INTEREST

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 2020*.

APPENDIX 1 IMPACT ASSESSMENT

Gender

A Gender Impact Assessment (GIA) under the *Gender Equality Act 2020* has not been conducted as this matter does not involve a program, service or policy with a significant and direct impact on the community.

Social

Council fixing the date of all Council Meetings for the following calendar year, informs the community and supports transparency.

Cultural

Not applicable.

Health

Not applicable.

Environmental

Not applicable.

Economic

Not applicable.

Financial

Costs associated with running Council meetings is accommodated within existing budgets.

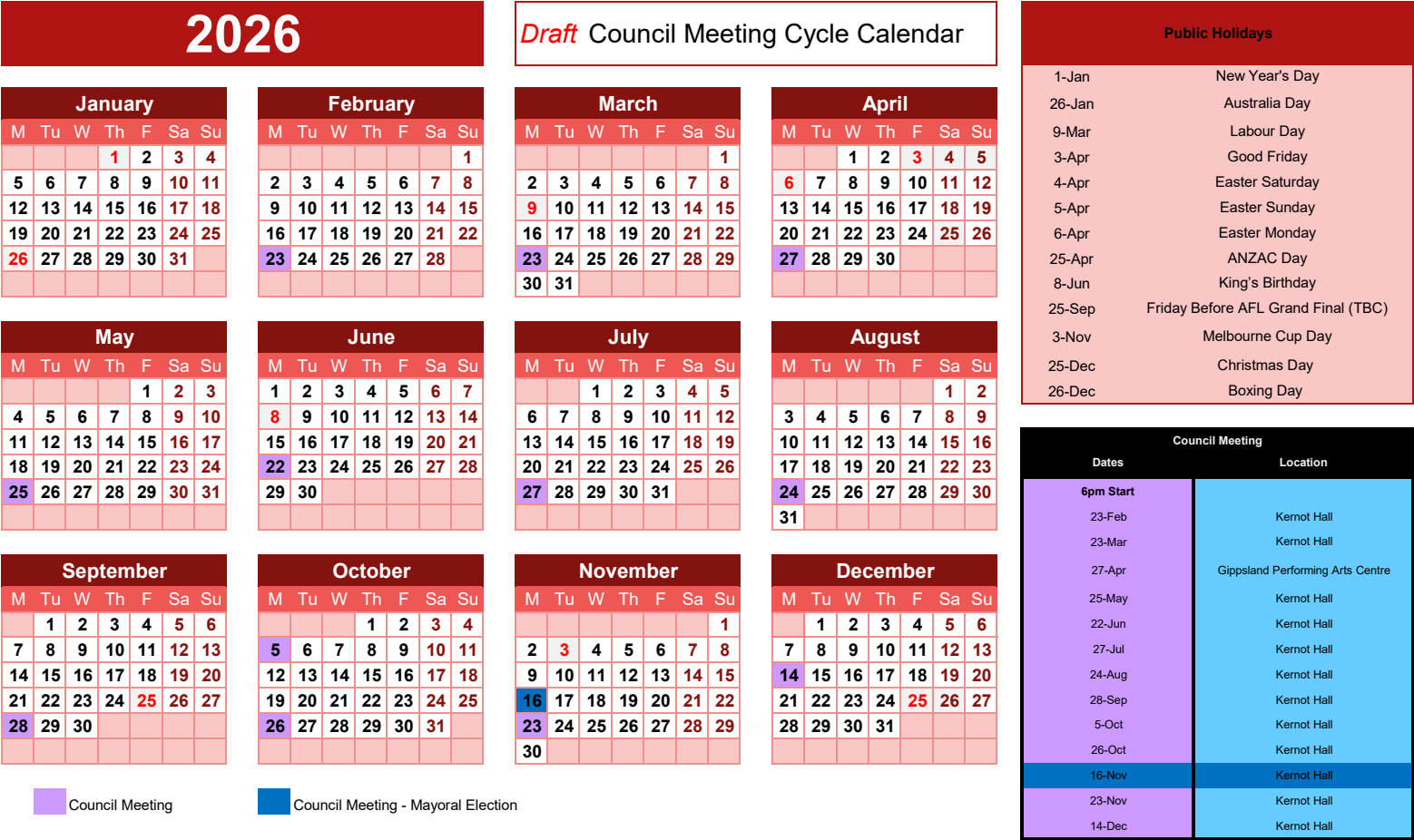
Attachments

1. Proposed Council Meeting Cycle Calendar 2026

10.3

Proposed 2026 Scheduled Council Meeting Dates

1	Proposed Council Meeting Cycle Calendar 2026.....	398
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REQUEST FOR COMMEMORATIVE STATUE ON COUNCIL LAND

PURPOSE

To seek Council endorsement on the location of a commemorative statue within Council owned land for those impacted by asbestos related diseases.

EXECUTIVE SUMMARY

- Gippsland Asbestos Related Disease Support (GARDS) have recently approached Council seeking support to install a commemorative statue on Council owned land, namely the Moe Botanic Gardens, for those impacted by asbestos related diseases.
- Gippsland residents have been affected by asbestos related illnesses more than any other area in Victoria.
- GARDS have commenced fund raising and previously made a submission to the 2024/2025 Council Budget process seeking the funding required to construct the statue.
- The proposed statue does not align with any existing Council Policy (I.e. Plaques and Memorials Policy), consequently there is no clear guidance to inform a decision by Council however it is recognised that asbestos related diseases have impacted a significant number of individuals and families within Latrobe City.

OFFICER'S RECOMMENDATION

That Council:

- 1. endorses the location for a commemorative statue for those impacted by asbestos related diseases within the Moe Botanic Gardens on Council owned land;**
- 2. notes that officers will work with Gippsland Asbestos Related Disease Support to determine the most appropriate location for the installation of the statue at the Moe Botanic Gardens; and**
- 3. refers the potential funding of the statue to the 26/27 financial year Council budget process for consideration.**

BACKGROUND

GARDS previously approached Council seeking support and funding to construct a commemorative statue on Council owned land.

GARDS have recently approached Council again wishing to formalise the preferred site, and to again seek funds for the statue.

A concept of what the statue could look like is provided at **Attachment 1**.

ANALYSIS

Officers have reviewed the request against Council's Plaques and Memorials Policy and consider the request to be not suitable for assessment under this policy given its unique nature.

This policy specifically relates to plaques and memorials for individuals, members of the Latrobe City community who made a substantial contribution to the community and that have a clear association with the place the plaque or memorial is located.

Officers understand that asbestos related diseases have impacted a significant number of individuals and families within Latrobe City and that the community may respond well to a statue of this nature.

Officers are of the opinion that Council should not directly fund this statue as it would set a precedent for this type of enquiry. It should be noted that the GARDS are eligible for Council's Community Grants program.

RISK ASSESSMENT

RISK	RISK RATING	TREATMENT
SERVICE DELIVERY If the statue was funded by Council and constructed on Council land. Council would be responsible for maintaining the statue.	Medium <i>Likely x Minor</i>	Ensure maintenance departments are appropriately resourced. Formally transfer maintenance responsibility to GARDS.
FINANCIAL Cost of the statue and ongoing maintenance.	Medium <i>Likely x Minor</i>	GARDS to source funding of the statue and its ongoing maintenance.
STRATEGIC Statue does not align with existing Council Policies.	Low <i>Unlikely x Minor</i>	Consider request outside of policy position relating to matters of similar nature.

RISK	RISK RATING	TREATMENT
STRATEGIC Not supporting the statue may appear as though Council are not supportive of the topic.	Medium <i>Likely x Minor</i>	Communicate reason(s) for not supporting the statue.

CONSULTATION

No consultation has occurred as Council is the landowner of the Moe Botanic Gardens

COMMUNICATION

Officers have only communicated with GARDS to date on this matter.

DECLARATIONS OF INTEREST

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 2020*.

APPENDIX 1 IMPACT ASSESSMENT

Gender

A Gender Impact Assessment (GIA) under the *Gender Equality Act 2020* has not been conducted as this matter does not involve a program, service or policy with a significant and direct impact on the community.

Social

The proposed statue may result in both positive and negative social impacts by highlighting a negative part of Latrobe City's history, but also remembering those individuals and families impacted by this history.

Cultural

Not applicable.

Health

The proposed statue itself will not have any direct health benefits however, does identify and commemorate a significant ongoing health issue faced by Latrobe City residents.

Environmental

Not applicable.

Economic

Not applicable.

Financial

The financial costs associated with the statue include those to install the statue and the ongoing maintenance of the statue if Council were to fund either of these responsibilities.

Attachments

1. GARDS Memorial Statue

10.4

Request for Commemorative Statue on Council Land

1	GARDS Memorial Statue	404
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ACV/GARDS

Memorial Sculpture & Mural Funding Request

13 October 2025

Yallourn Power Station Workers, 1958 - 1968
Museums Victoria



**Asbestos Council
of Victoria**
Incorp. Silica

ACV/GARDS

Memorial Sculpture & Mural Funding Request

Asbestos and the Latrobe Valley

We used to climb over that [asbestos lagging], it was just like fluff and it used to blow up into the air and we used to throw it at each other and play in it and have a good old time. That was just normal.

Former power station employee

Thousands of people have died of asbestos-related illnesses in the Latrobe Valley since the power industry began. Although the adverse health effects of asbestos were noted as early as 1899 and the lethality of asbestos recognised by governments in Britain and the United States, the dangers of asbestos only became widely-known in Australia in the 1970s.

In the 1940s and 1950s, the SEC was informed of the dangers of exposure to asbestos dust in its power stations but the information was widely disregarded by the authorities. A former SEC employee at Yallourn power station noted that in the 1960s 'you could walk into "A" station and you couldn't see the other end of the boilers.'

Victoria banned the use of asbestos in 2003, but the use of asbestos in the power stations of the Latrobe Valley has contributed to the development of asbestos-related disease in thousands of people. Asbestos-related illnesses have affected not only workers' families but also the whole community.



Yallourn Power Station Workers, 1958 - 1968
Museums Victoria

Memorial Sculpture



ACV/GARDS
Memorial Sculpture & Mural Funding Request

ACV/GARDS Memorial
Sculpture

This sculpture is designed as a memorial to the people who lost their lives to asbestos-related diseases contracted at power stations in the Latrobe Valley. The sculpture depicts a power worker with his young daughter to recognise that asbestos-related diseases did not, and do not, just impact workers but their whole families too.

The sculpture uses a contemporary art approach to revitalise narratives of the power stations in a way that is both respectful and historically accurate. Design work has been driven by historical research into clothing and objects from the 1960s era, with styles carefully chosen by ACV/ GARDS to reflect the 1920s-80s to ensure the sculpture is relatable to all impacted families.

The man and child have a familiar, unimposing stance. They will be produced at 1:1.15 scale to evoke a sense of connection to and empathy with the lived and personal experiences of those impacted by asbestos-related diseases.

ACV/GARDS have wanted to commemorate the thousands of people who died across the Latrobe Valley through a memorial for over 25 years. Proposed to be located in the Moe Botanical Gardens, this sculpture will provide a dedicated and accessible place for community reflection and remembrance at long last.



Artist's impression of sculpture
Tang Yeok Kang for SHP

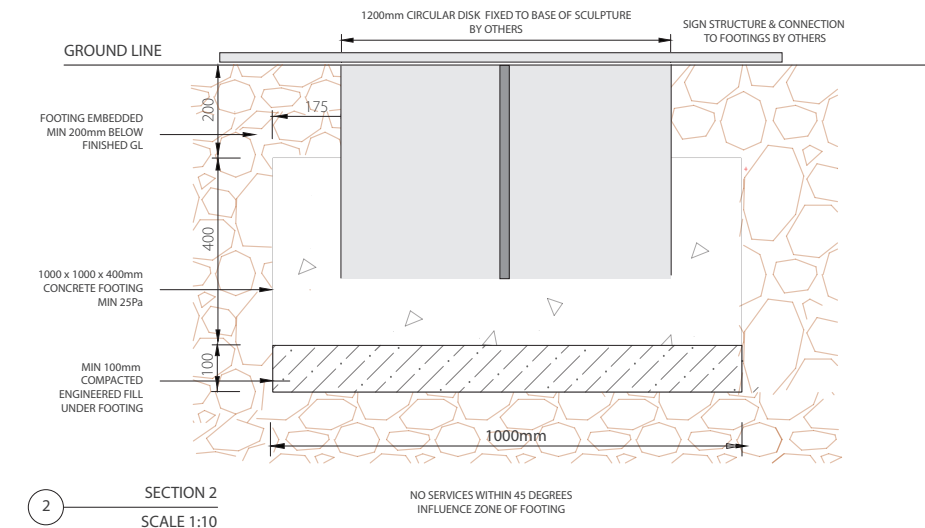
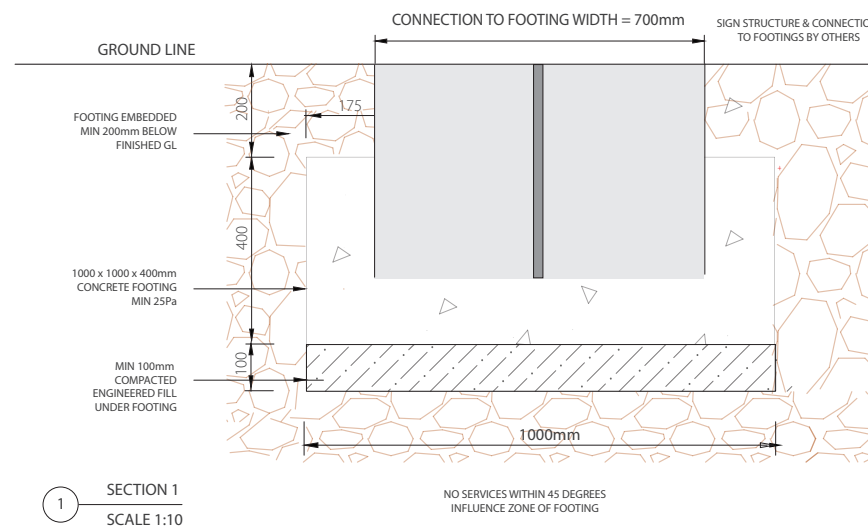
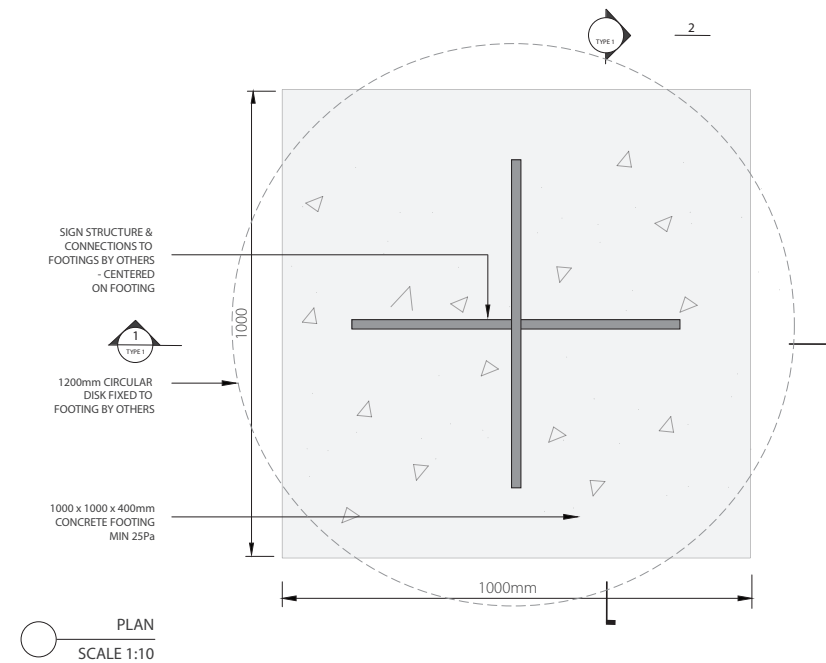
ACV/GARDS

Memorial Sculpture & Mural Funding Request

Construction details

The sculpture will be installed in the Moe Botanical Gardens. Construction details are as follows:

- Silicon mould
- Sculpted by Lis Johnson
- Bronze cast
- Fine metal finishing and patina
- Concrete footings



ACV/GARDS

Memorial Sculpture & Mural Funding Request

Project management

The project will be managed by SHP, which has extensive experience in design, build and installation of artworks, heritage interpretation installations, signage and exhibitions. SHP's clients include Placemaking NSW, Energy Brix, Parks Victoria, Baracon, Mecca, Barwon Water, Lendlease, Stockland and Frasers Property Group.

www.shp.net.au



ACV/GARDS

Memorial Sculpture & Mural Funding Request

About the sculptor

Lis Johnson has practised sculpture professionally since 1990. Formally trained in art history, theory, research and practice in the 1980s, she has exhibited in many group, solo and selective exhibitions. She has also created three-dimensional artwork for architects, designers, other artists, museums and zoos, and the display, theatre and film industries. This has enabled her to become proficient in a wide range of traditional and contemporary materials and techniques and learn to work efficiently to set budgets and deadlines.

For the past decade, Lis has focused on figurative [bronze portrait sculpture](#) ('statues'), and is pleased to be part of the movement to create more [statues of women](#). Her preferred scale is 110-120% life-sized. She enjoys teaching sculpture, and lecturing, giving talks and running workshops in the Primary, Secondary and Tertiary Education sectors. She has Bachelors and Masters Degrees in Fine Arts, Visual Arts and Teaching.

Lis has been awarded numerous significant [Public Art Commissions](#), firstly the Illawarra Coalmining Memorial (Wollongong, 1994), then the Vietnam War Memorial in Victoria. Other major works include: five monumental 150% [life-sized bronze statues](#) of athletes in action for the Avenue of Legends at the Melbourne Cricket Ground, Rod Laver's sculpture at his Arena at Melbourne Park, George D Treloar with refugee child, in Sturt St Gardens Ballarat. Her work can also be seen in Canberra's Parliamentary Triangle: Prime Ministers [Sir John Gorton and McEwen](#), [Dames Enid Lyons and Dorothy Tangney](#), and ['Senator Ryan Addresses the Rally'](#) (Susan Ryan).



Lis Johnson

ACV/GARDS

Memorial Sculpture & Mural Funding Request

GARDS Budget

Item	Detail	Fee
Sculpture	Sculpture of father, daughter and bag. Anatomically correct, fully-clothed figures, with realistic (generic) portrait faces and expressions. 110% scale.	\$84,000.00
Casting	Silicon mould, cast in bronze with fine metal finish and patina	\$104,280.00
Installation	Includes: - Freight to site from Melbourne - Labour (3 installers x 5 days) - Crane truck delivery - Excavation - Formwork - Crushed rock, compacting - Concreting and fixings - Footing template - Travel expenses	\$40,000.00
	TOTAL	\$228,280.00
	GST	\$22,828.00
	TOTAL INCLUDING GST	\$251,108.00



ACV/GARDS
Memorial Sculpture & Mural Funding Request

Requested funds

The requested funds for the sculpture are \$228,280 (excluding GST).



Yallourn Power Station, Latrobe Valley, Victoria
Museums Victoria

Mural

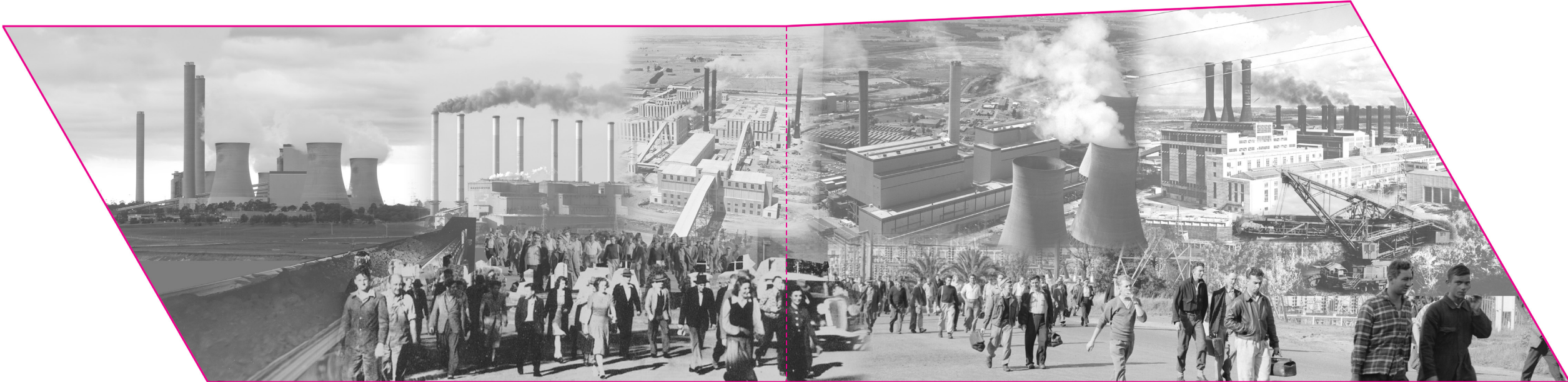


ACV/GARDS

Memorial Sculpture & Mural Funding Request

ACV/GARDS Mural

A mural based on the photomontage below will be painted on the wall of the toilet block at the Moe Botanical Gardens. The Mural will be designed to complement the memorial sculpture and accompanied by an interpretive panel. It depicts workers leaving their workplaces against a background of the five current and former power stations in the Latrobe Valley: Loy Yang A and Loy Yang B, Morwell, Yallourn and Hazelwood. The stories of these workers remain largely untold, but many became ill or died as a result of asbestos-related diseases.



INTERNATIONAL RELATIONS

PURPOSE

To present recommendations for the future management of Council's international relations activities.

EXECUTIVE SUMMARY

- Council has an International Engagement and Investment Committee. Historically, the Committee had representation from Councillors and interested community members. They met monthly. Key topics were inbound and outbound delegations.
- The operation and support for the Committee has been provided by Council Staff. This necessitated several hours per month of staff time to organise and conduct meetings. Officer time was also required to implement any actions arising from the meeting. If the Committee is reactivated, an allocation of officer time would be required. There was also some crossover with other Council staff in relation to inbound business delegations
- The committee ceased meeting during Covid. Whilst in the Covid lockdown, the International Investment and Engagement Officer left Council to take a role in the State Government and all correspondence with the Sister Cities ceased.
- Whilst still listed as a Council Committee, The International Engagement and Investment Committee has not been reactivated.
- A proposal has been received from an external group of interested parties who would like to establish the 'Latrobe City International Friendship Association'. The proposed membership of this group would include past participants in Council's international relations programs with the Sister Cities. They would like to be responsible for the cultural activities with the Sister Cities, e.g. inbound and outbound cultural delegations. A copy of the proposal is attached (**Attachment 1**)
- A key role of the Committee and Council Officers has been the coordination of inbound and outbound cultural delegations. The recent delegation visit by Takasago provides some insight as to cost and time. The cost to Council for the four-day visit in August was \$8,300. Officer time was estimated at FTE 34 days (Band 6 Officer). In addition, there were several events attended by Councillors, CEO and General Manager.

- In addition, the Committee helped organise the Sister City Festivals, which were held every two years. These festivals celebrated the relationships with our Sister Cities (Taizhou in China and Takasago in Japan) and were held in different towns across the municipality. The last festival was held in Moe in November 2018, attracting 3,000 visitors.
- There has also been renewed interest in conducting an expanded Sister City Festival in Latrobe City. The concept would be to conduct a festival in each of the key towns in Latrobe City.
- The Events Team put together an indicative budget estimated for a single location would be approximately \$80,000 not including Officer time.
- It would be anticipated that to hold three separate festivals there would be some economies of scale however, would require in the region of \$180,000 (Council contribution) to deliver and a commitment to 12 months of planning for Officers which would reduce the resources to be able to focus on other events in the region.
- Council officers recommend that:
 - The International Engagement and Investment Committee be disbanded and the economic development activities be incorporated into the Economic Development Advisory Committees activities.
 - A working group be established with the proposed Latrobe City International Friendship Association to develop a Memorandum of Understanding (MOU) and draft Terms of Reference (ToR). The MOU and ToR would set out the proposed role of the Association, notably the conduct of cultural activities with Sister Cities on behalf of Council. These activities could include cultural exchanges and Sister City festivals. A further report would be prepared for consideration by Councillors when the MOU and ToR have been drafted.

OFFICER'S RECOMMENDATION

That Council:

- 1. disbands the International Engagement and Investment Committee and refer any international relations economic development activities to the Economic Development Advisory Committee;**
- 2. supports the establishment of a working group with the proposed Latrobe City International Friendship Association to develop a Memorandum of Understanding (MOU) and draft Terms of Reference (ToR); and**
- 3. Requests a further report with the proposed MOU and ToR for consideration by Councillors.**

BACKGROUND

Latrobe City Council has two Sister City Agreements: Takasago in Japan and Taizhou in China. Both Sister City Agreements were signed in 2000. A re-affirmation of our relationship was signed with Takasago in 2023.

International Engagement and Investment Committee

To support the Sister Cities and other international activities, Council established an International Relations Committee. The Committee consisted of Councillors and community members. The Committee had oversight of all international activities and was supported by an International Relations Officer.

At the Ordinary Council Meeting in August 2019, Council adopted the *International Engagement and Investment Strategy*. This strategy set out the objectives of the Committee and changed the name of the Committee to the International Engagement and Investment Committee. The adopted roles are set out in the following image:



The Committee met monthly.

In March 2020, Covid restrictions were instigated and the Committee ceased to meet. Committee members agreed to hold over future meetings until the Covid restrictions were eased.

In the Covid lockdown period, the International Engagement and Investment Officer accepted a position with the State Government. This created an issue for Council as communication became difficult due to language barriers. The Officer also had personal relationships that had helped Council.

In addition, the Federal Government introduced *Foreign Arrangements* legislation which required Council to detail its relationship with China and register any interests.

After restrictions were eased, there was limited correspondence with Takasago and no correspondence with Taizhou.

The committee has not reconvened post Covid restrictions. The terms of appointment for all the Community members have expired.

In July this year, a proposal was received from a group of local residents who would like to take responsibility for the cultural activities for our Sister Cities. This group have all been involved with previous Sister City activities, such as inbound and outbound cultural exchanges, homestays and the Assisted Language Teacher program. They propose establishing the 'Latrobe City International Friendship Association'

The proposal sets out a model (based on the Hobson Bay International Friendship Association) that would have the group take responsibility for the cultural activities and Council maintain the trade and investment activities.

Sister City Festivals

Following a recent visit by a delegation from Takasago, there has been renewed interest in organising and conducting a Sister City Festival. The interest extends to having festivals in Moe, Morwell and Traralgon.

Sister City Festivals have previously been organised by the International Engagement and Investment Committee, in conjunction with Council teams, such as events and economic development. Initially, the festivals were held annually but shifted to bi-annual in the early 2000's.

The last festival was held in the Moe Botanical Gardens in November 2018. A delegation came from Takasago for the event and representatives from the Chinese and Japanese embassies attended the festival. The events team estimated attendance to be circa 3,000 people.

ANALYSIS

International Engagement and Investment Committee

As a Council Committee, the internal responsibility for the Committee resides with the Economic Investment and Transition Team. If the committee was to be reconvened, an expression of interest process would need to be undertaken to appoint new community members. The current Terms of Reference provide for four Councillors and up to nine community representatives. A copy of the Terms of Reference is attached (**Attachment 2**).

Whilst not prescriptive, previous committee members included representatives from Federation University, TAFE Gippsland, secondary colleges and interested community members.

Consideration would be needed to determine the number of meetings held annually. The operation and support for the Committee has been provided by Council Staff. This necessitated several hours per month of staff time to organise and conduct meetings. Officer time was also required to implement any actions arising from the meeting. If the Committee is reactivated, an allocation of officer time would be required.

A key role of the Committee and Council Officers has been the coordination of inbound and outbound cultural delegations. The recent delegation visit by Takasago provides some insight as to cost and time. The cost to Council for the four-day visit in August was \$8,300. Officer time was estimated at FTE 34 days (Band 6 Officer) as detailed in **Attachment 3**. In addition, there were several events attended by Councillors, CEO and General Manager.

If consideration is given to the proposal by the proposed 'Latrobe City International Friendship Association', an agreement would need to be negotiated to set out proposed activities, expected outcomes and potential funding support from Council.

In terms of Council's work to foster international investment, Officers regularly engage with Invest Victoria (IV) which is the Victorian State Government international investment department. IV have 22 offices across the globe to represent Victoria's international interest with the aim of attracting investment to Victoria. Officers meet with IV to provide information and opportunities as it relates to Latrobe City.

Sister City Festivals

As detailed above, there is renewed interest in organising and conducting a Sister City festival. There is also interest in potentially holding three festivals – one each in Moe, Morwell and Traralgon.

To provide some guidance, a proposal was drafted to hold a festival in 2025 in one location. The Event Team put together some ideas and an indicative budget. They estimated the budget for a single location would be approximately \$80,000 - \$60,000 from Council and \$20,000 from external sponsors. The proposal did not include an estimation of Officer time, however, the festival held in 2018 necessitated 12 months of planning and organisation. It would be anticipated that to hold three separate festivals there would be some economies of scale however, would require in the region of \$180,000 (Council contribution) to deliver and a commitment to 12 months of planning for Officers which would reduce the resources to be able to focus on other events in the region.

It should be noted that the Council Plan does not include a focus on International relations, however, Officers certainly recognise the benefits of cultural exchanges, in particular for students, by providing the opportunity to experience new cultures and the potential to travel overseas and the community benefits of delivering community events focused on Council's Sister Cities.

Options

Councillors have several options in relation to:

International Engagement and Investment:

Option 1

Reconvene the International Engagement and Investment Committee. Conduct an expression of interest process to appoint new members. Develop a new business plan. Consider the budgetary requirements for activities e.g. cultural delegations.

Option 2

Negotiate an agreement with the 'Latrobe City International Friendship Association' to conduct the cultural activities with the Sister Cities on behalf of Council. Negotiations could include the proposed activities, expected outcomes and milestones. Budgetary considerations would be required as the Association would expect funding support from Council.

Option 3

A hybrid arrangement between Options 1 & 2

Sister Cities Festival

Option 1

Organise and conduct the Sister City Festival supported and funded by Council. This would require budget to be allocated in the region of \$150,000 plus Officers time.

Option 2

Outsource the organisation and delivery of the Sister City festival to a group, such as the 'Latrobe City International Friendship Association'. There would be a cost to Council for this organisation's services in addition to the festival costs

Option 3

Do not proceed with a Sister City Festival

It is Officers view is that there is merit in entering into a relationship with 'Latrobe City International Friendship Association' to outsource agreed international activities namely cultural exchanges, and an international festival.

It should be noted that the Council Plan does not include a focus on International relations, however, Officers certainly recognise the benefits of cultural exchanges, in particular for students, by providing the opportunity to experience new cultures and the potential to travel overseas and the community benefits of delivering community events focused on Council's Sister Cities.

RISK ASSESSMENT

RISK	RISK RATING	TREATMENT
FINANCIAL Non budgeted Committee and event costs.	Medium <i>Possible x Minor</i>	Clear budgets for support by Council. Monitoring of expenditure.
STRATEGIC Inability to deliver International Relations activities.	Low <i>Unlikely x Minor</i>	Appropriate budget allocations. Detailed business planning. Milestones and outcomes.

RISK	RISK RATING	TREATMENT
STRATEGIC Negative community perception of international delegations and exchanges.	Medium <i>Possible x Minor</i>	Clear and transparent planning. Good communications plan. Reporting to the community on outcomes. Milestones and outcomes.

CONSULTATION

No consultation has been undertaken. However, discussions have been held with representatives of the proposed 'Latrobe City International Friendship Association'

COMMUNICATION

If Council decides to reconvene the Committee, an expression of interest program will be required

DECLARATIONS OF INTEREST

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 2020*.

APPENDIX 1 IMPACT ASSESSMENT

Gender

A Gender Impact Assessment (GIA) under the *Gender Equality Act 2020* has not been conducted as this matter does not involve a program, service or policy with a significant and direct impact on the community.

If Council decides to reconvene the Committee, a GIA will be conducted.

Social

If the international program is re-activated there will be an opportunity for community members to experience international cultures.

Cultural

There are no known Cultural impacts from this report.

Health

There are no known Health impacts from this report.

Environmental

There are no known Environmental impacts from this report.

Economic

The international engagement and investment program previously supported trade discussions. If the program is reactivated, there could be an economic impact.

Financial

There will be a financial impact if Council decides to reconvene the committee and re-activate programs e.g. cultural exchanges, delivery of events. Further financial analysis will be provided pending the agreed direction.

Attachments

1. International Friendship Association Proposal
2. International Relations Terms of Reference
3. Takasago Delegation Report

10.5

International Relations

1	International Friendship Association Proposal	424
2	International Relations Terms of Reference.....	426
3	Takasago Delegation Report	438

19th July, 2025

Cr Dale Harriman
Mayor
Latrobe City Council
141 Commercial Road,
Morwell. 3840.

Dear Mr Mayor,

Latrobe City International Sister Cities Friendship Association - Proposal

Thank you for making time available, along with your CEO and Officers, to meet with our delegation on Tuesday 1st July last.

Following these discussions, this letter is provided to confirm with you our interest in establishing a "Latrobe City International Sister Cities Friendship Association" for the purpose of creating a framework for past participants in Latrobe City Council's International Sister Cities Program of activities over the years, involving both the City of Takasago in Japan and the City of Taizhou in China to remain "community connected" into the future.

Understanding that Council has limited available resources, it is anticipated that the role of this Association would focus on people exchanges/festivals etc, and could play a support role, if and when required by Council, regarding international economic activities and relationships being undertaken by the Council.

The proposed Association would be modelled along similar lines to that which exist with Hobson Bay International Friendship Association, which is supported by Hobson Bay City Council. See their website: www.hbifa.org.au

An extract from their website follows:

"THE HOBSONS BAY INTERNATIONAL FRIENDSHIP ASSOCIATION

The Hobsons Bay International Friendship Association is made up of local families who donate their time, effort and enthusiasm to ensure the continued success of the Sister City Agreement between Hobsons Bay and Anjo.

The Association, with the support of Hobsons Bay City Council, actively promotes the Sister City Relationship and is responsible for the organisation of many exciting events and activities.

One of the main functions of the Association is to facilitate an annual Student Exchange Program which provides the opportunity for students in Hobsons Bay to experience at first hand, the culture and lifestyle of countries other than Australia.

Latrobe City International Sister Cities Friendship Association – Proposal (Cont.)

The Association also conducts a Cultural Exchange Program where a piece of art is donated to Anjo from various artists within Hobsons Bay and likewise from Anjo every three years.

A Japanese citizen delegation also visits Hobsons Bay every three years where members of the Association offer homestay accommodation.

The Association has hosted more than 500 participants in its 30 year history comprising students, Chaperones and the citizen delegations.

The Association also holds a Japanese writing competition for Hobsons Bay secondary students each year with prize money awarded to the best entries”.

It is anticipated that the proposed Latrobe City International Sister Cities Friendship Association would become an Incorporated Association, and would function in a similar way to Hobson Bay Friendship Association, as outlined above.

Our research has identified that the Constitution of the Australian Sister Cities Association could be appropriate and adapted to meet the needs of the proposed Association.

In order for this proposal to establish a Latrobe City International Sister Cities Friendship Association to be suitably “worked out” and progress, it is considered highly desirable that Council would provide favourable support for this community initiative.

As a result, we trust that Council will give due consideration to our proposal, and we look forward to, hopefully, receiving a positive response, and having further discussions in due course.

Thanks in anticipation.

Yours Faithfully,



Darrell White OAM

On behalf of the Working Group

Latrobe City International Relations Advisory Committee *Terms of Reference*



June 2023



CONTENTS:

1. **Establishment of the Committee**
2. **Objectives**
3. **Membership**
 - Composition of the Committee
 - Length of appointment
 - Selection of members and filling of vacancies
 - Co-option of members
 - Attendance at meetings
 - Resignations
4. **Proceedings**
 - Chair
 - Meeting Schedule
 - Meeting procedures
 - Quorum
 - Voting
 - Minutes
 - Reports to Council
5. **Review of Committee and Duration of the Committee**
6. **Authority and Compliance Requirements**



1. Establishment of the Committee

- 1.1. The Latrobe City International Relations Committee (hereinafter referred to as “the Committee”), is a formally appointed Advisory Committee of Latrobe City Council established for the purposes of providing advice to Council.
- 1.2. The membership of this Committee and these Terms of Reference will be adopted by resolution of Latrobe City Council at a Council Meeting.

2. Objectives

- 2.1. The Committee’s role is to report to the Council and provide appropriate advice, information and feedback on matters relevant to this Terms of Reference in order to facilitate decision making by the Council in relation to the discharge of its responsibilities.
- 2.2. The Committee is an advisory committee only and has no delegated decision making authority.
- 2.3. The Committee is established to:
 - 2.3.1. provide advice to Council on matters related to all aspects of International Relations, specifically to promote economic, tourism and cultural development;
 - 2.3.2. support Councils initiatives in respect to International Relations across the community of Latrobe City; and
 - 2.3.3. liaise where relevant with other Council committees on internal aspects of international relations
- 2.4. The Committee will carry out the following in order to achieve the objectives set:
 - 2.4.1. To provide advice and assistance with the development of a range of economic, cultural, sporting, educational, youth and exchange opportunities;
 - 2.4.2. To promote, through sister city and other international relationships, greater understanding between the communities of Latrobe City and the participating cities and, in doing so, contribute to the mutual welfare of all the communities involved;
 - 2.4.3. To advise Council of new international relationship opportunities;
 - 2.4.4. Increase community awareness and participation in the various aspects of the Australian Sister Cities networks;



- 2.4.5. In support of the Council, act as an advocate and channel of communication for the community and other stakeholders to enhance international relationships;
- 2.4.6. To engage with multicultural communities within Latrobe City to foster knowledge, understanding and co-operation;
- 2.4.7. Policy and Strategy Development
 - 2.4.7.1. Provide advice as part of a policy, strategy (or other relevant document) review or development processes as required from time to time.
- 2.4.8. Perform other activities related to this Terms of Reference as requested by the Council.

3. Membership

Composition of the Committee

- 3.1. The Committee shall comprise of 21 members, being:
 - 3.1.1. Up to three Councillors;
 - 3.1.2. Up to nine of Community representatives appointed via expression of interest process;
 - 3.1.3. 1 representative of the Gunaikurnai Land and Waters Aboriginal Corporation (GLaWAC) where GLaWAC chooses to nominate a representative; and
 - 3.1.4. Latrobe City Council Officers:
 - 3.1.4.1. Manager Economic Investment and Attraction;
 - 3.1.4.2. Coordinator Business Development

Length of appointment

- 3.2. The Committee shall be in place for as long as Latrobe City Council sees fit, and the appointment of members shall be for a term as deemed appropriate by Council.
- 3.3. Prior to the expiration of each term, there will be a call for nominations for the next term. Current Committee members are able to re-nominate.

Selection of members and filling of vacancies

- 3.4. Latrobe City Council shall determine the original membership of a Committee based on expressions of interest received from members of the community and nominations received from organisations.



- 3.5. The Committee may fill any vacancies that occur within the determined period of appointment, subject to the approval of the General Manager of the relevant division and endorsement of Council. Where a vacancy is filled in this way, the appointment shall be limited to the remainder of the period of the original appointment.

Co-option of members

- 3.6. With the approval of the Chair, the Committee may invite other individuals to participate in the proceedings of the Committee on a regular or an occasional basis and including in the proceedings of any sub-committees formed.

Attendance at meetings

- 3.7. All Committee members are expected to attend each meeting.
- 3.8. A member who misses two consecutive meetings without a formal apology may at the discretion of Latrobe City Council have their term of office revoked.
- 3.9. A member who is unable to attend the majority of meetings during the year may at the discretion of Latrobe City Council have their term of office revoked.

Resignations

- 3.10. All resignations from members of the Committee are to be submitted in writing to the General Manager of the relevant division, Latrobe City Council, PO Box 264, Morwell VIC 3840.

4. Proceedings

Chair

- 4.1. The nominated Councillor shall Chair the meetings.
- 4.2. If the Councillor delegate is unavailable he/she shall delegate to the other nominated Councillor to chair the meeting.
- 4.3. If neither Councillor is available, the Chair may nominate a replacement from the current membership of the Committee to chair the meeting.

Meeting schedule

- 4.4. The Committee will determine its meeting schedule and times for each of the meetings. The duration of each Committee meeting should generally not exceed two hours.
- 4.5. Meetings of the Committee will be held monthly initially or as may be deemed necessary by Latrobe City Council or the Committee to fulfil the objectives of the Committee. Special meetings may be held on an as-needs basis.



Meeting procedures

- 4.6. Meetings will follow standard meeting procedures as established in any guidance material and outlined in these terms of reference for Advisory Committees provided (see appendix one for the agenda template).
- 4.7. Members are expected to comply with the confidential information provisions contained in the *Local Government Act 2020* and must treat information they receive as confidential unless otherwise advised. Members must not use confidential information other than for the purpose of performing their function as a member of the Committee.
- 4.8. If a member has a general or material conflict of interest as defined in the *Local Government Act 2020* regarding an item to be considered or discussed by the Committee, the member must disclose this to the Chair if they are attending the meeting.
 - 4.8.1 Once a declaration of either general or material conflict of interest has been made, the member must leave the room and remain outside until the conclusion of the relevant discussion. The time of leaving the meeting room and the time of their return must be recorded in the minutes or notes of the meeting.
- 4.9. All recommendations, proposals and advice must be directed through the Chair.

Quorum

- 4.10. A majority of the members constitutes a quorum.
- 4.11. If at any Committee meeting a quorum is not present within 30 minutes after the time appointed for the meeting, the meeting shall be deemed adjourned.

Voting

- 4.12. There will be no official voting process, although all members shall have equal voting rights. Majority and minority opinions will be reflected in Committee minutes.

Minutes of the Meeting

- 4.13. A Latrobe City Officer or authorised agent shall take the minutes of each Committee meeting.
- 4.14. The minutes shall be in a standard format including a record of those present, apologies for absence, adoption of previous minutes and a list of adopted actions and resolutions of the Committee (see appendix two for the minutes template).



- 4.15. The minutes shall be stored in the Latrobe City Council corporate filing system (currently Ci Anywhere electronic document and records management system).
- 4.16. The agenda shall be distributed at least 48 hours in advance of the meeting to all Committee members, including alternative representatives.
- 4.17. A copy of the minutes shall be distributed to all Committee members (including alternative representatives) within 10 working days of the meeting.

Reports to Council

- 4.18. With the approval of the Chair, a report to Council may be tabled on the Committee's progress towards the objectives included in this Terms of Reference.
- 4.19. Reports to Council should reflect a consensus of view. Where consensus cannot be reached, the report should clearly outline any differing points of view.
- 4.20. Reports to Council will be co-ordinated through the General Manager of the relevant division that the Committee falls under.

5. Review of Committee and Duration of the Committee

- 5.1. The Committee will cease to exist by resolution of the Council, or once the objectives at item 2.3 are demonstrated to have been met, whichever occurs first.
- 5.2. A review of the Committee will take place at least once every three years at which time the Terms of Reference will also be reviewed.
- 5.3. A review will be conducted on a self-assessment basis (unless otherwise determined by Council) with appropriate input sought from the Council, the CEO, all Committee members, management and any other stakeholders, as determined by Council.
- 5.4. The review must consider:
 - 5.4.1. The Committee's achievements;
 - 5.4.2. Whether there is a demonstrated need for the Committee to continue; and
 - 5.4.3. Any other relevant matter.



6. Authority and Compliance Requirements

- 6.1. The Committee is a consultative committee only and has no executive powers nor does it have any delegated decision making or financial authority.
- 6.2. Failure to comply with the provisions outlined in this Terms of Reference may result in termination of the Member's appointment.



Appendix 1: Agenda Template



AGENDA

[Name] Advisory Committee

Meeting Day, XX Month Year

Time Commencing: 00:00am/pm Expected Finish Time: 00:00am/pm

Location: (include specific meeting room and address)

AGENDA ITEMS

No.	Item	Responsible Officer	Attachment
1.	Welcome & introduction	Chair	N/a
2.	Apologies	All	
3.	Declarations of Interest	All	
	<i>Members of the Committee are to declare any Conflicts of interest or any interests in matters listed on the agenda</i>		
4.	Confirmation of Minutes		
	<i>Confirmation of the previous minutes of the meeting.</i>		
5.	Matters arising from previous meeting	All	
	<i>Review of action progress from previous meetings</i>		
6.	Reports/Items for Consideration		
	<i>Matters being presented for discussion in accordance with the terms of reference</i>		
	•		
	•		
7.	General Business		
	•	All	
	•		
8.	Next Meeting	Chair	



Appendix 2: Minutes Template



MINUTES			
[Name] Advisory Committee Minutes			
Meeting Day, XX Month Year			
Time Commenced: 00:00am/pm Finish Time: 00:00am/pm			
Location: (include specific meeting room and address)			
Meeting Chair: < Name >			
No.	Item	Responsible Person	Timeframe
1.	Present		
2.	Apologies		
3.	Interest Disclosures		
	Members of the Committee declare any Conflicts of interest or Interests in matters discussed at the meeting. The following members of the Committee declared a Conflict of Interest at the meeting and left the meeting whilst the matter was being discussed: <Name> Time left 00:00am/pm, Time returned 00:00am/pm <Name> Time left 00:00am/pm, Time returned 00:00am/pm <Name> Time left 00:00am/pm, Time returned 00:00am/pm		



4.	Confirmation of Minutes		
	<i>That the minutes of the meeting held on [Date] of the [Name] Advisory Committee be confirmed.</i>		
5.	Matters arising from previous meeting		
	<i>List the item and action agreed and assign any follow up actions and expected timeframes</i> 1. Item Heading Action(s): • 2. Item Heading Action(s): •		
6.	Items for Consideration		
	<i>List the item and action agreed as per agenda and assign any follow up actions and expected timeframes</i> 1. Item Heading Action(s): • 2. Item Heading Action(s): • 3. Item Heading Action(s): •		
7.	General Business		
	<i>List the item and action agreed and assign any follow up actions and expected timeframes</i> 1. Item Heading Action(s): •		



	2. Item Heading Action(s): •		
Next Meeting: <Provide details of the next meeting date, time and location>.			

Takasago Delegation – 1 to 5 August

Background

12 representatives from Takasago, including 8 students (12 to 17 years of age) travelled to Morwell from 1 to 5 August 2025, including:

- Mr Tatsuyoshi Tokura, Mayor of Takasago City
- Mr Norifumi Nishinaka, Vice President of TIA
- Mr Kohei Yoshioka, Officer of Culture and Sports Division, Takasago City
- Ms Sawako Kataoka, Takasago International Association

The student program focused on sporting exchanges with community sports groups and leading educational institutions, combining skill development with cultural engagement. A separate program was developed for officials to enable information sharing and provide guidance on priority topics.

The overall program was managed by the Economic Investment and Transition team, in collaboration with the Takasago International Association.

Council staff volunteered as homestay hosts providing accommodation, meals and hospitality. On Sunday, 3 August, they also facilitated local visits to ensure the students experienced the region.

A program budget of **\$9,300** was allocated, with the major expense being bus hire at \$4,630.

Objectives

From Council's perspective the visit was an opportunity to:

1. Re-affirm commitment to the Sister City program
2. Strengthen and identify opportunities for ongoing cultural, educational and sporting relationships
3. Promote connections across the Latrobe region, broader than the Council

The ability to secure economic benefits for the region were limited, though potential to promote opportunities for international student placements at Federation University and bespoke sports management course development.

Importantly, Council was able to provide leadership and support for Takasago City as they look to transition to community-based sports management.

Summary of Actions and Recommendations

Item	Responsible	Status
GippSport 1. GippSport happy contact details to Takasago City 2. Meeting presentation to Takasago officials 3. Share meeting photos with GippSport 4. Thank you letter	Toni Cutler	Completed
Sporting activities – for noting and action for next program 5. Breaks to be included 6. Additional community members and students to participate 7. Thank you letters to organisers	Toni Cutler	• Program elements for noting. • Letters completed
Lowanna College Sports Academy 8. Thank you letter 9. Facilitate ongoing engagement between Takasago International Association and Lowanna, as well as students	Toni Cutler	Completed
Gippsland Tech 10. Thank you letter	Toni Cutler	Completed

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Federation University 11. Thank you letter 12. Follow up with Takasago to promote international study options at Federation University 13. Explore Diploma of Business Sports Management course for implementation in Takasago, or student exchange with Melbourne City Soccer	Toni Cutler	Due 5 September
Latrobe Youth Council 14. Thank you letters 15. Send through information on approach taken to establish the Youth Council and how they engage with Council. 16. Send Tim Tams	Toni Cutler	Due 5 September
Homestay hosts 17. Thank you letters 18. Survey to ascertain the level of effort, willingness to participate again – plus key learnings and recommendations	Toni Cutler	Due 5 September

Event / meeting outcomes and actions

Saturday, 2 August

GippSport

Purpose of meeting:

Takasago City seeking to understand and identify options for community sports program management and implementation, including:

- *governance models – how clubs are structured, who runs them, and how they're funded.*
- *volunteer and coach development – systems for training, certifying, and supporting community coaches.*
- *facilities management – how community clubs' access and manage venues*
- *inclusion and participation – ensuring access regardless of income or ability.*
- *sustainability – funding models, sponsorship, and local government support.*

Meeting scheduled for 45 minutes, ran for 2.5 hours.

Actions:

1. GippSport happy to support Takasago City and happy to be available for future engagement and advice.
2. Copy of presentation provided to Takasago officials
3. Meeting photos to be shared
4. Thank you letter

Sporting activities

Pickleball and Lawn Bowls

- 3 hours of continuous activity
- the inclusion of homestay family children and some parents helped ensure the games were interesting and students were not constantly playing against each other
- water and mandarins provided for students

Actions:

If undertaken again:

5. breaks to be included
6. additional community members and students to participate

7. thank you letters

Monday, 4 August

Lowanna College Sports Academy

Purpose of engagement:

Establish relationship with Lowanna Sports Academy, sports integration within academic structure to help student achieve their academic and sporting goals 1:1 ball skills session – coaching and support from academy students.

Great support and engagement with the school and staff – all students provided with personalised jumpers, which were enthusiastically received. Ball-skills session was excellent, and the Lowanna students were supportive of the Takasago students. Post activities, lots of discussions and sharing of photos.

Strong potential for ongoing engagement. Media generated and story published in the Latrobe Valley Express.

Actions:

8. Thank you letter to Lowanna College Sports Academy
9. Facilitate ongoing engagement between Takasago International Association and Lowanna, as well as students.

Gippsland Tech

Purpose of engagement

Interactive session – demonstrating the science of sport, as well how technology influences sport and fitness. Activities included VO2 max testing, biomechanical analysis using video capture and motion capture suits, and virtual reality.

Students were very engaged and strong participants in the activities.

Actions:

19. Thank you letter to Paul Boys

Federation University

Purpose of meeting

International students – opportunities, including building awareness and promotion, as well as the scholarships and funding support available to support students. Also, management of community based sports.

Discussion regarding co-operative program of study and potential engagement of Takasago students – though it was noted that cost of international study is a deterrent. Professor Aughey outlined the Diploma of Business Sports Management as a way of building capability within Takasago to manage community sports programs – partnership with Melbourne City Soccer to apply knowledge.

Actions:

20. Thank you letter
21. Follow up with Takasago to promote international study options at Federation University
22. Explore Diploma of Business Sports Management course for implementation in Takasago, or student exchange with Melbourne City Soccer.

Latrobe Youth Council

Purpose of meeting

To establish relationships between the students, with a view to future collaboration and potentially, influence the establishment of a Youth Council in Takasago.

Engaging and fun meeting – sharing of ideas, information on daily life and favourite snacks.

Actions:

23. Thank you letters
24. Send through information on approach taken to establish the Youth Council and how they engage with Council.
25. Send Tim Tams

Tuesday, 5 August

Official meeting between Takasago and Latrobe City Council

Delegates noted the Masters Games in 2027, there will be interest from local clubs.
Might be a good time for an exchange.

Deputy Mayor also raised the potential for a business delegation.

Hospitality

Welcome reception and farewell BBQ

No issues reported and would recommend similar approach for incoming delegations

Mayor's luncheon

Highlights and learnings (including challenges)

Highlights

- GippSport meeting and insights for Takasago officials
- Sporting engagements
- Lowanna Sports Academy – engagement and media generated
- Meeting with Latrobe Youth Council
- Hospitality elements all worked well
- Homestay hosts

Learnings

Homestay

- Securing **homestay** is resource intensive and probably one of the biggest risks – if unable to secure the volunteers. It should be noted that it is a significant ask of homestay volunteers, from a costs, risk and participation.
- Extreme case – exchange student arrested after fatal stabbing

Transport

LATROBE CITY COUNCIL

- Reduce requirement for staff to 'self-drive' for collection from airport
- Local program transport no issue – vehicles are easy to drive

Translator

Having the local resource available was invaluable – while having Japanese speaking Council staff is preferable, being able to secure local support assisted significantly.

Resources (human and financial)

Budget

Notional budget of \$10,000 nominated – total expenditure was \$8,297. Largest expense was bus hire at \$4,630, though it was reasonable considering the hours on the road.

Takasago Delegation - 1 to 5 August				
	Budget \$	Forecast \$	Expenses \$	Actual \$
Expenses				
1 Catering	1,550			
- Lunch (Morwell Bowls Club) - Sat, 1 Aug - includes homestay host if they attend. @\$21 per head - 15 attendees		200	320.00	
- Monday, 4 August		350		
- Café Q Bah			417.30	
- Tuesday, 5 August (catering BBQ, salads and bread)		1,000		
- Bread (bakers delight)			58.08	
- Water and lollies for Bus (Kmart)			18.15	
- Meat and soft drinks (Woolworths)			127.55	
- Salads, additional, grazing boards			590.00	1,531.08
2 Transport	5,130			
- Latrobe Valley Bus Lines Quote: 148076 - Melb airport return		3,630	3,630.00	
- Turnbull's mini bus hire		1,500	1,000.00	4,630.00
3 Hospitality	1,150			
- Welcome reception - Friday, 1 August		180	180.00	
- Friends of Takasago dinner (currently @\$125 per head)				
- Golf - Traralgon Golf Course - Sunday, 3 August, plus club hire x 3 TBC cost charges listed for green fees @38 pp and cart fees @50 per cart - 3 carts for 6pax		400	195.00	
- Gifts (students and official party)		750		
- AFL scarf and hat			69.98	
- Sam Walker Indigenous Design pot			55.00	
- Carved Emu eggs			360.00	
- Animal pins for students			99.50	
- Australia Japan lapel pins			237.00	1,196.48
4 Other	1,500			
- Sporting venue fees		0		
- Tree plaque printing (Insigns)		0	352.00	
- Interpreter		500	400.00	
- Old Gippsland Town / Cultural program		1,000	136.00	
- Petro (return of mini van)			51.64	939.64
Total	9,330	9,510	8,297.20	8,297.20

Staff and time costs

- Initial program development, including communications and mayoral attendance briefings

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1 FTE – 3 days per week for 3-4 weeks

- Program implementation

0.5 FTE – 2 days per week

- Program delivery (includes agendas, briefings, speeches, presentations, information sessions)

1.5 FTE – 4 days per week for 3 weeks

Includes additional staff time for catering support, transport and assistance with split programming.

Media

Japan delegation learns Aussies Rules

SPORT
By BLAKE METCALF-HOLT

GIVEN an opposite perspective on school and sport. During a visit from Latrobe City's Japan sister city, Takasago, Lowanna College welcomed sports exchange students onto campus.

Eight students and four staff attended the Newborough high school alongside Latrobe City Council representatives, taken on a tour of Lowanna and its sports academy.

Sports academy students and staff walked guests through the academy hallway, which features banners showcasing some of the successes the academy has produced, including AFL players Sam Flanders and Bailey Humphrey, as well as WNBA draftee and WNBL player, Jaz Shelley.

Takasago students were then exposed to Australian Rules Football, with a skills session provided where Lowanna students taught their visitors the tips and tricks of the game.

Head Coach of the Lowanna Sports Academy, Allan Chandler spoke to the group about how far the academy has come since the program launched a decade ago, and how the opportunity was presented to them by Latrobe City.

"Showing schools and sports was the guide and they approached our school to highlight what we do within our program," he said.

"They took to the AFL pretty well. (We) showed them the skills and let them play an indoor version of the game. A couple of them kicked goals, which was obviously a highlight."

Trading recreations, Lowanna students and staff then heard from Takasago visitors about their native sports, such as Karate and Judo, as well as detailing what a regular school day looks like in Japan, including extra-curricular activities.

Chandler added that while this was a one-off occasion, they'd be happy to host another visit or even travel to Takasago and see it for themselves.

This opportunity was one of many headed by Latrobe City earlier this month, with the Takasago Mayor, Tatsuyoshi Tokura, official delegates, and students.

Latrobe City noted this was a chance to showcase the region's sporting talent, world-class venues, and educational institutions - highlighting how sport is integrated into the curriculum to support students in achieving their academic and sporting goals.

Other sporting ventures for visiting students included learning how to play pickleball and lawn bowls, as well as experiencing Gipps Tech's sports science courses.

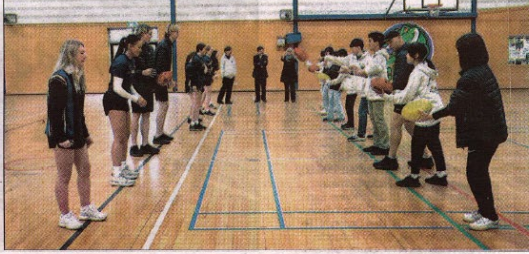
Latrobe City Mayor, Dale Harriman shared what was deliberated with the Takasago Mayor and other delegates to further enhance the relationship.

"We discussed the Future Goodwill Ambassador exchange program, teacher exchange, community-based sports club management, and exchanged formal gifts," Cr Harriman said.

The sister city relationship was solidified through a monumental planting of a Japanese flowering cherry tree on Bress Street, Traralgon.

The Latrobe-Takasago affiliation was born out of the friendship formed through economic projects in the 1980s, before being formalised as a sister city partnership in 2000 and then reaffirmed in 2023.

This was the first time Takasago delegates had visited since 2018, with the key aim to foster mutual understanding and cooperation across areas of education, culture, trade, tourism, and sport.

Trading experiences: During Takasago's visit of sister city, Latrobe City, Japanese students and staff visited Lowanna College's sports academy. Photographs supplied

World sport: Takasago students were treated to an AFL skills session by Lowanna College Sports Academy students and staff.

The Latrobe Valley Express, Wednesday, 27 August, 2025 — Page 53

Appendices

- Nil

QUARTERLY BUDGET REPORT - SEPTEMBER 2025

PURPOSE

To provide Council with the financial results for the first quarter of the 2025/2026 financial year in accordance with the provisions of Section 97(1) of the Local Government Act 2020 (Act).

EXECUTIVE SUMMARY

- This report meets the requirements of the Act to present a quarterly budget report to Council as soon as practicable after the end of each quarter of the financial year.
- The report shows that Council overall is operating within the parameters of its adopted budget with most variances relating to carry forward funds from the previous year and the timing of revenue and expenditure within the current financial year.
- The "Income Allocation Statement" currently projects a \$0.7M cash surplus, which is a \$0.2M favourable variance to the adopted budget.
- Council seeks to achieve a balanced budget based on a cash basis and the surplus amounts shown in the Income Allocation Statement are primarily related to increases in government grant funding announced after the adoption of the budget.
- The "Comprehensive Income Statement" report forecasts a Surplus result for the full financial year of \$32.8M, which is an unfavourable variance of \$19.8M to the adopted budget.
- The report is provided for Council's information.

OFFICER'S RECOMMENDATION

That Council receives and notes the Budget Report for the Quarter ended 30 September 2025, prepared in accordance with the requirements of the Local Government Act 2020.

BACKGROUND

Under Section 97(1) of the Act, as soon as practicable after the end of each quarter of the financial year, the Chief Executive Officer must ensure that a quarterly budget report is presented to the Council at a Council meeting which is open to the public. This report ensures compliance with this legislative requirement.

ANALYSIS

The attached report, as at 30 September 2025, is provided for the information of Council and the community. The financial report compares budgeted income and expenditure with actual results as at the end of the first quarter of the financial year. The key issues of note are:

- The "Income Allocation Statement" (IAS) currently forecasts a \$0.7M cash surplus, which is \$0.2M favourable to the adopted budget. This variance is mainly as result of additional Victorian Grants Commission Financial Assistance Grants 2025/26 funding (FAGS) \$0.1M and additional savings achieved as part of the Operational Savings Program.
- The IAS shows that the Operational Savings Program that Council included in the 2025/26 Budget to find \$1.5M in savings has been fully achieved with the savings achieved \$64K above this target.
- The "Adjusted Budget Forecast" incorporates funding that has been carried forward from the 2024/25 financial year and changes in government grants funding both in financial year timing and funding amounts
- The "Comprehensive Income Statement" report forecasts a surplus result for the full financial year of \$32.8M, which is an unfavourable variance of \$19.8M to the adopted budget. The variance is mainly resulting from the FAGS funding \$8.4M being advanced to Council in 2024/25 together with additional expenditure relating to carried forward projects from the previous financial year. Details of all variances included in the Comprehensive Income Statement are included in the provided commentary.
- The "Balance Sheet" shows that Council maintains a strong liquidity position with \$238.7M in current assets compared to \$47.2M current liabilities (a liquidity ratio of 5.1:1).
- The budgeted cash & investments at the beginning of the year was \$100.5M, the actual opening balance was \$139.3M. The additional \$38.8M was largely the result of higher than anticipated surplus funds as a result of advanced FAGS funding and capital grants. There has been a relatively low net cash outflow of \$1.5M over the first quarter mainly as a result of the expenditure of funding received in the 2024/25 financial year.
- The "Statement of Capital Works" shows that as at the 30 September 2025 Council has spent \$11.1M on capital works mostly on Property (buildings) projects \$6.1M, Infrastructure projects \$4.0M (including Roads projects \$2.7M)

and Plant & Equipment \$1.0M. Full year forecasted capital expenditure is \$102.5M compared to the budget of \$87.3M. The \$15.2M increase in expenditure is due to funds being carried forward from the previous financial year due to changes in the timing of receipt of grants funds and undertaking of works that was expected when the budget was compiled.

- The “Financial Performance Ratios’ indicate that Council remains within the industry expected ranges.

Further details on these and other variations are provided in the report at **Attachment 1**.

RISK ASSESSMENT

RISK	RISK RATING	TREATMENT
COMPLIANCE Non-compliance with the requirements of the <i>Local Government Act 2020</i> .	Low <i>Unlikely x Minor</i>	Timely presentation of report.

CONSULTATION

Not applicable.

COMMUNICATION

Not applicable.

DECLARATIONS OF INTEREST

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 2020*.

APPENDIX 1 IMPACT ASSESSMENT

Gender

Not applicable.

Social

Not applicable.

Cultural

Not applicable.

Health

Not applicable.

Environmental

Not applicable.

Economic

Not applicable.

Financial

A strong financial position allows Council to adapt and respond to challenges as they arise.

Attachments

1. Quarterly Budget Report - September 2025

10.6

Quarterly Budget Report - September 2025

1	Quarterly Budget Report - September 2025	449
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Quarterly Budget Report

September 2025

Quarterly Budget Report
September 2025

Contents

	Page
- Summary	1
- Income Allocation Statement (IAS)	2
- Comprehensive Income Statement (CIS)	6
- Balance Sheet (BS)	10
- Statement of Cash Flows	12
- Statement of Capital Works	13
- Financial Performance Ratios	16

September 2025 Quarterly Budget Report Summary

The attached report provides the overall outcomes to the end of the first quarter of the 2025/26 financial year together with forecasted year end results compared to budget. The key issues of note are:

- The "Income Allocation Statement" currently forecasts a \$0.7M cash surplus, which is \$0.2M favourable to the adopted budget. The "Adjusted Budget Forecast" incorporates funding that has been carried forward from the 2024/25 financial year and changes in government grants funding both in financial year timing and funding amounts.
- The "Comprehensive Income Statement" report forecasts a surplus result for the full financial year of \$32.8M, which is an unfavourable variance of \$19.8M to the adopted budget. The variance is mainly resulting from the Victorian Grants Commission Financial Assistance Grants 2025/26 funding (FAGS) \$8.4M being advanced to Council in 2024/25 together with additional expenditure relating to carried forward projects from the previous financial year. Details of all variances included in the Comprehensive Income Statement are included in the provided commentary.
- The "Balance Sheet" shows that Council maintains a strong liquidity position with \$238.7M in current assets compared to \$47.2M current liabilities (a liquidity ratio of 5.1:1).
- The "Statement of Cash Flows" shows that Council has \$137.8M in Cash and Financial assets (i.e. investments). The level is higher than anticipated due to carry forward funds from previous financial years including capital works, reserves funds and government grants advanced earlier than expected.
- The "Statement of Capital Works" shows a forecast expenditure of \$102.5M compared to the budget of \$87.3M, largely due to works carried forward from the 2024/25 financial year and additional capital grants income.
- The "Financial Performance Ratios" indicate that Council remains within the industry expected ranges.

Under the provisions of the *Local Government Act 2020 Section 97 (1) (the Act)*, as soon as practicable after the end of each quarter of the financial year, the Chief Executive Officer must ensure that a quarterly budget report is presented to the Council at a Council meeting which is open to the public.

24/25 INCOME ALLOCATION STATEMENT

For The Quarter Ended 30 September 2025

	NOTE	YEAR TO DATE				FULL YEAR			
		Actual	YTD Forecast	Variance fav/(unfav)	Variance fav/(unfav)	Adjusted Budget Forecast	Adopted Budget	Variance fav/(unfav)	Variance fav/(unfav)
		\$'000	\$'000	\$'000	%	\$'000	\$'000	\$'000	%
Operating									
Income									
Rates and charges		82,639	82,271	368	0.4%	82,577	82,577	-	0.0%
Statutory fees & fines		767	524	243	46.5%	3,031	3,031	(0)	(0.0%)
User fees		2,710	2,326	384	16.5%	9,774	9,774	0	0.0%
Grants - Operating		10,884	11,350	(466)	(4.1%)	25,438	31,277	(5,839)	(18.7%)
Contributions - Monetary		219	53	166	310.2%	320	320	-	0.0%
Other income		798	704	95	13.5%	2,656	2,637	19	0.7%
Operational Savings Program		1,564	1,564	-	0.0%	1,564	1,500	64	4.3%
Interest Income		1,543	1,276	267	20.9%	4,400	4,400	-	0.0%
Internal revenue / (expense) from Waste and Capital		121	506	(385)	(76.0%)	1,942	1,870	72	3.9%
Total income	1	101,246	100,574	671	0.7%	131,703	137,387	(5,684)	(4.1%)
Expenses									
Employee costs		(16,364)	(16,993)	629	3.7%	(73,014)	(68,829)	(4,185)	(6.1%)
Materials and services		(11,114)	(11,615)	501	4.3%	(44,976)	(36,646)	(8,330)	(22.7%)
Utilities		(1,028)	(740)	(287)	(38.8%)	(3,531)	(3,531)	0	0.0%
Transfer from / (to) reserve		16,988	17,128	(140)	(0.8%)	16,680	(2,062)	18,742	(909.1%)
Total expenses	2	(11,518)	(12,220)	702	(5.7%)	(104,841)	(111,068)	6,227	5.6%
Operating Funds Available		89,728	88,354	1,373	1.6%	26,862	26,320	543	2.1%
Waste (incl. Landfill and Domestic Waste Service)									
Rates and charges - Waste		17,080	17,014	66	(0.4%)	17,014	17,014	-	0.0%
User Fees / Other income - Waste		654	534	120	(22.4%)	2,562	2,562	-	0.0%
Operational Expenditure - Waste		(1,703)	(1,907)	204	10.7%	(15,411)	(15,411)	0	0.0%
Capital Works expenditure - Waste		(394)	(427)	33	7.8%	(3,210)	(350)	(2,860)	(817.2%)
Capital Works (operating) expenditure - Waste		(88)	(338)	249	73.8%	(2,284)	(1,413)	(871)	(61.6%)
Internal revenue / (expense) - Waste		(466)	(503)	36	7.2%	(1,938)	(1,870)	(68)	(3.7%)
Transfer from / (to) reserve - Waste		5,431	5,431	-	0.0%	3,267	(532)	3,799	713.7%
Net Waste expenditure	3	20,512	19,805	708	3.6%	0	0	0	

	NOTE	YEAR TO DATE				FULL YEAR			
		Actual	YTD Forecast	Variance fav/(unfav)	Variance fav/(unfav)	Adjusted Budget	Adopted Budget	Variance fav/(unfav)	Variance fav/(unfav)
		\$'000	\$'000	\$'000	%	\$'000	\$'000	\$'000	%
Capital									
Grants - Capital	20	36,246	36,155	91	(0.3%)	58,318	55,947	2,371	(4.2%)
Grants - Operating (Capital)		1,439	1,439	-	0.0%	9,248	8,978	270	(3.0%)
Other Income - Capital	21	807	597	209	(35.1%)	1,247	835	412	(49.3%)
Transfer from / (to) reserve - Capital	22	11,447	11,447	-	0.0%	15,174	5,009	10,166	(203.0%)
Internal revenue / (expense) - Capital	23	345	(4)	349	9039.7%	2,496	2,500	(4)	0.2%
Capital Works expenditure	24	(10,666)	(9,074)	(1,592)	(17.5%)	(99,253)	(86,956)	(12,297)	(14.1%)
Capital Works (operating) expenditure	25	(387)	(77)	(310)	(402.5%)	(10,796)	(9,524)	(1,272)	(13.4%)
Net Capital expenditure	4	39,231	40,484	(1,253)	(3.1%)	(23,566)	(23,211)	(355)	1.5%
Financing									
Debt Servicing Principal	26	(563)	(563)	0	(0.0%)	(5,626)	(5,626)	-	0.0%
New Borrowings		-	-	-	0.0%	2,500	2,500	-	0.0%
Internal revenue / (expense) - Transfer New Borrowings to Capital	27	-	-	-	0.0%	(2,500)	(2,500)	-	0.0%
Borrowing Costs		(100)	(94)	(5)	5.6%	(358)	(357)	(1)	(0.3%)
Transfer from / (to) reserve - Borrowings	28	-	-	-	0.0%	3,350	3,350	-	0.0%
Financing activities	5	(663)	(658)	(5)	(0.2%)	(2,634)	(2,633)	(1)	0.0%
Surplus / (deficit)		148,808	147,985	823	0.6%	663	476	187	39.2%

INCOME ALLOCATION STATEMENT OVERVIEW

The "Income Allocation Statement" (IAS) shows how the annual income is allocated to the various expenditure categories. The statement incorporates the "Adjusted Budget Forecast" which represents the 2025/26 budget adopted by Council on 30 June 2025 adjusted for items carried forward from the 2024/25 financial year and other known changes to government grant funding.

The "Adjusted Budget Forecast" projects a cash surplus of \$0.7M which is \$0.2M favourable to the unallocated cash surplus of \$0.5M that was included in the adopted budget.

NOTES TO THE INCOME ALLOCATION STATEMENT - Year to Date and Full Year Variances**Operating****1.Income****Year to Date - \$0.7M Favourable****Favourable**

Rates & Charges - Higher than expected supplementary rates & charges raised to date.

Statutory Fees & Fines - earlier than expected receipt of election fines \$0.1M and other minor variances.

User Fees - higher than expected fees received to date for child care fees \$0.2M and other minor variances.

Contributions - Monetary - Higher than expected receipt of developer contributions to date including Traralgon North Developer contribution schemes \$0.1M.

Interest Income - higher than expected interest on investment due to additional cash holdings on council investments largely as a result of unexpected grant funds advanced for major projects that were not anticipated when the budget was developed.

Unfavourable

Grants - Operating - later than expected receipt of various grants mainly in family services and creative arts.

Internal revenue / (expense) from Waste and Capital - relates mainly to interest income earned on capital grants and offsets the additional interest income earned to date.

Full Year (\$5.7M) Unfavourable**Favourable**

Minor variances.

Unfavourable

Grants - Operating - mainly due to the advance of \$8.4M FAGS funding for 2025/26 being received in the 2024/25 financial year. This has been partially offset by the expected receipt of unbudgeted grants for Sports Legacy & Activation Council Support Package Fund (CSPF) \$1.9M, Natural Disaster Recovery for the August 2024 storm event \$0.5M, Morwell Park Preschool playground \$0.2M and School Readiness program funding \$0.2M.

2. Expenditure**Year to Date - \$0.7M Favourable****Favourable**

Employee costs - mainly due to staff vacancies during the first quarter of the financial year.

Materials and services - mainly due to lower than expected insurance premium costs to date.

Unfavourable

Utilities - higher than expected gas & electricity costs to date partially due to the GRAC geothermal pump being out of commission.

Full Year - \$6.2M Favourable**Favourable**

Transfer from / (to) reserve -funding carried forward from previous year including 2025/26 Financial Assistance Grants (GFAGS) \$8.4M advanced to Council in the 2024/25 financial year.

Unfavourable

Employee costs - mainly associated with funding carried over from previous years and unbudgeted government grant funding to be received in the current year relating to Family Services programs e.g. School Readiness Program (SRF) \$1.1M, Kindergarten Inclusion Support (KIS) \$0.6M and Family Health programs \$1.6M.

Materials and services - mainly due to unbudgeted expenditure incurred as a result of internal and external funding carried forward from previous years and 2025/26 government grants not known when the budget was developed including Family Services programs \$2.2M, Sports Legacy & Activation funded programs \$1.1M together with various other smaller items.

NOTES TO THE INCOME ALLOCATION STATEMENT - Year to Date and Full Year Variances

3. Net Waste Services expenditure

Year to Date - \$0.7M Favourable

Various minor timing variances to date.

Full Year - \$0.0M Favourable

Additional capital expenditure mainly related to new landfill cell and landfill rehabilitation funded from landfill reserve and other funds carried forward from the 2024/25 financial year.

4. Net Capital expenditure

Year to Date - (\$1.3M) Unfavourable

Various minor timing variances to date.

Full Year - (\$0.4M) Unfavourable

The net unfavourable variance is due to project management cost recovery on projects carried forward from the 2024/25 financial year which is offset by savings in operating employee costs.

5. Net Financing activities

Year to Date - (\$0.0M) Unfavourable

Minor variance.

Full Year - (\$0.0M) Unfavourable

Minor variance.

COMPREHENSIVE INCOME STATEMENT

For The Quarter Ended 30 September 2025

	NOTE	YTD Actual \$'000	YTD Budget \$'000	Variance YTD Act/Bud fav/(unfav) \$'000	Variance YTD Act/Bud fav/(unfav) %	Variance Type (P)ermanent/ (T)iming	Full Year Forecast \$'000	Adopted Budget \$'000	Variance Adopted Budget /Forecast fav/(unfav) \$'000	Variance Full Year Bud/Forecast fav/(unfav) %
INCOME										
Rates and charges	1	99,718	99,285	434	0.4%	T	99,591	99,591	0	0.0%
Statutory fees and fines	2	767	524	243	46.5%	T	3,031	3,031	(0)	(0.0%)
User fees	3	3,298	2,860	438	15.3%	T	12,336	12,336	0	0.0%
Grants - operating	4	12,393	9,594	2,799	29.2%	T	34,686	40,256	(5,570)	(13.8%)
Grants - capital	5	36,176	34,679	1,497	4.3%	P	58,318	55,947	2,371	4.2%
Contributions - monetary	6	219	53	166	310.2%	T	380	320	60	18.9%
Contributions - non monetary	7	0	0	0	0.0%	P	10,000	10,000	0	0.0%
Other income	8	2,751	1,961	790	40.3%	T	7,109	7,037	72	1.0%
TOTAL INCOME		155,323	148,955	6,367	4.3%		225,453	228,518	(3,066)	(1.3%)
EXPENSES										
Employee costs	9	(15,548)	(15,996)	447	(2.8%)	T	(72,891)	(69,694)	(3,197)	4.6%
Materials and services	10	(12,717)	(12,064)	(653)	5.4%	P	(67,641)	(57,772)	(9,869)	17.1%
Bad and doubtful debts		0	0	0	100.0%	P	(4)	(4)	0	0.0%
Depreciation	11	(10,097)	(9,275)	(822)	8.9%	P	(40,100)	(37,100)	(3,000)	8.1%
Amortisation - intangible assets		(238)	(250)	12	(4.8%)	T	(1,000)	(1,000)	0	0.0%
Depreciation - right of use assets		(37)	(35)	(1)	3.8%	T	(141)	(141)	0	0.0%
Borrowing costs		(84)	(84)	(0)	0.0%	P	(318)	(318)	(0)	0.0%
Finance costs - leases		(22)	(11)	(10)	94.6%	T	(45)	(44)	(1)	2.2%
Net loss/ (gain) on disposal of property, infrastructure, plant and equipment	12	371	0	371	100.0%	T	(5,000)	(5,000)	0	0.0%
Other expenses	13	(717)	(687)	(30)	4.3%	P	(5,515)	(4,867)	(649)	13.3%
TOTAL EXPENSES		(39,089)	(38,402)	(687)	1.8%		(192,655)	(175,940)	(16,715)	9.5%
SURPLUS (DEFICIT) FOR THE YEAR		116,233	110,553	5,681	5.1%		32,798	52,578	(19,781)	(37.6%)

COMPREHENSIVE INCOME STATEMENT OVERVIEW

The surplus and deficit amounts shown in the Comprehensive Income Statement year to date and full year budget columns are largely a result of capital grants and non-cash items. Ideally a surplus result would be generated to enable Council to invest in new assets, upgrade and expand existing assets, and repay borrowings. On a cash basis Council budgets for a break even result, with any cash remaining at year end required to meet current and future liabilities together with current commitments. Therefore any variances to budget in the operating result are generally caused by changes in levels of grants and monetary contributions for capital works, and expenditure that is funded from revenue that has been received in a previous financial year together with variances in non-cash items (e.g. loss on disposal of property, infrastructure, plant and equipment).

The “Comprehensive Income Statement” report currently forecasts a surplus result for the full financial year of \$32.8M which is a unfavourable variance of \$19.8M to the original budget. This result is due to a number of variances with a forecasted decrease in income of \$3.1M and additional expenses of \$16.7M. The decreased income is mainly a result of Victorian Grants Commission Financial Assistance Grants 2025/26 funding \$8.4M being advanced to Council in 2024/25 partially offset by increased government operating and capital grants also mainly in relation to financial year timing of receipt and recognition of the funds. The increase expenditure is mainly in relation to funding carried over from previous years and unbudgeted government grant funding to be received in the current year, together with increased annual depreciation expense resulting from increased infrastructure valuations in the 2024/25 financial year.

NOTES TO THE COMPREHENSIVE INCOME STATEMENT - Year to Date and Full Year Variances

1. Rates and charges

Year to Date - **\$0.4M Favourable**
Higher than expected supplementary rates raised to date.

Full Year - **\$0.0M Favourable**
No variance.

2. Statutory fees and fines

Year to Date - **\$0.2M Favourable**
Favourable variance is mainly due to earlier than expected receipt of election fines \$0.1M and other minor variances.

Full Year - **(\$0.0M) Unfavourable**
No variance.

3. User fees

Year to Date - **\$0.4M Favourable**
Favourable variance mainly due to higher than expected fees received for to date for child care fees \$0.2M and other minor variances.

Full Year - **\$0.0M Favourable**
No variance.

4. Grants - operating

Year to Date - **\$2.8M Favourable**
The favourable variance is mainly due to the recognition of unbudgeted grants for Sports Legacy & Activation Council Support Package Fund (CSPF) \$3.7M, Business Capability grant \$0.7M and Natural Disaster funding received for the August 2024 storms \$0.5M. This has been partially offset by unfavourable variances for the Victorian Grants Commission Financial Assistance Grants funding \$2.0M due to the funding being advanced to Council in the previous financial year.

Full Year - **(\$5.6M) Unfavourable**
The unfavourable variance is mainly due to the advance of \$8.4M FAGS funding for 2025/26 being received in the 2024/25 financial year. This has been partially offset by the expected receipt of unbudgeted grants for Sports Legacy & Activation Council Support Package Fund (CSPF) \$1.9M, Natural Disaster Recovery for the August 2024 storm event \$0.5M, Morwell Park Preschool playground \$0.2M and School Readiness program funding \$0.2M.

NOTES TO THE COMPREHENSIVE INCOME STATEMENT - Year to Date and Full Year Variances

5. Grants - capital	
Year to Date -	\$1.5M Favourable
The favourable variance is mainly due to changes in the expected timing of recognition of grants for projects carried forward from 2024/25 e.g. Regional Car Parks Fund \$1.1M, Sports Lighting at Toners Lane Reserve \$0.2M and Traralgon Railway Conservation Reserve Large Dam rehabilitation \$0.1M.	
Full Year -	\$2.4M Favourable
The favourable variance is due to changes in the expected timing of recognition of Regional Car Parks Fund \$1.9M, CSPF funding \$1.0M and Sports Lighting at Toners Lane Reserve \$0.2M partially offset by an unfavourable variance relating to the financial year timing of recognition for the Multi Use Pavilion Traralgon Rec Reserve \$0.9M.	
 6. Contributions - monetary	
Year to Date -	\$0.2M Favourable
Higher than expected receipt of developer contributions to date including Traralgon North Developer contribution schemes \$0.1M and other minor variances.	
Full Year -	\$0.1M Favourable
The favourable variance is due to expected contributions tied to capital projects.	
 7. Contributions - non monetary	
Year to Date -	\$0.0M Nil Variance
No variance.	
Full Year -	\$0.0M Nil Variance
No variance.	
 8. Other income	
Year to Date -	\$0.8M Favourable
The favourable variance is primarily due to higher than expected interest on investment due to additional cash holdings on council investments largely as a result of unexpected grant funds advanced for major projects that were not anticipated when the budget was developed \$0.3M, together with unbudgeted reimbursements and insurance proceeds received \$0.4M.	
Full Year -	\$0.1M Favourable
The favourable variance is primarily due to unbudgeted insurance proceeds received \$0.1M.	
 9. Employee costs	
Year to Date -	\$0.4M Favourable
Minor percentage variance mainly due to staff vacancies during the first quarter of the financial year.	
Full Year -	(\$3.2M) Unfavourable
The additional salaries and wages is mainly associated with funding carried over from previous years and unbudgeted government grant funding to be received in the current year relating to Family Services programs e.g. School Readiness Program (SRF) \$1.1M, Kindergarten Inclusion Support (KIS) \$0.6M and Family Health programs \$1.6M.	

NOTES TO THE INCOME STATEMENT - Year to Date and Full Year Variances

10. Materials and services	
Year to Date -	(\$0.7M) Unfavourable
The unfavourable variance is mainly related to unbudgeted government grants and funding carried forward from previous years and other minor timing variances.	
Full Year -	(\$9.9M) Unfavourable
The unfavourable variance is mainly due to unbudgeted expenditure incurred as a result of internal and external funding carried forward from previous years and 2025/26 government grants not known when the budget was developed including Family Services programs \$2.2M, Sports Legacy & Activation funded programs \$1.6M, various capital works projects \$1.2M together with various other smaller items.	
11. Depreciation	
Year to Date -	(\$0.8M) Unfavourable
The unfavourable variance is mainly as a result of the increased valuations in infrastructure assets in the previous financial year leading to increased depreciation expenses that were not known when the budget was developed.	
Full Year -	(\$3.0M) Unfavourable
The unfavourable variance is mainly as a result of the increased valuations in infrastructure assets in the previous financial year leading to increased depreciation expenses that were not known when the budget was developed.	
12. Net (gain) / loss on disposal of property, infrastructure, plant and equipment	
Year to Date -	\$0.4M Favourable
Favourable variance to date on disposal of fleet, plant & equipment.	
Full Year -	\$0.0M Nil Variance
No variance	
13. Other expenses	
Year to Date -	(\$0.0M) Unfavourable
Minor variance.	
Full Year -	(\$0.6M) Unfavourable
The unfavourable variance is mainly due to unexpended grant expenditure funds carried over from the 2024/25 financial year to be distributed in 2025/26 e.g. Small Town Grants \$0.3M, Kindergarten Inclusion Support grants \$0.1M and Aboriginal owned Business Support (CSPF) grants \$0.1M.	

BALANCE SHEET

As at 30 September 2025

	NOTE	Current Balance \$'000	Opening Balance 01/07/25 \$'000	Movement for Year to Date \$'000		NOTE	Current Balance \$'000	Opening Balance \$'000s	Movement for Year to Date \$'000s
CURRENT ASSETS					CURRENT LIABILITIES				
Cash and Cash Equivalents	1	12,768	19,256	(6,487)	Trade and Other Payables	5	1,744	12,773	(11,029)
Other Financial Assets	1	125,000	120,000	5,000	Trust Funds and Deposits	6	10,957	7,959	2,997
Trade and Other Receivables	2	96,502	6,091	90,411	Contract and Other Liabilities	7	15,374	37,378	(22,004)
Prepayments	3	142	1,401	(1,259)	Provisions		13,935	14,279	(343)
Contract Assets		4,253	5,008	(755)	Interest-bearing Liabilities		5,063	5,626	(563)
Non-Current Assets Held for Sale	4	0	2,258	(2,258)	Lease Liabilities		90	133	(44)
Total Current Assets		238,665	154,014	84,651	Total Current Liabilities		47,163	78,148	(30,985)
NON CURRENT ASSETS					NON CURRENT LIABILITIES				
Trade and Other Receivables		0	0	0	Provisions		18,343	18,343	0
Other Financial Assets		2	2	0	Interest-bearing Liabilities		9,145	9,145	0
Property, Infrastructure, Plant and Equipment		1,695,673	1,694,802	871	Lease Liabilities		969	969	0
Right-of-use assets			1,022	(1,022)	Total Non-Current Liabilities		28,457	28,457	0
Intangible Assets		209	447	(238)					
Total Non-Current Assets		1,695,885	1,696,273	(389)	TOTAL LIABILITIES		75,620	106,605	(30,985)
TOTAL ASSETS		1,934,550	1,850,287	84,262	NET ASSETS		1,858,930	1,743,682	115,248
					EQUITY				
					Current Year Surplus/(Deficit)		116,233	37,401	78,833
					Accumulated Surplus		919,119	881,919	37,200
					Reserves		824,563	824,362	200
					TOTAL EQUITY		1,859,915	1,743,682	116,233

BALANCE SHEET OVERVIEW

The Balance Sheet shows that Council maintains a strong liquidity position with \$238.7M in current assets compared to \$47.2M current liabilities (a liquidity ratio of 5.1:1).

NOTES TO THE BALANCE SHEET - Year to Date Movement

1. Cash and Cash Equivalents/Other Financial Assets	(\$1.5M) Decrease
The overall decrease is mainly due to expenditure of funds carried over from prior financial years.	
2. Trade and Other receivables	\$90.4M Increase
Mainly due to the annual rates notices being raised in the first quarter which is normal practice. This amount will continue to reduce as rate payments are received over the remainder of the year in line with the quarterly instalment and annual payment due dates.	
3. Prepayments	(\$1.3M) Decrease
Due to prepayments as at 30 June 2025 having now been reversed/received in the current financial year.	
4. Non current assets held for sale	(\$2.3M) Decrease
Reduction due to the sale of property in the first quarter of the financial year.	
5. Trade and Other Payables	(\$11.0M) Decrease
Mainly due to amounts that were outstanding to suppliers as at 30 June 2025 being paid/recognised in the current financial year.	
6. Trust Funds and Deposits	\$3.0M Increase
Mainly relates to the collection of first quarterly instalments of the Fire Services Property Levy which will be passed onto the State Revenue Office in October.	
7. Contract and Other Liabilities	(\$22.0M) Decrease
Mainly due to large capital grant amounts paid to Council in 2024/25 in advance of expenditure on these projects e.g. Regional Car Park Fund & Regional Sports Infrastructure programs.	

STATEMENT OF CASH FLOWS

For the Quarter ended 30 September 2025

	YTD Cash Flow \$'000	Adopted Budget Annual Cashflow \$'000		YTD Cash Flow \$'000	Adopted Budget Annual Cashflow \$'000	
	Inflows (Outflows)	Inflows (Outflows)		Inflows (Outflows)	Inflows (Outflows)	
CASH FLOWS FROM OPERATING ACTIVITIES			CASH FLOWS FROM FINANCING ACTIVITIES			
Rates and charges	20,421	99,484	Finance costs	(51)	(318)	
Statutory fees & fines	767	3,031	Proceeds from borrowings	0	2,500	
User fees	3,334	12,336	Repayment of borrowings	(563)	(5,626)	
Grants - operating	11,855	40,255	Interest paid - lease liability	(22)	(44)	
Grants - capital	15,423	39,948	Repayment of lease liabilities	(44)	(158)	
Contributions - monetary	219	320	Net Cash Flows from Financing Activities	(679)	(3,646)	
Interest received	1,586	4,400				
Trust funds and deposits taken/(repaid)	2,997	121	Net Increase/(Decrease) in cash held	(6,487)	67,160	
Other receipts	(10,679)	2,637				
Net GST refund/(payment)	735	3,900	Cash & cash equivalents at beginning of year	19,256	10,494	
Employee costs	(17,921)	(69,289)				
Materials & services	(19,014)		Cash & cash equivalents at end of period	12,768	77,654	
Short-term, low value and variable lease payments	(35)	(146)				
Other payments	(682)	(4,720)				
Net cash from operating activities	9,008	132,277				
CASH FLOWS FROM INVESTING ACTIVITIES			Summary of Cash & Investments	Current Balance	Current year Movement	Opening Balance
Payments for property, infrastructure, plant & equipment	(12,537)	(87,306)	Cash & Cash Equivalents	12,768	(6,487)	19,256
Proceeds from sale of property, plant & equipment	2,720	835	Other Financial Assets (Cash Investments)	125,000	5,000	120,000
Payments for investments	(50,000)	(120,000)	Total Cash & Investments	137,768	(1,487)	139,256
Proceeds from sale of investments	45,000	145,000				
Loans and advances made	0	0	Budgeted Opening Balance of Cash & Investments			100,494
Payments of loans and advances	1	0	Variance in Opening Balance			38,762
Net Cash Flows used in investing activities	(14,816)	(61,471)				

STATEMENT OF CASH FLOWS OVERVIEW

The budgeted cash & investments at the beginning of the year was \$100.5 million, the actual opening balance was \$139.3 million. The additional \$38.8 million was largely the result of higher than anticipated surplus funds as a result of advanced FAGS funding and capital grants. There has been a relatively low net cash outflow of \$1.5 million over the first quarter mainly as a result of the expenditure of funding received in the 2024/25 financial year.

STATEMENT OF CAPITAL WORKS

For The Quarter Ended 30 September 2025

	NOTE	YTD Actuals \$'000	Full Year Forecast \$'000	% Spent of Forecast	Adopted Budget \$'000	Variance Adopted Budget /Adj Budget \$'000	Variance Adopted Budget / Adj Budget %
Property							
Buildings	1	6,136	57,772	11%	51,675	(6,097)	(11.8%)
Total Property		6,136	57,772	11%	51,675	(6,097)	(11.8%)
Plant and Equipment							
Plant, machinery & equipment	2	815	4,422	18%	3,200	(1,222)	(38.2%)
Fixtures, fittings & furniture		16	23	69%	10	(13)	(126.3%)
Computers & telecommunications	3	165	1,073	15%	850	(223)	(26.2%)
Artwork collection		0	14	0%	14	0	1.9%
Total Plant and Equipment		996	5,531	18%	4,074	(1,457)	(35.8%)
Infrastructure							
Roads	4	2,712	16,004	17%	14,520	(1,484)	(10.2%)
Bridges & culverts		3	1,777	0%	1,777	0	0.0%
Footpaths & cycleways	5	12	1,146	1%	1,012	(134)	(13.3%)
Drainage	6	403	2,523	16%	1,006	(1,517)	(150.8%)
Recreational, leisure & community facilities	7	509	11,651	4%	11,161	(490)	(4.4%)
Waste management	8	227	2,834	8%	250	(2,584)	(1033.6%)
Parks, open space and streetscapes	9	62	2,946	2%	1,606	(1,340)	(83.4%)
Offstreet carparks	10	0	279	0%	225	(54)	(23.8%)
Total Infrastructure		3,928	39,160	10%	31,557	(7,603)	(24.1%)
Total Capital Works expenditure		11,061	102,463	11%	87,306	(15,157)	(17.4%)
REPRESENTED BY;							
New asset expenditure	11	5,319	49,914	10.7%	46,095	(3,819)	(8.3%)
Asset renewal expenditure	12	4,253	36,772	11.6%	28,878	(7,894)	(27.3%)
Asset upgrade expenditure	13	1,488	15,777	9.4%	12,333	(3,444)	(27.9%)
Total Capital Works expenditure		11,061	102,463	10.8%	87,306	(15,157)	(17.4%)

STATEMENT OF CAPITAL WORKS OVERVIEW

As at the 30 September 2025 Council has spent \$11.1M on capital works mostly on Property (buildings) projects \$6.1M, Infrastructure projects \$4.0M (including Roads projects \$2.7M) and Plant & Equipment \$1.0M. Full year forecasted capital expenditure is \$102.5M compared to the budget of \$87.3M. The \$15.2M increase in expenditure is due to funds being carried forward from the previous financial year due to changes in the timing of receipt of grants funds and undertaking of works that was expected when the budget was compiled.

Note the total capital expenditure disclosed in the Statement of Capital Works varies from the Income Allocation Statement (IAS) Capital expenditure line item due to the IAS figure including projects that are capital in nature but do not meet Council's policy requirements for asset recognition/capitalisation together with the Landfill Construction/Rehabilitation line including some costs that are included in the Statement of Capital Works.

NOTES TO THE CAPITAL WORKS STATEMENT - Full Year Forecast Variances**1. Buildings ({\$6.1M) Increased Expenditure**

Primarily due to expenditure that has carried forward from previous budget allocations and cash surpluses, including Regional Car Parks Fund Projects at Commercial Rd Morwell \$1.2M and Kay St Traralgon \$0.9M, Morwell Depot upgrade \$0.8M, Building Renewal Programs \$0.6M, Immigration Park Morwell public toilet \$0.6M, Northern Reserve Newborough pavilion \$0.5M, Solar Power generation installations \$0.4M, Leisure UV disinfectant units \$0.3M, GRAC lockers \$0.3M together with a number of smaller project amounts..

2. Plant, machinery & equipment (\$1.2M) Increased Expenditure

Mainly due to items of fleet and large plant that were budgeted in the previous year but as a result of delays in delivery times were not able to be received until the 2025/26 financial year. Funds have been carried forward to pay for these items.

3. Computers & telecommunications (\$0.2M) Increased Expenditure

Mainly due to government grant funded carry forward Public Wi-Fi improvements \$0.2M.

4. Roads (\$1.5M) Increased Expenditure

Mainly relates to carry forward works for Road Rehabilitation program \$0.4M, Gordon/English Street DCP works \$0.3M, Landfill access road \$0.3M and Landslip restoration works \$0.3M.

5. Footpaths & cycleways (\$0.1M) Increased Expenditure

Mainly due to funding carried forward from the 2024/25 financial year to complete Footpath Rehabilitation Program works.

6. Drainage (\$1.5M) Increased Expenditure

Mainly due to timing of grants and carry forward funding for Piped system enhancements & stormwater quality improvement program \$0.4M, Stormwater outfall rehabilitation program \$0.3M Glengarry Flood Mitigation works \$0.2M and other carry forward works for drainage programs \$0.6M.

NOTES TO THE CAPITAL WORKS STATEMENT - Full Year Forecast Variances**7. Recreational, leisure & community facilities (\$0.5M) Increased Expenditure**

Mainly due to unbudgeted government grant funding and other funding carried forward from 2024/25 including the GRAC Geothermal Pump Replacement \$0.3M.

8 Waste management (\$2.6M) Increased Expenditure

This mainly relates to works on the new landfill cell \$2.5M, together with the Leachate treatment plant \$0.1M with both projects funded from the landfill reserve.

9. Parks, open space and streetscapes (\$1.3M) Increased Expenditure

Mainly due to unbudgeted government grant funded projects and funding carried forward from 2024/25 including Sports Lighting for Toners Lane Reserve \$0.4M, Tyers skate park/BMX pump track \$0.3M and the Mathison Park Play space upgrade \$0.2M.

10. Offstreet carparks (\$0.1M) Increased Expenditure

Funding carried forward for sealing of unsealed off street carparks.

11. New asset expenditure (\$3.8M) Increased Expenditure

Primarily due to expenditure that has carried forward from previous budget allocations and cash surpluses, including Regional Car Parks Fund Projects at Commercial Rd Morwell \$1.2M and Kay St Traralgon \$0.9M, Immigration Park Morwell public toilet \$0.6M, Northern Reserve Newborough pavilion \$0.5M, Solar Power generation installations \$0.4M.

12. Asset renewal expenditure (\$7.9M) Increased Expenditure

Primarily due to funds carried forward from the 2024/25 financial year Highland Highway landfill cell construction \$2.5M, Fleet and large plant replacement programs \$1.0M, Building Renewal programs \$0.6M, Depot Morwell upgrade \$0.8M, Council Support Package funded projects (CSPF) \$0.6M, drainage renewal programs \$0.5M and other various carry forward projects.

13. Asset upgrade expenditure (\$3.4M) Increased Expenditure

Mainly due to unexpended funds carried over from the 2024/25 financial year and unbudgeted government grants including Sports Lighting for Toners Lane Reserve \$0.4M, Geothermal pump replacement \$0.3M, Piped Systems Enhancement & Stormwater Quality Improvement \$0.4M, Council Support Package funded projects (CSPF) \$0.3M, Landslip Betterment Works \$0.3M, Gross Pollutant Trap \$0.2M, Glengarry Flood Mitigation construction \$0.2M together with a number of smaller carry forward project amounts.

LGPRF FINANCIAL PERFORMANCE RATIOS

As at 30 September 2025

OVERVIEW

The final part of the report is the Financial Performance Ratios as per the Local Government Performance Reporting Framework (LGPRF). The results of the financial year to date show that Council is expected to remain within the expected ranges by the end of the financial year. Some of the ratios when measured part way through the year will fall outside the ranges in the year to date figures purely because they are designed to look at an annual result.

	\$'000	Ratio at 30/09/25	Forecast at 30/06/26	Budget at 30/06/26	Expected Range
Adjusted Underlying Result Indicator (Indicator of the broad objective that an adjusted underlying surplus should be generated in the ordinary course of business. A surplus or increasing surplus suggests an improvement in the operating position)					
Adjusted underlying surplus (or deficit)					
<u>Adjusted net Surplus/(Deficit)</u>	80,670	67.4%	(20.8%)	(6.6%)	-20% - +20%
Adjusted underlying revenue	119,759				
The ratio takes out the effect of once off capital grants & developer contributions.					
Note: The YTD result is mainly due to annual rates revenue being recognised as a income as soon as the rates are generated in July each year. The ratio will gradually decrease throughout the year as council spends it budget allocations. The forecasted lower ratio of (20.8%) is mainly due to additional expenditure as a result of unspent 2024/2025 recurrent project and program expenditure which led to a greater than expected 'cash' surplus result at the end of the 2024/25 financial year together with government funding advanced to Council in 2024/25 that was budgeted in 2025/26 e.g. FAGS \$8.4M.					

	\$'000	Ratio at 30/09/25	Forecast at 30/06/26	Budget at 30/06/26	Expected Range
LIQUIDITY					
Working Capital Indicator					
(Indicator of the broad objective that sufficient working capital is available to pay bills as and when they fall due. High or increasing level of working capital suggests an improvement in liquidity)					
Current assets compared to current liabilities					
<u>Current Assets</u>	238,665	506.0%	203.8%	203.8%	100% - 300%
Current Liabilities	47,163				
Note: Working capital is higher during the year due to annual rates revenue being recognised as a trade receivable current asset as soon as the rates are generated in July each year. This gradually decreases throughout the year as council spends it budget allocations.					
Unrestricted Cash Indicator					
(Indicator that sufficient cash which is free of restrictions is available to pay bills as and when they fall due. High or increasing level of cash suggests an improvement in liquidity)					
<u>Unrestricted Cash</u>	1,811	3.8%	(22.1%)	(22.1%)	0.0% - 200%
Current Liabilities	47,163				
Note: Unrestricted cash does not include funds held in term deposits with a maturity term of greater than 90 days. These deposits are managed to ensure they mature in time for payment runs and are available to meet liabilities when they fall due. The forecasted negative result is due to restricted items being held in term deposit investments i.e Financial Assets rather than cash.					

	\$'000	Ratio at 30/09/25	Forecast at 30/06/26	Budget at 30/06/26	Expected Range
<u>OBLIGATIONS</u>					
Loans and borrowings Indicator					
(Indicator of the broad objective that the level of interest bearing loans and borrowings should be appropriate to the size and nature of a council's activities. Low or decreasing level of loans and borrowings suggests an improvement in the capacity to meet long term obligations)					
Loans and borrowings compared to rates					
<u>Interest Bearing loans and borrowings</u>	14,207	14.2%	11.7%	11.7%	0% - 50%
Rate Revenue	99,718				
Loans and borrowings repayments compared to rates					
<u>Interest & principal repayments</u>	648	0.6%	6.0%	6.0%	0% - 10%
Rate Revenue	99,718				

	\$'000	Ratio at 30/09/25	Forecast at 30/06/26	Budget at 30/06/26	Expected Range
Indebtedness Indicator					
(Indicator of the broad objective that the level of long term liabilities should be appropriate to the size and nature of a Council's activities. Low or decreasing level of long term liabilities suggests an improvement in the capacity to meet long term obligations)					
Non-current liabilities compared to own source revenue					
(to ensure Council has the ability to pay its long term debts & provisions)					
<u>Non Current Liabilities</u> Own Source Revenue	28,457 106,535	26.7%	22.7%	22.7%	0% - 50%
Own Source Revenue excludes revenue which is not under the control of council (including government grants)					
Asset Renewal Indicator					
(Indicator of the broad objective that assets should be renewed as planned. High or increasing level of planned asset renewal being met suggests an improvement in the capacity to meet long term obligations)					
<u>Asset Renewal & Upgrade Expenditure</u> Depreciation	5,742 10,097	56.9%	131.0%	111.1%	50%-100%
Note: The forecast increase in this ratio is mainly a result of renewal & upgrade works carried forward from the previous financial year and/or funded from unbudgeted government grants. (refer to Statement of Capital Works Note 12 & 13 for more details)					

	\$'000	Ratio at 30/09/25	Forecast at 30/06/26	Budget at 30/06/26	Expected Range
<u>STABILITY</u>					
Rates Concentration Indicator					
(Indicator of the broad objective that revenue should be generated from a range of sources. High or increasing range of revenue sources suggests an improvement in stability)					
Rates compared to adjusted underlying revenue					
Rate Revenue Adjusted underlying revenue	99,718 119,759	83.3%	62.4%	60.4%	40% - 80%
The ratio takes out the effect of once off capital grants & developer contributions.					
Rates Effort Indicator					
(Indicator of the broad objective that the rating level should be set based on the community's capacity to pay. Low or decreasing level of rates suggests an improvement in the rating burden)					
Rates compared to property values					
Rate Revenue property values (CIV)	99,718 22,470,312	0.4%	0.4%	0.4%	0.2% to 0.7%

	\$'000	Ratio at 30/09/25	Forecast at 30/06/26	Budget at 30/06/26	Expected Range
EFFICIENCY					
Expenditure Level Indicator (Indicator of the broad objective that resources should be used efficiently in the delivery of services. Low or decreasing level of expenditure suggests an improvement in organisational efficiency)					
Expenses per property assessment					
<u>Total expenses</u>	39,089				
Number of property assessments	41	\$ 947	\$ 4,669	\$ 4,264	\$2000 - \$4000
Note: The forecast increase in expenses per assessment is mainly related to employee costs and materials and services expenditure funded from additional government funding and carry forward funds together with increased depreciation costs following infrastructure revaluations undertaken in the 2024/25 financial year.					
Revenue Level Indicator (Indicator of the broad objective that resources should be used efficiently in the delivery of services. Low or decreasing level of rates suggests an improvement in organisational efficiency)					
Average general rate & municipal charge per property assessment					
<u>Total General Rates and Municipal Charges</u>	72,715				
Number of property assessments	41	\$ 1,762	\$ 1,762	\$ 1,762	\$800 - \$1,800

Thank you.



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REVIEW OF COUNCIL DELEGATIONS

PURPOSE

To seek Council's approval of an updated *Instrument of Delegation to Members of Council Staff* ('S6 Delegation').

EXECUTIVE SUMMARY

- To allow for Council to operate effectively and best utilise available resources, Council is empowered under various legislation and regulations to delegate many of its powers, duties and functions to the Chief Executive Officer, Delegated Committees and other appropriate Council officers.
- The Instrument of Delegation to Members of Staff (S6) **Attachment 1** has been reviewed by officers as part of regular reviews, with delegated positions and powers updated as appropriate.
- Key changes are updated:
 - employee occupation titles to reflect the recent organisational realignment; and
 - the *Cemeteries and Crematoria Regulations Act* to the 2025 version.
- The S5 Instrument of Delegation to the Chief Executive Officer has been reviewed and does not require any changes at this time, having been updated along with the Procurement Policy at the Council Meeting held 24 February 2025.
- It is imperative from an accountability, transparency and risk management perspective that Instruments of Council Delegation are legislatively compliant and accurately maintained, which requires regular reviews and updates as relevant legislation changes or there are alterations to officer roles.

OFFICER'S RECOMMENDATION

That Council:

- 1. in the exercise of the powers conferred by the legislation referred to in the S6 Instrument of Delegation to Members of Staff at Attachment 1, resolves that:**
 - a) there be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached *S6 Instrument of Delegation to Members of Staff*, the powers, duties and functions set out in that Instrument, subject to the conditions and limitations specified in that Instrument;**
 - b) this Instrument comes into force immediately after the common seal of Council is affixed to the instrument;**
 - c) on the coming into force of the Instrument all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked; and**
 - d) the duties and functions set out in the Instrument must be performed, and the powers set out in the Instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.**

BACKGROUND

In accordance with section 11 of the *Local Government Act 2020*, Council may delegate many of its powers, duties and functions to the Chief Executive Officer and Delegated Committees.

Other Acts and regulations allow specific powers, functions, and duties of Council under those Acts and regulations to be delegated to appropriate Council staff. Delegation of powers is generally considered essential to enable day-to-day decisions to be made.

The Instrument of Delegation to Members of Council Staff (S6) acts to delegate various Council powers, duties or functions lawfully permitted under relevant legislation or associated regulations to be delegated to and exercised by an appropriate Council officer.

ANALYSIS

Instrument of Delegation to Members of Council Staff (S6)

To ensure continued compliance with the relevant Acts and regulations as they change over time, Instruments of Delegation must be reviewed regularly, and amendments made where required.

By way of assistance with the review process, Maddocks Lawyers provide councils with a bi-annual update of legislative amendments and associated recommended changes to delegations. These changes and any updates are further reflected in the Delegation Management System (RelianSys) used by Council officers to manage delegations.

Effective and efficient functioning of local government would not be possible if the delegation of certain Council powers was not available. Delegations enable the performance of Council's required duties and functions, while ensuring effective oversight by Council.

Delegations facilitate the achievement of good governance for the community by empowering appropriate members of staff to make decisions on behalf of the Council. When delegations are utilised correctly, processing delays and unnecessary expenditure can be reduced, and resources are optimised.

Departments within Council have also provided operational information to assist the review process to ensure that the required positions have the correct delegations to perform their role. Position titles have also been updated to reflect the recent organisational realignment.

RISK ASSESSMENT

RISK	RISK RATING	TREATMENT
COMPLIANCE A delegation of Council is not compliant with legislation.	Medium <i>Possible x Moderate</i>	Ensure that the review of the instruments of delegation is carried out regularly using advice provided by Maddocks in the RelianSys Delegation Management System.
COMPLIANCE A Council officer does not have the correct delegations to fulfill the requirements of their role and relevant legislation.	Medium <i>Possible x Moderate</i>	Ensure that the review of the Instruments of Delegation is conducted regularly using advice provided by Maddocks in the RelianSys Delegation Management System.
SERVICE DELIVERY A Council officer does not have the required delegation to fulfill their role, which may impact service delivery.	Medium <i>Possible x Minor</i>	Ensure that management notify the Governance Team of any changes to positions/delegations required as soon as possible.

CONSULTATION

Community consultation has not been undertaken as this is a statutory function required by the *Local Government Act 2020*.

COMMUNICATION

Internal organisational review has been conducted to ensure that the delegated functions and powers are assigned to the appropriate officer/s.

DECLARATIONS OF INTEREST

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 2020*.

APPENDIX 1 IMPACT ASSESSMENT

Gender

A Gender Impact Assessment (GIA) under the *Gender Equality Act 2020* has not been conducted as this matter does not involve a program, service or policy with a significant and direct impact on the community.

Social

Not applicable.

Cultural

Not applicable.

Health

Not applicable.

Environmental

Not applicable.

Economic

Not applicable.

Financial

With the exception of the annual subscription fee for the Maddocks Delegation and the RelianSys Delegations Management System, there is no direct cost to Council in delegating various powers, functions and duties.

Attachments

1. S6 Delegations

10.7

Review of Council Delegations

1	S6 Delegations	479
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S6 Instrument of Delegation to Members of Staff



LATROBE CITY COUNCIL

INSTRUMENT OF DELEGATION
TO
MEMBERS OF STAFF

Instrument of Delegation

In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;
2. declares that:
 - 2.1 this Instrument of Delegation is authorised by a resolution of Council passed on 24 November 2025; and
 - 2.2 the delegation:
 - 2.2.1 comes into force immediately the common seal of Council is affixed to this Instrument of Delegation or where the Chief Executive Officer of Council is authorised under resolution, the Chief Executive Officer executes the Instrument of Delegation;
 - 2.2.2 remains in force until varied or revoked;
 - 2.2.3 is subject to any conditions and limitations set out in sub-paragraph 2.3, and the Schedule; and
 - 2.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
 - 2.3 the delegate must not determine the issue, take the action or do the act or thing:
 - 2.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
 - 2.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - (a) policy; or
 - (b) strategy adopted by Council;
 - 2.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
 - 2.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff or delegated committee.

The Common Seal of **Latrobe City Council** was affixed in accordance with
Local Law No. 1 on the day of 2025 in the
presence of:

Steven Piasente – Chief Executive Officer

Cr Dale Harriman - Mayor

Delegation Sources

- Cemeteries and Crematoria Act 2003
- Domestic Animals Act 1994
- Food Act 1984
- Heritage Act 2017
- Local Government Act 1989
- Planning and Environment Act 1987
- Residential Tenancies Act 1997
- Road Management Act 2004
- Cemeteries and Crematoria Regulations 2015
- Planning and Environment Regulations 2015
- Planning and Environment (Fees) Regulations 2016
- Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020
- Road Management (General) Regulations 2016
- Road Management (Works and Infrastructure) Regulations 2015

Latrobe City Council

Schedule - S6 Instrument of Delegation - Members of Staff

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
738806	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024	r 7	Power to enter into a written agreement with a caravan park owner	Not Delegated	
738807	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024	r 10	Function of receiving application for registration	Not Delegated	
738808	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024	r 11	Function of receiving application for renewal of registration	Not Delegated	
738809	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024	r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
738810	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024	r 12(1)	Power to refuse to grant the registration if not satisfied that the caravan park complies with these regulations	Not Delegated	
738811	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024	r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	Not Delegated	
738812	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024	r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	Not Delegated	
738813	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024	r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	Not Delegated	
738814	N	Residential Tenancies (Caravan Parks and	r 12(4) & (5)	Duty to issue certificate of registration	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Movable Dwellings Registration and Standards) Regulations 2024				
738815	C	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024	r 14(1)	Function of receiving notice of transfer of ownership.	Not Delegated	
742729	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024	r 14(3)	Power to determine where notice of transfer is displayed	Not Delegated	
738816	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024	r 15(1)	Duty to transfer registration to new caravan park owner	Not Delegated	
738817	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and	r 15(2)	Duty to issue a certificate of transfer of registration	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Standards) Regulations 2024				
738818	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024	r 15(3)	Power to determine where certificate of transfer of registration is displayed	Not Delegated	
738819	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024	r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	Not Delegated	
738820	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024	r 17	Duty to keep register of caravan parks	Not Delegated	
738821	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024	r 21(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
738822	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024	r 21(2)	Duty to consult with relevant emergency services agencies	Not Delegated	
738823	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024	r 22	Power to determine places in which caravan park owner must display a copy of emergency procedures	Not Delegated	
738824	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024	r 23	Power to determine places in which caravan park owner must display copy of public emergency warnings	Not Delegated	
738825	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024	r 24(2)	Power to consult with relevant floodplain management authority	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
738826	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024	r 26(b)(i)	Power to approve system for the discharge of sewage and wastewater from a movable dwelling	Not Delegated	
738827	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024	r 38	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	Not Delegated	
738828	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024	r 38(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	Not Delegated	
738829	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024	r 39(3)	Function of receiving installation certificate	Not Delegated	
738830	N	Residential Tenancies (Caravan Parks and	r 45(3)	Power to determine places in which caravan park owner must display name and	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Movable Dwellings Registration and Standards) Regulations 2024		telephone number of an emergency contact person		
738831	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024	r 45(5)	Power to determine places in which caravan park owner must display the certificate of registration or certificate of renewal of registration, the plan of the caravan park and a copy of the caravan park rules	Not Delegated	
555659	C	Cemeteries and Crematoria Act 2003	s 8(1)(a)(ii)	Power to manage one or more public cemeteries	Not Delegated	Where Council is a Class B cemetery trust
555660	C	Cemeteries and Crematoria Act 2003	s 12(1)	Function to properly and efficiently manage and maintain each public cemetery for which responsible and carry out any other function conferred under this Act	Not Delegated	Where Council is a Class B cemetery trust
555661	C	Cemeteries and Crematoria Act 2003	s 12(2)	Duty to have regard to the matters set out in paragraphs (a) - (c) in exercising its functions	Not Delegated	Where Council is a Class B cemetery trust

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555662	C	Cemeteries and Crematoria Act 2003	s 12A(1)	Function to do the activities set out in paragraphs (a) - (n)	Not Delegated	Where Council is a Class A cemetery trust
555663	C	Cemeteries and Crematoria Act 2003	s 12A(2)	Duty to have regard to matters set out in paragraphs (a) - (e) in exercising its functions	Not Delegated	Where Council is a Class A cemetery trust
555664	C	Cemeteries and Crematoria Act 2003	s 13	Duty to do anything necessary or convenient to enable it to carry out its functions	Not Delegated	
555665	C	Cemeteries and Crematoria Act 2003	s 14	Power to manage multiple public cemeteries as if they are one cemetery.	Not Delegated	
555666	C	Cemeteries and Crematoria Act 2003	s 15(4)	Duty to keep records of delegations	Not Delegated	
555667	C	Cemeteries and Crematoria Act 2003	s 17(1)	Power to employ any persons necessary	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555668	C	Cemeteries and Crematoria Act 2003	s 17(2)	Power to engage any professional, technical or other assistance considered necessary	Not Delegated	
555669	C	Cemeteries and Crematoria Act 2003	s 17(3)	Power to determine the terms and conditions of employment or engagement	Not Delegated	Subject to any guidelines or directions of the Secretary
555670	C	Cemeteries and Crematoria Act 2003	s 18(3)	Duty to comply with a direction from the Secretary	Not Delegated	
555671	C	Cemeteries and Crematoria Act 2003	s 18B(1) & (2)	Duty to establish governance committees within 12 months of becoming a Class A cemetery trust and power to establish other governance committees from time to time	Not Delegated	Where Council is a Class A cemetery trust
555672	C	Cemeteries and Crematoria Act 2003	s 18C	Power to determine the membership of the governance committee	Not Delegated	Where Council is a Class A cemetery trust
555673	C	Cemeteries and Crematoria Act 2003	s 18D	Power to determine procedure of governance committee	Not Delegated	Where Council is a Class A cemetery trust

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555674	C	Cemeteries and Crematoria Act 2003	s 18D(1)(a)	Duty to appoint community advisory committee for the purpose of liaising with communities	Not Delegated	Where Council is a Class A cemetery trust
555675	C	Cemeteries and Crematoria Act 2003	s 18D(1)(b)	Power to appoint any additional community advisory committees	Not Delegated	Where Council is a Class A cemetery trust
555676	C	Cemeteries and Crematoria Act 2003	s 18D(2)	Duty to establish a community advisory committee under section 18D(1)(a) within 12 months of becoming a Class A cemetery trust.	Not Delegated	Where Council is a Class A cemetery trust
555677	C	Cemeteries and Crematoria Act 2003	s 18D(3)	Duty to include a report on the activities of the community advisory committees in its report of operations under Part 7 of the Financial Management Act 1994	Not Delegated	Where Council is a Class A cemetery trust
555678	C	Cemeteries and Crematoria Act 2003	s 18F(2)	Duty to give preference to a person who is not a funeral director of a stonemason (or a similar position) when appointing a person	Not Delegated	Where Council is a Class A cemetery trust

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				to a community advisory committee		
555679	C	Cemeteries and Crematoria Act 2003	s 18H(1)	Duty to hold an annual meeting before 30 December in each calendar year	Not Delegated	Where Council is a Class A cemetery trust
555680	C	Cemeteries and Crematoria Act 2003	s 18I	Duty to publish a public notice of annual meeting in a newspaper, a reasonable time before the date of the annual meeting	Not Delegated	Where Council is a Class A cemetery trust
555681	C	Cemeteries and Crematoria Act 2003	s.18J	Duty to provide leadership, assistance and advice in relation to operational and governance matters relating to cemeteries (including the matters set out in s 18J(2))	Not Delegated	Where Council is a Class A cemetery trust
555682	C	Cemeteries and Crematoria Act 2003	s 18L(1)	Duty to employ a person as the chief executive officer (by whatever title called) of the Class A cemetery trust	Not Delegated	Where Council is a Class A cemetery trust

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555683	C	Cemeteries and Crematoria Act 2003	s 18N(1)	Duty to prepare an annual plan for each financial year that specifies the items set out in paragraphs (a)-(d)	Not Delegated	Where Council is a Class A cemetery trust
555684	C	Cemeteries and Crematoria Act 2003	s 18N(3)	Duty to give a copy of the proposed annual plan to the Secretary on or before 30 September each year for the Secretary's approval	Not Delegated	Where Council is a Class A cemetery trust
555685	C	Cemeteries and Crematoria Act 2003	s 18N(5)	Duty to make amendments as required by the Secretary and deliver the completed plan to the Secretary within 3 months	Not Delegated	Where Council is a Class A cemetery trust
555686	C	Cemeteries and Crematoria Act 2003	s 18N(7)	Duty to ensure that an approved annual plan is available to members of the public on request	Not Delegated	Where Council is a Class A cemetery trust
555687	C	Cemeteries and Crematoria Act 2003	s 18O(1)	Duty to prepare a strategic plan and submit the plan to the Secretary for approval	Not Delegated	Where Council is a Class A cemetery trust

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555688	C	Cemeteries and Crematoria Act 2003	s 18O(4)	Duty to advise the Secretary if the trust wishes to exercise its functions in a manner inconsistent with its approved strategic plan	Not Delegated	Where Council is a Class A cemetery trust
555689	C	Cemeteries and Crematoria Act 2003	s 18O(5)	Duty to ensure that an approved strategic plan is available to members of the public on request	Not Delegated	Where Council is a Class A cemetery trust
555690	C	Cemeteries and Crematoria Act 2003	s 18Q(1)	Duty to pay an annual levy on gross earnings as reported in the annual financial statements for the previous financial year.	Not Delegated	Where Council is a Class A cemetery trust
555691	C	Cemeteries and Crematoria Act 2003	s 19	Power to carry out or permit the carrying out of works	Not Delegated	
555692	C	Cemeteries and Crematoria Act 2003	s 20(1)	Duty to set aside areas for the interment of human remains	Not Delegated	
555693	C	Cemeteries and Crematoria Act 2003	s 20(2)	Power to set aside areas for the purposes of managing a public cemetery	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555694	C	Cemeteries and Crematoria Act 2003	s 20(3)	Power to set aside areas for those things in paragraphs (a) - (e)	Not Delegated	
555695	C	Cemeteries and Crematoria Act 2003	s 24(2)	Power to apply to the Secretary for approval to alter the existing distribution of land	Not Delegated	
555696	C	Cemeteries and Crematoria Act 2003	s 36	Power to grant licences to enter and use part of the land or building in a public cemetery in accordance with s 36	Not Delegated	Subject to the approval of the Minister
555697	C	Cemeteries and Crematoria Act 2003	s 37	Power to grant leases over land in a public cemetery in accordance with s 37	Not Delegated	Subject to the Minister approving the purpose
555698	C	Cemeteries and Crematoria Act 2003	s 40	Duty to notify Secretary of fees and charges fixed under s 39	Not Delegated	
555699	C	Cemeteries and Crematoria Act 2003	s 47	Power to pay a contribution toward the cost of the construction and maintenance of any private street adjoining or abutting a cemetery	Not Delegated	Provided the street was constructed pursuant to the Local Government Act 1989

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
652458	A*	Cemeteries and Crematoria Act 2003	s 52	Duty to submit a report to the Secretary in relation to any public cemetery for which the cemetery trust is responsible for each financial year in respect of which it manages that cemetery	Not Delegated	
555700	C	Cemeteries and Crematoria Act 2003	s 57(1)	Duty to submit a report to the Secretary every financial year in respect of powers and functions under the Act	Not Delegated	Report must contain the particulars listed in s 57(2)
555701	C	Cemeteries and Crematoria Act 2003	s 59	Duty to keep records for each public cemetery	Not Delegated	
555702	C	Cemeteries and Crematoria Act 2003	s 60(1)	Duty to make information in records available to the public for historical or research purposes	Not Delegated	
555703	C	Cemeteries and Crematoria Act 2003	s 60(2)	Power to charge fees for providing information	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555704	C	Cemeteries and Crematoria Act 2003	s 64(4)	Duty to comply with a direction from the Secretary under s 64(3)	Not Delegated	
555705	C	Cemeteries and Crematoria Act 2003	s 64B(d)	Power to permit interments at a reopened cemetery	Not Delegated	
555706	C	Cemeteries and Crematoria Act 2003	s 66(1)	Power to apply to the Minister for approval to convert the cemetery, or part of it, to a historic cemetery park	Not Delegated	The application must include the requirements listed in s 66(2)(a)-(d)
555707	C	Cemeteries and Crematoria Act 2003	s 69	Duty to take reasonable steps to notify of conversion to historic cemetery park	Not Delegated	
555708	C	Cemeteries and Crematoria Act 2003	s 70(1)	Duty to prepare plan of existing places of interment and make a record of any inscriptions on memorials which are to be removed	Not Delegated	
555709	C	Cemeteries and Crematoria Act 2003	s 70(2)	Duty to make plans of existing place of interment available to the public	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555710	C	Cemeteries and Crematoria Act 2003	s 71(1)	Power to remove any memorials or other structures in an area to which an approval to convert applies	Not Delegated	
555711	C	Cemeteries and Crematoria Act 2003	s 71(2)	Power to dispose of any memorial or other structure removed	Not Delegated	
555712	C	Cemeteries and Crematoria Act 2003	s 72(2)	Duty to comply with request received under s 72	Not Delegated	
555713	C	Cemeteries and Crematoria Act 2003	s 73(1)	Power to grant a right of interment	Not Delegated	
555714	C	Cemeteries and Crematoria Act 2003	s 73(2)	Power to impose conditions on the right of interment	Not Delegated	
595044	A*	Cemeteries and Crematoria Act 2003	s 74(3)	Duty to offer a perpetual right of interment	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555715	C	Cemeteries and Crematoria Act 2003	s 75	Power to grant the rights of interment set out in s 75(a) and (b)	Not Delegated	
555716	C	Cemeteries and Crematoria Act 2003	s 76(3)	Duty to allocate a piece of interment if an unallocated right is granted	Not Delegated	
555717	C	Cemeteries and Crematoria Act 2003	s 77(4)	Power to authorise and impose terms and conditions on the removal of cremated human remains or body parts from the place of interment on application	Not Delegated	
555718	C	Cemeteries and Crematoria Act 2003	s 80(1)	Function of receiving notification and payment of transfer of right of interment	Not Delegated	
555719	C	Cemeteries and Crematoria Act 2003	s 80(2)	Function of recording transfer of right of interment	Not Delegated	
555720	C	Cemeteries and Crematoria Act 2003	s 82(2)	Duty to pay refund on the surrender of an unexercised right of interment	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555721	A*	Cemeteries and Crematoria Act 2003	s 83(2)	Duty to pay refund on the surrender of an unexercised right of interment	Not Delegated	
555722	C	Cemeteries and Crematoria Act 2003	s 83(3)	Power to remove any memorial and grant another right of interment for a surrendered right of interment	Not Delegated	
555723	C	Cemeteries and Crematoria Act 2003	s 84(1)	Function of receiving notice of surrendering an entitlement to a right of interment	Not Delegated	
595045	A*	Cemeteries and Crematoria Act 2003	s 84F(2)(d)	Function of receiving notice of decision to vary or force the surrender of a right of interment under s 84C(2), (3) or (5)	Not Delegated	
595046	A*	Cemeteries and Crematoria Act 2003	s 84H(4)	Power to exercise the rights of a holder of a right of interment	Not Delegated	
628695	A*	Cemeteries and Crematoria Act 2003	s 84I(4)	Power to exercise the rights of a holder of a right of interment	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
595047	A*	Cemeteries and Crematoria Act 2003	s 84I(5)	Duty to pay refund to the previous holder or holders of the right of interment	Not Delegated	
595048	A*	Cemeteries and Crematoria Act 2003	s 84I(6)(a)	Power to remove any memorial on the place of interment	Not Delegated	
595049	A*	Cemeteries and Crematoria Act 2003	s 84I(6)(b)	Power to grant right of interment under s 73	Not Delegated	
555724	C	Cemeteries and Crematoria Act 2003	s.85(1)	Duty to notify holder of 25 year right of interment of expiration at least 12 months before expiry	Not Delegated	The notice must be in writing and contain the requirements listed in s 85(2)
556214	C	Cemeteries and Crematoria Act 2003	s 85(2)(b)	Duty to notify holder of 25 year right of interment of expiration of right at least 12 months before expiry	Not Delegated	Does not apply where right of interment relates to remains of a deceased veteran.
556215	C	Cemeteries and Crematoria Act 2003	85(2)(c)	Power to leave interred cremated remains undistributed in perpetuity and convert right of interment to perpetual right of internment or; remove interred remains and re-inter at another location within cemetery grounds	Not Delegated	May only be exercised where right of interment relates to cremated human remains of a deceased identified veteran, if right of internment is not extended or converted to a perpetual right of interment

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				and remove any memorial at that place and re-establish at new or equivalent location.		
555725	C	Cemeteries and Crematoria Act 2003	s 86	Power to remove and dispose of cremated human remains and remove any memorial if no action taken by right holder within time specified	Not Delegated	
556205	C	Cemeteries and Crematoria Act 2003	s 86(2)	Power to leave interred cremated human remains undisturbed or convert the right of interment to a perpetual right of interment	Not Delegated	
556206	C	Cemeteries and Crematoria Act 2003	s 86(3)(a)	Power to leave interred cremated human remains undisturbed in perpetuity and convert the right of interment to a perpetual right of interment	Not Delegated	
556207	C	Cemeteries and Crematoria Act 2003	s 86(3)(b)	Power to remove interred cremated human remains and take further action in accordance with s 86(3)(b)	Not Delegated	
556208	A*	Cemeteries and Crematoria Act 2003	s.86(4)	Power to take action under s.86(4) relating to removing and re-interring cremated human remains	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556209	A*	Cemeteries and Crematoria Act 2003	s.86(5)	Duty to provide notification before taking action under s.86(4)	Not Delegated	
556210	C	Cemeteries and Crematoria Act 2003	s 86A	Duty to maintain place of interment and any memorial at place of interment, if action taken under s 86(3)	Not Delegated	
555726	C	Cemeteries and Crematoria Act 2003	s 87(3)	Duty, if requested, to extend the right for a further 25 years or convert the right to a perpetual right of interment	Not Delegated	
555727	C	Cemeteries and Crematoria Act 2003	s 88	Function to receive applications to carry out a lift and re-position procedure at a place of interment	Not Delegated	
555728	C	Cemeteries and Crematoria Act 2003	s 91(1)	Power to cancel a right of interment in accordance with s 91	Not Delegated	
555729	C	Cemeteries and Crematoria Act 2003	s 91(3)	Duty to publish notice of intention to cancel right of interment	Not Delegated	
555730	C	Cemeteries and Crematoria Act 2003	s 92	Power to pay refund or grant a right of interment in respect of another place of	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				interment to the previous holder of the cancelled right of interment		
555731	C	Cemeteries and Crematoria Act 2003	s 98(1)	Function of receiving application to establish or alter a memorial or a place of interment	Not Delegated	
555732	C	Cemeteries and Crematoria Act 2003	s 99	Power to approve or refuse an application made under s 98, or to cancel an approval	Not Delegated	
555733	C	Cemeteries and Crematoria Act 2003	s 99(4)	Duty to make a decision on an application under s 98 within 45 days after receipt of the application or within 45 days of receiving further information where requested	Not Delegated	
555734	C	Cemeteries and Crematoria Act 2003	s 100(1)	Power to require a person to remove memorials or places of interment	Not Delegated	
555735	C	Cemeteries and Crematoria Act 2003	s 100(2)	Power to remove and dispose a memorial or place of interment or remedy a person's failure to comply with s 100(1)	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555736	C	Cemeteries and Crematoria Act 2003	s 100(3)	Power to recover costs of taking action under s 100(2)	Not Delegated	
555737	C	Cemeteries and Crematoria Act 2003	s 101	Function of receiving applications to establish or alter a building for ceremonies in the cemetery	Not Delegated	
555738	C	Cemeteries and Crematoria Act 2003	s 102(1)	Power to approve or refuse an application under section 101, if satisfied of the matters in (b) and (c)	Not Delegated	
555739	C	Cemeteries and Crematoria Act 2003	s 102(2) & (3)	Power to set terms and conditions in respect of, or to cancel, an approval granted under s 102(1)	Not Delegated	
555740	C	Cemeteries and Crematoria Act 2003	s 103(1)	Power to require a person to remove a building for ceremonies	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555741	C	Cemeteries and Crematoria Act 2003	s 103(2)	Power to remove and dispose of a building for ceremonies or remedy the failure to comply with s 103(1)	Not Delegated	
555742	C	Cemeteries and Crematoria Act 2003	s 103(3)	Power to recover costs of taking action under s 103(2)	Not Delegated	
555743	C	Cemeteries and Crematoria Act 2003	s 106(1)	Power to require the holder of the right of interment of the requirement to make the memorial or place of interment safe and proper or carry out specified repairs	Not Delegated	
555744	C	Cemeteries and Crematoria Act 2003	s 106(2)	Power to require the holder of the right of interment to provide for an examination	Not Delegated	
555745	C	Cemeteries and Crematoria Act 2003	s 106(3)	Power to open and examine the place of interment if s 106(2) not complied with	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555746	C	Cemeteries and Crematoria Act 2003	s 106(4)	Power to repair or - with the approval of the Secretary - take down, remove and dispose any memorial or place of interment if notice under s 106(1) is not complied with	Not Delegated	
555747	C	Cemeteries and Crematoria Act 2003	s 107(1)	Power to require person responsible to make the building for ceremonies safe and proper or carry out specified repairs	Not Delegated	
555748	C	Cemeteries and Crematoria Act 2003	s 107(2)	Power to repair or take down, remove and dispose any building for ceremonies if notice under s 107(1) is not complied with	Not Delegated	
555749	C	Cemeteries and Crematoria Act 2003	s 108	Power to recover costs and expenses	Not Delegated	
555750	C	Cemeteries and Crematoria Act 2003	s 109(1)(a)	Power to open, examine and repair a place of interment	Not Delegated	Where the holder of right of interment or responsible person cannot be found

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555751	C	Cemeteries and Crematoria Act 2003	s 109(1)(b)	Power to repair a memorial or, with the Secretary's consent, take down, remove and dispose of a memorial	Not Delegated	Where the holder of right of interment or responsible person cannot be found
555752	C	Cemeteries and Crematoria Act 2003	s 109(2)	Power to repair the building for ceremonies or, with the consent of the Secretary, take down, remove and dispose of a building for ceremonies	Not Delegated	Where the holder of right of interment or responsible person cannot be found
555753	C	Cemeteries and Crematoria Act 2003	s 110(1)	Power to maintain, repair or restore a memorial or place of interment from other funds if unable to find right of interment holder. with consent of the Secretary	Not Delegated	
595050	A*	Cemeteries and Crematoria Act 2003	s 110(1A)	Power to maintain, repair or restore the place of interment if unable to find any of the other holders after diligent inquiries and with the consent of the Secretary	Not Delegated	
555754	C	Cemeteries and Crematoria Act 2003	s 110(2)	Power to maintain, repair or restore any building for ceremonies from other funds if unable to find responsible person and with consent of the Secretary	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556211	C	Cemeteries and Crematoria Act 2003	s 110A	Power to use cemetery trust funds or other funds for the purposes of establishing, maintaining, repairing or restoring any memorial or place of interment of any deceased identified veteran	Not Delegated	
555755	C	Cemeteries and Crematoria Act 2003	s 111	Power to enter into agreement with a holder of the right of interment to maintain a memorial or place of interment	Not Delegated	
555756	C	Cemeteries and Crematoria Act 2003	s 112	Power to sell and supply memorials	Not Delegated	
555757	C	Cemeteries and Crematoria Act 2003	s 116(4)	Duty to notify the Secretary of an interment authorisation granted	Not Delegated	
555758	C	Cemeteries and Crematoria Act 2003	s 116(5)	Power to require an applicant to produce evidence of the right of interment holder's consent to application	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555759	C	Cemeteries and Crematoria Act 2003	s 118	Power to grant an interment authorisation if satisfied that the requirements of Division 2 of Part 8 have been met	Not Delegated	
555760	C	Cemeteries and Crematoria Act 2003	s 119	Power to set terms and conditions for interment authorisations	Not Delegated	
555761	C	Cemeteries and Crematoria Act 2003	s 131	Function of receiving an application for cremation authorisation	Not Delegated	
555762	C	Cemeteries and Crematoria Act 2003	s 133(1)	Duty not to grant a cremation authorisation unless satisfied that requirements of s 133 have been complied with	Not Delegated	Subject to s 133(2)
555763	C	Cemeteries and Crematoria Act 2003	s 145	Duty to comply with an order made by the Magistrates' Court or a coroner	Not Delegated	
555764	C	Cemeteries and Crematoria Act 2003	s 146	Power to dispose of bodily remains by a method other than interment or cremation	Not Delegated	Subject to the approval of the Secretary

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555765	C	Cemeteries and Crematoria Act 2003	s 147	Power to apply to the Secretary for approval to dispose of bodily remains by a method other than interment or cremation	Not Delegated	
555766	C	Cemeteries and Crematoria Act 2003	s 149	Duty to cease using method of disposal if approval revoked by the Secretary	Not Delegated	
555767	C	Cemeteries and Crematoria Act 2003	s 150 & 152(1)	Power to authorise the interment or cremation of body parts if the requirements of Division 1 of Part 11 are met	Not Delegated	
555768	C	Cemeteries and Crematoria Act 2003	s 151	Function of receiving applications to inter or cremate body parts	Not Delegated	
555769	C	Cemeteries and Crematoria Act 2003	s 152(2)	Power to impose terms and conditions on authorisation granted under s 150	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555770	C	Cemeteries and Crematoria Act 2003	sch 1 cl 8(3)	Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication	Not Delegated	
555771	C	Cemeteries and Crematoria Act 2003	sch 1 cl 8(8)	Power to regulate own proceedings	Not Delegated	Subject to cl 8
555772	C	Cemeteries and Crematoria Act 2003	sch 1A cl 8(3)	Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication	Not Delegated	Where Council is a Class A cemetery trust
555773	C	Cemeteries and Crematoria Act 2003	sch 1A cl 8(8)	Power to regulate own proceedings	Not Delegated	Where Council is a Class A cemetery trust Subject to cl 8
555774	C	Domestic Animals Act 1994	s 41A(1)	Power to declare a dog to be a menacing dog	Manager Safe Communities, Coordinator Local Laws	Council may delegate this power to a Council authorised officer

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555775	C	Food Act 1984	s 19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	If s 19(1) applies
555776	C	Food Act 1984	s 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	If s 19(1) applies
556274	C	Food Act 1984	s 19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	If s 19(1) applies Only in relation to temporary food premises or mobile food premises
555777	C	Food Act 1984	s 19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, (ia) displayed at any point of sale, (ib) be published on the food business's Internet site and (ii) inform the public by notice in a published newspaper, on the Internet site or otherwise	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	If s 19(1) applies

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555778	C	Food Act 1984	s 19(6)(a)	Duty to revoke any order under section 19 if satisfied that an order has been complied with	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	If s 19(1) applies
555779	C	Food Act 1984	s 19(6)(b)	Duty to give written notice of revocation under section 19(6)(a) if satisfied that an order has been complied with	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	If s 19(1) applies
555780	C	Food Act 1984	s 19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a)-(c).	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
555781	C	Food Act 1984	s 19AA(4)(c)	Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution Only in relation to temporary food premises or mobile food premises
555782	C	Food Act 1984	s 19AA(7)	Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555783	C	Food Act 1984	s 19CB(4)(b)	Power to request copy of records	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
555784	C	Food Act 1984	s 19E(1)(d)	Power to request a copy of the food safety program	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
595051	A*	Food Act 1984	s 19EA(3)	Function of receiving copy of revised food safety program	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
738802	C	Food Act 1984	s 19FA(1)	Power to direct a proprietor of a food premises to revise the food safety program for the premises or comply with any requirements specified in the food safety program	Not Delegated	Where Council is the registration authority Subject to s 19FA(2), which requires a time limit for compliance to be specified
738803	C	Food Act 1984	s 19FA(3)(a)	Power to refuse to approve an application for registration or renewal of the premises, where a proprietor of a food premises fails	Not Delegated	Where Council is the registration authority

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				to comply with a direction given under s 19FA(1)		Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
738804	C	Food Act 1984	s 19FA(3)(b)	Power to revoke a registration granted in respect of premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	Not Delegated	Where Council is the registration authority
738805	C	Food Act 1984	s 19FA(3)(c)	Power to suspend the registration of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	Not Delegated	Where Council is the registration authority
555785	C	Food Act 1984	s 19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
595052	A*	Food Act 1984	s19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant.	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
595053	A*	Food Act 1984	s 19IA(2)	Duty to give written notice to the proprietor of the premises	Coordinator Health Services, Environmental Health Officer,	Where Council is the registration authority

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Environmental Health Technical Officer	Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3))
555786	C	Food Act 1984	s 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	Not Delegated	Where Council is the registration authority
595054	A*	Food Act 1984	s 19N(2)	Function of receiving notice from the auditor	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
555787	C	Food Act 1984	s 19NA(1)	Power to request food safety audit reports	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
555788	C	Food Act 1984	s 19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	
555789	C	Food Act 1984	s 19UA	Power to charge fees for conducting a food safety assessment or inspection	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Except for an assessment required by a declaration under s 19C or an inspection under ss 38B(1)(c) or 39.

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555790	C	Food Act 1984	s 19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
555791	C	Food Act 1984	s 19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
555792	C	Food Act 1984	s 19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
555793	A*	Food Act 1984		Power to register or renew the registration of a food premises	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556342	A*	Food Act 1984	s 36A	Power to accept an application for registration or notification using online portal	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
556343	A*	Food Act 1984	s 36B	Duty to pay the charge for use of online portal	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
555794	C	Food Act 1984	s 38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
555795	C	Food Act 1984	s 38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under s 38AB(1)	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
555796	C	Food Act 1984	s 38A(4)	Power to request a copy of a completed food safety program template	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555797	C	Food Act 1984	s 38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
555798	C	Food Act 1984	s 38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
555799	C	Food Act 1984	s 38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
555800	C	Food Act 1984	s 38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
555801	C	Food Act 1984	s 38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555802	C	Food Act 1984	s 38D(3)	Power to request copies of any audit reports	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
555803	C	Food Act 1984	s 38E(2)	Power to register the food premises on a conditional basis	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority not exceeding the prescribed time limit defined under s 38E(5)
555804	C	Food Act 1984	s 38E(4)	Duty to register the food premises when conditions are satisfied	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
555805	C	Food Act 1984	s 38F(3)(b)	Power to require proprietor to comply with requirements of this Act	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
556344	A*	Food Act 1984	s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
595055	A*	Food Act 1984	s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
556345	A*	Food Act 1984	s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
595056	A*	Food Act 1984	s 39(2)	Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	
555806	A*	Food Act 1984	s 39A	Power to register, or renew the registration of a food premises despite minor defects	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority Only if satisfied of matters in s 39A(2)(a)-(c)
595057	A*	Food Act 1984	s 39A (6)	Duty to comply with a direction of the Secretary	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
595058	A*	Food Act 1984	s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
555807	C	Food Act 1984	s 40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	
555808	C	Food Act 1984	s 40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
555809	C	Food Act 1984	s 40D(1)	Power to suspend or revoke the registration of food premises	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
595059	A*	Food Act 1984	s 40E	Duty to comply with direction of the Secretary	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556346	A*	Food Act 1984	s 40F	Power to cancel registration of food premises	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
595060	A*	Food Act 1984	s 43	Duty to maintain records of registration	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
555810	A*	Food Act 1984	s 43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering or renewing registration of a component of a food business	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
555811	C	Food Act 1984	s 43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
595061	A*	Food Act 1984	s 45AC	Power to bring proceedings	Coordinator Health Services, Environmental Health Officer, Senior Environmental Health	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Officer, Environmental Health Technical Officer	
555812	C	Food Act 1984	s 46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer, Environmental Health Technical Officer	Where Council is the registration authority
555813	C	Heritage Act 2017	s 116	Power to sub-delegate Executive Director's functions, duties or powers	Not Delegated	Must first obtain Executive Director's written consent Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation
556329	C	Local Government Act 1989	s 185L(4)	Power to declare and levy a cladding rectification charge	Chief Executive Officer	
555814	A*	Planning and Environment Act 1987	s 4B	Power to prepare an amendment to the Victorian Planning Provisions	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Senior	If authorised by the Minister

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555815	C	Planning and Environment Act 1987	s 4G	Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	
555816	A*	Planning and Environment Act 1987	s 4H	Duty to make amendment to Victoria Planning Provisions available in accordance with public availability requirements	Manager Regional City Planning, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	
555817	A*	Planning and Environment Act 1987	s 4I(2)	Duty to make and copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555818	A*	Planning and Environment Act 1987	s 8A(2)	Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555819	A*	Planning and Environment Act 1987	s 8A(3)	Power to apply to Minister to prepare an amendment to the planning scheme	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555820	A*	Planning and Environment Act 1987	s 8A(5)	Function of receiving notice of the Minister's decision	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555821	A*	Planning and Environment Act 1987	s 8A(7)	Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555822	A*	Planning and Environment Act 1987	s 8B(2)	Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555823	A*	Planning and Environment Act 1987	s 12(3)	Power to carry out studies and do things to ensure proper use of land and consult with	Manager Regional City Planning, Coordinator Statutory Planning,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				other persons to ensure co-ordination of planning scheme with these persons	Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555825	C	Planning and Environment Act 1987	s 12B(1)	Duty to review planning scheme	Manager Regional City Planning, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Principal Strategic Planner	
555826	C	Planning and Environment Act 1987	s 12B(2)	Duty to review planning scheme at direction of Minister	Manager Regional City Planning, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Principal Strategic Planner	
555827	A*	Planning and Environment Act 1987	s.12B(5)	duty to report findings of review of planning scheme to Minister without delay	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555828	A*	Planning and Environment Act 1987	s 14	Duties of a Responsible Authority as set out in s 14(a) to (d)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555829	A*	Planning and Environment Act 1987	s 17(1)	Duty of giving copy amendment to the planning scheme	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555830	A*	Planning and Environment Act 1987	s 17(2)	Duty of giving copy s 173 agreement	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555831	A*	Planning and Environment Act 1987	s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555832	A*	Planning and Environment Act 1987	s 18	Duty to make amendment etc. available in accordance with public availability requirements	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal	Until the proposed amendment is approved or lapsed

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Strategic Planner, Principal Urban Growth Planner	
555833	A*	Planning and Environment Act 1987	s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555834	A*	Planning and Environment Act 1987	s 19	Function of receiving notice of preparation of an amendment to a planning scheme	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority.
555835	A*	Planning and Environment Act 1987	s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth,	Where Council is a planning authority

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555836	A*	Planning and Environment Act 1987	s 21(2)	Duty to make submissions available in accordance with public availability requirements	Manager Regional City Planning, Coordinator Strategic Planning, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	Until the end of 2 months after the amendment comes into operation or lapses
555837	C	Planning and Environment Act 1987	s 21A(4)	Duty to publish notice	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	
555838	A*	Planning and Environment Act 1987	s 22(1)	Duty to consider all submissions received before the date specified in the notice	Manager Regional City Planning, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban	Except submissions which request a change to the items in s 22(5)(a) and (b)

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
628696	A*	Planning and Environment Act 1987	s 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555839	A*	Planning and Environment Act 1987	s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555840	A*	Planning and Environment Act 1987	s 23(2)	Power to refer to a panel submissions which do not require a change to the amendment	Manager Regional City Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555841	A*	Planning and Environment Act 1987	s 24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555842	A*	Planning and Environment Act 1987	s 26(1)	Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555843	A*	Planning and Environment Act 1987	s 26(2)	Duty to keep report of panel available in accordance with public availability requirements	Manager Regional City Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	During the inspection period
555844	C	Planning and Environment Act 1987	s 27(2)	Power to apply for exemption if panel's report not received	General Manager Infrastructure and Sustainability	
555845	A*	Planning and Environment Act 1987	s 28(1)	Duty to notify the Minister if abandoning an amendment	Manager Regional City Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	Note: the power to make a decision to abandon an amendment cannot be delegated
556347	A*	Planning and Environment Act 1987	s 28(2)	Duty to publish notice of the decision on Internet site	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Planning Administration Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	
556348	A*	Planning and Environment Act 1987	s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555846	A*	Planning and Environment Act 1987	s 30(4)(a)	Duty to say if amendment has lapsed	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Strategic Planner, Principal Urban Growth Planner	
555847	A*	Planning and Environment Act 1987	s 30(4)(b)	Duty to provide information in writing upon request	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555848	A*	Planning and Environment Act 1987	s 32(2)	Duty to give more notice if required	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555849	A*	Planning and Environment Act 1987	s 33(1)	Duty to give more notice of changes to an amendment	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555850	A*	Planning and Environment Act 1987	s 36(2)	Duty to give notice of approval of amendment	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555851	A*	Planning and Environment Act 1987	s 38(5)	Duty to give notice of revocation of an amendment	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555852	A*	Planning and Environment Act 1987	s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555853	A*	Planning and Environment Act 1987	s 40(1)	Function of lodging copy of approved amendment	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555854	A*	Planning and Environment Act 1987	s 41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Strategic Planner, Strategic	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
556349	A*	Planning and Environment Act 1987	s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555855	A*	Planning and Environment Act 1987	s 42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
556275	C	Planning and Environment Act 1987	s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in	Not Delegated	Where Council is a responsible public entity and is a planning authority

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				a Yarra Strategic Plan which is expressed to be binding on the responsible public entity		
556277	A*	Planning and Environment Act 1987	s 46AW	Function of being consulted by the Minister	Manager Regional City Planning, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	Where Council is a responsible public entity
556278	C	Planning and Environment Act 1987	s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy Power to endorse the draft Statement of Planning Policy	Manager Regional City Planning, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	Where Council is a responsible public entity
556216	A*	Planning and Environment Act 1987	s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal	Where Council is a responsible public entity

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Strategic Planner, Principal Urban Growth Planner	
556217	A*	Planning and Environment Act 1987	s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is a responsible public entity
556218	C	Planning and Environment Act 1987	s 46GI(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency
556279	C	Planning and Environment Act 1987	s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556280	A*	Planning and Environment Act 1987	s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
556281	A*	Planning and Environment Act 1987	s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
556282	A*	Planning and Environment Act 1987	s 46GO(1)	Duty to give notice to owners of certain inner public purpose land	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
556283	A*	Planning and Environment Act 1987	s 46GP	Function of receiving a notice under s 46GO	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is the collecting agency
556284	A*	Planning and Environment Act 1987	s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner	
556285	A*	Planning and Environment Act 1987	s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Coordinator Strategic Planning, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
556286	A*	Planning and Environment Act 1987	s 46GR(2)	Power to consider a late submission Duty to consider a late submission if directed to do so by the Minister	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
556287	C	Planning and Environment Act 1987	s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ	Manager Regional City Planning, General Manager Infrastructure and Sustainability	
556288	A*	Planning and Environment Act 1987	s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556289	C	Planning and Environment Act 1987	s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	Manager Regional City Planning, General Manager Infrastructure and Sustainability	
556290	A*	Planning and Environment Act 1987	s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	
556291	A*	Planning and Environment Act 1987	s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556292	C	Planning and Environment Act 1987	s 46GU	Duty not to adopt an amendment under s.29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met	Manager Regional City Planning, General Manager Infrastructure and Sustainability	
556293	A*	Planning and Environment Act 1987	s 46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution Power to specify the manner in which the payment is to be made	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Urban Growth Planner	Where Council is the collecting agency
556294	A*	Planning and Environment Act 1987	s 46GV(3)(b)	Power to enter into an agreement with the applicant	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Urban Growth Planner	Where Council is the collecting agency

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556295	A*	Planning and Environment Act 1987	s 46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Team Leader Development, Senior Statutory Planner, Manager City Presentation, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Coordinator Recreation and Open Spaces, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is the development agency
556296	A*	Planning and Environment Act 1987	s 46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is the collecting agency
556297	A*	Planning and Environment Act 1987	s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the	Manager Regional City Planning, Coordinator Statutory Planning,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				permit applied for by the applicant to develop the land in the ICP plan area	Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	
556298	A*	Planning and Environment Act 1987	s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is the collecting agency
556219	A*	Planning and Environment Act 1987	s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer,	Where Council is the collecting agency

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	
556299	A*	Planning and Environment Act 1987	s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is the collecting agency
556300	A*	Planning and Environment Act 1987	s 46GY(1)	Duty to keep proper and separate accounts and records	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is the collecting agency

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556301	A*	Planning and Environment Act 1987	s 46GY(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is the collecting agency
556302	A*	Planning and Environment Act 1987	s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is that planning authority
556303	A*	Planning and Environment Act 1987	s 46GZ(2)(a)	Function of receiving the monetary component	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General	Where the Council is the planning authority

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	This duty does not apply where Council is also the collecting agency
556220	A*	Planning and Environment Act 1987	s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan, as responsible for those works, services or facilities	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
556304	A*	Planning and Environment Act 1987	s 46GZ(2)(b)	Function of receiving the monetary component	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory	Where Council is the development agency under an approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Planner, Principal Strategic Planner, Principal Urban Growth Planner	
556305	A*	Planning and Environment Act 1987	s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is the collecting agency under an approved infrastructure contributions plan
556221	A*	Planning and Environment Act 1987	s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556306	A*	Planning and Environment Act 1987	s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is the development agency specified in the approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
556307	A*	Planning and Environment Act 1987	s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is the collecting agency under an approved infrastructure contributions plan
556222	A*	Planning and Environment Act 1987	s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General	If any inner public purpose land is vested in Council under the Subdivision Act 1988 or acquired by Council before the time it is required to be provided to Council under s 46GV(4)

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
556308	A*	Planning and Environment Act 1987	s 46GZ(9)	Function of receiving the fee simple in the land	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
556309	A*	Planning and Environment Act 1987	s 46GZA(1)	Duty to keep proper and separate accounts and records	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer,	Where Council is the development agency under an approved infrastructure contributions plan

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	
556223	A*	Planning and Environment Act 1987	s 46GZA(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is a development agency under an approved infrastructure contributions plan
556310	A*	Planning and Environment Act 1987	s 46GZB(3)	Duty to follow the steps set out in s 46GZB(3)(a) – (c)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Organisational Performance, Manager Financial Support, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory	Where Council is a development agency under an approved infrastructure contributions plan

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Planner, Principal Strategic Planner, Principal Urban Growth Planner	
556224	A*	Planning and Environment Act 1987	s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	If the VPA is the collecting agency under an approved infrastructure contributions plan Where Council is a development agency under an approved infrastructure contributions plan
556311	A*	Planning and Environment Act 1987	s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is the development agency under an approved infrastructure contributions plan

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556312	A*	Planning and Environment Act 1987	s 46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) and (b)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is the collecting agency under an approved infrastructure contributions plan
556225	A*	Planning and Environment Act 1987	s 46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is the collecting agency under an approved infrastructure contributions plan
556226	A*	Planning and Environment Act 1987	s 46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General	Where Council is the development agency under an approved infrastructure contributions plan

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	This duty does not apply where Council is also the collecting agency
556313	A*	Planning and Environment Act 1987	s 46GZE(2)	Function of receiving the unexpended land equalisation amount	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
556314	A*	Planning and Environment Act 1987	s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory	Where Council is the collecting agency under an approved infrastructure contributions plan

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Planner, Principal Strategic Planner, Principal Urban Growth Planner	
556315	A*	Planning and Environment Act 1987	s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is the development agency under an approved infrastructure contributions plan
556316	A*	Planning and Environment Act 1987	s.46GZF(3)	Duty, if land is sold under s.46GZF(2)(b), to follow the steps in s.46GZF(3)(a) and (b)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is the development agency under an approved infrastructure contributions plan

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556317	A*	Planning and Environment Act 1987	s 46GZF(3)	Function of receiving proceeds of sale	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is the collection agency under an approved infrastructure contributions plan This provision does not apply where Council is also the development agency
556318	A*	Planning and Environment Act 1987	s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is the collecting agency under an approved infrastructure contributions plan
556319	A*	Planning and Environment Act 1987	s 46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General	Where Council is the collecting agency under an approved infrastructure contributions plan

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	
556320	A*	Planning and Environment Act 1987	s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is the collecting agency under an approved infrastructure contributions plan
556227	A*	Planning and Environment Act 1987	s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory	Where Council is a collecting agency or development agency

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Planner, Principal Strategic Planner, Principal Urban Growth Planner	
556321	A*	Planning and Environment Act 1987	s 46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is a collecting agency or development agency
556322	A*	Planning and Environment Act 1987	s 46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555856	A*	Planning and Environment Act 1987	s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555857	A*	Planning and Environment Act 1987	s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	
555858	A*	Planning and Environment Act 1987	s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Sustainability, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555859	A*	Planning and Environment Act 1987	s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	Manager Regional City Planning, Manager Safe Communities, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Municipal Building Surveyor, General Manager Infrastructure and Sustainability, Senior Urban Growth Officer/Planner, Deputy Municipal Building Surveyor	
555860	C	Planning and Environment Act 1987	s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	
555861	A*	Planning and Environment Act 1987	s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555862	C	Planning and Environment Act 1987	s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	
555863	A*	Planning and Environment Act 1987	s 46Q(1)	Duty to keep proper accounts of levies paid	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	
555864	A*	Planning and Environment Act 1987	s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	
555865	A*	Planning and Environment Act 1987	s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555866	A*	Planning and Environment Act 1987	s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	Only applies when levy is paid to Council as a 'development agency'
555867	A*	Planning and Environment Act 1987	s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister
555868	A*	Planning and Environment Act 1987	s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	Must be done in accordance with Part 3
555869	A*	Planning and Environment Act 1987	s46Q(4)(e)	Duty to expend that amount on other works etc.	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	With the consent of, and in the manner approved by, the Minister

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555870	A*	Planning and Environment Act 1987	s 46QC	Power to recover any amount of levy payable under Part 3B	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	
556228	A*	Planning and Environment Act 1987	s 46QD	Duty to prepare report and give a report to the Minister	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	Where Council is a collecting agency or development agency
555871	A*	Planning and Environment Act 1987	s 46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability requirements, during the inspection period	Not Delegated	
628697	A*	Planning and Environment Act 1987	s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period		
628698	A*	Planning and Environment Act 1987	s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	Not Delegated	
628699	A*	Planning and Environment Act 1987	s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements	Not Delegated	
555872	C	Planning and Environment Act 1987	s 46Y	Duty to carry out works in conformity with the approved strategy plan	Not Delegated	
555873	A*	Planning and Environment Act 1987	s 47	Power to decide that an application for a planning permit does not comply with that Act	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555874	A*	Planning and Environment Act 1987	s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555875	A*	Planning and Environment Act 1987	s 49(2)	Duty to make register available for inspection in accordance with the public availability requirements	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555876	A*	Planning and Environment Act 1987	s 50(4)	Duty to amend application	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, Statutory Planning Enforcement Officer, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555877	A*	Planning and Environment Act 1987	s 50(5)	Power to refuse to amend application	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
556327	A*	Planning and Environment Act 1987	s 50(6)	Duty to make note of amendment to application in register	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555878	A*	Planning and Environment Act 1987	s 50A(1)	Power to make amendment to application	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555879	A*	Planning and Environment Act 1987	s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555880	C	Planning and Environment Act 1987	s 50A(4)	Duty to note amendment to application in register	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555881	A*	Planning and Environment Act 1987	s 51	Duty to make copy of application available for inspection in accordance with the public availability requirements	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Statutory Planning Officer, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555882	A*	Planning and Environment Act 1987	s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555883	A*	Planning and Environment Act 1987	s 52(1)(b)	Duty to give notice of the application to other municipal council where appropriate	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Statutory Planner, General Manager	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555884	A*	Planning and Environment Act 1987	s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555885	A*	Planning and Environment Act 1987	s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555886	A*	Planning and Environment Act 1987	s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555887	A*	Planning and Environment Act 1987	s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555888	A*	Planning and Environment Act 1987	s.52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555889	A*	Planning and Environment Act 1987	s 52(3)	Power to give any further notice of an application where appropriate	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555890	A*	Planning and Environment Act 1987	s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555891	A*	Planning and Environment Act 1987	s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555892	A*	Planning and Environment Act 1987	s 54(1)	Power to require the applicant to provide more information	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Strategic Planning Administrator, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555893	A*	Planning and Environment Act 1987	s 54(1A)	Duty to give notice in writing of information required under s 54(1)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555894	A*	Planning and Environment Act 1987	s 54(1B)	Duty to specify the lapse date for an application	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555895	A*	Planning and Environment Act 1987	s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555896	A*	Planning and Environment Act 1987	s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555897	A*	Planning and Environment Act 1987	s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555898	A*	Planning and Environment Act 1987	s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555899	A*	Planning and Environment Act 1987	s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555900	A*	Planning and Environment Act 1987	s 57(5)	Duty to make a copy of all objections available in accordance with the public availability requirements	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555901	A*	Planning and Environment Act 1987	s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555902	A*	Planning and Environment Act 1987	s 57A(5)	Power to refuse to amend application	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555903	A*	Planning and Environment Act 1987	s 57A(6)	Duty to note amendments to application in register	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555904	A*	Planning and Environment Act 1987	s 57B(1)	Duty to determine whether and to whom notice should be given	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555905	A*	Planning and Environment Act 1987	s 57B(2)	Duty to consider certain matters in determining whether notice should be given	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555906	A*	Planning and Environment Act 1987	s 57C(1)	Duty to give copy of amended application to referral authority	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555907	A*	Planning and Environment Act 1987	s 58	Duty to consider every application for a permit	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555908	C	Planning and Environment Act 1987	s 58A	Power to request advice from the Planning Application Committee	Manager Regional City Planning, General Manager Infrastructure and Sustainability	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555909	A*	Planning and Environment Act 1987	s 60	Duty to consider certain matters	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Statutory Planning Officer, Planning Compliance Officer, Senior Planning Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Student Planner	
555910	A*	Planning and Environment Act 1987	s 60(1A)	Duty to consider certain matters	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Statutory Planning Officer, Planning Compliance Officer, Senior Planning Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
556229	C	Planning and Environment Act 1987	s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	Manager Regional City Planning, General Manager Infrastructure and Sustainability	
555911	A*	Planning and Environment Act 1987	s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	The permit must not be inconsistent with a cultural heritage management plan under the Aboriginal Heritage Act 2006 If the permit has one to five objectors or recommended for refusal must be approved by CEO. If permit has more than five objectors must be heard at ordinary Council Meeting. The permit must not be inconsistent with a Cultural heritage management plan under the Aboriginal Heritage Act 2006.
555912	A*	Planning and Environment Act 1987	s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning,	With approval from the Chief Executive Officer

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Senior Statutory Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Urban Growth Planner, Student Planner	
556330	A*	Planning and Environment Act 1987	s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Senior Planning Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	With approval from the Chief Executive Officer
555913	C	Planning and Environment Act 1987	s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent	Not Delegated	
555914	C	Planning and Environment Act 1987	s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555915	C	Planning and Environment Act 1987	s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	Not Delegated	
555916	A*	Planning and Environment Act 1987	s 62(1)	Duty to include certain conditions in deciding to grant a permit	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555917	A*	Planning and Environment Act 1987	s 62(2)	Power to include other conditions	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555918	A*	Planning and Environment Act 1987	s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555919	A*	Planning and Environment Act 1987	s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Planner, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Statutory Planning Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555920	A*	Planning and Environment Act 1987	s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555921	A*	Planning and Environment Act 1987	s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555922	A*	Planning and Environment Act 1987	s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555923	A*	Planning and Environment Act 1987	s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555924	A*	Planning and Environment Act 1987	s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555925	A*	Planning and Environment Act 1987	s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	This provision applies also to a decision to grant an amendment to a permit - see s 75
555926	A*	Planning and Environment Act 1987	s 64(3)	Duty not to issue a permit until after the specified period	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban	This provision applies also to a decision to grant an amendment to a permit - see s 75

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555927	A*	Planning and Environment Act 1987	s 64(5)	Duty to give each objector a copy of an exempt decision	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	This provision applies also to a decision to grant an amendment to a permit - see s 75
555928	A*	Planning and Environment Act 1987	s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager	This provision applies also to a decision to grant an amendment to a permit - see s 75A

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				objected to the grant of a permit	Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555929	A*	Planning and Environment Act 1987	s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555930	A*	Planning and Environment Act 1987	s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Compliance Officer, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555931	A*	Planning and Environment Act 1987	s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner,	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555932	A*	Planning and Environment Act 1987	s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit
555933	A*	Planning and Environment Act 1987	s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability,	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555934	A*	Planning and Environment Act 1987	s 69(1)	Function of receiving application for extension of time of permit	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Compliance Officer, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555935	A*	Planning and Environment Act 1987	s 69(1A)	Function of receiving application for extension of time to complete development	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Urban Growth Planner	
555936	A*	Planning and Environment Act 1987	s 69(2)	Power to extend time	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555937	A*	Planning and Environment Act 1987	s 70	Duty to make copy permit available for inspection in accordance with the public availability requirements	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555938	A*	Planning and Environment Act 1987	s 71(1)	Power to correct certain mistakes	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555939	A*	Planning and Environment Act 1987	s 71(2)	Duty to note corrections in register	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555940	A*	Planning and Environment Act 1987	s 73	Power to decide to grant amendment subject to conditions	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555941	A*	Planning and Environment Act 1987	s 74	Duty to issue amended permit to applicant if no objectors	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555942	A*	Planning and Environment Act 1987	s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555943	A*	Planning and Environment Act 1987	s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555944	A*	Planning and Environment Act 1987	s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority
555945	A*	Planning and Environment Act 1987	s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Planning Officer, Strategic Planner, Planning Administration Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555946	A*	Planning and Environment Act 1987	s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit
555947	A*	Planning and Environment Act 1987	s 76D	Duty to comply with direction of Minister to issue amended permit	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	
555948	C	Planning and Environment Act 1987	s 83	Function of being respondent to an appeal	Not Delegated	
555949	C	Planning and Environment Act 1987	s 83B	Duty to give or publish notice of application for review	Not Delegated	
555950	A*	Planning and Environment Act 1987	s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	
555951	A*	Planning and Environment Act 1987	s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555952	A*	Planning and Environment Act 1987	s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner	
555953	A*	Planning and Environment Act 1987	s 84(6)	Duty to issue permit on receipt of advice within 3 business days	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
556323	A*	Planning and Environment Act 1987	s 84AB	Power to agree to confining a review by the Tribunal	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Urban Growth Officer/Planner, Student Planner	
555954	A*	Planning and Environment Act 1987	s 86	Duty to issue a permit at order of Tribunal within 3 business days	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner	
555955	A*	Planning and Environment Act 1987	s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555956	A*	Planning and Environment Act 1987	s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555957	A*	Planning and Environment Act 1987	s 91(2)	Duty to comply with the directions of VCAT	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555958	A*	Planning and Environment Act 1987	s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555959	A*	Planning and Environment Act 1987	s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555960	A*	Planning and Environment Act 1987	s 93(2)	Duty to give notice of VCAT order to stop development	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555961	A*	Planning and Environment Act 1987	s 95(3)	Function of referring certain applications to the Minister	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Principal Urban Growth Planner, Student Planner	
555962	A*	Planning and Environment Act 1987	s 95(4)	Duty to comply with an order or direction	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555963	A*	Planning and Environment Act 1987	s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555964	A*	Planning and Environment Act 1987	s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555965	A*	Planning and Environment Act 1987	s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555966	A*	Planning and Environment Act 1987	s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555967	A*	Planning and Environment Act 1987	s 96F	Duty to consider the panel's report under s 96E	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
555968	A*	Planning and Environment Act 1987	s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the Planning and Environment (Planning Schemes) Act 1996	Not Delegated	
555969	A*	Planning and Environment Act 1987	s 96H(3)	Power to give notice in compliance with Minister's direction	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555970	A*	Planning and Environment Act 1987	s 96J	Duty to issue permit as directed by the Minister	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555971	A*	Planning and Environment Act 1987	s 96K	Duty to comply with direction of the Minister to give notice of refusal	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
556201	A*	Planning and Environment Act 1987	s 96Z	Duty to keep levy certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555972	A*	Planning and Environment Act 1987	s 97C	Power to request Minister to decide the application	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner	
555973	A*	Planning and Environment Act 1987	s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, Senior Strategic Planner, Senior Urban Growth	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555974	A*	Planning and Environment Act 1987	s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner	
555975	A*	Planning and Environment Act 1987	s 97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with the public availability requirements	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555976	A*	Planning and Environment Act 1987	s 97L	Duty to include Ministerial decisions in a register kept under s 49	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555977	A*	Planning and Environment Act 1987	s 97MH	Duty to provide information or assistance to the Planning Application Committee	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555978	C	Planning and Environment Act 1987	s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	General Manager Infrastructure and Sustainability	
555979	A*	Planning and Environment Act 1987	s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555980	A*	Planning and Environment Act 1987	s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555981	A*	Planning and Environment Act 1987	s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555982	A*	Planning and Environment Act 1987	s 97Q(4)	Duty to comply with directions of VCAT	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555983	A*	Planning and Environment Act 1987	s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555984	A*	Planning and Environment Act 1987	s 98(1)&(2)	Function of receiving claim for compensation in certain circumstances	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	
555985	A*	Planning and Environment Act 1987	s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555986	C	Planning and Environment Act 1987	s 101	Function of receiving claim for expenses in conjunction with claim	Manager Regional City Planning, General Manager Infrastructure and Sustainability	
555987	C	Planning and Environment Act 1987	s 103	Power to reject a claim for compensation in certain circumstances	Manager Regional City Planning, General Manager Infrastructure and Sustainability	
555988	A*	Planning and Environment Act 1987	s.107(1)	Function of receiving claim for compensation	Manager Regional City Planning, General Manager Infrastructure and Sustainability	
555989	C	Planning and Environment Act 1987	s 107(3)	Power to agree to extend time for making claim	General Manager Infrastructure and Sustainability	
595062	A*	Planning and Environment Act 1987	s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Student Planner	
555990	A*	Planning and Environment Act 1987	s 114(1)	Power to apply to the VCAT for an enforcement order	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555991	A*	Planning and Environment Act 1987	s 117(1)(a)	Function of making a submission to the VCAT where objections are received	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
555992	C	Planning and Environment Act 1987	s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	Manager Regional City Planning, General Manager Infrastructure and Sustainability	
555993	A*	Planning and Environment Act 1987	s 123(1)	Power to carry out work required by enforcement order and recover costs	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Planning Compliance Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Student Planner	
555994	C	Planning and Environment Act 1987	s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	Not Delegated	Except Crown Land

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
703123	A*	Planning and Environment Act 1987	s 125(1)	Power to apply to any court of competent jurisdiction or to the tribunal for an injunction restraining any person from contravening an enforcement order or an interim enforcement order.	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Planning Compliance Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	Section 123 of the Victorian Civil and Administrative Tribunal Act 1998 applies on an application to the Tribunal.
555995	C	Planning and Environment Act 1987	s 129	Function of recovering penalties	Manager Regional City Planning, General Manager Infrastructure and Sustainability	
555996	C	Planning and Environment Act 1987	s 130(5)	Power to allow person served with an infringement notice further time	Manager Regional City Planning, Coordinator Statutory Planning, General Manager Infrastructure and Sustainability	
555997	A*	Planning and Environment Act 1987	s 149A(1)	Power to refer a matter to the VCAT for determination	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Statutory Planner, Principal Urban Growth Planner	
555998	A*	Planning and Environment Act 1987	s 149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s.173 agreement	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Urban Growth Planner	
703124	A*	Planning and Environment Act 1987	s 149B	Power to apply to the Tribunal for a declaration.	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	
555999	A*	Planning and Environment Act 1987	s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning,	Where Council is the relevant planning authority

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B)power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)	General Manager Infrastructure and Sustainability, Senior Strategic Planner, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
556000	C	Planning and Environment Act 1987	s 171(2)(f)	Power to carry out studies and commission reports	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	
556328	C	Planning and Environment Act 1987	s 171(2)(g)	Power to grant and reserve easements	Not Delegated	
556324	C	Planning and Environment Act 1987	s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	Manager Regional City Planning, General Manager Infrastructure and Sustainability	Where Council is a development agency specified in an approved infrastructure contributions plan
556325	C	Planning and Environment Act 1987	s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	Manager Regional City Planning, General Manager Infrastructure and Sustainability	Where Council is a collecting agency specified in an approved infrastructure contributions plan

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556326	C	Planning and Environment Act 1987	s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	Manager Regional City Planning, General Manager Infrastructure and Sustainability	Where Council is the development agency specified in an approved infrastructure contributions plan
556001	A*	Planning and Environment Act 1987	s 173(1)	Power to enter into agreement covering matters set out in s 174	Manager Regional City Planning, Manager Safe Communities, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Municipal Building Surveyor, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner, Deputy Municipal Building Surveyor	
556276	C	Planning and Environment Act 1987	s 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	Manager Regional City Planning, General Manager Infrastructure and Sustainability	Where Council is the relevant responsible authority

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556002	A*	Planning and Environment Act 1987		Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires something to be to the satisfaction of Council or Responsible Authority	Manager Regional City Planning, Manager Safe Communities, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Municipal Building Surveyor, Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Statutory Planning Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Deputy Municipal Building Surveyor, Student Planner	
556003	C	Planning and Environment Act 1987		Power to give consent on behalf of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires that something may not be done without the consent of Council or Responsible Authority	Manager Regional City Planning, General Manager Infrastructure and Sustainability	
556004	A*	Planning and Environment Act 1987	s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Senior Statutory Planner, General Manager Infrastructure and Sustainability, Senior Urban Growth Officer/Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	
556005	A*	Planning and Environment Act 1987	s 178	power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Manager Regional City Planning, Manager Safe Communities, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Municipal Building Surveyor, General Manager Infrastructure and Sustainability, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner, Deputy Municipal Building Surveyor	
556006	A*	Planning and Environment Act 1987	s 178A(1)	Function of receiving application to amend or end an agreement	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner	
556007	A*	Planning and Environment Act 1987	s 178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
556008	A*	Planning and Environment Act 1987	s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
556009	A*	Planning and Environment Act 1987	s 178A(5)	Power to propose to amend or end an agreement	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
556010	A*	Planning and Environment Act 1987	s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
556011	A*	Planning and Environment Act 1987	s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556012	A*	Planning and Environment Act 1987	s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
556013	A*	Planning and Environment Act 1987	s 178C(4)	Function of determining how to give notice under s 178C(2)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
556014	A*	Planning and Environment Act 1987	s 178E(1)	Duty not to make decision until after 14 days after notice has been given	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
556015	A*	Planning and Environment Act 1987	s.178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer,	If no objections are made under s 178D Must consider matters in s 178B

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
556016	A*	Planning and Environment Act 1987	s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	If no objections are made under s 178D Must consider matters in s 178B
556017	A*	Planning and Environment Act 1987	s 178E(2)(c)	Power to refuse to amend or end the agreement	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager	If no objections are made under s 178D Must consider matters in s 178B

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
556018	A*	Planning and Environment Act 1987	s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	After considering objections, submissions and matters in s 178B

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556019	A*	Planning and Environment Act 1987	s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	After considering objections, submissions and matters in s 178B
556020	A*	Planning and Environment Act 1987	s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning	After considering objections, submissions and matters in s.178B

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
556021	A*	Planning and Environment Act 1987	s 178E(3)(d)	Power to refuse to amend or end the agreement	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	After considering objections, submissions and matters in s 178B
556022	A*	Planning and Environment Act 1987	s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
556023	A*	Planning and Environment Act 1987	s 178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
556024	A*	Planning and Environment Act 1987	s 178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
556025	A*	Planning and Environment Act 1987	s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556026	A*	Planning and Environment Act 1987	s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
556027	A*	Planning and Environment Act 1987	s 178I(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
556028	A*	Planning and Environment Act 1987	s 179(2)	Duty to make copy of each agreement available in accordance with the public availability requirements	Manager Regional City Planning, Manager Safe Communities, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Council Solicitor, Municipal Building Surveyor, Senior Statutory Planner, Statutory Planner, Coordinator Property Operations, Property Officer, General Manager Infrastructure and Sustainability, Manager City Assets, Senior Strategic Planner, Coordinator Audit, Risk & Compliance, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Deputy Municipal Building Surveyor, Student Planner	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556029	A*	Planning and Environment Act 1987	s 181	Duty to apply to the Registrar of Titles to record the agreement	Manager Regional City Planning, Manager Safe Communities, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Council Solicitor, Municipal Building Surveyor, Senior Statutory Planner, Statutory Planner, Coordinator Property Operations, Property Officer, General Manager Infrastructure and Sustainability, Manager City Assets, Senior Strategic Planner, Coordinator Audit, Risk & Compliance, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Deputy Municipal Building Surveyor, Student Planner	
556030	C	Planning and Environment Act 1987	s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556031	C	Planning and Environment Act 1987	s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	Not Delegated	
556032	A*	Planning and Environment Act 1987	s 182	Power to enforce an agreement	Manager Regional City Planning, Manager Safe Communities, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Council Solicitor, Municipal Building Surveyor, Senior Statutory Planner, Statutory Planner, Coordinator Property Operations, Property Officer, General Manager Infrastructure and Sustainability, Manager City Assets, Senior Strategic Planner, Coordinator Audit, Risk & Compliance, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Deputy Municipal Building Surveyor, Student Planner	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556033	A*	Planning and Environment Act 1987	s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	Manager Regional City Planning, Manager Safe Communities, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Municipal Building Surveyor, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Deputy Municipal Building Surveyor, Student Planner	
556034	C	Planning and Environment Act 1987	s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	General Manager Infrastructure and Sustainability	
556035	C	Planning and Environment Act 1987	s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an	General Manager Infrastructure and Sustainability	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				application is made to VCAT for review of a failure to amend or end an agreement		
556036	C	Planning and Environment Act 1987	s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	General Manager Infrastructure and Sustainability	
556037	C	Planning and Environment Act 1987	s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	General Manager Infrastructure and Sustainability	
556038	C	Planning and Environment Act 1987	s 184G(2)	Duty to comply with a direction of the Tribunal	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	
556039	C	Planning and Environment Act 1987	s 184G(3)	Duty to give notice as directed by the Tribunal	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
628700	A*	Planning and Environment Act 1987	s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Student Planner	
556040	A*	Planning and Environment Act 1987	s 198(1)	Function to receive application for planning certificate	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Principal Urban Growth Planner, Student Planner	
556041	A*	Planning and Environment Act 1987	s 199(1)	Duty to give planning certificate to applicant	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
556042	A*	Planning and Environment Act 1987	s 201(1)	Function of receiving application for declaration of underlying zoning	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Compliance	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
556043	A*	Planning and Environment Act 1987	s 201(3)	Duty to make declaration	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Compliance Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
556044	A*	Planning and Environment Act 1987	-	Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
784399	N	Planning and Environment Act 1987	-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be altered or modified with Council's consent		
784400	N	Planning and Environment Act 1987	-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be done subject to Council's prior consent or must not be done without Council's prior consent		
784401	N	Planning and Environment Act 1987	-	Power to decide, in relation to any planning scheme or permit, that a specified thing is required to be approved and or endorsed by Council		
556045	A*	Planning and Environment Act 1987	-	Power, in relation to any planning scheme or permit, to consent or refuse to consent to	Manager Regional City Planning, Coordinator Statutory Planning,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				any matter which requires the consent or approval of Council	Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
556046	A*	Planning and Environment Act 1987	-	Power to approve and or endorse any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	
556047	A*	Planning and Environment Act 1987	-	Power to give written authorisation in accordance with a provision of a planning scheme	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Strategic Planner, Senior Urban Growth Officer/Planner,	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	
556048	A*	Planning and Environment Act 1987	s 201UAB(1)	Function of providing the Victoria Planning Authority with information relating to any land within municipal district	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Planning Administration Officer, Planning Officer, Urban Growth Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	
556049	A*	Planning and Environment Act 1987	s 201UAB(2)	Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Strategic Planner, Urban Growth Officer, Senior Urban Growth Officer/Planner, Principal	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Statutory Planner, Principal Urban Growth Planner, Student Planner	
556054	A*	Residential Tenancies Act 1997	s 518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Coordinator Emergency Management, Senior Environmental Health Officer, Manager Sustainability and Environment, Senior Urban Growth Officer/Planner, Student Planner	
556055	A*	Residential Tenancies Act 1997	s 522(1)	Power to give a compliance notice to a person	Coordinator Statutory Planning, Coordinator Health Services, Environmental Health Officer, Senior Statutory Planner, Statutory Planner, Senior Environmental Health Officer, Manager Sustainability & Environment, Coordinator Property Operations, General Manager Infrastructure and Sustainability, Manager City Assets, Planning Administration Officer, Planning Officer, Planning Compliance Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Student Planner	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556056	A*	Residential Tenancies Act 1997	s 525(2)	Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case)	Coordinator Statutory Planning, Coordinator Health Services, Environmental Health Officer, Senior Statutory Planner, Statutory Planner, Senior Environmental Health Officer, Coordinator Property Operations, General Manager Infrastructure and Sustainability, Manager City Assets, Planning Administration Officer, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer	
556057	A*	Residential Tenancies Act 1997	s 525(4)	Duty to issue identity card to authorised officers	Coordinator Human Resources , Governance Officer, Compliance Officer, Human Resources Officer, Human Resources Business Partner	
556058	C	Residential Tenancies Act 1997	s 526(5)	Duty to keep record of entry by authorised officer under s 526	Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer	
556059	C	Residential Tenancies Act 1997	s 526A(3)	Function of receiving report of inspection	Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556060	C	Residential Tenancies Act 1997	s 527	Power to authorise a person to institute proceedings (either generally or in a particular case)	Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer	
556061	A*	Road Management Act 2004	s 11(1)	Power to declare a road by publishing a notice in the Government Gazette	Coordinator Property Operations, Manager City Assets	Obtain consent in circumstances specified in s 11(2)
556062	A*	Road Management Act 2004	s 11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	General Manager Investment and Growth, General Manager Organisational Performance, Manager Governance, Manager City Assets, Coordinator Council Business	
556063	A*	Road Management Act 2004	s 11(9)(b)	Duty to advise Registrar	General Manager Investment and Growth, General Manager Infrastructure and Sustainability, Manager City Assets	
556064	A*	Road Management Act 2004	s 11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	Subject to s 11(10A)

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556065	C	Road Management Act 2004	s 11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	Where Council is the coordinating road authority
756016	A*	Road Management Act 2004	s 12(2)(b)	Function of providing consent to the Head, Transport for Victoria for the discontinuance of a road or part of a road	Manager City Presentation, Coordinator Property Operations, Manager City Assets	
556071	C	Road Management Act 2004	s 12(10)	Duty to notify of decision made	General Manager Organisational Performance, Manager City Presentation, Coordinator Property Operations, General Manager Infrastructure and Sustainability, Manager City Assets	Duty of coordinating road authority where it is the discontinuing body Does not apply where an exemption is specified by the regulations or given by the Minister
556072	A*	Road Management Act 2004	s 13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	Coordinator Property Operations, Manager City Assets	Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate
556073	C	Road Management Act 2004	s 14(4)	Function of receiving notice from the Head, Transport for Victoria	General Manager Infrastructure and Sustainability	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556074	C	Road Management Act 2004	s 14(7)	Power to appeal against decision of the Head, Transport for Victoria	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	
556075	C	Road Management Act 2004	s 15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	
556076	C	Road Management Act 2004	s 15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	
556077	A*	Road Management Act 2004	s 15(2)	Duty to include details of arrangement in public roads register	Manager City Assets, Coordinator Asset Planning, Coordinator Engineering Services	
556078	C	Road Management Act 2004	s 16(7)	Power to enter into an arrangement under s 15	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556079	A*	Road Management Act 2004	s 16(8)	Duty to enter details of determination in public roads register	Manager City Assets, Coordinator Asset Planning, Coordinator Engineering Services	
556080	A*	Road Management Act 2004	s 17(2)	Duty to register public road in public roads register	Manager City Assets, Coordinator Asset Planning, Coordinator Engineering Services	Where Council is the coordinating road authority
556081	A*	Road Management Act 2004	s 17(3)	Power to decide that a road is reasonably required for general public use	Manager City Presentation, Coordinator Infrastructure Maintenance, Manager City Assets, Coordinator Asset Planning, Coordinator Engineering Services	Where Council is the coordinating road authority
556082	A*	Road Management Act 2004	s 17(3)	Duty to register a road reasonably required for general public use in public roads register	Manager City Assets, Coordinator Asset Planning, Coordinator Engineering Services	Where Council is the coordinating road authority
556083	C	Road Management Act 2004	s 17(4)	Power to decide that a road is no longer reasonably required for general public use	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	Where Council is the coordinating road authority
556084	A*	Road Management Act 2004	s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	Manager City Assets, Coordinator Asset Planning, Coordinator Engineering Services	Where Council is the coordinating road authority

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556085	A*	Road Management Act 2004	s 18(1)	Power to designate ancillary area	Manager City Presentation, Coordinator Infrastructure Maintenance, Manager City Assets, Coordinator Asset Planning, Coordinator Engineering Services	Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2)
556086	A*	Road Management Act 2004	s 18(3)	Duty to record designation in public roads register	Manager City Assets, Coordinator Asset Planning, Coordinator Engineering Services	Where Council is the coordinating road authority
556087	A*	Road Management Act 2004	s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	Manager City Assets, Coordinator Asset Planning, Coordinator Engineering Services	
556088	A*	Road Management Act 2004	s 19(4)	Duty to specify details of discontinuance in public roads register	Manager City Assets, Coordinator Asset Planning, Coordinator Engineering Services	
556089	A*	Road Management Act 2004	s 19(5)	Duty to ensure public roads register is available for public inspection	Manager City Assets, Coordinator Asset Planning, Coordinator Engineering Services	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556090	A*	Road Management Act 2004	s 21	Function of replying to request for information or advice	Manager City Presentation, Coordinator Infrastructure Maintenance, General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Asset Planning, Coordinator Engineering Services	Obtain consent in circumstances specified in s 11(2)
556091	C	Road Management Act 2004	s 22(2)	Function of commenting on proposed direction	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	
556092	C	Road Management Act 2004	s 22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report.	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	
556093	C	Road Management Act 2004	s 22(5)	Duty to give effect to a direction under s 22	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	
556094	A*	Road Management Act 2004	s 40(1)	Duty to inspect, maintain and repair a public road.	Manager City Presentation, Coordinator Infrastructure Maintenance, General Manager Infrastructure and Sustainability, Manager City Assets, Supervisor Roads & Drains, Team Leader Roads Maintenance, Experienced Maintenance Employee Roads	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Maintenance, Leading Hand Roads Maintenance	
556095	C	Road Management Act 2004	s 40(5)	Power to inspect, maintain and repair a road which is not a public road	Manager City Presentation, General Manager Infrastructure and Sustainability	
556096	A*	Road Management Act 2004	s 41(1)	Power to determine the standard of construction, inspection, maintenance and repair	Manager City Presentation, Coordinator Infrastructure Maintenance, General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Engineering Services	
556097	C	Road Management Act 2004	s 42(1)	Power to declare a public road as a controlled access road	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	Power of coordinating road authority and sch 2 also applies
556098	C	Road Management Act 2004	s 42(2)	Power to amend or revoke declaration by notice published in Government Gazette	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	Power of coordinating road authority and sch 2 also applies
556099	A*	Road Management Act 2004	s 42A(3)	Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	Where Council is the coordinating road authority

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						If road is a municipal road or part thereof
556100	A*	Road Management Act 2004	s 42A(4)	Power to approve Minister's decision to specify a road as a specified freight road	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Engineering Services	Where Council is the coordinating road authority If road is a municipal road or part thereof and where road is to be specified a freight road
556101	C	Road Management Act 2004	s 48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	Where Council is the responsible road authority, infrastructure manager or works manager
556102	C	Road Management Act 2004	s 48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s 48M	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	
556103	A*	Road Management Act 2004	s 49	Power to develop and publish a road management plan	General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Asset Planning	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556104	A*	Road Management Act 2004	s 51	Power to determine standards by incorporating the standards in a road management plan	General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Asset Planning	
556105	A*	Road Management Act 2004	s 53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Asset Planning	
556106	A*	Road Management Act 2004	s 54(2)	Duty to give notice of proposal to make a road management plan	General Manager Infrastructure and Sustainability	
556107	A*	Road Management Act 2004	s 54(5)	Duty to conduct a review of road management plan at prescribed intervals	General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Asset Planning	
556108	A*	Road Management Act 2004	s 54(6)	Power to amend road management plan	General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Asset Planning	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556109	A*	Road Management Act 2004	s 54(7)	Duty to incorporate the amendments into the road management plan	General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Asset Planning	
556110	A*	Road Management Act 2004	s 55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper	General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Asset Planning	
556111	A*	Road Management Act 2004	s 63(1)	Power to consent to conduct of works on road	Coordinator Capital Works, Coordinator Infrastructure Maintenance, Asset Protection Officer, Coordinator Asset Planning, Coordinator Engineering Services	Where Council is the coordinating road authority
556112	A*	Road Management Act 2004	s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	Manager City Presentation, Coordinator Infrastructure Maintenance, General Manager Infrastructure and Sustainability, Manager City Assets	Where Council is the infrastructure manager
556113	C	Road Management Act 2004	s 64(1)	Duty to comply with cl 13 of sch 7	Manager City Presentation, General Manager Infrastructure and Sustainability	Where Council is the infrastructure manager or works manager

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556114	A*	Road Management Act 2004	s 66(1)	Power to consent to structure etc	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	Where Council is the coordinating road authority
556115	C	Road Management Act 2004	s 67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	Where Council is the coordinating road authority
556116	C	Road Management Act 2004	s 67(3)	Power to request information	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	Where Council is the coordinating road authority
556117	C	Road Management Act 2004	s 68(2)	Power to request information	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	Where Council is the coordinating road authority
556118	A*	Road Management Act 2004	s 71(3)	Power to appoint an authorised officer	Chief Executive Officer, General Manager Infrastructure and Sustainability	
556119	A*	Road Management Act 2004	s 72	Duty to issue an identity card to each authorised officer	Chief Executive Officer, General Manager Infrastructure and Sustainability	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556120	C	Road Management Act 2004	s 85	Function of receiving report from authorised officer	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	
556121	C	Road Management Act 2004	s 86	Duty to keep register re s 85 matters	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	
556122	C	Road Management Act 2004	s 87(1)	Function of receiving complaints	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	
556123	C	Road Management Act 2004	s 87(2)	Duty to investigate complaint and provide report	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	
595063	A*	Road Management Act 2004	s 96	Power to authorise a person for the purpose of instituting legal proceedings	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	
556124	C	Road Management Act 2004	s 112(2)	Power to recover damages in court	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556125	A*	Road Management Act 2004	s 116	Power to cause or carry out inspection	Manager City Presentation, Coordinator Infrastructure Maintenance, General Manager Infrastructure and Sustainability, Manager City Assets, Supervisor Roads & Drains, Add Team Leader Roads Maintenance, Team Leader Roads Maintenance, Experienced Maintenance Employee Roads Maintenance	
556126	C	Road Management Act 2004	s 119(2)	Function of consulting with the Head, Transport for Victoria	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	
556127	A*	Road Management Act 2004	s 120(1)	Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria)	Manager City Presentation, Coordinator Open Space Maintenance, Coordinator Infrastructure Maintenance, General Manager Infrastructure and Sustainability, Supervisor Roads & Drains, Experienced Maintenance Employee - Urban Piped Drain/Signs, Experienced Maintenance Employee, Team Leader Roads Maintenance, Experienced Maintenance Employee Roads Maintenance, Experienced Maintenance Employee Urban Maintenance	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556128	C	Road Management Act 2004	s 120(2)	Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1)	Manager City Presentation, General Manager Infrastructure and Sustainability	
556129	C	Road Management Act 2004	s 121(1)	Power to enter into an agreement in respect of works	General Manager Organisational Performance, Manager City Presentation, Coordinator Property Operations, General Manager Infrastructure and Sustainability, Manager City Assets	
556130	A*	Road Management Act 2004	s 122(1)	Power to charge and recover fees	General Manager Organisational Performance, Manager City Presentation, Coordinator Property Operations, General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Asset Planning, Coordinator Engineering Services	
556131	C	Road Management Act 2004	s 123(1)	Power to charge for any service	General Manager Organisational Performance, Manager City Presentation, Coordinator Property Operations, General Manager Infrastructure and Sustainability, Manager City Assets	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556132	C	Road Management Act 2004	sch 2 cl 2(1)	Power to make a decision in respect of controlled access roads	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	
556133	A*	Road Management Act 2004	sch 2 cl 3(1)	Duty to make policy about controlled access roads	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Asset Planning	
556134	A*	Road Management Act 2004	sch 2 cl 3(2)	Power to amend, revoke or substitute policy about controlled access roads	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Asset Planning	
556135	C	Road Management Act 2004	sch 2 cl 4	Function of receiving details of proposal from the Head, Transport for Victoria	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	
556136	C	Road Management Act 2004	sch 2 cl 5	Duty to publish notice of declaration	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	
556137	A*	Road Management Act 2004	sch 7 cl 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of	Coordinator Capital Works, Manager City Presentation, Coordinator Infrastructure	Where Council is the infrastructure manager or works manager

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				non-road infrastructure or related works on a road reserve	Maintenance, General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Asset Planning, Coordinator Engineering Services	
556138	A*	Road Management Act 2004	sch 7 cl 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	Coordinator Capital Works, Manager City Presentation, Coordinator Infrastructure Maintenance, General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Asset Planning, Coordinator Engineering Services	Where Council is the infrastructure manager or works manager
556139	A*	Road Management Act 2004	sch 7 cl 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	Coordinator Capital Works, Manager City Presentation, Coordinator Infrastructure Maintenance, General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Asset Planning, Coordinator Engineering Services	Where Council is the infrastructure manager or works manager responsible for non-road infrastructure
556140	A*	Road Management Act 2004	sch 7 cl 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe	Coordinator Capital Works, Manager City Presentation, Coordinator Infrastructure Maintenance, General Manager Infrastructure and Sustainability,	Where Council is the infrastructure manager or works manager

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				condition or appear to need maintenance	Manager City Assets, Coordinator Asset Planning, Coordinator Engineering Services	
556141	A*	Road Management Act 2004	sch 7 cl 10(2)	Where Sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	Coordinator Capital Works, Manager City Presentation, Coordinator Infrastructure Maintenance, General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Asset Planning, Coordinator Engineering Services	Where Council is the infrastructure manager or works manager
556142	A*	Road Management Act 2004	sch 7 cl 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	Coordinator Capital Works, Asset Protection Officer, Coordinator Engineering Services	Where Council is the coordinating road authority
556143	A*	Road Management Act 2004	sch 7 cl 12(3)	Power to take measures to ensure reinstatement works are completed	Coordinator Capital Works, Manager City Presentation, Coordinator Infrastructure Maintenance, Manager City Assets, Asset Protection Officer, Coordinator Asset Planning, Coordinator Engineering Services	Where Council is the coordinating road authority
556144	A*	Road Management Act 2004	sch 7 cl 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	Coordinator Capital Works, Manager City Presentation, Coordinator Infrastructure	Where Council is the coordinating road authority

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Maintenance, General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Engineering Services	
556145	A*	Road Management Act 2004	sch 7 cl 12(5)	Power to recover costs	Coordinator Capital Works, Manager City Presentation, Coordinator Infrastructure Maintenance, Manager City Assets, Asset Protection Officer, Coordinator Asset Planning, Coordinator Engineering Services	Where Council is the coordinating road authority
556146	A*	Road Management Act 2004	sch 7 cl 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7 cl 13(2)	Coordinator Capital Works, Manager City Presentation, Coordinator Infrastructure Maintenance, General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Asset Planning, Coordinator Engineering Services	Where Council is the works manager
556147	C	Road Management Act 2004	sch 7 cl 13(2)	Power to vary notice period	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	Where Council is the coordinating road authority
556148	C	Road Management Act 2004	sch 7 cl 13(3)	Duty to ensure works manager has complied with obligation to give notice under sch 7 cl 13(1)	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	Where Council is the infrastructure manager

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556149	A*	Road Management Act 2004	sch 7 cl 16(1)	Power to consent to proposed works	Coordinator Capital Works, Manager City Presentation, Coordinator Infrastructure Maintenance, General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Engineering Services	Where Council is the coordinating road authority
556150	A*	Road Management Act 2004	sch 7 cl 16(4)	Duty to consult	Coordinator Capital Works, Manager City Presentation, Coordinator Infrastructure Maintenance, General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Engineering Services	Where Council is the coordinating road authority, responsible authority or infrastructure manager
556151	A*	Road Management Act 2004	sch 7 cl 16(5)	Power to consent to proposed works	Coordinator Capital Works, Manager City Presentation, Coordinator Infrastructure Maintenance, General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Engineering Services	Where Council is the coordinating road authority
556152	A*	Road Management Act 2004	sch 7 cl 16(6)	Power to set reasonable conditions on consent	Coordinator Capital Works, Manager City Presentation, Coordinator Infrastructure Maintenance, General Manager	Where Council is the coordinating road authority

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Infrastructure and Sustainability, Manager City Assets, Coordinator Engineering Services	
556153	A*	Road Management Act 2004	sch 7 cl 16(8)	Power to include consents and conditions	Coordinator Capital Works, Manager City Presentation, Coordinator Infrastructure Maintenance, General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Engineering Services	Where Council is the coordinating road authority
556154	C	Road Management Act 2004	sch 7 cl 17(2)	Power to refuse to give consent and duty to give reasons for refusal	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	Where Council is the coordinating road authority
556155	C	Road Management Act 2004	sch 7 cl18(1)	Power to enter into an agreement	Manager City Presentation, General Manager Infrastructure and Sustainability, Manager City Assets	Where Council is the coordinating road authority
556156	A*	Road Management Act 2004	sch7 cl 19(1)	Power to give notice requiring rectification of works	Coordinator Capital Works, Manager City Presentation, Coordinator Infrastructure Maintenance, General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator	Where Council is the coordinating road authority

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Asset Planning, Coordinator Engineering Services	
556157	A*	Road Management Act 2004	sch 7 cl 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	Coordinator Capital Works, Manager City Presentation, Coordinator Infrastructure Maintenance, General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Asset Planning, Coordinator Engineering Services	Where Council is the coordinating road authority
556158	A*	Road Management Act 2004	sch 7 cl 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	Coordinator Capital Works, Manager City Presentation, Coordinator Infrastructure Maintenance, General Manager Infrastructure and Sustainability, Manager City Assets, Asset Protection Officer, Coordinator Asset Planning, Coordinator Engineering Services	Where Council is the coordinating road authority
556159	C	Road Management Act 2004	sch 7A cl 2	Power to cause street lights to be installed on roads	Coordinator Capital Works, General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Engineering Services	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556160	C	Road Management Act 2004	sch 7 cl 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	Coordinator Capital Works, General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Engineering Services	Where Council is the responsible road authority
556161	A*	Road Management Act 2004	sch 7A cl 3(1)(e)	Duty to pay installation and operation costs of street lighting - where road is a service road on an arterial road and adjacent areas	General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Engineering Services	Where Council is the responsible road authority
556162	C	Road Management Act 2004	sch 7A cl (3)(1)(f)	Duty to pay installation and percentage of operation costs of street lighting - for arterial roads in accordance with cls 3(2) and 4	Coordinator Capital Works, General Manager Infrastructure and Sustainability, Manager City Assets, Coordinator Engineering Services	Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs)
556230	C	Cemeteries and Crematoria Regulations 2025	r 36	Duty to ensure that cemetery complies with depth of burial requirements	Not Delegated	
556231	C	Cemeteries and Crematoria Regulations 2025	r 37	Duty to ensure that the cemetery complies with the requirements for interment in concrete-lined graves	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
784402	N	Cemeteries and Crematoria Regulations 2025	r 38	Duty to ensure a mausoleum is constructed in accordance with paragraphs (a)-(d)		
784403	N	Cemeteries and Crematoria Regulations 2025	r 39(1)	Duty to ensure that remains are interred in a coffin, container or receptacle in accordance with paragraphs (a)-(c)		
784404	N	Cemeteries and Crematoria Regulations 2025	r 39(2)	Duty to ensure that coffin, container or receptacle is labelled.		
784405	N	Cemeteries and Crematoria Regulations 2025	r 39(3)	Duty to ensure that remains are interred in accordance with paragraphs (a)-(b)		
784406	N	Cemeteries and Crematoria Regulations 2025	r 40	Duty to ensure that a crypt space in a mausoleum is sealed in accordance with paragraphs (a)-(b)		
556232	C	Cemeteries and Crematoria Regulations 2025	r 43(2)	Power to inspect any coffin, container or other receptacle if satisfied of the matters in paragraphs (a) and (b)	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556267	C	Cemeteries and Crematoria Regulations 2025	r 44(2)	Power to remove any fittings on any coffin, container or other receptacle if the fittings may impede the cremation process or damage the cremator	Not Delegated	
556233	C	Cemeteries and Crematoria Regulations 2025	r 44(3)	Duty to ensure any fittings removed of are disposed in an appropriate manner	Not Delegated	
556234	C	Cemeteries and Crematoria Regulations 2025	r 45	Power to dispose of any metal substance or non-human substance recovered from a cremator	Not Delegated	
556235	C	Cemeteries and Crematoria Regulations 2025	r 46(2)	Power to release cremated human remains to certain persons	Not Delegated	Subject to any order of a court
556236	C	Cemeteries and Crematoria Regulations 2025	r 47(1)	Duty to make cremated human remains available for collection within 2 working days after the cremation	Not Delegated	
556237	C	Cemeteries and Crematoria Regulations 2025	r 47(2)	Duty to hold cremated human remains for at least 12 months from the date of cremation	Not Delegated	
556238	C	Cemeteries and Crematoria Regulations 2025	r 47(3)	Power to dispose of cremated human remains if no person gives a direction within 12 months of the date of cremation	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556239	C	Cemeteries and Crematoria Regulations 2025	r 47(4)	Duty to take reasonable steps to notify persons specified in r 46(2) of intention to intern or dispose of remains at expiry of 12 month period	Not Delegated	
556250	C	Cemeteries and Crematoria Regulations 2025	r 48	Power to approve certain activities under the r 57 or 58(2) if satisfied of regulation (1)(a)-(c)	Not Delegated	
784407	N	Cemeteries and Crematoria Regulations 2025	r 50	Duty to provide statement that alternative vendors or supplier of memorials exist		
784408	N	Cemeteries and Crematoria Regulations 2025	r 51	Power to inspect any work that is being carried out on memorials, places or internments and buildings for ceremonies		
784409	N	Cemeteries and Crematoria Regulations 2025	r 52	Power to approval the arrangement or conduct of a funeral		
784410	N	Cemeteries and Crematoria Regulations 2025	r 53(1)	Power to give written direction regarding the manner in which a funeral is to be conducted		

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
784411	N	Cemeteries and Crematoria Regulations 2025	r 56(1)	Power to give directions regarding the objects, things or items affixed to, or placed on or around, the places of interment and memorials		
784412	N	Cemeteries and Crematoria Regulations 2025	r 56(3)	Power to remove objects, things or items specified in (a)-(d) from a place of interment or memorial		
784413	N	Cemeteries and Crematoria Regulations 2025	r 56(4)	Duty to dispute items under r 56(3) in a manner considered appropriate		
556251	C	Cemeteries and Crematoria Regulations 2025	r 57(1)	Power to approve the use of fire in a public cemetery	Not Delegated	
556252	C	Cemeteries and Crematoria Regulations 2025	r 58(2)	Power to approve a person to drive, ride or use a vehicle on any surface other than a road, track or parking area	Not Delegated	
784414	N	Cemeteries and Crematoria Regulations 2025	r 59	Duty to display the hours during which the public can access the cemetery		
556253	C	Cemeteries and Crematoria Regulations 2025		Note: sch 2 contains Model Rules – only applicable if the cemetery trust has not made its own cemetery trust rules	Not Delegated	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556254	C	Cemeteries and Crematoria Regulations 2025	sch 2 cl 4	Power to approve the carrying out of an activity referred to in rules 5, 7 8, 9, 10, 11, 12, 13, 15, 16, 17 and 18 of sch 2	Not Delegated	See note above regarding model rules
556163	C	Planning and Environment Regulations 2015	r.6	function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Senior Urban Growth Officer/Planner, Principal Strategic Planner, Principal Urban Growth Planner	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.
556164	A*	Planning and Environment Regulations 2015	r.21	power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Planning Administration Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556212	A*	Planning and Environment Regulations 2015	r.25(a)	Duty to make copy of matter considered under section 60(1A)(g) in accordance with the public availability requirements	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Planning Administration Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	Where Council is the responsible authority
556213	A*	Planning and Environment Regulations 2015	r.25(b)	Function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Planning Administration Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner, Student Planner	Where Council is not the responsible authority but the relevant land is within Council's municipal district

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556165	A*	Planning and Environment Regulations 2015	r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Infrastructure and Sustainability, Senior Strategic Planner, Planning Administration Officer, Senior Urban Growth Officer/Planner, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.
556202	C	Planning and Environment (Fees) Regulations 2016	r 19	Power to waive or rebate a fee relating to an amendment of a planning scheme	General Manager Infrastructure and Sustainability	
556273	C	Planning and Environment (Fees) Regulations 2016	r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	General Manager Infrastructure and Sustainability	
556203	C	Planning and Environment (Fees) Regulations 2016	r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r 19 or 20	General Manager Infrastructure and Sustainability	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556191	A*	Road Management (General) Regulations 2016	r 8(1)	Duty to conduct reviews of road management plan	Manager City Assets, Coordinator Asset Planning	
556192	A*	Road Management (General) Regulations 2016	r 9(2)	Duty to produce written report of review of road management plan and make report available	Manager City Assets, Coordinator Asset Planning	
556270	C	Road Management (General) Regulations 2016	r 9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	General Manager Infrastructure and Sustainability	Where Council is the coordinating road authority
556193	C	Road Management (General) Regulations 2016	r.10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act	General Manager Infrastructure and Sustainability	
556271	C	Road Management (General) Regulations 2016	r 13(1)	Duty to publish notice of amendments to road management plan	General Manager Infrastructure and Sustainability	where Council is the coordinating road authority
556194	A*	Road Management (General) Regulations 2016	r 13(3)	Duty to record on road management plan the substance and date of effect of amendment	Manager City Assets, Coordinator Asset Planning	

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
556195	C	Road Management (General) Regulations 2016	r 16(3)	Power to issue permit	Manager City Assets, Asset Protection Officer, Coordinator Asset Planning	Where Council is the coordinating road authority
556196	C	Road Management (General) Regulations 2016	r 18(1)	Power to give written consent re damage to road	Manager City Assets, Asset Protection Officer, Coordinator Asset Planning	Where Council is the coordinating road authority
556197	C	Road Management (General) Regulations 2016	r 23(2)	Power to make submission to Tribunal	Manager City Presentation, Manager City Assets	Where Council is the coordinating road authority
556272	A*	Road Management (General) Regulations 2016	r 23(4)	Power to charge a fee for application under s 66(1) Road Management Act	Manager City Assets, Asset Protection Officer, Coordinator Asset Planning	Where Council is the coordinating road authority
556198	A*	Road Management (General) Regulations 2016	r 25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on road	Coordinator Capital Works, Manager City Presentation, Coordinator Open Space Maintenance, Manager Sustainability & Environment, Coordinator Infrastructure Maintenance, Senior Design Engineer, Project Engineer, Senior Project Engineer, Coordinator	Where Council is the responsible road authority

Latrobe City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					Sustainability , Supervisor Urban Amenity, Senior Roads Engineer	
556199	C	Road Management (General) Regulations 2016	r 25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with regulation 25(3))	Manager Safe Communities	Where Council is the responsible road authority
556200	C	Road Management (General) Regulations 2016	r 25(5)	Power to recover in the Magistrates' Court, expenses from person responsible	Manager Safe Communities	
556268	C	Road Management (Works and Infrastructure) Regulations 2015	r 15	Power to exempt a person from requirement under cl 13(1) of sch 7 of the Act to give notice as to the completion of those works	General Manager Infrastructure and Sustainability	Where Council is the coordinating road authority and where consent given under s 63(1) of the Act
556269	C	Road Management (Works and Infrastructure) Regulations 2015	r 22(2)	Power to waive whole or part of fee in certain circumstances	General Manager Infrastructure and Sustainability	Where Council is the coordinating road authority

Latrobe City Council

AUTHORISATION OF COUNCIL OFFICERS UNDER THE PLANNING & ENVIRONMENT ACT 1987

PURPOSE

To seek authorisation of Rob Wilkie, Planning Compliance Support Officer under section 147(4) of the *Planning and Environment Act 1987* and section 313 of the *Local Government Act 2020*.

EXECUTIVE SUMMARY

- Through Instruments of Appointment and Authorisation, Council appoints specific officers to be authorised officers for the administration and enforcement of legislation under applicable Acts.
- By authorising Rob Wilkie, the officer will be able to perform their duties with respect to the planning powers and functions of the Council.

OFFICER'S RECOMMENDATION

That Council, in the exercise of the powers conferred by section 147(4) of the *Planning and Environment Act 1987*, resolves that:

- 1. Rob Wilkie be appointed and authorised as set out in the Instrument of Appointment and Authorisation attached to this report;**
- 2. the Instrument of Appointment and Authorisation comes into force immediately after the common seal of Council is affixed to the instrument, and remains in force until Council determines to vary or revoke it; and**
- 3. the Instrument of Appointment and Authorisation be sealed.**

BACKGROUND

There are often clauses within Acts or Regulations that state an “authorised officer” can undertake a specific function and therefore the authorised officer needs to be identified by role and officer name.

Section 147(4) of the *Planning and Environment Act 1987* provides for the following:

Any reference in this Act to an Authorised officer of a responsible authority or of the Department is a reference to an officer or employee of the authority or employee of the Department whom the authority or the Secretary to the Department (as the case requires) authorises in writing generally or in a particular case to carry out the duty or function or to exercise the power in connection with which the expression is used.

Section 313 of the *Local Government Act 2020* provides for the following:

- (1) *The Secretary, a Council or a person authorised by the Council either generally or in a particular case may institute proceedings in the corporate name of the Council for—*
 - (a) *the recovery of any municipal rates, service charges, special purpose charges, fees or other money due to the Council under any Act, regulation or local law; or*
 - (b) *the enforcement of any provision of any Act, regulation or local law for which the Council is responsible; or*
 - (c) *the recovery of any penalty or surcharge in relation to any offence under any Act, regulation or local law the enforcement of which is the responsibility of the Council; or*
 - (d) *any other purpose specified by the Council.*
- (2) *A Chief Executive Officer or person authorised by the Council either generally or in a particular case may represent the Council in all respects as though the Chief Executive Officer or person authorised by the Council was the party concerned in any proceedings in which the Council is a party or has an interest.*
- (3) *Proceedings for a summary offence under this Act may be commenced within the period of 3 years after the commission of the alleged offence.*

ANALYSIS

Section 147(4) of the *Planning and Environment Act 1987* and section 313 of the *Local Government Act 2020* specifically require that the appointment of an authorised officer must come from Council.

RISK ASSESSMENT

RISK	RISK RATING	TREATMENT
COMPLIANCE Officers not authorised by Council; officers will be unable to adequately perform their duties.	Medium <i>Possible x Minor</i>	Provide authorisation to Planning Officer.
SERVICE DELIVERY Delays in processing decisions on planning applications.	Medium <i>Possible x Minor</i>	Provide authorisation to Planning Officer.
STRATEGIC Permit applicants may become frustrated with delays and appeal to the Victorian Civil and Administrative Tribunal.	Medium <i>Likely x Moderate</i>	Provide authorisation to Planning Officer.

CONSULTATION

Not applicable.

COMMUNICATION

Not applicable.

DECLARATIONS OF INTEREST

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 2020*.

APPENDIX 1 IMPACT ASSESSMENT

Gender

A Gender Impact Assessment (GIA) under the *Gender Equality Act 2020* has not been conducted as this matter does not involve a program, service or policy with a significant and direct impact on the community.

Social

Not applicable.

Cultural

Not applicable.

Health

Not applicable.

Environmental

Not applicable.

Economic

The authorisation of officers enables Council to support private and public investment.

Financial

The authorisation of the officer ensures that the officer is able to perform duties that they are required to undertake as part of their role.

Attachments

1. S11A - Instrument of Delegation & Appointment - Planning Compliance Support Officer - Rob Wilkie

10.8

Authorisation of Council Officers under the Planning & Environment Act 1987

- 1 S11A - Instrument of Delegation & Appointment -
Planning Compliance Support Officer - Rob Wilkie..... 703**

Maddocks Delegations and Authorisations

*S11A Instrument of Appointment and Authorisation (Planning and
Environment Act 1987)*



Latrobe City Council

Instrument of Appointment and Authorisation
(Planning and Environment Act 1987 only)

November 2025

Rob Wilkie

Planning Compliance Support Officer



Maddocks

**Instrument of Appointment and Authorisation
(*Planning and Environment Act 1987*)**

In this instrument "**officer**" means -

Rob Wilkie

By this instrument of appointment and authorisation Latrobe City Council -

1. under s 147(4) of the *Planning and Environment Act 1987* - appoints the officer to be an authorised officer for the purposes of the *Planning and Environment Act 1987* and the regulations made under that Act; and
2. under s 313 of the *Local Government Act 2020* authorises the officer either generally or in a particular case to institute proceedings for offences against the Acts and regulations described in this instrument.

It is declared that this instrument -

- comes into force immediately upon its execution;
- remains in force until varied or revoked.

This instrument is authorised by a resolution of the Council on the Monday, 24 November 2025.

The Common Seal of LATROBE CITY COUNCIL

was affixed in accordance with Local Law No. 1

this day of 2025 in the presence of:

Steven Piasente – Chief Executive Officer

TOURISM & MAJOR EVENTS ADVISORY COMMITTEE UPDATES

PURPOSE

To present the recommendations from the Tourism and Major Events Advisory Committee and seek Council approval to fund the following three major events: 2026 Motorcycling Australia Pro MX; 2027 Football Victoria Country Championships; and the, 2027–2031 AGL Loy Yang Traralgon Junior International Tennis Championships.

EXECUTIVE SUMMARY

- At its meeting held 1 October 2025, the Tourism and Major Events Advisory Committee (TAMEAC) recommended funding support for the 2026 Motorcycling Australia Pro MX and the 2027 Football Victoria Country Championships.
- As negotiations extended beyond the scheduled meeting timeframe, an out-of-session email was distributed to TAMEAC on 14 October 2025 to obtain endorsement for the 2027–2031 AGL Loy Yang Traralgon Junior International Tennis Championships. TAMEAC considered the proposal and recommended funding be allocated to support the event.
- These three events can be funded from the Major Event Attraction budget and, as a result, there are no budget implications.
- The projected economic impact for the three events combined is in excess of \$6.5 million, with a return on investment per dollar spend of \$65:1. The economic impact breakdown for each event is listed in the background section of the report.
- Event and recreation teams will liaise with the relevant user groups to discuss the timing of the events once the event dates are confirmed. This collaboration will ensure minimal disruption to regular activities and ensure the smooth delivery of the events.
- These major events have been reviewed and considered by officers based on an assessment prepared outlining economic benefit, community engagement, return on investment and benefit to the local community. Details of the assessments are provided in **Attachment 1 – 3**.

OFFICER'S RECOMMENDATION

That Council adopts the recommendations of the Tourism and Major Events Advisory Committee and authorises officers to enter into a suitable agreement to fund the following events through the annual major events attraction budget:

- a. 2026 Motorcycling Australia Pro MX for \$25,000;**
- b. 2027 Football Victoria Country Championships for \$30,000 and in-kind venue hire and waste management; and**
- c. 2027 – 2031 AGL Loy Yang Traralgon Junior International Tennis Championships for \$45,000 per year for 5 years (subject to CPI throughout the term of the deal).**

BACKGROUND

2026 Motorcycling Australia Pro MX

The ProMX Championship is a premium level competition for the sport of Motocross in Australia and has a long-standing reputation as one of the leading domestic championships in the world. Known for attracting international riders and media coverage to a global audience, the series also acts as a successful development platform for young Australian talent to land in an international series with a strong contingent of Australian riders currently competing (and landing on the podium) in the MXGP and AMA Motocross series.

Having confirmed large broadcast deals for each round of the Series, the destination branding and regional exposure to be realised through hosting this event has exponentially increased in recent years and is set to further develop into the future. The event is expected to attract approximately 320 competitors and a further 3,000 spectators, generating strong visitation and economic benefits for the region.

2027 Football Victoria Country Championships

The Football Victoria Country Championships is a three-day tournament that brings together the best regional junior football talent from across Victoria, while also showcasing the host region, its community, and local businesses.

The 2027 Championships will be one of the first major events to use the newly completed Gippsland Sports and Entertainment Precinct (GSEP), shining a spotlight on the significant investment by Latrobe City Council and the State Government in the wake of the Commonwealth Games cancellation. The event is expected to attract approximately 1,350 competitors and a further 3,000 spectators, generating strong visitation and economic benefits for the region.

2027 – 2031 AGL Loy Yang Traralgon Junior International Tennis Championships

The event is a prestigious J300 tournament on the World Tennis Tour Junior circuit, attracting the best under-18 players from around the globe. Held annually in Traralgon, it serves as a key lead-in to the Australian Open Junior Championships each January, providing a high-performance platform for both international and Australian top junior players.

Hosted in Traralgon for the past 33 years, this world class international tennis tournament spans 14 days and features more than 150 players representing approximately 35 countries. The event not only showcases elite junior tennis talent but also reinforces Traralgon's reputation as a premier destination for international sporting events.

Subject to Council's approval of the event, it is anticipated that a media announcement will occur at the January 2026 event, informing community and stakeholders of the event's renewal for a further 5-years.

Event	Council Contribution	Economic Impact (estimated per year)	Return on Investment (estimated per year)
2026 Motorcycling Australia Pro MX 11 – 12 July 2026	\$25,000 Attraction Fee	\$1.8 Million	\$72:\$1
2027 Football Victoria Country Championships 3 – 5 July 2027	\$30,000 Attraction Fee	\$1.8 Million	\$60:\$1
2027 – 2031 AGL Loy Yang Traralgon International Tennis Championships Held annually in early January	\$45,000 Annual Attraction Fee <i>(subject to CPI throughout the term of the deal)</i>	\$2.9 Million	\$66:\$1

ANALYSIS

In accordance with the Major Events Selection Framework the recommendation to progress these events are presented to Council for adoption.

RISK ASSESSMENT

RISK	RISK RATING	TREATMENT
COMPLIANCE Major event doesn't meet safety or regulatory requirements.	Low <i>Unlikely x Minor</i>	All events supported by Council are required to submit and have approved an event permit.
SERVICE DELIVERY Inability to deliver event by scheduled date.	Low <i>Unlikely x Minor</i>	Event timeframes are developed in conjunction with the Latrobe City Council events team. Strict oversight of this is provided by Council officers.
FINANCIAL Opportunity cost of lost economic benefit from this major event if not supported.	Low <i>Unlikely x Minor</i>	Use of the major event assessment process and review by Council officers and TAMEAC.
STRATEGIC Major event negatively impacts on the reputation of Latrobe City Council as an events destination.	Low <i>Unlikely x Minor</i>	TAMEAC consideration of event proposals and assessments. Strict oversight of operations and arrangements by Council officers.

CONSULTATION

Consultation has occurred with internal stakeholders to determine support of these major events. Further, major event proposals and assessments by officers are presented to TAMEAC for consideration and recommendation.

COMMUNICATION

All major events have extensive marketing and community engagement activities associated with their delivery. These are managed in conjunction with officers from Latrobe City Council.

DECLARATIONS OF INTEREST

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 2020*.

APPENDIX 1 IMPACT ASSESSMENT

Gender

A Gender Impact Assessment (GIA) under the *Gender Equality Act 2020* has not been conducted as this matter does not involve a program, service or policy with a significant and direct impact on the community.

Social

The opportunity to host these major events is expected to enhance and boost civic pride and Latrobe's reputation as a premiere events destination.

Cultural

These major events will be promoted to all backgrounds and various community groups to encourage a diverse mix of spectators.

Health

Hosting major events provides the opportunity for the local community to experience high profile events which have an impact on overall community health and wellbeing.

Environmental

It is not anticipated that these events will generate any adverse environmental impacts.

Economic

Economic impact assessments for both events have been undertaken and assessed based on their economic benefit, return on investment and benefit to the local business community. These events offer excellent economic benefit to the municipality.

Financial

Event funding is to be covered under the annual Major Event Attraction budget.

Attachments

1. TAMEAC Major Event Assessment: 2026 MX Pro
2. TAMEAC Major Event Assessment: 2027 Football Victoria Country Championships
3. TAMEAC Major Event Assessment: 2027 - 2031 AGL Loy Yang Traralgon International Tennis Championships

10.9

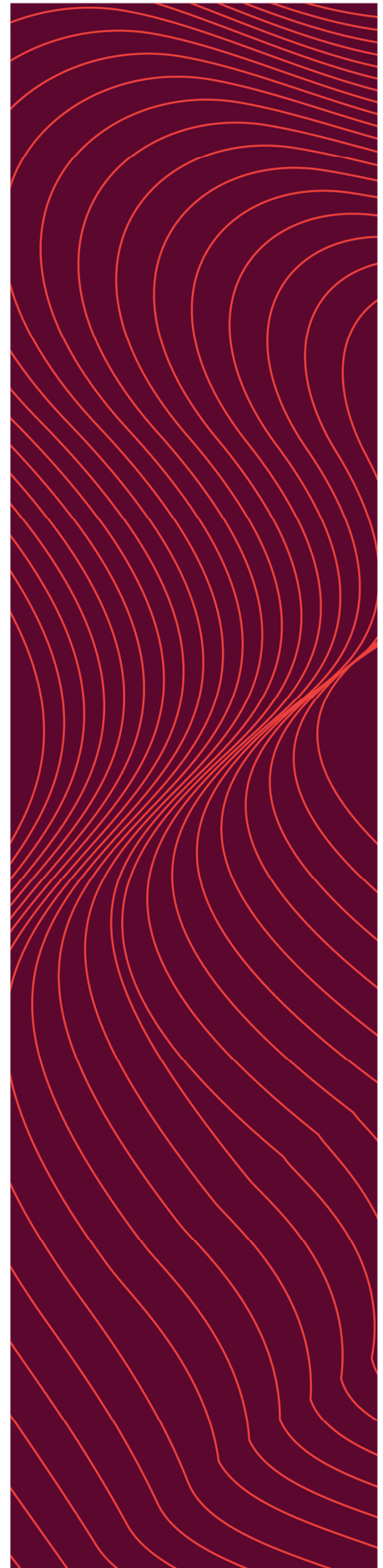
Tourism & Major Events Advisory Committee Updates

- 1 TAMEAC Major Event Assessment: 2026 MX Pro..... 712**
- 2 TAMEAC Major Event Assessment: 2027 Football
Victoria Country Championships 717**
- 3 TAMEAC Major Event Assessment: 2027 - 2031 AGL Loy
Yang Traralgon International Tennis Championships..... 723**



TAMEAC Major Events Funding Assessment Form

2026 Motorcycling Australia ProMX



EVENT ASSESSMENT			
Date proposal received:	22 September 2025		
Application assessed by:	Jess Middlemiss		
EVENT CONTACT DETAILS			
Contact Name:	Martin Port	Title/Position:	National Operations Director
Email:	Operations@ma.org.au	Phone:	0416 654 945
Organisation:	Motorcycling Australia	ABN	83 057 830 083
Address	Office 38, 1 International Drive, Westmeadows VIC 3049		
EVENT DETAILS & DELIVERABLES			
Event:	2026 Motorcycling Australia (MA) ProMX		
Event date:	11 – 12 July 2026		
Event description: <i>Please provide detailed event description including the who, what, where, when?</i>	ProMX is the premium level of competition for the sport of Motocross in Australia. The ProMX Championship has a long-standing reputation as one of the leading domestic championships in the world. Known for attracting international riders and media coverage to a global audience, the series also acts as a successful development platform for young Australian talent to land in an international series with a strong contingent of Australian riders currently competing (and landing on the podium) in the MXGP and AMA Motocross series. Having confirmed large broadcast deals for each round of the Series, the destination branding and regional exposure to be realised through hosting this event has exponentially increased in recent years and is set to further develop into the future.		
Is the event new or existing?	☐ New Event ☒ Existing Event: How long has your event been running for? 1980's		
Purpose/Aims/Objectives:	This event series has the objective of showcasing Australian Motocross talent to the rest of the world and provides a pathway to the international stage for prominent competitors.		
Benefit/Outcomes:	• Raising Latrobe City Council's (LCC) profile as an elite sport and events destination by hosting the marquee national series for Motocross in Australia. • Significant economic impact for the region. • Sport development opportunities with Motorcycling in the region through driving new members to the local club. The Traralgon Motorcycle Club will benefit through the event providing a major fundraising opportunity that the club can reinvest back into the facility to bring it up to a higher national level. The club invested heavily in the facility for last year's event. • Destination marketing opportunities for LCC through the broadcast, live stream and high-level media attention that the event brings. • Community engagement opportunities for fans through pre-event fan activations (schools, shopping centres etc.), trackside autograph sessions and fan activities, free come and try experience for young fans (includes a free MA licence), etc.		

EVENT BUDGET			
Level of funding applied for:		\$25,000	
INCOME		EXPENDITURE	
Latrobe City Council	\$25,000	Event Operations	\$62,000
Additional Grants / Sponsorship	\$50,000	Venue Hire	\$20,000
Team Entry / Ticket Sales	\$66,000	Marketing and Promotion	\$42,000
Spectator ticketing	\$45,000	Administration	\$15,000
		Infrastructure	\$19,000
		Staff/official travel and accommodation	\$18,000
TOTAL	\$186,000	TOTAL	\$176,000
EVENT GRADING			
Estimated economic benefit to Latrobe Valley		ROI	Rating
Projected economic impact: \$1.8 million (based on 2025 event figures) ROI – \$72:\$1		Up to \$10	☐ 1
		\$11 – \$19	☐ 2
		\$20 +	☒ 3
Event Term – commitment to hosting event in Latrobe City			
1 year only – annual event and/or agreement is for 1 year		☒ 1	
2 years		☐ 2	
3 years +		☐ 3	
Event budget			
Budget provided		Poor	☐ 1
		Good	☒ 2
		Excellent	☐ 3
Does the event have budget for promotion and marketing opportunities to showcase Latrobe City and beyond? (Please select one)			
None allocated		☐ 0	
Latrobe City Only		☐ 1	
Gippsland		☐ 2	
Intrastate		☐ 3	
Interstate		☒ 4	
In addition to the above, does the event provide opportunity to market and promote Latrobe City as a tourist destination through the events existing and established marketing channels? i.e. membership data base, TV / live streaming digital media other.			
MA will build approved destination content into the broadcast and social media for the event. MA will also use the LCC logo on all marketing collateral, broadcast and digital/website. Please see below stats regarding broadcast, digital and radio promotions from the 2025 event:		☒ Yes (1) ☐ No (0)	

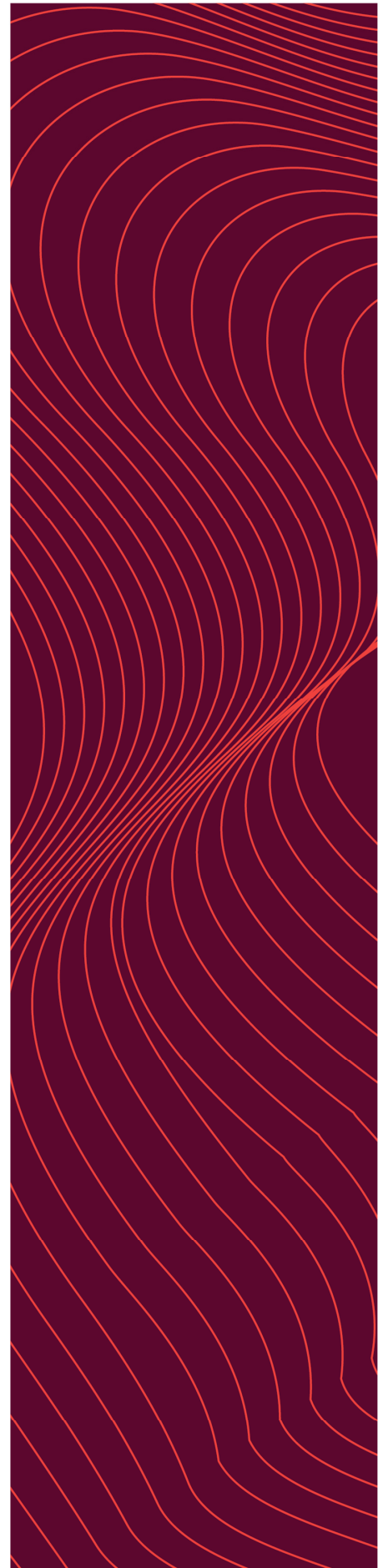
Live Viewership (LCC promoted through broadcast) - Total Viewership: 327,707 - National Broadcast: 224,123 - ProMX Live Stream: 36,354 - International Broadcast: 67,230		
Digital (LCC promoted through Digital) - Digital Event Program: 2,268 impressions - Total Ad Impressions (Meta): 179,702 - Total Ad Reach (Meta): 47,049 - Dynamic Digital Display Ads: 57,946 Impressions - Email Marketing: Total 48,727 recipients (5 emails) - Website traffic: Total 24,897 views by 12,541 users - Facebook: 58 Posts, 43.4K Page Engagements, 534K Post Impressions - Media Monitoring: 20 website/article mentions, 211K media reach total across Australia, Spain, UK, Germany		
Radio Promotion (LCC promoted through Digital): Triple M and TR FM: Total reach of 129,800 listeners and gross impact of 1,088,900		
Is there a proposed community engagement plan / content? If yes, is there any intent to engage / collaborate with schools, CALD community members, or outreach communities? Expand:		
- Engagement with local race fans to create growth in spectator attendance. - Pre event fan activation activities e.g. shopping centre, schools etc. A few athletes with their bikes will talk about what competing is about and sign autographs etc. - Pits are open for community to walk through and see bikes, riders, team trucks etc. - Trackside autograph sessions and fan activities. - Free come and try experience for young fans (includes free MA licence). - Inflatables with motorbikes (targeted at 4 – 10 year olds). MA coaches to instruct. - Team and rider school promotional visit targeting young fans. - VIP fan experiences.		☒ Yes (1) ☐ No (0)
Calendar/market fit for Latrobe City Calendar of Events		
Good fit during quiet period. No conflicting events.	Poor	☐ 1
	Good	☐ 2
	Excellent	☒ 3
Please provide details on any other activities, programs or information and any further information below in regard to this event application		
MA proposed a two-year agreement; however, the second year is dependent on Traralgon Motorcycle Club reaching a hosting arrangement with MA. As no agreement had been finalised at the time of assessment, the second year could not be included in the event evaluation.		
Grading guide: 0 – 6 = GOOD, 7 – 12 = V GOOD, 13 and above = EXCELLENT Score 15/20		
STRATEGIC GOALS / FOCUS		
Does the event support the following strategic goals:		
Adding to our region's Economic prosperity	☒ Yes ☐ No	
Being complementary to community members and groups	☒ Yes ☐ No	

Increasing the regions image and visibility		☒ Yes ☐ No
IDENTIFY KEY ISSUES / BENEFITS		
Issues:	• None	
Benefits:	• Great event with high number of visitations resulting in a significant economic impact and ROI. • Good branding opportunities via the event being broadcast nationally and internationally. • Event held during off peak period.	
RECOMMENDATION		
Taking the above application into consideration, it is recommended to proceed with this proposal. Recommended funding allocation: \$25,000. ~~ These recommendations align with the Latrobe City Events & Tourism Strategy 2024 – 2028: 1. Building visitor awareness and local pride and advocacy in the destination. 2. Growing and sustaining our competitiveness as an events destination. 3. Maximising economic and social outcomes from events and the visitor economy. 4. Fostering connections and partnerships. It also supports the Latrobe City Council Plan 2025 – 2029 objectives: 1. Strategic Direction #1: Our Economy – Investment, Jobs, Growth • Key Objective 4 – Visitor Economy: Capitalise on the City's tourism strengths to drive economic outcomes. • Key Objective 5 – Regional Identity: Promote Latrobe City as a Regional City with a focus on work, investment, visitation, and liveability 2. Strategic Direction #3: Our Community – Healthy, Inclusive, Safe • Key Objective 4 – Inclusion and Connection: Create opportunities for the community to connect with each other and to Council services. • Key Objective 5 – Community Activation: Build community pride through the activation of community facilities and spaces.		



TAMEAC Major Events Funding Assessment Form

2027 Football Victoria Country
Championships



EVENT ASSESSMENT			
Date proposal received:	22 August 2025		
Application assessed by:	Jess Middlemiss		
EVENT CONTACT DETAILS			
Contact Name:	Lachlan Cole	Title/Position:	Head of Government Relations
Email:	Lachlan.Cole@footballvictoria.com.au	Phone:	9474 1865
Organisation:	Football Victoria	ABN	97 592 993 965
Address	Home of the Matildas, Sports Drive, Bundoora VIC 3083		
EVENT DETAILS & DELIVERABLES			
Event:	2027 Football Victoria Country Championships.		
Event date:	3 – 5 July 2027.		
Event description: <i>Please provide detailed event description including the who, what, where, when?</i>	The Football Victoria Country Championships is a 3-day mixed-gender tournament showcasing the best regional junior football talent from every corner of Victoria, while spotlighting the host region, its community and businesses. The 2027 Country Championships will be hosted at the newly completed Gippsland Sports & Entertainment Park to spotlight the significant works undertaken by Latrobe City Council, State Government.		
Is the event new or existing?	☐ New Event ☒ Existing Event: How long has your event been running for? 47 Years		
Purpose/Aims/Objectives:	The Football Victoria (FV) Country Championships hold significant regional importance as the premier football tournament for over 45 years that connects regional communities from all areas. This event was previously led by the volunteer-based Country Leagues Football Association and has transitioned to FV for ongoing management and delivery. Positioned as a pathway event and talent development/identification opportunity, bridging club competitions with state/national level opportunities, providing players with exposure to elite scouting and development programs. This event is a unique celebration of regional football, ensuring equal representation from all regions, creating a platform for participation, skill development, and regional pride. The Country Championships builds local football capacity through coaching clinics, community activations, referee mentoring and development, workshops on club development and sustainability etc, to provide lasting benefits into the future. The Country Championships provides a 3-day showcase, not only of more than 1,000 regional footballers, but of the host community and all the region has to offer regarding tourism and lifestyle.		
Benefit/Outcomes:	The Country Championships significantly contribute to the overall capacity within football by implementing a variety of activities aimed at increasing opportunities for participation, skill development, and involvement in football at all levels.		

	These initiatives help grow the sport's soft infrastructure, from players to coaches to officials, ensuring long-term sustainability and broader community engagement. One of the key actions to build capacity is through the training and development of match officials. The Championships provide an excellent opportunity for referees and match officials to gain experience, mentorship, and further their qualifications under the guidance of FV's Referee Department and key mentors. As part of the event, workshops and mentor sessions are held for regional officials while they are congregated in a central location, ensuring that more referees develop to officiate at all levels of the sport and take these skills back to the home regions for ongoing participation. As a crucial part of Football Victoria's talent development structure, the Championships feed directly into the National Training Centre (NTC) and Talent Identification & Development Centre (TIDC) programs. These programs are designed to identify and develop the next generation of elite players, with a direct pathway to the Emerging & Young Matildas teams for girls, and Joeys & Young Socceroos teams for boys. At the Championships, talent scouts from FV and Football Australia's elite programs, including coverage from Victoria's three A League clubs, are on the lookout for promising players. Athletes identified during the event are offered the opportunity to trial and join these prestigious development programs, where they receive high-level coaching and exposure to national and potentially international competition. This process broadens the scope of the football talent pool, ensuring that no player is overlooked due to geographical or social barriers. In addition to players, coaches and officials, the event also relies heavily on volunteers to support the logistics and day-to-day operations. Volunteers are recruited from local clubs and communities, giving them the chance to develop event management, communication, and operational skills alongside FV staff. These volunteers gain valuable experience, making them more likely to take on leadership roles within their local football clubs or associations, further growing Football's capacity and overall sustainability in regional areas.
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EVENT BUDGET			
Please outline your event budget in the income and expenditure tables below, including details of other funding that you have applied for, whether it has been confirmed or not.			
INCOME		EXPENDITURE	
Latrobe City Council	\$30,000	Event Operations	\$22,500
Team Entry / Ticket Sales	\$70,000	Venue Hire	\$2,286
Applicants Contribution	\$43,200	Marketing and Promotion	\$4,000
		Referee expenses	\$38,000
		Staff and Referee accommodation	\$28,000
		In-kind staff wages 20 staff x 4.5 days x 12 hours x \$40ph	\$43,200
		Trophies & Medals	\$7,500
TOTAL	\$143,200	TOTAL	\$145,486
EVENT GRADING			
Estimated economic benefit to Latrobe Valley		ROI	Rating
Projected economic impact 1,350 participants - Average 4 days, 3 nights - Projected economic impact: \$1.8 million - Return on Investment: \$40,000 (Cash & in-kind) \$45:\$1 Please note that Football Victoria are projecting an additional 3,000 spectators to attend the event, should this eventuate, this will have a significant positive impact on the projected economic impact and ROI.		Up to \$10	☐ 1
		\$11 – \$19	☐ 2
		\$20 +	☒ 3
Event Term – commitment to hosting event in Latrobe City			
1 year only – annual event and/or agreement is for 1 year		☒ 1	
2 years		☐ 2	
3 years +		☐ 3	
Event budget			
Budget provided		Poor	☐ 1
		Good	☒ 2
		Excellent	☐ 3
Does the event have budget for promotion and marketing opportunities to showcase Latrobe City and beyond? (Please select one)			
None allocated		☐ 0	
Latrobe City Only		☐ 1	
Gippsland		☐ 2	
Intrastate		☐ 3	
Interstate		☒ 4	

In addition to the above, does the event provide opportunity to market and promote Latrobe City as a tourist destination through the events existing and established marketing channels? i.e. membership data base, TV / live streaming digital media other.		
Football Victoria social media channels and website promotion.	☒ Yes (1)	☐ No (0)
Is there a proposed community engagement plan / content? If yes, is there any intent to engage / collaborate with schools, CALD community members, or outreach communities? Expand:		
FV are open to working collaboratively with Latrobe City Council (LCC) to tailor specific event offerings and engagement opportunities that align with Council priorities and deliver desired benefits for the community.	☒ Yes (1)	☐ No (0)
Calendar/market fit for Latrobe City Calendar of Events		
LCC has worked with FV to determine suitable event dates. While the event was initially proposed for the June long weekend, a scheduling clash has resulted in the event being moved to 3 – 5 July 2027. This revised timing aligns with the school holidays, ensuring better venue availability, and falls within July which is traditionally a quieter period in the events calendar.	Poor	☐ 1
	Good	☐ 2
	Excellent	☒ 3
Are there other activities/programs included in the proposal that have not been mentioned previously? If so, please provide details:		
None.		
Please provide details on any other activities, programs or information and any further information below in regard to this event application		
None.		
Grading guide: 0 – 6 = GOOD, 7 – 12 = V GOOD, 13 and above = EXCELLENT		Score 15/20
STRATEGIC GOALS / FOCUS		
Does the event support the following strategic goals:		
Adding to our region's Economic prosperity	☒ Yes	☐ No
Being complementary to community members and groups	☒ Yes	☐ No
Increasing the regions image and visibility	☒ Yes	☐ No
IDENTIFY KEY ISSUES / BENEFITS		
Issues:	None.	
Benefits:	• High economic impact. • First major event to be hosted at the newly redeveloped Gippsland Sports and Entertainment Precinct. • Scheduled for the low season in the events calendar.	

RECOMMENDATION

Taking the above application into consideration, it is recommended to proceed with this proposal.

Recommended funding allocation:

- **Cash:** \$30,000
- **In-kind:** Venue hire, waste management and toilet cleaning.

Please note that officers are pursuing funding opportunities via both Regional Development Victoria and Sport and Recreation Victoria, and if successful this could partially or wholly offset the contribution required by Council.

These recommendations align with the Latrobe City Events & Tourism Strategy 2024 – 2028:

1. Building visitor awareness and local pride and advocacy in the destination.
2. Growing and sustaining our competitiveness as an events destination.
3. Maximising economic and social outcomes from events and the visitor economy.
4. Fostering connections and partnerships.

It also supports the Latrobe City Council Plan 2025 – 2029 objectives:

1. Strategic Direction #1: Our Economy – Investment, Jobs, Growth

- Key Objective 4 – Visitor Economy: Capitalise on the City's tourism strengths to drive economic outcomes.
- Key Objective 5 – Regional Identity: Promote Latrobe City as a Regional City with a focus on work, investment, visitation, and liveability.

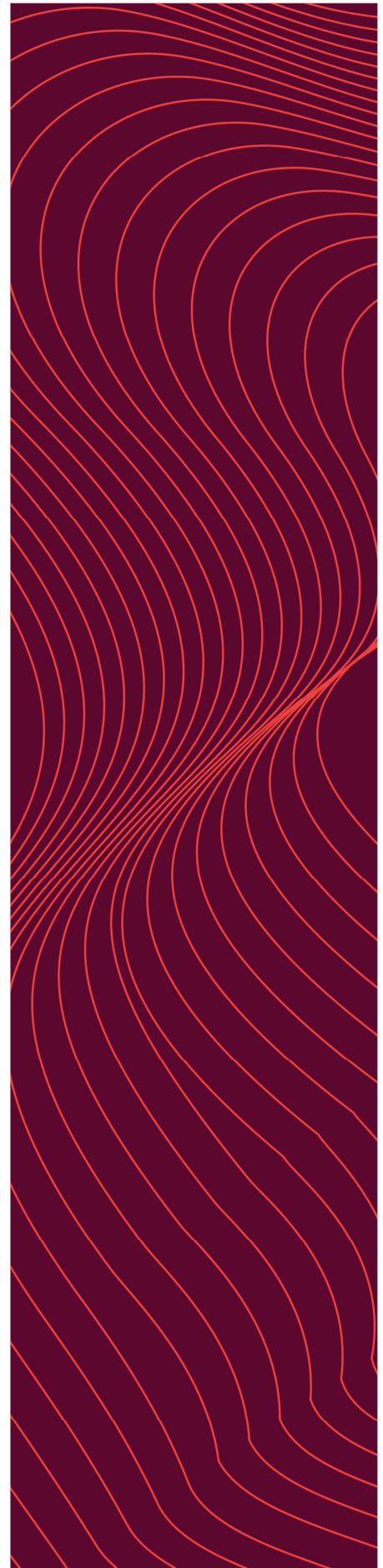
2. Strategic Direction #3: Our Community – Healthy, Inclusive, Safe

- Key Objective 4 – Inclusion and Connection: Create opportunities for the community to connect with each other and to Council services.
- Key Objective 5 – Community Activation: Build community pride through the activation of community facilities and spaces.



TAMEAC Major Events Funding Assessment Form

2027 – 2031 AGL Loy Yang Traralgon
Junior International



EVENT ASSESSMENT			
Date proposal received:	13 October 2025		
Application assessed by:	Jess Middlemiss		
EVENT CONTACT DETAILS			
Contact Name:	Francis Soyer	Title/Position:	Head of Competitive Play & Professional Events
Email:	fsoyer@tennis.com.au	Phone:	0412 582 352
Organisation:	Tennis Australia	ABN	61 006 281 125
Address	Private Bag 6060, Richmond, Victoria 3121		
EVENT DETAILS & DELIVERABLES			
Event:	AGL Loy Yang Traralgon Junior International		
Event date:	January 2027 – 2031		
Event description: <i>Please provide detailed event description including the who, what, where, when?</i>	The AGL Loy Yang Traralgon Junior International is a J300 event part of the World Tennis Tour Junior circuit. The best 18/u players from across the world compete in the event leading into the Australian Open Junior Championships each January.		
Is the event new or existing?	☐ New Event ☒ Existing Event: How long has your event been running for? 32 Years		
Purpose/Aims/Objectives:	The purpose of the event is to provide an outstanding, friendly and professional lead-in event for international players and support team members before the Australian Open Junior Championships.		
EVENT BUDGET			
Please outline your event budget in the income and expenditure tables below, including details of other funding that you have applied for, whether it has been confirmed or not.			
INCOME		EXPENDITURE	
Latrobe City Council	\$45,000	Event Operations	\$200,510
Additional Grants / Sponsorship	\$10,000	Venue Hire	\$7,638
Team Entry / Ticket Sales	\$18,000	Marketing and Promotion	\$13,305
In-kind	\$	Administration	\$12,200
Applicants Contribution	\$	Other – Travel Costs	\$80,098
Other – please specify Ball Sales	\$1,000	Other – Tournament Personnel	\$118,821
TOTAL	\$74,000	TOTAL	\$432,572

EVENT GRADING		
Estimated economic benefit to Latrobe Valley	ROI	Rating
Projected economic impact: \$2,988,602.94 (based on 2025 event utilising Latrobe City Council economic impact calculator) Return on investment: \$66:\$1	Up to \$10	☐ 1
	\$11 – \$19	☐ 2
	\$20 +	☒ 3
Event Term – commitment to hosting event in Latrobe City		
1 year only – annual event and/or agreement is for 1 year		☐ 1
2 years		☐ 2
3 years +		☒ 3
Event budget		
Budget provided	Poor	☐ 1
	Good	☒ 2
	Excellent	☐ 3
Does the event have budget for promotion and marketing opportunities to showcase Latrobe City and beyond? (Please select one)		
None allocated		☐ 0
Latrobe City Only		☐ 1
Gippsland		☐ 2
Intrastate		☐ 3
Interstate		☒ 4
In addition to the above, does the event provide opportunity to market and promote Latrobe City as a tourist destination through the events existing and established marketing channels? i.e. membership data base, TV / live streaming digital media other.		
Yes, the aim is to promote the event across the Tennis Australia social media channels throughout the event. Tennis Australia have also entered a partnership with beIN Sports to broadcast the Australian Pro Tour and significant Junior events throughout the year, which the AGL Loy Yang Traralgon Junior International will be part of. Traralgon and Latrobe City will also be promoted globally through the International Tennis Federation platforms and websites as well as international Federations sending players/coaches to the event.		☒ Yes (1) ☐ No (0)
Is there a proposed community engagement plan / content? If yes, is there any intent to engage / collaborate with schools, CALD community members, or outreach communities? Expand:		
With the event being held in January, it has been traditionally difficult to engage school groups to attend the event. However, in partnership with the Traralgon Tennis Association, the local community is involved through many areas of the event, such as ball kids and club volunteers performing various roles including venue setup, transport drivers and catering services.		☒ Yes (1) ☐ No (0)
Calendar/market fit for Latrobe City Calendar of Events		
High season for events, however there are no conflicting events.	Poor	☐ 1
	Good	☒ 2
	Excellent	☐ 3

Are there other activities/programs included in the proposal that have not been mentioned previously? If so, please provide details:

The proposal also includes hosting the qualifying event of the Australian Open Junior Championships over the final two days. Positioning this event at the end of the AGL Loy Yang Traralgon Junior International requires most competitors and support team members to stay in Traralgon for the duration of the event.

Please provide details on any other activities, programs or information and any further information below in regard to this event application

None.

Grading guide: 0 – 6 = GOOD, 7 – 12 = V GOOD, 13 and above = EXCELLENT Score 16/20

STRATEGIC GOALS / FOCUS**Does the event support the following strategic goals:**

Adding to our region's Economic prosperity	☒ Yes ☐ No
Being complementary to community members and groups	☒ Yes ☐ No
Increasing the regions image and visibility	☒ Yes ☐ No

IDENTIFY KEY ISSUES / BENEFITS

Issues:	Significant increase to the event hosting fee
Benefits:	- Established Event with Strong Legacy - Alignment with Strategic Objectives - Significant Economic Contribution - Good Return on Investment - Internationally Recognised Sporting Event - Extensive Media and Digital Exposure - Positioning Latrobe City as a Major Events Destination

RECOMMENDATION

Taking the above application into consideration, it is recommended to proceed with this proposal.

Recommended funding allocation: \$45,000 per year, for 5 years (subject to CPI throughout the term of the deal).

These recommendations align with the Latrobe City Events & Tourism Strategy 2024 – 2028:

- Building visitor awareness and local pride and advocacy in the destination.
- Growing and sustaining our competitiveness as an events destination.
- Maximising economic and social outcomes from events and the visitor economy.
- Fostering connections and partnerships.

It also supports the Latrobe City Council Plan 2025 – 2029 objectives:

1. Strategic Direction #1: Our Economy – Investment, Jobs, Growth

- Key Objective 4 – Visitor Economy: Capitalise on the City's tourism strengths to drive economic outcomes.
- Key Objective 5 – Regional Identity: Promote Latrobe City as a Regional City with a focus on work, investment, visitation, and liveability

2. Strategic Direction #3: Our Community – Healthy, Inclusive, Safe

- Key Objective 4 – Inclusion and Connection: Create opportunities for the community to connect with each other and to Council services.
- Key Objective 5 – Community Activation: Build community pride through the activation of community facilities and spaces.

URGENT BUSINESS

11. URGENT BUSINESS

Business may be admitted to the meeting as urgent business in accordance with clause 20 of the Governance Rules, by resolution of the Council and only then if it:

- 20.1 Relates to or arises out of a matter which has arisen since distribution of the agenda; and
- 20.2 Cannot reasonably or conveniently be deferred until the next Council meeting.

REPORTS FOR NOTING

12. REPORTS FOR NOTING

Item Number 12.1 24 November 2025

Organisational Performance

CONTRACT VARIATIONS FOR THE PERIOD 1 JULY 2025 - 30 SEPTEMBER 2025

PURPOSE

To provide a summary of contract variations approved during the period 1 July 2025 to 30 September 2025 in accordance with the requirements of the *Procurement Policy 2025*.

EXECUTIVE SUMMARY

- In accordance with Latrobe City Council's Procurement Policy 2025 Section 2.12 Contract Management, *contract variations are reported to Council on a quarterly basis*.
- Council has 194 active contracts and 14 (or 7.2%) of those active contracts have had variations this quarter.
- Of these 14 contracts, 11 (or 78%) are solely funded by the State Government.
- Across these 14 contracts, 42 contract variations were approved during this quarter.
- All contract variations this quarter are within project budget, with seven of these being budget positive variations (credits).

OFFICER'S RECOMMENDATION

That Council receives and notes the report on contract variations for the period 1 July 2025 – 30 September 2025.

BACKGROUND

In accordance with Latrobe City Council's Procurement Policy 2025 Section 2.12 Contract Management, *contract variations are reported to Council on a quarterly basis.*

ANALYSIS

During the period 1 July 2025 to 30 September 2025, 42 contract variations were processed across 14 contracts with seven of these being budget positive variations (credits). Contract variations were submitted for the following reasons and are detailed in the attachments.

Reason for Variation	Number of Variations
Design Omission/Error	7
Credit	7
Servicing Authority Request	4
Latent Condition	2
Principal /Client Directed	22
Total	42

The table indicates that the majority of variations (approx. 52%) were Principal /Client Directed. The details of each of these variations have been provided in **Attachment 2**.

RISK ASSESSMENT

RISK	RISK RATING	TREATMENT
COMPLIANCE Failure to comply with Council's Procurement Policy	Low <i>Possible x Insignificant</i>	Process created and documented to ensure report is prepared and submitted to Council for noting in a timely manner.
STRATEGIC Perception that Council is not acting in a transparent manner.	Low <i>Possible x Insignificant</i>	Present report summarising variations to contracts on a regular basis.

CONSULTATION

Not applicable.

COMMUNICATION

In accordance with *Latrobe City Council's Procurement Policy 2025* section 5.2 Communication, summary information relating to contracts awarded is published on Council's eTendering Portal.

DECLARATIONS OF INTEREST

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 2020*.

APPENDIX 1 IMPACT ASSESSMENT

Gender

A Gender Impact Assessment (GIA) under the *Gender Equality Act 2020* has not been conducted as this matter does not involve a program, service or policy with a significant and direct impact on the community.

Social

Not applicable.

Cultural

Not applicable.

Health

Not applicable.

Environmental

Not applicable.

Economic

Not applicable.

Financial

Variations to contracts are funded from within the project budget or if necessary, from within the overall adopted budget.

Variations are approved under delegation by the relevant Officer, as these variations relate to previous periods, there is no ramifications resulting from the adoption of this recommendation.

Attachments

1. Variations Summary
2. Variations Detail

12.1

Contract Variations for the period 1 July 2025 - 30 September 2025

1	Variations Summary	735
2	Variations Detail.....	737

Summary of Contracts with Variations between 01 Jul 2025 - 30 Sep 2025									
Contract Number	Award Date	Awarded By	Contract Title	Funding Source (Federal/State/Council)	Current Contract Value (\$) (at 1 Jul 2025)	No. Variations this Quarter	Total Variations this Quarter (\$)	Revised Contract Value (\$)	Variations as a % of Current Contract Value
LCC-634	29-Apr-20	CEO	Design and Development - Gippsland Logistics Precinct, Tramway Road, Morwell	State Government Grant	823,745	1	42,002	865,746	5.10%
LCC-753	24-Jun-22	CEO (under delegation, via council resolution)	Gippsland Logistics Precinct Stage 1A - Sewer pump station construction	State Government Grant	1,940,891	1	7,287	1,948,177	0.38%
LCC-797-1	11-Jul-23	CEO	Provision of Architectural Design for Traralgon Flood Recovery Project Stage 1 (Project 1 - Traralgon Recreation Reserve Multi-Use Pavilion)	State Government Grant / Council Funded	331,259	1	4,138	335,397	1.25%
LCC-798	6-Dec-23	Council	Gippsland Logistics Precinct Industrial Estate Development	State Government Grant	3,457,640	1	26,517	3,484,157	0.77%
LCC-806	18-Oct-23	CEO	Lead Design Consultant - Multi-Level Car Park Development Morwell	State Government Grant	698,215	2	14,093	712,308	2.02%
LCC-817	2-Feb-24	CEO	Gippsland Logistics Precinct Subdivision and Roundabout Design Development	State Government Grant	750,660	1	21,160	771,820	2.82%
LCC-831	3-Sep-24	Council	Construction of Traralgon Recreation Reserve Multipurpose Pavilion	State Government Grant / Council Funded	6,237,732	8	(8,382)	6,229,350	(0.13%)
LCC-840	8-Aug-24	Council	Construction of Park Lane Preschool	State Government Grant	1,338,972	1	700	1,339,672	0.05%
LCC-844	8-Nov-24	CEO (under delegation, via council resolution)	Kay Street Multi-level Carpark	State Government Grant	24,285,185	7	13,411	24,298,596	0.06%
LCC-854	25-Sep-24	CEO	Lead Design Consultant for Upgrades at Ted Summerton Reserve, Moe	State Government Grant	395,997	4	70,828	466,825	17.89%
LCC-859	30-Jan-25	CEO	Roof Replacement (Court 9) Gippsland Regional Indoor Sports Stadium, Traralgon	State Government Grant	330,219	2	6,866	337,085	2.08%
LCC-864	22-Apr-25	CEO	Maryvale Reserve - Surface Upgrade	State Government Grant	508,815	3	(17,471)	491,344	(3.43%)

Contract Number	Award Date	Awarded By	Contract Title	Funding Source (Federal/State/Council)	Current Contract Value (\$) (at 1 Jul 2025)	No. Variations this Quarter	Total Variations this Quarter (\$)	Revised Contract Value (\$)	Variations as a % of Current Contract Value
LCC-879	17-Jun-25	CEO	Lake Hyland Detailed Design	Council Funded	185,546	1	(61,960)	123,586	(33.39%)
LCC-883	14-Jul-25	CEO	Maryvale Rec Reserve, Morwell - Pavilion Upgrade	State Government Grant	550,200	7	42,360	592,560	7.70%

Details of Contract Variations 01 Jul 2025 - 30 Sep 2025

Contract Number: LCC-634

Contract Title	Supplier Name	Date Approved	Variation Value (\$)	Within budget	Funding Source (Federal/State/Council)	Variation Type
Design and Development - Gippsland Logistics Precinct, Tramway Road, Morwell	SMEC Australia Pty Ltd	10-Jul-2025	\$42,002	Yes	State Government Grant	Principal/Client directed variation

Variation Title Variation for SPEAR Fees, Marketing Design, and close out of GW approvals.

Variation Reason

This variation relates to additional costs incurred as auxiliary items to support the contract scope of works.
 The first item pertains to project Property Marketing Design undertaken for \$5000.00.
 The second item relates to SPEAR Application Fee for the project of \$1,337.70.
 The 3rd item relates to Plan of Subdivision, statement of compliance and SPEAR uploads, \$6,074.00.
 The 4th item relates to As Built Drawing updates and submission, \$5,728.00.
 The 5th item relates to correspondence with GW to date for closing out the GW requirements \$1,562.00.
 The 6th item relates to the Field survey, drafting and submission of Supplementary Abstract of Field Records to the Title Office via SPEAR, \$2,300.00.
 In the opinion of the Project Manager it would be prudent to include an additional \$20,000 in contingency to cover any further requirements for Titles and GW to allow the contract to be closed out as swiftly as possible.
 The requested variation is \$42,001.70 including \$20,000 of contingency.

Contract Number: LCC-753

Contract Title	Supplier Name	Date Approved	Variation Value (\$)	Within budget	Funding Source (Federal/State/Council)	Variation Type
Gippsland Logistics Precinct Stage 1A - Sewer pump station construction	Smolenaars Plumbing Pty Ltd	10-Jul-2025	\$7,287	Yes	State Government Grant	Servicing Authority Request

Variation Title Variations to achieve authorities sign off for Stage 1A

Variation Reason

Additional requirements by external authorities to achieve Stage 1A sign off to allow sale of lots 1 and 2.
 1/ Fire Rescue Victoria required temporary hydrants to be installed along Enterprise Dr as the hydrants along the front of the lots haven't been installed yet. \$36,832.20 Quote 17469
 2/ Gippsland Water (GW) required quick locks to be installed on the DN225 pipe while it was being relined. \$17,160.00 Quote 18106.
 3/ GW required the swale to eastern side of SPS driveway to be rock beached. 50-100mm rocks, placed 150mm thick. \$2,531.25 Quote 18463
 4/ GW required the batter around the discharge manhole to be raised and levelled to remove a fall hazard. \$7,050.00 Quote 18610.
 Whilst these variations total \$63,573.45 there is still a sum of \$56,286.88 remaining in V03 for provisional items. Therefore, the variation to the contract value is \$7,286.57.

Contract Number: LCC-797-1

Contract Title	Supplier Name	Date Approved	Variation Value (\$)	Within budget	Funding Source (Federal/State/Council)	Variation Type
Provision of Architectural Design for Traralgon Flood Recovery Project Stage 1 (Project 1 - Traralgon Recreation Reserve Multi-Use Pavilion)	John Brand and Company Pty Ltd	04-Sep-2025	\$4,138	Yes	State Government Grant / Council Funded	Latent Condition

Variation Title**Variation 5 Additional Inspections****Variation Reason**

This variation is for the consultant fee for undertaking additional site inspections.

Pier Inspections:

During the installation of 200 bored piers, a significant risk was identified that the holes could collapse prior to concrete being placed due to the soil conditions at a depth of 4.2 metres. To mitigate this risk, the piers will be drilled and filled progressively over a 5-day period, with inspections carried out daily. This approach avoids drilling all piers at once and reduces the potential for structural failure.

Structural Steel Site Inspection

No allowance was included in the design contract for a Structural Steel Consultant (Form) to conduct a site steel inspection. At the request of the Project Manager, this inspection will now be carried out to provide a visual review of all steel connections and related works.

Contract Number: LCC-798

Contract Title	Supplier Name	Date Approved	Variation Value (\$)	Within budget	Funding Source (Federal/State/Council)	Variation Type
Gippsland Logistics Precinct Industrial Estate Development	ACE Earthmoving (Victoria) Pty Ltd	23-Jul-2025	\$26,517	Yes	State Government Grant	Principal/Client directed variation

Variation Title**AusNet Additional Visit, Ephemeral Zone Planting & Enterprise Gates****Variation Reason**

This variation covers three scope changes initiated by Council:

AusNet Additional Overhead Visit (\$13,867.00 + GST)

To expedite sign-off of the sewer pump station by Gippsland Water, Council requested AusNet return to site ahead of their original coordinated program. This incurred an additional visit charges.

Ephemeral Zone Infill Planting (\$8,990.00 + GST)

To meet establishment requirements additional planting in the ephemeral wetland zone is required. This includes supply and install of 1,450 infill plants in the Ephemeral Zone.

Replace Enterprise Drive Gates (\$3,660.00 + GST)

The gate across the access to Lots 1 and 2 had been damaged and is recommended to be replace. This includes temporary gate repairs, and the supply and installation of new gates like for like to the existing to have the site presenting suitably to sale.

Contract Number: LCC-806

Contract Title	Supplier Name	Date Approved	Variation Value (\$)	Within budget	Funding Source (Federal/State/Council)	Variation Type
Lead Design Consultant - Multi-Level Car Park Development Morwell	MGS Architects Pty Ltd	22-Aug-2025	\$3,258	Yes	State Government Grant	Principal/Client directed variation

Variation Title **Post Town Planning Application Queries****Variation Reason**

This variation is an extension of VQ5, which covered the preparation and submission of the initial the town planning permit application following the determination that a planning permit was required due to the construction estimate exceeding \$10M.

Following submission, Council issued a Further Information (FI) request requiring additional documentation, clarifications, and updates to support the assessment of the application. This variation covers the scope of work associated with responding to the FI request, including coordination with consultants, preparation of supplementary reports or drawings, and any required updates to the planning documentation to address Council's queries.

This variation rates applied are consistent with those outlined in the Contract.

Lead Design Consultant - Multi-Level Car Park Development Morwell	MGS Architects Pty Ltd	24-Jul-2025	\$10,835	Yes	State Government Grant	Principal/Client directed variation
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Variation Title **Town Planning Report and Updated Documentation****Variation Reason**

The original QS cost plan estimated a construction amount of under \$10M and therefore no planning permit would be required under 52.31 of the planning scheme. During detail design and updated cost planning, it was established that the planning exemption would no longer be available with estimate over \$10M for construction. Subsequently a planning permit is now required and this variation is for preparation of suitable planning report and services needed for officers to submit the town planning permit application.

Contract Number: LCC-817						
Contract Title	Supplier Name	Date Approved	Variation Value (\$)	Within budget	Funding Source (Federal/State/Council)	Variation Type
Gippsland Logistics Precinct Subdivision and Roundabout Design Development	The Trustee for DALTON CONSULTING ENGINEERS UNIT TRUST	04-Sep-2025	\$21,160	Yes	State Government Grant	Principal/Client directed variation
Variation Title	Survey (POS & SPEAR) for Stages 4 & 5					
Variation Reason	At the time of tender, the scope of Contract LCC-817 only included design and survey services for Stages 2 and 3 of the Gippsland Logistics and Manufacturing Precinct (GLaMP). Stages 4 and 5 had not yet been defined as part of the development staging. As the project has progressed, Council now requires Dalton Consulting Engineers (DCE) to prepare and lodge Plans of Subdivision for Stages 4 & 5. This includes the preparation of licensed survey reports and management of the SPEAR lodgement process (excluding SPEAR fees). The Stage 4 & 5 Plans of Subdivision are critical to providing a Plan of Subdivision (POS) for Stages 4 and 5, ensuring statutory compliance and enabling the issue of titles. Registration of these plans at Land Use Victoria is a prerequisite for the sale of lots within Stages 4 and 5. Total Variation Value: \$21,160 + GST					

Contract Number: LCC-831

Contract Title	Supplier Name	Date Approved	Variation Value (\$)	Within budget	Funding Source (Federal/State/Council)	Variation Type
Construction of Traralgon Recreation Reserve Multipurpose Pavilion	Langden Constructions Pty Ltd	11-Sep-2025	\$32,754	Yes	State Government Grant / Council Funded	Principal/Client directed variation

Variation Title **VQ 34 Change Room Alterations****Variation Reason**

This variation is for the removal of the roller doors located between the Football and Netball Change Rooms (Home and Away) to provide additional seating and personal storage units.

At the recent Project Reference Group meeting, it was noted that there is a shortage of seating and storage across all change rooms. It was agreed that the two roller doors are not required and should be replaced with a solid wall to create space for the additional joinery.

This quotation includes:

Credit for the roller doors

Credit for the loose island seating

Construction of Traralgon Recreation Reserve Multipurpose Pavilion	Langden Constructions Pty Ltd	17-Sep-2025	\$7,431	Yes	State Government Grant / Council Funded	Design Omission/Error
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Variation Title **Change of access ramp lights****Variation Reason**

This variation is for the substitution of the BR1 brick lights in the ramps with handrail-mounted lights.

As noted in Southern Ridge's quotation and the attached email, there is no credit available for the BR1 brick lights that are not being installed, as they are already too far into production to be cancelled. These spare lights will instead be stored with maintenance for future use.

The brick lights cannot be installed in the ramps, as there is no suitable wall surface. An overhead lighting option was considered but dismissed, as it would result in light spill and would not perform effectively.

Construction of Traralgon Recreation Reserve Multipurpose Pavilion	Langden Constructions Pty Ltd	26-Aug-2025	\$39,820	Yes	State Government Grant / Council Funded	Principal/Client directed variation
Variation Title	Composite Decking Seats					
Variation Reason	This Variation is to supply and installation of approximately 490 linear meters of 137 x 23mm Ekodeck to the concrete tiered seating. Ekodeck to be screw-fixed to 310mm hot dip galvanised steel battens, spaced at 60mm centers. Installation includes black end caps for a clean finish. Works to be carried out as per Brand Architects' mark-up, ensuring alignment with design intent. Additional Notes: Tiered seating was not detailed during the tender phase. However, seating material was included in the budget, allowing for this variation to be accommodated without financial impact.					

Construction of Traralgon Recreation Reserve Multipurpose Pavilion	Langden Constructions Pty Ltd	06-Aug-2025	(\$1,722)	Yes	State Government Grant / Council Funded	Credit
Variation Title	CREDIT Public Toilet Changes					
Variation Reason	This variation quotation is for changes made to the public toilets as a result of design updates between the tender drawings and the construction issue. Scope of Change: The following items have been removed from the original scope: Wall framing Plasterboard linings Pressed metal door frames Timber doors and hardware Wall vinyl These items are replaced with a Duracube full-height privacy laminate partition system, which offers several advantages: Increased durability, making it more suitable for use in a high-traffic public facility. Compliance with fire regulations, particularly important as the toilet block is located within 3.5 metres of another building. Note: This variation does not include changes related to floor tiling. A separate Variation Quotation will be issued to cover these works.					
Construction of Traralgon Recreation Reserve Multipurpose Pavilion	Langden Constructions Pty Ltd	05-Aug-2025	(\$10,836)	Yes	State Government Grant / Council Funded	Credit
Variation Title	CREDIT Hand Dryers					
Variation Reason	This Variation is to change the hand dryers from Dyson Airblade to Metlam Eclipse. The Dyson Hand Dryers are for situations where noise is a problem like restaurants etc. In this instance being a changeroom facility the silent units are not required making this a good savings.					

Construction of Traralgon Recreation Reserve Multipurpose Pavilion	Langden Constructions Pty Ltd	04-Aug-2025	\$30,382	Yes	State Government Grant / Council Funded	Principal/Client directed variation
Variation Title	Additional Wall Tiling					
Variation Reason	This variation is for the additional wall tiling works identified in the construction issue drawings. The variation covers the supply, delivery, and installation of 122m² of Spetto Bianco Matt 300x300x7mm tiles. At tender stage, Langden allowed for 163m² of wall tiling. However, due to changes between the tender drawings and the construction issue, an additional 122m² of tiling is now required. In several areas this increase is necessary to meet current compliance requirements. This quotation reflects the cost of the additional scope above the original allowance.					
Construction of Traralgon Recreation Reserve Multipurpose Pavilion	Langden Constructions Pty Ltd	15-Jul-2025	(\$42,859)	Yes	State Government Grant / Council Funded	Credit
Variation Title	CREDIT Strip Drain Around Building Verandah					
Variation Reason	VQ No.27 CREDIT Strip Drain is for deleting 100 lineal meters of Storm Teck drain that was detailed in the verandah concrete pavement. We will be retaining the drain section at the external toilets and ramp but this is the only area it is required					
Construction of Traralgon Recreation Reserve Multipurpose Pavilion	Langden Constructions Pty Ltd	14-Jul-2025	(\$63,352)	Yes	State Government Grant / Council Funded	Credit
Variation Title	CREDIT Stainless Handrails					
Variation Reason	This Variation is for the change of external handrail from Stainless Steel to Galvanised steel. The Architects changed all external Balustrade from painted to Galvanised. Changing the handrail to match the balustrade will look a lot better and Gal handrails require less maintenance.					

Construction of Traralgon Recreation Reserve Multipurpose Pavilion	Langden Constructions Pty Ltd	15-Jul-2025	\$18,335	Yes	State Government Grant / Council Funded	Principal/Client directed variation
Variation Title	Umpires Partitions & Football Change Lockers					
Variation Reason	This variation quotation is for the addition of shower partitions to the 2 x umpires change rooms and overhead wall mounted lockers to the football home change room. These additions are in accordance with the Tender to IFC changes and the attached quote from Duracube. This scope was not included in the Tender but was included in the construction documentation.					
Construction of Traralgon Recreation Reserve Multipurpose Pavilion	Langden Constructions Pty Ltd	15-Jul-2025	\$20,609	Yes	State Government Grant / Council Funded	Principal/Client directed variation
Variation Title	VQ No.23 Media & Timekeeper's Raised Floor					
Variation Reason	This variation quotation is for the raised floor and associated additions to the media and timekeeper's rooms. During design discussions with the football club, it was noted that this area needed to be raised for clear view out onto the oval. This design work took some time to get it right with Disability Discrimination Act etc. and was not included in the Tender but was included in the construction documentation.					

Contract Number: LCC-840						
Contract Title	Supplier Name	Date Approved	Variation Value (\$)	Within budget	Funding Source (Federal/State/Council)	Variation Type
Construction of Park Lane Preschool	Langden Constructions Pty Ltd	04-Sep-2025	\$0,700	Yes	State Government Grant	Principal/Client directed variation
Variation Title	Error on VO13 Incorrect CREDIT value					
Variation Reason	Due to an error on the spreadsheet the Provisional Sum Credit was incorrect. Incorrectly raised for -\$1,311 and should of been -\$611 therefore a \$700 variation is required to finalise the last payment. Balance Left on Provisional Sum Pricipal Directed works = \$22 AV Services = \$589 TOTAL balance in PS = \$611 Credit should of been -\$611 not -\$1,311					

Contract Number: LCC-844

Contract Title	Supplier Name	Date Approved	Variation Value (\$)	Within budget	Funding Source (Federal/State/Council)	Variation Type
Kay Street Multi-level Carpark	Melbourne Industries Pty Ltd	23-Sep-2025	(\$2,900)	Yes	State Government Grant	Credit

Variation Title CREDIT Sewer Realignment Changes**Variation Reason**

For background to the requirement for the sewer realignment design and works refer to LCC807 VO1.

The design and construction of sewer realignment superseded the following items noted on the hydraulic drawings which were subsequently no longer required or scope reduced and thus are variation credits under the Contract using contract rates:

- 37 l/m North/South 100 dia PVC run from amenities and property connection cost \$5,406.50
- 29 l/m 100 dia PVC East/West run from store room drain to property connection point \$3,190.00

The design and construction of sewer realignment superseded the following items on the hydraulic drawings which resulted in variations to the Contract

- 12l/m run of 100 dia UPVC and connection to new MH17/4 instead of nominated on hydraulic drawings. This was a closer route to connect, thus incorporated in the saving of 29l/m of pipe as listed above. This connection cost is balanced out by the non connection cost listed in the above credit scope. \$1,336.50.
- Raising of pit lids and associated works which was not detailed on tender issue drawings for existing pits M17/1 and M17/2 following final design of new sewer works. The changes could not have been anticipated by a competent contractor \$4,360 at time of tender.

Total credit amount \$2,900.

Summary of changes listed above is marked up on the attached drawings. Rates for works have been deemed fair and reasonable being rates applied as per variations schedules of the contract.

Kay Street Multi-level Carpark	Melbourne Industries Pty Ltd	11-Aug-2025	\$3,608	Yes	State Government Grant	Principal/Client directed variation
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Variation Title Grated Pit Lid - Church Street**Variation Reason**

The variation is to modify existing pit and change two concrete pit lids on Church Street road reserve to a grated pit lid. The change is recommended to allow for overland flow in the event that the stormwater system is backed up, or under maximum capacity during large rainfall events. The change will allow water to spill out onto Church Street rather than backflowing back to within the car park. The stormwater pipes within the car park have been upgraded in size to provision for greater capacity and this is an additional measure to prevent backflow into the car park and risk any neighbouring properties.

Kay Street Multi-level Carpark	Melbourne Industries Pty Ltd	04-Aug-2025	\$4,378	Yes	State Government Grant	Principal/Client directed variation
Variation Title	Optus Works - Pre Agreed Variation					
Variation Reason	At time of tender, it was unclear of the exact Optus requirements for the existing service and if there would be any need to re-route the service wholly or partly. A pre-agreed variation amount was included at tender allowance made for works associated with re-route of service. A portion of Optus works under Annexure Part G pre-agreed variations is to be taken up, pursuant to Clause 36A of the Contract. Works include liaison, locating and upon locating re-route of Optus fibre lower to maintain minimum clearances. During liaison with Optus it was determined that the remaining existing service route could be retained in it's current location/run and structure (core) be constructed over it. Subsequently no new plans, pits or conduits were needed. As such, only a portion of this pre-agreed variation is required for works described above under Annexure Part G and broken down as per attached.					
Kay Street Multi-level Carpark	Melbourne Industries Pty Ltd	24-Jul-2025	\$1,755	Yes	State Government Grant	Principal/Client directed variation
Variation Title	Access Door to Subfloor (Comms Room)					
Variation Reason	To allow for future access to the subfloor beneath the ramp, a 600mm x 600mm lockable access hatch is to be installed in the Eastern Wall of the subfloor blockwork of the Communications Room. The original design did not include access provisions, and any future need to enter this area would otherwise require demolition works. The Communications Room was selected as the preferred location for the hatch to provide a secure and controlled point of access and also the non-fire rated room. While access to this space is not currently required for mechanical maintenance, provision for unanticipated future use is prudent. The VQ has been reviewed by LCC and independent QS Currie Brown and deemed as fair and reasonable. Assessment attached.					
Kay Street Multi-level Carpark	Melbourne Industries Pty Ltd	24-Jul-2025	\$3,080	Yes	State Government Grant	Design Omission/Error
Variation Title	Additional Thermal Detectors					
Variation Reason	While reviewing the Issued For Construction drawings it was identified that the tender issue design omitted eight thermal detectors in the Stair C and Stair K Lobbies, as evident on drawings E301E through to E304W. The detectors are required to ensure compliance with fire requirements of the building. A markup of both tender issue and IFC Electrical drawing E303E was provided along with the VQ showing the additional thermal detector. After reviewing both sets of drawings, it was confirmed that there was an additional eight thermal detectors in the design. The VQ has been reviewed by LCC and independent QS Currie Brown to determine if it is fair and reasonable. Assessment attached.					

Kay Street Multi-level Carpark	Melbourne Industries Pty Ltd	08-Jul-2025	\$2,478	Yes	State Government Grant	Principal/Client directed variation
Variation Title	Power Supply Cable Changes					
Variation Reason	This variation is an extension to the previously approved VO3 for incoming power supply. During VO3 (VQ4) the contractor provided pricing for 120mm cabling in line with authority requirements at the time for supply from existing substation to new pillar. During finalisation of incoming power supply route, pillar, MSB and DB with authorities (SP Ausnet) there is a required upgrade from 120mm cable to 185mm cable. The variation is a change to cable size only (including lugs and heatshrink) on the previously approved VO3 which was assessed as a valid variation. Refer to VO3 (VQ4) for further clarification on its validity. The additional cost has been reviewed by independent QS and deemed as fair and reasonable for cable change from 120mm to 185mm.					
Kay Street Multi-level Carpark	Melbourne Industries Pty Ltd	24-Jul-2025	\$1,013	Yes	State Government Grant	Principal/Client directed variation
Variation Title	Soltech Glass Windows					
Variation Reason	Due to its direct exposure to sunlight and attraction to excessive heat it is proposed to replace the lobby glazing sides on level 4 with an energy efficient low-e glazing. Whilst not an occupable building, this will increase thermal control of the upper levels where the cores are all designed as open. With heat rising and the cores being concrete, the lobby of level 4 will be prone to excessive heat and a level of uncomfortability. The price submitted is assessed and deemed fair and reasonable to market rate.					

Contract Number: LCC-854

Contract Title	Supplier Name	Date Approved	Variation Value (\$)	Within budget	Funding Source (Federal/State/Council)	Variation Type
Lead Design Consultant for Upgrades at Ted Summerton Reserve, Moe	Architecture Matters Pty Ltd	30-Sep-2025	\$44,000	Yes	State Government Grant	Principal/Client directed variation

Variation Title **Cricket Nets and Large Scoreboard design services****Variation Reason**

Following a competitive public tender process where all tender options were included and surplus funds were identified, the project team has received authorisation from the Project Steering Committee (please refer to decisions TSR-PD13 & TSR-PD14 in the meeting minutes attached - Pg 4) to alter the project scope to reflect the following:

- Design fees to upsize to a larger solid scoreboard size being 6.72m X 3.84m (same model), as recommended by the supplier at a site meeting 26 Feb 2025. Current size in designs is 5.76m X 3.84m

- Design fees for the reconstruction of existing north eastern Cricket Nets at the reserve to meet State Sporting Association requirements, due to the current north-eastern and western nets both not meeting these requirements. These fees include design works associated with the decommissioning of the existing western nets which lie closely adjacent to the existing pavilion building.

In the event that unused hourly rate or provisional allowances arise from applicable items from this engagement, these will return to the project budget as surplus funds.

Lead Design Consultant for Upgrades at Ted Summerton Reserve, Moe	Architecture Matters Pty Ltd	25-Sep-2025	\$7,798	Yes	State Government Grant	Servicing Authority Request
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Variation Title **Building Permit Levy costings - 3 permits****Variation Reason**

Variation is required to accommodate charges relating to building permit levy as a final step for the award of a building permit. These charges are payable to the Victorian Building Authority (VBA) or Building and Plumbing Commission as it has recently been renamed.

This variation has been raised to accommodate all 3 levy payments required for the project, in accordance with the levy items within the attached quotations.

Lead Design Consultant for Upgrades at Ted Summerton Reserve, Moe	Architecture Matters Pty Ltd	12-Sep-2025	\$5,280	Yes	State Government Grant	Servicing Authority Request
Variation Title	Extra fire engineering & Hold open devices					
Variation Reason	Following Building Surveyor review, this variation is required to provide adherence to fire engineering requirements to the existing pavilion building as follows: •Fire Engineering (DDEG) - Fire Engineering Opinion Report (FEOR) to meet fire engineering and building surveyor requirements. This measure is required in lieu of an achievable Performance Solution for a lack of fire protection provided to the existing Main Pavilion in previous upgrades in 2010. This variation also reflects a minor final fee variation from the Lead Design Consultants sub-consultant team for the extra works that are required for the completion of their performance solution services for elements of the TSR project which were stipulated as required under the previous performance solutions variation, namely as follows: •Access Consultant (Equal Access) – Assessment Brief 3 - Performance Solution Management Plan for Hold Open Devices to maintain accessible pathways at the reserves' pedestrian entry points.					
Lead Design Consultant for Upgrades at Ted Summerton Reserve, Moe	Architecture Matters Pty Ltd	16-Jul-2025	\$13,750	Yes	State Government Grant	Servicing Authority Request
Variation Title	Accessibility Performance Solutions					
Variation Reason	As part of a building permit application, the architect been requested by the projects' building surveyor to provide a number of performance solutions as part of the forthcoming works to address non-compliances with the existing and proposed works. These rate to compliance issues which are not readily able to be made compliant/achieve deemed-to-satisfy outcomes.					

Contract Number: LCC-859						
Contract Title	Supplier Name	Date Approved	Variation Value (\$)	Within budget	Funding Source (Federal/State/Council)	Variation Type
Roof Replacement (Court 9) Gippsland Regional Indoor Sports Stadium, Traralgon	Langden Constructions Pty Ltd	07-Jul-2025	\$2,075	Yes	State Government Grant	Design Omission/Error
Variation Title	Foam Infills					
Variation Reason	This variation is for the supply and installation of foam infills to the valleys of the existing wall cladding sheets. This will rectify the gaps between the roof and wall cladding ensuring the building is weather & vermin proof, and as airtight as possible. Infill is required as the wall cladding height stops short of the new roof. This was hidden during the design phase as the insulation batting covered this gap. Costs have been split between Council & the builder as works related to both this area, and the other walls where the builder was required to finalise works to the correct standard.					
Roof Replacement (Court 9) Gippsland Regional Indoor Sports Stadium, Traralgon	Langden Constructions Pty Ltd	07-Jul-2025	\$4,791	Yes	State Government Grant	Principal/Client directed variation
Variation Title	Motion Sensors					
Variation Reason	This variation is for the supply and install of Clipsal motion sensors. These sensors will operate the newly installed lighting. The light fittings specified in the tender had in built motion sensors, however due to availability, these were replaced with a different fitting that did not include the in built sensor. These sensors return the building to the original scope.					

Contract Number: LCC-864

Contract Title	Supplier Name	Date Approved	Variation Value (\$)	Within budget	Funding Source (Federal/State/Council)	Variation Type
Maryvale Reserve - Surface Upgrade	Stylet Pty Ltd	28-Jul-2025	\$4,800	Yes	State Government Grant	Latent Condition

Variation Title **Scope Variations****Variation Reason**

During levelling of the oval, two pockets of unstable material have been discovered impacting the ability to achieve desired levels.

Variation is for the excavation of the removal and replacement of material to ensure the intended outcome of the project is achieved.

Maryvale Reserve - Surface Upgrade	Stylet Pty Ltd	28-Jul-2025	\$1,489	Yes	State Government Grant	Principal/Client directed variation
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Variation Title **Scope Variations****Variation Reason**

The contract for the reconstruction of Maryvale Reserve does not require the contractor to protect council asset and infrastructure, however the responsible officers and by instruction of the superintendent has made the decision to reduce risk that could cause excessive remediation by instructing that additional measures put in place that were not strictly required by the contract.

Installation of the barrier prevents contamination of the cricket pitch area, the value of the barrier has been assessed as fair and reasonable and a valid variation under the conditions of the contract and against the potential costs incurred should remediation of the cricket pitch area be required.

Maryvale Reserve - Surface Upgrade	Stylet Pty Ltd	28-Jul-2025	(\$23,760)	Yes	State Government Grant	Credit
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Variation Title **CREDIT Scope Variations****Variation Reason**

Original design accounted for infrastructure capable of servicing the full 6ha site. As works are only applicable to the main 1.4ha oval a review of designs has enabled an amendment in the specification of certain scope elements to be more suitable to the project being undertaken.

These include:

Reduction in pump size
Reduction in tank size
Reduction in ring main size and distance
Reduction in irrigation boxes
Reduction in total sprinklers from 85 - 60

Achieves overall cost saving of \$23,676.

Contract Number: LCC-879

Contract Title	Supplier Name	Date Approved	Variation Value (\$)	Within budget	Funding Source (Federal/State/Council)	Variation Type
Lake Hyland Detailed Design	JJ Ryan Consulting Pty Ltd	29-Sep-2025	(\$61,960)	Yes	Council Funded	Credit

Variation Title **CREDIT Negative Variation - Construction Supervision**

Variation Reason Construction surveillance is no longer required as part of this project and therefore the allowance for those items will be removed.

Contract Number: LCC-883

Contract Title	Supplier Name	Date Approved	Variation Value (\$)	Within budget	Funding Source (Federal/State/Council)	Variation Type
Maryvale Rec Reserve, Morwell - Pavilion Upgrade	Millers Plumbing Pty Ltd	23-Sep-2025	\$3,845	Yes	State Government Grant	Design Omission/Error

Variation Title **Install smaller window to social space**

Variation Reason This variation is for the supply and install of a small window at the front of the building as the new privacy wall to the home rooms is covering part of the existing window.

Maryvale Rec Reserve, Morwell - Pavilion Upgrade	Millers Plumbing Pty Ltd	23-Sep-2025	\$5,185	Yes	State Government Grant	Design Omission/Error
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Variation Title **Skylight to hallway area**

Variation Reason This variation is for the supply and install of a new Velux skylight in the foyer area between the accessible bathroom and kitchen. The existing window in this space has been covered by the extension, leading to a lack of natural light.

Maryvale Rec Reserve, Morwell - Pavilion Upgrade	Millers Plumbing Pty Ltd	23-Sep-2025	\$1,850	Yes	State Government Grant	Design Omission/Error
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Variation Title **Cleaner's Cupboard**

Variation Reason This variation is for the supply and install of a new cupboard cleaners sink beside the switchboard. The cleaner's sink was excluded from the original tender documents and is a requirement.

Maryvale Rec Reserve, Morwell - Pavilion Upgrade	Millers Plumbing Pty Ltd	23-Sep-2025	\$1,195	Yes	State Government Grant	Design Omission/Error
Variation Title	Removal of existing exhaust fans					
Variation Reason	This variation is for the removal of the two existing exhaust fans in the windows of the amenities. These are not in working condition and were not captured in the original tender documents.					
Maryvale Rec Reserve, Morwell - Pavilion Upgrade	Millers Plumbing Pty Ltd	23-Sep-2025	\$19,430	Yes	State Government Grant	Principal/Client directed variation
Variation Title	Cassette AC's to Social Space					
Variation Reason	This variation is for the supply and install of two new cassette style split systems in the main social space. These will replace the existing gas wall heater and ceiling fans being removed.					
Maryvale Rec Reserve, Morwell - Pavilion Upgrade	Millers Plumbing Pty Ltd	23-Sep-2025	\$6,925	Yes	State Government Grant	Principal/Client directed variation
Variation Title	Vinyl to Kitchen					
Variation Reason	This variation is for the supply and install of new commercial grade vinyl to the kitchen area and in front of the bar. New floor covering was required due to the removal of some of the kitchen cabinetry exposing the sub-floor.					
Maryvale Rec Reserve, Morwell - Pavilion Upgrade	Millers Plumbing Pty Ltd	23-Sep-2025	\$3,930	Yes	State Government Grant	Principal/Client directed variation
Variation Title	LED Lighting					
Variation Reason	This variation is for the supply and install of new LED fluro lights throughout the building. These will replace the existing fluro lights that are in average condition with damage/missing parts to some.					

13. QUESTIONS ON NOTICE

Nil reports

ITEMS FOR TABLING

14. ITEMS FOR TABLING

Nil reports

**MEETING CLOSED TO
THE PUBLIC TO
CONSIDER
CONFIDENTIAL
INFORMATION**

15. MEETING CLOSED TO THE PUBLIC TO CONSIDER CONFIDENTIAL INFORMATION

Section 66 of the *Local Government Act 2020* enables Council to close the meeting to the public to consider *confidential information* as defined in that Act.

Proposed Resolution:

That Council pursuant to section 66(1) and 66(2)(a) of the *Local Government Act 2020* (the Act) close the Council Meeting to the public to consider the following items containing confidential information as defined in section 3(1) of the Act:

15.1 Australia Day Awards 2026

This item is confidential as it contains confidential meeting information, being the records of meetings closed to the public under section 66(2)(a) (section 3(1)(h)). This ground applies because Awards are embargoed until announced on Australia Day 2026.

15.2 Terms of Reference for Community Asset and Advisory Committees and outcomes of the Expression of Interest process

This item is confidential as it contains personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs (section 3(1)(f)). This ground applies because Personal information is detailed in this report.

15.3 2025/26 Community Grant Program Round 1 - Additional Application

This item is confidential as it contains confidential meeting information, being the records of meetings closed to the public under section 66(2)(a) (section 3(1)(h)). This ground applies because This contains information regarding applications received through the Community Grants Program and the recommendations for individual applications.

15.4 LCC-889 Provision of Planning Services

This item is confidential as it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released (section 3(1)(a)) and private commercial information, being information provided by a business, commercial or financial undertaking that—

**(i) relates to trade secrets; or
(ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage (section 3(1)(g)). These grounds apply because Releasing this information publicly and/or prematurely may prejudice the undertaking of this process and would release private commercial information of the tenderers that may cause disadvantage.**

15.5 Audit and Risk Committee Independent Member Appointment, Extension and Remuneration

This item is confidential as it contains personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs (section 3(1)(f)). This ground applies because The report contains personal information.