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LATROBE CITY COUNCIL

MINUTES OF THE ORDINARY COUNCIL MEETING

HELD IN THE
NAMBUR WARIGA MEETING ROOM,
CORPORATE HEADQUARTERS, MORWELL
AT 7:00 PM ON 21 FEBRUARY 2011

PRESENT:

Cr Darrell White, Mayor - Firmin Ward
Cr Sharon Gibson, Deputy Mayor - Merton Ward
Cr Rohan Fitzgerald - Dunbar Ward
Cr Sandy Kam - Galbraith Ward
Cr Bruce Lougheed - Tanjil Ward
Cr Graeme Middlemiss - Rintoull Ward
Cr Kellie O'Callaghan - Burnet Ward
Cr Lisa Price - Farley Ward
Cr Ed Vermeulen - Gunyah Ward
Paul Buckley, Chief Executive Officer
Michael Edgar, General Manager Community Liveability
Carol Jeffs, General Manager Governance
Allison Jones, General Manager Economic Sustainability
Tom McQualter, Manager Council Operations and Legal Services
Peter Quigley, General Manager Built and Natural Environment
Zemeel Saba, General Manager Organisational Excellence
Grantley Switzer, General Manager Recreation, Culture and Community
Jayne Emans Council Operations Administration Officer

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CLOSED

1. Opening Prayer

The Opening Prayer was read by the Mayor.

Recognition of Traditional Landholders

The Recognition of Traditional Landholders was read by the Mayor.

2. Apologies for Absence

NIL

3. Declaration of Interests

NIL

4. Adoption of Minutes

Moved: Cr Lougheed

Seconded: Cr Gibson

That Council adopts the Minutes of the Ordinary Council Meeting held on 7 February 2011 (CM 337), relating to those items discussed in open Council.

CARRIED UNANIMOUSLY

PUBLIC QUESTION TIME

Suspension of Standing Orders

Moved: Cr Gibson

Seconded: Cr Middlemiss

That Standing Orders be suspended to allow members of the gallery to address Council in support of their submissions.

CARRIED UNANIMOUSLY

Standing Orders were suspended at 7.04 pm.

Mr Colin Coomber addressed Council in relation to Item 7.1 – 60 Retreat Road, Traralgon – Traralgon Pistol Club Request for Council to Purchase.

Mr Ian Spark addressed Council in relation to Item 7.2 – Proposed Road Renaming – Dobbins Road to Lindners Road, Jeeralang Junction.

Mr Rob de Souza-Daw addressed Council in relation to Item 7.2 – Proposed Road Renaming – Dobbins Road to Lindners Road, Jeeralang Junction.

Mr Neil Terrill Dobbin addressed Council in relation to Item 7.2 – Proposed Road Renaming – Dobbins Road to Lindners Road, Jeeralang Junction.

Mr Wayne Casey addressed Council in relation to Item 7.2 – Proposed Road Renaming – Dobbins Road to Lindners Road, Jeeralang Junction.

Mr John Mitchell (Consultant) addressed Council in relation to Item 11.3.1 – Planning Permit Application 2010/348 – Construction of Two Dwellings on a Lot and Two Lot Subdivision, 27 Sweetwater Place, Moe.

Mr Gavin Brosche of Smec Urban (on behalf of the Applicants) addressed Council in relation to Item 11.3.2 – Planning Permit Application 2010/294 – use of the land for a Second Dwelling and associated buildings and works – 88 Varney Crescent, Traralgon.

Mrs Lanie Korybutiak addressed Council in relation to Item 11.3.2 – Planning Permit Application 2010/294 – use of the land for a Second Dwelling and associated buildings and works – 88 Varney Crescent, Traralgon.

The Mayor thanked all for addressing Council and for their submissions.

Resumption of Standing Orders

Moved: Cr Gibson

Seconded: Cr Lougheed

That Standing Orders be resumed.

CARRIED UNANIMOUSLY

Standing Orders were resumed at 7.43 pm.

NOTICES OF MOTION

6.1 2011/01 - NOTICE OF MOTION - FUNDING FOR CARPARKING
PRECINCT PLAN FOR MORWELL CENTRAL BUSINESS
DISTRICT

CR LOUGHEED

MOTION

That funding for a Carparking Precinct Plan for the Morwell Central Business District be referred to the 2011/2012 budget for consideration.

AMENDED MOTION

That funding for a Carparking Precinct Plan, or an appropriate car parking & traffic study for the Morwell Central Business District be referred to the 2011/2012 budget for consideration.

Moved: Cr Lougheed
Seconded: Cr Middlemiss

That the Motion be adopted.

CARRIED UNANIMOUSLY

6.2 2011/02 - NOTICE OF MOTION - EXTENSION OF
CONSULTATION PERIOD FOR THE TRARALGON ACTIVITY
CENTRE PLAN STAGE 2 DRAFT KEY DIRECTIONS REPORT

CR KAM

MOTION

1. That Council extends the community consultation period for the Traralgon Activity Centre Plan Stage 2 Draft Key Directions Report until 15th March 2011 and that Council conducts community information sessions on Wednesday 2nd March 2011 and Wednesday 9th March 2011 to be held in the evening at the Traralgon Service Centre.
2. That the community information sessions be advertised in the media through public notices, via media releases and Council's website.

AMENDED MOTION

1. That Council extends the community consultation period for the Traralgon Activity Centre Plan Stage 2 Draft Key Directions Report until 22nd March 2011 and that Council conducts community information sessions on Wednesday 2nd March 2011 and Wednesday 9th March 2011 to be held in the evening at the Traralgon Service Centre.
2. That the community information session be advertised in the media through public notices, via media releases and council's website.

Moved: Cr Kam

Seconded: Cr Fitzgerald

That the Motion be adopted.

For the Motion

Councillors White, Fitzgerald, Loughed, Middlemiss, Gibson, Kam, Vermeulen and O'Callaghan.

Against the Motion

Councillor Price

The Mayor confirmed that the Motion had been CARRIED.

ITEMS REFERRED BY THE COUNCIL

7.1 **60 RETREAT ROAD, TRARALGON - TRARALGON PISTOL CLUB REQUEST FOR COUNCIL TO PURCHASE**

AUTHOR: General Manager Governance
(ATTACHMENT – YES)

1. PURPOSE

The purpose of this report is to present Council with further information in relation to the City of Traralgon Pistol Club Incorporated's request for Council to purchase the club's current site at 60 Retreat Road, Traralgon from VicRoads.

2. DECLARATION OF INTERESTS

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

3. STRATEGIC FRAMEWORK

This report is consistent with Latrobe 2026: The Community Vision for Latrobe Valley and the Latrobe City Council Plan 2010-2014.

Latrobe 2026: The Community Vision for Latrobe Valley

Strategic Objectives – Recreation

In 2026, Latrobe Valley encourages a healthy and vibrant lifestyle, with diversity in passive and active recreational opportunities and facilities that connect people with their community.

Latrobe City Council Plan 2010 - 2014

Strategic Direction – Recreation

Provide diverse and accessible recreational, leisure and sporting facilities, that are financially sustainable.

4. BACKGROUND

The City of Traralgon Pistol Club Inc. (the club) has occupied their current site at 60 Retreat Road, Traralgon, since 1984. An aerial photograph of the subject site is attached to this report (attachment 1).

This land was owned and leased to the club by the former Traralgon Water Board. Following the restructure of the water authorities the land was then leased to the club by Gippsland Water, the successor authority.

The site is 13 hectares in size and is described as Lots 1-7 on TP 586809M and Lots 1 & 2 on TP 753478E being the land contained in Certificates of Title Volume 5875 Folio 899 and Volume 5860 Folio 826 respectively (outlined in black in attachment 1).

The portion of the site occupied by the Club is Lots 5 & 6 on TP 586809M and part of Lot 2 on TP 753478E (outlined in white in attachment 1).

VicRoads acquired the land from Gippsland Water in 1996 for use in the proposed Traralgon bypass. Lease agreements were entered into by the club and VicRoads in 1999 and 2001 for the entire 13 hectare site. In 2003 VicRoads advised the club that, should the land not be required for the proposed bypass, in accordance with state government policy it would be sold at auction rather than private treaty. The club subsequently wrote to Council in December 2003 requesting assistance with securing the site.

Council wrote to VicRoads in June 2004 expressing an interest in acquiring the original two hectare site by private treaty on behalf of the club, and requested that the land be immediately withdrawn from sale by public auction pending negotiations.

VicRoads advised that the land was not for sale at that time as it was yet to be identified as surplus to their requirements and would remain leased, with Council's expression of interest noted.

Council contacted VicRoads in April 2005 on behalf of the club requesting an update on the status of the land and was informed that a further 12 month lease would be entered into until September 2006.

The club contacted Council in August 2008 as they had been advised by VicRoads that the land would soon be declared surplus and sold, possibly in the 2009/10 financial year, and requested that this issue be revisited.

Council sent a further letter to VicRoads requesting confirmation of the advice provided by the club and a response was received that the land could be sold to Council if it was required for a public purpose.

Any such purchase would have to be approved by the Government Land Monitor and the sale price would be at market value as assessed by the Valuer-General.

In May 2009, Council wrote to VicRoads to ascertain if it was feasible for this land to be transferred to Council for a nominal consideration. In July 2009, VicRoads responded confirming previous advice "that all lands surplus to requirements is to be sold at market value as assessed by the Valuer-General and in accordance with Government Land Monitor approval".

At its Ordinary Council Meeting held on 2 November 2009 Council resolved:

That Council takes no further action in relation to the acquisition of 60 Retreat Road, Traralgon, from VicRoads and advises the Traralgon Pistol Club and VicRoads of this decision.

During 2010 the Traralgon Pistol Club met with representatives from the Target Rifle Traralgon Club to discuss the possibility of a joint facility. These discussions prompted the Traralgon Pistol Club to put forth an alternative proposal to Council to reconsider the matter. The Traralgon Pistol Club also considered the price indicated in previous Council reports to be inaccurate.

At the ordinary Council meeting held 8 November 2010 Council reconsidered the matter and resolved as follows:

1. *That Council write to VicRoads to seek a price on only the land occupied by the City of Traralgon Pistol Club.*
2. *That other financial options be explored that would result in the Traralgon Pistol and Target Rifle Traralgon Clubs be located at a joint facility.*
3. *That this matter be brought back before Council in February 2011.*

5. **ISSUES**

VicRoads

There has been regular contact with VicRoads since the Ordinary Council meeting on 8 November 2010 regarding 60 Retreat Road, Traralgon.

VicRoads are currently in the process of obtaining a valuation from the Valuer-General in relation to the land that is occupied by the Club.

A number of conversations have been held with senior officers from VicRoads and it is understood that:

1. VicRoads would be prepared to sell the land occupied by the Club to Council (and undertake the appropriate subdivision to do so) but only at its full market value;
2. VicRoads will not be taking any further action to dispose of the land occupied by the Club until discussions with Council are complete.

Traralgon Pistol Club and the Target Rifle Traralgon Inc

Council officers have met with representatives from both the Club and the Target Rifle Traralgon Inc (Rifle Club) to discuss the option of the clubs being located in a joint facility. These discussions are ongoing.

Further Actions

It is proposed that a further report be provided to Council that considers:

1. the purchase price for the land occupied by the Club at 60 Retreat Road, Traralgon.
2. the potential consolidation of facilities for both the club and the Rifle Club and the effect that may have on their respective existing facilities; and
3. the relevant long term strategic planning considerations.

This report will be presented to Council following the receipt of the valuation from VicRoads and further discussions with both the Club and the Rifle Club.

6. FINANCIAL AND RESOURCES IMPLICATIONS

There are no financial implications as a result of this report.

7. INTERNAL / EXTERNAL CONSULTATION

Engagement Method Used:

Council officers have met with representatives from VicRoads, the Club and the Rifle Club in the preparation of this report.

8. OPTIONS

The following options are available to Council:

1. That Council defers consideration of this matter until further information is available; or
2. That Council not defer consideration of this matter and resolve the matter at this ordinary Council meeting.

9. CONCLUSION

It is recommended that Council defers consideration of this matter in order to fully consider all of the relevant financial, recreation and long term planning elements of the Clubs request to purchase 60 Retreat Road, Traralgon.

10. RECOMMENDATION

That a further report be presented to Council following receipt of the valuation from VicRoads for the property situated at 60 Retreat Road, Traralgon and further discussions with both the City Of Traralgon Pistol Club and the Target Rifle Traralgon Inc Club.

Moved: Cr Gibson

Seconded: Cr Fitzgerald

That the Recommendation be adopted.

CARRIED UNANIMOUSLY

ATTACHMENT



RETREAT RD

PT1

PT2

PT3

LP4372

LEOPARD RD

KEY DR



7.2 PROPOSED ROAD RENAMING - DOBBINS ROAD TO LINDNERS ROAD, JEERALANG JUNCTION

AUTHOR: General Manager Governance
(ATTACHMENT – YES)

1. PURPOSE

The purpose of this report is to consider submissions received in relation to the proposed road renaming of Dobbins Road to Lindners Road, Jeeralang Junction.

2. DECLARATION OF INTERESTS

No officer declared an interest under the *Local Government Act* 1989 in the preparation of this report.

3. STRATEGIC FRAMEWORK

This report is consistent with Latrobe 2026: The Community Vision for Latrobe Valley and the Latrobe City Council Plan 2010-2014.

Latrobe 2026: The Community Vision for Latrobe Valley

Strategic Objectives - Governance

In 2026, Latrobe Valley has a reputation for conscientious leadership and governance, strengthened by an informed and engaged community, committed to enriching local decision making.

Latrobe City Council Plan 2010 - 2014

Strategic Direction – Governance

- Support effective community engagement to increase community participation in Council decision making.
- Delegate appropriately and make sound decisions having regard to legislative requirements, policies, professional advice, sound and thorough research and the views of the community.
- Provide timely, effective and accessible information about Latrobe City Council's activities.
- Ensure that Council decision-making considers adopted policies.

Legislation – Section 206 of the Local Government Act

The powers of a Council in relation to roads in its municipal district include the powers set out in Schedule 10.

Legislation – Schedule 10 Clause 5 of the Local Government Act

- (1) A Council may -
 - (a) approve, assign or change the name of a road; and
 - (b) erect signs on a road; and
 - (c) approve, assign and change the number of a road and any premises next to a road; and
 - (d) require people to number their premises and to renew those numbers.
- (2) The Council, in exercising a power under paragraph (a) of sub-clause (1) must act in accordance with the guidelines in force for the time being under the *Geographic Place Names Act 1998* and must advise the Registrar under that Act of the action it has taken under that paragraph.

Legislation – Geographic Place Names Act 1998 and the Guidelines for Geographic Place Names Victoria 2010

The *Geographic Place Names Act 1998* and the *Guidelines for Geographic Place Names Victoria 2010* seek to promote the use of consistent and accurate geographic names throughout the state.

The guidelines also provide a structure for ensuring that the assignment of names to features, localities and roads is undertaken in a way that is beneficial to the long term interests of the community.

Under the guidelines municipal councils are shown as the naming authority for features which are defined as “*a unique geographical place or attribute that is easily distinguished within the landscape*”.

Policy - Nil

There is no specific Council policy relating to the naming of features. The procedure is specified by the *Geographic Place Names Act 1998* and the *Guidelines for Geographic Place Names Victoria 2010*.

4. BACKGROUND

Dobbins Road, Jeeralang Junction is an unsealed road that is the continuation of Lindners Road, a sealed road. Dobbins Road commences at the combined intersection of Lindners Road, Morans Road and Outlook Way and ends at the intersection with Jeeralang West Road, Jeeralang Junction as shown on the attached map.

In accordance with the Latrobe City Council Road Management Plan both Dobbins and Lindners Road are identified in the Register of Public Roads as the following sections of the road network:

- Dobbins Road - From Lindners Road To Jeeralang West Road
- Lindners Road - From Junction Road To Outlook Drive

Both roads were first registered as a public road on the Latrobe City Register of Public Roads on 15 November 2004.

Whilst the Register of Public Roads clearly identifies the sections of road network named Dobbins and Lindners Road, confusion exists in the community where these two roads start and end. This confusion is compounded by differences in *Google*, Council and CFA maps. Further, the Council rate and property address database is inconsistent in relation to this section of road with 4 properties on the northern side allocated a Lindners Road address and 4 properties on the southern side allocated a Dobbins Road property address.

In February 2010 Council received correspondence from a resident concerned with the difficulty in locating their property due to the confusion with Lindners and Dobbins road names. The resident advised that the consequence of this problem became evident during the Black Saturday Fires when several fire trucks experienced difficulty in locating their property which also occurred on two other occasions.

In response to this correspondence and to ascertain the opinion of all resident property owners living at Dobbins Road, Council wrote to the six property owners who live in Dobbins Road and invited their comments concerning a potential road name change. The resident property owners were requested to comment on two possible options, being:

- rename the entire section of Dobbins Road to Lindners Road, or
- rename the northern section of Dobbins Road to Lindners and leave the remaining southerly section as Dobbins Road

The responses from the six affected property owners to the above two options are summarised below:

- Four responses indicated their preference was option 1; (rename the entire section of Dobbins Road to Lindners Road),
- One response indicated their preference for option 2 (rename the northern section of Dobbins Road to Lindners and leave the remaining southerly section as Dobbins Road);
- One response indicated that option 2 was their preference but both options were acceptable to them.

The views of the six resident property owners were considered by Council at the Ordinary Council Meeting held on 8 November 2010. Council subsequently resolved the following:

1. *That Council gives public notice of its intention to consider renaming the road currently named Dobbins Road to Lindners Road, Jeeralang Junction pursuant to Local Government Act 1989 and the Geographic Place Names Act 1998 and guidelines.*
2. *That Council considers any submissions received in relation to renaming a section of road currently named Dobbins Road to Lindners Road, Jeeralang Junction at the Ordinary Council Meeting to be held on 7 February 2011.*

Accordingly, a public notice was published in two editions of the Latrobe Valley Express inviting public submissions concerning the proposed road renaming. Letters were also sent to affected resident property owners, the Morwell Historical Society and the Yinnar Historical Society. In addition, the Emergency Services Telecommunications Authority and the CFA – Gippsland Region were advised by email of the proposal and invited to comment.

At the Ordinary Council Meeting held the 7 February 2011, a number of residents who submitted a submission spoke in support of their respective submissions. Council subsequently resolved to defer consideration of the renaming proposal to the next Ordinary Council Meeting to be held 21 February 2011. This was to allow time to further analyse the submissions received and investigate the issue of public safety and the requirements of the CFA and Emergency Services Telecommunications Authority

Dobbins Road and Lindners Road names are commemorative road names acknowledging early pioneering families who settled in the Jeeralang Junction area in the early 1900's.

The name Dobbins is listed twice on the Vicnames Register of Geographic Place Names for the municipality of Latrobe City Council. The name is recorded as Dobbin Road and also the Dobbins Trig (Trigonometrical) point. This Trig point is located on the high point of the hill commonly know as "Dobbins Hill". The Trig structure has subsequently been removed.

5. ISSUES

In response to the abovementioned public notices and letters inviting community comment concerning the road naming proposal, Council has received a further twelve submissions. Copies of the written submissions are attached to this report and are summarised below:

P Dobbin

Objection.

- Direct descendant of James Henry Dobbin.
- Dobbins Road is named after his Grandfather who was an early pioneering settler who cleared the bush and built the Road by hand.

E & D Rowley

Objection.

- Dobbins Road was named after the Dobbin family who lived and ran a dairy farm on an adjoining property.
- Jim Dobbin was a Jeeralang identity and a veteran of the Boer War.
- The Dobbin family was resident in the area before the Lindner family arrived.

K McFarlane

Objection

- Early settler and farmer.
- Access roads to early settler farms were named after the property owners to identify the respective area.
- Shame to erase the name of an earlier settler for the sake of convenience.

- I Farley
- Objection.
- Farley family knew and speak highly of the Dobbin family.
 - Dobbins Road is part of the history of Jeeralang and should not be forgotten.
- J Shaw (Cusack)
- Objection.
- Concerned the name of a pioneer family is in danger of being deleted from the Jeeralangs.
- T Lawless
- Objection.
- Road named after an early settler and a veteran of the Boer War.
 - Intersection of Lindners Road, Dobbins Road, Morans Road and Outlook Way is a clear road junction and if properly mapped and sign posted should not cause any confusion.
- Morwell RSL Sub Branch
- Objection.
- Dobbins Road was named more than 100 years ago and recognises an early pioneer of the land and a distinguished veteran of the Boer War.
- R de Souza-Daw
- Objection.
- Dobbins Road name is a commemorative road name that records and acknowledges local pioneer heritage.
 - VicRoads State Directory shows both Dobbins Road and Dobbins Hill.
 - James Henry Dobbin was a resident of Jeeralang for nearly 50 years owning the property south of Dobbins Road from 23 July 1915 to 30 November 1953.
 - James Henry Dobbin was an active member of the Jeeralang Progress Association and the Jumbuk and Hazelwood Riffle Club.
 - Dobbins Road is incorrectly shown on CFA and Google maps

- Recommends improving road-signage at both ends of Dobbins Road, notify the CFA and other map publishers of the correct designate lengths of Lindners/Dobbins Road, Council corrects the anomaly with Council property records and allocated rural road addressing numbers.

Bob Leslie

Objection – Verbal Submission.

- Previous resident of the area and does not support the proposed road rename.
- Dobbins Road name is a commemorative road acknowledging an early settler.

C & W Casey

Support for road name change.

- Property address was known as Lot 6 Lindners Road when property was purchased in 1978.
- Past and more recent surveys of affected residents support retaining Lindners Road as property address.
- Current road naming causes confusion with deliveries etc.
- Suggest that the hill or another geographic feature be awarded the Dobbins name.

B & R Campbell

Support for road name change.

- Believe Dobbins Road name was changed in 2003 with introduction of the new rural road numbering system.
- A Shire of Morwell letter dated 8 May 1989 and plan concerning a proposal to erect a barrier across Dobbins Road shows Lindners Road extending beyond the current intersection of Outlook Way, Lindners/Morans & Dobbins Roads.

Morwell Historical Society

Alternative Suggestion.

- To eliminate the present confusion, Members in favour of preserving both the Lindners and Dobbins names and suggest a hyphenated name: Lindners-Dobbins Road or Dobbins-Lindners Road.

I Spark

Compromise Proposal to Rename Dobbins Road.

- Purchased property in the 1970's and the property address has always been Lindners Road.
- CFA and Google maps incorrectly show delineation of Lindners and Dobbins Roads.
- Due road name and map confusion, CFA Tankers have had difficulty locating property during the Black Saturday fires and two other occasions.
- An early Shire of Morwell municipal road map (copy supplied) indicates Dobbins Road and Lindners Road were not physically connected.
- As the result of an eight lot subdivision in the 1970s, Lindners Road was physically extended beyond Morans Road connecting Lindners to Dobbins Road. Dobbins then ended at Dobbins Hill.
- For over 30 years, Council rate notices have referred to three respective properties as Lindners Road. Lindners Road has been the adopted road name since rural road numbering was introduced.
- A Shire of Morwell letter dated 8 May 1989 and accompanying plan concerning a proposal to erect a barrier across Dobbins Road shows Lindners Road changes to Dobbins Road at Dobbins Hill.
- There are inconsistencies between road signage and the current Latrobe City Council locality map for Jeeralang Junction.

- Recommends Lindners Road is extended to Dobbins Hill and Dobbins Road then starts at Dobbins Hill. The shortened section of Dobbins Road could be renamed Dobbins Hill Road.

In response to the emails to the Emergency Service Telecommunications Authority (ESTA) and the CFA - Gippsland Region the following responses were received:

ESTA agreed that the differences in Lindners Rd / Dobbins Rd road names shown on various maps would cause some confusion. The map data used by ESTA requires the use of extra road names aliasing in the road data (Dobbins section must hold the alias Lindners, and vice versa) which from ESTA's perspective is not desirable.

In ESTA's opinion Lindners Road is the logical continuous road name despite the small side road at Outlook Drive. The rural numbers continue sequentially from the Lindners Road section. In the event Dobbins Road name was not officially changed to Lindners, the rural road numbering would need to be changed.

ESTA had the opinion that renaming Dobbins Road to Lindners Road has sound rational basis for ease of locating their addresses and properties for emergency services.

CFA – Gippsland Region referred the request to the Churchill Fire Brigade who advised that “the brigade has no objections on the renaming of Dobbins Road, Jeeralang Junction”.

Pursuant to Section 206 and Schedule 10 Clause 5 of the *Local Government Act 1989*, Council as a responsible road authority may approve, assign or change the name of a road and allocate or alter street numbers.

Council as a naming authority should ensure that a naming proposal conforms to the principles of the *Geographic Guidelines 2010*.

There are 16 general naming principles contained in the *Geographic Guidelines 2010*:

- Principle 1(A) Language.
- Principle 1(B) Recognising the public interest.
- Principle 1(C) Ensuring public safety.
- Principle 1(D) Ensuring names are not duplicated.
- Principle 1(E) Directional names to be avoided.

Principle 1(F) Assigning extent to a feature, locality or road.
Principle 1(G) Linking the name to the place.
Principle 1(H) Using commemorative names.
Principle 1(I) Using commercial and business names.
Principle 1(J) Names must not be discriminatory.
Principle 1(K) Recognition and use of Indigenous Australian names.
Principle 1(L) Dual names.
Principle 1(M) Consulting with the public.
Principle 1(N) Lodging, considering and addressing objections.
Principle 1(O) Notification of a naming decision.
Principle 1(P) Signage.

The above principles are designed to ensure that there can be no confusion, errors or discrimination caused by the naming, renaming or boundary change process. These principles must be used in conjunction with the relevant specific principles relating to naming, renaming features, localities and roads.

With respect to naming, renaming of roads there are an additional seven naming principles. These specific road naming principles are:

- Principle 4(A) AS/NZ 4819 Geographic Information – Rural and Urban Addressing,
- Principle 4(B) Extent: road course, start and end,
- Principle 4(C) Addresses and numbering,
- Principle 4(D) Road types,
- Principle 4(E) Unacceptable road names,
- Principle 4(F) Obstructed or altered roads,
- Principle 4(G) Signage.

Of the *Geographic Guidelines 2010* principles listed above, the principles considered most applicable to this road renaming proposal are reproduced below:

“Principle 1(B) Recognising the public interest

Regard needs to be given to the long-term consequences and effects upon the wider community of naming, renaming or adjusting the boundary of a feature, locality or road. Changes to existing names or boundaries will affect not only the current community but also future residents, businesses, property owners and visitors. Changes to existing names and boundaries of localities and roads can affect emergency response zones, land titles and addresses. A proposal will be registered only when the long-term benefits to the community can be shown to outweigh any private or corporate interests, or short-term effects.”

Officer Comment: The renaming of Dobbins Road to Lindners Road is considered to be in the interest of the current and future resident property owners and wider community as it results in consistent property location identification and resolves the ongoing problem and confusion caused by the current road names and map discrepancies.

“Principle 1(C) Ensuring public safety

Geographic names and boundaries must not risk public and operational safety for emergency response, or cause confusion for transport, communication and mail services. Many emergency response and other public services (such as mail) are determined by locality boundaries or road extents, and proposal must ensure that operations will not be adversely affected.

For example, the boundary of a locality must be applied in a way that makes sense not only for the local community, but also for visitors. Similarly, the extent of a road name should ensure easy navigation for pedestrians and vehicles along the entire route from one end to the other.”

Officer Comment: Public safety may be compromised due to confusion of existing road names and the discrepancies with various maps. This comment is supported by the Emergency Service Telecommunications Authority which includes alias road name data to overcome any potential problem in identifying properties.

“Principle 1(F) Assigning extent to a feature, locality or road

When a proposal to name a feature, locality or road is being developed the naming authority must clearly define the area and/or extent to which the name will apply. At a minimum, a proposal for a feature (excluding a waterway) must include the centroid coordinates, a locality must include the polygon attributes and a road or waterway must include the line details.

For example, the name of a road should apply from one end of the road to the other, i.e. to the points where the road finishes or intersects with other roads.

The name of a waterway should apply from the beginning of the watercourse to its confluence with another waterway or body.”

Officer Comment: Dobbins road is the physical extension of Lindners Road. At present the Latrobe City Register of Public Roads has identifiable beginning and end points for respective roads. In the event Dobbins Road was renamed to Lindners Road, Lindners Road would start at the intersection of Junction Road and end at the intersection of Jeeralang West Road and would satisfy the requirements of this principle.

“Principle 1(G) Linking the name to the place

Place names should be relevant to the local area, with preference given to unofficial names used by the local community. Infrastructure features should use the name of the locality.

For example, railway stations should be named after the locality in which the station is located. Names of private estates should not be applied to features or localities to avoid possible addressing issues in the future.

When a feature, locality or road is of greater than local significance the name should be relevant to the wider community. A feature, locality or road considered of greater than local significance will usually fall into one or more of the following categories:

- *it is located in two or more municipal areas;*
- *it is located in a significant tourist precinct;*
- *it is proposed to be created as part of a State or Federal Government project;*
- *it is a major waterway;*
- *it is a major undersea or shoreline feature;*
- *it has major cultural, natural or recreational landscape features; and*
- *it is linked to a significant Aboriginal feature, story or landscape.*

In these instances a naming authority can request that the Registrar convenes a Geographic Place Names Advisory Committee to develop or determine a decision on a naming proposal. Refer to Section 1.5(f) for further details.”

Officer Comment: The Dobbins Road name is relevant to the locality of Jeeralang Junction. If Council determines to rename Dobbins to Lindners Road, Council could maintain the Dobbin family name link with the area by commencing the process to officially name the unofficial feature “Dobbins Hill” as provided under *Principle 1(H) Using commemorative names* below.

“Principle 1(H) Using commemorative names

Naming often commemorates an event, person or place.

The names of people who are still alive should be avoided because community attitudes and opinions can change over time.

A commemorative name applied to a locality or road should use only the surname of a person, not a first or given names. A commemorative name applied to a feature can use the first name and surname of a person; although, it is preferred that only the surname is used.

The initials of a given name are not to be used in any instances.

This approach is to ensure that emergency and postal services are not delayed through inconsistent application of the name. For example, a feature named Smith Park is easier to identify than one named John Edward Smith Park if the possibility of John Park, Edward Park, John Smith Park etc. could be used by the public.

In exceptional circumstances, if the naming authority wishes to name a feature, locality or road after a living person, they must apply in writing to the Registrar to seek exemption from this principle. The naming authority must outline the reasons for proposing a living person’s name and seek this exemption prior to commencing any public consultation or reaching a decision on the final naming proposal.”

Officer Comment: Both Dobbins and Lindners road names are commemorative names that comply with this Principle. Renaming Dobbins Road to Lindners Road would be contravene this principle. If Council desired to acknowledge the historical connection and the recognition of the Dobbins family, Council could commence the process to officially name the hill commonly known as “Dobbins Hill”.

“Principle 4(B) Extent: road course, start and end points

Any proposal to name or rename a road needs to clearly indicate the extent to which the name will apply. The extent of a road is considered to be its start and end points, and the course (including bends, divided carriageway sections and curves) of the road between these two points.

A road name must not be applied in a way that is ambiguous or could cause confusion for road users. For example, the road name should be applied to a single, unobscured and unobstructed roadway that leads from point a to point b, in a clear and logical manner. The road name should not be applied in a 'looping' or 'disjointed' way.

For example, in some cases a renaming will be proposed for only one section of a road. In these instances, the coordinating road authority must clearly indicate which section of the road will be renamed and which will remain the same."

Officer Comment: As mentioned in *Principle 1(F) Assigning extent to a feature, locality or road*, Dobbins road is the physical extension of Lindners Road. If Dobbins Road was renamed Lindners Road, Lindners Road would start at the intersection of Junction Road and end at the intersection of Jeeralang West Road.

The suggestion by Mr Spark is unlikely to satisfy this principle or Principle 1(F) as there is no identifiable intersecting or road junction at the proposed end/start point at the top of "Dobbins Hill" required by either principle.

"Principle 4(C) Addresses and numbering

The following basic points should always be applied when developing addresses as part of a road naming or renaming proposal. These points represent only a small collection of rules as outlined in AS/NZS 4819 and road coordinating authorities are encouraged to refer to the standard for detailed advice.

- 1. The road name forms a critical component of forming a unique address. The road name used in an address should be the named road nearest the main vehicular or pedestrian access to the front door/entrance of a property / building / dwelling / structure / feature.*

In cases where a property or business is part of a complex (such as a shopping centre or recreational facility), the addressing rules as defined in AS/NZS 4819 Geographic Information – Rural and Urban Addressing should be applied. For the process of registering the private roads within a complex refer to Sections 4.4 and 4.5.

2. *A datum point must be chosen from which all address numbers will be applied. The origin or datum point for all address numbering should be the intersection at that end of the road from where access most commonly occurs, or is planned to occur. The origin or datum point for numbering major roads such as highways should be at the capital city end, or the major city if the road is not connected to the capital city.*
3. *Numbering should be systematic. Address numbering standards and applications differ depending on whether the property is located in an urban or rural environment. Refer to AS/NZS 4819 for specific directions and examples.”*

Officer Comment: There is an anomaly with the road name and rural road numbers allocated by Council to the occupied properties abutting Dobbins Road. Of the eight properties abutting Dobbins Road, four properties are currently allocated a Lindners Road address (road name and rural road number), one property is allocated a rural road number to the Dobbins Road address and the remaining three properties are vacant land and have not been allocated rural road numbers. The proposed road renaming will directly affect only one resident property owner whereas by not renaming the road, the rural addresses of four properties will be affected when road numbers and names are corrected. This would necessitate Council notifying various statutory authorities and require the affected residents to also notify others of the change in rural address)

“Principle 4(E) Unacceptable road names

Use of the definite article ‘the’ is not acceptable for sole use as a road name (e.g. it is not acceptable to name a road The Avenue).

Road types are not to be used in the formation of a road name, for example Back Street Road or Boulevard Street.

The use of numerals is not acceptable for a road name, either in full alphabetised or numeric format (i.e. neither Four, Fourth, 4 nor 4th are acceptable). This is because of the possible confusion between the road name and the address number.

Upper, lower, little, old or new and the cardinal directions north, south, east and west are not to be used as part of a road name. The only exceptions are:

- *when the name is derived from a local feature such as 'little hut' or 'old gum'; and*
- *when the name is derived from a locality name that uses a cardinal direction, e.g. Geelong West Road is an acceptable name because Geelong West is a locality name; however, Smith South Road, South Smith Road and Lower Smith Road are not acceptable because they do not reflect a locality name.*

Destination-to-destination names, e.g. Melbourne–Geelong Road, are not acceptable. This is because there are too many possible aliases available (i.e. Melbourne Road, Geelong Road, Geelong–Melbourne Road and perhaps even a local name such as High Street where the road runs through a township); therefore, a single name is preferred.

Hyphens and the word 'and' are not to be used."

Officer Comment: In accordance with this Principle, the suggestion from the Morwell Historical Society to hyphenate the road names e.g. Lindners-Dobbins Road or Dobbins-Lindners Road, is not allowed.

Council as a naming authority is required to ensure that it conforms to the above listed *Geographic Guidelines 2010* principles when considering a road naming or renaming proposal. With respect to this Dobbins Road Lindners Road renaming proposal, it is considered that Council would comply with the appropriate principles of the *Geographic Guidelines 2010* to lodge the proposal with the Office of Geographic Names for consideration.

As detailed in the *Geographic Guidelines 2010*, the Registrar of the Office of Geographic Names "will not consider approving a road renaming proposal until 30 days has elapsed since Council accepted the proposal and notified the objectors. The 30 day delay is to allow time for objectors to the Council to lodge further objections."

Then at the expiration of the 30 day delay and subject to the Registrar being satisfied that the road renaming proposal conforms to the *Geographic Guidelines 2010*, the Registrar will proceed to gazette the road rename proposal. In the event that the Registrar is not satisfied the road renaming proposal conforms to the *Geographic Guidelines 2010* the proposal will be returned to Council with either a request for further information, or advice that the proposal needs to be redesigned so that it will be acceptable for further consideration and registration.

If Council, having consideration the submissions received resolves maintain the status quo and not to proceed with the renaming of Dobbins Road, the issue of inconsistencies of respective road designations on various maps needs to be corrected. This will be achieved by bringing the matter to the attention of Land Vic within the Department of Sustainability and Environment.

Land Vic administers the Victorian Government land services and spatial information and provides mapping data sets to various government departments, authorities and agency such as:

CFA,
ESTA,
Department of Transport,
Logica,
Various State Government Departments and Local Government Municipalities,
Water Authorities, and
Google Maps, etc.

When the correction to Lindners Road and Dobbins Road rural road numbering is logged with Land Vic, the various authorities and agencies will have access to corrected data sets to utilise when respective authorities and agencies update and distribute electronic and new printed maps.

6. FINANCIAL AND RESOURCES IMPLICATIONS

To date the financial cost for the proposed road renaming has been minimal, two public notices and the preparation of correspondence.

Subject to Council's decision, further costs may be incurred for publishing public notices, further outward correspondence, replacement or improved road signage. The total cost of will be within existing budget allocations.

7. INTERNAL / EXTERNAL CONSULTATION

Engagement Method Used:

- Public Notices in the Latrobe Valley Express on Monday 15 and 22 November 2010, and
- Letters sent to affected resident property owners, the Morwell Historical Society and the Yinnar Historical Society.

- Emails inviting comments were sent to the Emergency Service Telecommunications Authority (ESTA) and the CFA - Gippsland Region.

Details of Community Consultation / Results of Engagement:

As a result of the public notices and direct mail letters, a total of twelve submissions (eleven written and one verbal) were received:

- 8 submissions objecting to the proposed road name change,
- 2 submissions supporting the proposed road name change, and
- 2 submissions proposing an alternative/compromise road name.

ESTA and the Churchill Fire Brigade also commented on the proposal, the respective responses have been detailed above.

Further to the submissions mentioned above, a late submission was received from Mr Bruce Mongan, CFA sector commander for the western sector of the fire that started on Glendonald Road that included the areas of Jeeralang West Road, Lindners Road and Dobbins Road.

Mr Mongan advised that to his knowledge there was no confusion of locating properties on Dobbins Road.

In addition, all six residents who were initially consulted provided the following feedback:

- 4 preferred renaming the entire section of Dobbins Road to Lindners Road,
- 1 preferred renaming the northern section of Dobbins Road to Lindners and the southerly section remains Dobbins Road;
- 1 preferred renaming the northern section of Dobbins Road to Lindners and the southerly section remains Dobbins Road but advised that the option to rename the entire section of Dobbins Road to Lindners Road were acceptable to them.

8. OPTIONS

Council having considered the submissions received has the following options:

1. Maintain the status quo, not rename Dobbins Road, improve road signage, resolve issues with Councils property and rates database and request respective mapping authorities and organisations of the incorrect designation of road names and requests these be corrected,
2. In accordance with the public notice, submit an application to the Office of Geographic Names to rename Dobbins Road to Lindners Road, Jeeralang Junction and commence the process to name "Dobbins Hill", or
3. Refers the proposed renaming of Dobbins Road to Linders Road to the Office of Geographic Names and requests that it convenes a meeting of the Geographic Place Names Advisory Panel to review and make a final decision concerning the renaming proposal.

9. CONCLUSION

A proposal to name or rename a locality, feature or road can be very emotive and can generate considerable community interest. Council has received a number of submissions in response to this proposal to rename Dobbins Road to Lindners Road. The majority of submissions (eight) received expressed the view that Council should maintain the status quo, two submissions supported the proposed road name change, and two submissions proposed an alternative/compromise road name.

A road name is a critical component to establish a unique property address, required for the benefit of the general community, the property owner, Emergency Services and various service delivery agencies and businesses. An essential element in property identification is appropriate road signage that satisfies the relevant Australian Standard.

Council needs to determine if it wishes to proceed with the proposed road renaming or maintain the existing road names and solve issues relating to rural road numbering, road signage and maps

10. RECOMMENDATION

1. **In accordance with the *Geographic Guidelines 2010*, Latrobe City Council having considered public submissions received resolves not to rename Dobbins Road Jeeralang Junction to Lindners Road Jeeralang Junction.**

2. That Council revises allocated rural road numbers and addresses for properties in Dobbins Road Jeeralang Junction and submits the details to Land Vic to amend map data sets and correct the designation of Lindners Road and Dobbins Road names.
3. That affected residents and those who have made a written submission be advised that Council has resolved not to rename Dobbins Road Jeeralang Junction and that allocated rural road numbers and addresses for properties in Dobbins Road are to be revised.
4. That local CFA Brigades and other emergency services be provided with an updated map of the Lindners Road and Dobbins Road information once it has been amended.

Moved: Cr Lougheed

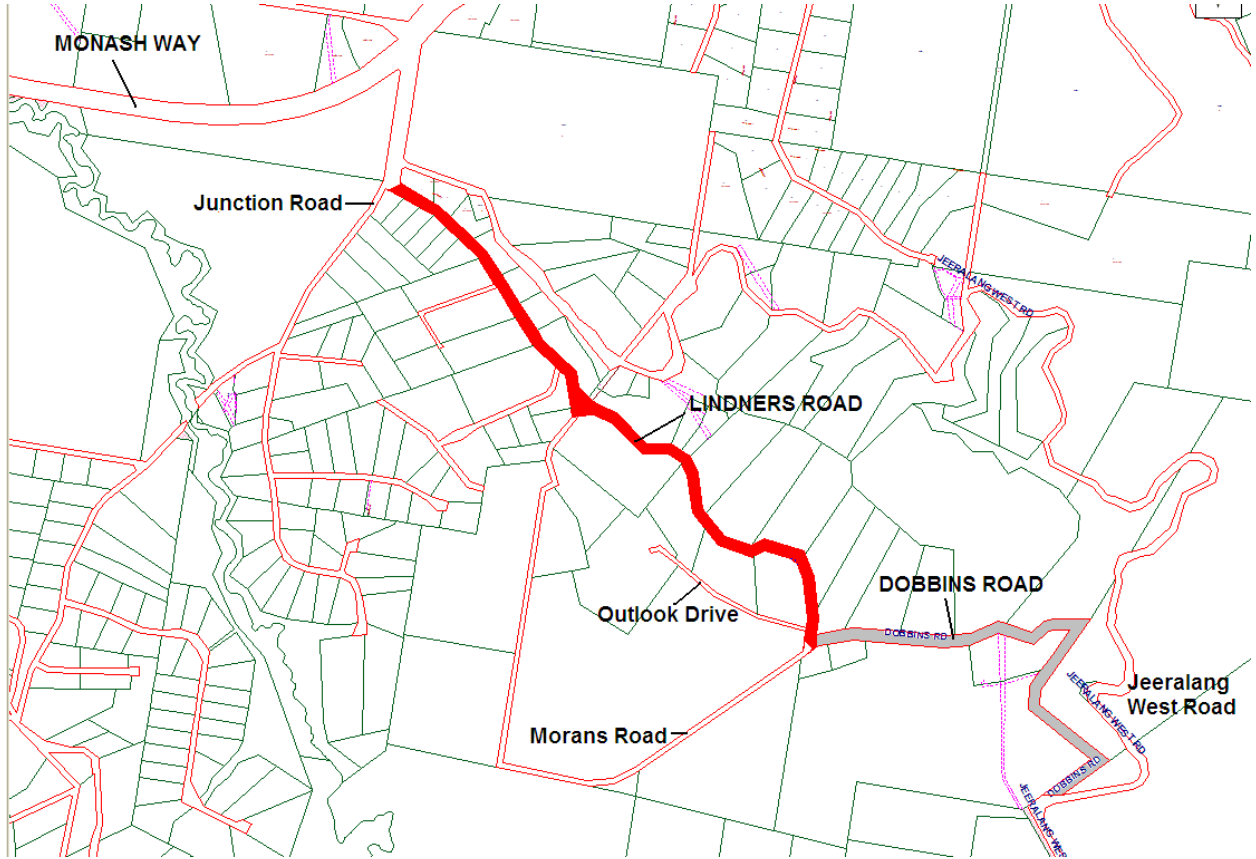
Seconded: Cr Gibson

That the Recommendation be adopted.

CARRIED UNANIMOUSLY

ATTACHMENTS

LOCALITY PLAN – DOBBINS ROAD / LINDNERS ROAD, JEERALANG JUNCTION.



From: PATRICK DOBBIN
Sent: Friday, 19 November 2010 2:19:30 PM
To: Latrobe Central Email
CC:
Subject: Dobbin road name change

Dear sir

I am informed by the Latrobe Express that the shire has plans to change the name of DOBBINS Road.

My name is Patrick Dobbin and my Grand Father and Father built that road in question, and i object to the name change as it is in memory of there service to this country. Like all the roads in the hills they are named after returned soldiers and first settlers, and they have the right to keep there name there for years to come .

I would like to know the dimwit that wants to change the name,as they do not know the insuffacance of the local area. And may i say this , what right has some one who moved into the area only yesterday have the right to want to change the name , this insults both my family and myself, and if this continues the family will seek ways to keep the DOBBIN ROAD name there for years to come .

Thank you for reading this

yours faithfully

PATRICK A DOBBIN

PS.I would like to know what the shire has to say of this matter
thank you

LATROBE CITY COUNCIL
INFORMATION MANAGEMENT

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22 NOV 2010

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Latrobe City Council.
P.O. Box 264.
Morwell 3840.
Vic.
18-11-2010.

Dear Sir

I am writing to you after reading your article about the name change to DOBBINS Rd.

My name is Patrick Dobbin, and I am the Grandson and Son of James Henry Dobbin, and William Edward Dobbin, for which the road is named after.

Both my Grand father and father built that road by clearing the bush by hand.

My Grand father is also a Boer War Veteran, and bought the land in early 1900's by memory 1984, after returning from the Boer War.

All the roads in the hills are named after the Settlers or War Veterans.

I find the whole idea Insulting and rude.

If the person doesn't like the address in which he lives, why not change his address and move.

P.S I will attend 7th Feb meeting and will speak in favor of Dobbins Rd. to stay.

Thank you.

Thanking you.

Pat. Dobbin.

Pat. Dobbin.

Eric and Dot Rowley

24 November 2010

Latrobe City Council
PO Box 264
MORWELL 3840
Dear Councillors,

Attention: Henry Morrison

OBJECTION TO THE RENAMING OF DOBBINS ROAD

We are both long term residents of the Hazelwood and/or Jeeralang districts.

Dobbins Road was named after the Dobbin family that lived and dairy farmed along Dobbins Road. Jim Dobbin was a Boer War soldier and an early resident of Jeeralang. He lived in the Jeeralang district for over forty years and two generations of the Dobbin family lived at Jeeralang.

Jim Dobbin was an old identity of Jeeralang. The road bordered the Dobbins farm on two sides and was known as Dobbins Road while he, his wife and children were living there. In the early-1950s, Jim Dobbin left Jeeralang to live at Hazelwood South.

The Dobbin family was living and farming along Dobbins Road before the Lindner family came to live and farm along Lindners Road.

Dobbins Road and Lindners Road are both established road names.

We knew Jim Dobbin for around thirty years and we request that the road name Dobbins Road be retained as it remembers an early and long term resident of Jeeralang.

Yours faithfully

E. Rowley

Eric Rowley

Dot Rowley aka Tex.

Dot Rowley

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Ken McFarlane

6-12-2010

The Secretary
Latrobe City Council
PO Box 264
Morwell 3840

Dear Sir,

In response to your invitation for public comment on the proposal to rename Dobbins Road I would not be in favour of the change as Jim Dobbin, after whom the road was named, was an early settler and farmed his property in the hills of Jeeralang in the early years of the 1900's. The access road to his property and typically the roads to other settlers was named after them as a means of identifying the area. Perhaps I am stretching the point a bit by calling them roads for they were only tracks often maintained by the settlers themselves.

The contribution to the Shire and the community as made by Jim Dobbin and the other early settlers, who stuck it out in adversity, would be impossible to evaluate and I feel it would be a shame to erase their names for the sake of convenience and so erase a small part in the development and the history of Gippsland.

Yours sincerely,

Ken McFarlane

Ken McFarlane.

LATROBE CITY COUNCIL	
INFORMATION MANAGEMENT	
07 DEC 2010	
By: <i>Rakes</i>	Authorised
Latrobe City Council	
<input type="checkbox"/> Proposed	<input type="checkbox"/> Approved

7

Moorwell,
6-12-2010

The councillors
Latrobe City
Moorwell

I wish to object to the proposed re-naming of Dobbins Road, Geeralang.
I was a former resident of Geeralang Junction, and I knew the Dobbin Family about 60 years ago.
My late Father-in-law George Farley Sr, and his two sons, George Jr and Jack used to maintain the roads in Geeralang and Jumbuk for Moorwell Shire, and they spoke very highly of the Dobbin Family.
I believe Jim Dobbin came to Geeralang after the Boer War, and now the third, fourth, and fifth generations of his family still live in Latrobe City.
Dobbins Road is part of the history of Geeralang, which should not be forgotten, therefore I consider the name should not be changed.

Yours Sincerely
(Mrs) Iris M. Farley

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10/12/2010

Latrobe City Councillors

P.O. Box 264

Morwell 3840

Dear Councillors

It has come to my notice via friends and family that a suggestion has been made to change the name of Dobbins Road to that of Lindners' Road which it adjoins.

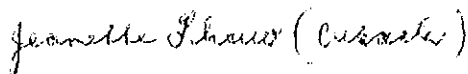
Once more, I am dismayed that the names of pioneer families are in danger of being deleted from the Jeeralangs ; for those of us having parents born in Hazelwood and Grandparents being among the very first selectors, the families living in the Jeeralangs were household names when speaking of the Hills. The snow comes first to Beales' Hill ,then there were Reidys, Sawyers and the boys and girls who attended school at South Hazelwood. The Dobbin family were always mentioned with great affection ; Bill Dobbin helped us during the busy harvest season at Hazelwood Estate and he was very hard working, a gentleman and most of all a friend.

During the terrible fires of 1944 our first concern was for our families in the Jeeralangs. That night, my father drove our horse and trailer up into the hills to find them, and there was no rest until all were found alive, despite total loss of homes and animals.

Regardless of my years of living away from Hazelwood, I still experience a special feeling at the first glimpse of the Jeeralangs on passing Newborough. Despite the changes wrought in Hazelwood and in Morwell, the Jeeralangs remain undisturbed and will forever contain the memories of the very best of the men and women who made their homes there so long ago.

In conclusion, I ask that you consider my request to retain the name of Dobbins' Road, thus preserving the heritage unique to the Jeeralangs, and respecting the original settlers of this area.

Yours sincerely



Jeanette Shaw (Cusack)

14 December 2010
Latrobe City Council
PO Box 264
MORWELL 3840
Dear Councillors

Attention: Mr H Morrison

Proposal to rename Dobbins Road

I wish to register my objection to the proposed change of name for Dobbins Road, Jeeralang Junction.

After serving with the British army in the Boer War, Mr James Dobbin returned to Victoria and selected land in Jeeralang. He came to live and farm in Jeeralang in 1905.

The roads in the Jeeralangs then; more than 100 years ago, were no more than horse wagon tracks. One of the early roads became known as Dobbins Road as it was the road that led to Dobbins, farm.

Mr James Dobbin lived and farmed on his property on the southern side of Dobbins road for about 40 years. When an old man he sold the farm and moved to Hazelwood South to live with his son Bill Dobbin who had a dairy farm where Mathison Park, Churchill is today. The house which is now in ruins and is a central feature of Mathison Park was the home of the Dobbin family (after they left Jeeralang Junction).

Mr James Dobbin died in 1962.

In 1963 the Housing Commission of Victoria compulsory acquired the Dobbin farm at Hazelwood South for the planned town. Bill Dobbin and his family then moved to Church Road, Hazelwood North. One of Bill Dobbins' sons and his children and their children, live in Churchill.

Any confusion about where Dobbin Road starts and ends is caused by inaccurate maps and/or poor sign-posting and should be corrected by Council. Dobbins Road is an official road name of the Latrobe City and the municipality has clearly defined the road.

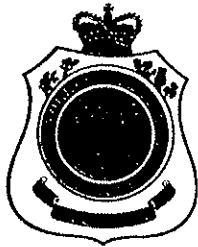
The intersection of Lindners Road, Dobbins Road, Morans Road and Outlook Drive is a clear road junction and if properly mapped and sign-posted, should not cause any confusion.

I would welcome the opportunity to speak to this submission and to answer questions at a meeting of Council.

Yours faithfully


Tom D Lawless

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THE RETURNED AND SERVICES LEAGUE OF AUSTRALIA

MORWELL RSL SUB-BRANCH Inc.
ACN A0038505 K ABN 69 599 310 242

CORNER ELGIN AND TARWIN STREETS, MORWELL

P.O. BOX 105, MORWELL 3840

Telephone: (03) 5134 2455 Fax: (03) 5134 8645

Email: enquiries@morwellrsl.com.au

President:

MALCOLM J. BUGG, OAM J.P.

General Manager/Secretary:

DENNIS CLEARY

15th December 2010.

Latrobe City Councillors.
PO Box 264,
Morwell Vic. 3840.

Dear Councillors,

LATROBE CITY COUNCIL
INFORMATION MANAGEMENT

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16 DEC 2010

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Re: Proposed Renaming of Dobbins Road, at Jeeralang Junction.

On behalf of the members of the Morwell RSL Sub Branch Inc. I write to express vehemently and oppose any name change of the existing Dobbins Road to Lidners Road.

We submit this on the basis that Dobbins Road was named as such more than 100 years ago and recognises the earliest pioneer of that land in the vicinity of Dobbins Road in James (Jim) Henry Dobbins. He applied in 1903 for an Agricultural Licence from the Department of Crown Lands and Survey to farm at Allotments 9 of Section D, of the Parish of Jeeralang. The naming of Dobbins Road in memory of Jim Dobbins and his family was confirmed by the Shire of Morwell in their name planning scheme.

Also from an RSL point of view, Jim Dobbins was a distinguished veteran of the Boer War and was decorated by the Queen and King for his services to the British Empire of which Australia was part of. If we start changing heritage names does this mean that the likes of family names of local war veterans in White, Moon, Nadenbousch and many others along with Monash and Cutler are up for grabs for change to by future generations? Let the name Dobbins Road continue and if there is confusion on CFA Maps, electoral rolls, mailing addresses etc then have these properly attended to and clarified and not changed to suit someone who has only moved to the area in recent times.

More importantly Council should properly erect Road Name Signage in the area showing where roads begin and end as a lot of this confusion was caused by poor road signage by the Shire & City of Morwell and now the Latrobe City Council. The Morwell RSL is very passionate about areas and road names of our veterans and distinguished soldiers and our earlier pioneers. We ask Councillors to please consider this matter carefully and take on board our feelings as a veteran's organisation.

Yours sincerely,

Mal Bugg. OAM.
President.

*"The Price of Liberty is Eternal Vigilance"
"Lest We Forget"*

15 December 2010

Latrobe City Councillors
PO Box 264
MORWELL 3840
Dear Councillors,

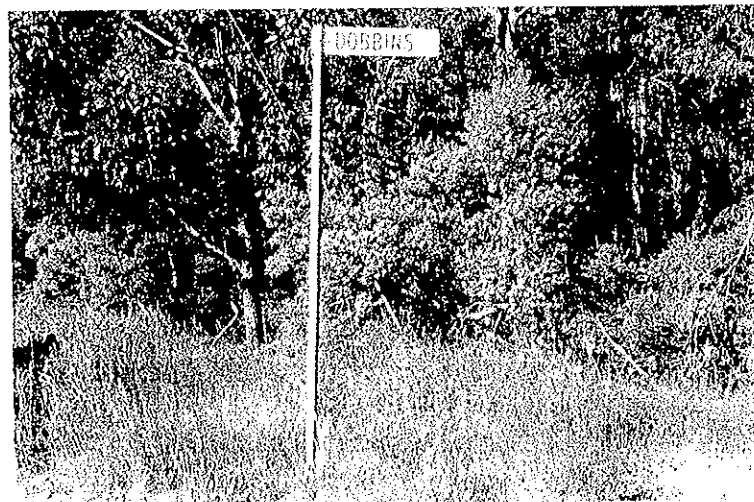
OBJECTION TO THE PROPOSAL TO RENAME DOBBINS ROAD

I am interested in local history and I am knowledgeable about the naming of the roads and places in Hazelwood and Jeeralang.

Dobbins Road is wholly located within the Locality of Jeeralang Junction. The unsurfaced road commences at the intersection of Lindners Road, Morans Road and Outlook Drive and ends at the junction of Jeeralang West Road, a distance of 1.9 kilometres.

There are less than ten homes along Dobbins Road and it is an access road for these residents. For motorists familiar with Jeeralang West Road; Dobbins Road and Lindners Road are used as short-cut roads for those travelling along (or travelling from) Jeeralang West Road past the Dobbins Road junction.

In 1989 there was an unsuccessful proposal to close part of Dobbins Road and in 2002 it was suggested that Dobbins Road be renamed Lindners Road on the basis that Dobbins Road is a continuation of Lindners Road. As a result of the naming of the road being raised, in February 2000 the Latrobe Shire placed road signage at both ends of Dobbins Road. The placement of road signs was many years after the subdivision of allotments either side of the road.



Dobbins Road sign at the intersection of Dobbins Road. Photo 21/11/2010

Dobbins Road is a commemorative road name and one of several in the immediate vicinity named after pioneers or early settlers of Jeeralang. These roads include Bullocks Road, Evans Road, Lindners Road, Morans Road, Reidys Road and Sargeants Drive.

Commemorative road names are one way of recording and acknowledging local heritage. Often roads in rural districts became locally known by the surname of the pioneer whose land was adjacent to the road. It may have been years later when the road name was formally adopted.

Maps of the Parish of Jeeralang indicate that Lindners Road and Dobbins Road were part of the original Jeeralang West Road. These maps reveal that in 1915 the Country Roads Board substantially re-routed Jeeralang West Road (from Junction Road to the present junction of Jeeralang West Road and Dobbins Road). Presumably the re-routing of the road occurred as the gradient for what is now known as Lindners Road and Dobbins Road was too steep for horse drawn vehicles. Thus Lindners Road and Dobbins Road were constructed well over 100 years ago but named as such in later years.

The relevant land selection file for allotment 16 of Section C shows the allotment and road reserve surveyed on 8 March 1901. In the early years of these roads, they would have been tracks for horse drawn vehicles and in later years, the roads have been upgraded.

Dobbins Road was assigned by the La Trobe Shire in 1997 and Government Gazetted in 1998 but may have been officially assigned by the Shire of Morwell many years before although not sign posted.

Dobbins Road was named after the family of James Henry Dobbin (1874- 1962) who dairy farmed for many years on the southern side of Dobbins Road. While many of the farms in the Jeeralangs were abandoned in the 1920s, Jim Dobbin as he was known, stayed on the farm despite the adverse conditions. To make ends meet, Jim Dobbin often went away to shear sheep. Elderly residents remember the Dobbins family of Jeeralang as a family of *Aussie battlers*.

Geographical features were also often named after pioneering families. The large hill on land once owned by JH Dobbin on Dobbins Road became known as Dobbins Hill. VicRoads State Directory shows both Dobbins Road and Dobbins Hill.

Jim Dobbin was the son of Michael Dobbin and Mary Bourke and was born in Ararat in 1874. Later, the Dobbins moved to farm at Kilcunda in South Gippsland.

In September 1896, James Henry Dobbin embarked on the *Buninyong* for Freemantle. He was not in Western Australia long when he sailed at his own expense to South Africa. In South Africa he enlisted in the Thorneycroft Mounted Infantry which was raised on 16 October 1899 by Major, later Lieutenant-Colonel Alexander Whitelaw Thorneycroft at

Pietermaritzburg, Natal. JH Dobbin served in the Thorneycroft Mounted Infantry from 1 July 1900 to 15 October 1902 inclusive and became a Quarter Master Sergeant and later, a Warrant Officer. He was one of many Australians who served in British units (rather than a unit from one of the Australian colonies or the Commonwealth of Australia).

JH Dobbin was serving in the Thorneycroft Mounted Infantry from July to November 1900 under General Francis Clery, when the TMI were active in policing the south-eastern Transvaal and protecting the railway line to the Natal border against Boer guerillas. In December 1900, the TMI were used to try and trap Boer General Christaain

De Wet in the Eastern Orange Free State. In January/February 1901, the Thorneycroft Mounted Infantry was detached for use as a mobile column to chase Boer General James Hertzog when he invaded the Cape Colony. When General De Wet did the same, the TMI were diverted to hunt for De Wet. The Thorneycroft Mounted Infantry followed De Wet into the southern Orange Free State where they operated from March 1901 to April 1902 on drives, patrols, convoy duty and frequent skirmishes against some very competent Boer commandants who were largely supervised by De Wet. In May 1902 the Thorneycroft Mounted Infantry were used in General Ian Hamilton's drive against Boer commandos in Western Transvaal.

Warrant Officer Dobbin was awarded the Queen's South Africa Medal with three clasps and the King's South Africa Medal with two clasps. In 1902, he represented the Thorneycroft Mounted Infantry at the coronation of King Edward VII and Queen Alexandra at Westminster Abbey, London.

After the Boer War, Jim Dobbin returned to Kilcunda and in 1903, he applied for an Agricultural Licence from the Department of Crown Lands and Survey to farm at allotment 9 of Section D, in the Parish of Jeeralang. The land had previously been a timber reserve. The Agricultural Licence was granted on 1 August 1904. Jim Dobbin resided on the allotment from January 1905; cleared the land, erected fencing and built a hut. On 1 August 1910, as he had substantially complied with the conditions of the licence, he was granted an Agricultural Lease. However, on 19 December 1912 JH Dobbin transferred the lease to Francis William Fox and on 23 July 1915, JH Dobbin purchased allotment 16 of Section C, Parish of Jeeralang from Margaret Curtin.

Section C of the Parish of Jeeralang was settled later than other parts of Jeeralang as the land had previously been a coal mining reserve. When the coal mine reserve came to an end in 1900, the land was made available for selection. On 8 March 1901, allotment 16 of Section C was surveyed. The allotment was classified as Second Class land by the Department of Crown Lands and Survey. On 1 April 1901, DJ Curtin was granted an Agricultural Licence and on 1 April 1907, he was granted an Agricultural Lease. Daniel Joseph Curtin obtained freehold title on 13 November 1907 and on 26 October 1909, title was transferred to Margaret Curtin. The Curtin family left Jeeralang in 1911 and on

23 July 1915, their allotment was purchased by James Henry Dobbin who lived and farmed on the land until his retirement. The road on the northern and eastern side of this allotment (and surveyed in 1901) became known as and is still known as Dobbins Road.

On 30 November 1953, the allotment was sold by JH Dobbin to Maurice Henry Charleston who on 3 June 1957, sold the allotment to Francis Ormiston Hamilton. On 26 July 1984, Crown allotment 16 of C, Parish of Jeeralang was first sub-divided by FO Hamilton.

James Henry Dobbin was a resident of Jeeralang for nearly fifty years. He became an active member of the Jeeralang Progress Association and the Jumbuk and Hazelwood Rifle Clubs.



Jim Dobbin as a member of the Jumbuk Rifle Club. Photo around 1908

In 1911 Jim Dobbin married Grace Elizabeth Dwyer (1865- 1953) and they had three children.

In the early 1950s, William Edward Dobbin, the eldest child of Jim and Grace Dobbin leased, then in 1957 purchased a dairy farm at Hazelwood South. After WE Dobbin married in 1954, Jim Dobbin moved to live at Hazelwood South with his son. In 1962, Jim Dobbin had a fall from which he never fully recovered. He died at San Remo in 1962 and is buried with his wife in the San Remo Cemetery.

The Dobbin family of Jeeralang and Hazelwood has been residents for over a hundred years. The third and fourth generations of the Dobbin family continue to live in the district of Hazelwood. The fifth generation also lives in Gippsland.

The current residents of Dobbins Road have purchased their properties years after the Dobbins family left their Jeeralang farm. The allotments on both sides of the road are a result of sub-division of the original allotments which were granted in 1901. The residents have purchased their properties should have known that at the intersection of Morans Road and Outlook Drive; Lindners Road ends and Dobbins Road starts. However, the Shire of Morwell at the time contributed to the confusion by failing to communicate to land developers and land purchasers, the road was named Dobbins Road.

I understand that part of the argument to rename Dobbins Road to Lindners Road is that Dobbins Road is a continuation of Lindners Road. While this is the case, there are many examples of town streets and rural roads in the Latrobe City changing their name at the intersection of another road. Lindners Road and Dobbins Road are long established road names and to re-name Dobbins Road is likely to create more confusion.

Edward Lindner, known as Ted Lindner, had no association with the road east of Morans Road. Lindners Road was the boundary road to Lindner's farm. Consequently, from a historical viewpoint, the present termination of Lindners Road and Dobbins Road at the junction of Morans Road and Outlook Drive is logical.

I understand too, the impetus for the proposed road naming has resulted from the emergency response along Dobbins Road to the bushfire on 7 February 2009. In a detailed statement to the 2009 Victorian Bushfire Royal Commission by Captain Bruce Mongan of the CFA, he outlines the initial response and experiences of local fire crews fighting the bushfire in the vicinity of Dobbins Road and Jeeralang West Road. In that statement he mentions communication problems experienced by the local firefighters but there is no reference to experiencing difficulty in finding the location of roads in that vicinity.

The residents on the northern side of Dobbins Road have bush blocks and they have made a deliberate decision to live in a fire risk location. The Jeeralangs have always been a high fire risk location and on 13 January 1939, the Dobbins family home was destroyed by a bush fire but they rebuilt. The renaming of Dobbins Road will not minimize the fire risk nor increase the effectiveness of an emergency response.

The Latrobe City is the naming authority for roads in Jeeralang. Maps produced by the Latrobe City and its predecessors are clear on where Dobbins Road starts and ends. There are standard road signs at both ends of the road stating Dobbins Road. Locals and other road users of Dobbins Road know that Lindners Road is an asphalt road and Dobbins Road is an unsurfaced road.

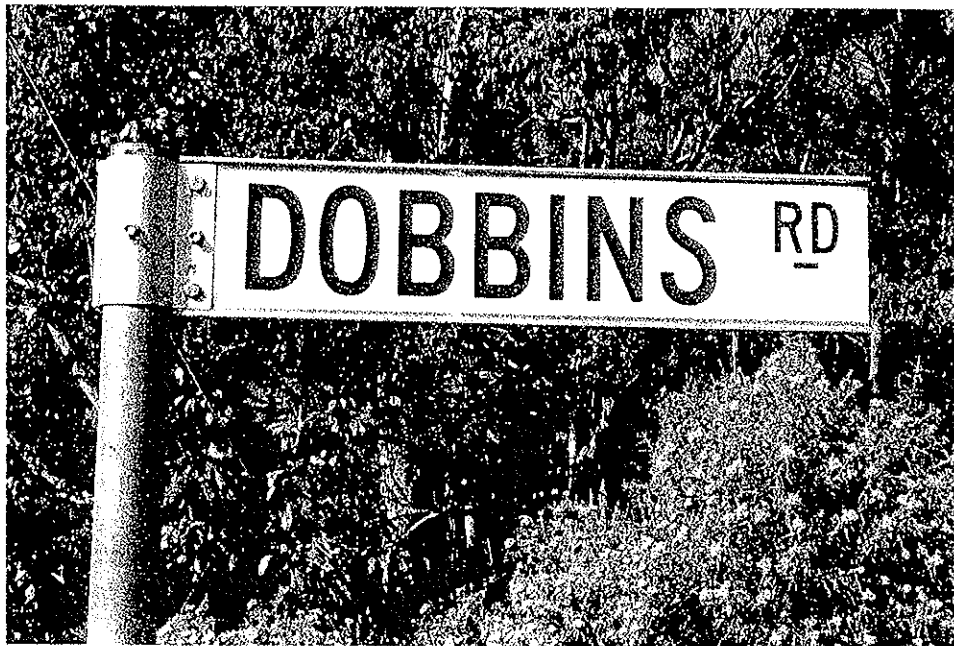
I have been advised that on a CFA map, the length of Dobbins Road is incorrectly shown. Similarly, the length of the Dobbins Road is incorrectly shown on *Google* maps. These maps show Dobbins Road extending from Evans Road to Jeeralang West Road. Obviously, someone has made a cartographical error and has not followed the definition of the road as per the naming authority, that is, the Latrobe City.

I understand that for over thirty years the local municipality has issued the residents along the road with rate notices wrongly stating Lindners Road. I also understand the residents of Dobbins Road have wrongly been given a rural address for Lindners Road. It is apparent that when rural addressing was established, the person responsible was not familiar with the road names in Jeeralang.

The signage at the Jeeralang West Road junction is in need of repair and is partly obstructed by the *Give Way* sign on the same signpost. A second sign at the intersection of Morans Road and Outlook Drive (and on the Morans Road side) pointing in the direction of both Dobbins Road and Lindners Road would assist road users not familiar with the road.

Road and place names are one way of recording and preserving local heritage. Dobbins Road is a commemorative name as it honours James Henry Dobbin (and his family)- an early and long resident of Jeeralang and a war veteran.

While fire prevention and emergency response are important community issues, discussion and management of these issues need to have regard to our local heritage.



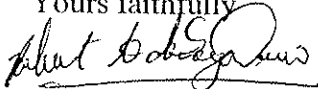
Dobbin Road sign at the intersection of Morans Road. Photo 21/11/2010

I make the following recommendations to Council-

1. **Council confirms Dobbins Road and Lindners Road as official road names for the Locality of Jeeralang Junction for the roads presently known as Dobbins Road and Lindners Road.**
2. Council repairs the existing sign at the junction of Dobbin Road and Jeeralang West Road
3. Council places a second (and a reflective) sign at the Dobbins Road and Morans Road and Outlook Drive/Lindners Road intersection (on the Morans Road side) which points to the direction of both Dobbins Road and Lindners Road
4. Council advises the CFA and the publisher of any other maps that incorrectly show Dobbins Road, that Dobbins Road starts at the Morans Road and Outlook Drive/Lindners Road intersection and ends at the Jeeralang West Road junction.
5. Council initiates the rural re-addressing for residents along Dobbins Road
6. Council replaces the existing rural numbering at the residents' entrance to their properties with their new number for Dobbins Road.
7. Council when erecting street and road signs where the road name changes at an intersection, where practical, place two directional signs stating the name of the road in both directions
8. Council when naming new streets and roads, providing there is a continuity of the address numbering system, avoid adopting a new road name where the new road is a continuation of an existing road.

I wish to address Council on 7 February 2011 regarding the proposed renaming of Dobbins Road.

Yours faithfully



Robert A de Souza-Daw

CROWN LANDS BAILIFF *Marwell*

Report on *J. H. Dobbin* holding of *136*
 acres in the parish of *Jeeralang 9 of D* showing how the
 Conditions of Licence *13. 8. 10*
 Lease have been complied with.

	Description thereof.	No. of Chains.	Cost per Chain.	Total Cost.		
				s.	d.	
FENCING.	Is the land all enclosed? <i>no.</i>					
	Nature of fence ... <i>Post & wire (gal)</i>	<i>15 ch</i> <i>remainder of fence line still under contract</i>	<i>9/-</i>	<i>6</i>	<i>15</i>	<i>0</i>
BUILDINGS.	Description.	Dimensions.	Materials.			
	<i>Hut</i>	<i>12 x 12 x 8</i>	<i>Split Ambo</i>	<i>10</i>	<i>0</i>	<i>0</i>
WATER STORAGE.	Description.	Dimensions, &c.				
	Dam ... Reservoir ... Well ...					
ALL OTHER IMPROVEMENTS.	Particulars, Nature, and Cost.					
	<i>Ringing</i>	<i>136 ac @ 4/-</i>	<i>Home note cleared per ac</i>	<i>10</i>	<i>0</i>	<i>0</i>
	<i>Scrub cut</i>	<i>30 - - 18/-</i>		<i>27</i>	<i>4</i>	<i>0</i>
	<i>grass</i>	<i>30 - - 14/-</i>		<i>21</i>	<i>0</i>	<i>0</i>
	<i>tree fern cut</i>	<i>40 - - 5/-</i>		<i>10</i>	<i>0</i>	<i>0</i>
	<i>timber felled & picked up</i>	<i>10 - - 15/-</i>		<i>7</i>	<i>10</i>	<i>0</i>
			<i>8</i>	<i>0</i>	<i>0</i>	
RESIDENCE DURING CURRENCY OF LICENCE.	Here show how residence condition has, or has not, been complied with. If not residing on the land, state at what distance from it, and where.					
	<i>Residence: - continuous from Jan 1905 except the months of Aug, Sept, Oct, and Nov of each year during which the licensee was away from the district shearing.</i> <i>Total residence - 3 yrs & 10 months</i>					
Total Cost of Improvements				<i>£</i>	<i>117</i>	<i>9 0</i>

Date— *12/9/10*

Marwell
 Crown Lands Bailiff.

Report dated 12/9/1910 by the Crown Land Bailiff on JH Dobbin's
 Agricultural Allotment, 9 of Section D, Parish of Jeeralang
 Source- VPRS 5357/PO Unit 5402 File 5240

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21/12/10

Chief Executive Officer
Latrobe City
P O Box 264
Morwell 3840

Dear Sir:

Proposed Road Name Change – Dobbins Road to Lindners Road, Jeeralang Junction

We wish to support the road name change proposal.

At the time of purchase of our property in 1978, our address was Lot 6 Lindners Road. In 2003 when the road numbering system was introduced, Council requested our opinion on the name, and the three families who had been in residence for 25 years or more advised that their preference was that Lindners Road be retained. Please note that currently two blocks are not occupied and the sixth home has new residents.

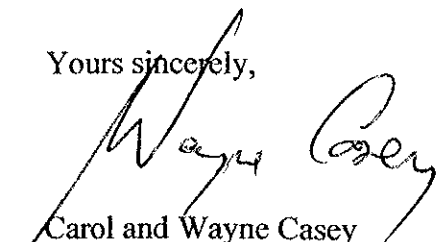
Following the 2009 fire we were surprised to see the Dobbins Road sign appear at the intersection of Morans Road and Outlook Drive. This caused much confusion with deliveries of many goods and services. We contacted Council and since then have had a number of discussions with staff, especially Jan in the Rates Office. A survey was made of residents, and we understand that the majority preferred to retain Lindners Road as all our legal documents, networks, agencies, record Lindners Road as our address.

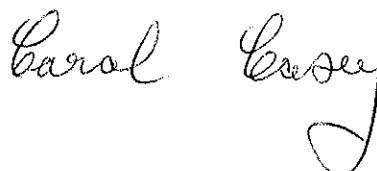
There are a plethora of maps including the Spatial Vision map book that DSE use for fire staff which have Dobbins Road recorded as some part of the road. There are many inconsistencies in this map book and they are corrected with each new edition. However with more maps eg DSE Hunting maps now only available on-line, due to the advantage that any consistencies can be changed immediately, it would be anticipated that this will be the future for map production.

We recognise the need for a record of the history of the area, and suggest that the hill or another geographic feature be awarded the Dobbins name.

If there is an opportunity to speak in support of the submission on 7 February we would appreciate that option.

Yours sincerely,


Carol and Wayne Casey



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Chief Executive Officer
 Latrobe City
 PO Box 264 Morwell 3840

16 December 2010

Dear Sir,

Your reference: 210260

Proposed Road Name Change – Dobbins Road to Lindners Road, Jeeralang Junction

We write to fully support the road change proposal which in our opinion was granted by Council in 2003 with the introduction of the new road numbering system. Copies of our letters associated with this change are attached.

The name Lindners Road has always been used by the respective Councils for rating purposes for our property at 275 Lindners Road (originally Lot 7, Lindners Road)

A proposal to close the road to through traffic, in 1989 indicates that Lindners Road joined Dobbins Road at a point approximately 3.3 km from the Junction Road. (Copy attached)

An earlier map of the Shire of Morwell (circa. 1965) shows Lindner's Road and Dobbins Road both ending in dead ends with no interconnection. (Copy attached)

The information provided to emergency services and others to locate a specific residence or property needs to be unambiguous and while retention of a historic place name has some merit this should not add to confusion and create a potential problem in respect to locating a property.

We suggested back in 2003 that a sign be erected to indicate Dobbins Hill to retain the historic name and would still recommend that action be incorporated into the proposal.

We reserve the right to speak in support of the submission on 7 February 2011.

Yours sincerely,

Bruce and Ruth Campbell

Chief Executive Officer
Latrobe Shire Council
Kay Street
TRARALGON 3844

17 January 2002

Dear Mr Hancock,

LINDNERS ROAD, JEERALANG JUNCTION

We refer to the current review of road names within the Latrobe Shire and request that the name, **Lindners Road**, be retained for the full section of road between Jeeralang Junction and the Jeeralang West Road.

This would mean that the proposal to rename the upper section of Lindners Road (between Outlook Drive and Jeeralang West Road), Dobbins Road would not proceed.

For at least the past 25 years the section of road has been known and referred to as Lindners Road and is in effect a continuation of Lindners Road. All legal documents, titles and residential addresses refer to Lindners Road, not Dobbins Road.

The three families who presently live on the top section of the road (Casey, Campbell and Spark) all wish to retain Lindners Road as our residential address for the new rural numbering system.

We would appreciate your urgent consideration of this matter.

Yours sincerely,

W & C Casey

B L & R Campbell

I & M Spark

cc. Councillors Hanning, Middlemiss, Jenkins, Zimora, White, & Proctor.

Manager – Governance Operations
Latrobe Shire Council
Kay Street
TRARALGON 3844

2 September 2003

Dear Mr Morrison,

**PROPOSED ROAD NAME CHANGE
LINDNERS ROAD, JEERALANG JUNCTION**

We refer to your letter of the 29th August 2003 regarding the proposal to rename Dobbins Road to **Lindners Road** and advise acceptance of the change.

As indicated in our letter of the 17th January 2002 (copy attached) this change reflects what is already incorporated into legal documents and residential addresses and would simplify the location of property in an emergency using the new road numbering system.

To ensure that the historical significance of the name Dobbin is retained the Council may consider formally naming and recording the high point on the existing Dobbins Road as Dobbins Hill.

Please note that the new name of the road should be **Lindners Road** as shown on the enclosed map and not Linders Road as given in the letter.

Thank you for the opportunity to support the proposal.

Yours sincerely,

Bruce & Ruth Campbell



Address correspondence to:
THE CHIEF EXECUTIVE OFFICER
P.O. BOX 708
MORWELL
VICTORIA 3840
Telephone: (051) 344744
Fax: (051) 343368
Ausdoc: No. DX 84011

Your Ref.

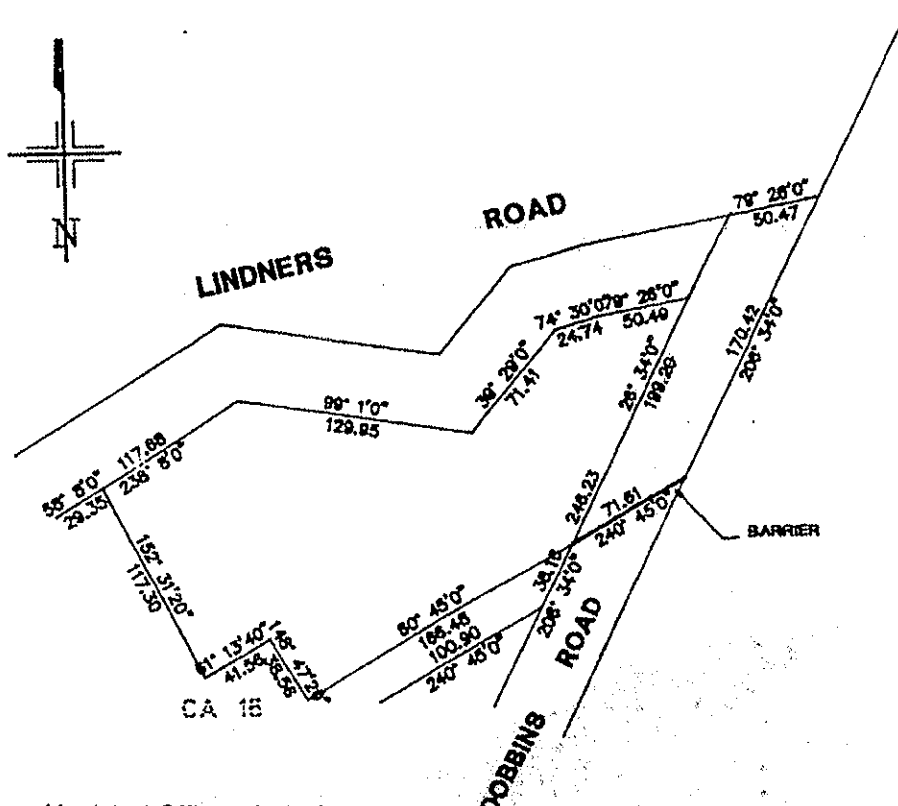
In reply please quote our Ref. 510107/SWE:MW

8 May 1989

M/s. B. & R. Campbell

Dear M/s. Campbell,

Further to Meetings with the residents of Lindners Road The Council of the Shire of Morwell has resolved to take action to close Dobbins Road to through traffic at the location shown on the plan below pursuant to Section 539C of the Local Government Act 1958. It is proposed to erect a lockable gate at this location and permit resident access only.

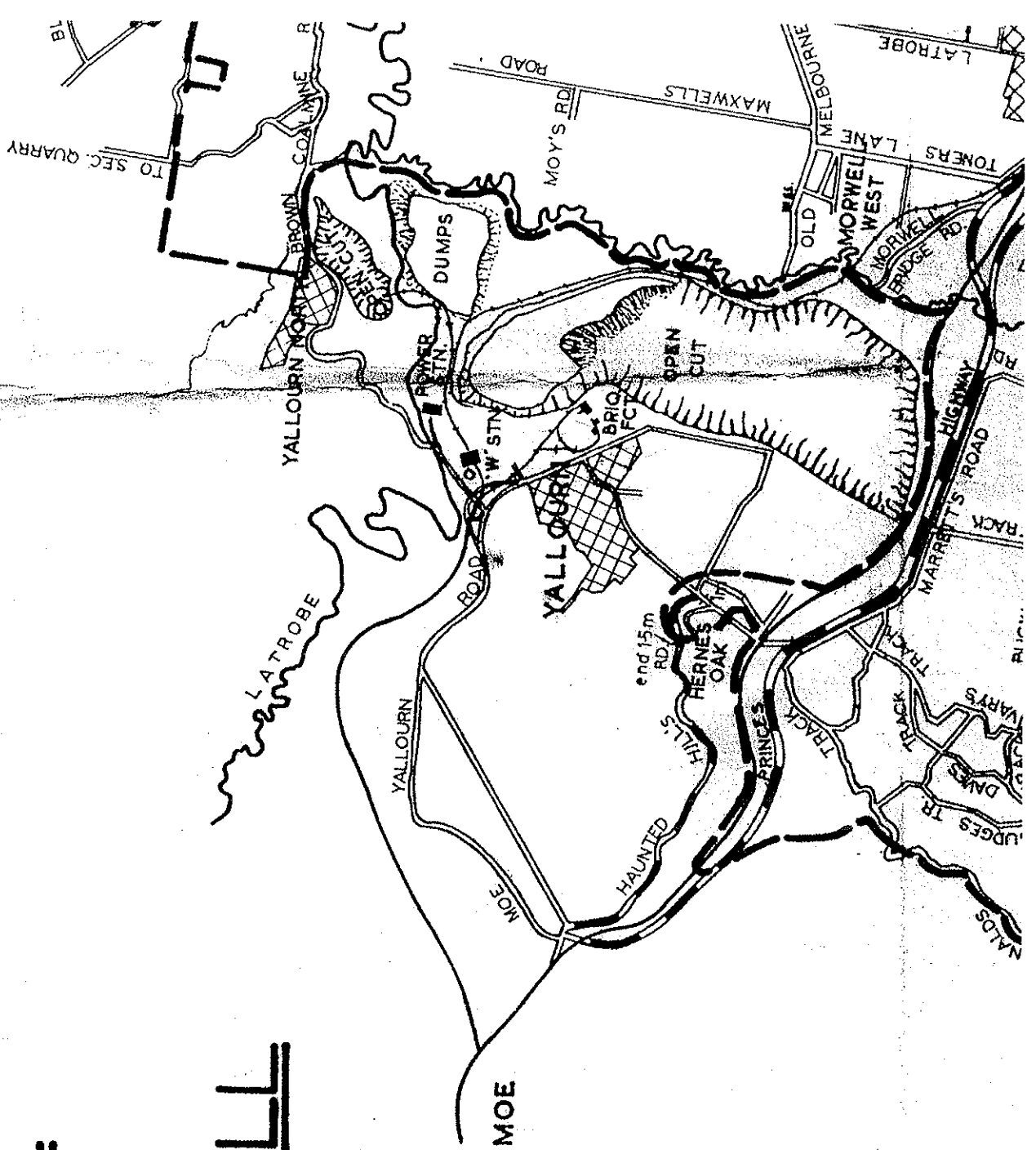


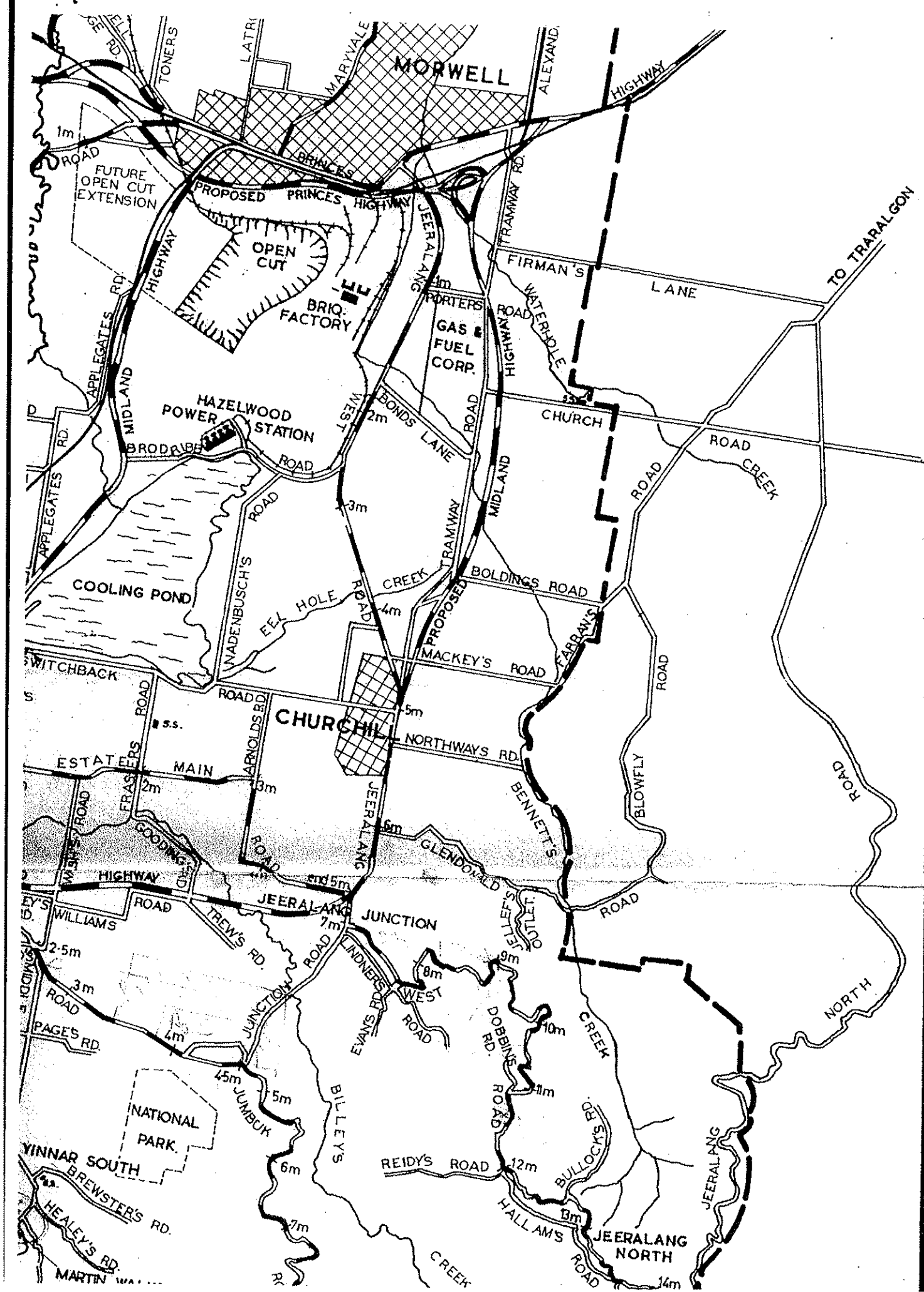
Municipal Offices, Civic Centre, Cnr. Princes and Midland Highways, Morwell

SHIRE OF MORWELL



Scale:- 1inch to 1mile.





Morwell Historical Society Inc.

President: Lesmie Boyd
Library: 200 Lindsay Street Morwell VIC 3700
LHC: 0352 922 1111 or 0352 922 1112



Post Office circa 1900

December 15, 2010

Mr Henry Morrison
Co-ordinator Property and Statutory Services
Latrobe City Council

Dear Mr Morrison

Regarding the proposal to rename Dobbins Rd, Jeeralang Junction, to make it part of Lindners Rd, members of Morwell Historical Society, after discussion at a recent meeting, suggest that a hyphenated name - **Lindners - Dobbins Road** or **Dobbins - Lindners Road**, be used thus preserving both names but eliminating the present confusion. Members were strongly in favour of retaining both names to honour both families who were early settlers in the district.

Yours sincerely

Elsie McMaster
Secretary

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Latrobe City Councillors
PO Box 264
MORWELL
Vic 3840

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Dear Councillors,

COMPROMISE PROPOSAL TO "RENAME" DOBBINS ROAD

This is an addendum to my submission of 15-12-2010 (Attached as Appendix 1). It presents evidence that has come to light since my earlier submission.

This compromise proposal both restores the original address to the three Lindners Road properties directly affected and honours the contribution of the Dobbins family

The history of Dobbins and Lindners Roads (according to residents of over 30 years standing)

The original Survey of allotment 16 of C, parish of Jeeralang (courtesy of Robert de Souza-Daw) shows a road easement that presumably connected the road now known as the Jeeralang West Road with the road now known as Lindners Road. Note that since the roads are un-named, there is no indication where the (now) Lindners Road ends. See Appendix 2.

The above map corresponds to a parish map of Jeeralang published by the Department of Lands and Survey in 1956. Once again all Roads are un-named. Lot 16 of C is shown under the name of D.J. Curtin (13-11-07) who was probably the original settler. On this map the properties to the north of the (now) Lindners Road are F. James (22-2-09), C. Healy (13-1-11), M. Mc Namara (21-10-07) and F. Bregenzer (27-8-07). See Appendix 3.

A map published by the shire of Morwell shows that there is a gap of over one kilometre between Lindners Road and Dobbins Road. The shape and length of Dobbins Road indicates that it ends at Dobbins Hill. Unfortunately the map is undated. However it predates the building of the freeway through Morwell and the cutting of the Morwell to Mirboo North Railway by the Morwell Open Cut. Part of this map is included as Appendix 4.

In the 1970s some of the Mc Namara and Bregenzer lots were subdivided into 8 lots of LP93596. All these lots, including those east of Morans Road, were shown on their titles as being on Lindners Road. At this time Lindners Road extended past Morans Road but there was no trafficable connection to Dobbins Road, which ended at Dobbins Hill. A road was subsequently formed to connect Lindners Road to Dobbins Road. This was clearly an extension of Lindners Road.

The three properties on Lindners Road to the East of Morans Road have been receiving rates notices addressed to Lindners Road for over 30 years. All Council correspondence was addressed to Lindners Road.

On 8-5-1989 a letter was sent to one of these properties (addressed to Lindners Road) by the CEO of the Shire of Morwell, R. H. Waters. This letter includes a map which clearly shows that Lindners Road changes to Dobbins Road at Dobbins Hill. See Appendix 5.

When Road numbering was introduced the three properties in question were correctly numbered as being on Lindners Road.

The current problem arose because some faceless bureaucrat decided, without consulting residents affected, that it would be neater if Dobbins Road did not end at Dobbins Hill, but extended to Morans Road. The three ratepayers affected have been trying to get this administrative error corrected for several years without success.

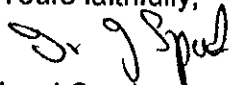
The Latrobe Council may well be the ultimate naming authority but it is not infallible. Its current locality map for Jeeralang Junction shows Dobbins Road extending from the Jeeralang West Road to Evans Road. This is clearly in error and inconsistent with the Councils own road signage. See Appendix 6

The proposal to extend Lindners Road to the Jeeralang West Road corrects the addresses of the 3 affected properties. However it removes the Dobbins name from the map. My compromise proposal both corrects addressing error and honours the Dobbins family. To reiterate:

1. Lindners Road extend to Dobbins Hill.
2. Dobbins Road extend to Dobbins Hill (and be renamed Dobbins Hill Road?).

I wish to address the Council on the 7-2-2011.

Yours faithfully,


Ian J Spark

15 December 2010

Appendix 1

Henry Morrison
Coordinator Property and Statutory Services
Latrobe City
PO box 264
Morwell
Vic 3840

Dear Henry,

Re: Proposed Name "Change" Dobbins to Lindners Road (please discard my earlier submission of 2-12-2010)

Background:

On checking Google Maps today I find that Dobbins Road extends from the Jeeralang West Road to Evans Road. Current(?) CFA maps also show Lindners Road terminating at Evans Road, but the Road between Evans Road and Morans Road is shown as an extension of Outlook Drive.

This recent confusion has caused CFA tankers to get lost while trying to find my property at 295 Lindners Road on at least two occasions. This confusion needs to be resolved as soon as possible.

Long term residents of over 30 years standing believe that Lindners Road/Track runs from the old Jeeralang Junction township/post office to the top of the hill adjacent to the Dobbins Hill Trig station. This change over occurs at the intersection with "Yeomans" access track (which would have also been the access track to Dobbins farm).

As a corollary Dobbins Road/Track runs from the Jeeralang West Road to Dobbins Hill (or farm).

All properties on the north of Lindners Road, including the three east of Morans Road, have been designated as being on Lindners Road for over 30 years (as per their Council rates notices).

When these properties were numbered they were also designated as being on Lindners Road, including those east of Morans Road (Casey 255 Lindners Rd, Campbell 275 Lindners Rd and Spark 295 Lindners Rd).

Recommendation:

1. Dobbins Road be retained but changes to Lindners Road at the top of Dobbins Hill. Alternatively this road could be named "Dobbins Hill Road".
2. As a corollary of recommendation 1 Lindners Road run for the old Jeeralang Junction Township/Post Office to the top of Dobbins Hill, which corresponds to the intersection with "Yeoman/Dobbins" access track.

I believe the above "changes" (which are merely restoring the historical situation) will both eliminate future confusion and honor the Dobbins family.

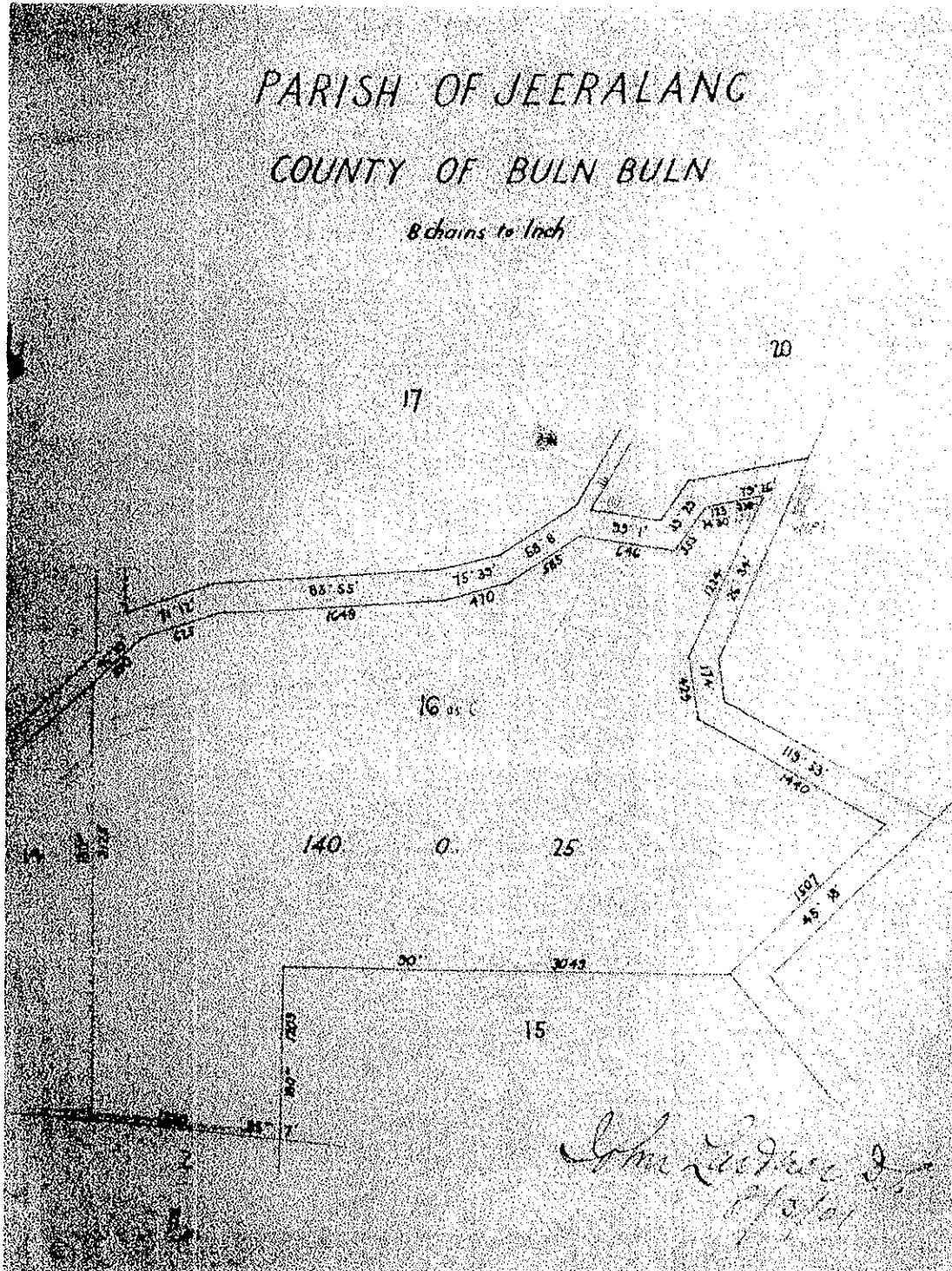
Yours truly,

Ian James Spark

PARISH OF JEERALANG

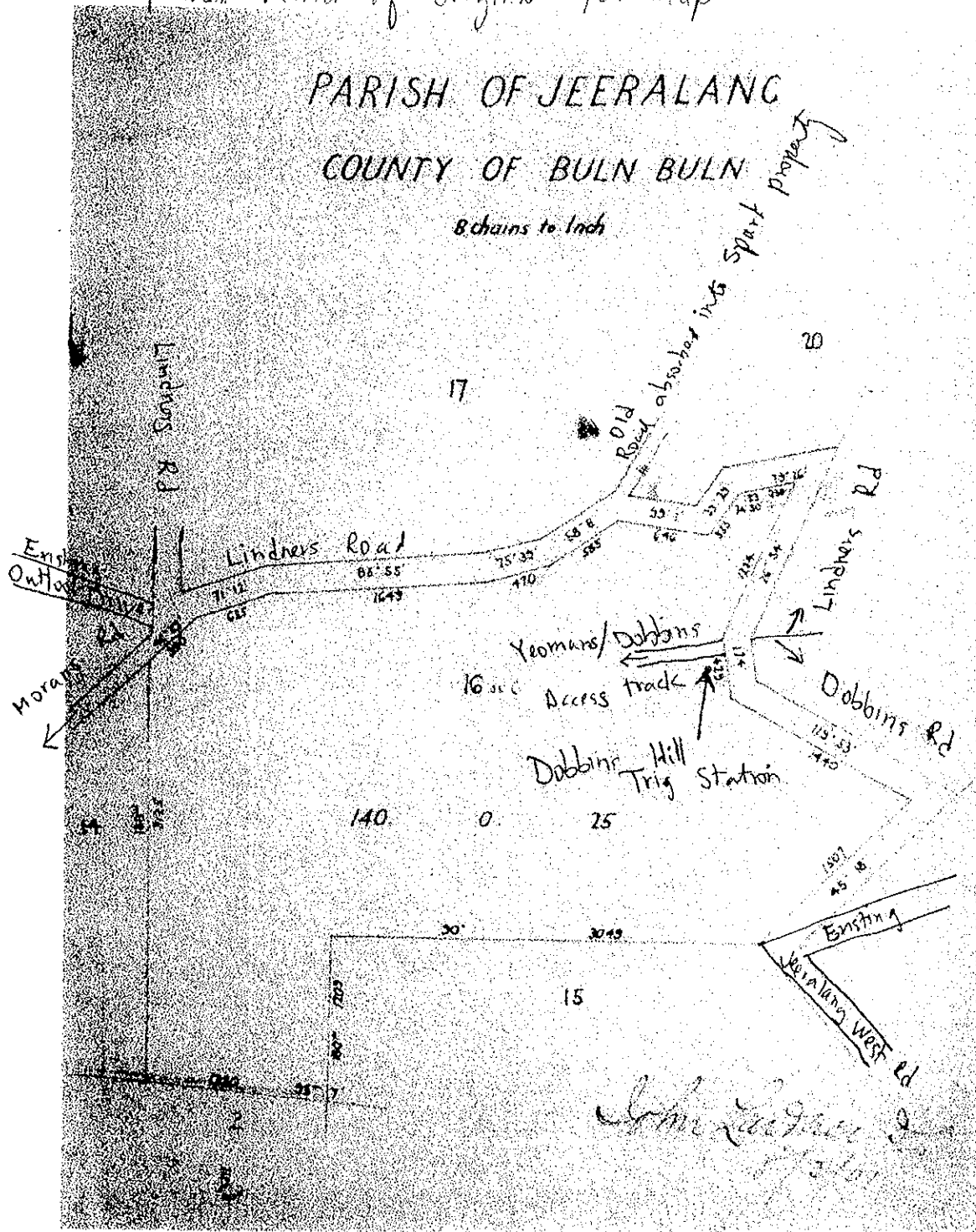
COUNTY OF BULN BULN

8 chains to Inch



Original survey of allotment 16 of C, Parish of Jeeralang
John Lardner, District Surveyor 8/3/1901
Source VPRS 5357/P0 Unit 791 File 4153

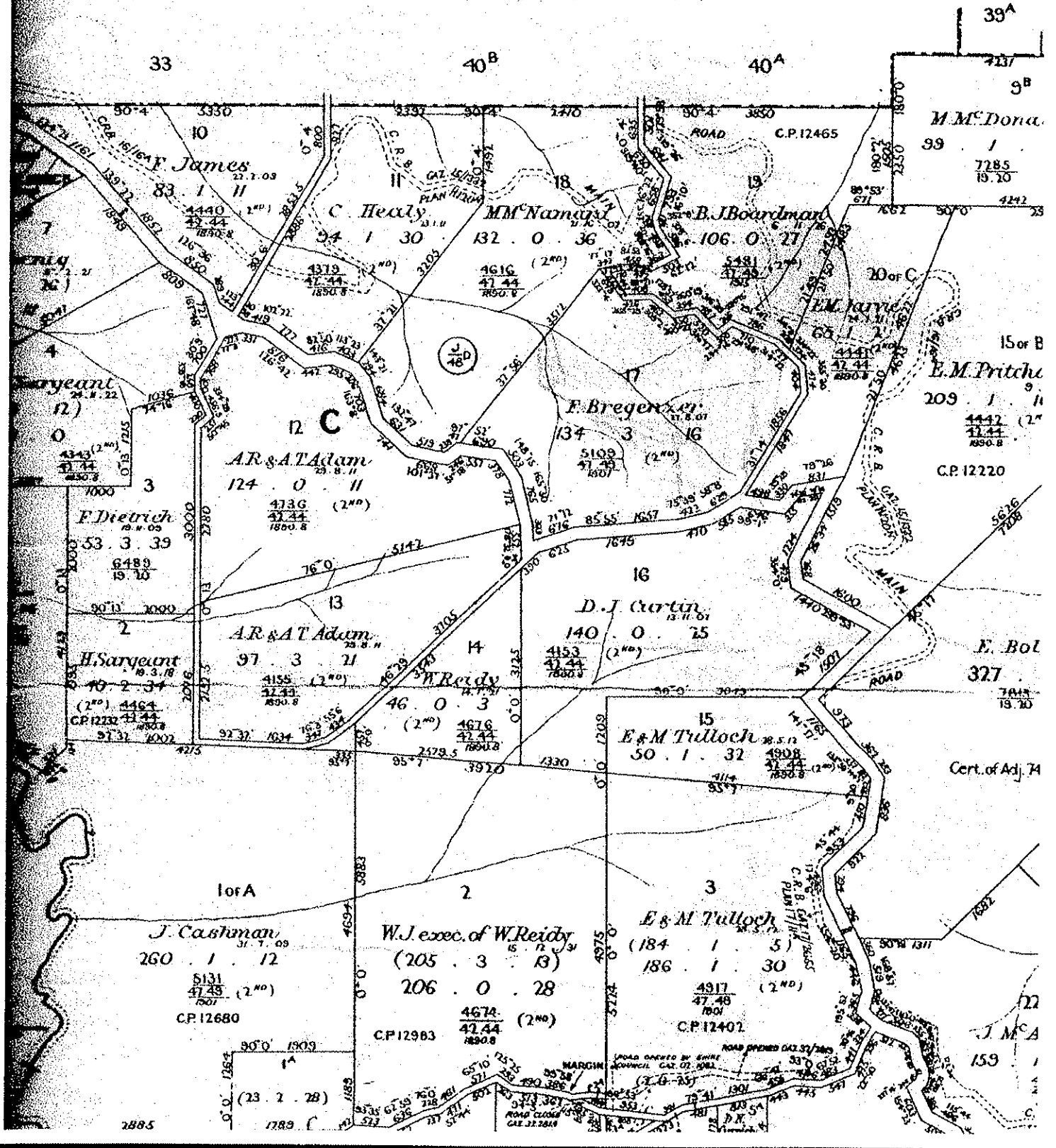
Updated version of original 1901 map



Original survey of allotment 16 of C, Parish of Jeeralang
John Lardner, District Surveyor 8/3/1901
Source VPRS 5357/P0 Unit 791 File 4153

1956

HAZELWOOD

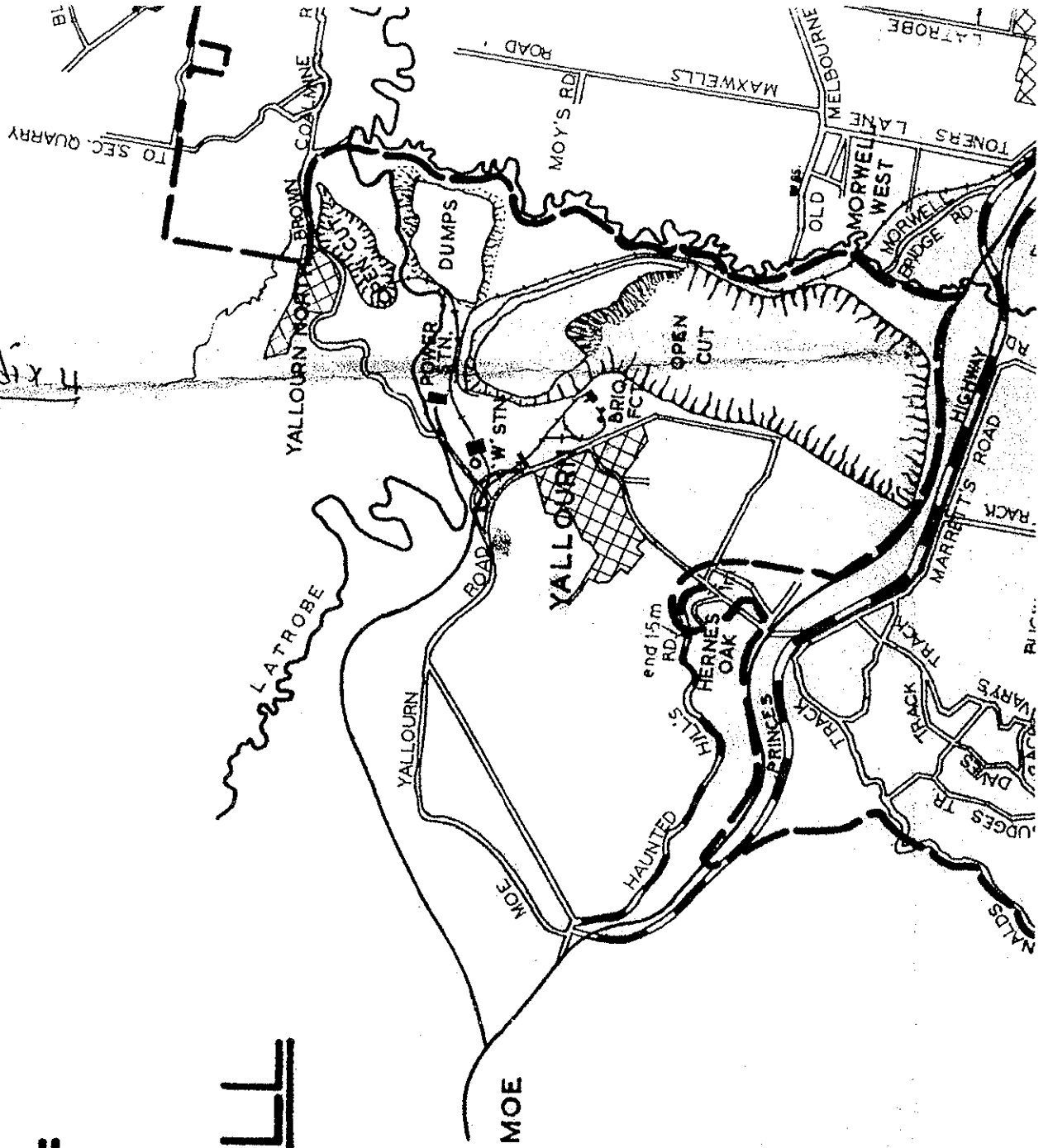


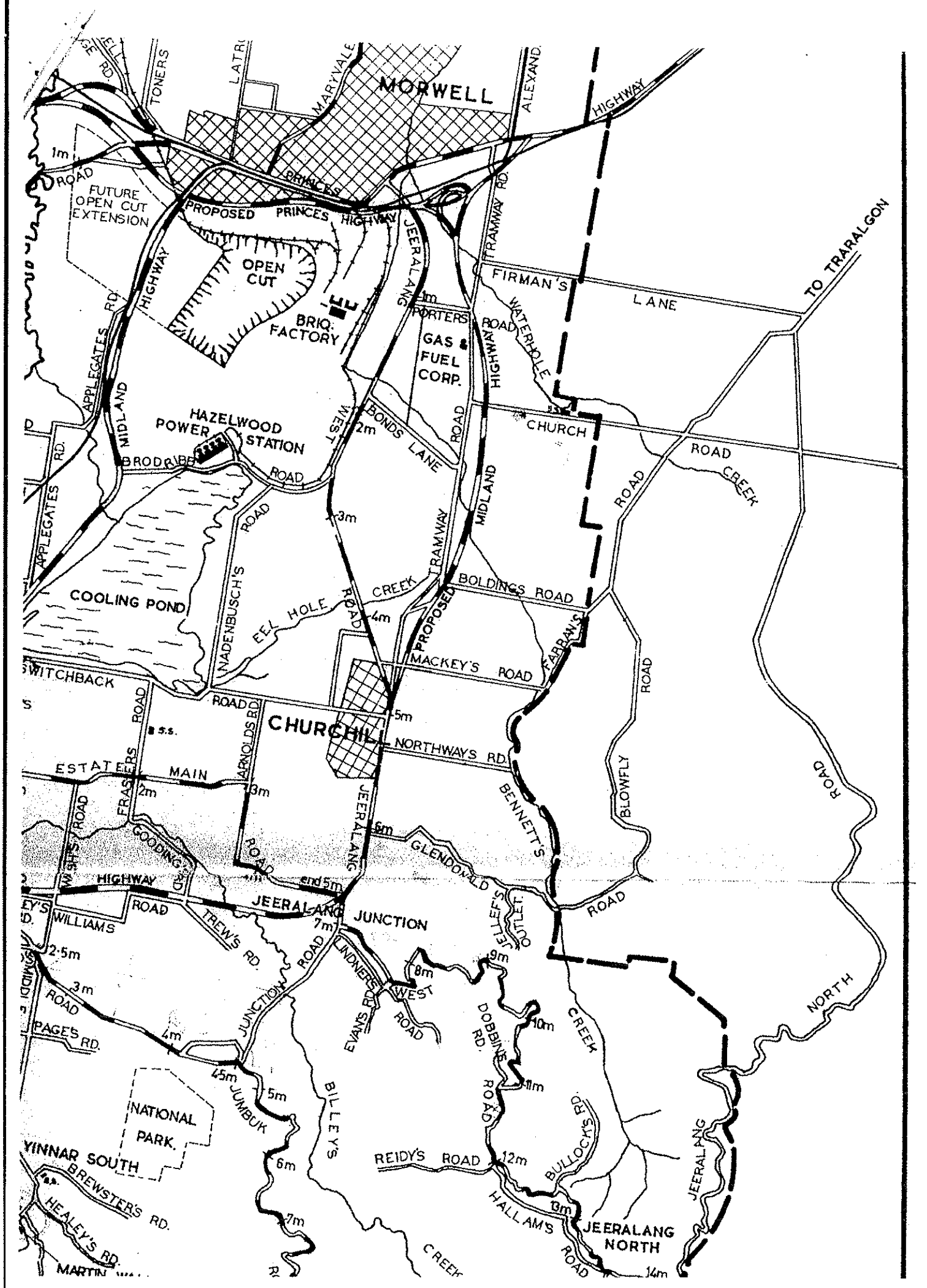
SHIRE OF MORWELL



Scale:- 1inch to 1mile.

Appendix 4







Address correspondence to:
THE CHIEF EXECUTIVE OFFICER
P.O. BOX 708
MORWELL
VICTORIA 3840

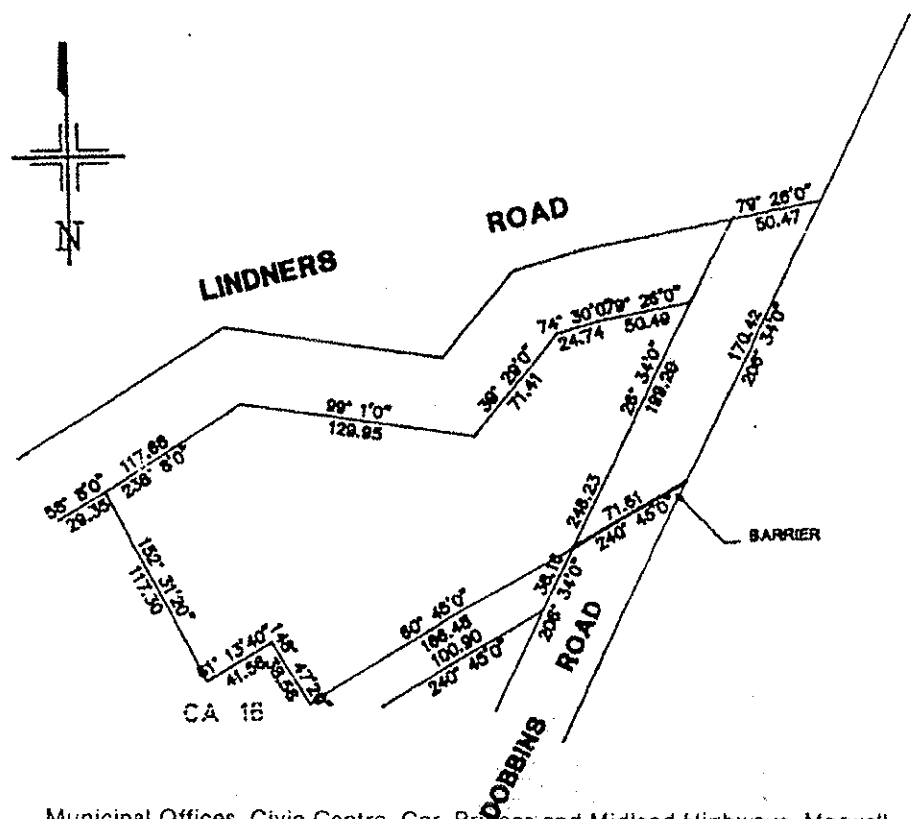
Telephone: (051) 344744
Fax: (051) 343368
Ausdoc: No. DX 84011

Your Ref.
In reply please quote our Ref. 510107/SWE:MW

8 May 1989

Dear M/s. Campbell,

Further to Meetings with the residents of Lindners Road The Council of the Shire of Morwell has resolved to take action to close Dobbins Road to through traffic at the location shown on the plan below pursuant to Section 539C of the Local Government Act 1958. It is proposed to erect a lockable gate at this location and permit resident access only.



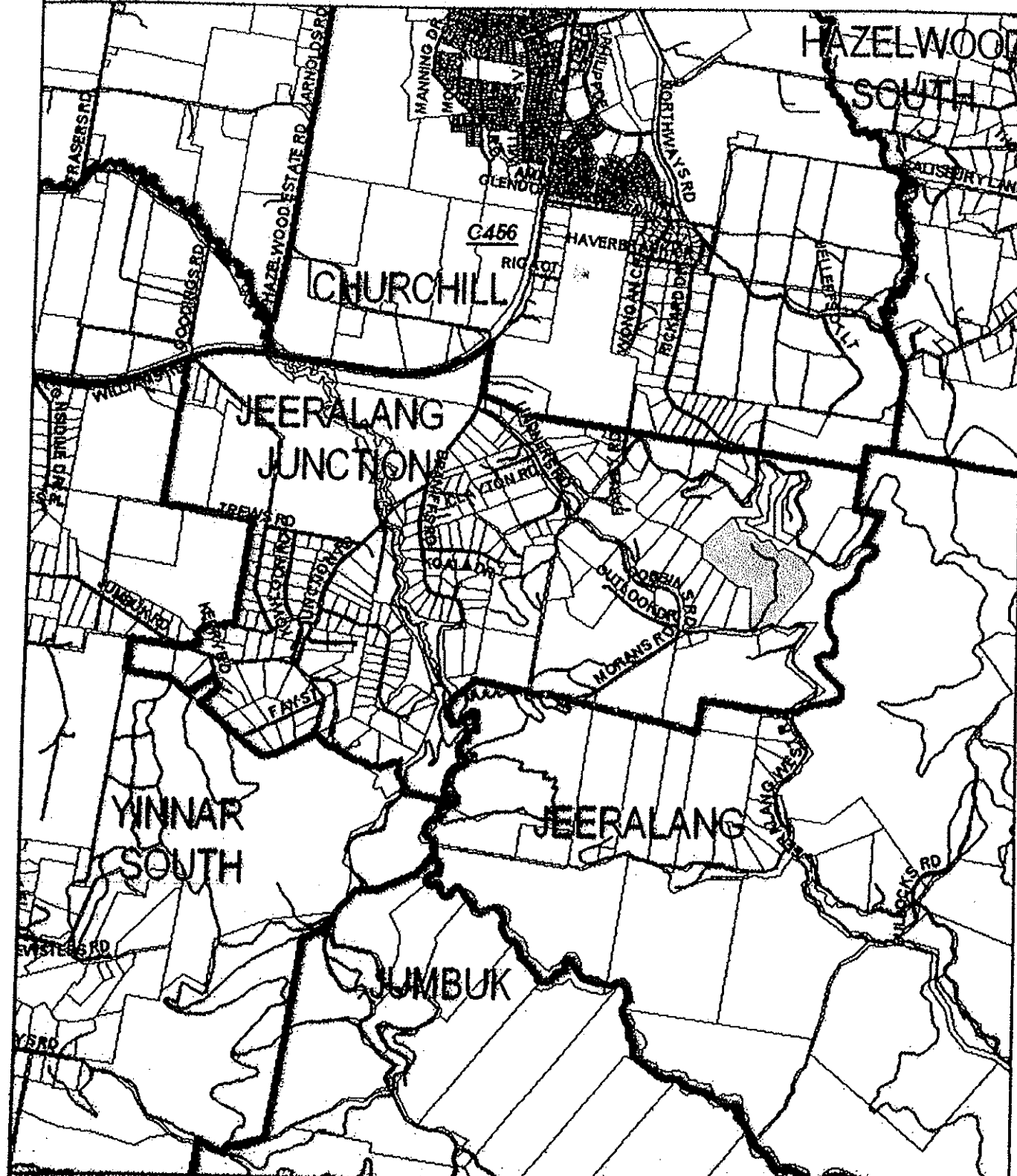
Municipal Offices, Civic Centre, Cnr. Princes and Midland Highways, Morwell



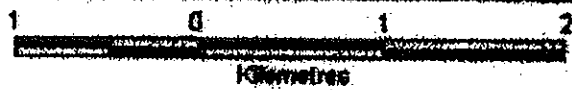
LOCALITY OF

23

JEERALANG JUNCTION



- Legend:**
- Locality Boundary
 - LGA Boundary
 - Property Boundaries
 - Rivers
 - Roads
 - Route Numbers



Kilometres
 A4 Scale: 1:37,500
 March 2009



15 December 2010

LATROBE CITY COUNCIL	
INFORMATION MANAGEMENT	
RECEIVED	
17 DEC 2010	
Doc No:	
Comments: Date: Calculated to:	
<input type="checkbox"/> Deleted from DataWorks	<input type="checkbox"/> Inactive from DataWorks

Henry Morrison
Coordinator Property and Statutory Services
Latrobe City
PO box 264
Morwell
Vic 3840

Dear Henry,

Re: Proposed Name "Change" Dobbins to Lindners Road (please discard my earlier submission of 2-12-2010)

Background:

On checking Google Maps today I find that Dobbins Road extends from the Jeeralang West Road to Evans Road. Current(?) CFA maps also show Lindners Road terminating at Evans Road, but the Road between Evans Road and Morans Road is shown as an extension of Outlook Drive.

This recent confusion has caused CFA tankers to get lost while trying to find my property at 295 Lindners Road on at least two occasions. This confusion needs to be resolved as soon as possible.

Long term residents of over 30 years standing believe that Lindners Road/Track runs from the old Jeeralang Junction township/post office to the top of the hill adjacent to the Dobbins Hill Trig station. This change over occurs at the intersection with "Yeomans" access track (which would have also been the access track to Dobbins farm).

As a corollary Dobbins Road/Track runs from the Jeeralang West Road to Dobbins Hill (or farm).

All properties on the north of Lindners Road, including the three east of Morans Road, have been designated as being on Lindners Road for over 30 years (as per their Council rates notices).

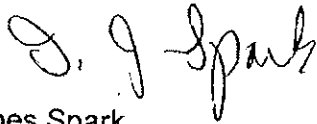
When these properties were numbered they were also designated as being on Lindners Road, including those east of Morans Road (Casey 255 Lindners Rd, Campbell 275 Lindners Rd and Spark 295 Lindners Rd).

Recommendation:

1. Dobbins Road be retained but changes to Lindners Road at the top of Dobbins Hill. Alternatively this road could be named "Dobbins Hill Road".
2. As a corollary of recommendation 1 Lindners Road run for the old Jeeralang Junction Township/Post Office to the top of Dobbins Hill, which corresponds to the intersection with "Yeoman/Dobbins" access track.

I believe the above "changes" (which are merely restoring the historical situation) will both eliminate future confusion and honor the Dobbins family.

Yours truly,

A handwritten signature in cursive script that reads "I. J. Spark". The signature is written in dark ink and is positioned above the printed name.

Ian James Spark

From: BRUCE MONGAN
Sent: Friday, 11 February 2011 10:27:57 AM
To: Latrobe Central Email
Subject: Dobbins road name change

To whom this concerns

My name is Bruce Mongan

On the afternoon of Black Saturday I was the sector commander for the western sector of the fire that started on Glenndonale Road
this included the areas of Jerrelang West Rd, Lindners Rd & Dobbins Rd

To my knowledge there was no confusion of locating properties on Dobbins Rd
& find it disturbing Latrobe City have published this as being so

Please feel free to contact me in regards to this

Bruce Mongan

BUILT AND NATURAL ENVIRONMENT

11.3.1 PLANNING PERMIT APPLICATION 2010/348 - CONSTRUCTION OF TWO DWELLINGS ON A LOT AND TWO LOT SUBDIVISION, 27 SWEETWATER PLACE MOE

AUTHOR: General Manager Built and Natural Environment
(ATTACHMENT - YES)

1. PURPOSE

The purpose of this report is to determine Planning Permit Application 2010/348 for the construction of two dwellings on the site and a two lot subdivision at 27 Sweetwater Place, Moe.

2. DECLARATION OF INTERESTS

No officer declared an interest under the *Local Government Act* 1989 in the preparation of this report.

3. STRATEGIC FRAMEWORK

This report is consistent with Latrobe 2026: The Community Vision for Latrobe Valley and the Latrobe City Council Plan 2010-2014.

Latrobe 2026: The Community Vision for Latrobe Valley

Strategic Objective – Built Environment

‘In 2026, Latrobe Valley benefits from a well planned built environment that is complementary to its surroundings and which provided for a connected and inclusive community.’

Latrobe City Council Plan 2010-2014

Strategic Direction –

‘Promote and support high quality urban design within the built environment; and
Ensure proposed developments enhance the liveability of Latrobe City, and provide for a more sustainable community.’

Legislation -

The discussions and recommendations of this report are consistent with the provisions of the Planning and Environment Act 1987 (the Act) and the Latrobe Planning Scheme (the Scheme), which apply to this application.

4. BACKGROUND**4.1 SUMMARY**

Land:	Lot 35 PS 616259, known as 27 Sweetwater Place, Moe
Proponent:	Moe Movies Pty Ltd C/- John Mitchell Consultants Pty Ltd
Zoning:	Residential 1 Zone
Overlay	There are no overlays that affect this property.

A Planning Permit is required for the construction of two or more dwellings on a lot and to subdivide land within the Residential 1 Zone in accordance with Clauses 32.01-2 and 32.01-4 of the Latrobe Planning Scheme.

4.2 PROPOSAL

The application is for the construction of two dwellings on a lot and the corresponding two lot subdivision within the Residential 1 Zone.

Each of the proposed dwellings are single storey and will have a separate driveway crossover accessing Sweetwater Place along the southern site boundary.

The proposed Unit 1 will comprise a double garage and three bedrooms, with a north facing living and dining area addressing a paved area in the open space. This dwelling comprises approximately 57 square metres of private open space located to the north of the family/dining rooms.

The proposed Unit 2 will comprise a double garage and three bedrooms. This dwelling has approximately 130 square metres of private open space accessed from the living and meals area.

Each dwelling will be constructed of concrete tile roof cladding with rendered external walls.

Subject Land:

The subject site is currently vacant, flat and contains no vegetation. The site comprises 764 square metres and abuts Sweetwater Place along the southern site boundary for a length of 21 metres. The eastern and western site boundaries measure 35.8 metres. The northern site boundary is encumbered by a 3 metre wide easement in favour of Latrobe City for drainage purposes.

Surrounding Land Use:

North: 42 Mitchells Road, Moe
This site comprises an overall site area of 21 hectares and contains dwellings forming part of the Range Retirement Village. There is a current proposal with Council to subdivide the remainder of the site into residential allotments similar in size to the subject land.

South: 12 Sweetwater Place, Moe
This site comprises a total site area of 513 square metres and is presently vacant.

East: 29 Sweetwater Place, Moe
This site comprises a total site area of 865 square metres and is vacant.

West: 25 Sweetwater Place, Moe
This site comprises a total site area of 840 square metres and is vacant.

4.3 PLANNING CONTEXT

The history of the assessment of planning permit application 2010/348 is identified within Attachment 1.

The relevant provisions of the Scheme relevant to this application are identified within Attachment 2.

5. ISSUES

The site is contained within a Residential 1 Zone and is not encumbered by any overlays. The development of the site for two dwellings and also to subdivide land requires planning permission. An application for a planning permit must demonstrate compliance with the relevant provisions of Clause 55 of the Scheme. The proposal has been assessed against the relevant provisions of the Scheme and is considered to be appropriate for the site and surrounds.

The application received one submission in the form of an objection. The issues raised were:

1. Two dwellings on the lot will contradict a caveat restricting one dwelling on each lot.

Officer Comment:

There is no covenant or caveat registered on the title to this property. It is understood from other applications within this estate that these lots also do not possess such covenant.

As there are no restrictions registered on title, the planning scheme allows for an application of this nature to be considered.

6. FINANCIAL AND RESOURCES IMPLICATIONS

Additional resources or financial cost will only be incurred should the planning permit application require determination at the Victorian Civil and Administrative Tribunal (VCAT).

7. INTERNAL / EXTERNAL CONSULTATION

Engagement Method Used:

Notification:

The application was advertised pursuant to Section 52(1) of the Act in that notice was provided to the adjoining property owners and occupiers, and a sign displayed on the site for 14 days.

External:

There were no referral requirements pursuant to Section 55 of the Act.

Internal:

The application was referred internally to Council's Project Services team which provided consent to the granting of a planning permit subject to appropriate conditions.

Details of Community Consultation following Notification:

Following the notification process, there was one submission in the form of an objection received to the application. A planning mediation meeting did not occur as both parties acknowledged there was no foreseeable compromise.

8. OPTIONS

Council has the following options in regard to this application:

1. Issue a Notice of Decision to Grant a Planning Permit; or
2. Refuse to Grant a Planning Permit.

Council's decision must be based on planning grounds, having regard to the provisions of the Latrobe Planning Scheme.

9. CONCLUSION

The proposal is considered to be:

- Consistent with the strategic direction of the State and Local Planning Policy Frameworks;
- Consistent with the 'Purpose' and 'Decision Guidelines' of the Residential 1 Zone;
- Consistent with the provisions of Clause 55 (Two or More Dwellings on a Lot); and
- Consistent with Clause 65 (Decision Guidelines).

The objection received has been considered against the provisions of the Latrobe Planning Scheme and the relevant planning concerns have been considered.

10. RECOMMENDATION

A. That Council issues a Notice of Decision to Grant a Permit, for the construction of two dwellings on a lot and a two lot subdivision at 27 Sweetwater Place, Moe (Lot 35 PS616259), with the following conditions:

- 1. The development and subdivision as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority.**
- 2. Prior to the issue of Statement of Compliance, the owner must enter into an agreement with the Responsible Authority made pursuant to Section 173 of the *Planning and Environment Act 1987* to provide for the following:**
 - a. That no front fence shall be erected between the driveways of Lots 1 and 2 and this area shall be maintained as grassed or landscaping to the satisfaction of the Responsible Authority.**

Application must be made to the Registrar of Titles to register the Section 173 Agreement on the title to the land under Section 181 of the Act. The operator of this permit must pay the reasonable costs of the preparation, execution and registration of the agreement.

Prior to the issue of Statement of Compliance the applicant must provide Council with a copy of the dealing number issued by the Titles Office. Once titles are issued, Council requires the applicant or its legal representative to provide either:

- i. A current title search; or**
 - ii. A photocopy of the duplicate certificate of title as evidence of registration of the Section 173 Agreement.**
- 3. Prior to the issue of Statement of Compliance, the buildings and works approved by this permit must be completed to the satisfaction of the Responsible Authority. Alternatively, the operator of this permit must enter into an agreement with the Responsible Authority, made pursuant to Section 173 of the planning and Environment Act 1987, to provide for the following:**

- a. That the development as approved within Planning Permit 2010/348 must be completed in accordance with the endorsed plans, to the satisfaction of the Responsible Authority. Before the issue of Statement of Compliance, application must be made to the Registrar of Titles to register the Section 173 agreement on the title to the land under Section 181 of the Act. The operator of this permit must pay the reasonable costs of the preparation, execution and registration of the Section 173 agreement. Prior to the issue of a Statement of Compliance, the operator of this permit must provide Council with a copy of the dealing number issued by the Titles Office. Once titles are issued, Council requires the operator of this permit or its legal representative to provide either:
 - i. A current title search; or
 - ii. A photocopy of the duplicate certificate of title as evidence of registration of the Section 173 agreement on title.
4. Within three months of the issue of a Certificate of Occupancy, the landscaping works shown on the endorsed plans must be carried out and completed to the satisfaction of the Responsible Authority.
5. The landscaping shown on the endorsed plans must be maintained to the satisfaction of the Responsible Authority, including that any dead, diseased or damaged plants are to be replaced.
6. Upon completion of the works, the site must be cleared of all excess and unused building materials and debris to the satisfaction of the Responsible Authority.
7. Once building works have commenced, they must be completed to the satisfaction of the Responsible Authority.
8. All buildings and works must be maintained in good order and appearance to the satisfaction of the Responsible Authority.
9. The exterior colour and cladding of the buildings must be of a non-reflective nature, to the satisfaction of the Responsible Authority.
10. External lighting must be designed, baffled and located so as to prevent any adverse impact on the adjoining land, to the satisfaction of the Responsible Authority.

11. The owner of the land must enter into agreements with the relevant authorities for the provision of water supply, drainage, sewerage facilities, electricity, gas and telecommunication services to each lot shown on the endorsed plan in accordance with the authority's requirements and relevant legislation at the time.
12. All existing and proposed easements and sites for existing or required utility services and roads on the land must be set aside in the plan of subdivision submitted for certification in favour of the relevant authority for which the easement or site is to be created.
13. The plan of subdivision submitted for certification under the *Subdivision Act 1988* must be referred to the relevant authority in accordance with Section 8 of that Act.
14. All garbage and other waste material must be stored in an area within the land and set aside for such purpose to the satisfaction of the Responsible Authority.
15. No garbage bin or surplus materials generated by the site may be deposited or stored outside the site and bins must be returned to the garbage storage areas as soon as practicable after garbage collection.
16. All building plant and equipment is to be concealed to the satisfaction of the Responsible Authority. The construction of any additional plant machinery and equipment, including but not limited to all air conditioning equipment, ducts, exhausts and communications equipment must be to the satisfaction of the Responsible Authority.
17. Any construction works on the land must be carried out in a manner that does not result in damage to existing Council assets and does not cause detriment to the adjoining owners and occupiers, to the satisfaction of the Responsible Authority.

Engineering Conditions:

18. Appropriate measures must be implemented throughout the construction stage of the development to rectify and/or minimise mud, crushed rock or other debris being carried onto public roads or footpaths from the subject land, to the satisfaction of the Responsible Authority.

19. Prior to the certification of the plan of subdivision under the *Subdivision Act 1988*, a site drainage plan including all hydraulic computations must be submitted to the Responsible Authority. The plan must be prepared in accordance with the requirements of Latrobe City Council's Design Guidelines and must provide for the following:
- a. How the land including all buildings, open space and paved areas will be drained for a 1 in 5 year ARI storm event.
 - b. An underground pipe drainage system conveying stormwater discharge from each lot separately to the legal point of discharge.
 - c. The site drainage plan will require the provision of storm water detention within the site and prior to the point of discharge into Latrobe City Council's drainage system if the total rate of stormwater discharge from both lots combined exceeds the rate of discharge that would result for a 0.4 co-efficient of run-off applied to the whole area to be subdivided.

When approved, the plans will be endorsed and will then form part of this permit.

20. The plan of subdivision submitted for certification shall show appropriate easements set aside for drainage to the satisfaction of the Responsible Authority.
21. Prior to the issue of Statement of Compliance, the operator of this permit must complete the following works to the satisfaction of the Responsible Authority:
- a. The construction of a property drainage connection for both lots to the legal point of discharge in accordance with the site drainage plan approved by the Responsible Authority including the construction of all on-site detention works as shown on the approved site drainage plan.
22. Prior to the issue of Certificate of Occupancy, the following works must be completed in accordance with the endorsed plans to the satisfaction of the Responsible Authority.
- a. The new vehicular crossing shall be constructed at right angles to the road to provide access to the proposed units in accordance with the endorsed plans and Latrobe City Council's current vehicle crossing standards.

- b. The areas set aside for vehicle access shown on the endorsed plans for both lots must be constructed in accordance with the endorsed plans and be surfaced with concrete, reinforced concrete, brick paving or hot mix asphalt and drained in accordance with the approved site drainage plan.
- c. All remaining drainage works must be constructed in accordance with the approved site drainage plan.

Expiry of Permit:

23. This permit will expire if one of the following circumstances applies:
- a. The development is not started within two years of the date of this permit;
 - b. The development is not completed within four years of the date of this permit.
 - c. The plan of subdivision is not certified within two years of the date of this permit; or
 - d. The registration of the plan of subdivision is not completed within five years of certification.

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires, or within three months afterward. The commencement of the subdivision is regarded by Section 68(3A) of the *Planning and Environment Act 1987* as the certification of the plan, and completion is regarded as registration of the plan.

Note 1: All buildings erected on this site must comply with the requirements of the Building Act 1993, the Building Regulations 2006, the Building Code of Australia 2005, Australian Standards and relevant municipal local laws.

Note 2: Legal points of discharge into Council's stormwater drain can be obtained by completing a Legal Point of Discharge form, found at www.latrobe.vic.gov.au

- Note 3:** Any drainage connection into a stormwater drain or to a kerb or channel require the approval of the Responsible Authority prior to works commencing. The operator of this permit must obtain a Council Stormwater Connection Permit for new connections to Council drains or to a kerb or channel and these works are to be inspected by the Responsible Authority.
- Note 4:** Prior to the construction, alteration or removal of any vehicle crossing a Council Vehicle Crossing Permit is to be obtained. The issue of a Planning Permit for development does not obviate the requirements to also obtain a Vehicle Crossing Permit prior to the commencement of the vehicle crossing works.
- Note 5:** Prior to the commencement of works, the Responsible Authority must be notified in writing of any proposed building work (as defined by Local Law No. 3 (2006)) at least seven days before the building work commences, or materials or equipment are delivered to the building site by a supplier; and unless otherwise exempted by the Responsible Authority, an Asset Protection Permit must be obtained.

- B.** That Council authorises the Chief Executive Officer to sign and seal an agreement under Section 173 of the Planning and Environment Act 1987 in accordance with the planning permit arising from Application 2010/348, for the construction of two dwellings on a lot and two lot subdivision at 27 Sweetwater Place, Moe.

Moved: Cr Price
Seconded: Cr Loughheed

That the Recommendation be adopted.

CARRIED UNANIMOUSLY

ATTACHMENTS

ATTACHMENT 1
History of Application

DATE	EVENT
20 October 2010	Application received by Responsible Authority.
9 November 2010	A request for additional information was forwarded to the applicant to address.
1 December 2010	Revised plans were provided addressing the concerns raised by Council in relation to the design of the dwellings.
5 December 2010	<p>The permit applicant was directed to undertake the notice requirements of Section 52(1) of the Act by notifying adjoining property owners and occupiers of the proposal and displaying a sign on the site.</p> <p>Referrals were provided pursuant to Section 55 of the Act to the General Manager Latrobe Regional Airport, the relevant telecommunications authority, water authority, electricity supply authority and gas supply authority for consideration.</p> <p>Internal referrals were provided to Council's Strategic Land Use planning, Project Services, Health Services and Property and Rates teams for consideration.</p>
17 December 2010	One submission in the form of an objection was received to the application.
7 January 2011	A statutory declaration was received from the applicant advising that notice had occurred as per the direction of Council officers.
2 February 2011	A Planning Mediation Meeting was scheduled to occur. After talking to both the applicant and objector, it was clear that there was no foreseeable compromise and that mediation may be pointless. After confirming with both the applicant and objector, the mediation meeting was cancelled for a decision to be made by Council.

ATTACHMENT 2
Relevant Clauses of the
Latrobe Planning Scheme

LATROBE PLANNING SCHEME

State Planning Policy Framework

Clause 11.02 'Urban Growth'
Clause 11.05 'Regional Development'
Clause 15.01 'Urban Environment'
Clause 16.01 'Residential Development'
Clause 18.01 'Integrated Transport'
Clause 18.02 'Movement Networks'
Clause 19.03 'Development Infrastructure'

Local Planning Policy Framework

Clause 21.01 'Municipal Profile'
Clause 21.02 'Municipal Vision'
Clause 21.03 'Natural Environment Sustainability'
Clause 21.04 'Built Environment Sustainability'
Clause 21.05 'Main Towns'
Clause 21.07 'Economic Sustainability'
Clause 21.08 'Liveability'

Zoning – Residential 1 Zone

The subject land is located within a Residential 1 Zone.

Overlay

There are no overlays that affect this property.

Particular Provisions

Clause 55 'Two or More Dwellings on a Lot'

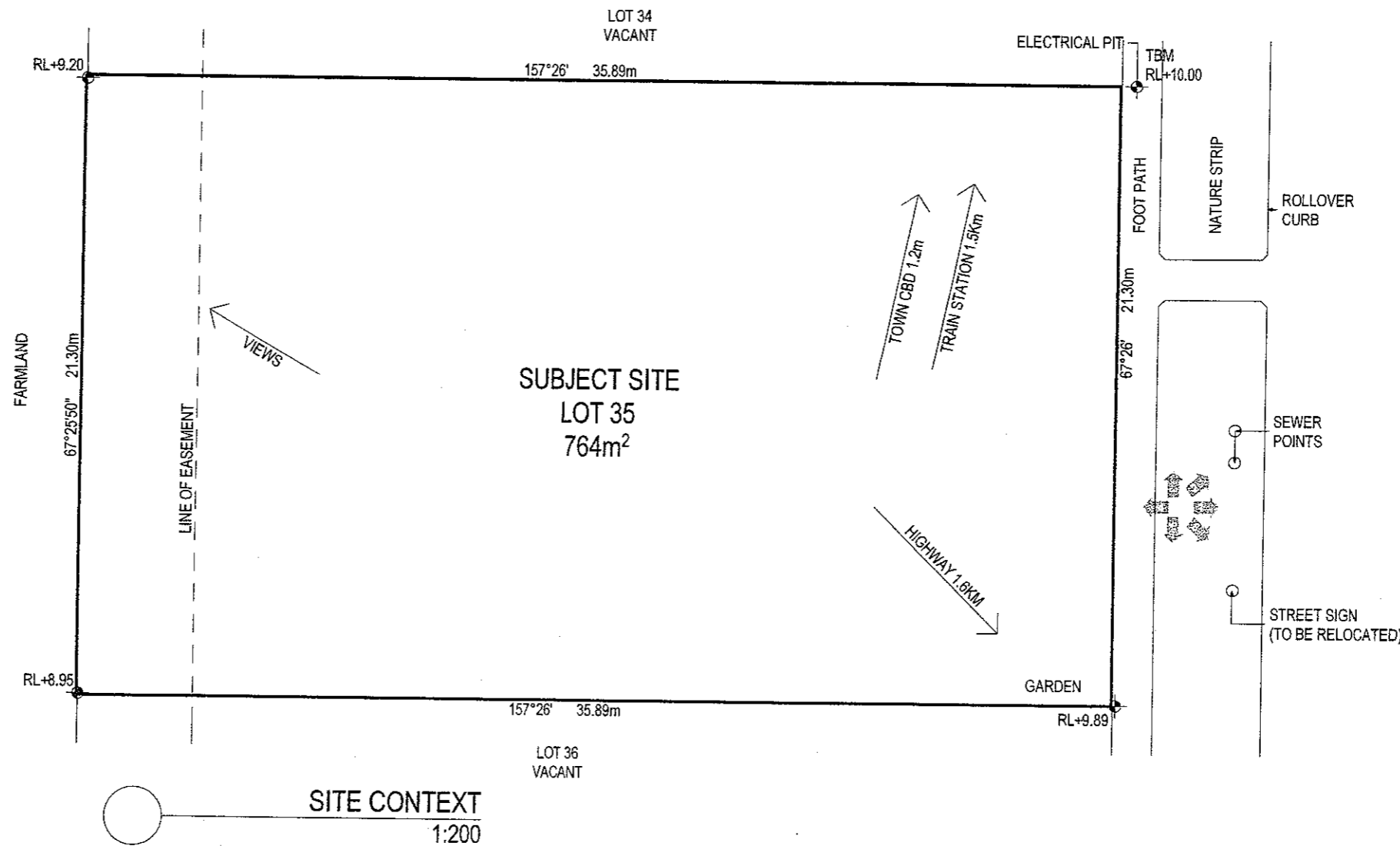
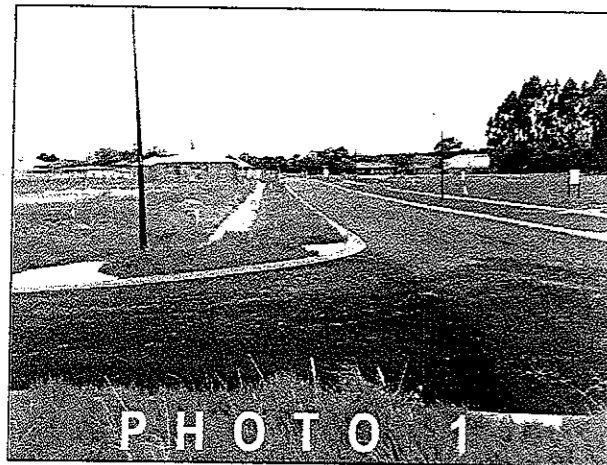
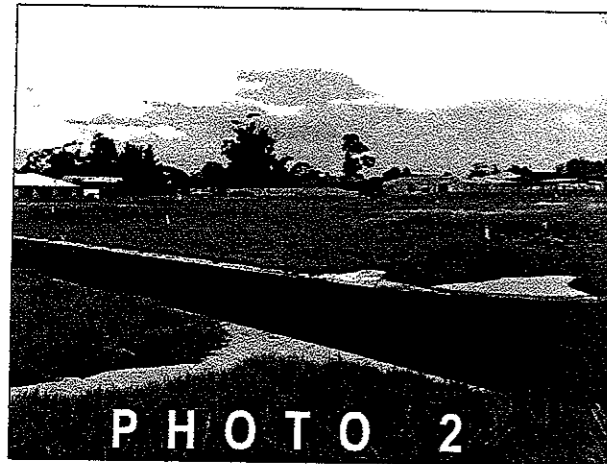
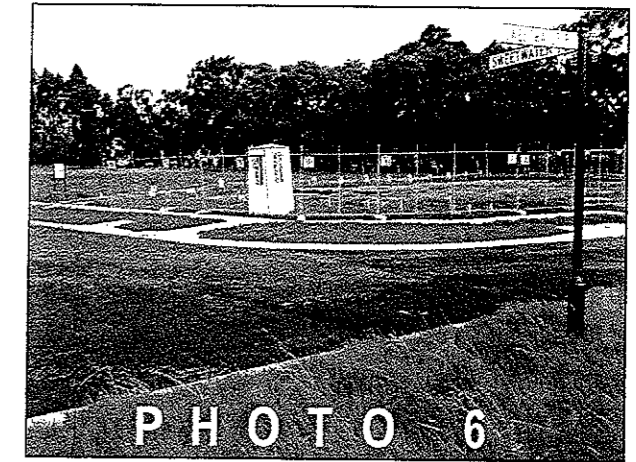
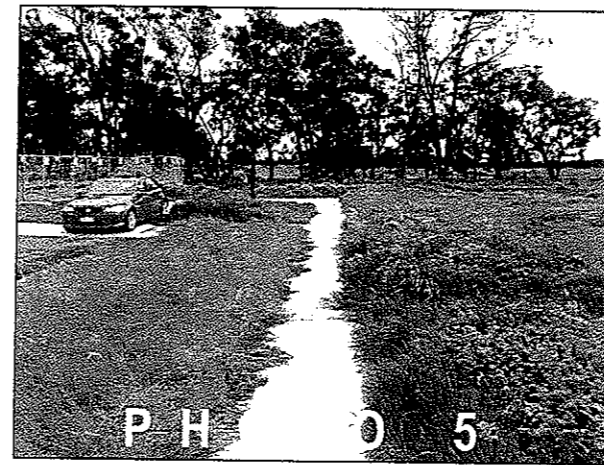
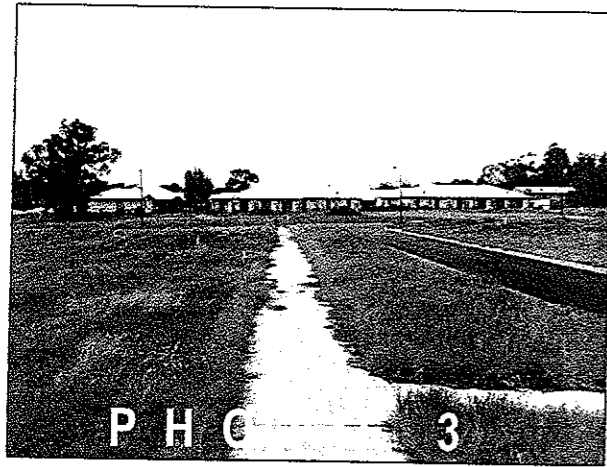
General Provisions

Clause 65 'Decision Guidelines'

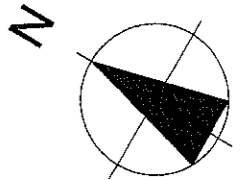
Incorporated Documents

There are no incorporated documents that relate to the consideration of this application.

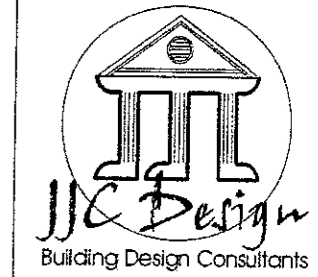
ATTACHMENT 3
Proposed Plans



S
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AMMENDMENT REGISTER	
REV	ISSUE DATE
A	22.11.11
	GENERAL
REV	ISSUE DATE
DESCRIPTION	



Suite 1, 1st Floor
7-13 Post Office Place
PO Box 9390
Traralgon Vic 3844
Phone: (03) 5176 1117
Fax: (03) 5176 1107
233 Punt Road
Richmond Vic 3121
Phone: (03) 9429 2329
Email: info@jcdesign.com.au

J. Couper
Building Practitioner
REG No. DP-AD2228

bdav
Building Designers
Association Victoria

The builder shall check and verify all dimensions and verify all errors and omissions to the Designer. Do not scale the drawings. Drawings shall not be used for construction purposes until issued by the Designer for construction.

Client
KEVIN RILEY
Project Name:
PROPOSED UNIT DEVELOPMENT
LOT 35 SWEETWATER PLACE
MOE VIC 3825

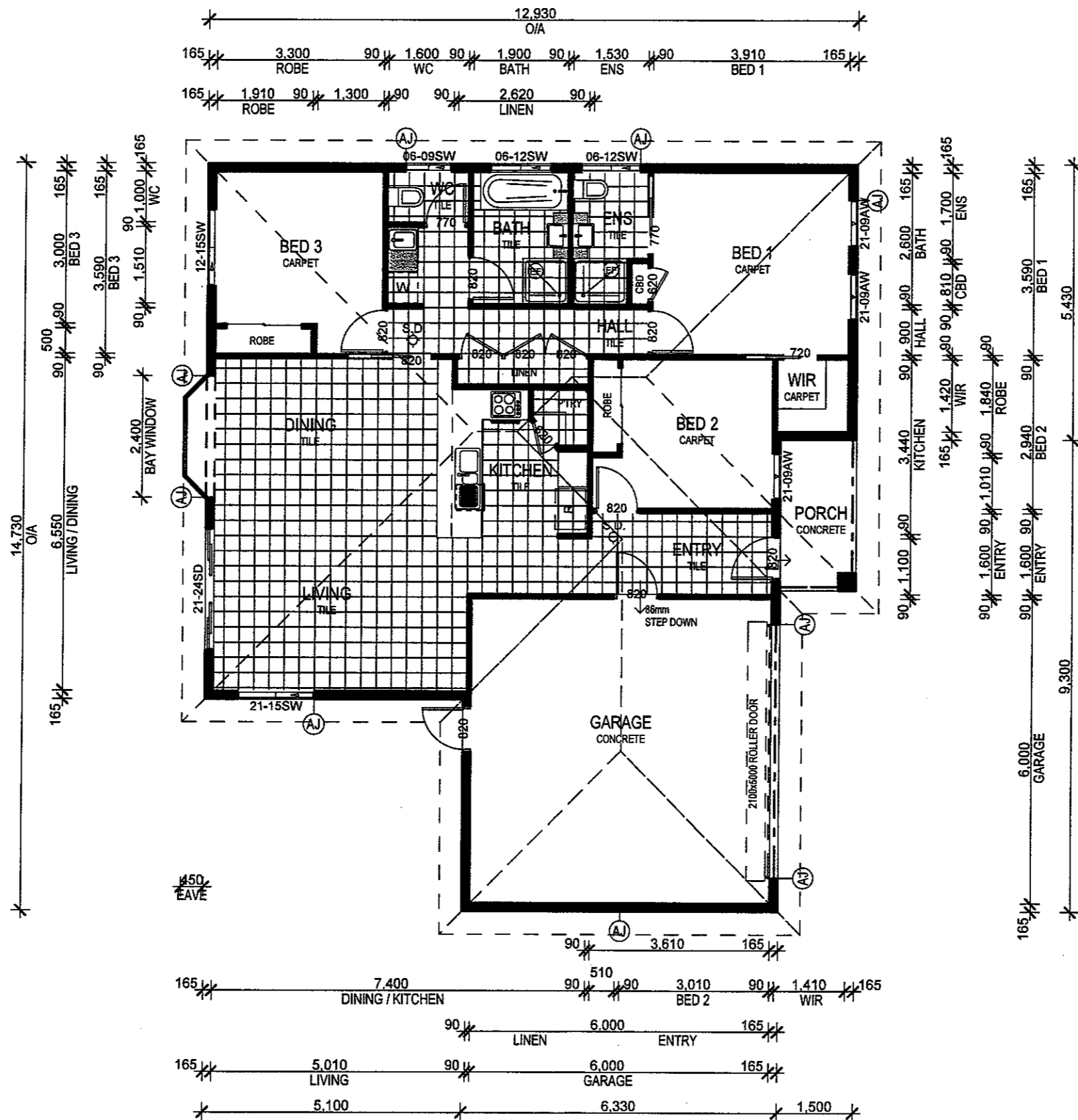
Drawing Title:
PLANNING SET
SITE CONTEXT

Scale: AS NOTED @ A3 Date: 29/11/2010

Drawn By: B.GORJUK Checked By:

Project No: **2089** Drawing No: **TP-01** Rev No: **A**

The site is zoned residential and situated on Sweetwater Place, approximately 1.2km from Moe's C.D.B. The site is a total of 764m². The neighbourhood consists generally of vacant blocks of land with some newly constructed dwellings or under construction. The Allotment is a Greenfield site with no vegetation other than grass. The proposed landscape design will consist of low maintenance, drought tolerant water wise garden and lawn. As there are no established houses with in the immediate area, it is hard to define a neighbourhood character. However we believe our design is appropriate for the area, with a contemporary look to the streetscape which will befit the development, and believe our design reflects the market demand.



FLOOR PLAN
1:100

BUILDING AREA- UNIT 1		
LIVING	116.55m ²	12.53sq
GARAGE	38.70m ²	4.16sq
PORCH	5.03m ²	0.54sq
TOTAL	160.28m²	17.23sq

AMMENDMENT REGISTER	
REV	ISSUE DATE
A	22.11.11

JJC Design
Building Design Consultants

Suite 1, 1st Floor
7-13 Post Office Place
PO Box 9390
Traralgon Vic 3844
Phone: (03) 5176 1117
Fax: (03) 5176 1107
233 Punt Road
Richmond Vic 3121
Phone: (03) 9429 2329
Email: info@jcdesign.com.au

J. Couper
Building Practitioner
REG No. DP-AD2228

The builder shall check and verify all dimensions and verify all errors and omissions to the Designer. Do not scale the drawings. Drawings shall not be used for construction purposes until issued by the Designer for construction.

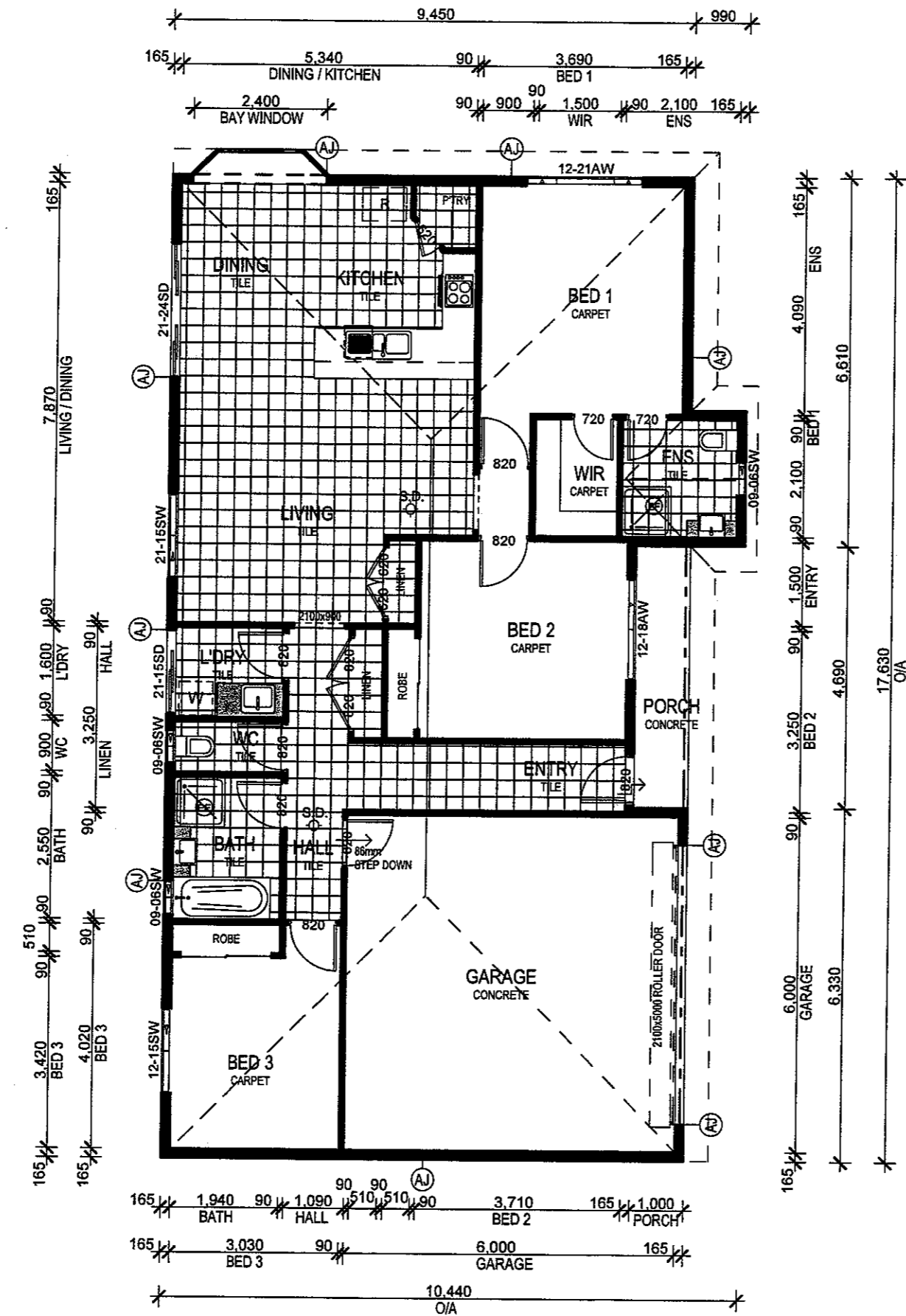
Client: **KEVIN RILEY**
Project Name: **PROPOSED UNIT DEVELOPMENT**
LOT 35 SWEETWATER PLACE
MOE VIC 3825

Drawing Title: **PLANNING SET**
UNIT 1 FLOOR PLAN

Scale: AS NOTED @ A3 Date: 29/11/2010

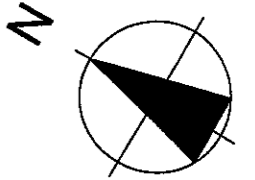
Drawn By: B.GORIUK Checked By:

Project No: **2089** Drawing No.: **TP-04** Rev No.: **A**



FLOOR PLAN
1:100

BUILDING AREA- UNIT 2		
LIVING	126.16m ²	13.57sq
GARAGE	38.17m ²	4.10sq
PORCH	4.69m ²	0.50sq
TOTAL	169.02m²	17.17sq



REV	ISSUE DATE	DESCRIPTION

JJC Design
Building Design Consultants

Suite 1, 1st Floor
7-13 Post Office Place
PO Box 9390
Traralgon Vic 3844
Phone: (03) 5176 1117
Fax: (03) 5176 1107
233 Punt Road
Richmond Vic 3121
Phone: (03) 9429 2329
Email: info@jjcdesign.com.au

J. Couper
Building Practitioner
REG No. DP-AD2228

The builder shall check and verify all dimensions and verify all errors and omissions to the Designer. Do not scale the drawings. Drawings shall not be used for construction purposes until issued by the Designer for construction.

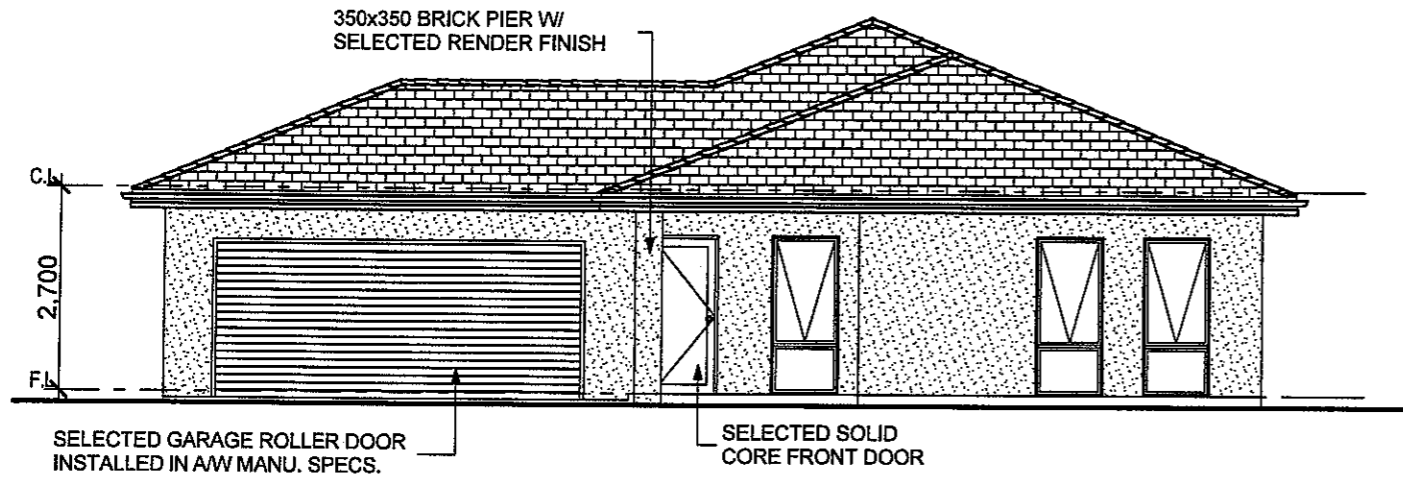
Client
KEVIN RILEY
Project Name:
PROPOSED UNIT DEVELOPMENT
LOT 35 SWEETWATER PLACE
MOE VIC 3825

Drawing Title:
WORKING DRAWINGS
UNIT 2 FLOOR PLAN

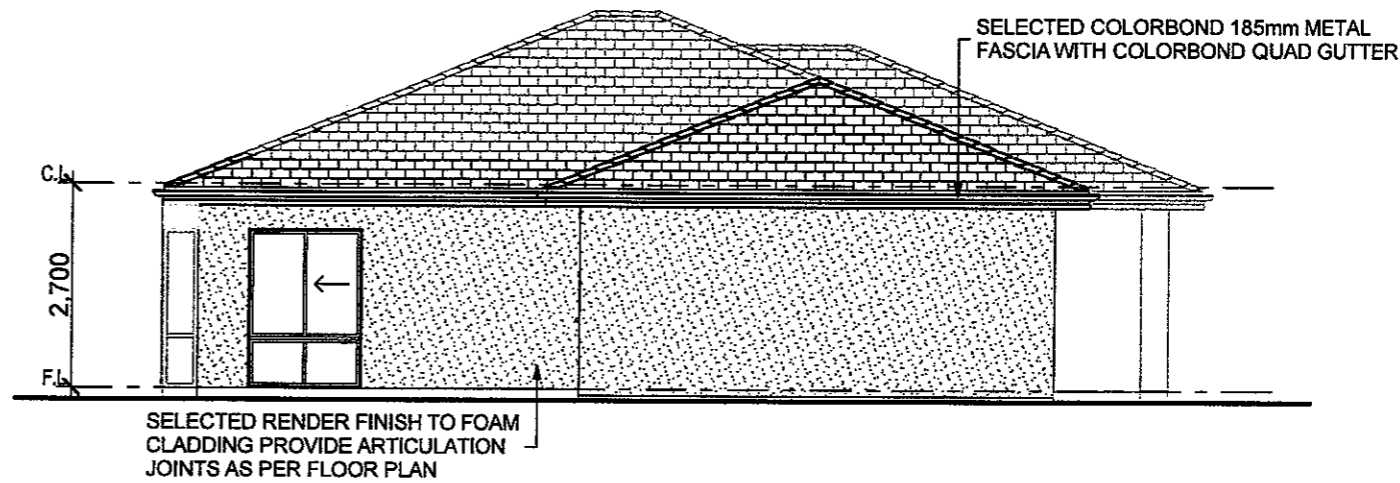
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Drawn By: B.GORJUK Checked By:





Project No: **2089** Drawing No: **TP-05** Rev No:

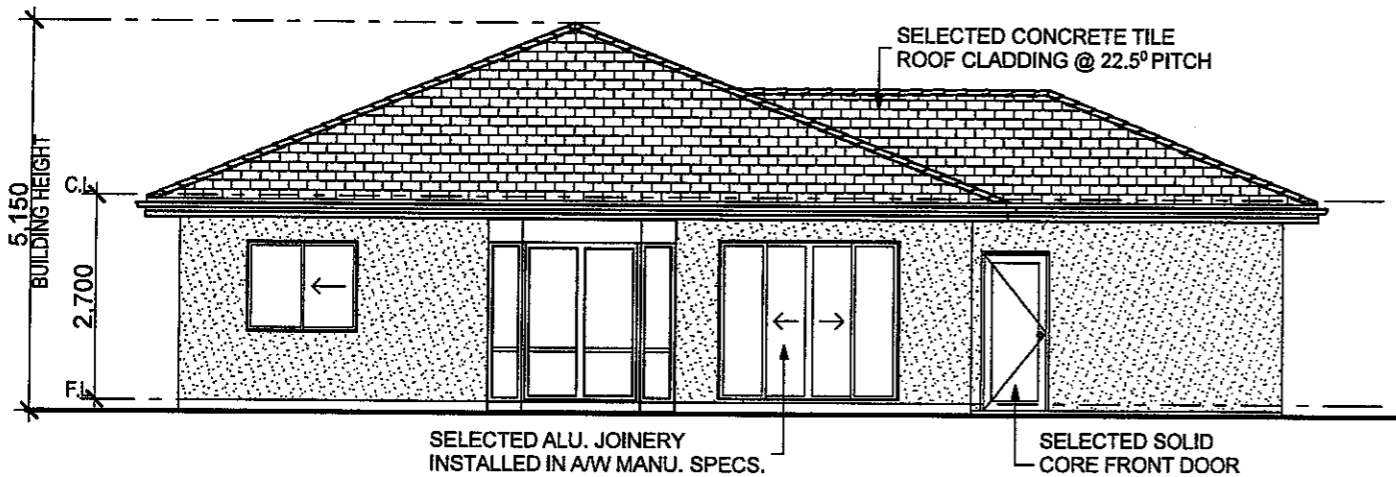


SOUTH ELEVATION
1:100

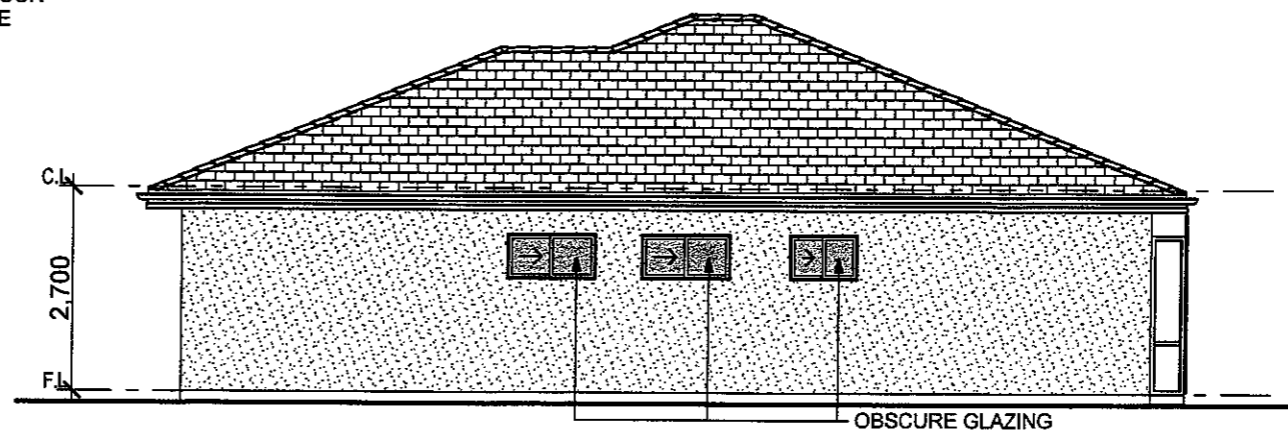


WEST ELEVATION
1:100

MATERIAL SCHEDULE	
	ROOF TILES BORAL CONTOUR- GUNMETAL
	COLORBOND GUTTERS & FASCIA DUNE
	ALUMINIUM WINDOWS DOWELL-ULTRA SILVER, GLOSS
	RENDER DULUX-SOLID EMPIRE



NORTH ELEVATION
1:100



EAST ELEVATION
1:100

AMMENDMENT REGISTER	
REV	ISSUE DATE
A	22.11.11



Suite 1, 1st Floor
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Email: info@jdesign.com.au

J. Couper
Building Practitioner
REG No. DP-AD2228 © Copyright JJC Design P/L

The builder shall check and verify all dimensions and verify all errors and omissions to the Designer. Do not scale the drawings. Drawings shall not be used for construction purposes until issued by the Designer for construction.

Client
KEVIN RILEY
Project Name:
PROPOSED UNIT DEVELOPMENT
LOT 35 SWEETWATER PLACE
MOE VIC 3825

Drawing Title:
PLANNING SET
UNIT 1 ELEVATIONS

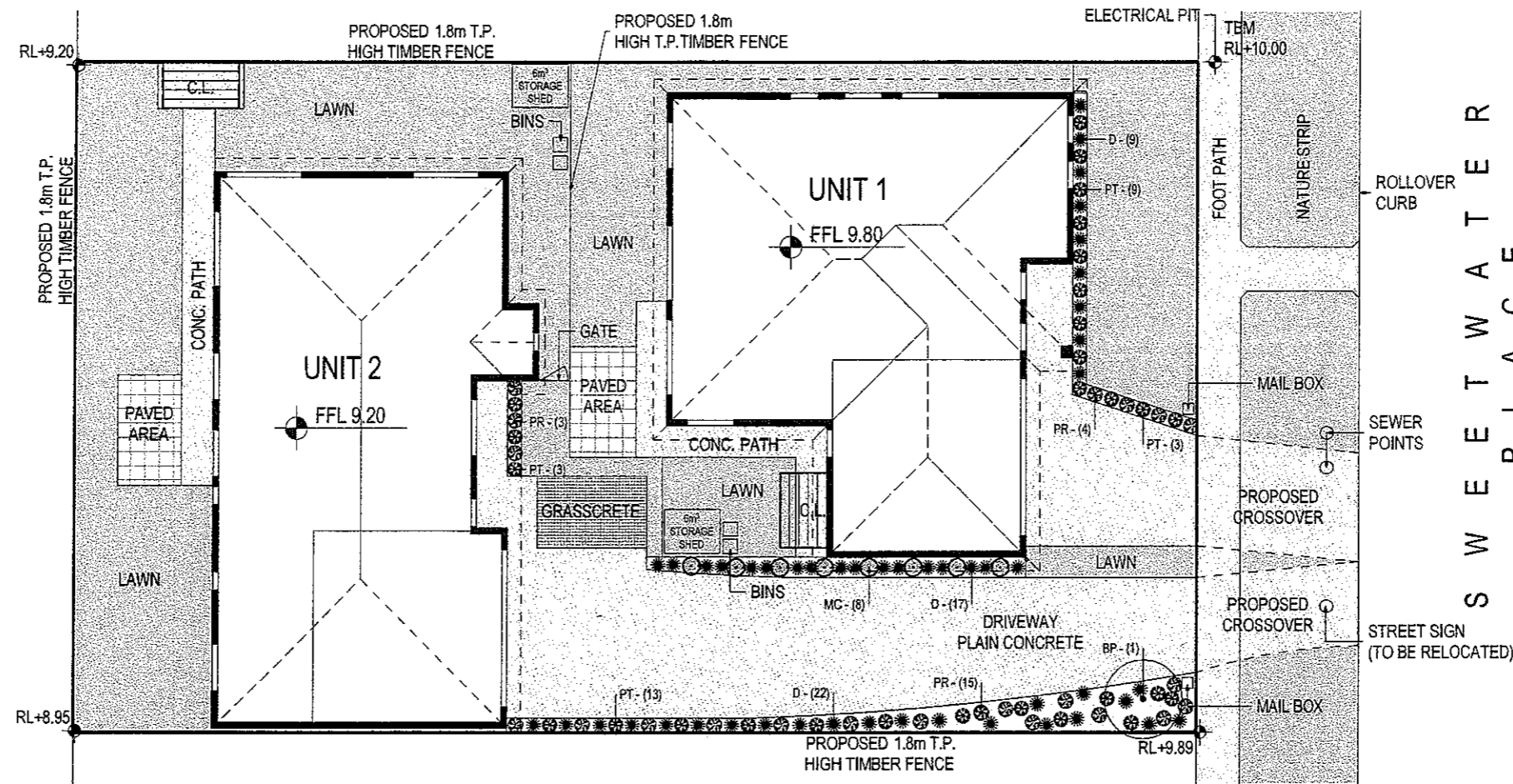
Scale: AS NOTED @ A3 Date: 28/11/2010

Drawn By: B.GORJUK Checked By:

Project No: 2089 Drawing No.: TP-06 Rev No.:

2089 TP-06 A

LANDSCAPE PLAN
1:200



PLANT SCHEDULE

Key	Botanical Name	Common Name	Size H x W (m)	Pot Size	Qty.
MC	MYRTUS COMMUNIS (MICROPHYLLA)	DWARF MYRTLE	1.5 x 1	200mm	8
BP	BETULA PENDULA	YOUNGII BIRCH	3 x 4	300mm	1
PR	PHORMIUM (RED ANNA)	FLAX	1.2 x 1	200mm	22
PT	PHORMIUM (TRICOLOUR)	FLAX	1 x 1	200mm	28
D	DIANELLA (LUCIA)	DWARF FLAX LILY	0.4 x 0.5	200mm	48

LANDSCAPING NOTES:

- Plants are to be placed in the centre of the holes.
- Plants must be set at a level such that the crown of the plants establish a normal and natural relationship with surrounding levels.
- Plants to be removed from containers by tipping container upside down and letting plant fall into hand.
- After removing from container, the handling of the root system must be done with a minimum of root disturbance particularly Australian native species.
- Plants must be healthy and plant root systems must be moist at the time of planting. Plants must be watered in, with approximately 10 litres of water at time of planting.
- All Plants exceeding 200mm pot size, shall be staked against prevailing winds. Ties shall be of a flexible nature to allow sufficient movement to encourage root formation.
- All plants shall receive a slow release fertilizer at a quantity relative to the pot size.
- All garden beds shall be covered with 1/2" Pine Bark at a depth of 75mm.

- Soil level on garden bed side of restraining edge shall be graded 50mm below top of edge to allow for garden mulch placement. Soil levels on lawn side to be kept 20mm below restraining edge to allow for correct turf sod placement. Prior to laying of turf, all areas are to be raked by hand, and then luted to provide a perfect flat bed, free of any depressions or high points.
 - All lawn areas shall be Instant Turf, washed free Turf to be Festuca Arundinacea, and shall be layed in stretcher bond pattern, and dressed with a fertilizer application of Pivot 900, at 40 grams per square metre.
- Maintenance:
At the completion of the Landscape Development. The landscape consultant shall provide a full and comprehensive Maintenance Program for a 13 week period. It shall be the contractors responsibility to ensure that plants and turf are established during this period. Replacement of substandard Landscape, Structural or Horticultural, will be the Contractors responsibility.
- All landscape areas are to receive a 100mm fill of screened and p.h. tested topsoil sourced from a local supply. This soil must be free of any organic debris. Topsoil will be compatible with soils of the area.

AMMENDMENT REGISTER

A	22.11.11	GENERAL	
REV	ISSUE DATE	DESCRIPTION	

J&C Design
Building Design Consultants

Suite 1, 1st Floor
7-13 Post Office Place
PO Box 9390
Traralgon Vic 3844
Phone: (03) 5176 1117
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J. Couper
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REG No. DP-AD2228

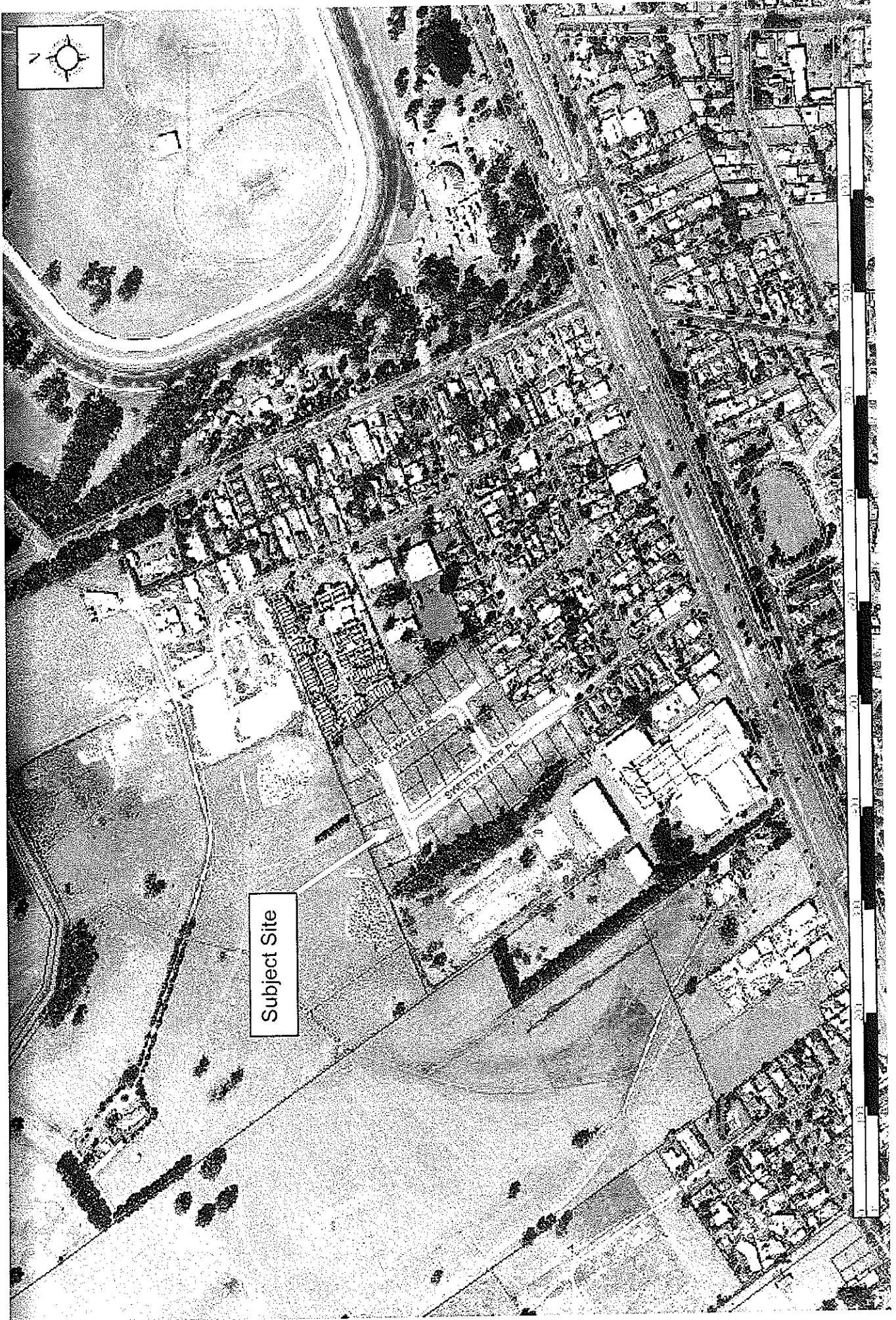
The builder shall check and verify all dimensions and verify all errors and omissions to the Designer. Do not scale the drawings. Drawings shall not be used for construction purposes until issued by the Designer for construction.

Client:
KEVIN RILEY
Project Name:
PROPOSED UNIT DEVELOPMENT
LOT 35 SWEETWATER PLACE
MOE VIC 3825

Drawing Title:
PLANNING SET
LANDSCAPE PLAN

Scale: AS NOTED @ A3 Date: 29/11/2010
Drawn By: B.GORUK Checked By:
Project No.: 2089 Drawing No.: TP-08 Rev No.: A

ATTACHMENT 4
Locality Plan



Subject Site

ATTACHMENT 5
Copy of Submission

LATROBE CITY COUNCIL INFORMATION MANAGEMENT	
RECEIVED	
20 DEC 2010	
R/O:	Doc No: 595222
Comments/Copies Circulated to:	
<input type="checkbox"/> Copy registered in DataWorks <input type="checkbox"/> Invoice forwarded to accounts	

Thursday 17th December 2010

Latrobe City Council

PO Box 264

MORWELL Vic 3840

Your Reference Number: 2010/348 27 Sweetwater Place, Moe

Dear Sirs and Madams of the Latrobe City Council

Our decision to purchase a block within the estate of Sweetwater Moe was based on the fact that the caveat restricts one dwelling to each lot, not two dwellings or subdividing of Lots. It is our opinion that the construction of two units and subdivision of Lot 35 as is outlined in the drawings submitted to council will detract from our intention to construct our family home.

We there for strongly object to the proposed construction of the two units and subdivision of LOT 35 Sweet water Place, Moe

Sincerely yours



Gary Power & Glenda Power

9 Burrage Street

Moe Vic 3825

**11.3.2 PLANNING PERMIT APPLICATION 2010/294 - USE OF THE
LAND FOR A SECOND DWELLING AND ASSOCIATED
BUILDINGS AND WORKS - 88 VARNEY CRESCENT,
TRARALGON**

AUTHOR: General Manager Built and Natural Environment
(ATTACHMENT - YES)

1. PURPOSE

The purpose of this report is to determine Planning Permit Application 2010/294 for the use of the land for a second dwelling and associated buildings and works at 88 Varney Crescent, Traralgon.

2. DECLARATION OF INTERESTS

No officer declared an interest under the *Local Government Act* 1989 in the preparation of this report.

3. STRATEGIC FRAMEWORK

This report is consistent with Latrobe 2026: The Community Vision for Latrobe Valley and the Latrobe City Council Plan 2010-2014.

Latrobe 2026: The Community Vision for Latrobe Valley

Strategic Objective – Built Environment

In 2026, Latrobe Valley benefits from a well planned built environment that is complementary to its surroundings and which provides for a connected and inclusive community.

Latrobe City Council Plan 2010-2014

Strategic Direction – Built Environment

- Promote and support high quality urban design within the built environment; and
- Ensure proposed developments enhance the liveability of Latrobe City, and provide for a more sustainable community.

Legislation –

The discussions and recommendations of this report are consistent with the provisions of the Planning and Environment Act 1987 (the Act) and the Latrobe Planning Scheme (the Scheme), which apply to this application.

4. BACKGROUND**4.1 SUMMARY**

Land:	88 Varney Crescent, Traralgon (Lot 13 on Plan of Subdivision 130954)
Proponent:	Lanie and Andrew Korybutiak C\-\ Bob Pacunskis
Zoning:	Rural Living Zone, Schedule 3
Overlay:	Nil

A Planning Permit is required to use the land for a second dwelling and associated buildings and works on a lot less than 2 hectares in the Rural Living Zone, Schedule 3.

4.2 PROPOSAL

The application seeks approval to develop the lot for a second dwelling. The proposed second dwelling is single storey with four bedrooms. The second dwelling is proposed to be set back 15 metres from the western property boundary and 20 metres from the southern property boundary. Access is proposed from King's Way, directly west of the proposed double garage. Plans of the proposal have been included in Attachment 5.

Subject Land:

The site is rectangular in shape, with a site area of approximately 2.12 hectares. A single dwelling exists on site, set back approximately 29 metres from the northern property boundary and 21 metres from the western property boundary. Other buildings are located on site, as explained in the table below:

<i>Structure</i>	<i>Distance from Northern boundary</i>	<i>Distance from Eastern boundary</i>
Orchard	67 metres	20 metres
Entertainment Retreat	28 metres	85 metres
Storage Shed	74 metres	53 metres
Shed	84 metres	34 metres
Small Shed	61 metres	29 metres

A registered restriction in the form of a covenant contained in dealing number J329844 affects the land. This covenant stipulates that no building structures or fences may be constructed wholly or partly of second hand materials.

Surrounding Land Use:

Land use surrounding the site is characterised by small lots (predominantly 2 hectares) located within the Rural Living Zone, Schedule 3. The majority of surrounding lots have a single existing dwelling. Further to the north, east and west is land within the Farming Zone.

4.3 PLANNING CONTEXT

There are no records of previous planning permit applications relating to the property.

The history of assessment of the current planning permit application is set out in Attachment 1.

The provisions of the Scheme that are relevant to the subject application have been included in Attachment 2.

5. ISSUES

The lot is contained within the Rural Living Zone, Schedule 3 and is just over 2 hectares in area. The use of the land for a second dwelling and construction of a second dwelling in the Rural Living Zone requires planning permission. An application must demonstrate its consistency with the relevant Planning Scheme provisions.

5.1 STATE PLANNING POLICY FRAMEWORK, LOCAL PLANNING POLICY FRAMEWORK AND RURAL LIVING ZONE

The State and Local Planning Policy Framework (SPPF and LPPF) sections of the Planning Scheme seek to protect rural living zone areas from higher density developments, in order to retain a sense of rural character and amenity. To achieve these objectives, the Rural Living Zone sets out decision guidelines for applications of this type.

In consideration of the decision guidelines, there are a number of issues associated with the proposal that warrant specific attention.

A key element to the assessment of this application relates to the zoning and type of land use surrounding the subject site. Attachments 3 and 4 demonstrate that most surrounding properties are approximately 2 hectares in area and have an existing dwelling with ancillary outbuildings. Only single dwellings with ancillary outbuildings are located on each of these surrounding Rural Living Zone lots. This is a dominant feature of the character of the neighbourhood.

The minimum lot size for subdivision in the Rural Living Zone, Schedule 3 is 2 hectares. It is noted that the current size of the subject site is 2.118 hectares. It is therefore considered that an additional dwelling on the lot is not appropriate.

As a result of land use characteristics surrounding the subject land, it is considered that the proposal does not satisfy relevant State Planning Policy Framework, Local Planning Policy Framework, and Rural Living Zone decision guidelines, as follows:

- The surrounding pattern of lot sizes reflects an optimal pattern of subdivision and development for rural residential purposes, with only single dwellings on each lot. The proposed second dwelling will detract from this desired pattern of development, and the purpose of the Rural Living Zone.

Higher density forms of development are not encouraged by the Rural Living Zone. Higher density forms of development are more appropriate within urban or low density residential zoned areas. This stance is supported by Clause 16.02-1 of the Latrobe Planning Scheme which aims to *“reduce the proportion of new housing development provided in rural areas and encourage the consolidation in existing settlements where investment in physical and community infrastructure and services has already been made.”*

- Clause 15 of the Latrobe Planning Scheme states that *“planning should ensure all new land use and development appropriately responds to its landscape, valued built form and cultural context, and protect places and sites with significant heritage, architectural, aesthetic, scientific and cultural value.”* Allowing a second dwelling to be constructed on the subject site will detract from the existing rural character of the area.
- An objective of Clause 21.02 of the Latrobe Planning Scheme is *“to promote the responsible and sustainable care of our built and natural environment for the use and enjoyment of the people who make up the vibrant community of Latrobe Valley.”* The existing pattern of subdivision and residential density of the area surrounding the subject site is considered to be appropriate. Higher residential density will detract from these existing conditions.
- Clause 21.05-6 of the Latrobe Planning Scheme summarises the residential strategies for Traralgon via the Traralgon Structure Plan. Consolidation of residential development within the township boundary is encouraged. These strategies indicate that areas outside of the township boundaries should retain their rural lifestyle characteristics, and that higher density developments should be focused within the township boundaries. The subject site is located outside the township boundary, in an area where minimum lot sizes for subdivisions should be 2 hectares. Given that the subject site has a lot area on par with the minimum required lot size of 2 hectares, the approval of a second dwelling will detract from the intended residential density of the area.

- A decision guideline of Clause 35.03 is to consider “*whether the site is suitable for the use or development and whether the proposal is compatible with adjoining and nearby land uses.*” Although the proposed residential use is deemed compatible with surrounding uses, the resulting increased density and potential precedent for further development on surrounding lots is not.
- Clause 65.01 of the Latrobe Planning Scheme outlines matters that must be considered before deciding on an application or approval of a plan. The approval of a second dwelling will set an inappropriate precedent, and detract from the orderly planning of the area and the municipality. The application is considered to contravene the purpose of the Rural Living Zone and the Latrobe Planning Scheme.
- The applicant submitted with their application a VCAT decision relating to the approval of a second dwelling in the Rural Living Zone in the City of Ballarat (see Attachment 6). The VCAT decision has been reviewed by officers as part of the application assessment.

As part of this assessment, a key difference between the VCAT case and the subject application was identified. This relates to the minimum lot size for the respective sites and the characteristics of the surrounding pattern of subdivision.

The land considered in the VCAT case was subject to controls where the minimum lot size is 4 hectares and lot sizes surrounding the land were already below the minimum lot size of 4 hectares. The subject site is situated in Rural Living Zone where minimum lot size is 2 hectares. Furthermore, lot sizes in the Varney Crescent area are on par with the recommended 2 hectare lot size. It is considered that the current proposal would negatively affect the amenity of the rural residential setting, and is not appropriate.

It is acknowledged (as set out in the VCAT decision) that the planning scheme allows for consideration of a dwelling density in excess of the minimum lot size set out in the schedule to the zone. In this case, however, the circumstances of the site are not supported by the provisions of the Latrobe Planning Scheme.

6. FINANCIAL AND RESOURCES IMPLICATIONS

Additional resources or financial cost will only be incurred should the planning permit application require determination at the Victorian Civil and Administrative Tribunal (VCAT).

7. INTERNAL / EXTERNAL CONSULTATION

Engagement Method Used:

Notification:

The application was advertised pursuant to Section 52(1)(a) and Section 52(1)(d) of the Act. Notices were sent to all adjoining and adjacent landowners and occupiers and an A3 notice was displayed on site for 14 days as required.

External:

The application was not required to be referred to any external authorities pursuant to Section 55 of the Act.

Internal:

The application was referred internally to Council's Project Services Team for consideration, who provided consent to the granting of a planning permit, subject to appropriate conditions.

The application was referred internally to Council's Health Services team for consideration, who provided consent to the granting of a planning permit, subject to appropriate conditions.

Details of Community Consultation following Notification:

No submissions in the form of objections were received for the application.

8. OPTIONS

Council has the following options in regard to this application:

1. Issue a Refusal to Grant a Permit; or
2. Issue a Permit.

Council's decision must be based on planning grounds, having regard to the provisions of the Latrobe Planning Scheme.

9. CONCLUSION

Having evaluated the proposal against the relevant provisions of the Latrobe Planning Scheme, it is considered that the application does not meet the relevant tests as set out in the Scheme in relation to second dwellings in rural areas. It is therefore recommended that a Refusal to Grant a Permit be issued for the reasons set out in this report.

10. RECOMMENDATION

That Council issues a Refusal to Grant a Permit to use the land for a second dwelling and associated buildings and works at 88 Varney Crescent, Traralgon (Lot 13 on Plan of Subdivision 130954) on the following grounds:

1. The proposal fails to comply with Clause 11.02-3 'Structure Planning' of the Latrobe Planning Scheme as it does not facilitate the orderly development of the municipality.
2. The proposal fails to comply with Clause 15 'Built Environment and Heritage' of the Latrobe Planning Scheme as it does not appropriately respond to the built form, cultural context, and aesthetic value of the area.
3. The proposal fails to comply with Clause 16.02-1 'Rural Residential Development' of the Latrobe Planning Scheme as it is considered an inappropriate rural residential development that will have a significant economic, social and environmental impact.
4. The proposal fails to comply with Clause 21.02 'Municipal Vision' of the Latrobe Planning Scheme as it does not promote the responsible and sustainable care of our built and natural environment.
5. The proposal fails to comply with Clause 21.05-6 'Specific Main Town Strategies - Traralgon' of the Latrobe Planning Scheme as it does not facilitate development in accordance with the Traralgon Structure Plan.
6. The proposal fails to comply with Clause 35.03 'Rural Living Zone' as the construction of a second dwelling in the area is not considered to be based on comprehensive and sustainable land management practice, and not appropriate for the site.
7. The proposal fails to comply with the decision guidelines of the Clause 35.03-5 - Rural Living Zone as the second dwelling is considered to detrimentally impact the rural character of the area.

8. The proposal fails to comply with the Clause 65.01 'Decision Guidelines' as it does not comply with the purpose of the Rural Living Zone, the orderly planning of the area, and will detrimentally affect the amenity of the area.

ALTERNATE MOTION

Moved: Cr Vermeulen

Seconded: Cr Lougheed

That Council decides to issue a Permit to use the land for a second dwelling and associated buildings and works at 88 Varney Crescent, Traralgon (Lot 13 on Plan of Subdivision 130954) with appropriate conditions as determined by Council Planning Officers and the Applicant.

PROCEDURAL MOTION

Moved: Cr Middlemiss

Seconded: Cr O'Callaghan

That Council defer consideration of this matter until the Ordinary Council Meeting to be held on 7 March 2011.

For the Motion

Councillors White, Fitzgerald, Gibson, Kam, Middlemiss, O'Callaghan and Price,

Against the Motion

Councillors Lougheed and Vermeulen

The Mayor confirmed that the Motion had been CARRIED.

ATTACHMENTS

Attachment 1

History of Application

10 September 2010	Application received by Council.
30 September 2010	Further information requested.
29 November 2010	Applicant provided the further information.
13 December 2010	Application referred internally to Council's Health and Project Services Teams. Applicant sent letter requiring notification be given to adjoining and adjacent properties via letters and sign placed on site, in accordance with Section 52(1)(a) and 52(1)(d) of the Act.
16 December 2010	Conditional consent to the granting of a planning permit provided by Council's Health Services Team.
24 December 2010	Conditional consent to the granting of a planning permit provided by Council's Project Services Team.
6 January 2011	Statutory declaration received advising that advertising had been carried out and completed as per Council's requirements.

Attachment 2

Relevant Clauses of the Latrobe Planning Scheme

LATROBE PLANNING SCHEME

State Planning Policy Framework

- Clause 11 - Settlement
- Clause 11.05 - Regional Development
- Clause 15.01 - Urban Environment
- Clause 16.02-1 - Rural residential Development

Local Planning Policy Framework

- Clause 21.01 - Municipal Profile
- Clause 21.03 - Natural Environment Sustainability
- Clause 21.04 - Built Environment sustainability
- Clause 21.05 - Main Towns

Zoning

The subject site is located within the Rural Living Zone, Schedule 3.

Overlay

The subject site is not affected by any overlays.

Particular Provisions

There are no particular provisions that apply to this application.

General Provisions (Clause 65):

Before deciding on an application or approval of a plan, the responsible authority must consider the 'Decision Guidelines' of Clause 65, as appropriate.

Incorporated Documents (Clause 81):

No incorporated documents are considered to be relevant to this application.

Attachment 3

Locality Map



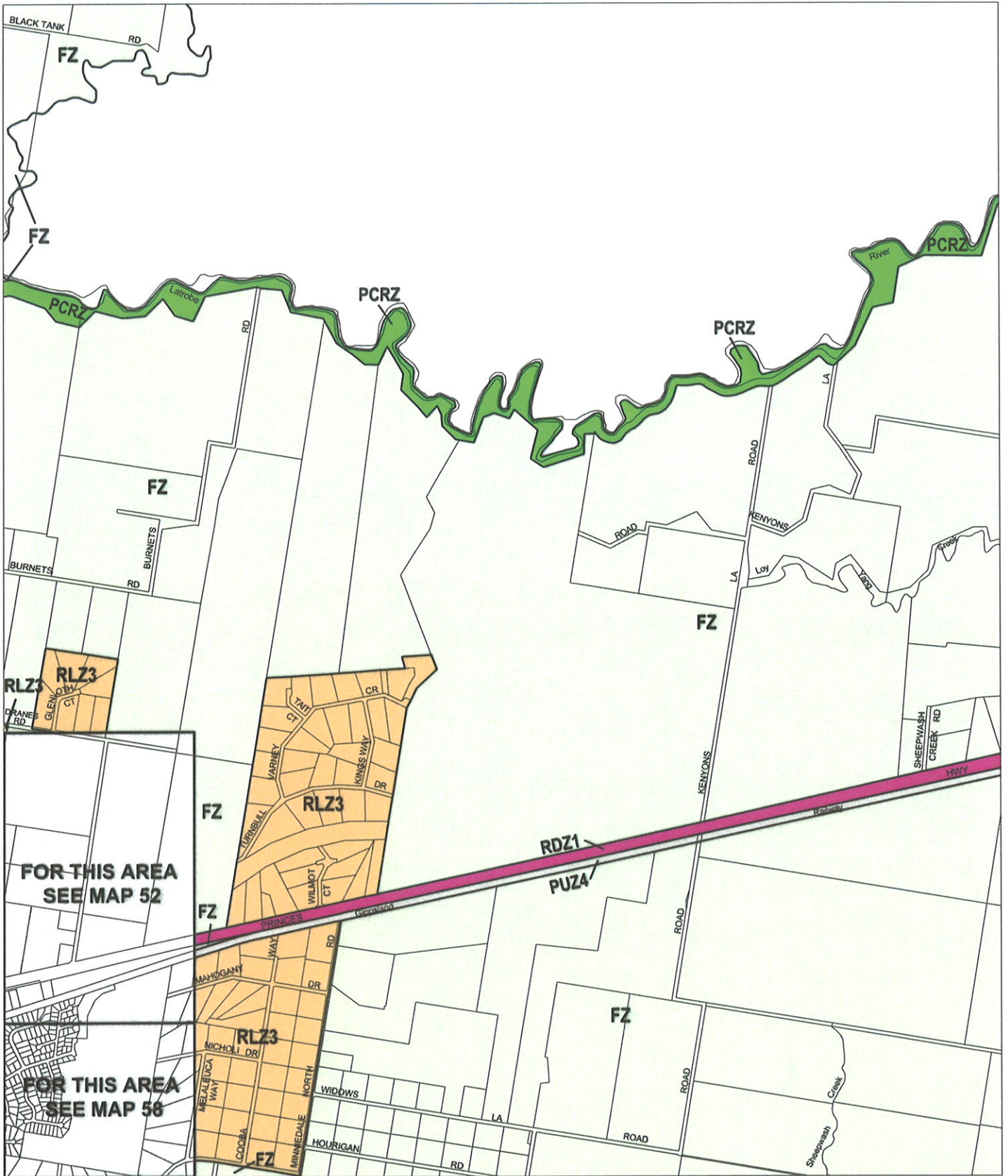
Subject Site



Attachment 4

Zone Map

LATROBE PLANNING SCHEME - LOCAL PROVISION



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This map should be read in conjunction with additional Planning Overlay Maps (if applicable) as indicated on the INDEX TO MAPS.

- Public Land**
- Public Conservation And Resource Zone
 - Public Use Zone Transport
- Rural**
- Farming Zone
 - Rural Living Zone - Schedule 3

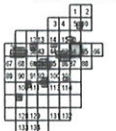


THIS MAP INCORPORATES APPROVED ZONES AS AT 15/01/98 AMENDMENT C43



Printed 10/05/2008

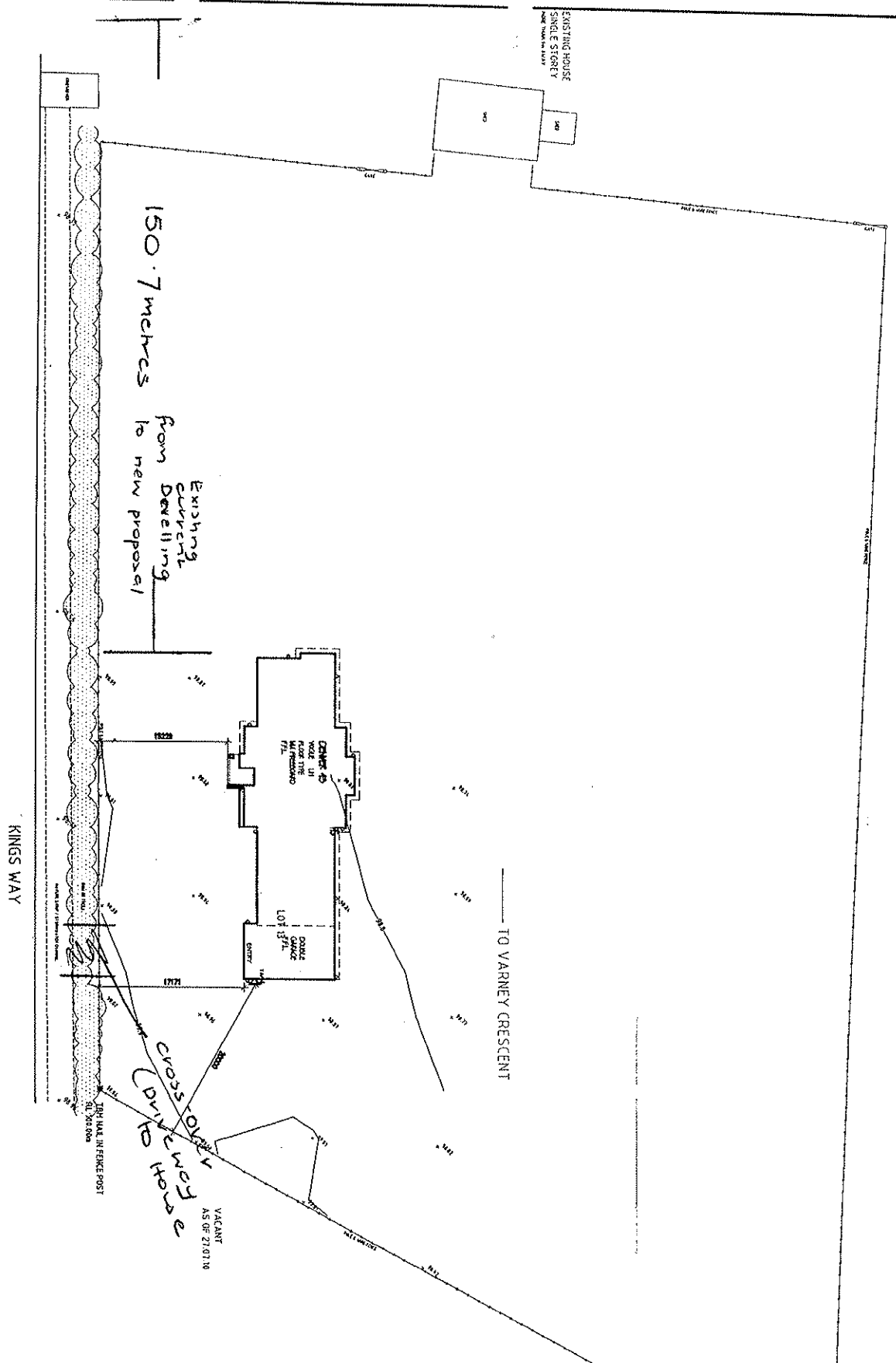
INDEX TO ADJOINING METRIC SERIES MAP



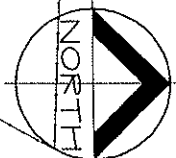
Attachment 5

Plans

VACANT
AS OF 21/07/10



SITE AREA: XXXX SQM
BUILDING AREA: XXXX SQM
SITE COVERAGE: XXXX %
PERMEABILITY: XXXX %
WIND SPEED: XX M/S



EXCAVATION NOTES:

DRAINAGE NOTES:

LEGEND

- PERMANENT SURVEY MARK
- TITLE POINT
- SURVEY MARK
- CENTRE OF DRAINAGE
- 40MM 825 SWIRE REDUCED CONDUITS
- 450 560 PIT
- AND 1000 CONNECTION POINT
- DOWN PIPE LOC.
- METER BOX LOC.
- STORM WATER RUN
- SEWER TIE
- TREES REMOVED

INTRAX SURVEY DATE: XX/XX/XX
 CONTOUR INTERVALS: XX MM
 LEVELS TO: XXXXXXXX DATUM

SITE PLAN

metricom

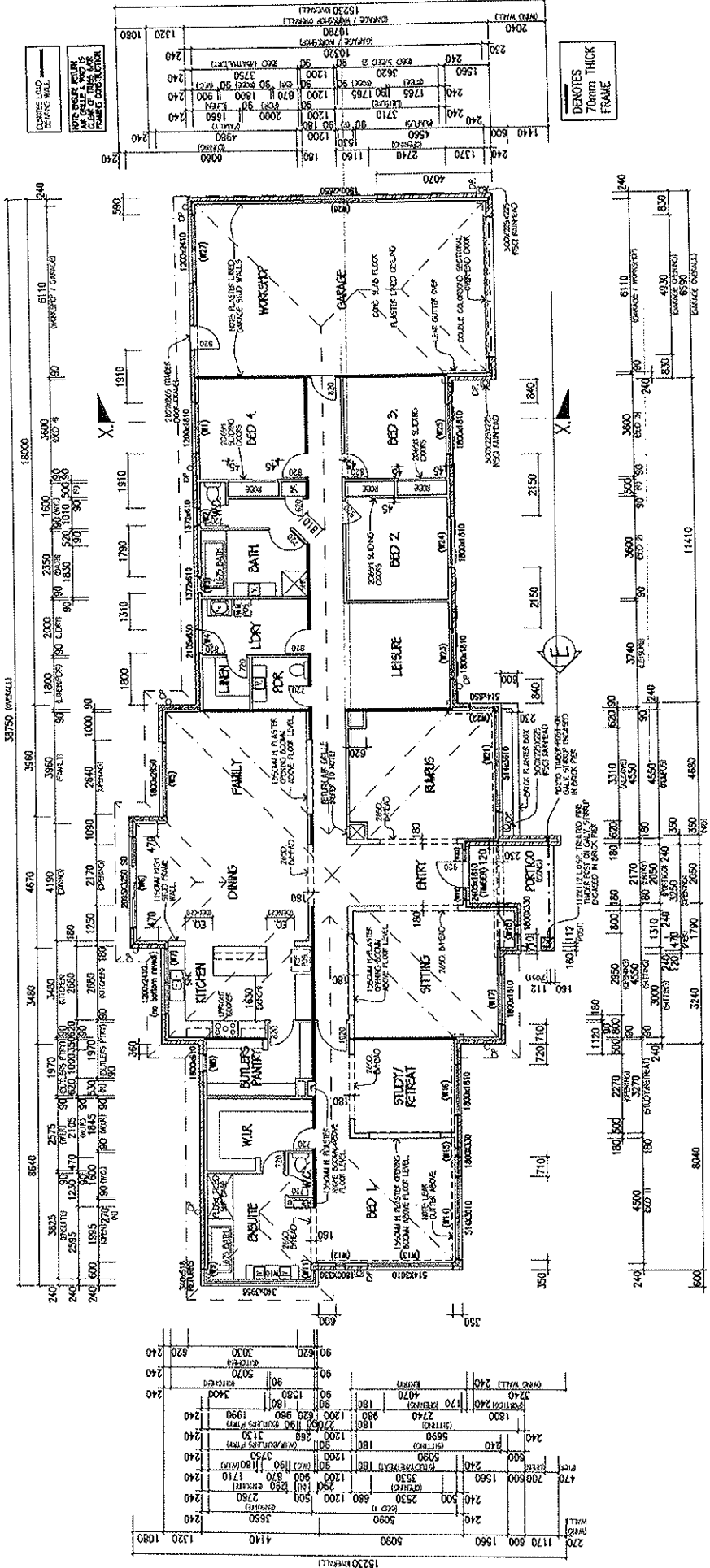
501 Blackburn Road, Mount Waverley Vic 3149
 P.O. Box 857, Mount Waverley Vic 3149
 Telephone: 03 9915 5565, Fax: 03 9222 5144

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MR & MRS L KORYBUTIAK
 LOT 13 VARNEY STREET
 TRARALGON EAST

F.C. DATE: XX/XX/XX PERMIT NO: XXXXXX
 JOB: XXXXX DRAWN: XXX
 DATE: XX/XX/XX CHECKED: XXX
 SCALE: 1:500 SHEETS XX OF XX
 MELWAY REF: XXX P.C. NO. X

RESCODE NOTE:



FLOOR PLAN 1:150

* WRITTEN DIMENSIONS TAKE PRECEDENCE OVER SCALE FLOOR PLAN DIMENSIONS ARE TO FRAME SIZE ONLY
 * WINDOW SIZES SHOWN ARE SUPPLIERS FRAME SIZES. ALL GLAZING TO COMPLY WITH A.S. 288-2006
 * GLASS IN BUILDINGS, & WITH A.S. 4055-1992 FOR WINDLOADING
 * WINDOW SUPPLIER TO PROVIDE COVER BOARDS TO ALL COPED WINDOW UNITS
 * GARAGE ROOF TO BE RED DOWN MIN. 1200 INTO BRICKWORK WITH UPBON IRON STRAPS
 * ALL WATER CLOSET DOORS TO BE REMOVABLE IN ACCORDANCE WITH B.C.A.S.8.3.

VARIATIONS(V), RE-PREPS(R), AMENDMENTS(A):		AREAS:	
No:	Date:	Drawn/Checked:	BD FLOOR:
W01	-/-/-	-	68.97 50M
-	-	-	33455.50M
-	-	-	8.16 50M
-	-	-	2.81 50M
-	-	-	414.91 50M
-	-	-	33455.50M
SUBTOTAL:			36.0156R
CONTD ON SHEET NO. 3			

DESIGN: DENVER 43	CEILING: 25.1
FAÇADE: VOGUE	GARAGE: DOUBLE
LOCATION: F	
FLOOR PLAN	
MDRDEM3100351	

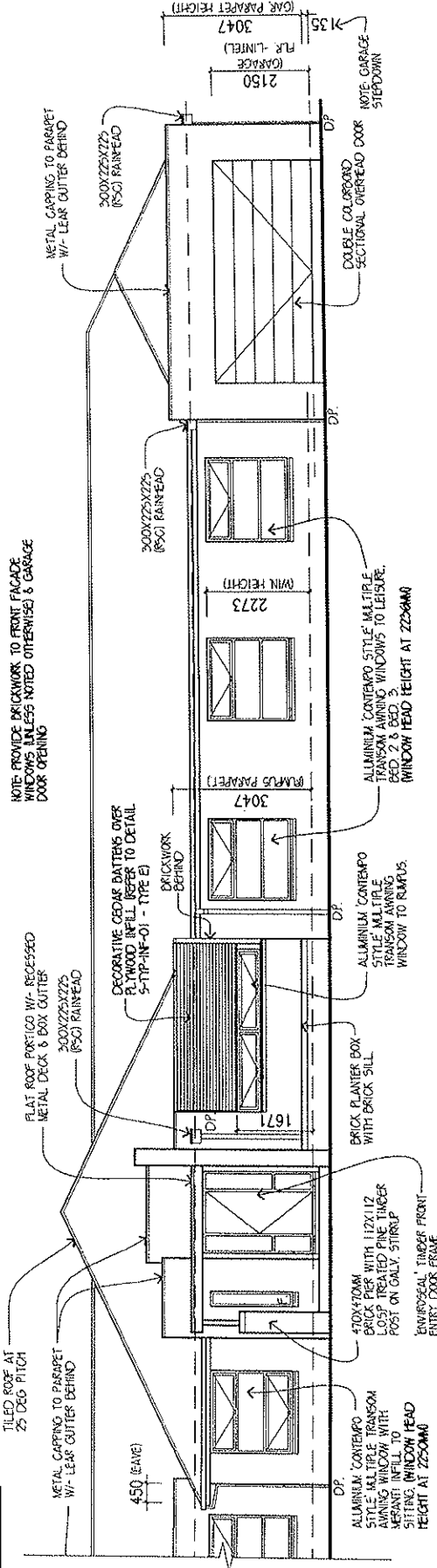
DESIGNER
 by metricron

OWNER: MR A & MRS KORYBUTIAK
 LOT 13 VARNEY STREET
 TRARALGON EAST

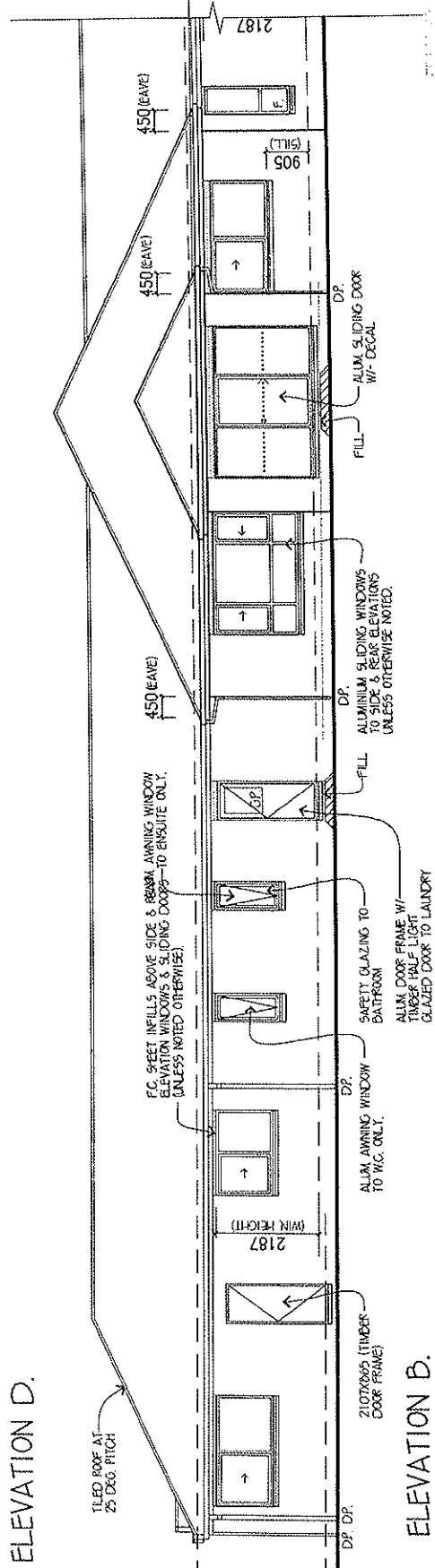
JOB NO: DATE: DD MM YYYY
 F.C. DATE: DD MM YYYY
 INST VER: 01 JUNE 2009
 PERMIT NO:
 DRAWN: DC: SA
 CHECKED: SA: RW
 SHEET: 2 of 3

IMPORTANT NOTE:
REFER TO FACADE DETAIL
REF. NO. X-XXXX-XXXX-XX

IMPORTANT NOTE:
REFER TO SOIL ENGINEERS PLANS
FOR ARTICULATION JOINT LOCATIONS



ELEVATION D.



ELEVATION B.

10 SEP 2003

ELEVATIONS 1:100

- NOTES:**
- WINDOW SUPPLIER TO SUPPLY COVER BOARDS TO ALL CORNER WINDOWS UN.O.
 - ALL GLAZING TO COMPLY WITH A.S. 1288 - 2006 GLASS IN BUILDINGS, & WITH A.S. 4055 - 1992 FOR WINDOWING.
 - WINDOW HEAD HEIGHT DIMENSIONS TO BE TAKEN TO THE NEAREST CORRESPONDING BRICK COURSE.

DESIGN: DENVER 43
 FACADE: VOGUE
 GARAGE: DOUBLE
 CEILING: 2.1
 LOCATION: F
 ELEVATIONS
 YDP/DEM/VOG51

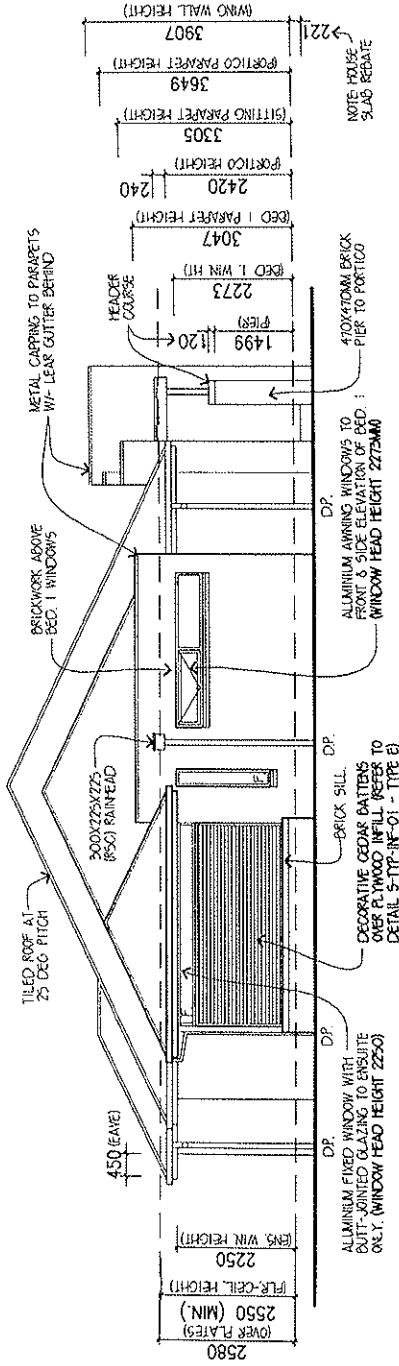
DESIGNER
 by metricion

501 Blackburn Road, Mount Waverley Vic 3149
 P.O. Box 857, Mount Waverley Vic 3149
 Telephone 03 9915 5555 Fax 03 9222 5144
 Building Practitioner Reg. No. 08-48899 A.C.N. 005 108 752
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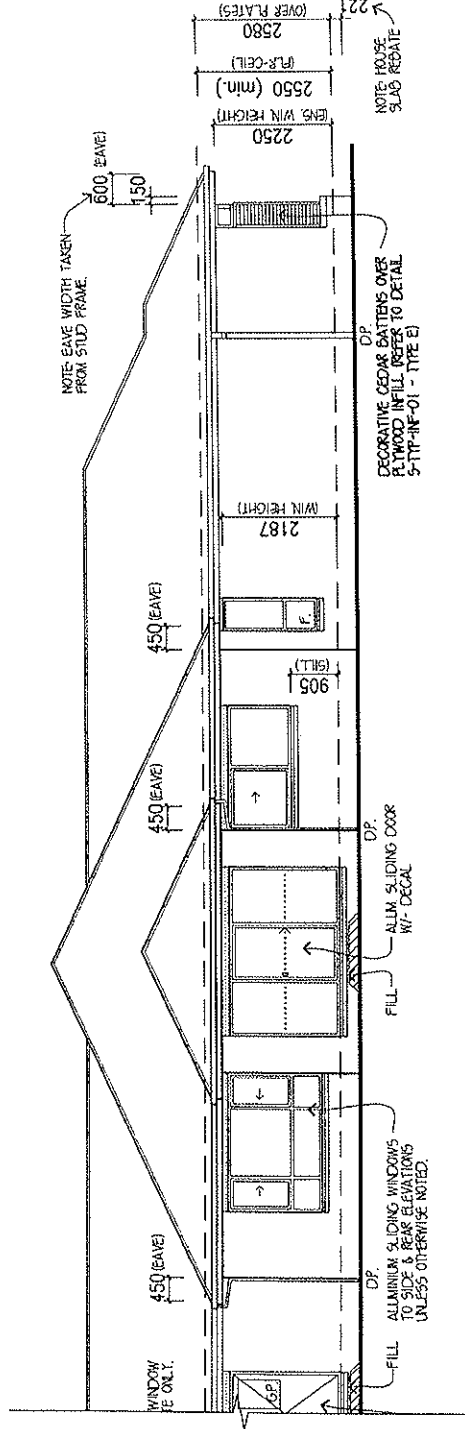
OWNER: MR A & MRS KORYBUTIAK
 LOT 13 VARNEY STREET
 TRARALGON EAST

JOB NO: DD MM YYYY DATE: DD MM YYYY
 F.C. DATE: DD MM YYYY MST VER: 01 JUNE 2004
 PERMIT NO: DRAWN: DS. SM. CHECKED: DS. RW. SHEET: 40 of 48

IMPORTANT NOTE:
REFER TO SOIL ENGINEERS PLANS
FOR ARTICULATION JOINT LOCATIONS



ELEVATION C.



ELEVATION B.

ELEVATIONS 1:100

- NOTES:
- WINDOW SUPPLIER TO SUPPLY COVER BOARDS TO ALL CORNER WINDOWS U.N.O.
 - ALL GLAZING TO COMPLY WITH A.S. 1288 - 2006 GLASS IN BUILDINGS, & WITH A.S. 4055 - 1992 FOR WINDLOADING.
 - WINDOW HEAD HEIGHT DIMENSIONS TO BE TAKEN TO THE NEAREST CORRESPONDING BRICK COURSE.

DESIGN: DENVER 43
 FACADE: VOGUE CEILING: 25, L
 GARAGE: DOUBLE LOCATION: F
 ELEVATIONS
 VDR0EN43V0051

DESIGNER
 by metricon

501 Blackburn Road, Mount Waverley Vic 3149
 P.O. Box 857, Mount Waverley Vic 3148
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OWNER: MR A & MRS KORTBUTIAK
 LOT 13 VARNEY STREET
 TRARALGON EAST

JOB NO: DATE: DO MM YYY
 F.C.D.A.TE: DO MM YYY MST VER: 01 JUNE 2009
 PERMIT No:
 DRAWN: SA
 CHECKED: SA
 SHEET: 40 of 4

10 SEP 2010

Attachment 6

VCAT Decision



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⇐ D ⇒ & C Crockett v Ballarat CC and Ors [2003] VCAT 635 (30 May 2003)

Last Updated: 5 June 2003

IN THE VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL

PLANNING AND ENVIRONMENT LIST No. P679/2002

CATCHWORDS

Planning and Environment List - S 77 Planning and Environment Act 1987 - Ballarat Planning Scheme - Rural Living Zone - second dwelling - density - policy - impact on rural environment and vistas.

APPLICANTS FOR REVIEW: Darren and Christine Crockett

RESPONSIBLE AUTHORITY: Ballarat City Council

RESPONDENT/OBJECTORS: K & C Morris

E & R Trudgeon

A & M Schreuder

Mt Helen Residents Group Inc

WHERE HELD: Ballarat

BEFORE: S. R. Cimino, Member

HEARING DATE: 1 August 2002 and 27 February 2003

DATE OF ORDER: 30 May 2003

SUBJECT LAND: 127 Gear Avenue Mt Helen

Medium Neutral Citation [\[2003\] VCAT 635](#)

ORDER

With respect to permit application no. PLP 2001549, the Responsible Authority's decision to refuse the grant of a permit is set aside. A permit is granted for the development and use of a dwelling, associated outbuilding and works in accordance with the endorsed plans on land at 127 Gear Avenue Mt Helen. The permit must contain the following conditions:

1. Before the use and development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale and three copies must be provided. The plans must be generally in accordance with the application plans (as substituted by the Tribunal in application no. P679/2002) but modified to show:

(a) the details of the proposed shed;

(b) landscaping proposals for the area immediately surrounding the dwelling, particularly in relation to providing vegetation adjacent to the east side boundary to enhance screening;

(c) details of the access road construction;

(d) external building materials, colours and finishes.

2. The landscaping proposals must be shown on a landscaping plan prepared to the satisfaction of the Responsible Authority. Once approved, the landscaping plan will be endorsed and will then form part of this permit.

3. Except with the consent of the Responsible Authority, landscaping works shown on the endorsed plan must be completed within 6 months of the dwelling being occupied. The landscaping must thereafter be maintained to the satisfaction of the Responsible Authority.

4. The use and development shown on the endorsed plan must not be altered without the written consent of the Responsible Authority.

5. Before the development starts, a permit for the installation of a Septic Tank System or other effluent disposal mechanism, must be issued for the proposed use of the dwelling, to the satisfaction of the Responsible Authority. The septic tank disposal or treatment absorption areas must be located at least 60 metres from any dams, gullies or drainage lines.

6. A building protection zone must be provided for 20 metres on the northern and western sides of the proposed dwelling and a fuel modification buffer zone for a further 10 metres. Access must be suitable for a 15 tonne GVM vehicle ie: 4 metres wide and 4 metres high with adequate turning circles. Water supply must be to CFA standards.

7. This permit will expire if one of the following circumstances applies:

** The development and is not started within two years of the date of this permit.*

** The development is not completed within four years of the date of this permit.*

The Responsible Authority may extend the periods referred to if a request, is made in writing before the permit expires or within three months afterwards.

The Responsible Authority is directed to issue a permit in accordance with the order.

S.R. CIMINO

MEMBER**APPEARANCES**

Responsible Authority: Mr C Harty, Planning Consultant.

Applicant for Review: Mr Tim Hobson, Planning Consultant.

Respondent/objectors: Ms C Morris on behalf of K & C Morris

Mr R Trudgeon on behalf of E and R Trudgeon

Mrs A Schreuder on behalf of A and M Schreuder

Mr N Barrett and Mr P Glover on behalf of Mt Helens Residents Group Inc.

REASONS**Nature of the application**

1. This matter relates to an application under s 77 of the *Planning and Environment Act 1987* against the Responsible Authority's decision to refuse the grant of a permit for the use and construction of a second dwelling on land at 127 Gear Avenue Mt Helen. The permit application is no. PLP 2001549.

2. The permit application was lodged with the Responsible Authority on 31 August 2001. The Responsible Authority required notice of the application to be given and in response it received 5 objections. The grounds of objection were summarized as follows in the submission presented on behalf of the Responsible Authority:

* *Loss of privacy*

* *Increase in density*

* *Impact on semi-rural character*

* *Loss of views*

* *Potential for subdivision*

* *Impact on fauna*

3. The permit application was referred to the Responsible Authority's Fire Prevention and Environmental Health Officers for assessment and comment. The Fire Prevention Officer offered no objection to the proposal subject to conditions. The Environmental Health Officer did not object to the proposal although in relation to the effluent disposal issue, noted that the land is "marginal" in nature and specific consideration would need to be given to the location of the system and the isolation of effluent from ground water.

4. The matter was considered by the Responsible Authority on the 30 January 2002. Despite receiving a report from its officers recommending that a permit be granted, the Responsible Authority decided to refuse the application on the following grounds:

1. *The proposed construction of a second dwelling will result in an increase in density.*

2. *The proposed construction of the second dwelling will impact on the character, appearance and scenic beauty of the area.*

3. *The proposal is not considered to be accord with the proper and orderly planning of the area.*

5. The application for review was filed on 15 March 2003. The grounds of the application are extensive and set out in a document dated 27 March 2003.

The subject land and locality

6. The subject land is located on the south side of Gear Avenue, about 170 metres east of Geelong Road, Mt Helen. The land comprises a slightly irregular shaped lot that has a frontage of 80.3 metres, a depth of about 260 metres along its east boundary and an overall area of about 2.7 hectares.

7. The site is occupied by a double storey dwelling located in a central position about one third up the length of the land. The area in between the property frontage and the dwelling contains a substantial amount of vegetation that largely screens the dwelling from Gear Avenue. Most of the land to the rear of the dwelling is open pasture although the area along the west boundary supports a considerable amount of native vegetation.

8. Contextually, the subject land is located towards the north-western edge of a rural living subdivision. Most properties in the subdivision are about 2 hectares in size, although there are some which are smaller. Land to the north is zoned for business purposes and has been developed for the University of Ballarat and business park. Suburban style residential exists to the west beyond the Geelong Road whilst the area to the south is rural and rural living in nature.

9. The subject land abuts a number of properties. It has its east side boundary in common with the entire west side boundary of Mr and Mrs Morris' property and northernmost part of the side boundary to Mr and Mrs Schreuder's property. The subject land's rear boundary is in common with Mr and Mrs Trudgeon's property.

10. The Mr and Mrs Morris' property is smaller than the subject land. It is occupied by a single storey dwelling located towards the south-west corner in relatively loose proximity to both the side boundary in common with the subject land and the boundary with the Schreuder property. The area immediately surrounding the Morris dwelling to both the west and south is well vegetated substantially screening it from view.

11. Mr and Mrs Schreuder's property fronts Fiskin Road. The dwelling is located about half way up their property near that section of the west side boundary which is in common with the side boundary to Mr and Mrs Trudgeon's property. The area to the rear of the Mr and Mrs Schreuder's property has been developed as a small backyard style garden close to the house, with the area beyond being more open and pastoral in nature.

12. Mr and Mrs Trudgeon's property also fronts Fiskin Road and is located directly to the rear of the subject land. The dwelling on their property is located adjacent to the common boundary with Mr and Mrs Schreuder's property. The two dwellings would appear to be around 50 metres apart and are screened by vegetation. The area to the rear of the Trudgeon's property essentially is open pasture with areas closer to the house and the west developed as garden space.

The proposal

13. The proposal is to construct a second dwelling together with a shed and effluent treatment and disposal facility. A new driveway extending along the east side of the property is proposed for access purposes.

14. The dwelling provides accommodation for three bedrooms and a study, formal and informal living areas and amenities. The internal living spaces measures 230 square metres. A double car garage is also proposed.

15. The proposed dwelling is to be located about two thirds down the length of the land, setback 78 metres from the rear boundary. The dwelling is to be set on an angle with the most proximate north-east corner setback about 11.6 metres from the east boundary with this setback increasing to 22.8 metres at the south-east corner.

16. Given the sloping nature of the land, the proposal requires about 1.2 metres of cut into the land to the east of the dwelling, whilst the western side will be elevated above ground level. The dwelling is designed to have a 25 degree colourbond hipped roof, face brickwork walls with timber windows.

17. The effluent disposal field is to be located to the north-west of the dwelling whilst a 60 square metre colourbond shed is proposed to its rear. Other services, water, gas and electricity are available and will be run underground from Gear Avenue to the proposed dwelling.

Planning scheme provisions

18. Under the Ballarat Planning Scheme, the subject land is located within the Rural Living zone, as is the land to the east, west and south. No overlays apply. The provisions for the Rural Living zone are found at clause 35.03. The purpose of the zone is:

To implement the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.

To provide for residential use in a rural environment.

To encourage:

- * An integrated approach to land management.*
- * Protection and creation of an effective rural infrastructure and land resource.*
- * Improvement of existing agricultural techniques.*
- * Protection of the bio-diversity of the area.*
- * Value adding to agricultural products at source.*
- * Promotion of economic development compatible with rural living activities.*
- * Development of new sustainable rural living enterprises.*

To ensure that subdivision promotes effective land management practices and infrastructure provision.

19. Under the zone control, 'dwelling' is a section 1 or as of right use provided that, amongst other things, there is only one dwelling on the land. If there is more than one dwelling, the use falls within section 2 of the land use table. As such, a permit is required for the use of the land for a second dwelling. Clause 35.03-2 sets out requirements that must be met if land is to be used for a dwelling. It was common ground that these are met. A permit is also required under the zone control for buildings and works. The decision guidelines at clause 35.03-6 set out general, rural, environmental and design and siting issues to be considered.

20. It is also relevant to note that under the schedule to the Rural Living zone, the minimum lot size is 4 hectares. Whilst there are exemptions under the zone control which allow smaller lots to be created, these would not allow the further subdivision into lots smaller than the 4 hectare minimum if a second dwelling were to be constructed on the land.

21. Other decision guidelines are at clause 65.

22. The purpose of the zone and decision guidelines require consideration to be given to the planning scheme's policies.

23. In relation to the State Planning Policy Framework [SPPF], Mr Harty submitted that the provisions of the following policies are in some way relevant to the consideration of the proposal:

* Clause 14 (Settlement)

* Clause 15.07 (Protection from wildfire)

* Clause 15.09 (Conservation of native flora and fauna)

24. Under the MSS, 10 principal land use objectives are identified. Those most relevant to the consideration of this proposal are:

** To pursue development of the City based on ecologically sustainable development principals;*

** To provide a wide range and choice of attractive residential lifestyles and environments, within environmental and economic constraints;*

** To protect and utilise and City's valuable agricultural land and forestry resources to achieve their maximum long term value;*

** To manage the City's water catchments to ensure the long term protection of water resources for human consumption, agricultural, industrial and environmental purposes in line with the principles of integrated catchment management;*

** To ensure adequate land is designated in appropriate areas to meet existing and future demand for the major land use activities in the City;*

** To ensure the City's physical, transport and social infrastructure and services are provided in a coordinated, accessible and cost effective manner to meet the needs of the city's existing and future community;*

** To protect and enhance the visual quality of the City's important natural environment and landscape, and manmade features;*

25. I note that under "City Image", the MSS calls for the protection of those elements which contribute to Ballarat's character including vegetation within the hinterland around the urban area.

26. Clause 21.12 of the MSS deals with Rural Residential development. The MSS recognizes that rural residential development is a major land use, however, it raises a number of environmental issues such as soil salinity, poor drainage conditions and the threat of bushfire due to the retention of bushland. The MSS goes on to say:

Reticulated sewerage is generally not provided in these areas and the use of septic tanks in areas of poor drainage may lead to frequent cases of septic tank failure and subsequent water pollution. The

spread of rural residential development into the agricultural areas of the municipality, particularly to the south and west of Ballarat is also of concern.

Based on amount of "rural residential" zoned land which existed in 1998 there is considered to be at least 16 years supply of land for this form of land use and development within the City of Ballarat. This supply includes land within the Low Density Residential, Rural Living and Environmental Rural Zones. This supply figure is further increased by available land which exists in that part of the Golden Plains Shire which adjoins the City of Ballarat to the south west.

The environmental impact on the land from this use is significant, especially where soil salinity and poor drainage conditions are evident, and where the retention of bushland and the presence of bushfire hazardous areas are relevant issues. Limited development will also ensure that rural residential development does not constrain opportunities to accommodate the future growth of the Ballarat urban area.

27. Key issues are:

- * Managing existing inappropriate rural residential development;*
- * Providing for future rural residential development;*
- * Rural residential development occurring in future growth areas;*
- * Spread of rural residential development into agricultural areas.*

28. The MSS objectives for rural residential development are:

- * To provide an opportunity for rural residential living in appropriate locations having regard to land capability, locational suitability, existing and likely future demand/supply, and the efficient use and economic provision of necessary services and infrastructure;*
- * To prevent the spread of rural residential land use and development into agricultural areas;*
- * To ensure that rural residential development does not preclude opportunities to accommodate future growth of the Ballarat urban area.*

29. MSS strategies are:

- * Promote the consolidation of existing rural residential areas already committed to small lot development where those areas are capable of supporting further development of this type;*
- * Assess the capability of land to support on site effluent where residential development is proposed in un-sewered areas;*
- * Identify areas which are inappropriate for rural residential development;*
- * Include future growth areas within the Rural Zone to hold this land until it is required for urban purposes;*
- * Require all requests to amend the Planning Scheme to include land within either the Rural Living or Low Density Residential Zones be accompanied by an assessment of the proposal against the requirements of Ministerial Direction No.6 - Rural Residential Development;*
- * Refuse requests to amend the Planning Scheme to include future urban growth areas in a Rural*

*Living or Low Density Residential Zones.***The hearing**

30. This matter was heard over two days. Whilst presenting submissions on behalf of the Responsible Authority on the first day, it became apparent to me that the documents supporting the permit application were deficient in that they did not include detailed plans of the proposed dwelling. It seems that the Responsible Authority has a practice of considering applications for dwellings in rural areas on the basis of "in principle approval" being given with plans forwarded pursuant to permit conditions. This is a questionable practice given that the decision guidelines require very specific design issues to be considered. Following discussion, I gave directions for the preparation of plans and for these to be filed and circulated. These plans were prepared.

31. Subsequent to this occurring, I amended the application to include these plans as part of the application documentation and directed that further notice be given. The applicant subsequently gave further notice of the proposal in its amended form.

32. When the hearing resumed on the second day, the parties tabled and spoke to written submissions to which they added further oral argument. I was also presented with other material relevant to the consideration of the proposal including plans, extracts from policy documents, photographs of the subject land and surrounding area.

33. All of this material has been considered.

34. After the hearing, I received a further submission from Mr Schreuder accompanied by a letter from Mrs Schreuder explaining that she had forgotten to present me with this document. Leave had not been requested or given for this to occur and there was nothing to indicate that a copy had been forwarded to the permit applicant. The Tribunal's consideration of material outside of the hearing, particularly when it does not appear that a copy was forwarded to the permit applicant, creates an issue in terms of natural justice. It could cause, amongst other things, the need to re-open the hearing and the possibility of other parties seeking costs. I have reviewed additional material and find that it does not add anything new to what was discussed at the hearing and as such, there is no need to re-open the hearing.

Inspection

35. During the course of the hearing I inspected the subject land and the surrounding area. My inspection included viewing the subject land from adjoining properties.

Consideration

36. After having considered the submissions presented by the parties, the details of the proposal and the relevant matters to be considered under the planning scheme and legislation, it seems to me that the key issues in this matter are:

- * Is the proposal consistent with the purpose of the zone and planning policy?
- * Will the proposal bring about an outcome which is acceptable having regard to the character of the locality?
- * Will the proposal result in any unreasonable detriment to the amenity of the area or surrounding properties?

37. Before turning to these three key questions, it is appropriate that I make a number of observations with respect to the way in which proposals such as this are required to be considered.

38. First, whilst the Responsible Authority and a number of the objectors expressed the view that the approval of this proposal would create a precedent that would allow other lots in the immediate to be developed with more than one dwelling, I cannot agree with these submissions. A fundamental principle of the planning system is that each proposal must be considered on its own merits. It ought not be assumed that the factors or circumstances that apply in this particular case will be the same as those in another case. Whilst the policies and zoning provisions that apply may be the same, the attributes of the land, the relationship between adjoining and nearby properties and the specific details of individual proposals often vary. These differences will have a bearing on the way in which individual proposals are considered. Accordingly, whether this proposal is approved or not, does not in itself mean that any application to use and construct a second dwelling on a lot in this area will result in the same outcome.

39. Second, whilst the minimum lot size in this area is 4 hectares, this does not, as a matter of principle, automatically mean that the development of dwellings at a density of greater than 1 per 4 hectares is contrary to the zone provisions. The reality is that the zone controls provide the discretion for a permit to be granted for a second dwelling irrespective of the lot size. The zone provisions and the planning scheme's policies for that matter, do not prescribe an absolute dwelling density. Whilst I accept that the minimum lot size is a factor to be considered, it is not a decisive factor in the consideration of matters such as this.

40. Third, whilst some of the objectors were concerned about further subdivision, it is clear from the planning scheme's provisions that there is no scope to further subdivide the subject land even if a second dwelling is allowed. It also does not follow that if a second dwelling is allowed, the scheme's provisions will be changed to allow further subdivision. In my view, the inability to further subdivide land into lots less than 4 hectares in size is a significant factor that will dissuade most land-owners from developing more than one dwelling lots like this. The preservation of this subdivision control largely rests with the Responsible Authority.

41. Fourth, following on from the above, it is appropriate that I also refer to the often forgotten provisions of clause 31.01-2 of the scheme that relate to the way in which applications for Section 2 uses are to be considered. In particular this clause states:

Because a use is in section 2 does not imply that a permit should or will be granted. The responsible authority must decide whether the proposal will produce acceptable outcomes in terms of the State Planning Policy Framework, the Local Planning Policy Framework, the purpose and decision guidelines of the zone and any of the decision guidelines in clause 65.

42. Accordingly it is not simply a matter of a permit being granted because the discretion exists for this to occur. Rather, it is necessary for proposals to be considered on their merits against the relevant scheme policies, provisions and decision guidelines.

43. Fifth, whether or not the permit applicant has been willing to compromise is not altogether relevant. The application is requesting permission for a specific proposal and this is what must be considered.

44. Having made the above points, I now turn to the consideration of the key issues in this matter.

45. The first issue relates to whether the proposal is consistent with the purpose of the zone and the planning scheme's policies.

46. On this point, Mr Harty said that the purpose of the Rural Living zone is to provide for residential use within a rural environment and to provide for sustainable land use. He argued that given that the lots in the Gear Avenue area are already below the 4 hectare minimum size, that development in the area is already well above the density that would normally be contemplated by the scheme's provisions and realistically expected by residents. In relation to policy, Mr Harty submitted that the

subject land lies within an area which the Responsible Authority considers acts as part of the 'green belt' that separates the Bunninyong township from Mt Helen. He said that policy encourages the character of this 'green belt' to be maintained. Mr Harty went on to submit that the proposed increase in density on this site, and on other sites if this proposal creates a precedent, would result in the loss of the low density 'hobby farm' character of the area and would threaten the stability of this 'green belt'. The objectors generally supported these submissions.

47. Not surprisingly Mr Hobson submitted that the Responsible Authority's first ground of refusal, namely, that the proposal would result in an increase in density, is an expression of fact rather than a reason justifying the refusal of the application. Mr Hobson said that an increase in density is not prohibited by the zone controls and as such, what needs to be considered is the effects which any increase would have on the surrounding area having regard to the matters set out in the scheme.

48. Mr Hobson submitted that the subject land has attributes that would enable it to support a second dwelling. He said that suitable access can be provided off Gear Avenue, some urban services such as reticulated electricity and water supply are available and that provision can be made for an appropriate effluent disposal system. In relation to policy, Mr Hobson rejected the assertion that the subject land lies within an identified 'green belt' as it does not fall within the area covered by the Bunninyong Township Outline Development Plan. Rather, Mr Hobson submitted that the proposal enjoys the support of the policies within the scheme that seek to facilitate the provision of a wide range of housing choice, suitable protection of the environment and the provision of rural residential style housing in an area which is capable of accommodating it.

49. In considering these submissions, it seems to me that this is a case where the exercise of discretion is heavily dependant on the thrust of the applicable policies. On reviewing the MSS, it is clear that rural residential development has been problematic issue for this municipality given that it adds to pressure for urban expansion into agricultural areas, increases demand for the provision of urban services and poses environmental difficulties in some areas.

50. In dealing with these issues, the MSS is very clear in that it discourages the development of more rural residential areas and specifically promotes *"the consolidation of existing rural residential areas committed to small lot development where those areas are capable of supporting further development of this type"*. A similar objective is set out in the 1998 Ballarat Strategy Plan which also makes it clear that the preferred development pattern includes *"directing any new development into established and committed areas being suitable for rural residential development"*.

51. In relation to the green belt issue, Mr Harty was not able to demonstrate that the land falls within a nominated 'green belt' area. In addition he quite fairly conceded that the policy at clause 22.10 does not apply. However, he went to submit that the Responsible Authority considers that the provisions of the policy are relevant to the consideration of this proposal given that the land is located immediately outside the policy area. On this point, Mr Harty referred to the general principle in the policy which states:

"Areas which are not identified as 'green belt', public land, dredge site buffer area or residential are to remain for 4 hectare hobby farm style development of varying density."

52. Whilst the above statement indicates a preference for 4 hectare hobby farms, it also goes to say that this can be at *"varying density"*. It is also appropriate to say at this point that despite the assertions to the contrary by the objectors, on my reading of the various policies and strategies, I agree with Mr Hobson's submission that the subject land is not located within one of the identified 'green belt' areas and that Mr Harty's view that the policy at clause 22.10 does not strictly apply is correct.

53. I find that the proposal can be said to be consistent with the general thrust of the planning scheme's local policies which specifically call for the consolidation of existing rural residential areas

and direct new development into areas committed to this purpose. In my view, the thrust of the above policies lends support for the development of a second dwelling on this land. This is not to say that these policies support any increase in density. However, I would consider that a density of 1 dwelling per 1.35 hectares would not be inappropriate given that by no stretch of the imagination could this be considered to be high density. It is still a very low density and not out of place in a rural residential environment.

54. In relation to the purpose of the zone, I acknowledge that this calls for the provision of "*residential use in a rural environment*". However, it must also be recognized that the area within which the subject land lies is not a rural area in its truest sense. There is a lack of any meaningful rural activity on both the subject land and other properties in the surrounding area. Essentially the area performs a rural lifestyle function. As far as I was able to ascertain, none of the dwellings which have been developed on the properties surrounding the subject land can be said to be linked with "*improved agricultural productivity*". In this regard I think it a bit unfair for Mr Harty on behalf of the Responsible Authority to seek to apply this as a reasonable test to the consideration of the current proposal. It is in this light that I do not consider the proposed density to be out of place as it does not take away from the rural land resource. Rather it consolidates rural residential development in an area designated for this purpose.

55. A further factor to consider is that the subject land has attributes that make it capable of supporting an additional dwelling. Reticulated services are available. The Responsible Authority's Environmental Health Officer has considered the effluent disposal issue and although expressing the view that the land is marginal, nonetheless did not oppose the grant of a permit subject to conditions aimed at overcoming concerns. Whilst Mr Harty said that the Responsible Authority does not consider that the land is capable of accommodating effluent, he provided no evidence to back up this assertion. As such I consider that the proposal is supported by those planning policies which support further rural residential development on land which have the environmental capability to do so

56. In addition, the proposal does not involve the removal of any significant vegetation but rather, involves the provision of new landscaping. Mrs Schreuder suggested that the proposal would adversely affect the habitat of native fauna, however, there was no evidence to demonstrate that this would be so. This proposal does not offend policies aimed at protecting habitats.

57. In light of the above, I find that whilst the proposal involves an increase in density, the development of an additional dwelling on the subject land is not contrary to planning policy or the purpose of the zone.

58. In relation to the second issue, the impact on the character of the area, it was asserted by Mr Harty and the objectors that the construction of a second dwelling would detract from the landscape qualities of the area. Particular concerns raised were in relation to the prominence of the dwelling given its design and location at a high point on the land, its proximity to neighbouring dwellings, and its impact on views.

59. I accept that the proposed dwelling is to be constructed on a high point on the land and that it will be visible from the Schreuder's property and the Trudgeon's property and, to a lesser extent, from the Morris' property. However, I cannot accept that the proposed dwelling and outbuilding are unacceptable simply because they can be seen from neighbouring properties and because of their proximity to boundaries.

60. Examples of dwellings in reasonably close proximity to each other and near property boundaries are readily apparent in this area. For example, the dwellings on the Schreuder and Trudgeon properties are relatively close to each other and both positioned near the common side boundary. The dwelling on the Morris property is located towards the south-west corner near the common boundary with both the subject land and the Schreuder's property. Despite this, it was not asserted by any of the objectors that the proximity of dwellings to property boundaries or close to each other had produced

an unacceptable outcome that detracts from the character of the area. I also note that it was not asserted by Mrs Schreuder and Mr Trudgeon that the dwelling on the Morris property has had a detrimental impact on the character of the area despite this dwelling being located a similar distance from their respective properties as the proposed dwelling.

61. The proposed dwelling is essentially single storey. It is set on sloping land and as such, the west side is elevated. The roof pitch is not suitable for a second storey. The design has however, sought to reduce the impact of building height by cutting into the land on the east side. The design of the dwelling is relatively simple and not out of place in a rural type setting. The proposed materials and colors are also appropriate. Landscaping is proposed around the dwelling. I accept that it will take some time for this to be established and there will be a short term visual impact, however, this should not preclude development which is supported by policy.

62. Whilst the proposed dwelling is located in relatively close proximity to the dwelling on the Morris property, a substantial amount of screening vegetation exists in the intervening area. When consideration is given to the proposed setbacks from the common boundary to the east, the proposed cut into the land and the additional landscaping proposed, I do not consider that the visual impact of the proposal warrants its rejection.

63. I do not regard the impact on views and vistas currently available from the adjoining properties to the rear over the subject land to be so significant that it warrants rejection of the proposal. The views and vistas will change, however, the proposed buildings are setback a considerable distance from these dwellings and the private open spaces immediately adjacent to them.

64. Given the nature of development on surrounding land and the details of the proposal. I consider that the proposal will not have an unacceptable impact on the character of the area.

65. In relation to third issue, it was fairly clear that the objectors main concerns revolved around the visual impacts associated with the proposal. For the reasons that I have previously outlined, I do not consider the proposed development will have an unacceptable impact on the amenity of the area. In addition there was no evidence before me to demonstrate that the use of the proposed dwelling would have any greater impact on the amenity of adjoining properties than the impact which those dwellings have on the subject land.

Conclusion

66. In reporting to the Responsible Authority, the Council Officers reached the following conclusions:

The subject site is appropriately located for the construction of a second dwelling. The nominated building envelope is located in a position which will not result in the removal of any native vegetation and will not impact on the flora and fauna of the area. The proposed second dwelling will not be visible from gear Avenue and will not impact on the rural environment. The construction of a second dwelling is considered to complement the objectives of the Rural Living zone, whilst allowing for a wide range and choice of attractive residential lifestyles and environments, within environmental and economic constraints.

As discussed the proposal is considered to accord with the State Planning Policy Framework, Local Planning Policy Framework, including the Municipal Strategic Statement.

67. For the reasons set out above, I find myself in agreement with the views expressed by the Council's officers.

68. Accordingly, the Responsible Authority's decision will be set aside. A permit is granted subject to conditions.

S.R. CIMINO

MEMBER

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COMMUNITY LIVEABILITY

11.5.1 DISABILITY REFERENCE COMMITTEE TERMS OF REFERENCE

AUTHOR: General Manager Community Liveability
(ATTACHMENT – YES)

1. PURPOSE

The purpose of this report is to present, for Council's consideration, an amended Terms of Reference for the Disability Reference Committee.

2. DECLARATION OF INTERESTS

No officer declared an interest under the *Local Government Act* 1989 in the preparation of this report.

3. STRATEGIC FRAMEWORK

This report is consistent with Latrobe 2026: The Community Vision for Latrobe Valley and the Latrobe City Council Plan 2010-2014.

Latrobe 2026: The Community Vision for Latrobe Valley

Strategic Objectives – Our Community

In 2026, Latrobe Valley is one of the most liveable regions in Victoria, known for its high quality health, education and community services, supporting communities that are safe, connected and proud.

Latrobe City Council Plan 2010 - 2014

Strategic Direction – Our Community

Support initiatives that promote diversity and social inclusion.

Build the resilience and capacity of the community through ongoing liaison, training and development.

Service Provision – Community Development

Implement the annual Disability Action Plan

Legislation – Disability Act 2006

The purpose of this Act is to enact a new legislative scheme for persons with a disability which reaffirms and strengthens their rights and responsibilities and which is based on the recognition that this requires support across the government sector and within the community.

Policy – Community Access and Inclusion Policy 09 POL-3

Policy goal

The Latrobe City Disability Action Plan outlines a strategic approach to ensure that people with a disability have equitable access to infrastructure and services provided by Latrobe City in compliance with the Disability Act 2006.

4. BACKGROUND

Following the introduction of the Disability Discrimination Act 1992, Latrobe City developed its first Disability Action Plan which was adopted by Council in 1996. To ensure that the community were engaged in the development and implementation of the Disability Action Plan, a Disability Reference Committee was established.

The current Terms of Reference specify that the Disability Reference Committee is comprised of one Councillor, six community representatives and five agency representatives for a term of two years.

As the current term of the Disability Reference Committee was to expire on 30 September 2010, Expressions of Interest were invited for the six community representatives and five agency representatives in late July 2010. Following a selection process, Council appointed the 2010-2012 Disability Reference Committee at the Ordinary Council Meeting on 8 November 2010.

At the first meeting of the 2010-2012 Disability Reference Committee on 18 November 2010, it was agreed by the committee that the Terms of Reference should be reviewed. At the second meeting of the Disability Reference Committee on 16 December 2010 draft Terms of Reference were agreed by the committee and are now submitted to Council for approval.

5. ISSUES

Changes to the current Terms of Reference include:

- Amended layout with section headings.
- Additions and amendments to Objectives.
- Increase in number of members from 12 to up to 13 (increase from one to up to two Councillors).
- Amendment to 'Quorum' resulting from increase in number of members.
- Addition of the following clauses:
 - Selection of Members and Filling Vacancies
 - Co-option of Members
 - Attendance at Meetings
 - Proceedings

6. FINANCIAL AND RESOURCES IMPLICATIONS

There are no financial implications as a result of amending the Terms of Reference.

7. INTERNAL / EXTERNAL CONSULTATION

Engagement Method Used:

Extensive consultation was undertaken with members of the Disability Reference Committee in the review of the Terms of Reference.

8. OPTIONS

The following options are available to Council:

1. Approve the proposed amended Terms of Reference for the Disability Reference Committee.
2. Request that the Disability Reference Committee further review the draft Terms of Reference.

9. CONCLUSION

The Draft Terms of Reference provide clear direction on the role, membership, appointment, term and proceedings of the Disability Reference Committee. Members of the Disability Reference Committee have been engaged in the process of reviewing the Terms of Reference and support the proposed amendments.

10. RECOMMENDATION

That the Terms of Reference, dated February 2011, of the Disability Reference Committee be approved.

Moved: Cr Loughheed
Seconded: Cr Middlemiss

That the Recommendation be adopted.

CARRIED UNANIMOUSLY

ATTACHMENT

Latrobe City Disability Reference Committee Terms of Reference

1. The role of the Latrobe City Disability Reference Committee will be:
 - (a) To fulfil the role of the Disability Reference Committee as outlined in the Latrobe City Disability Action Plan
 - (b) To provide advice to Council on issues related to the access of people with a disability to Council facilities and services
 - (c) To promote the Disability Action Plan within the Latrobe City community
2. The membership of the Disability Reference Committee be:
 - o Twelve members – 5 service provider representatives, six community members and one Councillor.
 - o The Disability Services Officer and the Rural Access Project Officer to be ex-officio non-voting members.
 - o All senior executive staff to attend at least one meeting per year in a non-voting capacity.
 - o Other Council officers to attend as appropriate or as requested.
3. All service provider representatives and community members to be appointed by Council for a two year period.
4. The Disability Reference Committee is to be chaired by the Councillor member.
5. A quorum will be 7, i.e. half plus 1 voting member.
6. Disability Reference Committee meetings to be held each second month with a minimum of 5 meetings per year.
7. Council to provide administrative and project support to the committee.
8. The Disability Reference Committee can establish sub-committees or working groups as necessary to fulfil its functions.
9. Standard meeting procedures should apply to the Disability Reference Committee.
10. All communication and requests from Councillors and Council Officers to the Disability Reference Committee should be directed to the Disability Service Officer.

11. Disability Reference Committee members will report to Council through the Councillor Chair and Disability Services Officer when an issue arises between meetings.
12. Members of the Disability Reference Committee will be reimbursed for training, transport and other relevant expenses as necessary.

1. Objectives

- (a) To provide advice on the development and implementation of the Disability Action Plan
- (b) To actively contribute to the development of Latrobe City policies, strategic documents and major projects
- (c) To provide advice to Council on matters related to the needs of people with a disability
- (d) To assist in the promotion of the Disability Action Plan to the Latrobe City community
- (e) To advocate on areas related to the needs of people with a disability when appropriate

2. Membership

The Disability Reference Committee shall comprise of a maximum of up to thirteen (13) members and two (2) Council Officers as Ex-officio members, made up of the following:

- Up to 2 Councillors
- 6 x Community Representatives who have relevant knowledge and personal experience of disability
- 5 x Agency Representatives who have relevant knowledge of, or interest in, the disability sector
- 1 x Latrobe City Disability Services Officer (Ex-officio Member)
- 1 x Latrobe City Rural Access Project Officer (Ex-officio Member)

3. Length of Appointment

Community and Agency Representatives are to be appointed for a period of two years.

4. Selection of members and filling of vacancies

Latrobe City Council shall determine the membership of the Committee based on expressions of interest received from members of the community and agencies.

The Committee may fill any vacancies that occur within the two year period of appointment. Where a vacancy is filled in this way, the appointment shall be limited to the remainder of the period of the appointment.

5. Co-option of members

With the approval of the Committee, the group may co-opt a temporary member to fulfil duties and attend meetings.

With the approval of the Committee, the group may invite other individuals to participate in the group on a regular or an occasional basis and be included in the proceedings of any working groups formed.

6. Attendance at Meetings

Members are required to register a formal apology with the Disability Services Officer for non-attendance at meetings.

If a member is absent for two or more consecutive meetings, the Disability Services Officer will contact them to see if any assistance can be offered.

A member of the Executive Team may attend meetings to provide a division update, report on Disability Action Plan actions and discuss any relevant issues or projects.

Latrobe City Officers to be invited to attend meetings when relevant.

7. Proceedings

Chair

A nominated Councillor shall chair the meetings. If the nominated Chair is unavailable he/she shall delegate to another member of the Committee for the purposes of chairing the meeting.

Meeting schedule

Meetings are to be held bi-monthly, with a minimum of 5 meetings per year.

The Committee shall determine its meeting schedule and venue.

Quorum

A quorum will be half plus one (1) of the voting members (taken to the next whole number). If a quorum is not present, the meeting can proceed, however, no decisions can be made. Recommendations can be made for consideration at the next meeting.

Opening meeting to the public

With the approval of the Committee, all or part of Committee meetings can be open to the public.

Administrative support

Latrobe City to provide administrative support to the Committee

Minutes of the meeting

A Latrobe City Officer or authorised agent shall take the minutes of each meeting.

The Minutes shall be in a standard format including a record of those present, apologies for absence, adoption of previous minutes and actions arising.

A copy of the Minutes shall be distributed to all Committee members within 14 days after meetings.

8. Reimbursement of Expenses

Members will be reimbursed for transport and training expenses.

GOVERNANCE

11.6.1 DECEMBER 2010 QUARTERLY FINANCE AND PERFORMANCE REPORT

AUTHOR: General Manager Governance
(ATTACHMENT – YES)

1. PURPOSE

The purpose of this report is to present the December 2010 quarterly Financial and Performance Report to Council.

2. DECLARATION OF INTERESTS

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

3. STRATEGIC FRAMEWORK

This report is consistent with Latrobe 2026: The Community Vision for Latrobe Valley and the Latrobe City Council Plan 2010-2014.

Latrobe 2026: The Community Vision for Latrobe Valley

Strategic Objectives – Governance

In 2026, Latrobe Valley has a reputation for conscientious leadership and governance, strengthened by an informed and engaged community, committed to enriching local decision making.

Latrobe City Council Plan 2010 - 2014

Strategic Direction – Governance

Provide timely, effective and accessible information about Latrobe City Council's activities.

Ensure that Latrobe City Council continues to meet the highest standards of financial probity.

Legislation -

Local Government Act 1989

4. **BACKGROUND**

Under the provisions of the *Local Government Act 1989* Section 138 (1), at least every three months, the Chief Executive Officer must ensure that a statement comparing the budgeted revenue and expenditure to date is presented to Council. This report ensures compliance with this legislative requirement.

The attached report as at 31 December 2010 is provided for the information of Council and the community. The financial report compares budgeted income and expenditure with actual results for the first six months of the financial year. A status report on the Key Strategic Activities, adopted in the 2010/2011 budget is also attached.

5. **ISSUES**

The attached report, "Income Statement", shows the actual result for the six months ended 31 December 2010 compared with the budgeted year to date result. The report also provides a forecast for the full year financial result compared to the budgeted full year financial result.

Overall the report is showing a favourable year to date variance of \$2.615M. This consists of a favourable year to date revenue variance of \$3.336M resulting mainly from favourable variances for capital grants (\$2.519M) relating to funds for the Churchill Leisure Centre Upgrade that were originally expected to be received in 2009/2010 and other capital project grant payments received earlier than anticipated. Other favourable variances are shown for municipal rates resulting from supplementary rates raised earlier than anticipated, additional garbage charges revenue raised for new services, interest associated with greater than anticipated cash holdings and rates of return, together with increased user fees and charges revenue mainly associated with Child Care.

An unfavourable variance of \$0.924M in relation to expenditure resulted from additional Materials and Services primarily relating to expenditure incurred for projects carried forward from 2009/2010 and bushfire recovery works, together with additional depreciation charges. The unfavourable variance for depreciation is a combined result of increases in the value of Council owned assets identified in revaluations and a change in the accounting treatment for the amortisation of landfill rehabilitation. These changes were identified subsequent to the 2010/2011 budget process.

The "Income Statement" report forecasts that the surplus result for the full financial year is expected to be \$5.120M less than the original budget. The main contributing factor is expenditure for projects and programs that received funding in 2009/2010. The income received in 2009/2010 was included as part of the operating surplus for the year ended 30 June 2010 and therefore the projects are funded from this surplus. The other significant factor is a \$1.670M expected increase in depreciation expense due to the increase in asset valuations and change in accounting treatment for amortisation of landfill rehabilitation. There is expected to be no significant variance in the 2010/2011 cash flow statement. More detailed explanations of all variances are included in the attached report.

6. FINANCIAL AND RESOURCES IMPLICATIONS

The attached report provides details of budget variances for the six months to 31 December 2010 and the full financial year.

7. INTERNAL / EXTERNAL CONSULTATION

There has been no additional consultation in the preparation of this report.

8. OPTIONS

The requirement to report on financial and key strategic actions quarterly is a statutory requirement, therefore the options that exist are:

1. Council receives and notes the financial and performance report for the quarter ending 31 December 2010, in accordance with the *Local Government Act 1989*; or
2. Council does not accept the report; or
3. Council seeks additional information.

9. CONCLUSION

The attached report provides financial details, as required by the *Local Government Act 1989*. The report indicates that Council is operating within the parameters of its 2010/2011 adopted budget. Variances arising from the timing of the receipt of grant revenues, the carry over of incomplete 2009/2010 capital works programs to be completed in 2010/2011 and increases to depreciation expense indicate that a reduced operating surplus result will be achieved for the full year.

10. RECOMMENDATION

That Council receives and notes the financial and performance reports for the six months ended 31 December, in accordance with the *Local Government Act 1989*.

Moved: Cr Lougheed

Seconded: Cr O'Callaghan

That the Recommendation be adopted.

CARRIED UNANIMOUSLY

ATTACHMENT

STANDARD INCOME STATEMENT
FOR THE QUARTER ENDED 31 DECEMBER 2010

	NOTE	YTD Actuals \$'000	YTD Budgets \$'000	Variance YTD Act/Bud \$'000	Full Year Forecast \$'000	Annual Budget \$'000	Variance Annual Budget/F'cast \$'000
REVENUE FROM ORDINARY ACTIVITIES							
Rates	1	54,440	53,888	552	54,238	54,020	218
Operating grants and contributions	2	10,315	10,522	(207)	24,338	24,077	261
Interest	3	798	480	318	1,118	900	218
User fees and charges	4	7,531	7,281	249	14,705	15,468	(763)
Developer Contributions	5	150	245	(95)	517	588	(71)
Developer Contributed assets	6	0	0	0	2,000	2,000	0
Total Revenues Before Capital		73,234	72,416	818	96,916	97,054	(137)
Capital Grants and Contributions	7	3,719	1,200	2,519	13,193	11,292	1,901
TOTAL REVENUES		76,953	73,616	3,336	110,109	108,346	1,764
EXPENDITURE FROM ORDINARY ACTIVITIES							
Employee costs	8	19,026	19,279	253	39,975	39,444	(532)
Materials and services	9	15,572	15,209	(363)	46,354	41,494	(4,860)
Bad and Doubtful Debts	10	18	20	2	50	41	(9)
Finance costs	11	713	721	8	1,385	1,385	(0)
Depreciation	12	9,073	8,250	(823)	18,170	16,500	(1,670)
TOTAL EXPENSES		44,403	43,479	(924)	105,934	98,863	(7,070)
Net gain (loss) on disposal of property, infrastructure and equipment	13	202	0	202	187	0	187
NET SURPLUS (DEFICIT)		32,752	30,137	2,615	4,363	9,483	(5,120)

NOTES TO THE INCOME STATEMENT - Year to Date and Full Year Variances

1. Rates

Year to Date - \$552K Favourable

The year to date favourable variance is primarily a result of supplementary rates raised earlier than expected together with additional garbage charge revenue from new services.

Full Year - \$218K Favourable

The full year favourable variance of \$218K is forecasted mainly due to the additional general rates and garbage charges being in excess of what was anticipated in the adopted budget and after taking into consideration potential abandonments relating to valuation objections.

2. Operating grants and contributions

Year to Date - \$207K Unfavourable

The year to date unfavourable variance is due to the timing of receipt of Victorian Grants commission funds (\$1.283M) that were advanced to Council in 2009/2010 and which therefore decrease in revenue this financial year. This has been largely offset by additional funding received for Children Services (\$301K), Bushfire Recovery Projects (\$239K), HACC Services (\$233K) and Employee Development (\$150K). There have also been other minor variances.

Full Year - \$261K Favourable

The full year favourable variance of \$261K is mainly due to additional funding for Infrastructure Maintenance fire recovery works(\$880K), Community Bushfire Recovery (\$844K), Children Services (\$439K), Regional Partnerships (\$420K) and Child and Family Services Management (\$404K). This has been largely offset by the decrease in Victoria Grants Commission funds (\$2.578M) due to the payment advanced to Council in 2009/2010 and unsuccessful grant applications for the Boolarra Nissan Hut and Traralgon South Hall Refurbishments. There have also been other minor variances.

3. Interest

Year to Date - \$318K Favourable

The year to date favourable variance of \$318K is a result of additional surplus funds available for investing together with favourable interest rates.

Full Year - \$218K Favourable

The full year favourable variance of \$218K is due to increased surplus funds available for investing together with favourable interest rates.

4. User fees and charges

Year to Date - \$249K Favourable

The year to date favourable variance is mainly due to additional funds received in Children Services (\$260K) and for the new Multi purpose synthetic pitch in Churchill (\$120K). This has been partially offset by bushfire recovery contributions budgeted in 2010/2011 that were received in 2009/2010. There are also minor variances in other areas.

Full Year - \$763K Unfavourable

The full year unfavourable variance of \$763K is mainly due to Bushfire Recovery contributions budgeted to be received in 2010/2011 that were received in 2009/2010 (\$580K) and a decrease in Landfill gate fees of (\$1.149M) due to a temporary inability to accept commercial waste to the landfill for safety and stability reasons. This has been partially offset by predicted favourable increases in Children Services (\$311K), local contributions to the Multi Purpose Synthetic pitch (\$120K) and new Elderly persons unit at Yallourn North (\$135K) and other minor variances.

5. Developer Contributions

Year to Date - \$95K Unfavourable

The year to date unfavourable variance is related to less than anticipated receipt of Drainage Headworks contributions of (\$59K) together with minor variances in other contribution types.

Full Year - \$71K Unfavourable

The full year unfavourable variance is related to less than anticipated receipt of Drainage Headworks contributions of (\$58K) together with minor variances in other contribution types.

6. Developer Contributed assets

Year to Date - \$Nil

No year to date variance.

Full Year - \$Nil

No full year variance.

7. Capital Grants and Contributions

Year to Date - \$2.519M Favourable

The favourable year to date variance is mainly a result of funding for programs being received earlier in the financial year than anticipated along with extra funding for Ted Summerton Reserve Pavilion and funding for the Churchill Leisure Centre redevelopment being received in 2010/2011, while expectations were for these funds to be received in 2009/2010.

Full Year - \$1.901M Favourable

The favourable full year variance is a result of new federal funding for an upgrade of Olympic Reserve Moe \$343K along with additional natural disaster claim funding for Road Reseals for Bushfire Damaged Roads (\$1.550M), also funding for the Churchill Leisure Centre redevelopment being received in 2010/2011, while expectations were for these funds to be received in 2009/2010. There are also other minor variances.

8. Employee costs

Year to Date - \$253K Favourable

The favourable year to date variance is mainly due to a number of vacant staffing positions during the first six months of 2010/2011 financial year.

Full Year - \$532K Unfavourable

The unfavourable full year variance is mainly due to additional childcare, preschool and community development project staffing costs that will be offset by associated increases in user fees and government grants.

9. Materials and services

Year to Date - \$363K Unfavourable

The unfavourable year to date variance primarily relates to expenditure incurred on Bushfire Recovery works that will be funded from external sources together with payments to Family Day Carers, offset by additional revenue and expenditure on projects/programs from funding received prior to 30 June 2010.

Full Year - \$4.860M Unfavourable

The unfavourable full year variance reflects expenditure on a number of projects that were funded from the 2009/10 accumulated surplus, as a result of funding being received prior to 30 June 2010. Other contributing factors are expenditure on new funded programs, Landfill Levies, Family Day Carers and Bushfire recovery that will be offset by increases in Government Grants, user fees and other external contributions.

10. Bad and Doubtful Debts

Year to Date - \$2K Favourable

Minor Variance.

Full Year - \$9K Unfavourable

Minor Variance.

11. Finance costs

Year to Date - \$8K Favourable

Minor Variance.

Full Year - \$Nil

No full year variance.

12. Depreciation

Year to Date - \$823K Unfavourable

The unfavourable year to date variance is mainly due to a change in the accounting treatment for the amortisation of Landfill Rehabilitation, as a result of Audit recommendations in the 2009/10 year end financial statements, together with an increase in depreciation of other asset classes (mainly Buildings & Improvements), following the revaluation that was carried out in 2009/10.

Full Year - \$1.670M Unfavourable

The unfavourable full year variance is mainly due to a change in the accounting treatment for the amortisation of Landfill Rehabilitation, as a result of Audit recommendations in the 2009/10 year end financial statements, together with an increase in depreciation of other asset classes (mainly Buildings & Improvements), following the revaluation that was carried out in 2009/10.

13. Net gain (loss) on disposal of property, infrastructure and equipment

Year to Date - \$202K Favourable

The favourable year to date variance is due to greater than anticipated proceeds of sale for land, vehicle and plant in the first six months of the financial year, the main items being the compensation received for the compulsory acquisition of land at Princes Highway East for road widening by VicRoads and the sale of land adjoining the road reserve in Livingstone Street Traralgon.

Full Year - \$187K Favourable

The favourable full year variance is mainly due to greater than anticipated proceeds of sale for land, the main items being the compensation received for the compulsory acquisition of land at Princes Highway East for road widening by VicRoads and and the sale of land adjoining the road reserve Livingstone Street Traralgon.

**RECONCILIATION OF STANDARD INCOME STATEMENT TO CASH BUDGET
FOR THE QUARTER ENDED 31 DECEMBER 2010**

	YTD Actuals	YTD Budgets	Variance YTD Act/Bud	Full Year Forecast	Annual Budget	Variance Annual Budget/F'cast
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Operating Surplus (Deficit)	32,752	30,137	2,615	4,363	9,483	(5,120)
Reconciliation to Cash Budget						
Plus Depreciation	(9,073)	(8,250)	(823)	(18,170)	(16,500)	(1,670)
Plus WDV of Assets Disposed	(231)	(300)	69	(711)	(1,019)	308
Less Developer Contributed Assets	0	0	0	2,000	2,000	0
Less Capital Expenditure	12,440	8,321	4,119	39,764	31,857	7,907
Less Loan Principal Repayments	1,361	1,360	2	2,673	2,673	0
Less Landfill Rehabilitation Expenditure	4	0	4	165	750	(585)
Plus Internal Transfers	(22,026)	(10,169)	(11,857)	(20,860)	(9,779)	(11,081)
Plus Net Internal Charges	0	0	0	0	0	0
Plus Loan Proceeds	0	0	0	(500)	(500)	0
Less Net Workcover Debtors	(6)	0	(6)	0	0	0
Net Total Non-Operating Items	(17,531)	(9,038)	(8,493)	4,363	9,483	(5,120)
Cash Budget Surplus (Deficit)	50,283	39,175	11,108	(0)	0	(0)

STANDARD INCOME STATEMENT
FOR THE QUARTER ENDED 31 DECEMBER 2010 COMPARED TO PREVIOUS FINANCIAL YEAR

	AS AT 31 DEC 2010			AS AT 31 DEC 2009		
	YTD Actuals	YTD Budgets	Variance YTD Act/Bud	YTD Actuals	YTD Budgets	Variance YTD Act/Bud
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
REVENUE FROM ORDINARY ACTIVITIES						
Rates	54,440	53,888	552	50,630	50,449	180
Operating grants and contributions	10,315	10,522	(207)	10,396	9,666	730
Interest	798	480	318	594	487	107
User fees and charges	7,531	7,281	249	7,093	6,443	649
Developer Contributions	150	245	(95)	300	150	150
Developer Contributed assets	0	0	0	0	0	0
Total Revenues Before Capital	73,234	72,416	818	69,013	67,196	1,818
Capital Grants and Contributions	3,719	1,200	2,519	1,635	2,378	(743)
TOTAL REVENUES	76,953	73,616	3,336	70,649	69,574	1,075
EXPENDITURE FROM ORDINARY ACTIVITIES						
Employee costs	19,026	19,279	253	18,309	18,095	(214)
Materials and services	15,572	15,209	(363)	15,847	14,302	(1,545)
Bad and Doubtful Debts	18	20	2	13	17	4
Finance costs	713	721	8	627	598	(29)
Depreciation	9,073	8,250	(823)	8,128	8,000	(128)
TOTAL EXPENSES	44,403	43,479	(924)	42,925	41,012	(1,913)
Net gain (loss) on disposal of property, infrastructure and equipment	202	0	202	270	0	270
NET SURPLUS (DEFICIT)	32,752	30,137	2,615	27,994	28,562	(568)

**STANDARD CASH FLOW STATEMENT
FOR THE QUARTER ENDED 31 DECEMBER 2010**

	NOTE	Cash Flow 01/07/10 to 31/12/10 \$'000	Budget 10/11 Cash Flow 01/07/10 - 30/06/11 \$'000	Cash Flow 01/07/09 - 31/12/09 \$'000
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts from customers		30,836	69,871	26,532
Payments to Suppliers		(41,311)	(81,240)	(39,748)
		(10,474)	(11,369)	(13,216)
Interest Received		903	900	585
Government Receipts		13,561	35,369	11,668
Net Cash Flows from Operating Activities		3,990	24,900	(963)
CASH FLOWS FROM INVESTING ACTIVITIES				
Proceeds from sale of property, plant and equipment		434	1,019	639
Payments for property, plant and equipment		(12,440)	(31,857)	(5,892)
Net Cash Flows from Investing Activities		(12,007)	(30,838)	(5,253)
CASH FLOWS FROM FINANCING ACTIVITIES				
Finance Costs		(713)	(1,385)	(627)
Proceeds from Borrowings		0	500	0
Repayments of Borrowings		(1,361)	(2,673)	(1,193)
Net Cash Flows from Financing Activities		(2,075)	(3,558)	(1,820)
Net Increase (Decrease) in Cash Held		(10,091)	(9,497)	(8,035)
Cash at the Beginning of the Year	1	34,349	21,236	29,881
Cash at the End of the Period		24,258	11,740	21,846

1. The budgeted cash at the beginning of the year was based on \$8.759M of the 2009/2010 capital works program being incomplete at 30 June 2010. The actual amount of incomplete capital works and capital grants received in advance was \$15.056M. This additional \$6.297M together with additional advance funding and incomplete operational projects from 2009/2010 of \$5.243M make up the significant variance in the opening cash balance.

**STANDARD BALANCE SHEET
AS AT 31 DECEMBER 2010**

	Current Balance \$'000	Balance as at 30/06/09 \$'000	Movement for Year \$'000	Balance as at 31/12/09 \$'000
CURRENT ASSETS				
Cash and Cash Equivalents	24,258	34,349	(10,091)	21,846
Trade and Other Receivables	41,257	8,807	32,450	38,805
Prepayments	346	999	(653)	292
Non-current Assets Held for Sale	0	0	0	550
Total Current Assets	65,860	44,155	21,705	61,493
NON CURRENT ASSETS				
Receivables	84	84	0	103
Property, Plant and Equipment	908,915	905,780	3,136	777,853
Other Financial Assets	2	2	0	2
Total Non Current Assets	909,002	905,866	3,136	777,959
TOTAL ASSETS	974,862	950,021	24,841	839,451
CURRENT LIABILITIES				
Trade and Other Payables	821	7,101	(6,280)	422
Interest Bearing Liabilities	1,318	2,679	(1,361)	1,249
Employee Benefits	7,149	7,602	(454)	6,792
Provisions	916	920	(4)	978
Other Current Liabilities	1,565	1,378	188	1,294
Total Current Liabilities	11,769	19,680	(7,911)	10,734
NON CURRENT LIABILITIES				
Interest Bearing Liabilities	17,678	17,678	0	16,030
Employee Benefits	1,163	1,163	0	856
Provisions	15,721	15,721	0	10,524
Total Non Current Liabilities	34,562	34,562	0	27,410
TOTAL LIABILITIES	46,331	54,242	(7,911)	38,144
NET ASSETS	928,531	895,779	32,752	801,307
EQUITY				
Net Operating Surplus / (Deficit) for Year	32,752	0	32,752	27,994
Accumulated Surplus	589,265	589,415	(150)	575,112
Reserves	306,514	306,364	150	198,202
TOTAL EQUITY	928,531	895,779	32,752	801,307

FINANCIAL RATIOS
AS AT 31 DECEMBER 2010

	Year to Date Ratios			Forecast at 30/06/11	Budget at 30/06/11	Prudential Guidelines
	\$'000s	Ratio at 31/12/10	Ratio at 31/12/09			
<p>Debt Servicing Ratio (to identify the capacity of Council to service its outstanding debt)</p> <p style="text-align: center;"><u>Debt Servicing Costs</u> Total Revenue</p> <p>713 76,953</p> <p>0.93% 0.89%</p> <p>1.26% 1.28%</p> <p>Less than 5%</p> <p>Debt servicing costs refer to the payment of interest on loan borrowings, finance lease, and bank overdraft.</p> <p>The ratio expresses the amount of interest paid as a percentage of Council's total revenue.</p>						
<p>Debt Commitment Ratio (to identify a Council's debt redemption strategy)</p> <p style="text-align: center;"><u>Debt Servicing & Redemption Costs</u> Rate Revenue</p> <p>2,075 54,440</p> <p>3.81% 3.59%</p> <p>7.48% 7.51%</p> <p>NA</p> <p>The ratio expresses the percentage of rate revenue utilised to pay interest and redeem debt principal.</p>						
<p>Operating Revenue Ratio (to identify a Council's dependence on non-rate income)</p> <p style="text-align: center;"><u>Rate Revenue</u> Total Revenue</p> <p>54,440 76,953</p> <p>70.74% 71.66%</p> <p>49.26% 49.86%</p> <p>NA</p> <p>The level of Council's reliance on rate revenue is determined by assessing rate revenue as a proportion of the total revenue of Council.</p>						
<p>Debt Exposure Ratio (to identify a Council's exposure to debt)</p> <p style="text-align: center;"><u>Total Indebtedness</u> Total Realisable Assets</p> <p>46,331 399,600</p> <p>11.59% 13.65%</p> <p>11.89% 16.05%</p> <p>Less than 150%</p> <p>For the purpose of the calculation of financial ratios, realisable assets are those assets which can be sold and which are not subject to any restriction on realisation or use.</p> <p>Any liability represented by a restricted asset is excluded from total indebtedness.</p> <p>The following assets are excluded from total assets when calculating Council's realisable assets: Land and buildings on Crown land; restricted assets; heritage assets and total infrastructure assets.</p> <p>The ratio enables assessment of Council's solvency and exposure to debt. Total indebtedness refers to the total liabilities of Council. Total liabilities are compared to total realisable assets which are all Council assets not subject to any restriction and are able to be realised. The ratio expresses the percentage to total liabilities for each dollar of realisable assets.</p>						

	Year to Date Ratios			Forecast at 30/06/11	Budget at 30/06/11	Prudential Guidelines
	\$'000s	Ratio at 31/12/10	Ratio at 31/12/09			
Working Capital Ratio						
(to assess a Council's ability to meet current commitments)						
<u>Current Assets</u>	65,860					
Current Liabilities	11,769	5.60:1	5.73:1	1.15:1	1.14:1	Greater than 1:1
The ratio expresses the level of current assets the Council has available to meet its current liabilities.						
Adjusted Working Capital Ratio						
(to assess a Council's ability to meet current commitments)						
<u>Current Assets</u>	65,860					
Current Liabilities	8,344	7.89:1	8.79:1	1.44:1	1.43:1	N/A
The ratio expresses the level of current assets the Council has available to meet its adjusted current liabilities.						
Current liabilities have been reduced to reflect the long service leave that is shown as a current liability because Council does not have an unconditional right to defer settlement of the liability for at least twelve months after the reporting date, but is not likely to fall due within 12 months after the end of the period.						

**STANDARD CAPITAL WORKS STATEMENT
FOR THE QUARTER ENDED 31 DECEMBER 2010**

	YTD Actuals	Full Year Forecast	Annual Budget	Variance Ann Budget / Forecast
	\$'000	\$'000	\$'000	\$'000
CAPITAL WORKS AREAS				
Roads / Paths / Bridges and Carparks	3,243	17,779	15,399	(2,380)
Drainage	138	139	150	11
Land, Buildings and Improvements	8,185	19,029	13,668	(5,360)
Plant and Equipment	509	2,022	1,990	(32)
Furniture and Equipment	290	686	540	(146)
Playgrounds	75	100	100	0
Artworks	0	10	10	0
Total Capital Works	12,440	39,764	31,857	(7,907)
REPRESENTED BY				
Renewal	7,420	27,529	21,799	(5,730)
New Assets	5,020	12,235	10,058	(2,177)
Total Capital Works	12,440	39,764	31,857	(7,907)

Note:

The forecast additional capital works relates mainly to additional carried forward funding from 2009/2010 for projects still in progress as at 30 June 2010 including, Moe Railway Precinct Revitalisation Plan Stage One \$1.393M, Ted Summerton Reserve \$1.229M, Churchill Leisure Centre Upgrade \$667K, Callignee Community Centre \$594K, Moe Early Learning Centre \$381K, Traralgon West Sports Complex \$304K, Traralgon South Shared Pathway \$262K and Bicycle Plan projects \$261K. Additional government grants have also been approved for Taxi Shelters/CCTV upgrades, Old Melbourne Road Traffic Safety Improvements, bushfire affected road reseals and Olympic Reserve Moe upgrade..



LatrobeCity
a new energy

Key Strategic Actions Report

PERIOD: 10/11

LATROBE2026



In 2026 the Latrobe Valley is a liveable and sustainable region with collaborative and inclusive community leadership.

Key Strategic Actions Report

Strategic Document: 1 Council Plan

Strategic Objective: 1.1 Economy

ACTIONS	STATUS	% COMP	PROGRESS COMMENTS	DIVISION	COMP DATE
Strategic Direction: 1.1.2 Promote and support the development of existing and new infrastructure to enhance the social and economic wellbeing of the municipality.					
1.1.2.4 Review the Latrobe City Council Economic Development Strategy and present to Council for consideration.	In Progress	50%	During December, a preliminary draft of the revised Economic Development Strategy was prepared.	Economic Sustainability	30/06/2011
ACTIONS	STATUS	% COMP	PROGRESS COMMENTS	DIVISION	COMP DATE
Strategic Direction: 1.2.1 Collaborate with stakeholders to progress environmental sustainability initiatives aimed at reducing environmental impacts.					
1.2.1.2 Develop a State of the Environment report for the municipality, including a summary report card that can be used to inform the community.	In Progress	54%	Environmental data on natural assets has been collected for each action area of the NESS and much of this has been analysed and tabulated. A report is being drafted and summary statements developed.	Built and Natural Environment	30/06/2011
ACTIONS	STATUS	% COMP	PROGRESS COMMENTS	DIVISION	COMP DATE
Strategic Direction: 1.2.15 Provide and promote environmentally sustainable waste management practices to attain best practice 'final storage quality'.					
1.2.15.3 Review the Waste Management Strategy and present to Council for consideration.	Completed	100%	The Latrobe City Council Waste Management Strategy 2010-2017 was adopted at the 6 December 2010 Ordinary Council meeting.	Built and Natural Environment	30/06/2011
ACTIONS	STATUS	% COMP	PROGRESS COMMENTS	DIVISION	COMP DATE
Strategic Direction: 1.3.6 Promote and support high quality urban design within the built environment.					
1.3.6.1 Progress stages 1 & 2 of the Traralgon Activity Centre Plan.	In Progress	48%	The draft Key Directions Report report was considered by Council at the 6 December 2010 Ordinary Council Meeting. Council resolved to release the report to the community for comment for a period of 10 weeks, closing on 15 February 2011. The report has been placed on Council's website and notification has been sent to landowners and occupiers within and adjacent to the study area as well as stakeholders. A media release has been distributed.	Built and Natural Environment	30/06/2011

Key Strategic Actions Report

Strategic Document: 1 Council Plan

Strategic Objective: 1.3 Built Environment

ACTIONS	STATUS	% COMP	PROGRESS COMMENTS	DIVISION	COMP DATE
Strategic Direction: 1.3.10 Ensure proposed developments enhance the liveability of Latrobe City, and provide for a more sustainable community.					
1.3.10.3 Finalise the planning scheme amendment(s) to introduce new zones and overlays as a result of the Main Town Structure Plans forming part of the Latrobe Planning Scheme.	In Progress	48%	DPCD has recommended three precincts for immediate Ministerial Amendment. A further five precincts are identified for Ministerial Amendment with some notification requirements. A correspondence report was presented to Council on 20 December 2010 to notify the progress of this proposal. Liaison with DPCD to implement recommendations is ongoing.	Built and Natural Environment	30/06/2011
ACTIONS	STATUS	% COMP	PROGRESS COMMENTS	DIVISION	COMP DATE
Strategic Direction: 1.4.4 Facilitate and support initiatives that strengthen the capacity of the community.					
1.4.4.3 Review the Latrobe City Council Municipal Early Years Plan 2010-2013 and present to Council for consideration.	In Progress	50%	Results of community consultation has been reviewed and is being developed into a community engagement report. Final priorities for the action plan will be established in the next reporting period	Community Liveability	30/06/2011
ACTIONS	STATUS	% COMP	PROGRESS COMMENTS	DIVISION	COMP DATE
Strategic Direction: 1.4.6 Provide access to information, knowledge, technology and activities that strengthens and increases participation in community life.					
1.4.6.4 Review the Latrobe City Council Library Plan and present to Council for consideration.	In Progress	50%	A presentation was provided to Councillors at the 13 December 2010 I&D session on the status of the Library Plan Review. The draft Library Plan is currently being written.	Community Liveability	30/06/2011

Key Strategic Actions Report

Strategic Document: 1 Council Plan

Strategic Objective: 1.5 Culture

ACTIONS	STATUS	% COMP	PROGRESS COMMENTS	DIVISION	COMP DATE
Strategic Direction: 1.5.7 Foster greater awareness, understanding and respect for other cultures through the promotion of international relationships.					
1.5.7.3 Review the Latrobe City International Relations Plan 2007-2010 and present a revised plan to Council for consideration.	In Progress	50%	The International Relations Plan 2007-2010 has undergone an internal review and has also been reviewed by the Latrobe City International Relations Committee. Following a International Relations Committee Workshop, clear directions and strategies were identified which form the foundation of the draft International Relations Plan 2011-2014. The draft plan is scheduled to be presented at a Councillor I&D Session to be held in January 2011.	Recreation, Culture and Community Infrastructure	30/06/2011
Strategic Direction: 1.6.3 Align open space requirements of the community with useable public open space.					
1.6.3.1 Develop the Latrobe City Council Playground Replacement Plan 2011-2016 and present to Council for consideration.	In Progress	48%	The draft Playground Improvement and Implementation Plan 2011-2016 was presented at the Ordinary Council meeting held on 20 December 2010 and was released for community consultation. A final report is scheduled to be presented to Council in April 2011.	Recreation, Culture and Community Infrastructure	30/06/2011
Strategic Direction: 1.7.10 Ensure that Latrobe City Council applies a sound risk management approach to decision making and service delivery.					
1.7.10.8 Review the Risk Management Plan and present to Council for consideration.	In Progress	50%	The Risk Management Plan review project is underway. A key directions report is being prepared for Councillors input during February 2011, followed by a draft plan by April 2011.	Governance	30/06/2011

11.6.2 DOCUMENTS PRESENTED FOR SIGNING AND SEALING

AUTHOR: General Manager Governance
(ATTACHMENT - NO)

1. DECLARATION OF INTERESTS

No officer declared an interest under the *Local Government Act* 1989 in the preparation of this report.

2. DOCUMENT/S

PP 2010/230	<p>Section 173 Agreement under the Planning and Environment Act 1987 between Latrobe City Council and Kenneth George Rae and Alice Mackay Rae as the Owners of Land contained in Certificate of Title Volume 10977 Folio 219 being Lot 1 on PS 546214 situated at 257 Jeeralang North Road, Hazelwood North pursuant to Condition 5 of Planning Permit No. 2010/230 issued 07/12/10 for 2-lot Plan of Subdivision No. 639711C providing for –</p> <p>(a) the sharing of costs and allocating of rights and responsibilities for the maintenance to an agreed standard of the shared vehicle crossing and the access driveway contained within that part of the land designated on the proposed plan of subdivision as a carriageway easement; and</p> <p>(b) that the Land shall not be further subdivided so as to create additional lots.</p>
PP 2010/27	<p>Section 173 Agreement under the Planning and Environment Act 1987 between Latrobe City Council and Neil Maxwell Baillie and Marilyn June Baillie as the Owners of Land contained in Certificates of Title Volume 10309 Folios 751 and 752 being Lots 1 and 2 on PS 403127E situated at 560 Fishers Road, Boolarra pursuant to Condition 5 of Planning Permit No. 2010/27 issued 30/06/10 for 2-lot Plan of Subdivision No. 634902W providing that the Land shall not be further subdivided so as to increase the number of lots.</p>

3. RECOMMENDATION

- 1. That Council authorises the Chief Executive Officer to sign and seal the Section 173 Agreement under the Planning and Environment Act 1987 between Latrobe City Council and Kenneth George Rae and Alice Mackay Rae as the Owners of Land contained in Certificate of Title Volume 10977 Folio 219 being Lot 1 on PS 546214 situated at 257 Jeeralang North Road, Hazelwood North pursuant to Condition 5 of Planning Permit No. 2010/230 issued 07/12/10.**
- 2. That Council authorises the Chief Executive Officer to sign and seal the Section 173 Agreement under the Planning and Environment Act 1987 between Latrobe City Council and Neil Maxwell Baillie and Marilyn June Baillie as the Owners of Land contained in Certificates of Title Volume 10309 Folios 751 and 752 being Lots 1 and 2 on PS 403127E situated at 560 Fishers Road, Boolarra pursuant to Condition 5 of Planning Permit No. 2010/27 issued 30/06/10.**

Moved: Cr Lougheed

Seconded: Cr Gibson

That the Recommendation be adopted.

CARRIED UNANIMOUSLY

11.6.3 REVIEW OF COUNCIL DELEGATES AND COMMITTEES

AUTHOR: General Manager Governance
(ATTACHMENT – YES)

1. PURPOSE

The purpose of this report is to present for Council's consideration the Councillor and officer appointments proposed on various Council committees and Community Organisations / Committees for the next twelve months.

2. DECLARATION OF INTERESTS

No officer declared an interest under the *Local Government Act* 1989 in the preparation of this report.

3. STRATEGIC FRAMEWORK

This report is consistent with Latrobe 2026: The Community Vision for Latrobe Valley and the Latrobe City Council Plan 2010-2014.

Latrobe 2026: The Community Vision for Latrobe Valley

Strategic Objectives – Advocacy and Partnerships

In 2026, Latrobe Valley is supported by diversity of government, agency, industry and community leaders, committed to working in partnership to advocate for and deliver sustainable local outcomes.

Latrobe City Council Plan 2010 - 2014

Strategic Direction – Advocacy and Partnerships

Provide regional leadership and strengthen partnerships on issues of importance to our community.

4. BACKGROUND

At the Ordinary Meeting held on 22 February 2010, Council appointed the designated Councillor and officer representatives on various Council committees and Community Organisations / Committees detailed in Instrument of Delegation 2010 – 2011 *Council Delegates and Committees* [10 DEL-1] for the period 1 March 2010 – 28 February 2011.

Since those initial appointments, Council has on five occasions resolved to reproduce that Instrument of Delegation in order to capture representation on and/or appointments subsequently made to specific committees, most recently on 20 September 2010.

Accordingly, Instrument of Delegation *2010 – 2011 Council Delegates and Committees* [10 DEL-6] is currently in effect.

5. **ISSUES**

It is important to review Council's commitment to various Council Committees and working groups, community committees and other associations periodically to ensure an appropriate level of representation and participation and to ensure that established committees and groups remain relevant.

A review of Councillor and officer delegates has been completed following the 2010 mayoral election and a revised Instrument of Delegation is provided, appointing delegates for a period of one year. The adopted instrument will be available to the public via the Latrobe City website.

On this basis, the attached Instrument of Delegation *2011 – 2012 Council Delegates and Committees* [11 DEL-1] document is presented for Council to make appointments for the twelve month period from 1 March 2011 to 28 February 2012.

The following changes have been made to the various committees detailed in Instrument of Delegation *2010 – 2011 Council Delegates and Committees* [10 DEL-6] —

- (a) Committees added to the list:
- Regional Fire Management Planning Committee (under the Emergency Management Act 1986);
 - Low Carbon Emissions Future Transition Committee;
 - and
 - Standing Committee on Local Government and Cultural Diversity — Victorian Multicultural Commission [VMC].
- (b) Committees deleted from the list:
- The four operational sub-committees under the umbrella of the Gippsland Regional Waste Management Group [GRWMG], namely —
 - GRWMG Industry Advisory Committee;
 - GRWMG Technical Advisory Committee;
 - GRWMG Education Steering Committee;

- Gippsland Regional Litter Prevention Task Force; and
 - The Regional Fire Prevention Committee – Region 9 & 10, which is obsolete.
- (c) Name changes:
- *Roadsafe Gippsland Community Road Safety Council* (formerly Roadsafe Latrobe Community Road Safety Council); and
 - Officer titles have been updated as required.
- (d) Each committee category is presented in alphabetical order.

6. **FINANCIAL AND RESOURCES IMPLICATIONS**

Any potential financial implications are expected to be within budget allocations and relate directly to meeting attendance and travel claim costs.

Potential resource implication for appointed delegates would include a time commitment to attend respective committee meetings.

7. **INTERNAL / EXTERNAL CONSULTATION**

Engagement Method Used:

No public consultation was undertaken in preparation of this report.

Details of Community Consultation / Results of Engagement:

Following the appointment of Council Delegates, the respective organisations and committees will be advised and the Instrument of Delegation will be made available to the public via Council's website.

8. **OPTIONS**

Council can appoint the delegates named in the Instrument of Delegation presented or nominate alternative delegate(s) to any Committee.

9. CONCLUSION

The attached Instrument of Delegation *2011 – 2012 Council Delegates and Committees* [11 DEL-1] document is presented for Council to make appointments for the twelve month period from 1 March 2011 to 28 February 2012.

10. RECOMMENDATION

1. That Council appoints the designated representatives to the various committees detailed in Instrument of Delegation *2011 - 2012 Council Delegates and Committees* [11 DEL-1] for the period 1 March 2011 - 28 February 2012 with the following amendment:
 - a.) Deletion of all reference to the Standing Committee on Local Government and Cultural Diversity (Victorian Multicultural Commission [VMC]).
2. That the committees, associations and working groups be advised of the Councillor and officer appointments for the period 1 March 2011 - 28 February 2012.
3. That the Instrument of Delegation *2011 – 2012 Council Delegates and Committees* [11 DEL-1] document be accessible to the public via Council's website.

Moved: Cr Lougheed

Seconded: Cr Gibson

That the Recommendation be adopted.

CARRIED UNANIMOUSLY

ATTACHMENT

LATROBE CITY COUNCIL

Instrument of Delegation

2011 - 2012

COUNCIL DELEGATES AND COMMITTEES

[11 DEL-1]



1. **COUNCIL (SPECIAL*) COMMITTEES**

* pursuant to Section 86 of the Local Government Act 1989

Committee	Proposed Councillor delegate for 2011-2012	Proposed Officer delegate for 2011-2012	External Committee Members / representation by Council appointment
Churchill & District Community Hub Board ^{1.}	Cr White.	Chief Executive Officer or delegate.	^{2.} Mr Alan Scarlett; Mr Rob Whelan; Ms Wendy Bishoff; Mr Mike Answerth; Ms Mary Willaton.
Latrobe Regional Airport Board ^{3.}	Cr Middlemiss. <i>Alternative:-</i> Cr Kam.	Chief Executive Officer or delegate.	^{4.} Ms May Sennett; Mr Barry Richards; Mr Graham Talmage; Mr Gerard Lappin.
The Yallourn North Community Housing Committee	Cr Lougheed.	<i>By Invitation:-</i> Coordinator Property & Statutory Services	Keith Dyer; Gloria Draper; Steve Lovison; Joyce Bertoli; Patricia McGregor.

1. Name change: formerly *Churchill & District Intergenerational Community Hub Board*, established pursuant to Instrument of Delegation dated 18 February 2008.
3. Established pursuant to Instrument of Delegation [10 DEL-1] dated 7 June 2010.
2. Board members appointed by Council resolution of 20 October 2008 – term expires 2/11/2011.
4. Board members appointed by Council resolution of 21 June 2010 – 4 year term expires 01/07/2014.

2. COMMITTEE PURSUANT TO OTHER LEGISLATION

Committee	<i>Proposed Councillor delegate for 2011-2012</i>	<i>Proposed Officer delegate for 2011-2012</i>	External Committee Members / representation by Council appointment
Audit Committee ^{5.} (Pursuant to s.139 of the Local Government Act 1989)	Cr Fitzgerald; Cr Vermeulen. <i>Alternative:-</i> Cr Lougheed. <i>Attendance By Invitation:-</i> All Councillors.	<i>Non-voting Attendance:-</i> Chief Executive Officer. <i>Attendance By Invitation:-</i> General Manager Governance; Manager Finance; Manager Risk and Compliance: General Manager Organisational Excellence.	^{6.} Mr Richard McDowell; Mr Ron Gowland. <i>Non-voting Attendance:-</i> Internal Auditor. <i>Attendance By Invitation:-</i> External Auditor.
Gippsland Regional Waste Management Group [GRWMG] Board	Cr Middlemiss. <i>Alternative:-</i> Cr Lougheed.	Manager Natural Environment Sustainability.	
Gippstown Reserve Committee of Management Inc. ^{7.}	<i>By Invitation:-</i> Cr Price. <i>Alternative:-</i> Cr Gibson.		
Municipal Emergency Management Planning Committee (Emergency Management Act 1986)	Cr Lougheed; Cr Gibson.	Coordinator Emergency Management; Municipal Recovery Manager (MRM)	
Regional Fire Management Planning Committee (Emergency Management Act 1986)		Coordinator Emergency Management	

5. In accordance with Council's *Audit Policy* 09 POL-3 adopted 18 May 2009 and its *Audit Committee Charter* adopted 3 July 2006.

6. External members appointed for a 3 year term to 19/12/10 by Council Resolution of 17 December 2007. Term extended to 30/06/11 by Council Resolution of 7 February 2011.

7. Members of the Gippstown Reserve Committee of Management Inc. are appointed triennially by the Minister under the Crown Land (Reserves) Act 1978; hence the long-standing practice of Councillor representation is at the invitation of the Committee.

3. COUNCIL ADVISORY / FUNDED COMMITTEES

Committee	<i>Proposed Councillor delegate for 2011-2012</i>	<i>Proposed Officer delegate for 2011-2012</i>	External Committee Members / representation by Council appointment
Australia Day Advisory Committee ^{8.}	Cr Price; Cr Vermeulen; Cr Fitzgerald.	Coordinator Events & International Relations; Senior Events Officer.	^{9.} Ms Meagan Young; Mrs Barbara Cameron; Mr Allan Vickery; Mr Herb Smith; Mr Kevin Morgan; Mrs Judy Lipman; Mr Bob Lowick; Mrs Carol Roeder - Disability Reference Committee; Mayor - Junior Youth Council.
Crinigan Bushland Reserve Committee of Management	Cr Middlemiss.	Coordinator Recreation Liaison.	
Disability Reference Committee ^{10.}	Cr Lougheed; <i>Alternative (only):-</i> Cr O'Callaghan.	Disability Services Officer.	^{11.} <i>Community Representatives:</i> Heather Hadley-Powell; Donna Anderson; Carol Roeder; Lynn Lancaster; Mario Christou; Robert Clough. <i>Agency Representatives:</i> Carole Burkett; Shirley Bott; Bob Faulkner; Christine Lee; Megan Drinken.
Edward Hunter Heritage Bushland Reserve Committee	Cr Price; Cr Gibson.	Coordinator Recreation Liaison.	
Latrobe City Climate Change Consultative Committee ^{12.}	^{13.} Cr Price. <i>Alternative:-</i> Cr Vermeulen.		^{14.} <i>Community Representatives:-</i> Daniel Jordan; Simon Harrison; John Lawson; Simon May; Joanna McCubbin; Denise McKenna; Jadon Mintern. <i>Industry Representatives:-</i> Barbara Johnson (VFF Yinnar); Danielle Kessner (APM); Simon Vanderzalm (LYP). <i>Agency Representatives:-</i> David Willington (DSE).

Committee	Proposed Councillor delegate for 2011-2012	Proposed Officer delegate for 2011-2012	External Committee Members / representation by Council appointment
Latrobe City Hyland Highway Municipal Landfill Consultative Committee ^{15.}	Ward Councillor (Cr Vermeulen); Cr Lougheed.	Manager Natural Environment Sustainability; Coordinator Landfill Services.	<p><i>Agency representatives:-</i> Environment Protection Authority (1); West Gippsland Catchment Management Authority (1); Gippsland Regional Waste Management Group (1); Loy Yang Power (1); Dept Sustainability & Environment (1);</p> <p>^{16.} <i>Community & Technical specialist representatives:-</i> Ms Bernadette Cropper; Mr Ian Ewart; Ms Lynette Van Vondel. Mr Dilip Nag (Monash).</p>
Latrobe City International Relations Committee ^{17.}	Cr Price; Cr White; Cr Vermeulen.	Manager Cultural Liveability; Manager Economic Development; Coordinator Events & International Relations; International Relations Officer.	<p>^{18.} <i>Community Representatives:</i> Mr Paul Taylor; Mrs Lorraine Bartling; Ms Sarah McConnell; Mr Graham Goulding; Ms Catherine Reid; Mrs Val Friend; Mr Les Hunt; Mr David Wilson.</p> <p><i>Coopted Members / Key Stakeholders:</i> Ms Nola Kirkpatrick – Traralgon Secondary College; Ms Joanne Matthews – Monash University; Mr Brad Shaw - Gippstafe; Mr Mitsuhiro Sugino.</p>
Latrobe City Venues User Group	Cr Kam; Cr Gibson.	Coordinator Latrobe Performing Arts and Venues.	
Latrobe Leisure Churchill User Group	Cr White. Cr Vermeulen	Leisure Facilities Leader-Churchill.	
Latrobe Leisure Moe Newborough User Group	Cr Price; Cr Gibson.	Leisure Facilities Leader-Moe/Newborough.	
Latrobe Leisure Morwell User Group	Cr Lougheed; Cr Middlemiss.	Leisure Facilities Leader-Morwell.	
Latrobe Leisure Traralgon Sports Stadium User Group	Cr Kam; Cr Fitzgerald.	Coordinator Leisure Facilities.	
Latrobe Regional Gallery Advisory Committee.	Cr Price; Cr White.	Arts Director.	
Latrobe Regional Motorsport Complex User Group ^{19.}	Cr Middlemiss.	Senior Recreation and Open Space Planner.	
Latrobe Safety and Wellbeing Network	Cr White; Cr Kam; Cr O'Callaghan.		

Committee	Proposed Councillor delegate for 2011-2012	Proposed Officer delegate for 2011-2012	External Committee Members / representation by Council appointment
Latrobe Tourism Advisory Board ^{20.}	Cr White; Cr Fitzgerald.	20. Manager Economic Development or delegate; Manager Cultural Liveability or delegate; Tourism Coordinator.	21. Ms Janine Hayes; Mr Michael Fozard; Dr Christine Lee; Mr Matthew Addison.
Loy Yang Power Latrobe Community Soundshell Management and Advisory Committee	Cr Fitzgerald; Cr Kam.	Manager Cultural Liveability.	22. Mr Allan Vickery; Mr Chris Stammers; Mr Andrew Brandon. <i>Co-opted members:-</i> Mr John Werner; Mr Steve Beltrame.
Mathison Park Advisory Committee	Cr Vermeulen; Cr White.	Coordinator Recreation Liaison.	
Moe Yallourn Rail Trail	Cr Gibson; Cr Lougheed.	Coordinator Recreation Liaison.	
Morwell Centenary Rose Garden	Cr Lougheed. <i>Alternative:-</i> Cr White.	Coordinator Recreation Liaison.	
Morwell Town Common Development Plan Steering Committee	Cr Lougheed; Cr White.	Coordinator Recreation Liaison.	
Newman Park Development Plan Steering Committee	Cr Kam; Cr Fitzgerald.	Coordinator Recreation Liaison.	
Oldsmobile Management Committee	Mayor.		
Ollerton Avenue Bushland Reserve Committee of Management	Cr Gibson. <i>Alternative:-</i> Cr Price.	Coordinator Recreation Liaison.	
Sale of Goods from Council Properties Committee	Cr Lougheed; Cr Kam.	Manager Cultural Liveability or delegate.	
War Memorials Advisory Committee	Mayor.	Coordinator Property & Statutory Services; Coordinator Building Maintenance.	

8. Amended Australia Day advisory Committee Terms of Reference adopted by Council on 7 December 2009.
9. Appointments to the Australia Day Advisory Committee by Council Resolution 7 December 2009 – 2 year term expires 06/12/2011.
10. *Disability Reference Committee Terms of Reference – February 2011* (subject to prior resolution of Council [Item 11.5.1] on 21 February 2011.
11. Appointments to the Disability Reference Committee for 2010-2012 by Council Resolution 8 November 2010.
12. *Latrobe City Climate Change Consultative Committee* established pursuant to Council Resolutions of 21 April 2008 and 17 November 2008 respectively. Amended Terms of Reference dated 9/03/10 adopted by Council on 9 March 2010.
13. Councillor representation pursuant to resolution of Council to amend *Terms of Reference on 22 February 2010.
14. Community & Agency representation set, and appointments made, by Council Resolution on 6 July 2009 – 2 year term expires 5/07/2011.
15. Amended Terms of Reference dated 9/03/10 adopted by Council on 9 March 2010.

16. In accordance with resolutions of Council on 7 April 2008 and 21 September 2009, Community and specialist appointments - 3 year term expires 06/04/2011.
17. Committee composition and tenure pursuant to Terms of Reference amended by Council Resolution 17 July 2006.
18. Appointments to the Latrobe City International Relations Committee by Council Resolution 3/08/09 – 3 year term expires 2/08/12.
19. Name & committee status change: formerly *Latrobe Regional Motorsport Complex Committee*.
20. Latrobe Tourism Advisory Board *Terms of Reference-April 2010* adopted and council officer delegates on Board revised by Council Resolution 3 May 2010.
21. Appointments to the Latrobe Tourism Advisory Board by Council Resolution 20 September 2010 – 2 year term expires 19/09/12.
22. Terms of Reference adopted by Council on 1 May 2006. Community representatives (4) appointed by Council on Council 21 August 2006 – indefinite term.

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4. **COMMUNITY COMMITTEES**

Committee	Proposed Councillor delegate for 2011-2012	Proposed Officer delegate for 2011-2012	External Committee Members / representation by Council appointment
Apprenticeships Group Australia ^{23.}	Cr White.		
Australian Paper Community Environmental Consultative Committee	Cr Lougheed.	Manager Natural Environment Sustainability or delegate.	
Baw Baw Latrobe Local Learning & Employment Network	Cr Price.		
Braiakaulung Advisory Committee	Cr O'Callaghan; Cr White.	Koorie Liaison Officer.	
Callignee and Traralgon South Sporting and Facility User Group	Cr Vermeulen.	Coordinator Recreation Liaison.	
Friends of the Traralgon Railway Reservoir Conservation Reserve	Cr Fitzgerald.	Coordinator Recreation Liaison.	
Gippsland Integrated Natural Resources Forum		Manager Natural Environment Sustainability.	
Gippsland Sports Academy	Cr White. <i>Alternative:-</i> Cr Gibson.	Manager Recreational Liveability.	
Integrated Planning and Wellbeing Committee	Cr Kam.	Manager Community Health & Wellbeing	
International Power Hazelwood Environmental Review Committee	Cr White.	Manager Natural Environment Sustainability or delegate.	
Latrobe City Lake Narracan User Group Committee ^{24.}	Ward Councillor ^{24.} (Cr Lougheed); Cr Gibson.	Coordinator Leisure Facilities.	^{25.} <i>Club Representatives:-</i> Mr Roy White (<i>LV Model Aeroplane Club</i>); Mr Tony Moretti (<i>LV Hovercraft Club</i>); Mr Robert Dworzniak (<i>LV TS Naval Cadets</i>); Mr John Buckton (<i>Moe Lions Club</i>). <i>Community Representatives:-</i> Mr Dale Hunter; Mr Allan Casey.
Latrobe Settlement Committee	Cr Price.	Manager Community Development; Community Development Officer.	
Loy Yang Power Environmental Review Committee	Cr Vermeulen.	Manager Natural Environment Sustainability or delegate.	
Morwell CBD Safety Group	Cr Lougheed; Cr Kam; Cr Middlemiss.	Manager Community Development or delegate.	

Committee	Proposed Councillor delegate for 2011-2012	Proposed Officer delegate for 2011-2012	External Committee Members / representation by Council appointment
Morwell River Neighbourhood Improvement Plan Steering Committee	Cr White.	Manager Natural Environment Sustainability or delegate.	
Regional Aboriginal Justice Advisory Committee (RAJAC)	Cr Gibson.		
Roadsafe Gippsland Community Road Safety Council ^{26.}	Cr Kam; Cr Gibson.	Manager Community Development or delegate.	
Ted Summerton Reserve User Group	Cr Price.	Coordinator Recreation Liaison.	
Traralgon CBD Safety Group	Cr Fitzgerald; Cr Kam.	Manager Community Development or delegate.	
Traralgon Creek Neighbourhood Improvement Plan Steering Committee	Cr Kam; Cr Fitzgerald.	Manager Natural Environment Sustainability or delegate.	
Traralgon Recreation Reserve and Showgrounds User Group Committee	Cr Fitzgerald; Cr Kam.	Coordinator Recreation Liaison.	
Traralgon West Sporting Complex User Group	Cr Kam; Cr Fitzgerald.	Coordinator Recreation Liaison.	
TRU Energy Yallourn Environmental Review Committee	Cr Loughheed.	Manager Natural Environment Sustainability or delegate.	

23. Name change: formerly *Gippsland Group Training*.
24. Name change (formerly Lake Narracan User Group) and Councillor representation pursuant to Terms of Reference adopted by Council on 19 April 2010.
25. Appointments to the *Lake Narracan User Group Committee* by Council Resolution on 19 July 2010 – 3 year term expires 18/07/2013.
26. Name change: formerly known as *Roadsafe Latrobe Community Road Safety Council*.

5. COUNCIL WORKING GROUPS

Committee	<i>Proposed Councillor delegate for 2011-2012</i>	<i>Proposed Officer delegate for 2011-2012</i>	External Committee Members / representation by Council appointment
Chief Executive Officer Performance Review Committee	Mayor; Cr Gibson; Cr Kam; Cr Fitzgerald.		
Coal Land Use Planning Committee ^{27.}	Cr Lougheed; Cr Vermeulen; Cr Gibson; Cr Middlemiss; Cr Kam.	Chief Executive Officer; General Manager Built & Natural Environment; General Manager Economic Sustainability.	
Community Engagement Reference Group	Cr O'Callaghan; Cr Kam; Cr Price.	Manager Community Relations.	
Cultural Diversity Reference Committee ^{28.}	Cr Kam; Cr Price.	Manager Community Development or delegate.	
Jumbuk & Yinnar South Community Timber Traffic Working Party	Cr Vermeulen; Cr White; Cr Kam.	Manager Infrastructure Development; Coordinator Civil Works Projects.	^{29.} Jumbuk/Junction Roads Safety Action Group (2); Yinnar South Citizens Association (2); HVP Plantations (1).
Link Editorial Committee	Mayor; Cr Lougheed; Cr Gibson.	Chief Executive Officer or nominee.	

Committee	Proposed Councillor delegate for 2011-2012	Proposed Officer delegate for 2011-2012	External Committee Members / representation by Council appointment
Low Carbon Emissions Future Transition Committee ^{30.}	Mayor (Chair); ^{30.} Cr Fitzgerald; Cr Price; Cr Vermeulen.		^{30.} <i>Business & Industry Sectors:-</i> <ul style="list-style-type: none"> • Simon Vanderzalm; • David Wakefield; • Owen Trumper; • Jason Price; • Transport & Logistics – Vacant. <i>Agribusiness Gippsland Representative:-</i> <ul style="list-style-type: none"> • Dr Robin Lawson (Deputy Chair). <i>Gippsland Trades and Labour Council Representative:-</i> <ul style="list-style-type: none"> • Valerie Prokopiv (Administrator). <i>Trade Unions Representative:-</i> <ul style="list-style-type: none"> • Steve Dodds - AMWU. <i>Education Sector Representatives:-</i> <ul style="list-style-type: none"> • Prof Mark Sandeman; • Jim Vivan; • RMIT Prof Peter Fairbrother. <i>Small-Medium Enterprise Section:-</i> <ul style="list-style-type: none"> • Mr Richard Berriman – VECCI. <i>Clean Coal Victoria Advisory Committee Chair - Kellie O'Callaghan.</i>
Mayoral Investment Attraction Working Group	Mayor; Deputy Mayor; Cr Middlemiss; Cr Price.	General Manager Economic Sustainability; Manager Economic Development; Coordinator Business Development.	
Positive Ageing Reference Group ^{31.}	Cr O'Callaghan; Cr Kam.	Manager Community Health and Wellbeing	<ul style="list-style-type: none"> • Three relevant agency representatives • Three relevant community group representatives • Three independent community members
Rail Freight Working Group	Cr Middlemiss; Cr Loughheed.	General Manager Economic Sustainability; Manager Economic Development; Coordinator Business Development.	

27. Name Change: formerly known as *LV2100 Committee*.

28. Name Change: formerly known as *Cultural and Linguistic Diversity Policy Reference Group*.

29. Community representation in accordance with resolution of Council 1 October 2007.

30. Representation in accordance with resolution of Council on 7 February 2011.

31. Representation pursuant to *Positive Ageing Reference Group* Terms of Reference adopted by Council on 22 November 2011.

6. ASSOCIATIONS

Committee	<i>Proposed Councillor delegate for 2011-2012</i>	<i>Proposed Officer delegate for 2011-2012</i>	External Committee Members / representation by Council appointment
Alliance of Councils for Rail Freight Development	Cr Lougheed; <i>Alternative:-</i> Cr Middlemiss.	Manager Economic Development.	
Coal Councils of Australia Alliance	Mayor.	Chief Executive Officer; Business Development Officer (Secretariat).	
Gippsland Local Government Network (GLGN)	Mayor.	Chief Executive Officer.	
Municipal Association of Victoria (MAV)	Cr Lougheed. <i>Alternative:-</i> Cr Kam.		
Regional Cities Victoria	Mayor.	Chief Executive Officer.	
South East Australian Transport Strategy (SEATS)	Cr Middlemiss. <i>Alternative:-</i> Cr Lougheed.	General Manager Economic Sustainability or delegate; General Manager Built & Natural Environment or delegate.	
Standing Committee on Local Government and Cultural Diversity (Victorian Multicultural Commission [VMC])	Cr Price.		
Timber Towns Victoria (Committee)	Cr Lougheed; Cr Kam.	Coordinator Business Development.	
Victorian Local Governance Association (VLGA)	Mayor. <i>Alternative:-</i> Deputy Mayor.		
West Gippsland Catchment Management Authority – Central Catchment Ecosystem Advisory Group [CCEAG]^{32.}	Cr Kam. <i>Alternative:-</i> Cr Gibson.	Manager Natural Environment Sustainability or delegate.	

^{32.} Effectively replaces WGCMA – Latrobe Baw Baw Community Consultative Committee.

URGENT BUSINESS

12. URGENT BUSINESS

Moved: Cr Price

Seconded: Cr O'Callaghan

That Cr Price be permitted to introduce an item of Urgent Business.

CARRIED UNANIMOUSLY

Moved: Cr Price

Seconded: Cr Lougheed

That the Mayor write to the CEO & Chair of Telstra Corporation and:-

- 1. Express this Council's disgust at the closure of the Moe Call Centre, outlining the social and economic impact the loss of 114 jobs will have on our community.**
- 2. Request Telstra explain why no community consultation had taken place in relation to the closure of the Call Centre.**
- 3. Request Telstra explain their commitment to regional Australia and how the closure of the Call Centre fits with this commitment.**
- 4. The response to this letter be tabled at a public Council meeting as soon as it is received.**

CARRIED UNANIMOUSLY**ADDITIONAL MOTION**

Moved: Cr Gibson

Seconded: Cr Kam

That Council request an immediate meeting with Senator Stephen Conroy to intervene on the closure of the Telstra Call Centre.

CARRIED UNANIMOUSLY

The Mayor sought Council's consent to bring forward Item 15.6 Latrobe City International Relations Plan 2011-2014 into Open Council for consideration.

Moved: Cr Fitzgerald

Seconded: Cr Lougheed

That item 15.6 Latrobe City International Relations Plan 2011-2014 be brought forward into Open Council for consideration.

CARRIED UNANIMOUSLY

15.6 LATROBE CITY INTERNATIONAL RELATIONS PLAN 2011-2014**CONFIDENTIAL – OTHER - s.89(2)(h) LOCAL GOVERNMENT ACT 1989**

AUTHOR: General Manager Recreation, Culture and Community Infrastructure

(ATTACHMENT – YES)

1. PURPOSE

The purpose of this report is to present the draft Latrobe City International Relations Plan 2011-2014 and to request that Council release the proposed plan to the community for comment.

2. DECLARATION OF INTERESTS

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

3. STRATEGIC FRAMEWORK

This report is consistent with Latrobe 2026: The Community Vision for Latrobe Valley and the Latrobe City Council Plan 2010-2014.

Latrobe 2026: The Community Vision for Latrobe Valley

Strategic Objectives - Culture

In 2026, Latrobe Valley celebrates the diversity of heritage and cultures that shape our community, with activities and facilities that support the cultural vitality of the region.

Latrobe City Council Plan 2010 - 2014

Strategic Direction – Culture

Foster greater awareness, understanding and respect for other cultures through the promotion of international relationships.

Facilitate and support events, community festivals and arts programs that reflect and celebrate cultural diversity and heritage.

Increase the accessibility of Latrobe City Council's cultural facilities, programs and events.

Service Provision – Culture

Deliver International Relations programs and services in accordance with the Latrobe City Council International Relations Plan

Service Provision – Economy

Facilitate the attraction of large investments to Latrobe City in conjunction with the Victorian and Australian Governments.

Major Initiative / Key Strategic Action – Culture

Review the Latrobe City International Relations Plan 2007-2010 and present a revised plan to Council for consideration.

4. **BACKGROUND**

Since 2000, Latrobe City has committed to an International Relations Program for our community, for the purpose of international exchange and cooperation in the fields of economy, trade, science and technology, cultural exchange, education, sports, health and people.

Latrobe City's involvement in International Relations activities is far reaching. Whilst the Latrobe City International Relations Plan has a specific focus on the development and nurturing of our existing Sister City relationships with Takasago, Japan and Taizhou, China for the benefit of our City; there has also been and will continue to be a wide range of activities engaging our culturally diverse community through Council's broader international relations program aimed at maintaining social harmony, enriching cultural life and generating continued prosperity.

Our Community

Latrobe Valley is a thriving, diverse, multicultural region. Its people have come from many parts of the world to make Latrobe Valley their home. This is expressed through a range of vibrant community festivals and events and by the formation of many cultural community groups. The Gippsland Multicultural Festival, Japanese Day, Oktoberfest, and the Filipino Festival are all examples where our wider community can enjoy the sights, sounds and tastes of other cultures and those members from our community can celebrate their roots. Latrobe City Council supports these community groups and events through its annual Community Grants Program and through recurrent funding and sponsorship.

Latrobe City Council has a strong commitment to building an inclusive and cohesive community. A harmonious community is promoted, that acknowledges the assets of diversity, engages and communicates with its citizens, and nurtures its neighbourhoods.

The development and implementation of the *Cultural and Linguistically Diverse Action Plan 2010-2013* is one of the ways in which Council realises this commitment. The Action Plan demonstrates Council's commitment to address the cultural and linguistic barriers facing many of its citizens.

The Latrobe Settlement Committee was set up in 2007 as a strategic group to develop partnerships, effective planning and responses to the settlement needs of new arrival refugees and migrants to our region.

Latrobe City Council recognises the need to ensure strategies are in place to capitalise on our proud and diverse multicultural history, while setting the scene for future economic, social and cultural development.

Sister Cities

Latrobe City Council has established and managed formal sister city relationships for our community to gain a deeper understanding of each other's culture, traditions, society and people. To this end, Latrobe City has two formal sister city relationships; with Takasago City, Japan and the City of Taizhou, China.

Latrobe City recognises that the key to achieving this deeper understanding is through young people and this is why a significant focus of Latrobe City's programs is with the youth of our community.

A Sister City Program enables citizens to become directly involved in international relations in a unique and meaningful way, bringing long-term benefits to the local community and its partners abroad.



Sister City relationships allow communities to exchange experiences and ideas, gain an international perspective and increase their understanding of global issues.

In addition to encouraging international peace and goodwill, Latrobe City's Sister City relationships go much further leading to economic growth, increased tourism, and reliable business contacts.

Benefits of Sister Cities

Our Sister City Program helps promote Latrobe City as a city of global significance, through exchanges and initiatives that focus on five key areas – education, culture, trade, tourism and sport.

The program enables us to foster international peace and goodwill, enriching our community with a broader understanding of other nations, their traditions, customs and cultures. Crucially though, it also provides a multi-lateral framework for cultivating economic growth across a host of trade, industry and business sectors.

The economic and business benefits

Our active Sister City relationships have an important role to play in developing international economic partnerships. In the past 15 years, over \$3 billion dollars have been invested by international firms into Latrobe City and there is a demonstrated and sustained interest in Latrobe City as a potential investment location from overseas firms.

Helping to establish reliable business contacts and thereby improve business opportunities, the program acts as a gateway to new markets and trade alliances. It acts as a springboard and catalyst for new investment and knowledge-sharing opportunities, while also promoting tourism, inbound education and providing a platform from which we can address global issues with our international partners.

The social and cultural benefits

Through cultural, educational and sporting exchanges, the program helps to break down intercultural barriers. It promotes diversity and encourages openness, tolerance and mutual understanding, all of which enrich our communities and those of our international partners.

The *Latrobe City International Relations Plan 2011-2014* aims to capitalise on the achievements of the past ten years. We are significantly contributing in embedding within curriculum and community the goals of National and State Governments. Our international relationships have matured and now present further opportunities to realise tangible benefits for individuals, the community and the region.

International Relations Committee

A Sister City Committee comprised of 17 members was established in 1998.

Since 2000, Latrobe City has facilitated an International Relations Committee comprising Councilors, Council officers, key industry stakeholders and members of the community.

The purpose of the committee is to promote and foster friendship, communication, understanding and economic development initiatives between the residents of Latrobe City and those of other nations through the establishment and management of sister cities and other international relationships.

The Committee acts in an advisory role under the Terms of Reference adopted by Latrobe City Council and has played a lead role in the development of the *Latrobe City Council International Relations Plan 2011-2014*.

5. ISSUES

Within Latrobe City Council's Council Plan 2010-2014, Council has adopted the following Key Strategic Action;

'Review the Latrobe City International Relations Plan 2007-2010 and present a revised plan to Council for consideration'.

Latrobe City Council International Relations Plan 2007-2010

The *Latrobe City Council International Relations Plan 2007-2010* expired at 31 December 2010 and since this time a thorough review of this Plan has taken place. Fifty of fifty-four proposed actions were completed over the life of this Plan.

Latrobe City Council International Relations Plan 2011-2014

The new Plan has been developed in close consultation with the Latrobe City International Relations Committee. The following key themes were considered by the Committee when scoping the Plan:

- Our Sister City relationships are now ten years old and have matured, requiring nurturing rather than development.
- A need to leverage maximum benefits from our existing relationships for the benefit of the City, particularly in the areas of economy and education.
- Development of a Plan that aligns to the current resource allocation by Council, both human and financial.

- Latrobe City's International Relations Program has been recognised as a benchmark program, winning Best Overall Program at the 2010 Sister City Australia Awards.

Objectives Reviewed:

The International Relations Committee reviewed the previous objectives and have;

- rationalised these from 9 to 8;
- altered some of the words to better reflect the intentions of the draft *Latrobe City International Relations Plan 2011-2014*; and
- ranked them in order of importance from 1 to 8.

The key objectives of the Latrobe City International Relations Plan are:

1. **COMMUNICATION ACTIVITIES** - Enhance the Latrobe City community's understanding of the value of our international relations program.
2. **INTERNATIONAL INVESTMENT** - To promote Latrobe City as an international investment location.
3. **ECONOMIC AND CULTURAL STRENGTHS** - To market the economic and cultural strengths of Latrobe City internationally.
4. **INTERNATIONAL STUDENTS (EDUCATION)** - To promote Latrobe City as a destination for international students.
5. **COMMUNITY INVOLVEMENT** - To broaden and make accessible the range of existing cultural, sporting, educational and youth exchange opportunities for the residents of Latrobe City.
6. **FUNDING OPPORTUNITIES** - To pursue funding assistance opportunities that will facilitate meeting the objectives of the International Relations Plan.
7. **SISTER CITIES** – To develop, nurture and further enhance our relationship with Sister Cities.
8. **COMMUNITY ENGAGEMENT** - To engage with individual groups and organisations for the benefit of the Latrobe City community.

In particular, and illustrated by its ranking as number one, 'Communication Activities' were highlighted as a key priority of the draft plan. This was in recognition of the fact that despite the known benefits of Latrobe City's International Relations Program by the committee and other key community members and stakeholders, that this new plan needs to better inform the broader Latrobe City community of these benefits through improved communication and engagement.

Leveraging the opportunities of our largest trading partners in Asia was also considered high priority, hence the high ranking of promoting our City for economic, education and cultural benefit.

The International Relations Committee have reviewed the actions in the *Latrobe City International Relations Plan 2007-2010* have rationalised these and proposed a number of new initiatives to meet the objectives of the new draft Plan.

6. **FINANCIAL AND RESOURCES IMPLICATIONS**

The draft *Latrobe City International Relations Plan 2011-2014* was developed internally. The only external cost of developing this plan was an independent facilitator for the International Relations Committee workshop held in November 2010. The cost of this was \$690.00.

During the course of the previous four year plan an average allocation of \$160,000 per annum was expended. The draft *Latrobe City International Relations Plan 2011-2014* proposes a very similar level of funding as the previous plan.

In addition to the above, and consistent with the previous plan, it is proposed that an allocation of \$25,000 will be required to fund the Youth Sports delegation proposed for 2011/12 and the Youth Music delegation in 2013/14. It should be noted that the true cost of each of these delegations will exceed \$60,000, with the balance of funding raised through sponsorship, fundraising and individual contributions.

7. **INTERNAL / EXTERNAL CONSULTATION**

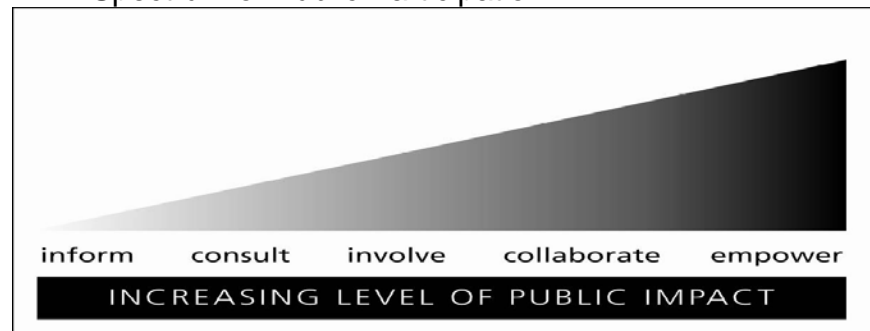
Engagement Method Used:

The Latrobe City International Relations Committee has been engaged in both the review of the old plan and in the development of the new plan. This consultation process complies with the engagement objectives of the *Community Engagement Plan 2010-2014*. With reference to the IAP2 Spectrum of Community Engagement, a 'Collaborative' process has been undertaken with the International Relations Committee.

The Committee has been engaged through various means including;

- Workshop – independently facilitated
- Meeting Review
- Individual Meetings
- Individual Feedback (via telephone and email)

IAP2 Spectrum of Public Participation



Source: Community Engagement Plan 2010-2014.

Details of Community Consultation / Results of Engagement:

It is proposed that the draft *Latrobe City International Relations Plan 2011-2014* also be released for community comment. The *Community Engagement Plan 2010-2014* recommends a minimum of four weeks release to the public for comment; however in this case a six week release is recommended to allow for targeted consultation with key stakeholders including education providers and key local industry. The general community will be advised of the release of the draft Plan through Council's Noticeboard in the Latrobe Valley Express, accompanying news releases and the Latrobe City Council website.

8. OPTIONS

Council has the following options in respect to the Draft *Latrobe City Council International Relations Plan 2011-2014*:

1. Approve the release of draft *Latrobe City Council International Relations Plan 2011-2014* for community comment.
2. Not approve the release of draft *Latrobe City Council International Relations Plan 2011-2014* for community comment.

9. **CONCLUSION**

The draft *Latrobe City Council International Relations Plan 2011-2014* has been developed in close consultation with the Latrobe City International Relations Committee and it is recommended that it now be released to the community for comment before returning to Council for consideration in May 2011.

10. **RECOMMENDATION**

1. **That Council approve the release of the Draft Latrobe City Council International Relations Plan 2011-2014 for community comment for a period of six weeks.**
2. **That a further report, including details of public submissions is provided to Council at the Ordinary Meeting to be held on 9 May 2011.**

Moved: Cr Price

Seconded: Cr Vermeulen

That the Recommendation be adopted.

For the Motion

Councillors White, Gibson, Lougheed, Middlemiss, O'Callaghan, Price and Vermeulen

Against the Motion

Councillors Fitzgerald and Kam

The Mayor confirmed that the Motion had been CARRIED.

ATTACHMENT

Latrobe City Council International Relations Plan

2011 - 2014

DRAFT



Chinese Festival in Latrobe City

***VISION** – For Latrobe City to engage with its international community for the cultural and economic benefit of the city.*

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Latrobe City's International Relations Program has been an integral component of Council operations since 2000 and has been very successful. Here's why.....

International Investment:

- **Over the past 15 years, over \$3 billion dollars have been invested by international firms into Latrobe City.**
- International firms provide significant employment to the residents of Latrobe City.
- **In 2010, industry with international interests in Latrobe City sponsored community festivals and events in excess of \$250 thousand.**
- Nine business delegations from China and Japan visited Latrobe City to explore investment opportunities in 2010 alone.
- **Recent international investment in Latrobe City exceeds \$750 million across the sectors of manufacturing, mining and forestry.**
- The Victorian Government Business Office advises there is over \$1.5 billion of potential investments from China and Japan into Latrobe City.
- **Our long term sister city relationships with Taizhou, China and Takasago, Japan displays trust with our Asian economic and business connections and provides us with credibility when negotiating or selling the great benefits of our city.**

Cultural Exchange:

- **Over 500 Latrobe City residents have visited our Sister Cities for cultural and education exchange since inception in 2000.**
- Over 200 Latrobe City youth have participated in Latrobe City Council initiated exchange programs since 2000. Programs have included sport, arts and education exchange.
- **Over 3,000 enthusiastic Latrobe City residents and visitors attend, participate and experience Japanese culture at the annual Japanese Day celebration.**
- Over 200 youth from Takasago in Japan and Taizhou in China have visited Latrobe City since 2000.

Education:

- **Since 1999, Traralgon College has facilitated an English teaching program with its Sister School – Taizhou Number 1 Middle School. Over 50 people representing Traralgon College – teachers, business and community members have spent three months each year working and living in Taizhou.**

- Four schools in Latrobe City have Sister School arrangements with equivalent schools in Latrobe City's Sister Cities; Lowanna Secondary College, Kurnai College, Traralgon College and Elizabeth Street Primary School in Moe.
- **Traralgon College was the first regional school in Victoria to gain accreditation by the Education Department to educate international students on a full fee paying basis as well as accreditation to operate exchange programs internationally.**
- Chinese language classes are being introduced to Latrobe City schools through a Federal Government initiative to create closer links with Asia - Kurnai, Lowanna and Traralgon Colleges are involved to date. Japanese language is already widely taught in schools throughout Latrobe City.
- **An international fee paying tertiary student pays \$30 thousand plus living costs, per annum. In 2010 this equated to over \$10 million to our local economy.**
- Monash University Gippsland attracted 270 international students in 2010 from 30 countries. The largest contingent is from China with 125 students.
- **Each year international students from Monash Gippsland, Traralgon and Kurnai Colleges engage with our local community by presenting children's workshops at Japanese Day, Chinese Festival and the Multicultural Festival.**
- These same students become members of sporting clubs and community groups and will make life long friendships with Latrobe City residents.
- **These same students have family and friends visit them from abroad, resulting in significant Tourism expenditure in our region.**

LATROBE CITY STUDENT REFLECTION....

"After experiencing the China trip and having stayed in a Chinese families home, it has made me a lot more appreciative of what I have here back home and the siblings whom I live with.

I have a much better understanding of their culture, especially seeing the way they lived, socialised with others and how committed they were to do well in their schooling life.

This trip has also given me more initiative and confidence to go travel more in the future, as I officially have the travel bug. I feel honoured to have been able to take this opportunity to go on this trip, I have gotten a lot out of it and I hope the friendships I've gained last a long time."

Beth, Lowanna Secondary College

- **Latrobe City's International Relations Program has been recognised as the 'Best Overall Program' at the 2010 Australian Sister City Awards....**

The Importance of International Relations - The National Context.

We live in a global world. We face issues that can only be addressed internationally: sustainable futures, the changing world economy and security of people and environments.

Australia, like many countries, requires citizens who are globally engaged, comfortable with diversity and with the skills to operate effectively across cultures with different world views and belief systems. In particular we need to ensure that young Australians are prepared to engage with peoples from the Asian region. This is the part of the world to which we are most geographically connected. Our future is inextricably linked to the strength of the relationships and understandings that we forge with Asian countries. This diverse region's rapid development demands increasingly sophisticated and informed responses from Australians.

DID YOU KNOW.... *'Asia will contain 60 per cent of the world's population by 2050. It already includes the world's two most populous nations, China and India. Over the next 50 years the Asian region is expected to become the centre of world economic development. China will be the world's second-largest economy by 2020, and probably the largest by 2050....and it is on our doorstep'*¹.

ECONOMY

*'Australian business points to the importance of an understanding of different cultures and well-developed intercultural skills as new core competencies for twenty-first century Australians. Wherever Australians live and work, be it within Australia or internationally they will increasingly experience a multinational, multicultural and multi faith setting'*². This applies equally to people from rural and urban Australia who are already among those taking up career opportunities connected abroad, in particular to the Asian region. With the services sector predicted by many to become the biggest industry sector in the future, the necessity of cross cultural communication skills and understandings, including languages, will be essential.

EDUCATION

'The National Goals for Schooling in the Twenty-First Century recognise the importance of education in helping young people understand their roles and responsibilities as members of Australian, regional and global communities. A deeper understanding of the underpinning ideas and values of Asian societies will make it much easier for us to handle those occasions in the future when political, strategic or economic tensions arise between Australia and the countries of our region.

*Four broad reasons why studies of Asia should be part of our school curriculums are outlined in the national statement. This is a national policy statement approved by the MCEETYA in 2005. The Statement provides a rationale for embedding a focus on Asia and it broadly identifies the knowledge, understandings, values and skills required to engage with Asia in the context of existing policies and practices in teaching and learning'*³.

1. Being good neighbours to people who live in our geographic region; and responsible global citizens

In a public lecture in 2000, army general Peter Cosgrove said: *'Good neighbours learn to*

1. National Statement for Engaging Young Australians with Asia in Australian Schools, p6
2. AEF <http://www.asiaeducation.edu.au>
3. National Statement for Engaging Young Australians with Asia in Australian Schools, p5

... speak each other's languages ...

Good neighbours learn to respect each other's religious and cultural beliefs. Good neighbours learn to allow for differences and to be inclusive. Good neighbours spend time with each other. Good neighbours understand that contentious issues should be resolved through negotiation.' Young people especially need to be prepared for the realities of global citizenship, to understand and appreciate other cultures and so equip themselves for the future⁴.

2. Maintaining social harmony

Twenty-five per cent of Australians today were born overseas and about five per cent in Asia. To maximise the opportunities this brings, while at the same time nourishing community harmony, schools must help young people understand the diverse histories, values and beliefs of other societies, and how they influence Australia's identity and our future.

3. Enriching cultural life

Philosophies, belief systems, medicines, technologies, art, literature, languages, cuisine, sports and popular culture originating from diverse countries enrich our lives and expand our intellectual and creative horizons. They make a vital contribution to what it means to be Australian today.

Did You Know.....

The Australian Government has committed funding of \$62.4 million over four years (2008–09 to 2011–12) for the National Asian Languages and Studies in Schools Program (NALSSP). The aim of the program is to increase opportunities for school students to become familiar with the languages and cultures of Australia's key regional neighbours, namely China, Indonesia, Japan and Korea⁵.

4. Generating continued prosperity

'More than half of Australia's two-way trade is with Asia. China became our largest trading partner in 2007 with Japan a close second after holding this position for the past 36 years. New agreements will stimulate increases in trade with key Asian markets, as China, India and Japan join the United States among the world's four biggest economies.

Asia consists of more than three billion people. Improvements in education and a growing affluence throughout Asia will mean new, competing businesses and a rising global workforce. Wherever Australians live and work, whether in Australia or overseas, they will increasingly find themselves part of a multinational, multicultural and multi faith society. Cross-cultural understanding and communication skills – including languages – will become more and more important⁶.

International languages and studies will equip the students of today with the skills to excel in the careers of tomorrow in our increasingly globalised economy. A greater cultural understanding and the ability to engage with our regional neighbours will help to build a more productive and competitive nation. This is beneficial for our economy, community and individuals, creating more jobs and higher wages and overall better opportunities for all Australians.

4. ABC News, 31 August 2007.

5. http://www.asiaeducation.edu.au/for_parents/studies_should_be_included_in_schools_curriculum.html

6. <http://www.deewr.gov.au/schooling/NALSSP>

Latrobe City is committed to an International Relations Program for our community, for the purpose of international exchange and cooperation in the fields of economy, trade, science and technology, cultural exchange, education, sports, health and people.

Latrobe City's involvement in international relations activities is far reaching. There has been a specific focus on the development and nurturing of our existing sister city relationships with Japan and China for the benefit of our City. Equally, there has also been and will continue to be a wide range of activities engaging our culturally diverse community through our International Relations Program aimed at maintaining social harmony, enriching cultural life and generating continued prosperity.

Our Community

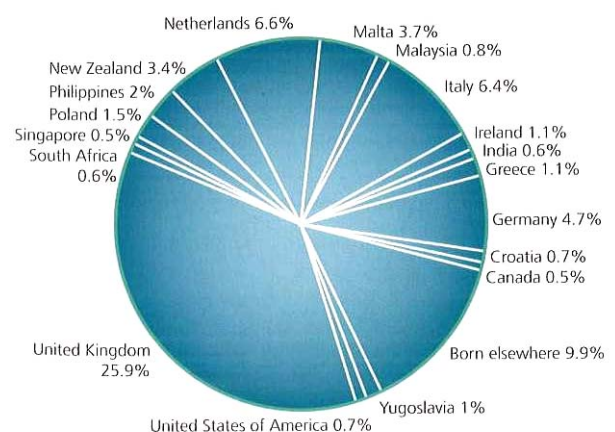
Latrobe Valley is a thriving, diverse, multicultural region. Its people have come from many parts of the world to make Latrobe Valley their home. This is expressed through a range of vibrant community festivals and events and by the formation of many cultural community groups. The Gippsland Multicultural Festival, Japanese Day, Oktoberfest, and the Filipino Festival are all great examples where our wider community can enjoy the sights, sounds and tastes of other cultures and those members from our community can celebrate their roots. Latrobe City supports these community groups and events through its annual Community Grants program and through recurrent funding and sponsorship.

Latrobe City has a strong commitment to building an inclusive and cohesive community. A harmonious community is promoted, that acknowledges the assets of diversity, engages and communicates with its citizens, and nurtures its neighbourhoods.

The development and implementation of the *Cultural and Linguistically Diverse Action Plan 2010-2013* is one of the ways in which Council realises this commitment. The Action Plan demonstrates Council's commitment to address the cultural and linguistic barriers facing many of its citizens.

Latrobe Settlement Committee was established in 2007 as a strategic group to develop partnerships, effective planning and responses to the settlement needs of new arrival refugees and migrants to our region.

Latrobe City Council recognises the need to ensure strategies are in place to capitalise on our proud and diverse multicultural history, while setting the scene for future economic, social and cultural development.



Source: CDATA 2001.

Sister Cities

Latrobe City has established and managed formal sister city relationships on behalf of our community, to gain a deeper understanding of each other's culture, traditions, society and people. To this end, Latrobe City has two formal sister city relationships; with Takasago City, Japan and the City of Taizhou, China.

Latrobe City recognises that the key to achieving this deeper understanding is through young people and this is why a significant focus of Latrobe City's programs is with the youth of our community. A Sister City Program enables citizens to become directly involved in international relations in a unique and meaningful way, bringing long-term benefits to the local community and its partners abroad.

Sister city relationships allow communities to exchange experiences and ideas, gain an international perspective and increase their understanding of global issues.

In addition to encouraging international peace and goodwill, Latrobe City's sister city relationships go much further leading to economic growth, increased tourism, and reliable business contacts.

Benefits of Sister Cities

Our Sister City Program helps promote Latrobe City as a city of global significance, through exchanges and initiatives that focus on five key areas – education, culture, trade, tourism and sport.

The program enables us to foster international peace and goodwill, enriching our community with a broader understanding of other nations, their traditions, customs and cultures. Crucially though, it also provides a multi-lateral framework for cultivating economic growth across a host of trade, industry and business sectors.

The economic and business benefits

Our active sister city relationships have an important role to play in developing international economic partnerships. Latrobe City enjoys investment in the billions from International interests in local industry and there is a demonstrated and sustained interest in Latrobe City as a potential investment location from overseas firms.



Helping to establish reliable business contacts and thereby improve business opportunities, the program acts as a gateway to new markets and trade alliances. It acts as a springboard and catalyst for new investment and knowledge-sharing opportunities, while also promoting tourism, inbound education and providing a platform from which we can address global issues with our international partners.

The social and cultural benefits

Through cultural, educational and sporting exchanges, the program helps to break down intercultural barriers. It promotes diversity and encourages openness, tolerance and mutual understanding, all of which enrich our communities and those of our international partners.

The Latrobe City International Relations Plan 2011-2014 aims to capitalise on the achievements of the past ten years. We are significantly contributing in embedding within curriculum and community the goals of National and State Governments. Our international relationships have matured and now present further opportunities to realise tangible benefits for individuals, the community and the region.



Emerging Artists Exchange Program 2010



Emerging Artists Exchange Program 2010 – Takasago, Japan

Alignment to Latrobe 2026 – The Community Vision for Latrobe City

Latrobe 2026 is the community's vision for the future development of the region builds on its strength as one of Victoria's key regional economies and its position as the commercial centre of Gippsland with a focus on education, health and community services and facilities.

Other major aspirations are for a community that is both liveable and sustainable, with a continued focus on healthy lifestyles supported by high quality recreational and cultural facilities and a natural environment that is nurtured and respected.

The community has expressed its desire for a future in which people are united in a common purpose whilst respecting the diversity of their heritage and cultures. To enable the vision to become reality the community identified the need for effective and proactive leadership at all levels and expressed a willingness to connect with community leaders to enrich local decision making.

Latrobe 2026: The Community Vision for Latrobe Valley:

"In 2026 the Latrobe Valley is a liveable and sustainable region with collaborative and inclusive community leadership."

Latrobe City Council Plan 2010-2014

The Council Plan is built around the nine objectives contained in Latrobe 2026. It outlines the strategic direction of Latrobe City Council in each objective, supported by major initiatives and service delivery to be implemented during the four years of the plan.

Strategic Direction – Culture

Foster greater awareness, understanding and respect for other cultures through the promotion of international relationships.

Facilitate and support events, community festivals and arts programs that reflect and celebrate cultural diversity and heritage.

Increase the accessibility of Latrobe City Council's cultural facilities, programs and events.

Service Provision – Culture

Deliver International Relations programs and services in accordance with the Latrobe City Council International Relations Plan

Service Provision – Economy

Facilitate the attraction of large investments to Latrobe City in conjunction with the Victorian and Australian Governments.

International Relations Committee

The Sister City Committee comprised of 17 members was established in 1998.

Since 2000, Latrobe City has facilitated an International Relations Committee comprising Councillors, Latrobe City Council officers, key industry stakeholders and members of the community.



School visits in Taizhou 2010

The purpose of the committee is to promote and foster friendship, communication, understanding and economic development initiatives between the residents of Latrobe City and those of other nations through the establishment and management of sister cities and other international relationships.

The committee acts in an advisory role under Terms of Reference adopted by Latrobe City Council and has played a lead role in the development of the Latrobe City Council International Relations Plan 2011-2014.

Economic Development

Latrobe City attracts significant overseas investment with current investment in the billions. For example: Japanese firms including, Mitsui (Loy Yang B), Tepco (Loy Yang A), Nippon Paper (Australian Paper) and Kirin (National Foods) each make significant contributions to the local economy and many Japanese families now call Latrobe City home.

Did you know.....

That 9 business delegations from China and Japan visited Latrobe City to explore investment opportunities in 2010 alone.

There is currently a demonstrated and sustained interest in Latrobe City as a potential investment location from overseas firms. In particular, Latrobe Valley's coal resource attracts global attention with a number of firms presenting clean coal and advanced technologies.

The International Relations Team at Latrobe City Council plays a key role in assisting with the hosting of business delegations and often adds significant value in this area by working collaboratively with the Economic Development Division.

Utilising our sister city relationships to contribute to economic development will continue to play a significant role in developing business opportunities with China, Japan and Asia more generally.

Our long term relationships with our sister cities provides us with a level of trust and credibility when hosting Asian delegations and we will continue to leverage these opportunities as they present.

Education

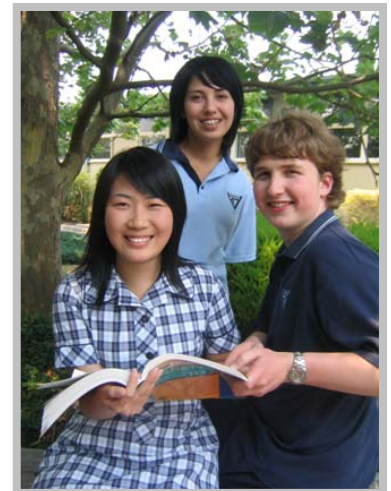
An extensive variety of international programs are now well established at Monash University (Gippsland Campus), Traralgon College, Kurnai College (Gippsland Education Precinct), Lowanna College, Lavalla College and GippsTAFE.

These include:

- Students from a number of nations, who study within Latrobe City on a full fee paying basis or as part of a student exchange program (Monash Gippsland, Traralgon College).
- Shorter term student and staff exchange programs with sister schools.
- Student cultural enrichment program.
- International student sports team.
- Educational Department to bring Chinese students for training.
- Monash University links with Jiangnan University, China and medicine (visiting doctors) Malaysia.
- Rotary exchange students.
- Courses on Japanese philosophy.
- Mandarin language classes.
- Japanese language classes.
- GippsTAFE - delivering programs in Malaysia, Papua New Guinea and seeking new opportunities in Korea, India and China.

Did you know.....

An international fee paying tertiary student pays \$30 thousand plus living costs, per annum. In 2010 this equated to over \$10 million to our local economy⁷.



International Student at Traralgon College

Cultural and Linguistic Diversity Action Plan

Latrobe City has a strong commitment to building an inclusive and cohesive community. A harmonious community is promoted, that acknowledges the assets of diversity, engages and communicates with its citizens, and nurtures its neighbourhoods.

The development and implementation of the Cultural and Linguistically Diverse Action Plan 2010-2013 is one of the ways in which Council realises this commitment.

The Action Plan demonstrates Council's commitment to address the cultural and linguistic barriers facing many of its citizens. Council recognises the need to ensure strategies are in place to capitalise on our proud and diverse multicultural history, while setting the scene for future economic, social and cultural development.

7. <http://www.monash.edu/study/coursefinder/>

Latrobe City Youth Band

The Latrobe City Youth Band is a 30 piece concert band conducted by its Music Director, David Williams.

Bringing together talented instrumentalists, ranging in age from 14 – 21, from all socio-economic backgrounds within the municipality, it provides the City's youth with the opportunity for personal growth and enhances musicianship as members of a 30 piece concert band.

The level of the band's performance is extremely high and well renowned. The band plays a range of music from grade three levels through to equivalent to first and second year university ensemble level.



Youth Band Tour 2008 – Taizhou, China

The youth band has reaped the benefits of performing at a wide variety of concerts since it was first formed in 2002 both locally and internationally. In 2004, the band gave five performances and played to a total audience which numbered over 10,000 in Taizhou City, China. On the same tour, the band played in joint concerts with local high schools in Takasago City, Japan. A further tour of our sister cities occurred in 2008 giving a further 30 local youth the opportunity to perform abroad.

Latrobe City is the major sponsor of the Latrobe City Youth Band and provides administrative and financial support, resourced through the International Relations Unit.

Sister Cities Australia

Sister Cities Australia (SCA) is an association of towns, shires, cities, ports and even States that have a sister city relationship.

The objective of SCA is to provide an umbrella of support and to promote these affiliations. SCA also aims to provide a forum for cultural, economic and educational interchange between communities and to encourage friendship, co-operation and understanding to improve peaceful coexistence worldwide.

Latrobe City supports the establishment of formal relationships between cities throughout the world under the auspices of the Sister Cities movement. Latrobe City is an active member of the Sister Cities Australia Association and endorses the association's aims and objectives. Latrobe City's Sister Cities program is highly regarded both nationally and internationally and this has been demonstrated through the following key achievements:

Did you know.....

In 2010 Latrobe City Council was awarded the 'Best Overall Program' at the Sister Cities Australia Awards.

Key Achievements:

- 2003 Best Display Award
- 2004 Youth Project Award
- 2004 Community Involvement Award
- 2005 Hosted the Sister City Conference
- 2006 Best Display Award
- 2007 Commerce /Industry Award
- 2008 Youth Project Award
- 2008 Best Display Award
- 2010 Best Overall Program Award



Latrobe City hosted the Sister City conference in 2005

Latrobe Sister City Relationships

Takasago City, Japan

Takasago City, with a population of approximately 100,000 and an area of 34 square kilometres, is located in the middle-south part of Hyogo Prefecture. In terms of population Takasago is the tenth largest local government area in Hyogo Prefecture.



Takasago is a cultural showcase with shrines, temples and especially the Oshiko Floating Stone and the pine trees in Takasago Shrine. It is a major industrial area in the region, including paper, food, iron, steel, machinery, ceramics, chemicals and power generation. Takasago is well known as the birth place of the classical song “Youkyuku Takasago”, which is a famous wedding song that is sung at Shinto weddings throughout Japan. Takasago declared the city as “The Bridal City Takasago” in 1988 – hoping for peace and happiness for all human beings and a healthy, bright and lively city.

Takasago & Latrobe

Our relationship with Takasago was born out of a multi million-dollar economic development project undertaken in Latrobe Valley by Japanese Company Kobe Steel in the 1980s. Over 200 families from the Takasago area resided in Latrobe Valley during this time and had a significant economic impact on the region. At the request of Kobe Steel and Takasago City, the former City of Morwell (now part of Latrobe City) commenced the process of establishing a relationship with Takasago City in the early 1990s. This ultimately led to Latrobe City Council entering into a formal relationship with Takasago City in October 2000. The agreement was signed by the then Mayor Tony Hanning and Mr Hirokazu Tamura, Mayor of Takasago. In 2010, re-affirmation of the Sister Cities agreement was signed which demonstrates the strength and commitment between the two cities.



Takasago City

Past Exchanges

Student Visit Program

- 2001 April - 10 Latrobe students visited Takasago City
- 2002 August - 10 Takasago students visited Latrobe City
- 2004 August - 10 Takasago students visited Latrobe City
- 2006 August - 10 Takasago students visited Latrobe City
- 2008 August - Takasago Jazz Band visited Latrobe City



ALT Catherine Reid 2006/7 & 2007/8

Sports Exchange

- 2006 January - 12 female basketball players and 14 male soccer players with seven accompanying adults visited Takasago City.

Artists Exchange

- 2010 March/June – To celebrate the ten year anniversary of our sister city agreement, four emerging artists visited Takasago City for two weeks and four Takasago artists visited Latrobe City for one week. The artworks were exchanged as gifts to commemorate the anniversary.

Latrobe City Youth Band

- 2002 Establishment of Latrobe City Youth Band
- 2004 January - Latrobe City Youth Band Tour to Takasago City and Taizhou City
- 2005 Tour of Central Victoria
- 2008 January - Latrobe City Youth Band Tour to Takasago City and Taizhou City

Mayoral Led Delegations and Community Members Visits

- 2002 August - Members of Latrobe Friendly Society from Takasago visited Latrobe City for 1 week
- 2002 December - Members of Takasago Friendly Society visited Takasago City
- 2005 September - 30 Members of Latrobe Friendly Society participated in the Japanese Day and the Australian Sister City Association National Conference in Latrobe City
- 2009 October – Latrobe City business delegation to Takasago
- 2010 October – Celebration 10 year anniversary, Takasago Mayor led a delegation participated in the Japanese day

Other

ALT (Assistant Language Teacher)

The following Latrobe City residents have participated in the ALT program, assisting our sister city Takasago in teaching English at junior high schools and primary schools in Takasago for 12 months:

- 2001/2002 Janine Edbrooke
- 2002/2003 Simone Fenech
- 2003/2004 Fabian Rutherford
- 2004/2005 Rebecca Stait
- 2005/2006 Joelene Thompson
- 2006/2007 Catherine Reid
- 2007/2008 Catherine Reid
- 2010/2011 Katrina Steel



ALT Joelene Thompson 2005/6 - Japan

Takasago Friendly Society

Latrobe City established the Takasago Friendly Society (TFS) in 2001, comprising those people who are interested in assisting with the hospitality of International visitors within the community. The primary purpose of the TFS is to help Latrobe City host its visitors from Takasago City. Members of the Society play a key role in hosting international visitors and showing its visitors around the region, being a host family for a few nights and/or any other activities.

Cherry Blossom Avenue

On 4 June 1991, fifteen Mount Fuji Flowering Cherry Blossom Trees were planted by Japanese staff of Brown Coal Liquefaction Victoria (BCLV) to serve as a constant reminder of the lasting friendships made between Japanese staff of the pilot Coal to Oil Plant and the residents of the then City of Morwell. These Flowering Cherry Blossom Trees were planted at Kernot Hall, Morwell and continue to blossom throughout spring each year bringing Kernot Hall alive with a real Japanese feel.

Latrobe Friendly Society

Based in Takasago, the Latrobe Friendly Society was established in February 2003 to promote friendly ties between the people of Takasago City and the people of Latrobe City. It is comprised of enthusiastic members, with various and unique talents in the community. The members of the Society play a role in the organisation of visits from Latrobe City, including organising an itinerary, escorting the visitors around the City, assistance of Assistant Language Teacher and any other activities.

Japanese Day

Since its inception in 2004, Japanese Day has proven to be a successful community event where people get together to celebrate their sister city's culture and appreciate the sister city relationship with Takasago City. This event is held annually in October and continues to attract over 3,000 people annually.



Japanese Day in Latrobe City

Taizhou City, China

Taizhou is located on the northern bank of the Yangtze River's lower reaches, in mid-Jiangsu Region. It is a newly founded city, approved by the State Council in 1996, and is directly under the jurisdiction of Jiangsu Province of which Nanjing is the capital city. Jiangsu Province is the Sister State to our home State of Victoria.

The City of Taizhou administers four county level cities;

- Jingiang
- Taixing
- Jiangyan
- Xinghua and two districts
- Hailing
- Gaogong

The city area covers 5,793 square kilometres and has a population of approximately five million.

With a history extending more than 2,100 years, Taizhou has long been a political, economic, communication and cultural centre of mid-Jiangsu region. It is the hometown of China's current President Hu Jin Tao who was a student of Taizhou Middle School No.1, Mr Shi Nai'an – a famous littérateur, Mr Zheng Banqiao – a well known calligrapher and painter and Mr Mei Langfang, a true world class master of Peking Opera.

Taizhou's main industries are machinery, electronics, chemistry, textiles, light industries, pharmaceuticals and foodstuffs.

One of the largest enterprises, The Chunlan Group, manufactures air conditioners, vehicles, general machinery, motorcycles, electronics and refrigerators.



World Expo Gardens, Taizhou City

Other large manufacturers include the Linhai Group, Yangtze River Pharmaceutical Group and the Yatai Water Pump Group.

Taizhou & Latrobe

This sister city relationship developed from an initial interest, by Taizhou, in identifying a region similar to itself.

Following correspondence from Mr Cao Sumin, the then Director of the Foreign Affairs Office of the City of Taizhou, a business delegation from Taizhou City first visited Latrobe on 8 May, 1998. The five delegates were interested to seek “business opportunities and build up friendly relations”.

This initial visit commenced the sister city relationship. Since then, the relationship has been maintained through regular contact, reciprocal visits and a great deal of trust, nurtured over the past years.



Renewal of MOU 2004

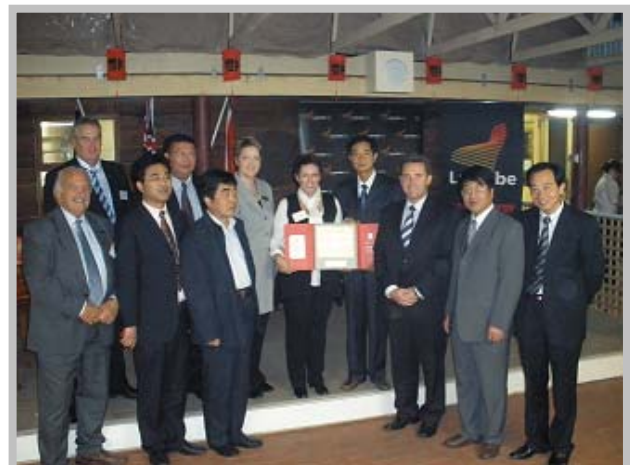
A Memorandum of Understanding was signed in April 1999.

In the same year, a delegation of Latrobe City school principals – Val Friend, Dr. John Howe and Chris Corcoran signed an Agreement to send English teachers to Taizhou for up to three months each year. This commenced a successful program of sister school relationships involving Traralgon College, Lowanna College and Kurnai College, these relationships continue to flourish.

In November 1999, La Trobe Shire Council resolved to establish a formal sister city relationship with Taizhou and the Mayor of Taizhou was invited to visit Latrobe to sign the sister city agreement.

The sister city agreement was signed on Tuesday, 7 March 2000. Latrobe City Mayor, Councillor Lorraine Bartling and Mr Chen Baotian, Director, Standing Committee of Taizhou People’s Congress, both signed the agreement that established an obligation on both cities to ensure regular contacts are maintained between the leaders and relevant departments of the two municipalities.

In 2010, a re-affirmation of the Sister Cities Agreement was signed to commemorate what has been an extremely rewarding and fulfilling 10 year relationship between the two cities.



Taizhou Business Delegation in Latrobe City 2009

Past Exchanges

- 1999 – October – Mayoral led delegation to Taizhou to explore the possibility of a sister city relationship.
- 2000 – March – sister city agreement signed by former Mayor, Lorraine Bartling.
- September 2000 - Taizhou delegation visited healthcare facilities in Latrobe City
- September 2000 – A delegation of businesses from Latrobe City visited Taizhou City, including GippsTAFE and Traralgon College.
- August 2001 - Taizhou Children's Performing Arts Delegation. A 10-day visit by 16 performers, highly skilled in dancing, music and singing, who entertained over 1500 people in six scheduled performances.
- September 2002 - Taizhou delegation visited Latrobe City's healthcare, tertiary education and sporting facilities.
- October 2002 - Taizhou visiting Artist-in-Residence. A well known artist, Li Xuebai was hosted in Latrobe City for 10 days during which time instruction and tutorials were given to local art groups and secondary and tertiary students.
- September 2003 - Taizhou delegation focusing on healthcare and education.
- December 2003 - Taizhou delegation visited with a specific focus on tertiary education.
- January 2004 - Latrobe City Youth Band visited Taizhou. Five performances were given to an estimated total audience of 10,000. This visit also provided an opportunity for the Latrobe City Economic Development Department, who accompanied the band, to assess economic development opportunities with the City of Taizhou.
- May 2005 – Mayoral visit to Taizhou.
- May 2006 - Latrobe City table tennis team visited Taizhou to compete in several table tennis matches. The team also made visits to local schools to experience the lifestyle and educational differences in their sister city.
- May 2007 – Latrobe City business delegation visited Taizhou and China to explore business opportunities.
- January 2008 – Latrobe City Youth Band visited Taizhou. The two performances in Taizhou further promoted and advanced our sister-city friendly exchanges.
- December 2008 – Taizhou City television production team visited Latrobe City
- April 2009 – City of Taizhou officials visited Latrobe City
- September 2009 – Latrobe City business delegation visited Taizhou
- February 2010 – Taizhou Education delegation visited Latrobe City
- October 2010 – Mayoral visit to Taizhou, celebrating 10 year anniversary and re-signing of the sister city agreement.

Did you know.....

Chinese language classes are being introduced to Latrobe City schools through a Federal Government initiative to create closer links with Asia.



Latrobe City Table Tennis Team in China 2006

Sister School Relationships

These relationships are strengthened by teacher and student exchanges to encourage cultural and educational understanding and growth.

Since 1999, Traralgon College, Lowanna College and Kurnai College have maintained sister school relationships with regular student and teacher exchanges for specified periods whenever practicable and they are all continuing to develop and leverage off these fantastic relationships.

Traralgon College was the first Gippsland school to officially gain accreditation by the Education Department to educate international students on a full fee-paying basis as well as accreditation to operate exchange programs internationally.

Traralgon College

- Taizhou Middle School No.1, China
- Europa– Schule Goethe Gymnasium, Ibbenbüren, Münster, Germany

Lowanna College

- Taizhou Middle School number 2, China
- Istituto Professionale di Stato, Castelfranco, in Veneto, near Venice, Italy

Kurnai College

- Jiangyan Middle School, China

Elizabeth St Primary School

- Taizhou Experimental Primary School, China

Lavalla Catholic College

- Istituto Comprensivo Statale "G Pallotta" located in Spinete, Italy

Latrobe City is currently working with and will continue to work with a number of other educational institutions within the municipality in the establishment of sister school relationships with schools in our sister cities and beyond.

Did you know.....

Since 1999, Traralgon College has facilitated an English teaching program with its Sister School – Taizhou Number 1 Middle School. Over 50 people representing Traralgon College – teachers, business and community members have spent three months each year working and living in Taizhou.



School visit in Taizhou 2010

Student Reflections

Twenty-six Year-10 students and 9 staff members from Lowanna and Kurnai colleges travelled to China for a 25-day educational and cultural tour. This overseas study experience was organised by the international Division of the Department of Education and Early Childhood Development. The students visited Shanghai, Taizhou, Nanjing, Xian, Beijing and Hong Kong. The school visit to Latrobe City's sister city, Taizhou for ten days was the highlight of this tour. The students were involved in homestays with a Chinese family and attended school with their host student at Kouan Middle School. The feedback from students was very positive and the experience in China was one that they will never forget.

Following the trip, Lowanna, Kurnai and Traralgon colleges are working to have Confucius Classrooms to support the teaching of Chinese in their Language Centres in 2011. Lowanna has re established its sister school relationship with Taizhou Number 2 Middle School and are very pleased about this arrangement. The schools hope to have a joint trip to Taizhou each year with some student places in the group funded as scholarships. Grey Street Primary School is seeking to establish a sister school relationship with Xian High Tech International School.

“This experience has changed my life forever. I got to do and see things I'd never get to. I had to step outside my comfort zone, making me more independent.”

– Cassie

“I'm not afraid to be who I am. Before I left, I would just sit and not participate. I have gained new friends and certainly I have changed.....China has changed me into a much more strong and confident person.”

– Gabby

“The China trip changed me as a person. I am now more respectful of the Asian culture and I am now more appreciative of what I have at home with regards family and friends.”

– Scott Kersten

“For one thing I do know that is certain is that I am going to complete VCE, even if I have no life. I am going to get straight A's even if that means library and study every lunch. I am going to Monash University in Churchill to study Business after school. Then after getting my degree, all these choices are there.”

– Jack



Overseas Study Experience 2010

Strategic Direction moving into the future.....



The key objectives of the Latrobe City International Relations Plan are:

1. **COMMUNICATION ACTIVITIES** – To further enhance the Latrobe City community’s understanding of the value of our International Relations Program.
2. **INTERNATIONAL INVESTMENT** - To continue to promote Latrobe City as an international investment location.
3. **ECONOMIC AND CULTURAL STRENGTHS** - To market the economic and cultural strengths of Latrobe City internationally.
4. **INTERNATIONAL STUDENTS** - To enthusiastically promote Latrobe City as a destination for international students.
5. **COMMUNITY INVOLVEMENT** – To expand and make accessible the range of existing cultural, sporting, educational and youth exchange opportunities for the residents of Latrobe City.
6. **FUNDING OPPORTUNITIES** - To pursue funding assistance opportunities that will facilitate meeting the objectives of the International Relations Plan.
7. **SISTER CITIES** – To develop, nurture and further enhance our relationship with sister cities.
8. **COMMUNITY ENGAGEMENT** - To positively engage with individual groups and organisations for the benefit of the Latrobe City community.



Latrobe City Youth Band Tour in Japan 2008

Objective 1 – Communication Activities

Enhance the Latrobe City community’s understanding of the value of our International Relations Program.

Did you know.....

That 500+ Latrobe City residents have visited our Sister Cities for cultural and educational exchange since inception in 2000.

Key Actions	Timeline	Resources
Creation a cache of images / marketing materials which best promotes the international relations activities within Latrobe City.	Annually	\$5,000 per annum
Develop and implement Communication Plan to raise the awareness and actively promote the benefits of the International Relations Program e.g. LINK, newsletter and community group liaisons, website improvement.	Annually	\$1,500 per annum
Support and encourage development of LOTE (Language Other Than English) teaching in schools across Latrobe City.	Ongoing	Officer Resource Only
Investigate social media as a promotional and communication tool.	2011/12	Officer Resource Only
Develop an alumni program for past participants to act as ambassadors of Latrobe City’s International Relations Program.	Ongoing	Officer Resource Only



Overseas Study Experience 2010 – Lowanna & Kurnai Students in Taizhou China

Objective 2 – International Investment

To promote Latrobe City as an international investment location.

Did you know.....

That recent international investment in Latrobe City exceeds \$750 million across 3 industry sectors.

Key Actions	Timeline	Resources
International Relations team continue to support the Economic Development team in international opportunities with Japan and China.	Ongoing	Officer Resources Only
Continue to host business delegations from Takasago, Taizhou and new emerging countries.	Ongoing	Officer / EDU Resources only
Continue to strengthen relationship with Regional Development Victoria, Victorian Government Business Offices, Australian China Business Council, Japan Local Government Centre and other supporting government agencies.	Ongoing	Officer / EDU Resources only
Develop assessment criteria to ensure potential international delegations are genuine and beneficial.	2011/12	Officer / EDU Resources only



Latrobe City Business Delegation in Japan 2009

Objective 3 – Economic and Cultural Strengths

To market the economic and cultural strengths of Latrobe City internationally.

Did you know.....

The Victorian Government Business Office advises there is over \$1.5 billion of potential investments from China and Japan into Latrobe City.

Key Actions	Timeline	Resources
Work with other Government agencies to assist existing businesses in exploring investment opportunities in international markets.	Ongoing	Officer / EDU Resources Only
Assist local business in establishing international contacts and expanding their own expertise in international business.	Ongoing	Officer / EDU Resources Only
Leverage off Sister Cities relationships to capitalise on opportunities in Japan, China and Asia more broadly.	Ongoing	Officer / EDU Resources only
Work collaboratively with the Economic Development team in maintaining promotional material including DVD to market Latrobe City internationally	Ongoing	\$1,000 annually
Further develop relationships with Australia China Business Council, CLAIR (Council of Local Authorities for International Relations – Japan), Victorian Government Business Office, Consulate General Offices, relevant State / Federal and international organisations to market Latrobe City and keep abreast of current and new opportunities.	Ongoing	Officer / EDU Resources only



Latrobe City Basketball Team in Japan 2006



Latrobe City Business Delegation in Japan 2009

Objective 4 – International Students

To promote Latrobe City as a destination for international students.

Did you know.....

That Monash University Gippsland attracted 270 international students in 2010 from 30 countries. The largest contingent is from China with 125 students.

Key Actions	Timeline	Resources
Continue to support school exchange programs and activities.	Annually	\$1,000
Continue to participate in Monash University Gippsland International Students Associations activities and events.	Annually	\$2,000
Endeavour to involve all international students in Latrobe City community events.	Annually	\$1,000
In conjunction with the Department of Education Early Childhood Development, celebrate International Education Week.	Annually	\$500
Investigate a program to enhance part time employment opportunities for International Students.	12/13	Officer Resources Only
Continue to work with VGBO, educational institutions and other providers to keep abreast of trends and opportunities for the attraction of international students to Latrobe City.	Ongoing	Officer Resources Only
Conduct an annual flag raising ceremony to welcome international students to Latrobe City.	Annually	\$5,000
Work collaboratively with the Economic Development team and education providers in maintaining current marketing and promotional material.	Annually	\$1,000
Facilitate the establishment of further sister school relationships. These include St Paul's Anglican Grammar with a Takasago school and Grey Street Primary School with a Taizhou school.	Ongoing	Officer Resources Only



Flag Raising Ceremony at Monash Gippsland 2009

Objective 5 – Community Involvement

To broaden and make accessible the range of existing cultural, sporting, educational and youth exchange opportunities for the residents of Latrobe City.

Did you know.....

Over 200 Latrobe City youth have participated in Latrobe City Council initiated exchange programs since 2000. Programs have included sport, arts and education exchange.

Key Actions	Timeline	Resources
Conduct an overseas / sister cities exchange biennially. In 2011/12 a Sports Exchange program will take place.	11/12	\$25,000
Conduct an overseas / sister cities exchange biennially. In 2013/14 a Music exchange program will take place.	13/14	\$25,000
Coordinate a cultural acceptance campaign program to enhance cultural awareness, combat racism and spread cultural acceptance through participation in Harmony Day and other international cultural activities within Latrobe City.	Annually	\$3,000
Continue to coordinate international festivals for the benefit of the community – Japanese Day and Chinese Festival.	Annually	\$20,000
Participate in community Multicultural Festivals and events.	Annually	\$2,000
Provide a Latrobe City Council international exchange scholarship for a deserving indigenous student.	Annually	Sponsorship of \$3,000



Latrobe City Soccer Team in Japan 2006

Objective 6 – Funding Opportunities

To pursue funding assistance opportunities that will facilitate meeting the objectives of the International Relations Plan.

Did you know.....

That in 2010, industry with international interests in Latrobe City sponsored community festivals and events in excess of \$250 thousand.

Key Actions	Timeline	Resources
Continue to engage with industry stakeholders for financial support to assist International Relations initiatives and programs.	Ongoing	Officer Resource Only
Explore grant / funding opportunities through engaging with Federal/State and relevant government agencies to capitalise on trends and opportunities.	Ongoing	Officer Resource Only



Emerging Artists Exchange 2010

Objective 7 – Sister Cities

To develop, nurture and further enhance our relationships with sister cities.

Did you know.....

That in 2010, Latrobe City celebrated the 10 year anniversary with our sister cities Taizhou, China and Takasago, Japan

Key Actions	Timeline	Resources
Develop new Sister Cities assessment criteria, to assist in the evaluation of new international relationship opportunities.	2012/13	Officer Resource Only
Investigate the viability of developing friendship sister city relationships.	2012/13	Officer Resource only
Continue to support and coordinate the ALT (Assistant Language Teacher) program – 12- months teaching in Takasago, Japan.	Annually	\$1,000.00 per annum
Continue to be an active member of SCA (Sister Cities Australia) and participate in annual national conference and regional networks.	Ongoing	\$1,600 per delegate
Continue to host international delegations in Latrobe City.	Annually	\$8,000
Establish a Latrobe City Homestay Register for visiting delegations.	2011/12	Officer Resource Only
Work with educational providers to establish <i>Confucius Classroom</i> across Latrobe City to facilitate Mandarin (Chinese) language teaching.	2011/12	Officer Resource Only
Support the Federal Government initiative for the implementation of Asian languages within schools.	Ongoing	Officer Resource Only
Support DEECD with the development and implementation of the Gippsland Chinese Language Project.	2011/12	Officer Resource Only
Investigate the viability of a staff exchange program with City of Takasago and City of Taizhou for the purpose of sharing knowledge and improvements in work practices.	2012/13	Officer Resource Only

Objective 8 – Community Engagement

To engage with individual groups and organisations for the benefit of the Latrobe City community.

Did you know.....

That each year international students from Monash Gippsland, Traralgon College and Lowanna engage with our local community by presenting children’s workshops at Japanese Day, Chinese Festival and the Multicultural Festival.

Key Actions	Timeline	Resources
Continue to encourage international students to participate in local community groups (sport, music, cultural groups etc).	Ongoing	Officer Resource Only
Continue to facilitate the International Relations Committee.	Ongoing	Officer Resource Only
Maintain representation from educational providers, key industry stakeholders and community members on the International Relations Committee.	12/13	Officer Resource Only
Continue to play an important role in the coordination of international visits to Latrobe City and encourage overseas local government delegations to visit Latrobe City.	Ongoing	Officer Resource Only
Continue to play an important role in the coordination of activities and packages for international visitors to ensure maximum local business benefits and community participation is achieved.	Ongoing	Officer Resource Only
Create an ‘Ambassador Program’ where those involved in international exchange engage with the Latrobe City community, groups and organisations in International Relations Program activities and events.	Ongoing	Officer Resources Only
Coordinate and Exhibit “Our Cities In The Eyes Of Our People” or “Faces Of Our Cities”– Photographic Exhibition of a snapshot in time captured by the people of Latrobe City, City of Taizhou and City of Takasago.	12/13	\$3,000 / Arts Unit



Japanese Day 2005 in Latrobe City

Budget Implications

The activities outlined under each objective have been spread across the four years of the Plan and are consistent with previous budget allocations for International Relations activities.

In the instance of a youth delegation being conducted biennially, a budget allocation of \$25,000 will be required. This is consistent with allocations made for these activities in the previous Plan.

In addition to this, there are a number of activities that have been identified as needing to have their viability/feasibility assessed prior to them being implemented. In these instances, the relevant budgetary process will be considered by Council for adoption.

It is important to note that the community helps fund the International Relations Program. Fundraising is undertaken to subsidise Youth Delegations, parents contribute when their child is selected and Latrobe City businesses sponsor many of the events and programs.

Implementation

Actions identified in the International Relations Plan will commence implementation in 2011 and conclude in 2014.

Evaluation and Control

Actions will be detailed in annual business plans and progress will be reported on monthly in Latrobe City Council's integrated planning and performance reporting software.

The Latrobe City International Relations Committee will act as the primary coordination and review mechanism for this plan and will review the plan and implementation of actions annually.



Emerging Artists Exchange 2010 – Takasago, Japan

**MEETING CLOSED
TO THE PUBLIC**

13.1 MEETING CLOSED TO THE PUBLIC

AUTHOR: General Manager Governance
(ATTACHMENT – NO)

1. PURPOSE

The purpose of this report is for Council to consider closing this meeting to the public to allow Council to deal with items which are of a confidential nature.

Section 89(2) of the *Local Government Act* 1989 enables the Council to close the meeting to the public if the meeting is discussing any of the following:

- (a) Personnel matters;
- (b) The personal hardship of any resident or ratepayer;
- (c) Industrial matters;
- (d) Contractual matters;
- (e) Proposed developments;
- (f) Legal advice;
- (g) Matters affecting the security of Council property;
- (h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;
- (i) A resolution to close the meeting to members of the public.

2. DECLARATION OF INTERESTS

No officer declared an interest under the *Local Government Act* 1989 in the preparation of this report.

3. RECOMMENDATION

That Council closes this meeting to the public to consider the following items which are of a confidential nature, pursuant to section 89(2) of the *Local Government Act* (LGA) 1989 for the following reasons:

ITEMS		NATURE OF ITEM
15.1	ADOPTION OF MINUTES	(d) contractual matters
15.2	CONFIDENTIAL ITEMS	(h) other
15.3	ITT 12909 - REHABILITATION OF CHURCH STREET, MORWELL	(d) contractual matters
15.4	ITT 12905 - SUPPLY AND BULK DELIVERY OF MEALS ON WHEELS	(d) contractual matters
15.5	BAD DEBTS WRITE OFFS	(b) personal hardship

Moved: Cr Gibson

Seconded: Cr Lougheed

That the Recommendation be adopted.

CARRIED UNANIMOUSLY

Meeting Closed to the Public

The Meeting closed to the public at 9.07 pm.

14. TEA BREAK**Adjournment of Meeting**

The Mayor adjourned the Meeting at 9.07 pm for a tea break.

Resumption of Meeting

The Mayor resumed the Meeting at 9.17 pm.

**THERE BEING NO FURTHER BUSINESS THE MEETING WAS DECLARED
CLOSED AT 9.40 PM.**

**I CERTIFY THAT THESE MINUTES COMPRISE OF 284 PAGES IN TOTAL
AND THAT THEY HAVE BEEN CONFIRMED.**

MAYOR: _____

DATE: _____