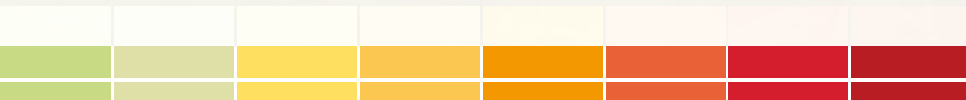




LATROBE CITY COUNCIL
ANNUAL REPORT 2011/12





Contents

INTRODUCTION

Welcome	4
Performance Snapshot	6
Financial Snapshot	10
Latrobe City at a glance	14
Our Vision, Mission and Values	18
Planning and Reporting	20
Mayor's Reflections	22
Chief Executive Officer's Reflections	23
Our Councillors	24
Organisational Structure	28
Employee Profile	30

PERFORMANCE 32

Award Highlights	33
Capital Works Highlights	34
Events Highlights	38
Youth Council Highlights	42

SUSTAINABILITY 44

Economy	45
Natural Environment	48
Built Environment	52

LIVEABILITY 58

Our Community	59
Culture	63
Recreation	67

LEADERSHIP 72

Governance	73
Advocacy and Partnerships	77
Regulation and Accountability	82

ORGANISATIONAL EXCELLENCE 86

Organisational Excellence @ Latrobe	87
-------------------------------------	----

BEST VALUE 90

ACCOUNTABILITY 94

Council Governance	94
Statutory Information	100
Victorian Local Government Indicators	104

FINANCIAL 106

Financial Report	106
Financial Table of Contents	111
Financial Statements	112
Standard Statements	167
Performance Statement	178

CLOSING 190

Glossary	190
Index	194
Feedback Form	197

Welcome to the 2011/12 Annual Report

Latrobe City Council is proud to present its Annual Report for 2011/12. This report provides an overview of Council's operational and financial performance, from 1 July 2011 to 30 June 2012, in delivering the commitments made in the Council Plan 2011-2015.

ABOUT THIS REPORT

Council delivered a diverse program of major initiatives and services during 2011/12 aligned to nine Strategic Objectives of the Council Plan; Economy, Built Environment, Natural Environment, Community, Recreation, Culture, Governance, Advocacy and Partnerships, and Regulation and Accountability.

The aim of the Annual Report is to inform all Council stakeholders of our highlights, achievements and challenges from 2011/12, including progress we have made against the *Council Plan 2011-2015* and the future direction for Latrobe City.

The introductory section provides an overview of Council, the organisation, and a snapshot of the report. The performance section contains a progress report on Council's delivery against the nine Strategic Objectives, as well as Organisational Excellence and Accountability activities. The financial section presents Council's key financial results.

WHERE TO GET A COPY?

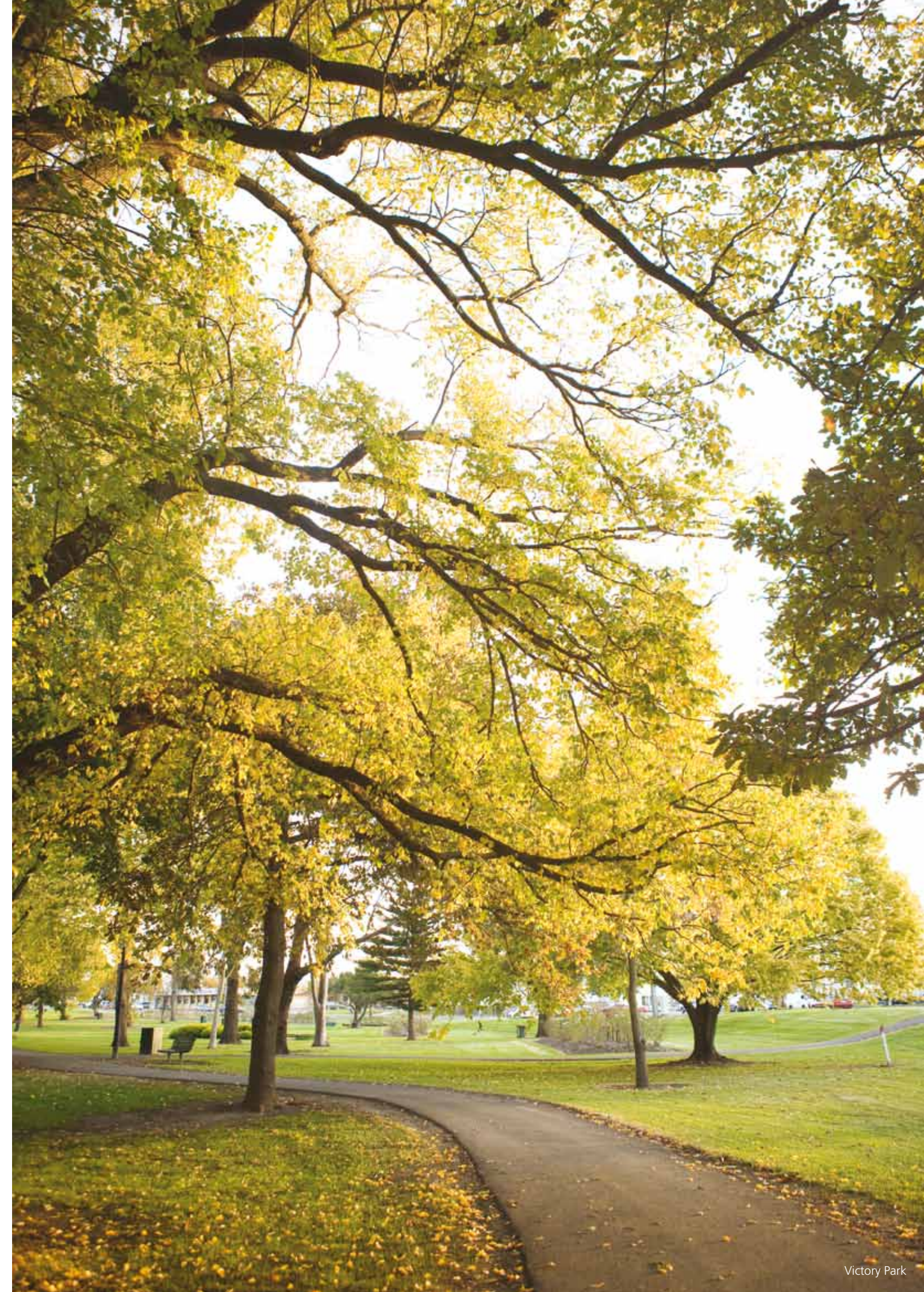
Electronic copies of the report are available on Latrobe City Council's website
www.latrobe.vic.gov.au

As part of Council's commitment to environmental best practice, the number of full Annual Report documents printed has been kept to a minimum. We encourage you to view the full report electronically.

Hard copies of the Annual Report 2011/12 are available at service centres and libraries for viewing. A summary postcard has been produced and will be available from November 2012. For service centre and library locations please refer to the back page of this report.

To obtain this information in languages other than English, or in other formats (including audio, electronic, Braille or large print) please contact Latrobe City Council on 1300 367 700.

Information within this document was correct at time of print and is subject to change without prior notice.



2011/12 Performance Snapshot

The Annual Report measures Council's performance against the commitments it made in the Council Plan 2011-2015: Latrobe City Councils Response to Latrobe 2026, and also provides a comprehensive account of Council's financial performance.

The Annual Report is structured around the Council Plan 2011-2015 key objectives Economy, Natural Environment, Built Environment, Community, Culture, Recreation, Governance, Advocacy and Partnerships, and Regulation and Accountability.

For each objective a progress report on the major initiatives, services and indicators for 2011/12 is provided.

The table below provides a snapshot of the Annual Report for 2011/12.

Economy



In 2026, Latrobe Valley has a strong and diverse economy built on innovative and sustainable enterprise. The vibrant business centre of Gippsland contributes to the regional and broader economies, whilst providing opportunities for prosperity for our local community.

MAJOR INITIATIVES AND SERVICE PROVISION HIGHLIGHTS

- Launched *Securing our Future*, Latrobe City Council's Low Carbon Transitional Immediate Opportunities Document.
- Delivered the Major Projects Summit held in February 2012.
- Completed the 2012 Industry and Employment Survey with results released in June 2012.
- Received over 67,500 enquiries at the Visitor Information Centre.

MAJOR INITIATIVES AND SERVICE CHALLENGES

- The full impacts of a low carbon future on Latrobe City's economy are not yet known. Council will continue to lobby for Commonwealth and State Government support for our community.

FINANCIAL AND PERFORMANCE INDICATORS

- Council spent \$2.58 million on the Economy objective.
- Received over 250 business enquiries.

For more information on *Economy* refer to page 45.

Natural Environment



In 2026, Latrobe Valley enjoys a beautiful natural environment that is managed and protected with respect, to ensure a lasting legacy for future generations.

- Developed a *Natural Environment Sustainability Statement Snapshot Report* adopted by Council in June 2012.
- Participated in the Gippsland Climate Change Impacts and Adaption Project.
- Evaluated planning permit applications involving native vegetation removal.

- Delays in receiving a licence for the new cell at the Hyland Highway Landfill facility has required careful management of airspace.

- Council spent \$8.38 million on the Natural Environment objective.
- Diverted 55.5% of waste from landfill.

For more information on *Natural Environment* refer to page 48.

Built Environment



In 2026, Latrobe Valley benefits from a well planned built environment that is complementary to its surroundings, and which provides for a connected and inclusive community.

MAJOR INITIATIVES AND SERVICE PROVISION HIGHLIGHTS

- Stage 2 of the *Main Town Structure Plans* project was completed in February 2012, releasing over 800 hectares of land for future residential development.
- Officially opened Moe P.L.A.C.E. on 1 December 2011, providing integrated early childhood services.
- Rehabilitated a section of Middle Creek Road Yinnar, enabling timber cartage activities to continue.

MAJOR INITIATIVES AND SERVICE CHALLENGES

- Stage 2 of the *Traralgon Activity Centre Plan* has been delayed and is dependant upon outcomes of the *Traralgon Growth Areas Review*.

FINANCIAL AND PERFORMANCE INDICATORS

- Council spent \$32.5 million on the Built Environment objective.
- Delivered 86% of the Capital Works program.

For more information on Built Environment refer to page 52.

Our Community



In 2026, Latrobe Valley is one of the most liveable regions in Victoria, known for its high quality health, education and community services, supporting communities that are safe, connected and proud.

- Delivered over 27,000 Meals on Wheels to eligible clients.
- 16 young people participated in the 2012 Youth Council Program.
- Increased Preschools hours per week from 10 to 12 in 2011.
- Over 45,200 requests for services were received at Council Call Centre, Service Centres and Libraries.

- Planning for Commonwealth agreements to increase to 15 hours preschool per week by 2013.

- Council spent \$25.4 million on the Our Community objective.
- 238,660 visits to Council Libraries.

For more information on Our Community refer to page 59.

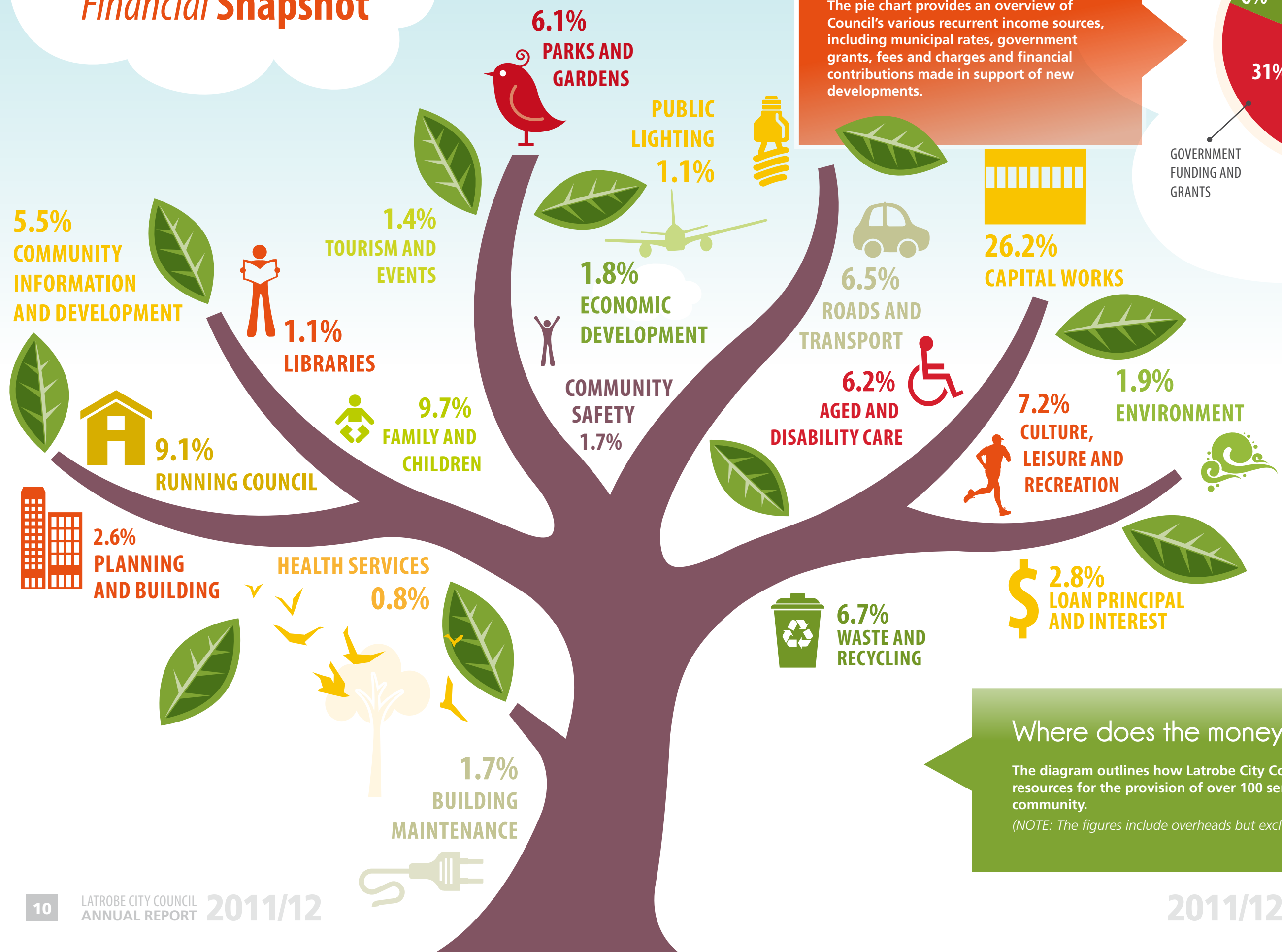
2011/12 Performance Snapshot

Culture	Recreation	Governance
 <p>Latrobe Regional Gallery</p> <p>In 2026, Latrobe Valley celebrates the diversity of heritage and cultures that shape our community, with activities and facilities that support the cultural vitality of the region.</p>	 <p>Duncan Cameron Park</p> <p>In 2026, Latrobe Valley encourages a healthy and vibrant lifestyle, with diversity in passive and active recreational opportunities and facilities that connect people with their community.</p>	 <p>Latrobe City Council Headquarters</p> <p>In 2026, Latrobe Valley has a reputation for conscientious leadership and governance, strengthened by an informed and engaged community committed to enriching local decision making.</p>
MAJOR INITIATIVES AND SERVICE PROVISION HIGHLIGHTS		
<ul style="list-style-type: none">Supported over 480 events, hosting 5 international, 14 national, and 11 state events.Presented 39 diverse exhibitions at the Latrobe Regional Gallery.Coordinated cultural events including Japanese Day and the Gippsland Multicultural Festival with over 3,500 people participating.	<ul style="list-style-type: none">Recorded almost 450,000 attendances to Latrobe Leisure indoor facilities and outdoor pools.Completed the Traralgon Tennis Resurfacing Project with 24 courts upgraded ready for the 2011 Pro Tennis Tournament.Delivered year one actions of the Playground Replacement Implementation Plan resulting in new playground equipment at Hubert Osborne Park and Grant Court (Traralgon), and Yinnar.	<ul style="list-style-type: none">Adopted the Council Plan 2012-2016.Won the Best Internal Communications Award at the Australian Communications Awards in March 2012.Hosted eight Citizenship Ceremonies with 130 candidates attending.Development of the 10 year Financial Plan.
MAJOR INITIATIVES AND SERVICE CHALLENGES		
<ul style="list-style-type: none">Implementing Council's decision in respect to the provision of a performing arts and convention centre for Latrobe City.	<ul style="list-style-type: none">Works required at Latrobe Leisure Moe/ Newborough indoor pool to rectify a significant leak, following an earthquake.	<ul style="list-style-type: none">Almost 16% of Audit Committee Actions were not 100% complete at the end of the financial year.
FINANCIAL AND PERFORMANCE INDICATORS		
<ul style="list-style-type: none">Council spent \$3.3 million on the Culture objective.Hosted 27 performing arts programs and events. <p>For more information on Culture refer to page 63.</p>	<ul style="list-style-type: none">Council spent \$12.56 million on the Recreation objective.Delivered 90 traffic education sessions at the International Power Hazelwood Traffic School. <p>For more information on Recreation refer to page 67.</p>	<ul style="list-style-type: none">Council spent \$10.38 million on the Governance objective.Administered 21 Ordinary and eight Special Council Meetings. <p>For more information on Governance refer to page 73.</p>

Advocacy and Partnerships	Regulation and Accountability
 <p>Moe P.L.A.C.E. opening</p> <p>In 2026, Latrobe Valley is supported by diversity of government, agency, industry and community leaders, committed to working in partnership to advocate for and deliver sustainable local outcomes.</p>	 <p>Latrobe City Municipal Pound</p> <p>In 2026, Latrobe Valley demonstrates respect for the importance of rules and laws to protect people's rights, outline obligations and support community values and cohesion.</p>
MAJOR INITIATIVES AND SERVICE PROVISION HIGHLIGHTS	
<ul style="list-style-type: none">Participated in the Coal Councils of Australia Alliance, raising the profile of Latrobe City at a Federal Government level.Lead Gippsland Regional Plan priority one, the development of a Gippsland Low Carbon Economy Transition Plan.Successfully advocated for increased bus services to Churchill and the introduction of a Churchill town service.	<ul style="list-style-type: none">Achieved best practise accreditation for Latrobe City's Municipal Emergency Management Plan.Processed 100% of Freedom of Information requests within statutory timeframes.Commenced the review of the Domestic Animal Management Plan.
MAJOR INITIATIVES AND SERVICE CHALLENGES	
<ul style="list-style-type: none">Decision by the Victorian Government not to release the Gippsland Freight Action Plan.	<ul style="list-style-type: none">Slight decrease in the number of dogs and cats which were able to be re-housed or returned to owners.
FINANCIAL AND PERFORMANCE INDICATORS	
<ul style="list-style-type: none">Council spent \$1.17 million on the Advocacy and Partnerships objective.Attended nine Gippsland Local Government Network Meetings and eight Regional Cities Victoria Meetings. <p>For more information on Advocacy and Partnerships refer to page 77.</p>	<ul style="list-style-type: none">Council spent \$2.07 million on the Regulation and Accountability objective.Issued over 2,000 Fire Prevention Notices during the Declared Fire Season. <p>For more information on Regulation and Accountability refer to page 82.</p>

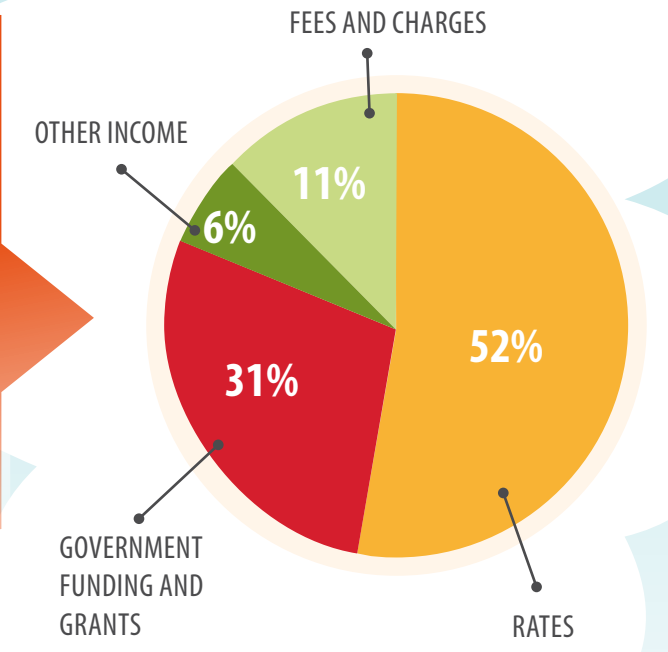
For more financial information, see the Financial Report (page 106).

2011/12 Financial Snapshot



Where does the money come from?

The pie chart provides an overview of Council's various recurrent income sources, including municipal rates, government grants, fees and charges and financial contributions made in support of new developments.



Where does the money go?

The diagram outlines how Latrobe City Council allocates available resources for the provision of over 100 services and programs to the community.

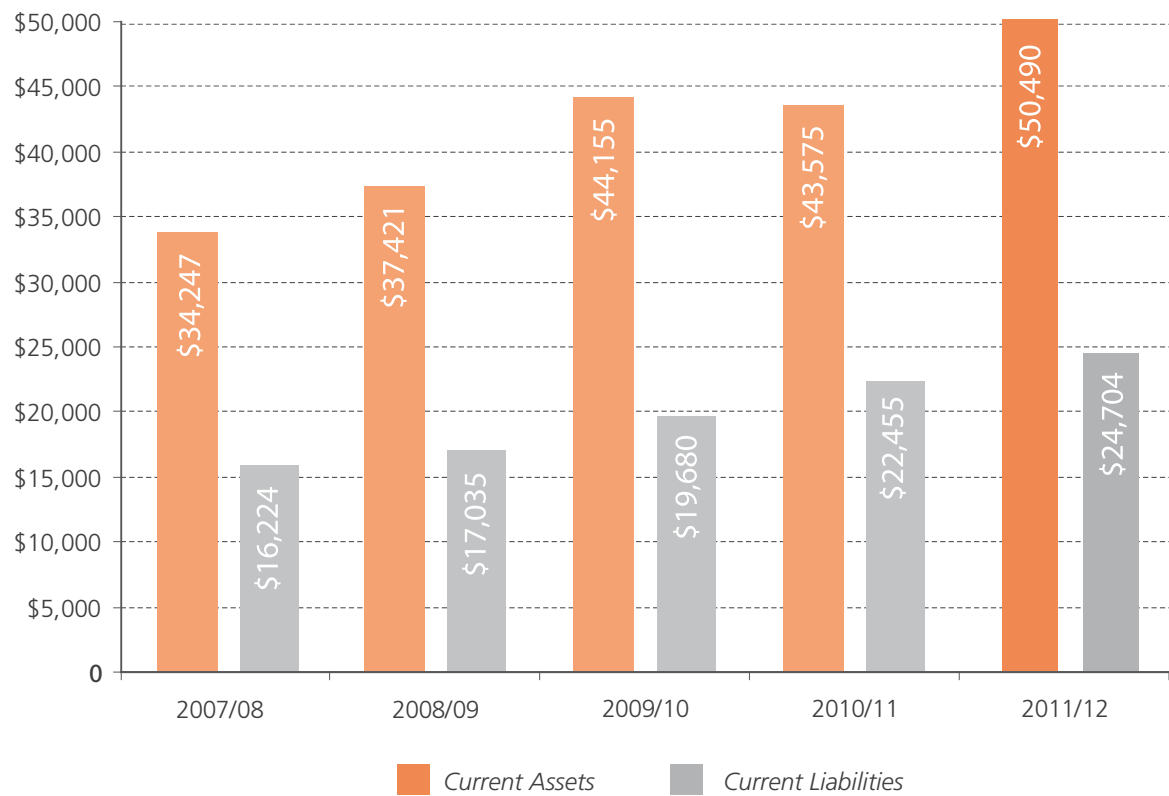
(NOTE: The figures include overheads but exclude depreciation)

Statement of Financial Position

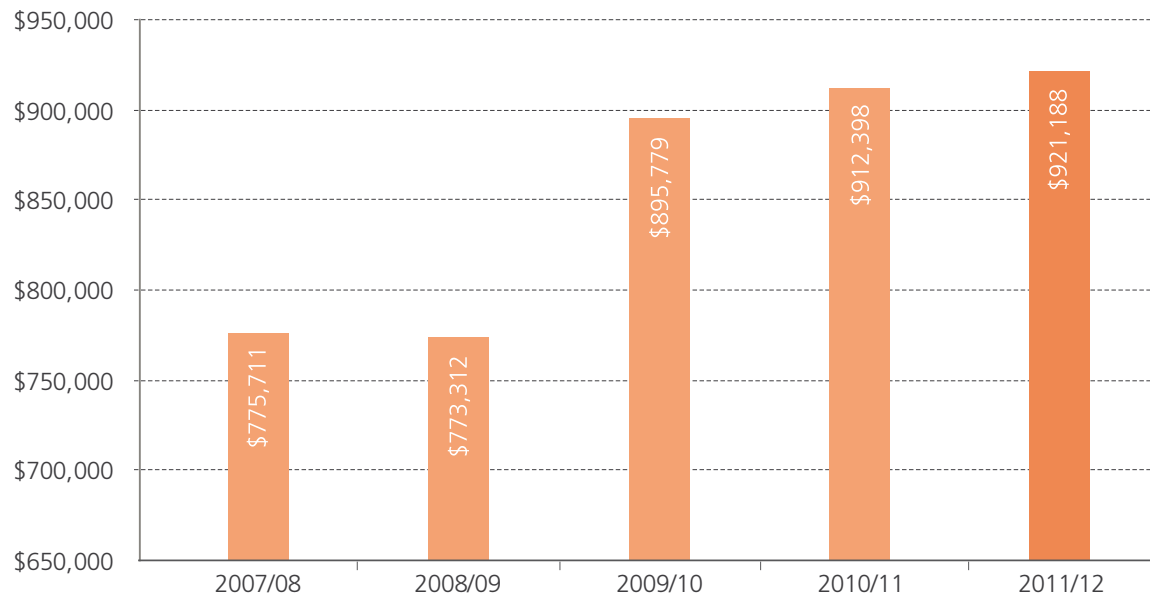
The Balance Sheet indicates that Latrobe City Council continues to be in a strong financial position, with a healthy Working Capital Ratio, as show in the graph.

Council had a net overall cash inflow for the year of \$12.423M compared to a budgeted net cash outflow of \$7.165M. This favourable variance is primarily the result of advanced government funding received for projects together with several major capital works projects that will be completed in 2012/13.

WORKING CAPITAL RATIO (\$'000)

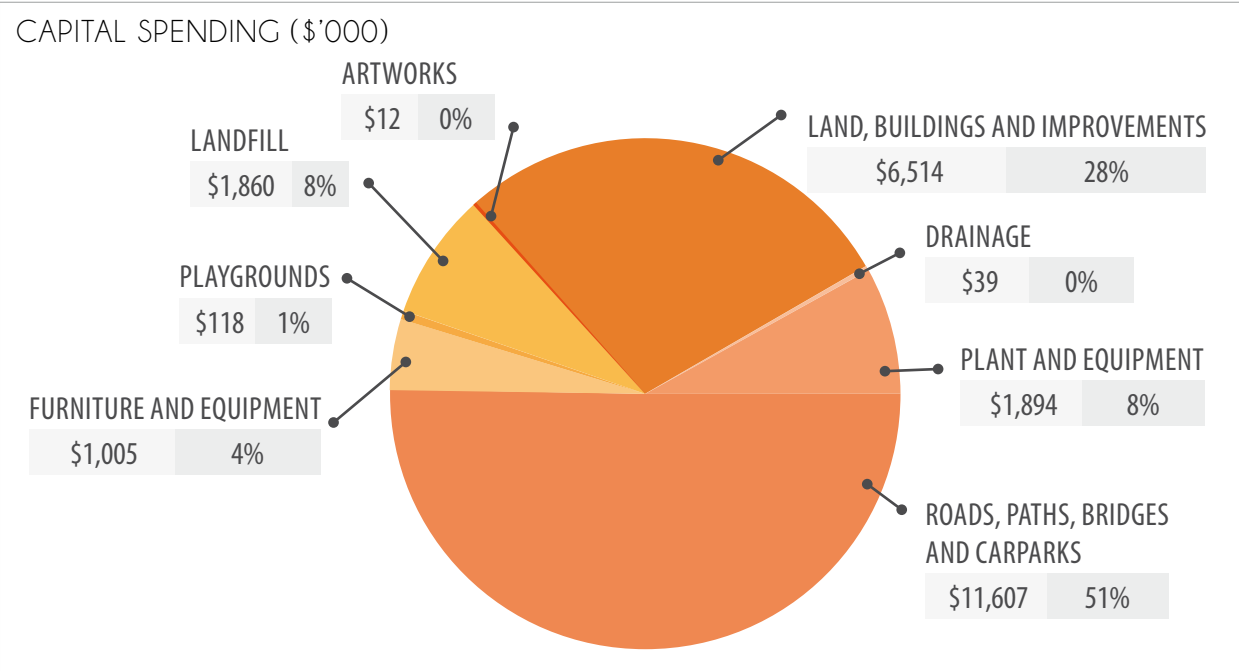


NET ASSETS (\$'000)



Capital Spending

Latrobe City Council's continuing commitment to renewing existing infrastructure is highlighted in the graph below. Capital expenditure during 2011/12 was \$23.050M. A large proportion of this was spent on roads and associated works (51%) and land, buildings and improvements (28%).



Looking Ahead - Financial Planning

The Council Plan 2012-2016, supported by the Strategic Resource Plan, is a four year strategic plan targeting allocation of resources to meet the strategic objectives set by Council. A key component of the Strategic Resource Plan is the Long Term Financial Strategy, which expresses the strategic objectives and strategies of the Council Plan in financial terms. The table below depicts key financial information as forecast in Council's four year Council Plan.

Latrobe City Council projects a surplus will continue to be achieved over the four years of the Plan which will provide a sustainable level of funding for the renewal and refurbishment of community assets.

The net cash inflow/(outflow) is indicative of Council's ability to maintain its day to day operations in the longer term together with providing cash funding for the Capital Works Program. The financial year 2011/12 indicates a decrease in cash at year end. This is reflective of several major capital works projects that have been funded in prior years that are to be completed in 2011/12.

	ACTUAL			BUDGET	FORECAST		
	09/10	10/11	11/12	12/13	13/14	14/15	15/16
Financial Performance							
Rate Revenue	50,727	54,547	58,762	62,600	66,577	70,773	74,793
Total Revenue	108,411	112,927	113,545	110,993	118,401	127,886	130,894
Total Expenditure	94,373	96,825	107,322	108,211	109,217	113,361	116,713
Net Result for Year	14,036	16,102	6,222	2,782	9,184	14,525	14,181
Cash Flows							
Surplus from Operations	30,368	32,922	35,479	22,020	30,070	37,068	37,143
Capital Expenditure	27,949	32,784	23,050	28,006	29,026	36,149	33,702
Net cash inflow/(outflow)	4,468	(2,740)	12,423	(7,850)	(223)	(27)	529

Latrobe City at a glance



Yallourn Railway



Coach Road, Yallourn

Our History

Latrobe City sits within the boundaries of the Gunnai/Kurnai people of the Braiakaulung and Brataualoong Clans, the traditional custodians of the land.

Gippsland was a little known region until 1841, when the steamer 'Clonmel', en route from Sydney to Melbourne, was wrecked near Port Albert. The early explorers and pastoralists that followed saw the great potential of Latrobe Valley's rich and productive landscapes as a prospective farming district.

The discovery of gold at Walhalla in 1862 had a considerable impact on the development of Latrobe City. More significant to the evolution of the City, were the significant coal deposits lying under the valley floor, which had a tremendous impact on not only the landscape but the emergence of new industries, business, cultures and traditions.

Key features of our history:

- Gunnai/Kurnai people traditional custodians of the land.
- First Europeans arrived 1841.
- Discovery of Gold in 1862.
- Power generation shaping our community and landscape.

Our Location

Recognised as the primary service centre within Gippsland, Latrobe City offers an array of community services in education, health and entertainment. High quality retail, recreational, cultural facilities and diverse lifestyle choices support Latrobe City's liveability.

Situated in the centre of Gippsland less than two hours drive east of Melbourne, with the pristine Gippsland coastline, Baw Baw and Alpine snowfields and Gippsland Lakes all within easy reach.

Key features of our location:

- Gippsland's Regional City.
- 90 minutes drive east of Melbourne.
- 1422 square kilometres or varied, scenic and resourceful landscape.
- Choice of 27 kindergartens, 35 primary schools, 6 secondary schools, Monash University and TAFE.





Dance with Me - Community Celebration, Kernot Hall



Loy Yang Power Station

Our Diverse Community

Latrobe City is a diverse, multicultural community founded on a rich migrant history, bringing varied skills, experiences, languages, faiths and cultural traditions to our City.

Latrobe City's industries, education facilities and lifestyle choices encourage prosperity and development by way of international and national exchange and cooperation. Recreational and cultural pursuits are an integral part of our community's lifestyle, supported by many and varied sporting and cultural venues and facilities.

Key features of our diverse community:

- Estimated residential population of approximately 73,564 people.
- 19.4% of population were born overseas.
- Average household 2.4 persons.
- Median age of residents is 39 years.

Our Industry and Economy

Latrobe City is one of Victoria's strongest regional economies, home to over 4,500 businesses and is typified by a multi-skilled workforce. With unique strengths in manufacturing, electricity, gas, water and waste services and construction, our annual economic output for the last financial year is estimated at \$10.3 billion.

The City's vast deposits of brown coal provide a significant asset to the local, state and national economy. Multi-million dollar investments are planned in clean coal technology which is set to increase generating capacity and support emerging sectors in engineering, research and development. A key challenge and opportunity therefore will be the effective transition to an increasingly carbon constrained future.

Key features of our industry and economy:

- Largest industries are manufacturing, electricity, gas, water and waste services and construction
- Gross Regional Product is \$4 billion.
- The retail sector is our largest employer.
- Tourism contributes \$83 million annually to the economy.
- Average annual value of building work of \$192.5 million over the past 5 years.

Sources:

- Australian Bureau of Statistics www.abs.gov.au (2011 Census)
- id consulting, *The Latrobe City Community Profile*, www.id.com.au/profile/latrobe (based on 2006 Census data)
- *Compelling Economics, REMPLAN Latrobe City* (February 2012)
- *Tourism Research Australia, Tourism Profiles for Local Government Areas in Regional Australia, City of Latrobe* (March 2008)
- Google Analytics (July 2012)
- Building Commission Victoria, *Pulse Data. Building permits by region, municipality and use* (n.d.) (July 2012)

Our Vision, Mission and Values

The Latrobe 2026 Community Vision

The community's vision for the future development of the region builds on its strength as one of Victoria's key regional economies and its position as the commercial centre of Gippsland with a focus on education, health and community services and facilities.

Other major aspirations are for a community that is both liveable and sustainable, with a continued focus on healthy lifestyles supported by high quality recreational and cultural facilities and a natural environment that is nurtured and respected.

The community has expressed its desire for a future in which people are united in a common purpose whilst respecting the diversity of their heritage and cultures. To enable the vision to become reality, the community identified the need for effective and proactive leadership at all levels and expressed a willingness to connect with the community leaders to enrich local decision making.

Our Mission

Latrobe City continues to implement the values, corporate directions and partnerships necessary to bring reality to the Latrobe 2026 community vision for a liveable and sustainable region with collaborative and inclusive community leadership.

Our Values

Latrobe City Council's values describe how it is committed to achieving the Latrobe 2026 community vision through:

- Providing responsive, sustainable and community focused services;
- Planning strategically and acting responsibly;
- Accountability, transparency and honesty;
- Listening to, and working with, the community;
- Respect, fairness and equity.

Latrobe 2026:
The Community Vision for Latrobe Valley

In 2026 the Latrobe Valley is a liveable and sustainable region with collaborative and inclusive community leadership.



Aerial view of Latrobe City







Mayor's Reflections

On behalf of my fellow councillors, I am pleased to present to you the many achievements and the progress made by the Latrobe City Council over the past year. I would like to take the time to acknowledge and thank our former Mayor, Cr Darrell White, for his dedication and commitment to the community during his time in the role in 2011.

Over the last 12 months, Council has continued to focus on the four key themes that will shape the future of our Latrobe City community:

- Gippsland's Regional City;
- Positioned for a Low Carbon Future;
- An active, connected and caring community; and
- Attract, retain, support.

These focus areas have set the context for Council supporting our community and have aided in our decision making and project planning as we work towards realising the community vision for Latrobe.

The past year has been a significant one for our community and our Council as we face the many challenges and opportunities presented by our transition to a low carbon future. At the beginning of this financial year came "Carbon Sunday" the Federal Government's announcement of its carbon tax package. Whilst Latrobe City Council was already very active in this space before the announcement, it very much highlighted the need for our continued focus in this area.

There has been a significant increase in interest in our region which has resulted in a lot of national media coverage, many Ministerial visits and even a visit from the Prime Minister. Council has been prepared for this interest and taken every opportunity to engage with all levels of government. As a Council we strongly believe that we have a significant role to play as the facilitator and "honest broker" for our community. It is our role to identify opportunities and projects, to grow employment and investment for our region and match these opportunities with appropriate funding avenues.

As I reflect on the past year, I would like to acknowledge the hard work and commitment of Council and of our organisation's many teams and employees who support our strategic direction. Each has a vital role to play in the delivery of Council's many projects, activities, events and services; all of which help us to realise the successes of the year.

Cr Ed Vermeulen
Mayor



Chief Executive Officer's Reflections

The 2011/12 financial year has been a very active and productive time for Latrobe City Council; a year of continued growth and achievement against the actions and directions set out in the Council Plan 2011-2015.

Through this annual report I take great pride in being able to present the year's key achievements, our progress on major initiatives and to make clear Latrobe City Council's ongoing commitment to you, our community.

Many key milestones were reached and progressed during the year. We fostered and built upon our many partnerships and advocated on behalf of our community; particularly in ensuring that we are in the best position possible as we transition into a low carbon future.

Throughout the year a number of capital works projects were delivered and progressed, providing our community with high quality, well designed and well built environments that will meet the needs of the community for many years to come. Prime examples include the completion and opening of Moe P.L.A.C.E, completion of the Traralgon Tennis resurfacing in time for the Pro Tour Tennis Tournament and the commencement of the Franklin Street Bridge replacement in Traralgon.

Highlighted in this year's report is the fact that Latrobe City again attracted and played host to a number of high profile international, national and state level sporting, cultural and arts events; while we also continued to support community events at the local level.

I would also like to acknowledge the continued effort of our staff in providing over one hundred high quality community services across the municipality. It can be hard to believe that in one year there have been 238,660 visits to Council Libraries; 450,000 attendances to Latrobe Leisure indoor facilities and outdoor pools; 27,000 Meals on Wheels delivered to eligible clients and 39 diverse exhibitions at the Latrobe Regional Gallery. This rich array of large and smaller scale projects and services, events and initiatives undertaken throughout the year, further strengthens our profile as a diverse, liveable and cultural municipality and key regional city.

I am immensely proud of the work that has been undertaken this year by the dedicated and skilled team here at Latrobe City and I look forward to the coming year.

Paul Buckley PSM
Chief Executive Officer

Our Councillors



Gunyah Ward
Cr Ed Vermeulen

Mayor
(December 2011 – current)

Elected: November 2008
Mobile: 0428 148 585
Email: Ed.Vermeulen@latrobe.vic.gov.au

	<i>Attended</i>	<i>Apology</i>
Number of Council Meetings in 2011/12:	21	0
Number of Special Meetings in 2011/12:	7	1
Number of Issues and Discussions Sessions in 2011/12:	20	2



Firmin Ward
Cr Darrell White

Mayor
(December 2010 – December 2011)

Elected: 1997, 2000, 2003, 2005, 2008
Mobile: 0417 377 645
Email: Darrell.White@latrobe.vic.gov.au

	<i>Attended</i>	<i>Apology</i>
Number of Council Meetings in 2011/12:	21	0
Number of Special Meetings in 2011/12:	8	0
Number of Issues and Discussions Sessions in 2011/12:	22	0



Merton Ward
Cr Sharon Gibson

Deputy Mayor
(December 2010 – current)

Elected: November 2008
Mobile: 0429 338 762
Email: Sharon.Gibson@latrobe.vic.gov.au

	<i>Attended</i>	<i>Apology</i>
Number of Council Meetings in 2011/12:	19	2
Number of Special Meetings in 2011/12:	7	1
Number of Issues and Discussions Sessions in 2011/12:	19	3



Burnet Ward
Cr Kellie O'Callaghan

Mayor
(December 2009 – December 2010)
Deputy Mayor
(December 2008 – December 2009)

Elected: November 2008
Mobile: 0400 696 324
Email: Kellie.O'Callaghan@latrobe.vic.gov.au

	<i>Attended</i>	<i>Apology</i>
Number of Council Meetings in 2011/12:	20	1
Number of Special Meetings in 2011/12:	8	0
Number of Issues and Discussions Sessions in 2011/12:	15	7



Dunbar Ward
Cr Dale Harriman

Elected: August 2011
Mobile: 0419 399 093
Email: Dale.Harriman@latrobe.vic.gov.au

	<i>Attended</i>	<i>Apology</i>
Number of Council Meetings in 2011/12:	19	0
Number of Special Meetings in 2011/12:	4	2
Number of Issues and Discussions Sessions in 2011/12:	15	5



***Cr Rohan Fitzgerald**

Elected: November 2008
Resigned: 13 August 2011

	<i>Attended</i>	<i>Apology</i>
Number of Council Meetings in 2011:	1	1
Number of Special Meetings in 2011:	0	1
Number of Issues and Discussions Sessions in 2011:	0	2

*Cr Rohan Fitzgerald resigned as the Dunbar Ward Councillor on 9 May 2011, effective 13 August 2011. In accordance with the Local Government Act 1989 a by-election was held on 13 August 2011 and Cr Dale Harriman was appointed.



Back L-R: Cr Dale Harriman, Cr Darrell White, Cr Lisa Price, Cr Bruce Lougheed, Cr Graeme Middlemiss,
Front: L-R Cr Kellie O'Callaghan, Cr Ed Vermeulen, Cr Sandy Kam, Cr Sharon Gibson


Galbraith Ward
Cr Sandy Kam

Deputy Mayor
(December 2009 – December 2010)

Elected: 2007, 2008
Mobile: 0427 556 967
Email: Sandy.Kam@latrobe.vic.gov.au

	<i>Attended</i>	<i>Apology</i>
Number of Council Meetings in 2011/12:	18	3
Number of Special Meetings in 2011/12:	5	3
Number of Issues and Discussions Sessions in 2011/12:	15	7


Farley Ward
***Cr Lisa Price**

Mayor
(December 2008 – December 2009)

Elected: 2003, 2005, 2008
Mobile: 0428 526 919
Email: Lisa.Price@latrobe.vic.gov.au

	<i>Attended</i>	<i>Apology</i>
Number of Council Meetings in 2011/12:	14	0
Number of Special Meetings in 2011/12:	4	1
Number of Issues and Discussions Sessions in 2011/12:	9	6

**Cr Lisa Price was on a leave of absence between 27 June 2011 and 24 October 2011.*


Tanjil Ward
Cr Bruce Lougheed

Mayor
(December 2007 – December 2008)

Elected: 2003, 2005, 2008
Mobile: 0429 172 237
Email: Bruce.Lougheed@latrobe.vic.gov.au

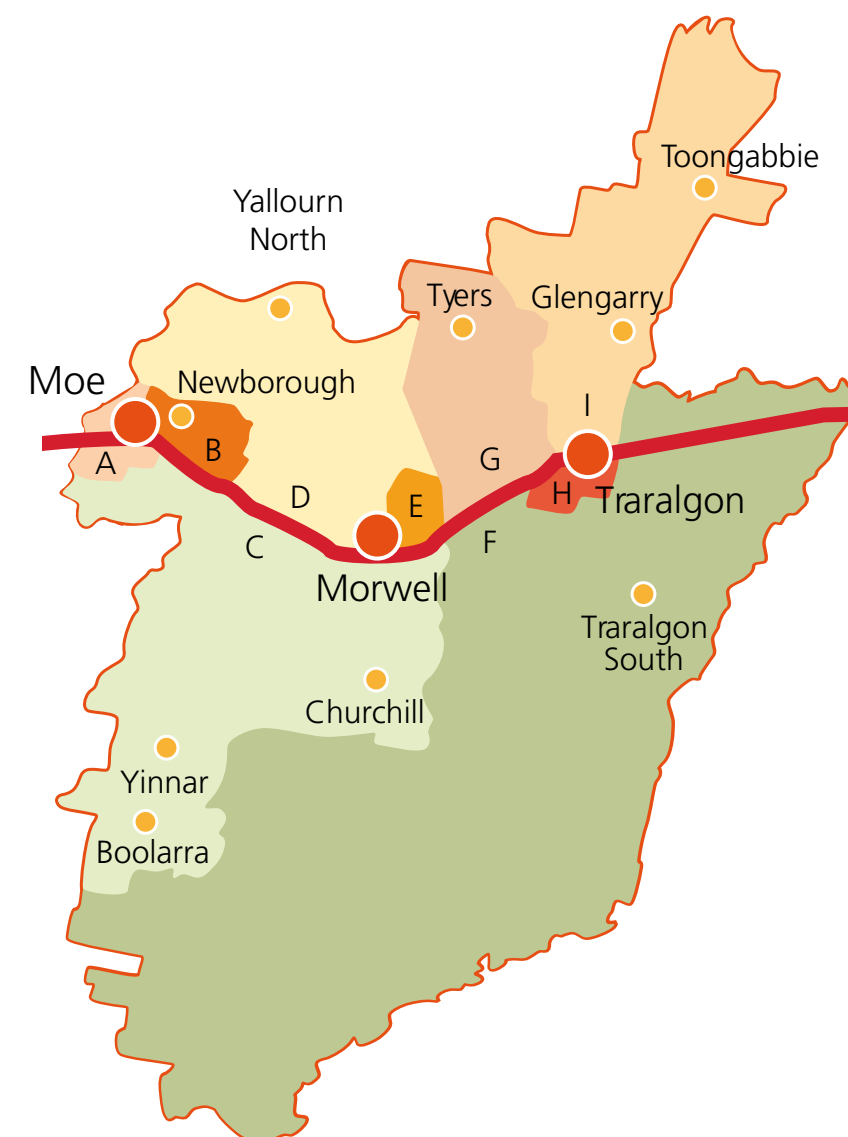
	<i>Attended</i>	<i>Apology</i>
Number of Council Meetings in 2011/12:	19	2
Number of Special Meetings in 2011/12:	8	0
Number of Issues and Discussions Sessions in 2011/12:	20	2


Rintoull Ward
Cr Graeme Middlemiss

Elected: 1997, 2000, 2003, 2005, 2008
Mobile: 0417 379 059
Email: Graeme.Middlemiss@latrobe.vic.gov.au

	<i>Attended</i>	<i>Apology</i>
Number of Council Meetings in 2011/12:	21	0
Number of Special Meetings in 2011/12:	6	2
Number of Issues and Discussions Sessions in 2011/12:	10	12

Latrobe City Council Ward Boundaries



- | | |
|------------------------|-------------------------|
| A Farley ward | F Gunyah ward |
| B Merton ward | G Galbraith ward |
| C Firmin ward | H Dunbar ward |
| D Tanjil ward | I Burnet ward |
| E Rintoull ward | |

Organisational Structure

Latrobe City Council continually strives to provide an efficient and effective organisational structure which will support the delivery of the Council Plan and Latrobe 2026 to strategically meet the challenges of the future.

The Council



Paul Buckley*

Chief Executive Officer

Paul's portfolio includes:

- Organisational Management
- Executive Office
- Mayoral and Council Support

Peter Quigley*

General Manager
Built and Natural
Environment



Peter's portfolio includes:

- City Planning - Chris Wightman*
 - Strategic Planning
 - Statutory Planning
 - Building Services
- Natural Environment Sustainability - Deirdre Griepsma*
 - Waste Services
 - Landfill Services
 - Environmental Services
- Infrastructure Development - Damian Blackford*
 - Major Projects
 - Infrastructure Design
 - Infrastructure Planning
 - Civil Works Projects

Grantley Switzer*

General Manager
Recreational, Culture
and Community
Infrastructure



Grantley's portfolio includes:

- Recreational Liveability - Jamey Mullen*
 - Leisure Facilities
 - Recreation Liaison
 - Parks, Gardens, Ovals and Playgrounds
- Cultural Liveability - David Elder
 - Events and International relations
 - Arts
- Infrastructure Operations - Jody O'Kane
 - Building Maintenance
 - Infrastructure Maintenance

Michael Edgar*

General Manager
Community Liveability



Michael's portfolio includes:

- Community Information Services - Julie Kyriacou
 - Community Information
 - Libraries
 - Local Laws
- Child and Family Services - Jodie Pitkin*
 - Early Learning and Care
 - Early Childhood Health and Development
- Community Development - Steve Tong
 - Community Strengthening
 - Social Inclusion
 - Employment Development
 - Emergency Management
- Community Health and Wellbeing - Helen Taylor
 - Environmental Health
 - Home and Community Care
 - Social Support

Carol Jeffs*

General Manager
Governance



Carol's portfolio includes:

- Manager Council Operations, Legal Counsel - Tom McQualter*
 - Legal Advice, Support and Facilitation
 - Council Operations
 - Property and Statutory Services
- Manager Risk and Compliance - Allison Down
 - Strategic Risk and Compliance
 - Occupational Health and Safety
- Manager Finance - Matthew Rogers*
 - Property and Rates
 - Procurement
 - Accounting Services
 - Payroll
- Manager Community Relations - Jacinta Kennedy
 - Design and Marketing
 - Communications
 - Community Engagement

Zemeel Saba*

General Manager
Organisational
Excellence



Zemeel's portfolio includes:

- Manager Corporate Strategy - Nathan Misiurka
 - Corporate Planning and Reporting
- Manager Corporate Strategy Projects - Michelle Franke
 - Corporate Projects
- Manager People and Development - Casey Hepburn
 - Human Resources
 - Learning and Development
- Manager Information Services - Luke Potter
 - Information Management
 - Information Technology
 - Graphical Information Systems

Allison Jones*

General Manager
Economic
Sustainability



Allison's portfolio includes:

- Manager Economic Development - Geoff Hill
 - Business Development
 - Tourism
- Manager Latrobe Regional Airport - Neil Cooper
- Manager Regional Partnerships - Julia Agostino

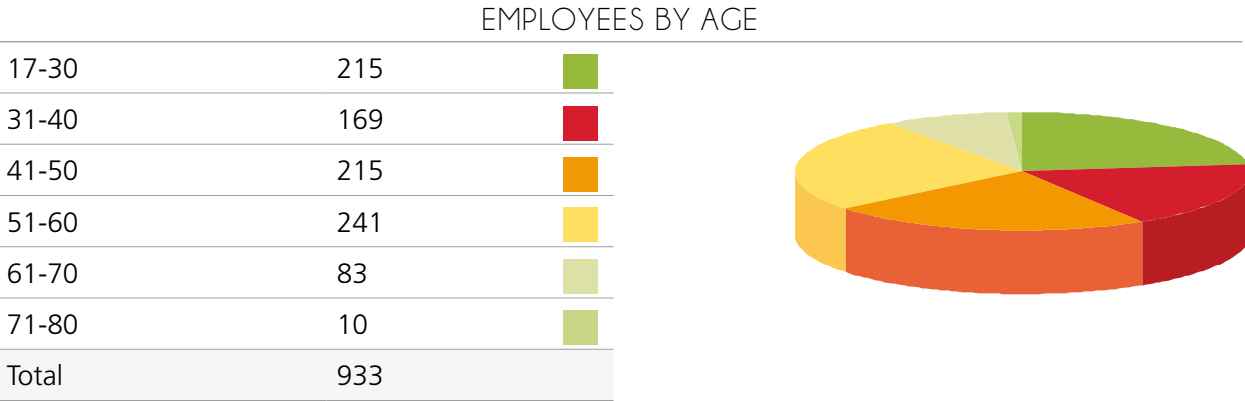
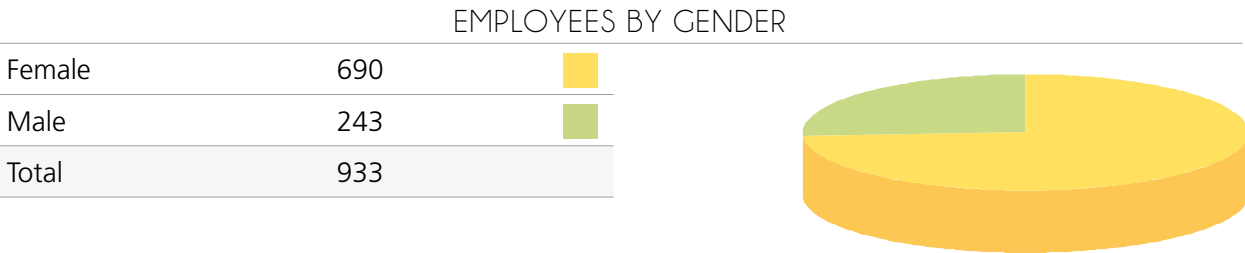
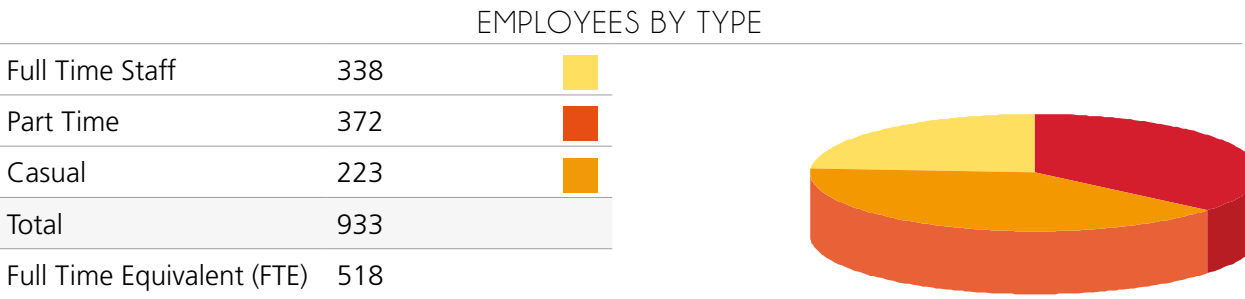
*Senior Officers in accordance with the Local Government Act 1989



Churchill and District Community Hub

Employee Profile

Latrobe City Council is committed to attracting, recruiting, developing and retaining employees with a diverse range of qualifications and abilities. Our workforce is made up of 933 employees who all play a vital role in contributing to the organisation's success. As at 30 June 2012, employees included:



Volunteers and work experience students are also engaged providing a range of development opportunities.

For the 2011/12 financial year a turnover rate of 7.2% was recorded, excluding seasonal and casual staff.

Equal Employment Opportunity (EEO)

We are committed to providing an employment environment free from discrimination, harassment and bullying. All employees, contractors, volunteers and agents are entitled to be treated fairly and equitably on the basis of their abilities and merit. This is supported by an EEO Committee, training for leadership staff, frameworks and procedures, and a Corporate Induction Program to promote a discrimination-free workplace. No direct complaints in relation to breaches of EEO legislation were received during the 2011/12 financial year.

Industrial Relations

The current Enterprise Bargaining Agreement, Latrobe City Council Enterprise Agreement 2006 (as varied in 2009) expired on the 6 March 2012. An Enterprise Bargaining Committee was established in 2011 consisting of Employee Consultative Committee members, and nominated employee bargaining representatives. Negotiation of a new Enterprise Agreement is expected to be approved and implemented during 2012.

WorkCover

The health and safety of employees continues to be a leading priority. Seventeen WorkCover claims were received during 2011/12. Eight were minor and nine were standard claims, four of which have been closed.

Learning and Development

We are committed to providing employees with high quality and diverse learning and development opportunities. The skills and knowledge obtained support employees to work effectively and contribute to the organisation's success, providing excellent outcomes for our community.

Employees can undertake internal and external programs as well as study providing a diverse range of opportunities. Programs range from an introduction to leadership through to technical skills development.

- Learning and development initiatives support attraction and retention of our workforce. During 2011/12:
- 101 employees completed internally facilitated leadership programs;
 - 18 employees completed externally facilitated programs; and
 - 20 employees were supported to undertake tertiary and further education through the Latrobe City Council's Study Assistance Program.

Careers@Latrobe

A broad range of career options are available at Latrobe City Council. During 2011/12 we recruited for over 160 positions. Positions consisted of temporary and permanent roles for casual, part time and full time positions to meet seasonal and peak service delivery requirements.

Current vacancies are advertised on Council's website www.latrobe.vic.gov.au/careers and through a variety of other advertising media.



Victorian Disability Sector Lifetime Achievement Award - Bill Lawler

DEEWR NAIDOC Achievement Award - Damon Ryan

Austswim Teacher of Swimming and Water Safety Award - Kate Bloomfield



- Awards
- Capital works
- Events
- Youth

Highlights

Government Communications
Best Internal Communication Award -
Governance Division

Award Highlights

Latrobe City Council promotes a culture of performance excellence, continuous improvement and innovation resulting in great outcomes for our community.

Awards achieved by Council during 2011/12 include:

National Awards

World Health Organisation's International Safer Communities Program (REACCREDITATION)

- Latrobe City Council

2012 Government Communications Awards Best Internal Communications (WINNER)

- Governance Division - Governance Expo

2012 Australasian Reporting Awards (ARA) Local Government Division (BRONZE AWARD)

- Corporate Strategy Department

2012 Family Day Care Australia

Educator of the Year Award

- Gippsland Region (WINNER)

- Maryanne Whittaker, Family Day Care Educator

State Awards

2011 Department of Education, Employment and Workplace Relations

NAIDOC Achievement Award (WINNER)

- Damon Ryan, Local Laws Officer

2011 LGPro Excellence in Local Government Corporate and Community Planning Award (FINALIST)

- Corporate Strategy Department - Latrobe City Council Plan 2011-2015

2011 IPAA Victoria Awards for Leadership in the Public Sector

Innovation in Service Delivery Award (FINALIST)

- Community Information Services - Integrated Service Model

2012 LGPro Award

Community Assets and Infrastructure Initiative over \$1 million (FINALIST)

- Major Projects Team - Awarded for Callignee Community Centre

2012 Victorian Disability Sector Awards Lifetime Achievement Award (WINNER)

- Bill Lawler, Rural Access Worker

2012 Sir Rupert Hamer Records Management Awards

Victorian Government Medium Agency Award (RUNNER UP)

- Information Management Team

2012 Victorian Aquatics & Recreation Awards Austswim Teacher of Swimming and Water Safety Award (WINNER)

- Kattie Bloomfield, Latrobe Leisure

2012 Queen's Birthday Honours

Victorian Public Service Medal Recipient

- Paul Buckley, Chief Executive Officer - For outstanding public service and sustained leadership to the local community.

Local Awards

2012 Latrobe City Business Tourism Association Peoples Choice Awards

Most Popular Community Service/ Organisation (FINALIST)

- Latrobe City Meals on Wheels

Capital Works *Highlights*

During 2011/12 Council delivered a Capital Budget of \$37 million. Key infrastructure projects include new and upgraded facilities, demonstrating our commitment to high quality and well planned built environment outcomes for our community. Capital Works highlights for 2011/12 include:

Moe P.L.A.C.E.

Total expenditure in 2011/12: \$1,298,965

Total project cost: \$6,383,824

Moe P.L.A.C.E. was designed and developed to integrate early childhood services in a centralised location. The building accommodates Maternal and Child Health, Childcare, Preschool, toy library, meeting space, multipurpose gym/recreation, music room and a community kitchen. The project funded by the Federal, State and Local Government (Latrobe City Council) was completed in October 2011 and commenced operation in November 2011. The Hon Peter Ryan, Deputy Premier of Victoria and Minister for Regional and Rural Development attended the official opening ceremony held 1 December 2011.

The completion of Moe P.L.A.C.E. marks the completion of the Southside Community Precinct – an \$11.7M project which incorporates the Ted Summerton Reserve, Moe P.L.A.C.E. and South Street Primary School.

The Southside Community Precinct Project has resulted in the establishment of a vibrant community recreation and education precinct and, in line with the Latrobe 2026 Community Vision, the redeveloped precinct will be Liveable and Vibrant – A place where people feel safe, connected and have a sense of pride in their town.

Churchill Town Centre Plan

Total expenditure in 2011/12: \$841,800

Total project cost: \$2,380,990

The Churchill Town Centre Plan was developed with the objective to create an attractive, safe, accessible and well-used civic space that is accepted as the centre of the town.

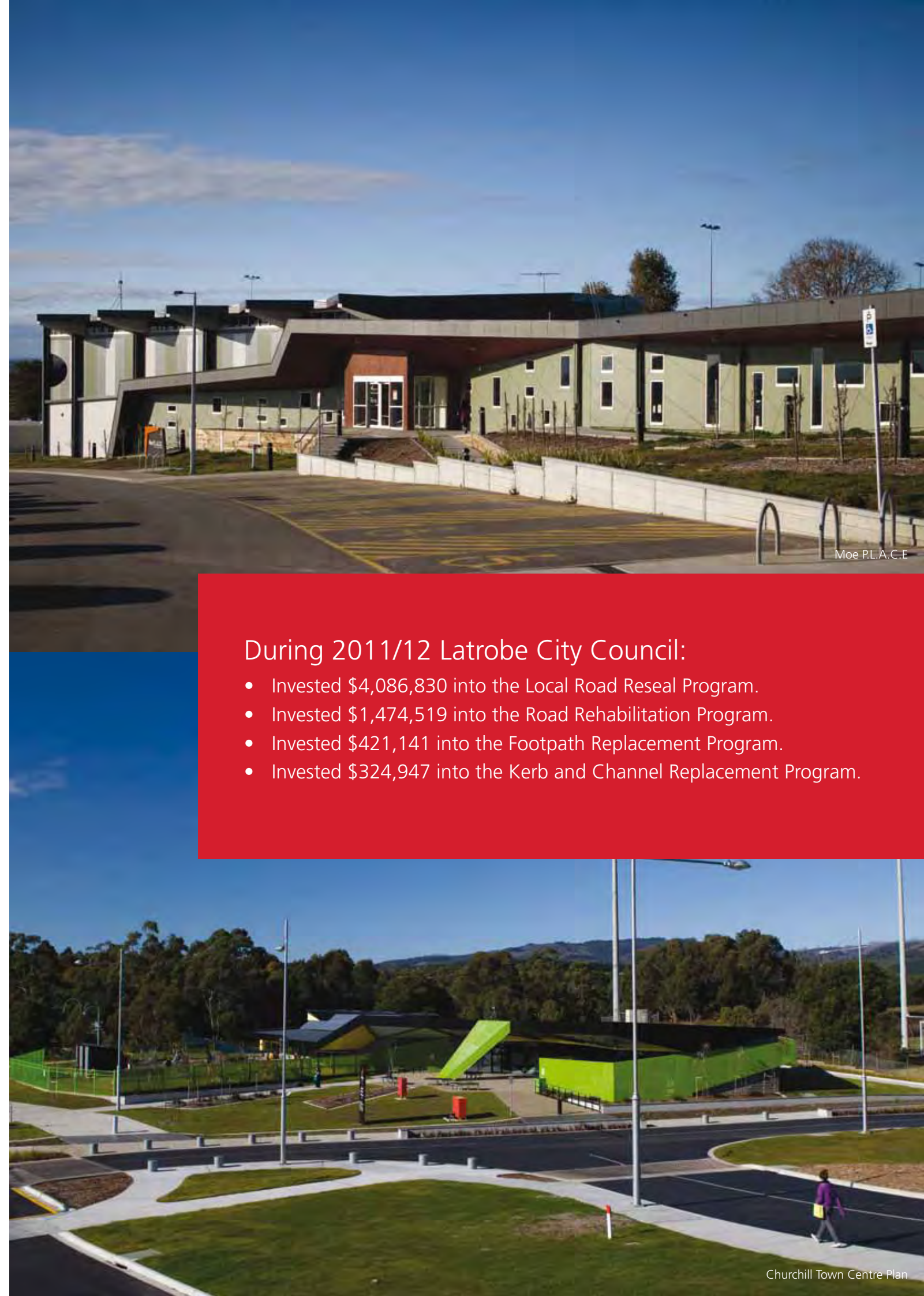
Reconstruction of Phillip Parade is one of several major infrastructure projects required to implement the Churchill Town Centre Plan and was partially completed, including the undergrounding of power cables, during 2011/12. The realignment of Georgina Place between Marina Drive and Philip Parade was completed during April 2012.

Other significant Churchill Town Centre Plan infrastructure projects planned for the next financial year include the exchange of land to create easements for roads and pedestrian plazas; realignment of Georgina Place from Philip Parade to Monash Way; remodelling of car parking at the Churchill Shopping Centre and Hazelwood Village Shopping Centre; construction of a pedestrian plaza; town square and bus terminal; upgrade of street lighting, and landscaping works.

Ongoing projects will improve connectivity for vehicle and pedestrian traffic, provide a link between the Hazelwood Village and Churchill Shopping Centres, and improve town bus facilities.

During 2011/12 Latrobe City Council:

- Invested \$4,086,830 into the Local Road Reseal Program.
- Invested \$1,474,519 into the Road Rehabilitation Program.
- Invested \$421,141 into the Footpath Replacement Program.
- Invested \$324,947 into the Kerb and Channel Replacement Program.



Traralgon Tennis Resurfacing Project

Total expenditure in 2011/12: \$703,751
Total project cost: \$703,751

Replacement of existing non cushioned acrylic surfaces at the Traralgon Tennis Centre with cushioned acrylic surfaces was a project directed by Tennis Australia in order to retain the Loy Yang Power Traralgon International Tennis Championships held in January each year. The existing 24 non cushioned acrylic surfaced tennis courts were replaced with eight cushioned acrylic surface courts, two synthetic clay surfaced courts, and fourteen non cushioned acrylic surface courts. The clay courts were an initiative of the Traralgon Tennis Association to provide their players with experience playing on a clay surface. The acrylic surfaces were coloured blue on the courts and surrounds with the synthetic clay surfaces being coloured terracotta. The cushioned acrylic surface used for resurfacing the courts is a Plexi-cushioned Prestige Stepped System which is used at the Melbourne Park Tennis Centre.

The project was jointly funded by Tennis Australia, Latrobe City Council, the Victorian State Government and the Traralgon Tennis Association.

Resurfacing was completed in time for the Pro Tour Tennis Tournament held in November 2011.

Road Rehabilitation, Middle Creek Road, Yinnar South

Total expenditure in 2011/12: \$831,493
Total project cost: \$831,493

A road safety audit undertaken in 2009 recommended a range of road works to be completed prior to timber cartage recommencing in the area. As a result, a 2.02 kilometre section of Middle Creek Road was reconstructed from Jumbuk Road to south of the Yinnar South Tennis Courts. Reconstruction works included the upgrade of culverts, construction of off road bus stops and the widening and strengthening of pavement. The widening and strengthening works will support timber traffic to safely transport 80,000 tonnes of logs from plantations in the Middle Creek catchment.

The works were completed in December 2011 prior to timber harvesting operations commencing.

Bridge Replacement, Franklin Street, Traralgon

Total expenditure in 2011/12: \$321,058
Total project cost: \$399,771

During 2011/12 replacement of the Franklin Street Bridge, over Traralgon Creek commenced. Preliminary works were carried out to relocate telecommunication cables, overhead powerlines, gas mains and water mains clear of the new bridge alignment to enable the bridgeworks to proceed. The former bridge, a single span, low level bridge was subject to an eight tonne load limit and was frequently inundated by minor floods along Traralgon Creek.

The new bridge, a high level, two span, reinforced concrete bridge, will provide many significant benefits to the community including; heavy vehicle access; a safe off road shared path facility for pedestrians and bicycles; reduced inundation from flooding to a 1 in 20 year flood event; and improved amenities including stainless steel bollards and bridge barriers highlighted by LED lighting.

The works are scheduled to be completed by 30 October 2012.

Traralgon East Community Centre Extensions

Total expenditure in 2011/12: \$452,314
Total project cost: \$473,754

The Traralgon East Community Centre extensions included refurbishment of existing toilets and addition of a disabled/baby change facility. Extension and upgrades to the meeting room and upgraded kitchen facilities included a second external entrance. Other improvements include disability access upgrades, additional storage, and new windows enhance passive surveillance and create a more inviting building. The building has been host to many community activities and groups and will now accommodate a broader range of events and community networks.

The project was jointly funded by the Victorian State Government, Latrobe City Council, Department of Human Services and in-kind contributions. The project was completed in March 2012.



Road Rehabilitation Program

Moe Olympic Reserve Soccer Pavilion Upgrades

Total expenditure in 2011/12: \$629,955
Total project cost: \$650,682

The Olympic Reserve Pavilion upgrade comprised the construction of new change room facilities including toilets and showers, equipment storage, office, meeting room, and canteen with external servery. New referee rooms with shower and toilet facilities were also constructed. The provision of this modern, user friendly facility has enabled clubs to attract and retain participants and also provides a positive experience for teams visiting the reserve for competition.

Works were completed during April 2012. Funding for the project was received from the Federal Government, Regional and Local Community Infrastructure Program.

Latrobe City Community Grants Program

Total investment allocated in 2011/12: \$435,000

The Latrobe City Community Grants Program encourages community groups to enhance their facilities or the services they provide to the community. Whether it's a growing sporting group seeking to expand their premises or upgrade equipment, a group wishing to develop a service program, or a group wanting to share an event with the community, the community grants program can help achieve their dreams. Funding in each category during 2011/12 has resulted in many useful, community-based projects being developed. There are many fine examples of community groups working hard to create infrastructure improvements, organise events and provide valuable community development programs within our municipality.

In addition to receiving financial help through the community grants program, community groups are required to contribute to these projects by way of providing some of their own funding, as well as contributions made 'in kind', such as providing labour. The total grant investment allocated by Latrobe City Council for 2011/12 was \$435,000 with \$360,000 allocated to Minor Capital Works grants, \$30,000 allocated to Community Development grants, \$25,000 allocated to Event grants and \$20,000 allocated to Community Venue Hire grants.

Snapshot of Capital Works planned for 2012/13:

- Complete construction of the new Franklin Street Bridge, to minimise disruptions to the Traralgon community during flooding events.
- Construct Cell 3 of the Highland Highway Landfill in accordance with Environment Protection Authority licence conditions.
- Construct the Latrobe City District Skate Park in Morwell to ensure high quality facilities are provided for our youth.
- Deliver the Local Road Reseal and Footpath Replacement Programs to ensure road and footpath assets are well maintained for our community.

Events Highlights

Council takes a proactive approach to fostering local events and staging significant state, national and international events in Latrobe City. These events attracted visitors to Latrobe City, built economic and social connections and strengthened the City's image as a highly desirable place to live, work and play.

A range of major events and event clusters were delivered during 2011/12, celebrating our diverse cultural and sporting community. Events highlights for 2011/12 include:

5 International events

El Caballo Blanco – 20 and 21 August

Spectacular show paying tribute to the Spanish dancing horses, staged at the Traralgon Sports Stadium. Three shows were held and enjoyed by over 3,400 spectators.

Latrobe City / Loy Yang Power Traralgon Pro Tour – 12 to 20 November

The Pro Tour is an international level tennis event that acts as a bridge between junior events, the Association of Tennis Professionals (ATP) and the Women's Tennis Association (WTA) Tour. The event held at the Traralgon Tennis Centre attracted more than 330 players, coaches and officials to Latrobe City. Approximately 35% of visitors to the event were from international destinations including Europe, USA, Africa, Asia and New Zealand. The remaining players were from across Australia, with all states and territories represented.

2011 Hyundai A-league Regional Fixture – 4 December

Latrobe City hosted Melbourne Heart Football Club and Wellington Phoenix at the Latrobe City Sports and Entertainment Stadium for premiership points. Over 3000 spectators attended the event which was televised live throughout Australia and Asia.

Stoke City Football Club – 10 and 11 December

Through our Events Team relationship with the Australian Football Skool and their international connections, Stoke City Football Club (English Premier League) academy coaches conducted coaching clinics and coach the coach sessions at the Latrobe City Sports and Entertainment Stadium.

Loy Yang Power Traralgon International Victorian Junior Tennis Championships – 13 to 20 January

This Grade 1 International Tennis Federation tournament is a lead up to the Australian Open with some of the best juniors in the world competing at the Traralgon Tennis Centre. The event attracts a large number of players and spectators to the region bringing significant economic benefit to the City.

14 National Events

Some of which included:

- National Indoor Archery Championships – 23 and 24 July
- Lakes Oil Tour of Gippsland – 29 July
- Open Water Championships – 15 and 16 October
- 2011 Australian Hillclimb Championships – 27 to 30 October
- 2011 Australian Football Skool State Championships – 16 to 18 December
- 2011 Gippsland Gift – 17 December
- Monster Truck Revenge – 4 February
- Latrobe International Open Water Ski Tournament – 12 February

11 State events

- 2011 Peter Stevens Motorcycles Victorian Junior Motocross Championships - Round 4 – 9 to 19 July
- Football Federation Victoria Champions League – 11 and 12 February
- Latrobe City WIN Television Pro-Am – 1 and 2 March
- Victorian Darts Open - 9 to 10 June
- 2012 Victorian Inline Hockey Championships – 9 to 11 June
- 2012 Latrobe City Sauna Sail – 11 June

Over 25 significant community and cultural events

- International Power Morwell Festival of Dance – 1 to 9 July
- Latrobe Valley Eisteddfod – 25 to 29 August
- Latrobe Rose and Garden Show – 19 November
- Latrobe City Moe Classic Pairs Men's Bowls Championships – 16 to 18 January
- Australia Day – 26 January
- Boolarra Folk Festival – 3 March
- Gippsland Multicultural Festival – 16 to 18 March

Event clusters

Power of Racing Festival – October to December 2011

The tenth consecutive year of the festival showcased 31 events including:

- Grand Junction Hotel, Morwell to Glenmaggie Handicap Cycle Race – 10 October
- Gippsland Go-Kart Club Day – 30 October
- Melbourne Cup Day @ Moe – 1 November
- Traralgon and District Agricultural Show – 25 and 26 November
- Ord Minnett Traralgon Cup Day – 11 December
- Lions Club of Traralgon Inc and Loy Yang Power Carols by Candlelight – 18 December

Energy in Sport – January and February 2012

An annual community celebration showcasing 15 diverse sporting events including:

- Croquet Singles Tournament – 7 and 8 January
- Latrobe City Classic Singles Bowls - 9 to 12 January
- Bocce Australian Raffa Open – 28 and 29 January
- Boolarra Pony Club Gymkhana – 5 February
- TRU Energy Track Cycling Carnival – 12 February
- Loy Yang B Gippsland Regional Track and Field Championships – 18 and 19 February

Festival Latrobe – March 2012

Festival Latrobe supported 20 events bringing together a broad range of local community, cultural and lifestyle events including:

- Moe Lions Art Show – 2 to 4 March
- International Women's Day Picnic in the Park – 8 March
- Latrobe Lunch by the Lake – 17 March
- Gippsland Immigration Wall of Recognition Multicultural Festival – 18 March
- Traralgon Farmers Market – 24 March
- Gippslife Alternative Lifestyle Festival – 31 March

Winter Wonders – June 2012

Celebrating our winter events, the cluster showcases sporting, cultural and community events from June to September including:

- 45th Traralgon Marathon Running Festival – 3 June
- 2012 Victorian Inline Hockey Championships – 9 to 11 June
- Latrobe City Bocce Triples Classic – 30 June and 1 July



Lakes Oil Tour of Gippsland



Latrobe City Sauna Sail





Youth Council Highlights

Latrobe City Council facilitates an annual Youth Council program, providing an opportunity for local young people to meet regularly and express their views on issues that affect them and young people of Latrobe City. The program includes fortnightly meetings during school terms with the aim of increasing civic participation of local youth to develop their knowledge of issues which affect young people at a federal, state, local government and community level.

2011 Youth Council

June 2011 – December 2011

- Casey McMillan (Youth Mayor)
- Jerome Johnston (Deputy Youth Mayor)
- Stephanie Llewellyn
- Giorgia Hall-Cook
- Holly Cropper
- India Streets
- Zach Kangelaris
- Lucinda Roberts
- Phoebe Steffen
- Hayden Stevens

Key highlights of the 2011 Youth Council:

- Presenting the young Australian of the Year award at the Australia Day service;
- Performing a major role at the Morwell RSL ANZAC Day Services;
- Consultation and feedback on the Draft Library Plan, Morwell Skate Park and Traralgon Indoor Aquatics and Leisure Centre Feasibility Study;
- Five Youth Council delegates attended the 2011 Sister Cities Youth Conference in Toowoomba, Queensland;
- Councillor discussions on issues relevant to young people in Latrobe City; and
- Completing and launching the Youth Info Card and distributing to schools, universities and youth services providers.

2012 Youth Council

January 2012 – June 2012

- Phoebe Steffen (Youth Mayor)
- Hayden Stephens (Deputy Youth Mayor)
- India Streets
- Zach Kangelaris
- Lucinda Roberts
- Matthew Baylie
- Leila Soltan
- Nyanchiok Dieng
- Awuoi Apech
- Racheal Abas
- Abidemi Alyu
- Kennedy Ramadan
- Emma Telford
- Tom Lindsay
- Katelyn Lugton

Key highlights for the first half of the year:

- Performing a major role at the Morwell RSL ANZAC Day service;
- Participated as guests on the 'Be Heard' youth radio program;
- Councillor discussions on issues relevant to young people in Latrobe City; and
- Hosting a Community Safety Forum focussed on cyber crime and bullying.



Economy

Latrobe 2026 Community Vision

In 2026, Latrobe Valley has a strong and diverse economy built on innovative and sustainable enterprise. The vibrant business centre of Gippsland contributes to the regional and broader economies, whilst providing opportunities for prosperity for our local community.

STRATEGIC DIRECTION

Facilitate investment attraction of new firms to contribute to economic diversification, employment creation and to meeting the challenges of a carbon constrained economy.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Deliver 'Positioning Latrobe City for a Low Carbon Emission Future' to maximise the opportunities for alternative technologies and non traditional uses for coal, through support of the Low Carbon Committee.	01/07/2011-30/06/2015 <div></div>	<p>Implementation of <i>Positioning Latrobe City for a Low Carbon Emission Future</i> continued in 2011/12. Council lobbied the State and Federal Governments, advocating for resources for our community; and strengthened relationships with key stakeholder including the Low Carbon Transition Committee.</p> <p>During 2011, Latrobe City Council developed a Low Carbon Transitional Immediate Opportunities document <i>Securing our Future</i> to support lobbying activities with both the Australian and Victorian Governments. This presents Latrobe City Council's immediate opportunities to the Commonwealth and State Governments to support a proactive transition to a low carbon future.</p>
Pursue the development of the Centre for Sustainable Technologies at Monash University to undertake research and development in new technologies that support sustainable resource use and strengthen the resilience and diversity of the regional economy.	01/07/2011-30/06/2015 <div></div>	<p>Council has actively advocated support for Monash University's proposed Centre for Sustainable Technologies. Activities undertaken during the year include attending meetings with Government Ministers and participating in a working group hosted by Monash University to pursue development of the centre.</p>

Service Provision	During 2011/12 we:
Provide regional leadership and facilitate a successful transition for Latrobe City to a low carbon future.	Delivered a range of community engagement opportunities around low carbon transition issues; continued to lobby and advocate for resources; and participated in transition activities initiated by other levels of government.
Facilitate the attraction of large investments to Latrobe City in conjunction with the Victorian and Australian Governments.	Worked in conjunction with government agencies including Department of Business and Innovation, Department of Industry, Innovation and Regional Development, Department of Primary Industries and the Department of Regional Australia to progress large investments in clean coal, coal derivatives and advanced manufacturing.
Provide Business Development advice, services and programs in accordance with the Latrobe City Council <i>Economic Sustainability Strategy 2011</i> .	Responded to 279 business enquiries from local firms and potential investors to Latrobe City in accordance with the <i>Economic Sustainability Strategy 2011</i> .



- Economy
- Natural Environment
- Built Environment


Sustainability

Major Initiative progress as at 30 June 2012 is represented by

- Complete
- In progress
- Ongoing action
- Not Started



STRATEGIC DIRECTION

Promote and support the development of existing and new infrastructure to enhance the social and economic wellbeing of the municipality.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Support the extension of 'Gippsland's Gateways' project through improvements to rail, road and ports, in particular the establishment of the North East freeway link, construction of West link as an alternative to the Monash Freeway and enhance connectivity of Gippsland industries and bulk exports to Melbourne and other regions.	01/07/2011-30/06/2013 	Council officers participated in development of the Gippsland Integrated Land Use Plan through discussions with the Department of Transport, attendance at the Victorian Infrastructure Conference and meetings with Ministers and senior officers involved with the development of the Port of Hastings and Gippsland Logistics Precinct project.
Service Provision	During 2011/12 we:	
Work with all levels of government and relevant agencies to attract new economic infrastructure to Latrobe City.	Worked with other levels of government to attract economic infrastructure to Latrobe City including the Gippsland Logistics Precinct; development of a Heavy Industry Park; and rail access to the Port of Hastings. Submissions to government white papers and the <i>Securing our Future</i> document which outlines a range of major infrastructure projects for the City were completed.	

STRATEGIC DIRECTION

Develop and implement economic development actions to encourage business retention and growth.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Deliver the 2012 Gippsland Major Projects Summit highlighting commercial investments across Latrobe City and the Gippsland Region.	01/07/2011-30/03/2012 	The Major Projects Summit was successfully delivered in February 2012. The event was opened by the Deputy Premier, The Honourable Peter Ryan with 265 people attending the event.
Conduct the 2012 Latrobe City Employment and Industry Survey to identify the challenges and opportunities facing local business and industry.	01/07/2011-30/06/2012 	<p>The 2012 Industry and Employment Survey was undertaken and the <i>Employment and Industry Survey Final Report</i> analysing the findings released in June 2012. The survey was distributed to key stakeholders and made available on the Latrobe City Council website.</p> <p>The information will assist Council in providing businesses with targeted support as we move towards a low carbon future.</p>


STRATEGIC DIRECTION

Promote and support the development of the tourism and events sector.

Service Provision	During 2011/12 we:
Maintain, develop and operate Latrobe Regional Airport in accordance with Civil Aviation Safety Authority regulations and the Latrobe Regional Airport Master plan.	Continued to provide a safe operating environment for general aviation, charter, flying training and emergency operations in accordance with Civil Aviation Safety Authority regulations.
Support the tourism industry in line with regional, state and federal strategies and provide visitor and lifestyle information for the Latrobe region.	Provided visitor and lifestyle information through the Visitor Information Centre, presence at major events, welcome packs for groups and delegates, information at consumer and trade shows, and increasingly through the Visitor Information website www.visitlatrobevalley.com . The Tourism Advisory Board objectives and Latrobe City Business Tourism Association's business plan both align with regional, state and federal strategies.


STRATEGIC DIRECTION

Ensure well planned infrastructure that enhances the marketability of the municipality to industries, residents and investors.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Progress implementation of the Latrobe Regional Airport Master Plan to effectively develop the airport and to facilitate investment and jobs growth.	01/07/2011-30/06/2015 	The Latrobe Regional Airport continues to grow as a regional emergency facility and employment hub for aviation related business. Continued expansion of GippsAero, facilitated by Council and government support, has resulted in increased employment opportunity and a diversification in the region's industry base.

STRATEGIC DIRECTION

Strengthen the economic sustainability of the region by actively encouraging partnerships with other local governments, industry and with community agencies.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Actively support the implementation of the Latrobe Valley Advantage Fund and its three themes of Skilling the Valley, Attracting New Industries and Jobs, and Sustainable Energy Research and Development.	01/07/2011-30/06/2015 	Council actively supported the Latrobe Valley Advantage Fund (LVAf) through participation in the Skilling the Valley initiative. Regular meetings with LVAf occurred, as well as participation in the Senior Officers Group which supports the Latrobe Valley Transition Committee.

STRATEGIC DIRECTION

Support the skill development requirements of local industry.

Service Provision	During 2011/12 we:
Facilitate training and networking support services for local small and medium enterprises in conjunction with the Latrobe City Business and Tourism Association and other agencies.	Provided training and networking support services for local small and medium enterprises in conjunction with the Latrobe City Business and Tourism Association and other agencies. Training sessions included; New Horizons Leadership and Decision Making Program, Tender Writing Seminar, Marketing for Growth, Marketing Basics, Keeping The Right Staff and Green Your Business.

Performance Indicator	2010/11	2011/12	Status
Increase number of participants at local business training sessions (average per session).	15	45	Achieved
Increase number of tourism enquiries* received by the Visitor Information Centre.	63,271	67,575	Achieved
*Enquiries consist of Visitor Centre walk in, phone, fax, email, enquiries and website hits.			
Increase number of business enquiries received by the Business Development team.	234	279	Achieved
Satisfy Civil Aviation Safety Authority annual aerodrome inspection.	Yes	Yes	Achieved
Increase tenancy of industrial allotments at Latrobe Regional Airport.	16	19	Achieved

What's planned for Economy in 2012/13?

- Support the implementation of the Latrobe Valley Industry and Employment Roadmap.
- Continue to deliver *Positioning Latrobe City for a Low Carbon Emission Future*.
- Continue advocating for the development of a Centre for Sustainable Technologies in our region.

To find out more about what major initiatives and services are planned for delivery over the next four years, please view the *Council Plan 2012-2016* available at www.latrobe.vic.gov.au or by calling 1300 367 700.

Natural Environment

Latrobe 2026 Community Vision

In 2026, Latrobe Valley enjoys a beautiful natural environment that is managed and protected with respect, to ensure a lasting legacy for future generations.

STRATEGIC DIRECTION

Collaborate with stakeholders to progress environmental sustainability initiatives aimed at reducing environmental impacts.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Implement actions from the <i>Natural Environment Sustainability Strategy (NESS) 2008-2013</i> to achieve identified biodiversity and sustainability outcomes.	01/07/2011-30/06/2013 <div><div></div></div>	<p>Key actions progressed during the year include; measuring and reporting progress on energy, water and green house gas savings; native vegetation retention and replanting activities; progression of neighbourhood improvement plans; forestry coup audits; roadside weed management activities; and improved waste management sustainability education.</p> <p>Understanding implication and impact of Clean Energy legislation on local councils is a challenge.</p> <p>A <i>NESS Snapshot Report May 2012</i>, outlining progress against NESS objectives, was presented to Council in June 2012.</p>

STRATEGIC DIRECTION

Ensure environmental sustainability principles are integrated with the Local Planning Policy Framework.

Service Provision	During 2011/12 we:
Provide Environmental planning, advice, services and programs.	<p>Evaluated and processed planning permit applications, development plans and State Government Environmental Effects Statements (EES) involving native vegetation removal, in accordance with the Planning and Environment Act (1989) and Latrobe Planning Scheme. Provided preplanning advice; undertook site inspections; responded to native vegetation removal and natural environment enquiries; and provided native vegetation incentive schemes and trust for nature information and assistance to the community.</p> <p>Councillors, over 100 employees and 50 children from Commercial Road Primary School joined forces to make National Tree Day 2011 a success. A total of 1500 trees were planted at Eric Lubcke Yarra Gum Conservation Reserve to help offset our emissions.</p>



Wirilda Environment Park, Tyers

STRATEGIC DIRECTION

Enhance biodiversity conservation through the protection and management of remnant native vegetation and revegetation.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Maintain the Biolinks Network database tool for the municipality to map the functional and connectivity needs of Latrobe's species and ecosystems.	01/07/2011-30/06/2013 <div><div></div></div>	The Biolinks mapping tool was further developed with training undertaken by officers during the year. A data-share agreement was established between Council and the Department of Sustainability and Environment (DSE). Other activities include attendance at the West Gippsland Catchment Management Authority (WGCMA) Biolinks Development Standards Forum and review of the current mapping status, including identification of opportunities for further development.

STRATEGIC DIRECTION

Promote greater awareness of climate change to support the adaptability of the community to the impacts arising from climate change.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Actively participate in the Gippsland Climate Change Impacts and Adaption Project to create a vision and set of socio-economic and biophysical opportunities which will secure Gippsland's role as a national food bowl.	01/07/2011-30/06/2013 <div></div>	Council continued to actively participate in the Gippsland Climate Change Impacts and Adaption Project in 2011/12. Officers attended meetings, facilitated Councillor briefings and assisted to identify potential partnerships between related projects. The project will continue into the 2012/13 financial year.
Facilitate the Latrobe City Council Climate Change Consultative Committee in implementation of its Action Plan.	01/07/2011-30/06/2013 <div></div>	The Latrobe City Council Climate Change Consultative Committee meets on a regular basis to discuss climate change issues at a local, national and international level. The committee comprises Councillor(s), community representatives, and industry and agency representatives. The committee report to Council in June each year on the overall operations and achievements of the Consultative Committee. An Action Plan with timeframes, deliverables and responsibilities was implemented and progressed according to the plan.

STRATEGIC DIRECTION

Provide and promote environmentally sustainable waste management practices to attain best practice 'final storage quality'.

Service Provision	During 2011/12 we:
Collect and process municipal waste in accordance with the Latrobe City Council Waste Management Strategy.	Collected kerbside garbage, recycle waste and organic waste across Latrobe City. Operated municipal transfer stations, recyclables processing, and processing of organic waste.
Operate and maintain the Latrobe City Hyland Highway Municipal Landfill facility in accordance with Environment Protection Authority licence conditions.	Operated the Hyland Highway Landfill facility in accordance with EPA Victoria licence conditions. Monitoring and reporting to EPA Victoria was conducted via the annual performance statement. Compliance inspections were completed by EPA Victoria. General operating conditions including waste disposal, reporting, leachate and stormwater management, and litter collection requirements were met. Challenges included delays in the new cell being licensed which has required careful management of airspace at the Landfill; odour complaints have been received during foggy weather conditions and possible solutions discussed with EPA.
Deliver and manage contracts for waste services across the municipality, including kerbside collection, transfer stations, organic waste collection, hard waste services and materials recycling facility in accordance with specific standards and schedules.	Implemented new waste services contracts, which are monitored by regular contract management meetings. Hard waste weekends, green waste weekends and booked hard waste services were delivered.

Waste Collection Trucks



What's planned for Natural Environment in 2012/13?

- Continue implementation of the *Natural Environment Sustainability Strategy 2008-2013*.
- Support the Gippsland Climate Change and Adaption Project.
- Facilitate the Latrobe City Council Climate Change Consultative Committee.

To find out more about what major initiatives and services are planned for delivery over the next four years, please view the *Council Plan 2012-2016* available at www.latrobe.vic.gov.au or by calling 1300 367 700.

Performance Indicator	2009/10	2010/11	Status
Reduce waste to landfill, as a proportion of total waste collected.	43%	55.5%	Achieved
Increase kilometres of Latrobe City roadsides assessed and treated for weed infestations.	915 km	1753 km	Achieved
Local Government Community Satisfaction Survey 2012	Regional centres Index mean score	Latrobe City Index mean score	Comparison Result
Increase community satisfaction with Latrobe City Council's waste management.	71	66	Lower

The index mean score is measured on a scale of 0 to 100. This score cannot be compared to previous years due to the altered scoring system for the 2011/12 survey; however future results will be benchmarked against this score. A comparison with the result of other regional centres has been provided.




STRATEGIC DIRECTION

Ensure Latrobe City Council’s infrastructure is managed through a long term strategic approach to asset management.

Service Provision	During 2011/12 we:
Provide advice, statutory services and enforcement action in accordance with the Building Act.	<p>Provided statutory advice and services across Latrobe City to ensure that administration and enforcement responsibilities of the Building Act are fulfilled.</p> <p>Building advice and information was provided at expos, onsite meetings, and in response to phone and website enquiries. Report and consent applications and property information requests were assessed; pool barriers were successfully audited; and high risk buildings including aged care facilities, nightclubs, hotels and licensed clubs were assessed for essential safety measure compliance.</p> <p>Enforcement action was pursued with regard to various illegally constructed buildings, or poorly maintained buildings and pool barriers.</p>
Provide Traffic Management and Asset Management planning, advice and services for Latrobe City in accordance with statutory and regulatory timeframes.	<p>Provided traffic management planning, advice and services to the organisation and community.</p>
Deliver the Latrobe City Council Building Maintenance program.	<p>Maintained Latrobe City Council’s buildings and structures in accordance with the maintenance program. Highlights include the Roof Replacement Program and provision of heaters/air conditioners to many of Council’s Maternal and Child Health Centres.</p>
Provide maintenance services for Latrobe City’s road, drainage, signage, footpath and tree networks.	<p>Maintained Latrobe City Council’s road, drainage, signage, footpath and tree networks, undertaking cyclic and reactive maintenance. Reactive maintenance included response to a number of natural disasters and extreme weather events which has significantly impacted normal working hours. Increasing after hours services ensured overall service delivery was maintained.</p>

STRATEGIC DIRECTION

Integrate transit cities principles in the development of Moe, Morwell and Traralgon activity centres.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Pursue government funding opportunities to process construction of the Moe Rail Precinct Revitalisation Project community precinct to stimulate activity in the Moe Central Business District in accordance with the Moe Activity Centre Plan.	<p>01/07/2011-30/06/2015</p> 	<p>Throughout the year significant work has been undertaken to pursue funding for the construction of the Moe Rail Precinct Revitalisation Project. Council adopted the Strategic Business Case on 4 June 2012. The Strategic Business Case will support Council to actively pursue State and Federal Government funding opportunities to enable the staged delivery of the Moe Rail Precinct Revitalisation Project.</p>




Built Environment

Latrobe 2026 Community Vision

In 2026, Latrobe Valley benefits from a well planned built environment that is complementary to its surroundings, and which provides for a connected and inclusive community.

STRATEGIC DIRECTION

Promote and support private and public sector investment in the development of key infrastructure within the municipality.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Finalise the Traralgon Growth Areas Review (TGAR) including the <i>Traralgon West Corridor Precinct Plan</i> to identify long term growth and development opportunities.	01/07/2011-31/12/2012 	The TGAR was progressed during 2011/12, with the draft TGAR Report including <i>Background Paper</i> , <i>Framework Plan</i> and <i>Traralgon West Structure Plan</i> prepared. The reports were endorsed by Council and placed on public exhibition from 9 April 2012. Community consultation workshops and one-on-one meetings with stakeholders were held as part of the process. At the Council Meeting of 4 June 2012, Council resolved that further consultation work be completed. Additional work associated with the TGAR project has extended the anticipated delivery date. The revised project completion date is 30 June 2013.
Commence Development Plans and Development Contribution Plans for Traralgon North to ensure new communities are well planned and provided with necessary public infrastructure.	01/07/2011-30/06/2012 	Consultants were appointed in November 2011 to complete the <i>Traralgon North Development Plan</i> (DP) and <i>Development Contribution Plan</i> (DCP). The Issues, Opportunities and Constraints Report and other background studies were finalised for the Traralgon North precinct, following consultation with key stakeholders. Preparation of the draft Development Plans and Development Contribution Plans for Traralgon North is ongoing. Information sessions with landowners and Design Workshops were held. A planning scheme amendment is required to implement development contributions within the Planning Scheme. The <i>Traralgon North Development Plan</i> and <i>Development Contribution Plan</i> are scheduled for completion in mid 2013.
Continuously improve planning processes and efficiencies in response to forecast growth.	01/07/2011-30/06/2015 	Latrobe City Council participated in the Municipal Association of Victoria (MAV) STEP Audit Program, with implementation of initial recommendations completed. Process improvements implemented during the year include; a review of the planning permit application process; quality checking of applications prior to lodgement; and online assessment of planning applications through SPEAR increasing throughout the year. Planning enforcement has been increasingly proactive, as well as responding to external complaints. A dedicated Customer Service Planner position has assisted in achieving improved customer service outcomes. Advisory Committees were appointed by the Minister for Planning during 2011/12; recommendations of the Committee may result in changes to the current planning system and bring new challenges.

STRATEGIC DIRECTION

Ensure the Local Planning Policy Framework is reviewed in accordance with legislative requirements, and updated regularly to reflect community aspirations and growth.

Service Provision	During 2011/12 we:
Provide Statutory and Strategic Planning advice and services in accordance with the Latrobe Planning Scheme and Planning and Environment Act.	Delivered statutory planning advice and services, assessing planning permit applications in accordance with legislative requirements. Strategic planning advice and services were delivered including the preparation of amendments and delivery of projects and studies to guide the future development and character of the municipality.



STRATEGIC DIRECTION

Promote and support high quality urban design within the built environment.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Finalise Stage 2 of the <i>Traralgon Activity Centre Plan</i> to guide future land use via a structure plan, urban design framework and parking precinct plan.	01/07/2011-30/06/2012 	The <i>Traralgon Activity Centre Plan Key Directions Report</i> was presented to Council on 19 September 2011. Council resolved to defer endorsement of the Key Directions Report until a number of further actions had been completed, including the preparation of a parking precinct plan and parking strategy. The resolution also linked consideration of the Key Directions Report with Council consideration of the Traralgon Growth Areas Review. A Parking Precinct Plan Working Group was appointed to provide input into the preparation of a parking strategy. Recommendations from the Council resolution of 19 September 2011 have resulted in the timeframes for completion of Stage 2 of the project being extended. Stage 2 of the <i>Traralgon Activity Centre Plan</i> is anticipated to be completed by late 2013. These timelines are subject to confirmation, due to the project being dependent upon the outcome of the Traralgon Growth Areas Review project.



STRATEGIC DIRECTION

Ensure proposed developments enhance the liveability of Latrobe City, and provide for a more sustainable community.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Plan for future growth of our community by finalising Stage 2 of the <i>Main Town Structure Plans</i> planning scheme amendment (<i>Amendment C58</i>).	01/07/2011-30/06/2012 	The Minister for Planning approved significant residential land rezoning across Latrobe Cities Main Towns by approving planning scheme amendments during January 2012. Stage two amendments were gazetted into the Latrobe Planning Scheme on 2 February 2012.
Actively participate in the <i>Gippsland Integrated Land Use Plan</i> to provide direction and priorities for addressing population growth, land use change, new infrastructure requirements and the management of natural resources including coal and agricultural assets.	01/07/2011-30/06/2014 	The project, facilitated by the Department of Planning and Community Development, is progressing as per the project schedule. Council representatives participated in a project scenarios workshop held during February 2012 to discuss population growth scenarios for the Gippsland region, which was supported by a discussion paper. An issues paper is currently being developed and it is expected this will be finalised in the near future. Technical working groups have been established, covering Built Environment and Population, Natural Environment and Resources, and Economics. Steering Committee meetings have been held throughout the year.

STRATEGIC DIRECTION

Promote the integration of roads, cycling paths and footpaths with public transport options and public open space networks to facilitate passive recreation and enhance the liveability and connection of Latrobe City.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Commence the Morwell to Traralgon shared pathway feasibility study to improve connectivity between the two towns.	01/07/2011-30/06/2012 	Consultants were appointed in October 2011 to complete the feasibility study and design for the shared pathway. Background research and issues and opportunities analysis were completed. Significant biodiversity habitats have been identified between Traralgon and Morwell, resulting in further detailed native vegetation assessments to be completed. The Traralgon to Morwell Shared Pathway Feasibility study is schedule for completion in the first half of 2013.
Reconstruct Georgina Place and the Town Centre Plaza in accordance with the <i>Churchill Town Centre Plan</i> to improve access and connectivity to key facilities.	01/07/2011-30/06/2013 	The realignment of Georgina Place between Marina Drive and Philip Parade was completed during April 2012. The implementation of the <i>Churchill Town Centre Plan</i> is awaiting the finalisation of the land exchanges so that works can occur to finalise the realignment of Georgina Place, the remodelling of car parks and the construction of the pedestrian plazas. Negotiations with landowners will continue into 2012/13.
Service Provision	During 2011/12 we:	
Provide Recreation and Open Space planning advice for Latrobe City.	Provided comprehensive and detailed recreation and open space planning, supporting the development of community recreation and open space opportunities for Latrobe City. The focus during 2011/12 has been on achieving high quality recreation outcomes associated with strategic planning development plans. Funding opportunities have been pursued in relation to a range of clubs and community organisations.	

STRATEGIC DIRECTION

Adequately identify and plan for future maintenance costs of assets and infrastructure to reduce the asset renewal gap in allocated funding.

Service Provision	During 2011/12 we:
Deliver the Annual Capital Works Program.	Delivered the Annual Capital Works Program consisting of minor and major capital works projects. A total of 86% of projects were 100% complete within the financial year. Delays were experienced due to unfavourable weather conditions. Projects not finalised are expected to be completed in 2012/13.

STRATEGIC DIRECTION

Ensure public infrastructure is maintained in accordance with community aspirations.

Service Provision	During 2011/12 we:
Deliver cleansing services across the municipality, including footpath and street sweeping, public toilets, bus shelters, barbeques, rotundas and picnic shelters in accordance with specified standards and schedules.	Delivered cyclic and reactive Cleansing Services across Latrobe City in accordance with standards and schedules.



What's planned for Built Environment in 2012/13?

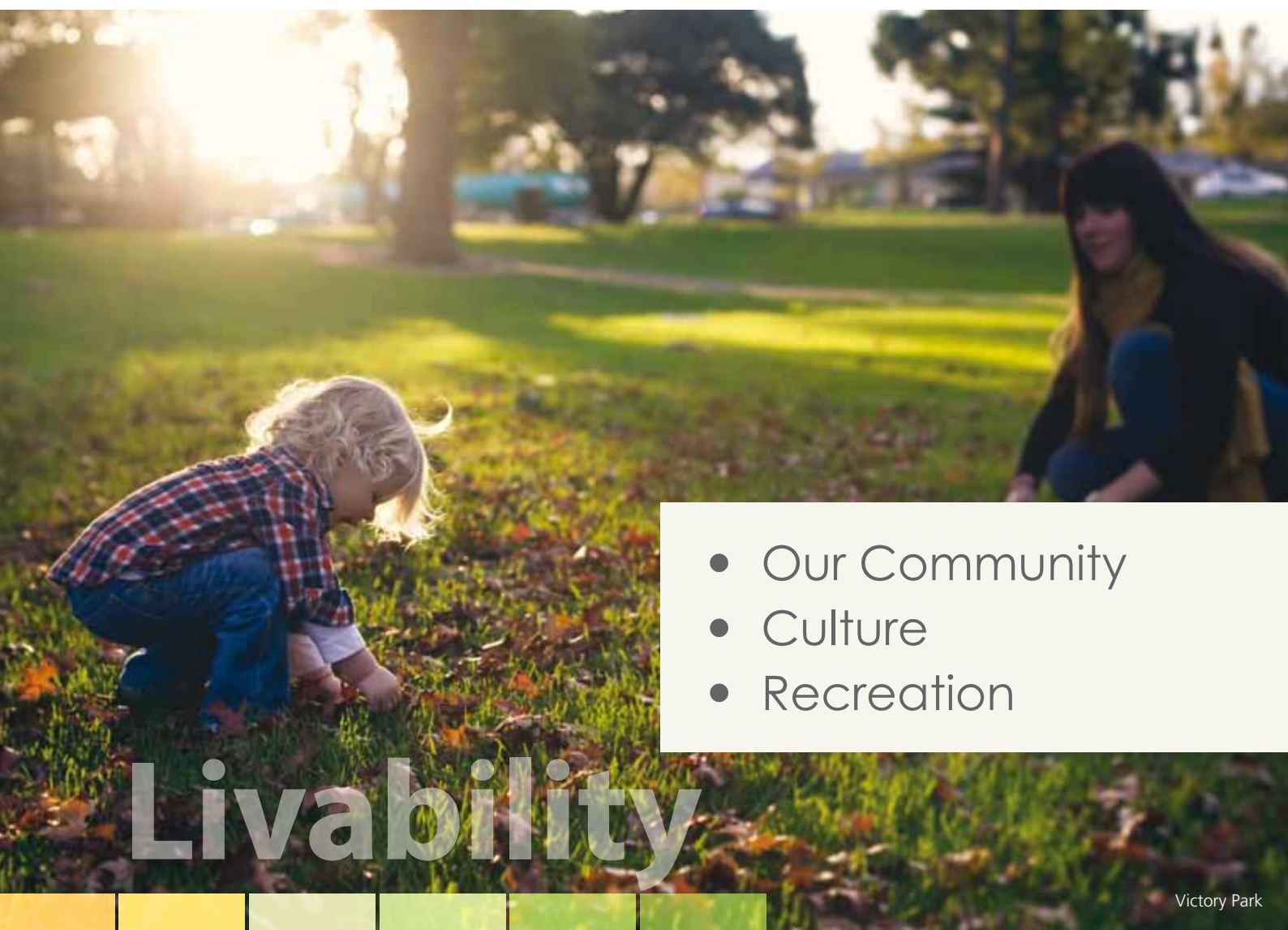
- Pursue government funding opportunities to progress construction of the Moe Rail Precinct Revitalisation Project.
- Finalise the Traralgon Growth Area Review including the *Traralgon West Corridor Precinct Structure Plan*.
- Replace the low level Franklin Street Bridge.
- Finalise Stage 2 of the *Traralgon Activity Centre Plan*.
- Continue the Morwell to Traralgon shared pathway feasibility study.

To find out more about what major initiatives and services are planned for delivery over the next four years, please view the *Council Plan 2012-2016* available at www.latrobe.vic.gov.au or by calling 1300 367 700.

Performance Indicator	2010/11	2011/12	Status
Deliver the annual capital works program within the financial year.	74%	86%	Achieved
Process planning permit applications within the 60 day count as reported in the Department of Planning and Community Development Planning Permit Application Reporting System.	47%	60%	Achieved
<i>Please note that the 2011/12 figure is a preliminary figure, refined figures are not yet available from the Department of Planning and Community Development.</i>			
Reduce the asset renewal and maintenance gap.	1%	-2%	Achieved

Local Government Community Satisfaction Survey 2012	Regional centres Index mean score	Latrobe City Index mean score	Comparison Result
Increase community satisfaction of the condition of Latrobe City Council's local streets and footpaths.	57	57	Similar
Increase community satisfaction of Latrobe City Council's general town planning policy.	52	56	Higher
Increase community satisfaction of Latrobe City Council's traffic management.	60	63	Higher
Increase community satisfaction of Latrobe City Council's parking facilities.	50	53	Higher

The index mean score is measured on a scale of 0 to 100. This score cannot be compared to previous years due to the altered scoring system for the 2011/12 survey; however future results will be benchmarked against this score. A comparison with the result of other regional centres has been provided.



- Our Community
- Culture
- Recreation

Victory Park

Major Initiative progress as at 30 June 2012 is represented by

- Complete
- In progress
- Ongoing action
- Not Started

Our Community

Latrobe 2026 Community Vision

In 2026, Latrobe Valley is one of the most liveable regions in Victoria, known for its high quality health, education and community services, supporting communities that are safe, connected and proud.


STRATEGIC DIRECTION

Provide support, assistance and quality services in partnership with relevant stakeholders to improve the health, wellbeing and safety of all within Latrobe City.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Develop and implement a Seniors Week program of activities to provide opportunities for active participation of older people in consultation with community groups.	01/07/2011-30/06/2015 <div></div>	The Seniors Week program of activities was delivered across the municipality during October 2011, with attendance up from the previous year. A highlight was the Health and Wellbeing Expo, hosted in collaboration with the Primary Care Partnership, held at Old Gipps town, Moe.
Service Provision	During 2011/12 we:	
Deliver the Planned Activity Group (PAG) program and deliver the Meals on Wheels Program to eligible clients.	Delivered over 38,200 Planned Activity Group hours and 3,845 Couples Respite Program hours to the frail aged, people with a disability or socially isolated seniors. To ensure nutritional requirements are met, over 41,000 meals were delivered to eligible clients who, because of frailty, disability or illness are unable to provide a meal for themselves.	
Deliver an immunisation program in accordance with the Public Health and Wellbeing Act.	Delivered public immunisation sessions, school immunisation programs and workplace immunisation programs. Latrobe City Council's infant coverage rate of 92.65% is above the recommended national standard.	
Minimise the incidence of food borne illness pursuant to the Food Act.	Undertook 1,015 Public Health inspections of food premises in Latrobe City in accordance with the Food Act. Investigated 46 food complaints and took 145 food samples for analysis.	
Deliver the Home and Community Care program in accordance with Department of Health guidelines.	Delivered 44,524 hours of Home Care, 4,892 hours of Respite Care, 7,847 hours of Personal Care, 5,520 hours of Home Maintenance, and 12,194 hours of Client Assessments. These services assist frail older people, people with functional disabilities and their carers to live independently in the community.	
Deliver Early Learning, Family Day Care, Maternal and Child Health, and Preschool services in accordance with Council adopted policies.	Operated three Early Learning Centres, providing care to children 0-5 years. Coordinated the Family Day Care Program providing flexible care for children aged 0-12 years across Latrobe City. Operated seven Maternal and Child Health Centres providing regular development and growth checks for children from birth to school age. Provided Preschool services at 22 locations across Latrobe City, for children aged 4 years. Latrobe City Council now offers 12 hours of preschool each week, taking a staged approach to increase to 15 hours by 2013. A Prekinder service was also delivered to eligible three year old children at selected preschool centres.	
Provide Emergency Management services including planning, response and recovery.	Latrobe City's <i>Municipal Emergency Management Plan</i> was independently audited by the State Emergency Service and achieved best practice accreditation. Council continued to provide support to emergency service organisations and impacted communities during flood and storm events during 2011/12.	

STRATEGIC DIRECTION


Facilitate and support initiatives that strengthen the capacity of the community.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Review the <i>Latrobe City Childcare Strategy 2006-2011</i> and prepare a <i>Children's Services Plan</i> to document and promote the integrated early years services	01/07/2011-30/06/2013 	A review of the <i>Latrobe City Childcare Strategy 2006-2011</i> commenced during 2011/12. During the year an Early Years Reference Group was established and will act as the Project Assurance Group for the project into the future. The review is on track to be completed during 2012/13.

Service Provision	During 2011/12 we:
Deliver professional customer service at all Council Service Centres and Libraries in accordance with the <i>Customer Service Plan</i> .	Received over 45,000 requests for service at Council's Service Centres and Libraries located in Churchill, Moe, Morwell and Traralgon.

STRATEGIC DIRECTION

Build the resilience and capacity of the community through ongoing liaison, training and development.


Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Facilitate the Youth Council and Youth Leadership Program to build the capacity and opportunity for young people to be actively involved and influential in the community.	01/07/2011-30/06/2015 	The Youth Council and Youth Leadership programs continue to meet and discuss issues that impact upon young people in the Municipality. Close relationships have been built between the Youth Council and the Councillors. See the Youth Council section of this report page 43 for more information.

Service Provision	During 2011/12 we:
Deliver the Latrobe City Youth Council and Youth Leadership programs.	Continued to successfully deliver the Annual Latrobe City Youth Council and Leadership programs. See the Youth Council section of this report page 43 for more information.
Continue support for Latrobe City communities recovering from the 2009 bushfires.	Latrobe City continues to support communities affected by the 2009 bushfires through the provision of support services and the reinstatement of community assets lost in the fires.

STRATEGIC DIRECTION

Provide access to information, knowledge, technology and activities that strengthens and increases participation in community life.


Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Deliver the annual Children's Services Expo during Children's Week in October 2011 to promote early years services provided across Latrobe City.	01/07/2011-31/10/2011 	The Children's Service Expo was successfully delivered during October 2011. The event was a success with approximately 2,000 people participating with positive feedback received from participants and service providers.


Lead the Latrobe Settlement Committee to support the integration of new settlers into community life through the <i>Refugee Action Plan</i> .	01/07/2011-30/06/2015 	The Latrobe Settlement Committee continues to meet with agencies and service providers to produce better outcomes for newly arrived residents.
---	--	--

Service Provision	During 2011/12 we:
Deliver library services and programs in accordance with the <i>Library Plan 2011-2015</i> .	Delivered a range of library services, with over 390,000 items loaned from Council libraries located at Churchill, Moe, Morwell and Traralgon.

STRATEGIC DIRECTION

Support initiatives that promote diversity and social inclusion.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Facilitate the Disability Reference Committee to support implementation of the <i>Disability Action Plan</i> .	01/07/2011-30/06/2015 	The Disability Reference Committee continued to meet on a regular basis and provide support and advice in regard to <i>Latrobe City's Disability Action Plan</i> .

In consultation with the aboriginal community, review the <i>Statement of Commitment</i> to ensure continued recognition of our indigenous community.	01/07/2011-30/06/2012 	The revised <i>Statement of Commitment</i> was adopted by Council in December 2011. The revised statement will ensure Latrobe City's ongoing commitment to reconciliation with the aboriginal community.
---	--	--

Service Provision	During 2011/12 we:
Develop and implement the <i>Rural Access Plan</i> and <i>Disability Action Plan</i> .	The <i>Rural Access Plan</i> and <i>Disability Action Plan</i> continue to make a positive contribution to the lives of people with a disability in the municipality by ensuring access to council services and creating greater opportunities for inclusion in community life.



What's planned for Our Community in 2012/13?

- Deliver the annual Children's Services Expo during Children's Week.
- Facilitate and coordinate events during Social Inclusion Week 2012.
- Improve health outcomes for the people of Latrobe City by establishing a Healthy Communities Business Unit.

To find out more about what major initiatives and services are planned for delivery over the next four years, please view the *Council Plan 2012-2016* available at www.latrobe.vic.gov.au or by calling 1300 367 700.

Performance Indicator	2010/11	2011/12	Status
Increase participation* at Latrobe City Council libraries.	394,180	390,900	Not Achieved
* Participation is represented by items loaned at Latrobe City Council libraries. Libraries are located at Churchill, Moe, Morwell and Traralgon.			
Increase levels of community satisfaction with community groups training forums.	99%	100%	Achieved
Increased overall customer satisfaction with Latrobe City Council Maternal and Child Health services.	87%	90%	Achieved
Increased overall customer satisfaction with Latrobe City Council Preschool services.	81%	85%	Achieved

Local Government Community Satisfaction Survey 2012	Regional centres Index mean score	Latrobe City Index mean score	Comparison Result
Increase community satisfaction with Latrobe City Council's elderly support services.	66	67	Higher
Increase community satisfaction with Latrobe City Council's emergency and disaster management.	81	81	Similar

The index mean score is measured on a scale of 0 to 100. This score cannot be compared to previous years due to the altered scoring system for the 2011/12 survey; however future results will be benchmarked against this score. A comparison with the result of other regional centres has been provided.

Culture

Latrobe 2026 Community Vision

In 2026, Latrobe Valley celebrates the diversity of heritage and cultures that shape our community, with activities and facilities that support the cultural vitality of the region.


STRATEGIC DIRECTION

Facilitate and support events, community festivals and arts programs that reflect and celebrate cultural diversity and heritage.

Service Provision	During 2011/12 we:
Deliver Latrobe City Council's annual Australia Day program.	Coordinated the 2012 Australia Day program. Activities were well supported and received by the local community. The Australia Day Ceremony and festivities were successful again this year. All community groups played an active role in the delivery of the festivities and have been commended for their outstanding contribution to the day.


STRATEGIC DIRECTION

Plan, facilitate, develop and maintain public infrastructure that strengthens the cultural vitality of the municipality.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Progress Council's decision in respect to the provision of a performing arts and convention centre for Latrobe City to enhance Latrobe City's cultural infrastructure and programs.	01/07/2011-30/06/2015 	Council resolved on 7 June 2010 to proceed with the development of a business case to clearly identify the costs of establishing a new Performing Arts and Convention Centre, whilst maintaining the current Performing Arts Centre in Traralgon. During 2011/12 the development of a business case commenced. A condition assessment was completed on the existing facility to determine maintenance and compliance costs over the next 10 years. A consultant for development of the business case was appointed in February 2012. The business case will outline the operational cost of the new and existing facilities and capital cost to build the new facility to inform funding partners. Council's <i>Long Term Financial Plan</i> will be considered to determine the impact of the project on rates.

STRATEGIC DIRECTION

Facilitate the growth and success of cultural programs, sporting and community events through active engagement, promotion and marketing.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Deliver marketing and promotional activities for major events and event clusters to increase participation, visitation and business for local operators.	01/07/2011-30/06/2015 	All event clusters have been successfully delivered. See the Events Highlights section of this report page 38 for more information. Council continues to work closely with event organisers on strategies to capture cost mitigation opportunities. Sponsorship opportunity packages have been developed which provide local business the opportunity to leverage off significant events. Packages are tailored specifically to individual events. The Visitor Information Centre continued to leverage off major events for wider tourism benefits.

STRATEGIC DIRECTION

Attract, promote and facilitate significant regional, national and international events to improve the liveability and sustainability of the municipality.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
As identified by the Latrobe City Tourism Product Audit, develop an Events Strategy to facilitate continued growth of events and the wider tourism sector in Latrobe City.	01/07/2011-30/06/2012 <div><div></div></div>	The development of the Events Strategy, aimed to facilitate the continued growth and long term sustainability of events in Latrobe City, is progressing. Consultants were appointed and have undertaken significant community engagement. A Project Assurance Group (PAG) and Project Board consisting of representatives of key internal stakeholders have been developed, with review of preliminary findings and draft strategy completed. The draft Events Strategy is due to be released for public comment during July 2012 and planned for adoption in August 2012. The project is behind the original schedule. A revised timeline for completion was known upon appointment of selected consultants and an update was presented to Council.

Service Provision	During 2011/12 we:
Facilitate the attraction of new events and support existing events across Latrobe City.	<p>Continued to take a proactive approach in fostering local events and attracting significant state, national and international events. These events attract visitors to our city, build economic and social connections, and have the potential to market the City outside the municipality, strengthening the City's image as a highly desirable place to live, work and play.</p> <p>During 2011/12, Latrobe City hosted 5 international events, 14 national events, 11 state events, 25 significant community and cultural events and in total supported over 480 events. See the Events Highlights section of this report page 38 for more information.</p>

STRATEGIC DIRECTION

Present diverse, exciting exhibitions and performance that have local, national and global relevance.

Service Provision	During 2011/12 we:
Deliver the Annual Performing Arts Performances program.	Delivered the annual performing arts program consisting of 27 events including dramatic and musical performances, comedy, and film screenings.
Deliver the Annual Latrobe Regional Gallery Exhibitions program.	Presented 39 diverse exhibitions including seven major touring exhibitions, including 'MAY'S: The May Lane Street Art Project' where Latrobe Regional Gallery was the only Victorian venue. Ten community access gallery exhibitions; four children's exhibitions and 14 exhibitions curated by gallery staff.



Dance with me - Community Celebration

STRATEGIC DIRECTION

Foster greater awareness, understanding and respect for other cultures through the promotion of international relationships.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Deliver the Latrobe City International Relations Plan 2011-2014 to enhance cultural and economic benefits.	01/07/2011-30/06/2014 <div><div></div></div>	<p>The Latrobe City International Relations Plan 2011-2014 commenced implementation during 2011/12.</p> <p>41 actions were scheduled for completion during the year, 34 have been completed. The remaining seven are ongoing actions which are progressing well.</p>

Service Provision	During 2011/12 we:
Deliver International Relations services in accordance with the Latrobe City International Relations Plan.	<p>Delivered a range of programs and services in accordance with the Latrobe City International Relations Plan 2011-2014.</p> <p>Highlights delivered throughout the year include the Sister Cities Festival; Sports Exchange Programs to Takasago, Japan and Taizhou, China; supporting local schools establish and renew Sister School relationships; Confucius classrooms active across the City; hosting several business and educational delegations from our Sister Cities; and the adoption of the International Relations Committee.</p>

STRATEGIC DIRECTION

Strengthen community capacity and sustainability by providing opportunities for education, skills development and lifelong learning.

Service Provision	During 2011/12 we:
Deliver Education and Public Participation programs across all arts facilities.	Delivered a diverse education and public program including art after school, school holiday workshops, adult life drawing and opening events, attracting over 1800 attendees. Over 800 students and teachers have attended school curriculum based tours and workshops at the Latrobe Regional Gallery. Latrobe Performing Arts programs have included schools film screenings, student exhibitions and performances, opening events, VCE classes and adult theatre programs which have attracted over 1000 attendees.

STRATEGIC DIRECTION

Strengthen community pride and well being through the provision of high quality and well presented programs, events and facilities.

Service Provision	During 2011/12 we:
Manage and maintain public halls and venues across Latrobe City.	There have been 173 hires of the Performing Arts Centre, Kernot Hall and Moe Town Hall with a total of 83,352 attendances and 161 hires of minor venues with attendances of 20,028.

Performance Indicator	2010/11	2011/12	Status
Increased participation in visual arts activities.	21,950	19,841	Not Achieved
Increased participation in performing arts activities.	11,098	14,941	Achieved
Increased economic benefits derived as a result of supporting community events.	NA	NA	NA

The total economic benefits derived from all Latrobe City Council community events are not available for 2011/12. Economic benefits data for significant events will be captured and reported on commencing in 2012/13.

Increased community participation in cultural events such as Japanese Day and the Gippsland Multicultural Festival.	3,500	3,500	Achieved
---	-------	-------	----------

What's planned for Culture in 2012/13?

- Develop an Arts Strategy and Action Plan to inspire and enrich the lives of our community and visitors.
- Finalise the Events Strategy and Action Plan 2013-2017 to facilitate continued growth of events.
- Deliver marketing and promotional activities for major events and event clusters

To find out more about what major initiatives and services are planned for delivery over the next four years, please view the Council Plan 2012-2016 available at www.latrobe.vic.gov.au or by calling 1300 367 700.



Hazelwood Pondage

Recreation

Latrobe 2026 Community Vision

In 2026, Latrobe Valley encourages a healthy and vibrant lifestyle, with diversity in passive and active recreational opportunities and facilities that connect people with their community.

STRATEGIC DIRECTION

Foster the health and wellbeing of the community by promoting active living and participation in community life.

Service Provision	During 2011/12 we:
Deliver the International Power Hazelwood Traffic School program and services.	Provided the International Hazelwood Traffic School program and services including 140 private functions and almost 90 traffic education sessions throughout the year. Overall bookings increased by almost 20% in 2011/12.

STRATEGIC DIRECTION

Assess and evaluate recreational trends and opportunities to address community aspirations for passive and active recreational activities.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Progress Council's decision in respect to the provision of an indoor aquatic facility in Traralgon to enable development of Latrobe City's recreational infrastructure.	01/07/2011-30/06/2015 <div><div></div></div>	<p>Following a report being presented to Council in May 2011, and Council resolving a further report be prepared, a working party was developed comprising key stakeholders of the project to provide input into the project.</p> <p>A project brief for a concept plan of the aquatic facility incorporating the group's requirements was developed and a consultant was appointed.</p> <p>The concept design of the aquatic facility has been finalised and the working group will present a recommendation to Council in the second half of 2012.</p>

STRATEGIC DIRECTION

Align open space requirements of the community with useable public open space.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Implement actions of the <i>Latrobe City Council Playground Replacement Implementation Plan 2011-2016</i> to enhance social and health outcomes and improve local neighbourhood amenity.	01/07/2011-30/06/2015 	Advertising was placed in local print media and signage erected in selected playgrounds to inform residents of proposed actions regarding removal and updating of equipment. Playground equipment was replaced in Hubert Osborne Park (Traralgon), Grant Court (Traralgon), Apex Park (Glengarry) and Centenary Park (Yinnar), in accordance with the <i>Playground Replacement Implementation Plan 2011-2016</i> .
Review the <i>Latrobe City Public Open Space Plan</i> to ensure accessible, connected and varied open space experiences continue to be provided for our community.	01/07/2011-30/06/2013 	<p>Consultants were appointed in November 2011 to undertake a review of the Plan. Background research and initial consultation for the development of a draft Public Open Space Strategy has been completed, with community meetings, stakeholder workshops, community listening posts and surveys undertaken.</p> <p>The scale and utilisation of public open space assets associated with the project has required careful consideration following feedback from the initial consultation process.</p> <p>The <i>Public Open Space Strategy</i> is scheduled to be completed by June 2013.</p>



STRATEGIC DIRECTION

Promote and maximise the utilisation of recreational, aquatic, leisure facilities and services to ensure they meet the needs of the community.

Service Provision	During 2011/12 we:
Maintain and develop playgrounds in accordance with the <i>Latrobe City Council Playground Strategy</i> .	Inspected and maintained Latrobe City playgrounds in accordance with Australian Standards and the <i>Latrobe City Council Playground Strategy</i> .
Manage and maintain sporting reserves across Latrobe City.	Managed and maintained sporting reserves according to Council standards. Grass surfaces were well presented for the finals of summer sports and surfaces prepared for the commencement of winter sports.
Maintain and operate Latrobe City leisure centres, outdoor pools and stadiums.	<p>Operated indoor leisure facilities in Moe/Newborough, Morwell and Churchill; the Traralgon indoor sports stadium; and outdoor pools at Moe, Traralgon and Yallourn North. Membership numbers increased approximately 5% from 2010/11 and total attendances decreased by approximately 3%. Highlights include increases in the boot camp, fitness and Sudanese learn to swim programs.</p> <p>A major leak at Latrobe Leisure Moe/Newborough indoor pool required significant works to rectify. Other challenges faced included recruiting qualified staff for the Learn to Swim and fitness programs, and a pool closure at Latrobe Leisure Churchill to enable roof replacement works.</p>

STRATEGIC DIRECTION

Develop and maintain high quality recreational, leisure and sporting facilities accordance with community aspirations.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Construct the Latrobe City District Skate Park in Morwell to ensure high quality facilities are provided for our youth.	01/07/2011-30/06/2012 	<p>At a Council Meeting in March 2012, Council endorsed the final concept plan for the skate park.</p> <p>The construction of the project is expected to be completed during 2012/13.</p>
Develop a Latrobe City Smoke-Free policy in outdoor areas to assist greater health outcomes for our community.	01/07/2011-30/06/2012 	<p>Initial research and benchmarking was completed, however the project did not progress. This was due to the announcement of the VicHealth Healthy Communities Program which includes a focus on smoking prevention and smoking policy.</p> <p>It is expected that the Vic Health Project will consider a Smoke Free policy during 2012/13.</p>

Service Provision	During 2011/12 we:
Maintain parks and gardens across Latrobe City.	Maintained parks and gardens across Latrobe City. Mowing requirements increased with grass growing at an increased rate due to ideal growing conditions.
Manage and maintain the Hazelwood Pondage and Lake Narracan Caravan Parks and day visitor facilities.	<p>Managed and maintained Hazelwood Pondage and Lake Narracan Caravan Parks. It was a challenging year with blue green algae outbreaks at Lake Narracan in January 2011 resulting in reduced day visitors and campers to the Lake. An increased cost associated with septic issues at both Caravan Parks was also a challenge.</p> <p>Development of <i>Hazelwood Pondage Master Plan</i> commenced during the year with a draft expected to be completed in the second half of 2012.</p>

STRATEGIC DIRECTION

Support and develop partnerships and collaboration with user groups, friends of and committees of management for recreational, aquatic, public open spaces, parks and gardens.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Develop the <i>Moe Yallourn Rail Trail Management Plan</i> and support the Gippsland Plains Rail Trail Committee.	01/07/2011-30/06/2012 	<p>A project brief in relation to the establishment of a management plan was prepared, and terms of reference adopted by Council in September 2011. The Moe Yallourn Rail Trail Committee was briefed on the importance of establishing a management plan and selected a suitable consultant to undertake the work on their behalf. The committee of management, a stand alone Council committee, has the authority to approve and adopt a management plan without the document being presented to Council.</p> <p>It is expected that the committee will complete the <i>Moe Yallourn Rail Trail Management Plan</i> in 2012/13.</p>



Latrobe Leisure Churchill

What's planned for Recreation in 2012/13?

- Implement year two actions of the *Latrobe City Council Playground Replacement Implementation Plan 2011-2016*.
- Complete funded works identified in the *Latrobe Leisure Facilities Condition Assessment*.
- Finalise review of the *Latrobe City Public Open Space Strategy*.

To find out more about what major initiatives and services are planned for delivery over the next four years, please view the *Council Plan 2012-2016* available at www.latrobe.vic.gov.au or by calling 1300 367 700.



Boolara Railway Park

STRATEGIC DIRECTION

Continue to develop and enhance recreation and leisure facilities in order to attract and facilitate events of regional, national and international significance.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Complete funded works identified in the Latrobe Leisure Facilities Condition Assessment to ensure high quality aquatic and leisure facilities are provided for our community.	01/07/2011-30/06/2012 ●	Works were prioritised and delivered during 2011/12. Two significant projects included; Latrobe Leisure Moe/Newborough pool upgrades which consisted of plumbing and concourse replacement, and improved ventilation; and the roof replacement of Latrobe Leisure Churchill. Other minor works delivered include a switchboard upgrade at Latrobe Leisure Moe/Newborough and replacement of the backwash water tank at Moe outdoor pool.
Deliver the Traralgon Tennis Resurfacing Project to retain two prestigious international tennis tournaments.	01/07/2011-30/06/2012 ●	Eight courts were resurfaced with cushioned acrylic surface, 14 courts were resurfaced with a non cushioned acrylic surface and two courts were resurfaced with a synthetic clay surface. The project was completed within tight timeframes and in inclement weather conditions, ready for the 2011 Pro Tennis Tournament.

See the Capital Works Highlights page 34 for more information.

Performance Indicator	2010/11	2011/12	Status
Increase participation* at recreation and leisure facilities.	464,076	448,605	Not Achieved

* Participation is represented by attendances at Latrobe Leisure indoor facilities and outdoor pools. Significant factors which may have effected the attendance figures in 2011/12 include the closure of Latrobe Leisure Moe/Newborough pool for refurbishment and unfavourable weather conditions which resulted in lower than expected outdoor pool attendances.

Local Government Community Satisfaction Survey 2012	Regional centres Index mean score	Latrobe City Index mean score	Comparison Result
Increase community satisfaction with Latrobe City Council's recreational facilities.	70	71	Higher
Increase community satisfaction with the appearance of public areas in Latrobe City Council.	71	69	Lower

The index mean score is measured on a scale of 0 to 100. This score cannot be compared to previous years due to the altered scoring system for the 2011/12 survey; however future results will be benchmarked against this score. A comparison with the result of other regional centres has been provided.



Leadership

- Governance
- Advocacy and Partnerships
- Regulation and Accountability

Latrobe City Council Headquarters

Major Initiative progress as at 30 June 2012 is represented by

- Complete
- In progress
- Ongoing action
- Not Started

Governance

Latrobe 2026 Community Vision

In 2026, Latrobe Valley has a reputation for conscientious leadership and governance, strengthened by an informed and engaged community committed to enriching local decision making.

STRATEGIC DIRECTION

Implement the strategic objectives as detailed in the Council Plan, review it annually to ensure that it reflects community expectations and our commitments to financial responsibility.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Review the <i>Council Plan 2011-2015</i> , present to Council for consideration and submit to the Minister for Local Government within the legislated timeframe.	01/07/2011-30/06/2012 ●	The <i>Council Plan 2012-2016</i> was developed in response to <i>Latrobe 2026: The Community Vision for Latrobe Valley</i> , representing Council's commitment to drive the best outcomes for the Latrobe City community and broader Gippsland region. The <i>Council Plan 2012-2016</i> is again built around the nine objectives of Latrobe 2026 and four key themes identified by Council entitled 'Shaping our Future'. The Council Plan, together with the Strategic Resources Plan, are Latrobe City Council's medium term planning document. The Council Plan was adopted by Council in June 2012.

Service Provision	During 2011/12 we:
Administer corporate planning and reporting of Latrobe City Council.	Administered corporate reporting through development of the Annual Report 2010/11, and monthly and quarterly reports to Council on progress towards achieving our commitments to the community identified by the Council Plan.

STRATEGIC DIRECTION

Provide regular reports on Council's performance including strategic objectives and Council's progress towards Latrobe 2026.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Prepare the Annual Report, submit to the Minister for Local Government and present to Council within the legislated timeframe.	01/07/2011-30/06/2015 ●	The <i>Annual Report 2010/11</i> was prepared in accordance with the <i>Local Government Act 1989</i> and was submitted to the Minister for Local Government, within the legislated timeframe of 30 September 2011. The Annual Report was reviewed by Council's Audit Committee, with Council adopting the financial report at a Special Council Meeting in September 2011. The Financial Report, including Standard and Performance Statements, was certified by the Victorian Auditor General's Office (VAGO) and Annual Report submitted to the Minister of Local Government during September 2011. The Annual Report was presented to Council on 17 October 2011 in accordance with the Local Government Act. Latrobe City Council received a bronze award in the 2012 Australasian Reporting Awards (ARA) for the 2010/11 Latrobe City Council Annual Report. The National Award was awarded under the Local Government Category.

STRATEGIC DIRECTION

Provide timely, effective and accessible information about Latrobe City Council's activities.

Service Provision	During 2011/12 we:
Provide support services to Councillors of Latrobe City Council.	Support services continued to be provided to the nine elected Councillors of Latrobe City Council during 2011/12.
Deliver civic functions and events across Latrobe City.	130 candidates and 683 guests attended the eight Citizenship Ceremonies delivered by Council during 2011/12.

STRATEGIC DIRECTION

Conduct all Council and committee meetings in strict accordance with the law and in an open and transparent manner.

Service Provision	During 2011/12 we:
Administer the operation of Council meetings.	Twenty one Ordinary Council Meetings and eight Special Council Meetings were held in 2011/12.

STRATEGIC DIRECTION

Ensure that Latrobe City Council continues to meet the highest standards of financial probity and is financially sustainable.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Prepare a ten year financial plan including a review of Council rates, fees and charges of all Council services.	01/07/2011-30/06/2012 	The draft <i>Ten Year Financial Plan</i> was developed during the year with a comprehensive preparation process undertaken with several Councillor Workshops held to ensure Councillors were able to effectively contribute to the plan. The draft <i>Ten Year Financial Plan</i> was presented at a Council meeting in June 2012. The plan was subsequently released for public comment. It is expected Council will consider submissions during July 2012.
Facilitate the development of the <i>Annual Budget</i> and present to Council for consideration.	01/07/2011-30/06/2015 	The <i>Annual Budget 2012/13</i> process progressed well, with the draft budget presented to Council and released for public comment during June 2012. It is expected Council will consider submissions to the budget during July 2012.

Service Provision	During 2011/12 we:
Administer financial management, advice and services of Latrobe City Council.	Provided financial management, advice and services to the organisation in accordance with the relevant Accounting standards throughout the year.
Administer procurement processes for goods and services within Latrobe City Council.	Administered procurement processes for goods and services in accordance with the <i>Local Government Act</i> and best practice guidelines throughout the year.
Administer the database of properties within Latrobe City Council, including property valuation and municipal rate collection in accordance with the <i>Rating Strategy</i> .	Updated the property database on a continual basis throughout the year in accordance with the current <i>Rating Strategy</i> .



Latrobe City Council Headquarters

STRATEGIC DIRECTION

Review Latrobe City Council policies to ensure that they reflect the aspirations of the community.

Service Provision	During 2011/12 we:
Administer the policies of Latrobe City Council.	Continued review of Latrobe City Council's policies, with stage five completed and stage six commencing. Regular review of policies ensures they remain relevant, consistent and compliant with regulations.

STRATEGIC DIRECTION

Ensure that Latrobe City Council applies a sound risk management approach to decision making and service delivery.

Service Provision	During 2011/12 we:
Administer property management, advice and services of Latrobe City Council.	Administered property management and provided advice and services to the organisation and community as required.
Administer strategic risk management, advice and services of Latrobe City Council.	Administered strategic risk management, providing risk management advice and services as required.
Develop and implement a compliance framework including reporting, communication and audit.	Commenced development of a compliance framework. Preliminary scoping is complete, with the framework scheduled for completion in 2013/14.
Coordinate Latrobe City Council's Occupational Health and Safety responsibilities.	Coordinated development and implementation of the Occupational Health and Safety Cyclic Action Plan.



What's planned for Governance in 2012/13?

- Facilitate the local government election for Latrobe City.
- Develop the *Council Plan 2013-2017* and submit to the Minister for Local Government.
- Review *Council Delegations* and the *Council Policy Manual* following the local government election.

To find out more about what major initiatives and services are planned for delivery over the next four years, please view the *Council Plan 2012-2016* available at www.latrobe.vic.gov.au or by calling 1300 367 700.



Commercial Road, Morwell

Performance Indicator	2010/11	2011/12	Status
Conduct Council Meetings in accordance with Local Law No. 1 and the Local Government Act.	100%	100%	Achieved
Receive unqualified audits by Victorian Auditor Generals Office.	1	1	Achieved
Improved annual risk assessment rating compared to Victorian councils.	NA	73%	Achieved

Audits to benchmark Victorian Councils are undertaken every 2 years. 2010/11 results not available.

Local Government Community Satisfaction Survey 2012	Regional centres Index mean score	Latrobe City Index mean score	Comparison Result
Increase community perception rating of Latrobe City Council's community consultation and engagement.	73	72	Lower

The index mean score is measured on a scale of 0 to 100. This score cannot be compared to previous years due to the altered scoring system for the 2011/12 survey; however future results will be benchmarked against this score. A comparison with the result of other regional centres has been provided.

Advocacy and Partnerships

Latrobe 2026 Community Vision

In 2026, Latrobe Valley is supported by diversity of government, agency, industry and community leaders, committed to working in partnership to advocate for and deliver sustainable local outcomes.

STRATEGIC DIRECTION

Advocate on behalf of our community and its vision for a secure and sustainable future.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Lead the Coal Councils of Australia Alliance to secure improved economic and social outcomes for coal reliant communities.	01/07/2011-30/06/2015 	The Coal Councils of Australia Alliance has played an important role in raising the profile of Latrobe City Council at an Australian Government level, as well as promoting the needs of our community. In 2011, the Alliance met in Canberra to discuss a range of issues with several senior government officials, including Greg Combet's Chief of Staff and Professor Ross Garnaut.

STRATEGIC DIRECTION

Actively build partnerships with other municipalities, government, industry and community agencies to deliver important services and projects, and ensure strong outcomes for our community.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Support implementation of the <i>Gippsland Skills Action Plan</i> and the <i>Gippsland Skills and Industry Alliance</i> to improve alignment of educational services and the needs of our workforce, business and industry.	01/07/2011-30/06/2015	Latrobe City Council has supported implementation by providing ongoing communication with Higher Education and Skills Groups and other Industry Link Officers about a range of initiatives, promoting initiatives as necessary.
Lead components of the <i>Gippsland Regional Plan</i> development and implementation.	01/07/2011-30/06/2015	<p>Latrobe City Council is leading implementation of the <i>Gippsland Regional Plan</i> priority one, the development of a <i>Gippsland Low Carbon Economy Transition Plan</i> (GLCETP).</p> <p>A group has been established to determine how to best progress the GLCETP and a range of projects and initiatives have been identified.</p> <p>Funding from Regional Development Australia Gippsland has been attracted for the development of a comprehensive project brief that will be used to guide the development of the GLCETP.</p> <p>Meetings with representatives from the commonwealth government to discuss assistance available through Clean Energy Future occurred, providing an opportunity to highlight the region's requirements for proactive transitional assistance.</p> <p>Representatives from Regional Development Victoria delivered a briefing on the Latrobe Valley Industry and Employment Roadmap. Further understanding of support which may be provided to the Roadmap process is underway.</p>
Advocate for improved public transport linkages between Churchill and other large towns to provide for the transport needs of students and the broader Churchill community.	01/07/2011-30/06/2015	The new Latrobe Valley bus timetable was introduced in January 2012 with increased services to Churchill and the introduction of a Churchill town service.
Advocate for the completion and release of the <i>Gippsland Freight Action Plan</i> and the release of the <i>Latrobe Valley Bus Review</i> .	01/07/2011-30/06/2012	As a direct flow on of the <i>Latrobe Valley Bus Review</i> , new town bus routes and a revised bus timetable were introduced in January 2012. Following meetings with the Department of Transport (DoT), it was advised that the <i>Gippsland Freight Action Plan</i> will not be released by the Victorian Government; however it remains a valuable resource document for the region and the state.

Service Provision	During 2011/12 we:
Actively participate in the Gippsland Local Government Network.	Latrobe City Council's Mayor/Chief Executive Officer attended eight of the ten Gippsland Local Government Network Meetings held between July 2011 and June 2012. Additional briefing sessions with members of parliament were also attended during the year.
Actively participate in Regional Cities Victoria.	Latrobe City Council's Mayor/Chief Executive Officer attended eight of the nine Regional Cities Victoria meetings held between August 2011 and June 2012. Additional briefing sessions with members of parliament were also attended during the year.

STRATEGIC DIRECTION

Strengthen relationships with the Victorian and Australian Governments, to ensure that Latrobe City Council is positioned to take advantage of strategic initiatives and funding opportunities.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Conduct quarterly briefing sessions with parliamentarians representing the municipal area to provide advice, promote and advocate for local and regional priorities.	01/07/2011-30/06/2015	Councillors and Executive Team members represented Latrobe City Council at the four State and Federal parliamentary briefings during 2011/12.

STRATEGIC DIRECTION

Provide regional leadership and strengthen partnerships on issues of importance to our community.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Support the <i>Gippsland Health Promotion Task Group</i> in implementing the Gippsland health promotion action plan, to improve the overall health of our community.	01/07/2011-30/06/2015	<p>Latrobe City Council representatives attended the <i>Gippsland Health Promotion Task Group</i> meetings in 2011/12.</p> <p>The Task Group has agreed to implement a number of strategic training sessions across the region during 2012/13.</p>
Support the expansion of Latrobe Regional Hospital to fulfil its role as Gippsland's regional specialist health service.	01/07/2011-30/06/2015	<p>A recommendation in the <i>Gippsland Regional Plan</i>, the expansion of Latrobe Regional Hospital to fulfil its role as Gippsland's regional specialist health service, progressed in 2011/12.</p> <p>Latrobe Regional Hospital submitted a request for funding to the Commonwealth, under the <i>Hospitals and Health Fund (HHF4) Initiative</i>, to expand the Emergency Department, provide new inpatient beds, expand the short stay unit, improve medical imaging, and to create a cardiac catheterisation laboratory. The outcome of the submission is expected during 2012/13.</p>
Support the Regional Cities Victoria (RCV) group to attract and retain population growth to regional cities.	01/07/2011-30/06/2015	<p>Latrobe City Council has actively participated in RCV during 2011/12.</p> <p>RCV and Regional Development Victoria have jointly engaged a consultant to undertake an update to the 2009 <i>Implications of Population Growth on Resources and Infrastructure in Regional Cities</i> report.</p> <p>The Regional Cities 2012 report will provide an update on progress made towards achieving identified population growth targets, assess the level of infrastructure and services that are currently available, confirm existing infrastructure capacity levels, and quantify future infrastructure and service needs, and associated costs. Two population growth scenarios will be considered, Victoria in the future 2012 scenario and a high growth scenario.</p>
Actively support the expansion of courses, student services and accommodation at Monash Gippsland University Campus, Churchill.	01/07/2011-30/06/2015	A Geotechnical and Hydro-geological Engineering Research Group (GHERG) was established during the year with planning underway for the introduction of a Masters of Geomechanical and Geohydrology at Monash University Gippsland Campus.
Participate in the development and implementation of the <i>Tertiary Education Plan</i> for Gippsland to enhance access, participation and attainment of tertiary education.	01/07/2011-30/06/2015	The Higher Education Minister Peter Hall announced on 31 May 2012 that seven technological learning centres will be established in Gippsland and a Gippsland Tertiary Education Council will be formed.

STRATEGIC DIRECTION
Build a strong image for Latrobe City which emphasise prosperity, liveability and a sense of self confidence and resilience within the community.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Develop a marketing and communications plan to strengthen Latrobe City's profile as the Regional City of choice and promote Council's regional and community leadership role.	01/07/2011-30/06/2013 <div><div></div></div>	<p>During 2011/12 scoping activities were completed, with the identification of two project phases to be delivered during 2012/13. The projects are the delivery of a <i>City Image Strategy</i> for the region, and a <i>Marketing and Communications Plan</i> for the organisation.</p> <p>Both projects are on track for completion by June 2013.</p>

Service Provision	During 2011/12 we:
Provide media and public relations services on behalf of Latrobe City Council.	Provided regular communications via a range of media outlets in 2011/2012. Communications included the distribution of news releases, inclusion of the Council Noticeboard in Latrobe Valley Express, and Latrobe City Council's Community Newsletter - LINK. In addition to these channels, a range of interviews highlighting key issues in our region were undertaken and social media was more broadly used by the organisation.

Performance Indicator	2010/11	2011/12	Status
Actively participate in Gippsland Local Government Network and Regional Cities Victoria meetings.	100%	84%	Achieved
Inform the community via Latrobe City Council's LINK publication, website and issuing media releases.	207	156	Achieved

Local Government Community Satisfaction Survey 2012	Regional centres <small>Index mean score</small>	Latrobe City <small>Index mean score</small>	Comparison Result
Increase community perception rating of Latrobe City Council's advocacy.	56	55	Lower
Increase community perception rating of Latrobe City Council's lobbying on behalf of the community.	69	71	Higher

The index mean score is measured on a scale of 0 to 100. This score cannot be compared to previous years due to the altered scoring system for the 2011/12 survey; however future results will be benchmarked against this score. A comparison with the result of other regional centres has been provided.

What's planned for Advocacy and Partnerships in 2012/13?

- Lead the development of the *Gippsland Low Carbon Economy Transition Plan*.
- Advocate for the appointment of a State Minister for the Latrobe Valley region.
- Conduct quarterly briefing sessions with parliamentarians representing the municipal area to provide advice, promote and advocate for local and regional priorities.

To find out more about what major initiatives and services are planned for delivery over the next four years, please view the *Council Plan 2012-2016* available at www.latrobe.vic.gov.au or by calling 1300 367 700.

Regulation and Accountability

Latrobe 2026 Community Vision

In 2026, Latrobe Valley demonstrates respect for the importance of rules and laws to protect people’s rights, outline obligations and support community values and cohesion.

STRATEGIC DIRECTION
Ensure that Latrobe City Council meets all relevant legislative obligations and is positioned to respond to legislative change in a manner which inspires community confidence.

Service Provision	During 2011/12 we:
Administer legal advice and services for Latrobe City Council.	Sourced and provided legal advice and services as required to the organisation.
Administer Freedom of Information requests and <i>Privacy Act</i> requirements of Latrobe City Council within statutory timeframes.	Administered Freedom of Information applications within the prescribed statutory requirements, providing citizens with access to information permitted under the <i>Privacy Act</i> .
Maintain registers and provide public access to information of Latrobe City Council in accordance with the <i>Local Government Act 1989</i> .	Maintained registers and provided public access to information as permitted under the <i>Local Government Act</i> . A detailed review was undertaken in March 2012 in addition to the regular maintenance procedures that are in place.

STRATEGIC DIRECTION
Monitor, review and enforce local laws and animal management practices that reflect community conditions and aspirations and support community cohesion.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Review the <i>Domestic Animal Management Plan</i> to encourage responsible pet ownership through a proactive approach to domestic animal management.	01/07/2011-20/10/2012 <div></div>	<p>The <i>Domestic Animal Management Plan</i> review commenced with a community survey undertaken in December 2011 and Councillor engagement in June 2012.</p> <p>The draft <i>Domestic Animal Management Plan</i> is being developed and is expected to be completed in the 2012/13 financial year.</p>

Service Provision	During 2011/12 we:
Deliver customer focussed Local Law services across the municipality in accordance with <i>Local Law No. 2</i> and other relevant legislation.	Delivered Local Laws services across the municipality. Enforcement of local laws received a performance index mean score of 67 in the <i>Local Government Community Satisfaction Survey</i> which is slightly lower than the average of 68 for regional centres but higher than the state wide average of 65.



Commercial Road, Morwell

STRATEGIC DIRECTION
Continue to monitor the service review program to ensure Council is providing best value for the community.

Service Provision	During 2011/12 we:
Deliver and report on Best Value principles in accordance with the <i>Local Government Act 1989</i> .	<p>Latrobe City Council continues to implement the Best Value principles across the organisation; ensuring services are responsive to community needs, accessible and reviewed to ensure continuous improvement.</p> <p>See the Best Value section of the report for more information page 90.</p>

STRATEGIC DIRECTION
Plan and respond to emergency management needs of our community in accordance with legislative requirements.

Major Initiative	Progress in 2011/12	2011/12 progress, achievements and challenges
Monitor the outcomes of the Victorian Bushfires Royal Commission Final Report and incorporate necessary actions into Latrobe City's fire prevention and emergency management planning frameworks.	01/07/2011-30/06/2013 <div></div>	Latrobe City's <i>Municipal Emergency Management Plan</i> was independently audited by the State Emergency Service and achieved best practice accreditation. All plans remain compliant to the Victorian Bushfires Royal Commission recommendations

Service Provision	During 2011/12 we:
Deliver a fire prevention inspection program in accordance with the <i>Municipal Fire Prevention Plan</i> .	Issued over 2,000 Fire Prevention Notices during the Declared Fire Season in accordance with the <i>Municipal Fire Prevention Plan</i> .

Performance Indicator	2010/11	2011/12	Status
Increase percentage of Freedom of Information requests processed within statutory timeframes.	100%	100%	Achieved
Increase percentage of Privacy complaints processed within statutory timeframes.	Nil	Nil	Achieved
Increase percentage of impounded dogs rehoused or returned to owners.	83%	80.4%	Not Achieved
Increase percentage of impounded cats rehoused or returned to owners.	14%	12.3%	Not Achieved

Local Government Community Satisfaction Survey 2012	Regional centres <small>Index mean score</small>	Latrobe City <small>Index mean score</small>	Comparison Result
Increase community perception rating of enforcement of local laws.	68	67	Lower

The index mean score is measured on a scale of 0 to 100. This score cannot be compared to previous years due to the altered scoring system for the 2011/12 survey; however future results will be benchmarked against this score. A comparison with the result of other regional centres has been provided.

What's planned for Regulation and Accountability in 2012/13?

- Finalise review of the Domestic Animal Management Plan.
- Review *Local Law No. 1* following the 2012 municipal election.
- Review *Local Law No. 2*.

To find out more about what major initiatives and services are planned for delivery over the next four years, please view the *Council Plan 2012-2016* available at www.latrobe.vic.gov.au or by calling 1300 367 700.



Organisational Excellence @ Latrobe



Our people lead and shape the direction of our organisation through innovation and system improvements whilst building strong relationships with each other, our partners and our community.

Organisational Excellence @ Latrobe is the tenth 'internal' strategic objective which supports our organisation to achieve the Council Plan. It highlights the importance of bringing our mission, values and behaviours to life and continuously striving to improve day-to-day service delivery. *Organisational Excellence @ Latrobe* focuses on how Latrobe City Council improves its performance at an organisational, team and individual level. *Organisational Excellence @ Latrobe* consists of five themes; Direction, Relationships, Systems, Innovation and People. Each theme defines how we demonstrate and achieve organisational excellence.

Setting our Direction

Our direction is shaped by Latrobe 2026, Council Plan, Business Plans and Performance Plans.

How we set our direction in 2011/12:

- Prepared the *Council Plan 2012-2016* representing Council's commitment to achieve the best outcomes for Latrobe City over the next four years.
- Developed '*Securing our Future*' to support lobbying activities for a proactive transition to a low carbon future.
- Provided monthly and quarterly reports to Council on the organisations progress.
- Prepared an Annual Report outlining our progress against the Council Plan and submitted to the Minister for Local Government within the legislated timeframe.
- Improved Business Planning Processes by incorporating strategic and operational risk assessments and environmental assessments.
- Conducted annual performance reviews with all staff to set work plans and identify training and development opportunities.

Strengthening our Relationships

Strong relationships lead to productive partnerships and improved community engagement.

How we strengthened our relationships during 2011/12:

- Participated in eight Gippsland Local Government Network Meetings and eight Regional Cities Victoria Meetings.
- Participated in 4 quarterly State and Federal Parliamentary Briefings and over 15 meetings with Ministers or their advisors.
- Developed a community engagement training program for Council Officers.
- Piloted Community Forums to provide an opportunity for community members to speak directly with Councillors.
- Launched new social media channels including Facebook and Twitter.
- Developed new brochures for Council services providing key information to new users.
- Received an index score of 71 for customer service in the *Annual Local Government Community Satisfaction Survey* which is equal to the state wide average.

Organisational Excellence

- Setting Our Direction
- Strengthening Our Relationships
- Systems Support Our Needs
- Innovation: Working Smarter
- Valuing Our People

Latrobe City Council Headquarters

Systems support our needs

Our systems add value to all that we do.

How systems supported our needs in 2011/12:

- Over 140 internal procedures and 16 operational frameworks were reviewed or developed throughout the year, to support the operations of Council.
- 350 Council officers completed online IT security training.
- IT system availability to the organisation was at 99% on average throughout the financial year.
- A range of new systems were implemented during the year including Mobility and Disaster Recovery.
- System upgrades occurred to the Latrobe Content Management System and Finance Systems.

Innovation: working smarter

We are open to new ideas, challenge past practices and embrace innovation.

How we embraced innovation during 2011/12:

- Over 250 staff were identified for outstanding service delivery, innovation or going above and beyond the call of duty.
- Planning Week activities were delivered to the organisation by the City Planning Business Unit; broadening employee's knowledge of Council's planning functions and providing networking opportunities.
- 25 employees participated in the Coordinator Drive Program, a new learning and development program implemented during the year. The program developed and facilitated internally, aims to build the capacity of employees around strategic leadership, people leadership and operational management.
- Prepared for the implementation and launch of an eRecruitment system. This system is designed to improve the efficiency of employment activities, reduce the amount paper-based processes for recruitment through electronic processes, and make position vacancies more accessible to the community via a range of advertising formats.

Valuing our People

Our people work together in a spirit of honesty, teamwork and trust.

How we valued our people in 2011/12:

- Healthy Organisation Working Group (HOW) met monthly and delivered a variety of health and wellbeing programs and initiatives to staff including onsite Work Health Checks, WorkSafe Week and beyondblue activities.
- A online hazard reporting system introduced in May 2011 has improved the timeliness of advice and action on identified hazards. In 2011/12, 84 Occupational Health and Safety incidents were reported compared to 90 the previous year.
- Employees were provided with high quality and diverse learning and development opportunities, 101 employees completed internally facilitated leadership programs, 18 employees completed externally facilitated programs and 20 employees were supported to undertake tertiary or further education programs.
- Seventeen WorkCover claims were received during 2011/12. Eight were minor and nine were standard claims, four of which have been closed.
- Recruited for over 160 positions which included temporary and permanent roles for casual, part time and full time positions.





Traralgon Early Learning Centre

Best Value

Latrobe City Council has implemented a range of initiatives and processes across the organisation which promote the Best Value principles. A requirement of the *Local Government Act 1989* is to report Council's progress to the community towards achieving Best Value principles and how this has been achieved.

The *Local Government Act 1989 208B Best Value Principles* are:

- all services provided by a Council must meet the quality and cost standards;
- all services provided by a Council must be responsive to the needs of the community;
- each service provided by a Council must be accessible to those members of the community for whom the service is intended;
- a Council must achieve continuous improvement in the provision of services for its community;
- a Council must develop a program of regular consultation with its community in relation to the services it provides;
- A Council must report regularly to its community on its achievements in relation to Best Value.

Best Value highlights

The Best Value highlights provides a snapshot of how Latrobe City Council is achieving Best Value across a broad range of services and activities across the organisation.

Quality and Cost Standards

A primary objective of Latrobe City Council is to achieve the best and most affordable outcomes for the local community. To support Council in providing services that are relevant to the community in a way that offers value for money, a range of quality and cost standards have been developed for each of our services. These measures underwent an external review to ensure the information collated will assist both efficiency and quality improvements to Council services overtime. More specifically, quality and cost measures will ensure our services are:

- relevant, appropriate and accessible;
- respond to the needs and expectations of our community; and
- provided equitably, effectively and efficiently to the community.

Quality and cost standards will enable ongoing evaluation of services provided by Council and inform business improvement and efficiency, to deliver quality outcomes.

Leisure on the Move

Leisure on the Move is a continuous improvement project aimed at delivering the Latrobe City community high quality, accessible leisure facilities, services and programs. During the development of the project, the leisure team underwent a cultural shift leading to the desired outcome: improved customer service.

The Leisure on the Move project adheres to the vision of Latrobe 2026 primarily by offering Latrobe Leisure customers access to the services and programs they desired and ensuring a continuous improvement model for staff to strive for which has a flow-on effect back into the community.

Developing Leisure on the Move took a two-pronged approach: firstly, to provide the community with the most accessible, high quality facilities, services and programs; and secondly to create a culture of high performance within the Latrobe Leisure team and ultimately be an employer of choice for current and prospective staff.

Infrastructure Development Business Improvement Program

The Infrastructure Development Business Improvement Project considered a range of opportunities to enhance how the Infrastructure Development Department delivers a wide range of projects, functions and services.

Specifically the review considered:

- Resource and business process optimisation including the strategic alignment of business processes and opportunities to improve efficiencies.
- Land development and asset strategy and planning – opportunities for a more coordinated focus on land development and asset strategy and planning across the municipality.
- Succession planning – opportunities to be more proactive in the recruiting and retention of engineering and technical staff.

Project recommendation will be implemented during the 2012/13 financial year.

Family Services Integrated Leadership Model Implementation

Families in Latrobe City are now able to access services from birth to preschool through the newly implemented integrated leadership model within Council's child and family services department. Following a review of its early years services, Council has shifted the emphasis from individual areas of speciality to a restructured version that provides a seamless system for families.

The holistic approach of the integrated leadership model adheres to the vision of Latrobe 2026 by providing numerous benefits and addressing the needs of our community, primarily by offering customer's ease of access to a range of early years services, negating the need for families to navigate the sometimes complex early years maze. The service enhances outcomes for children as well as expanding career opportunities for staff by increasing their skills and exposure to a number of different early years services.

Latrobe City Council delivers early year's services, including Maternal and Child Health, Long Day Care, Family Day Care, Vacation Care, Preschool, Family Support and Community Capacity Building services to approximately 3000 families annually within the municipality. Council is strongly committed not only to the delivery of these services but also how they are delivered. The integrated leadership model is forward-thinking and supports the delivery of quality outcomes to families on a daily basis.



Depot Operations Review

The Depot Operations Review Project considered a range of opportunities to enhance how Council delivers maintenance and cleansing services across Latrobe City.

Specifically the review considered:

- Resource and business process optimisation.
- Strategic alignment of business processes and opportunities to improve efficiencies.

Outcomes of the review will be implemented during the 2012/13 financial year to ensure Council delivers more effective and efficient maintenance and cleaning services.

Other Best Value principle achievements:

- Voluntarily participating in the state-wide Local Government Annual Community Satisfaction Survey.
- Development of a *Ten Year Financial Plan* to guide the expenditure of Council into the future.
- Rigorous financial and performance reporting process, including monthly and quarterly reporting to executive management and Councillors.
- Customer Service Centres and Libraries in main towns Latrobe City provides accessibility for residents.
- Informing stakeholders of Council's progress in delivering the Council Plan through the Annual Report.
- Conducting annual performance reviews with all staff to set work plans and identify training and development opportunities.
- Providing internal and external training and development opportunities to bring staff up to date with systems and processes, to up skill our workforce.

- Council Governance
- Statutory Information
- Victorian Local Government Indicators



Latrobe City Council Headquarters

Council Governance

Latrobe City Council

Latrobe City Council is a public statutory body which operates under the legislative requirements of the *Local Government Act 1989*.

This Act sets out the role of the Council as an elected body to provide leadership for the good governance of the municipal district and the local community.

The primary objective of Latrobe City Council is to achieve the best outcomes for the local community, keeping in mind the long term effects of decisions made by Council. Council is responsible for setting the organisation's direction and overseeing its performance on behalf of the Latrobe City community.

Code of Conduct

Under the *Local Government Act 1989*, all councils within Victoria must ensure that they adopt a *Councillor Code of Conduct* which at minimum establishes the rules of behaviour during a pre-election period. Latrobe City Council has taken this further by adopting a code that establishes how councillors will behave towards each other and within the community during their term of office.

The *Code of Conduct* was adopted by Council on 16 November 2009 providing guidelines on:

- councillor behaviours;
- conflict of interest procedures; and
- dispute resolution procedures.

The code affirms principles of behaviour requiring that councillors:

- act honestly;
- exercise reasonable care and diligence;
- use their position properly; and
- not make improper use of information acquired because of their position.

Latrobe City Council's *Code of Conduct* is available at: www.latrobe.vic.gov.au

Council Meetings

Council Meetings are held at the Latrobe City Council Corporate Headquarters in Morwell at 7.00 pm on the first and third Monday of every month, except in January. Each Council Meeting includes a public question time as a standard agenda item, designed to encourage community participation in the overall affairs of Council. Special Council Meetings are held as required and all Special Council Meeting dates are advertised in the Latrobe Valley Express newspaper and detailed on the Latrobe City Council website.

Councillors also meet on the second and fourth Monday of the month for an Issues and Discussion Session, except where public holidays fall on either of these days. At these meetings presentations are made to Council by community groups, organisations and other stakeholders.

Council decisions are made by councillors either at an Ordinary Council Meeting or at an appropriately delegated Special Council Meeting. Meetings are open to the public, unless the Council resolves to close the meeting in accordance with guidelines of the *Local Government Act 1989*.

Council Meeting schedule, agendas and minutes are available on the website: www.latrobe.vic.gov.au

Councillor Remuneration

From July 2011 to November 2011 the Mayoral allowance was \$65,984 and the Councillor allowance \$21,326 per annum, plus the equivalent of the superannuation guarantee contribution of 9%.

On 11 October 2011, the Department of Planning and Community Development (refer circular No. 31/2011) advised all Councils that a notice was published in the Government Gazette on 29 September 2011, providing for a 2.5% adjustment to apply to all Mayoral and Councillor allowances taking effect from 1 December 2011. Under *Section 73B (5) of the Local Government Act 1989*, a Council must increase the Mayoral and Councillor allowances by this 2.5% adjustment. Consequently, from the 1 December 2011 the Mayoral and Councillor allowances were increased to \$67,634 and \$21,859 per annum respectively, plus the equivalent of the superannuation guarantee contribution of 9%.

In addition to their allowances, Councillors receive for Council use a mobile phone, laptop computer and printer/fax. They may also claim expenses incurred while performing their duty as Councillors and utilise office administration and support. The Mayor also receives a vehicle for the duration of his or her term, a dedicated office and support from an assistant.

Council Delegations

The Council's powers under the *Local Government Act 1989* or any other Act may be delegated by an instrument of delegation to a Special Committee of Council, to the Chief Executive Officer or to an individual council officer. The Council generally delegates powers, duties and functions to the Chief Executive Officer who is empowered to further delegate some or all of those powers to other officers.

Delegation is a vital element in assisting Council administration to function effectively and efficiently. It is essential that the Council associated committees provide clear policy direction and council officers have the ability to make appropriate day-to-day decisions in accordance with that policy.

On 16 November 2009, Council delegated to the Chief Executive Officer a set of powers and duties by exception. This means the Chief Executive Officer is able to do all things on behalf of the Council, except for items listed by the Council. The purpose of this delegation is to allow the Chief Executive Officer the power and discretion to coordinate decisions of an operational nature.

The Chief Executive Officer has delegated many of those powers to individual council officers, to ensure the everyday operation of Council business. The delegation document provides that only certain officers are allowed to make decisions of a financial nature and the limit of their authority is carefully dictated to ensure prudent financial management.

Decisions under delegations are sometimes restricted by limitations imposed by the Council or the Chief Executive Officer, including numerous requirements to report back on the decisions that have been made under that delegation. Decisions made under a delegation must always adhere to existing council policy or directions.

Councillor representation on Committees

At an Ordinary meeting of Council, Councillors can be appointed as Council representatives on a range of special interest committees. Latrobe City Council currently has three Special Committees formulated pursuant to *Section 86 of the Local Government Act 1989*. These committees must adhere to the same rules and principles governing the Council itself. Council also has a range of sub-committees pursuant to other legislation and a further range of advisory and community committees and working groups.

The official Councillor appointments on these committees and working groups, as well as associations on which Council is represented during 2011/12, are listed below.

Council (Special) Committees

Churchill and District Community Hub Board	Cr White
Latrobe Regional Airport Board	Cr Middlemiss Alternative: Cr Kam
The Yallourn North Community Housing Committee	Cr Loughheed

Committees Pursuant to Other Legislation

Audit Committee (Pursuant to s.139 of the Local Government Act 1989)	Cr Harriman, Cr Vermeulen Alternative: Cr Loughheed Attendance By Invitation: All Councillors
Gippsland Regional Waste Management Group (GRWMG) Board	Cr Middlemiss Alternative: Cr Loughheed
Gippsdown Reserve Committee of Management Inc	By Invitation: Cr Price Alternative: Cr Gibson
Municipal Emergency Management Planning Committee (<i>Emergency Management Act 1986</i>)	Cr Loughheed, Cr Gibson

Council Advisory/Funded Committees

Australia Day Advisory Committee	Cr Price, Cr Vermeulen, Cr O'Callaghan
Crinigan Bushland Reserve Committee of Management	Rintoull Ward Councillor (Cr Middlemiss)
Disability Reference Committee	Cr Loughheed Alternative (only): Cr O'Callaghan
Edward Hunter Heritage Bush Reserve Committee of Management	Farley Ward Councillor (Cr Price) Alternative: Cr Gibson
Latrobe City Climate Change Consultative Committee	Cr Price Alternative: Cr Vermeulen
Latrobe City Cultural Diversity Advisory Committee	Cr Kam, Cr Price
Latrobe City Hyland Highway Municipal Landfill Consultative Committee	Ward Councillor (Cr Vermeulen), Cr Loughheed
Latrobe City International Relations Committee	Cr Price, Cr White, Cr Vermeulen

Latrobe City Venues User Group	Cr Kam Alternative: Cr Gibson
Latrobe Leisure Churchill User Group	Cr White, Cr Vermeulen
Latrobe Leisure Moe/Newborough User Group	Cr Price, Cr Gibson
Latrobe Leisure Morwell User Group	Cr Loughheed, Cr Middlemiss
Latrobe Leisure Traralgon Sports Stadium User Group	Cr Kam, Cr Harriman
Latrobe Regional Gallery Advisory Committee	Cr Price, Cr White
Latrobe Regional Motorsport Complex User Group	Cr Middlemiss Alternative: Cr Gibson
Latrobe Safety and Wellbeing Network	Cr White, Cr Kam, Cr O'Callaghan
Latrobe Tourism Advisory Board	Cr White, Cr Harriman
Low Carbon Emissions Future Transition Committee	Mayor (Chair) Cr Vermeulen, Cr White, Cr Price, Cr Gibson
Mathison Park Advisory Committee	Cr Vermeulen, Cr White
Moe Yallourn Rail Trail Committee of Management	Merton Ward Councillor (Cr Gibson), Tanjil Ward Councillor (Cr Loughheed)
Morwell Centenary Rose Garden	Cr Loughheed Alternative: Cr Middlemiss.
Morwell Town Common Development Plan Steering Committee	Cr Loughheed, Cr White
Oldsmobile Management Committee	Mayor
Ollerton Avenue Bushland Reserve Committee of Management	Merton Ward Councillor (Cr Gibson) Alternative: Cr Price
Sale of Goods from Council Properties Committee	Cr Loughheed, Cr Kam
Victory Park Precinct Advisory Committee	Galbraith Ward Councillor (Cr Kam), Dunbar Ward Councillor (Cr Harriman)
War Memorials Advisory Committee	Mayor (Cr Vermeulen)

Community Committees

Apprenticeships Group Australia Board	Cr White Alternative: Cr Gibson.
Australian Paper Community Environmental Consultative Committee	Cr Loughheed
Baw Baw Latrobe Local Learning and Employment Network	Cr Price
Braiakaulung Advisory Committee	Cr O'Callaghan, Cr White
Callignee and Traralgon South Sporting and Facility User Group	Cr Vermeulen
Friends of the Traralgon Railway Reservoir Conservation Reserve	Cr Harriman
Gippsland Integrated Natural Resources Forum	No Councillor delegate required
Gippsland Sports Academy Board	No Councillor delegate required
Social Planning for Wellbeing Committee	Cr Kam
International Power Hazelwood Environmental Review Committee	Cr White
Latrobe City Lake Narracan User Group Committee	Ward Councillor (Cr Loughheed), Cr Gibson
Latrobe City Synthetic Sports Field User Group Committee	Firmin Ward Councillor (Cr White)
Latrobe Settlement Committee	Cr Price

Loy Yang Power Environmental Review Committee	Cr Vermeulen
Morwell CBD Safety Group	Cr Loughheed, Cr Kam, Cr Middlemiss
Morwell River Neighbourhood Improvement Plan Steering Committee	Cr White
Regional Aboriginal Justice Advisory Committee (RAJAC)	Cr Gibson
Roadsafe Gippsland Community Road Safety Council	Cr Kam, Cr Gibson
Moe Southside Community Precinct User Group	Farley Ward Councillor (Cr Price)
Traralgon CBD Safety Group	Cr Harriman, Cr Kam
Traralgon Creek Neighbourhood Improvement Plan Steering Committee	Cr Kam, Cr Harriman
Traralgon Recreation Reserve and Showgrounds User Group Committee	Cr Harriman, Cr Kam
Traralgon West Sporting Complex User Group	Cr Kam, Cr Harriman
TRU Energy Yallourn Environmental Review Committee	Cr Loughheed

Council Working Groups

Chief Executive Officer Performance Review Committee	Mayor (Cr Vermeulen), Cr Gibson, Cr Kam, Cr O'Callaghan
Coal Land Use Planning Committee	Cr Loughheed, Cr Vermeulen, Cr Gibson, Cr Middlemiss, Cr Kam
Community Engagement Reference Group	Cr O'Callaghan, Cr Kam, Cr Price
Early Years Reference Committee	Cr O'Callaghan, Cr Gibson
Jumbuk and Yinnar South Timber Traffic Reference Group	Gunyah Ward Councillor (Cr Vermeulen), Cr White, Cr Kam
Link Editorial Committee	Mayor (Cr Vermeulen), Cr Loughheed, Cr Gibson
Mayoral Investment Attraction Working Group	Mayor (Cr Vermeulen), Deputy Mayor (Cr Gibson), Cr Middlemiss, Cr Price
Positive Ageing Reference Group	Cr O'Callaghan, Cr Kam
Rail Freight Working Group	Cr Middlemiss, Cr Loughheed
Traralgon Aquatic Facility Working Party	Dunbar Ward Councillor (Cr Harriman) Attendance by invitation: All Councillors
Traralgon Parking Precinct Plan Working Group	Dunbar Ward Councillor (Cr Harriman) Attendance by invitation: All Councillors



Aerial view of Latrobe City



Emergency Management Recovery

Statutory Information

Documents for public inspection

In accordance with *Section 11 of the Local Government (Finance and Reporting) regulations 2004*, the following documents are available for public inspection:

- Details of current allowances fixed for the Mayor and councillors.
- Details of senior officers' total salary packages for the current financial year and the previous year.
- Details of overseas or interstate travel (with the exception of interstate travel by land for less than three days) undertaken in an official capacity by councillors or any member of council staff in the previous 12 months.
- Council officers who were required to submit a return of interest during the financial year.
- Councillors who submitted a return of interest during the financial year.
- Agendas and minutes of Ordinary and Special Council Meetings held in the previous 12 months.
- A list of all special committees established by Council and the purpose for which each committee was established.
- A list of all special committees established by the Council which were abolished or ceased to function during the financial year.
- Minutes of meetings of special committees.
- A register of delegations.
- Submissions received in accordance with *Section 223 of the Act* during the previous 12 months.
- Agreements to establish regional libraries.
- Details of all property, finance and operating leases involving land, buildings, plant, computer equipment or vehicles entered into by the Council as lessor or lessee.

- A register of authorised officers.
- A list of donations and grants made by the Council during the financial year.
- Organisations of which the Council was a member during the financial year.
- A list of contracts valued at \$100,000 or more which the Council entered into during the financial year without first engaging in a competitive process.

Other documentation and registers available to the public include:

- The Councillor Reimbursement Policy (known as *Provision of Resources and Support to Councillors Policy 11POL-5*).
- The *Councillor Code of Conduct*.
- Records of *Assembly of Councillors*.
- Register of Interests.
- *Local Laws 1, 2 and 3*.
- The annual *Council Plan*.
- The *Strategic Resource Plan*.
- The *Annual Budget*.
- The *Annual Report* including the Auditor's Report.
- All adopted *Council Policies*.

In accordance with *Section 222 of the Local Government Act 1989*, inspection of these documents at Latrobe City Council's Corporate Headquarters, 141 Commercial Road, Morwell, can be arranged by contacting Latrobe City Council on 1300 367 700. A number of these documents are also available online at www.latrobe.vic.gov.au

Information Management

Freedom of Information

The *Freedom of Information Act 1982* gives the community the right to access certain Council documents. The Act has four basic principles:

- Local governments are required to publish information about the documents they hold, particularly those which affect members of the public in their dealings with Council.
- Each person has a legally enforceable right to access information, limited only by exemptions necessary for the protection of the public interest and the private and business affairs of persons from whom information is collected by Council.
- People may request inaccurate, incomplete, out of date or misleading information in their personal records be amended.
- People may appeal against a decision not to give access to information or not amend a personal record.

During the 2011/12 financial year, Latrobe City Council received six requests to access information under the Freedom of Information legislation. This is five less than the previous year. Freedom of Information requests must be made in writing and accompanied by a \$24.40 application fee. Requests for access to information should be addressed to:

Freedom of Information Officer
Latrobe City Council
PO Box 264
MORWELL VIC 3840

In accordance with the *Freedom of Information Act 1982*, Latrobe City Council must decide if this information will be provided within 45 days. Of the six requests received, all were processed within the statutory timeframe.

Information Privacy

Latrobe City Council is obliged to ensure the personal privacy of all residents and ratepayers in accordance with the *Information Privacy Act 2001*. Council will only collect, use or disclose personal information where it is necessary to perform Council functions or where required by law. Council has adopted a *Privacy Policy* which can be obtained upon request.

During the 2011/12 financial year, there were no complaints referred to the Privacy Commissioner and no breaches of the Act.

Charter of Human Rights and Responsibilities

Latrobe City Council is subject to the *Charter of Human Rights and Responsibilities Act 2006*. All Latrobe City Council policies have been adopted following proper consideration of all of the rights contained within the *Charter of Human Rights and Responsibilities Act 2006*.

Whistleblowers Protection

The *Whistleblowers Protection Act 2001* aims to protect and encourage disclosure of wrongful acts by councils and other similar bodies. It relates to the behaviours and actions of council officers and councillors. A person is entitled to make a complaint pursuant to the *Whistleblowers Act 2001* by contacting the Ombudsman of Victoria.

Latrobe City Council supports the aims and objectives of the *Whistleblowers Act 2001* and has endorsed an operational framework which applies to all of its employees.

During the 2011/12 financial year there were no disclosures made or referred to Latrobe City Council or the Ombudsman of Victoria under the *Whistleblowers Act 2001*. The *Whistleblowers Operational Framework* was reviewed and updated in 2011/12, with information sessions held for employees.

Risk Management and Auditing

Audit Committee

The Audit Committee is in place to assist Council in the effective conduct of financial reporting, management of risk, maintaining internal controls and facilitating ethical development. It met five times during the year.

Its membership comprises two independent external members, Mr Ron Gowland and Mrs Chris Trotman and two Councillors, Cr Ed Vermeulen and Cr Dale Harriman, with Cr Bruce Loughheed as alternative. The Chief Executive Officer, General Manager Governance, Manager Finance and Manager Risk and Compliance also attend Audit Committee meetings.

During the year, the committee dealt with a range of activities, including:

- Internal Audit Program.
- 2012/13 Annual Budget.
- 2011/12 financial statements.
- Risk management.
- Outstanding debtors review.
- Quarterly financial and performance reports and mid year review.
- Monthly performance reporting.
- Strategic risk reporting.

Internal Audit Program

Latrobe City Council engages the services of RSM Bird Cameron to provide its internal audit services. A three year internal audit program has been established to review a range of internal functions of Council.

The following reviews were undertaken during the year:

- Kindergarten review.
- National Competition Policy review.
- Building Maintenance review.
- Childcare Services review.

Insurance Audits

Latrobe City Council participates in an insurance scheme that is specific to Victorian local government. The scheme carries out audits of Councils risk management on an annual and bi-annual basis. These are used for benchmarking of local government authorities across Victoria.

An audit of Latrobe City Council's property and commercial crime (fidelity) risk management was undertaken in November 2011, and a score of 75.3% for property audit and 74% for commercial crime, was achieved. A review of Latrobe City Council's previous public liability risk management audit was undertaken in March 2012, and the audit score increased from 67% to 73%.

Insurance

Latrobe City Council has a responsibility to the community to ensure that the nature and extent of our insurance cover is adequate. Latrobe City Council has insurance policies covering:

- public liability;
- industrial special risk and business interruption;
- public/products liability;
- councillors and officers liability;
- motor vehicles;
- engineering risks;
- machinery and computer breakdown;
- hangar keeper's liability; and
- personal accident/corporate travel.

These insurances are reviewed annually and adjusted accordingly, having consideration for the various associated risks, past history and the benefit of expert advice.

Latrobe City Council liaises regularly with its insurers regarding changes in legislation, court decisions and industry best practice. Latrobe City Council manages public and property liability claims based on the framework and advice of its insurers. Regular contact is made with the insurers to discuss claims and/or risk mitigation activities.

Risk Management

The *Risk Management Plan 2011-2014*, adopted by Council in May 2011, sets out Council's commitment to risk management. The plan is aligned to the risk management standard, AS/ISO 31000 and sets key directions for further development of Latrobe City Council's risk management systems and processes during 2011-2014. It is applicable to the management of all risks facing the organisation including; financial, reputation, Occupational Health and Safety, personnel and legislative.

Year 1 actions implemented during 2011/12 include:

- Purchase of a risk management software program.
- Development of a training and awareness program.

- Quarterly risk project assurance group meetings conducted.
- Updated risk management policy and operational framework communicated across organisation.
- Reviewed and developed frameworks, procedures and tools.
- Improved access of frameworks, procedures and tools for all staff.
- Consideration of risk registers in organisational business planning.
- Improved consideration of risk across organisational processes including Council reports and business cases.



Victorian Local Government Indicators

The Victorian Government requires all Victorian councils to measure and annually report against 11 Victorian Local Government Indicators. These indicators are designed to quantify aspects of expenditure, the cost of service and infrastructure provision, customer satisfaction and governance. As a comparison, figures from the past two years are provided.

CATEGORY	VLGI #	DESCRIPTION	2009-10	2010-11	2011-12
COST OF GOVERNANCE	1	Average rates and charges per assessment	\$1,402	\$1,483	\$1,582
	2	Average residential rates and charges per assessment	\$1,078	\$1,159	\$1,250
SUSTAINABILITY	3	Average liabilities per assessment	\$1,502	\$1,484	\$1,656
	4	Operating result per assessment	\$389	\$442	\$169
SERVICES	5	Average operating expenditure per assessment	\$2,614	\$2,657	\$2,911
	6	Community satisfaction rating for the overall performance of Council	61	57	61
INFRASTRUCTURE	7	Average capital expenditure per assessment	\$774	\$900	\$625
	8	Renewal	99%	99%	103%
	9	Renewal and maintenance	99%	99%	102%
GOVERNANCE	10	Community satisfaction rating for the Council's advocacy and community representation on key local issues	60	58	56
	11	Community satisfaction rating for the Council's engagement in decision making on key local issues	57	50	54



- Financial Report
- Financial Statements
- Standard Statements
- Performance Statement

Financial

Latrobe City Council Headquarters

Financial Report

This report shows how Council performed financially during the 2011/2012 financial year. It also provides the overall financial position of Council as at 30 June 2012.

Latrobe City Council presents this Finance Report in accordance with the Australian Accounting Standards. As the Council is a not-for-profit organisation, some terms used in the private sector are not appropriate for use with these statements.

Introduction

The Finance Report contains four main sections:

- Summary Report
- Financial Statements
- Notes to the Accounts
- Standard Statements

The statements and notes to the accounts are prepared by Latrobe City Council's Finance Unit, audited by the Victorian Auditor General and examined by the Audit Committee and Council.

Financial Statements

Comprehensive Income Statement

The Comprehensive Income Statement shows:

- Revenue sources by income category;
- Expenses relating to Council operations, not including costs associated with capital purchases, construction and asset renewal. While capital expenditure costs are not shown, asset depreciation and amortisation is included;
- Non-owner changes in equity (e.g Asset Revaluation Reserve increments/decrements).

The key figure in this statement is the surplus or deficit for the year. A surplus indicates that revenue exceeded expenses.

Statement of Financial Position

The Statement of Financial Position is a one-page summary of Council's financial position as at the 30 June 2012. It shows what Council owns as assets and what is owed in liabilities. Assets and liabilities are split into current and non-current items. Current items reflect those assets or liabilities that will fall due in the next 12 months. The 'Total Equity' line of this statement indicates the net worth of Council which has been accumulated over many years.

Statement of Cash Flows

The Statement of Cash Flows summarises Latrobe City Council's cash payments and cash receipts for the 2011/2012 financial year indicating the net increase or decrease in cash held by Council. Values in this statement represent 'cash-in-hand' and may vary from the Comprehensive Income Statement and Statement of Financial Position which are prepared on an accrual basis.

Statement of Changes in Equity

This statement summarises the change in the net worth of Latrobe City Council. The net worth can change as a result of:

- a surplus or deficit recorded in the Comprehensive Income Statement;
- use of money from Council reserves and/or
- an increase or decrease in the value of non-current assets based on revaluation of assets.

Notes to the Accounts

These notes provide detailed information to assist understanding of the financial statements including statement preparation procedures, significant Latrobe City Council accounting policies, and many summary figures underlying the values contained within the statements. Notes also provide information and detail that Latrobe City Council wishes to provide but cannot be included within the financial statements. Numbers associated with notes are shown beside the relevant items within the financial statements.

Standard Statements

Latrobe City Council is required to present audited Standard Statements of Financial Performance, Financial Position, Cash Flows and Capital Works in accordance with the Local Government Act (1989). Each standard statement reports the difference between actual results for the financial year and the adopted Council budget that was established at the start of the financial year. Any major differences between the Financial Statements and the Standard Statements are explained within the notes.

These Standard Statements reflect the Financial Statements with the addition of the Capital Works statement. The Statement of Capital Works provides details of Council expenditure on creating, purchasing, renewing and upgrading property, infrastructure, plant and equipment by asset category.

Certification Reports

Certification of the Principal Accounting Officer is made by the Latrobe City Council Manager Finance who is responsible for the financial management of Council. The report certifies that in their opinion, the financial statements have met all statutory and professional reporting requirements.

Certification is also required by the Latrobe City Council Chief Executive Officer, and two Councillors on behalf of Council. Their reports certify that in their opinion, the financial statements are fair and not misleading.

Auditor General Report

The Independent Audit Report presents an external professional opinion on the financial statements. The report provides confirmation that the Finance Report has been prepared to comply with relevant legislation and professional standards, and provides a fair representation of Latrobe City Council finances.

Summary

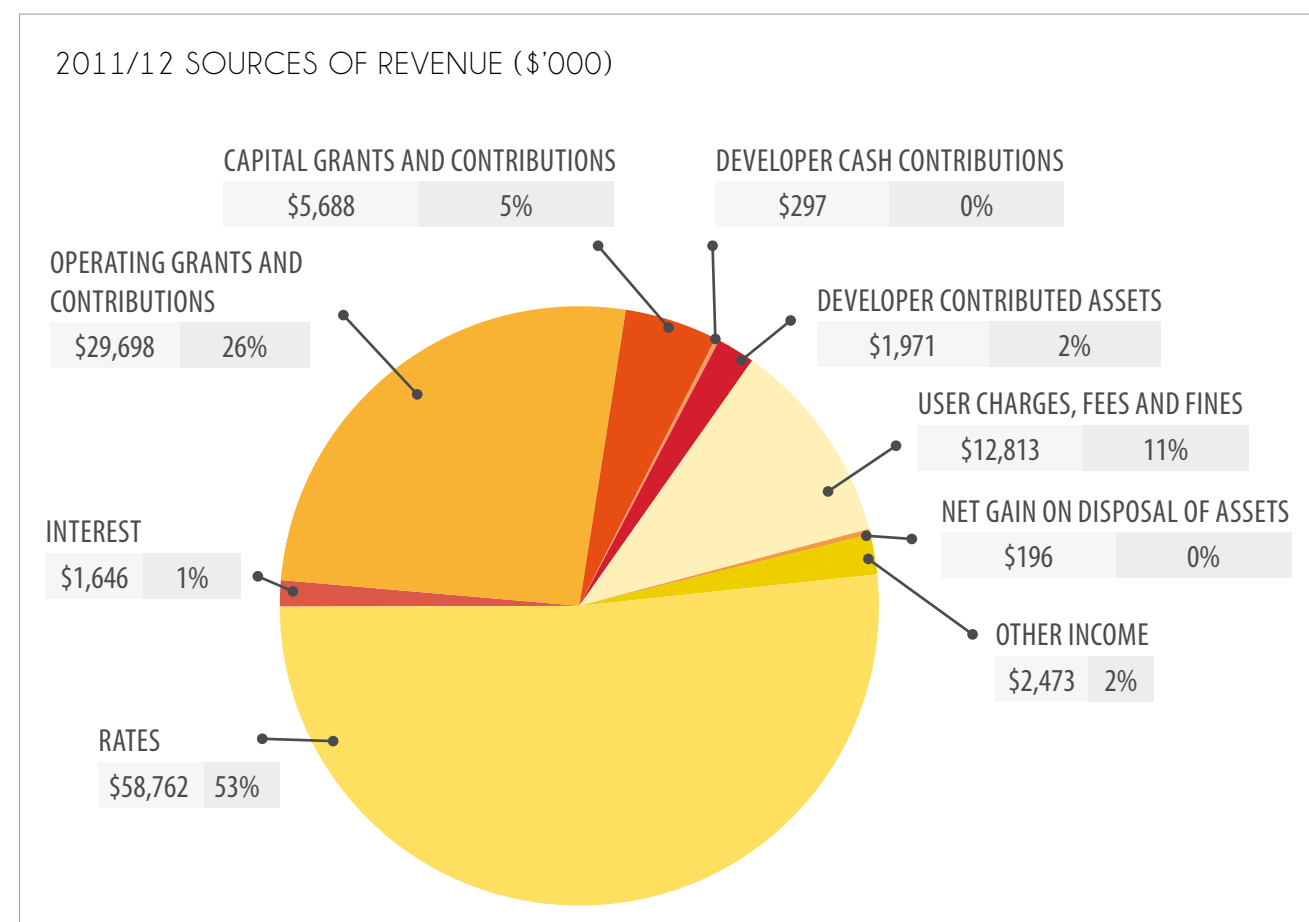
Latrobe City Council concluded 2011/12 in a strong financial position. All the key financial indicators demonstrate that Council is being managed in a financially prudent and responsible manner. The financial statements have been audited by the Victorian Auditor-General and endorsed by Council's Audit Committee. Council continues to strive to deliver a high level of value for the community.

A key financial challenge for Latrobe City Council into the future is to continue to deliver community services and programs whilst balancing the need to invest in infrastructure to ensure Latrobe City remains a community with high levels of liveability and sustainability.

Revenue

Latrobe City Council's total revenue for the 2011/12 year was \$113.545M (8% greater than budget). The main factors contributing to this favourable increase were, 2012/13 Victorian Grants Commission funding that has been advanced in June 2012 together with additional grants funding received for disaster recovery, Preschool programs, and the Healthy Communities Program. Additional revenue was also recognised for Roads to Recovery funded projects carried over from the previous financial year and interest on investments. User fees and charges had an unfavourable variance largely due to a decrease in landfill gate fees as a result of a temporary inability to accept commercial waste to the landfill.

A breakdown of Latrobe City Council's revenue sources, shown below, highlights the reliance on rate revenue to fund community services and the renewal of community assets.



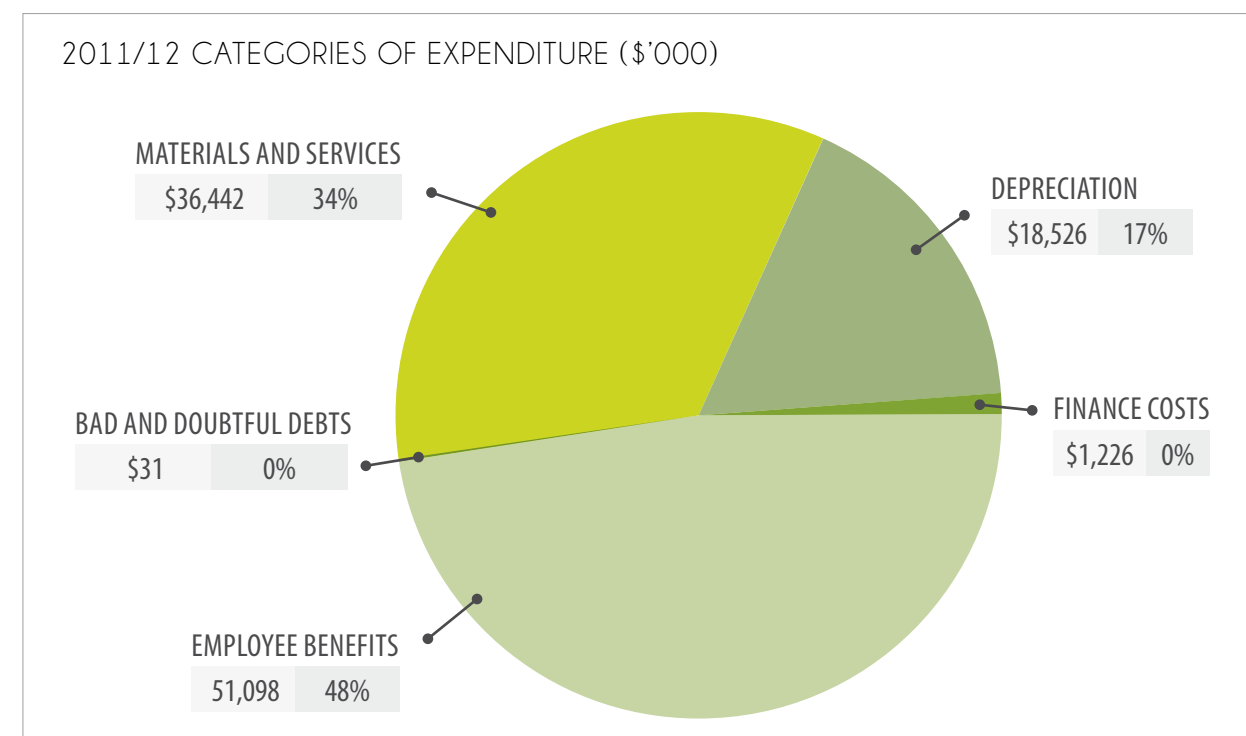
Expenses

Latrobe City Council's total expenditure for the 2011/12 year was \$107.322M (\$7% over budget).

The main factor contributing to this unfavourable variance was the recognition of apportioned share of the defined benefits superannuation liability of \$6.975M, this liability does not require cash funding until the 2013/14 financial year.

Further explanation of variances to budget can be seen in the notes to the Standard Income Statement.

A breakdown of expenditure categories is shown below. The graph highlights that 82% of total spending relates to materials, contract and employee costs.



Financial Strength

The Statement of Financial Position indicates that Latrobe City Council continues to be in a sound financial position, with a healthy Working Capital Ratio, as shown in the graph.

The Working Capital Ratio assesses Council's ability to meet current commitments and is calculated by measuring current assets against current liabilities. Council's ratio of 2.04:1 is an indicator of a sound financial position, having \$2.04 of current assets for every \$1 of current liabilities. The level of working capital over the past five years shows that Council's ability to meet current commitments has remained strong.

Total equity increased to \$921.188M as at 30 June 2012, an increase of \$8.79M from the previous year. This was due to an operating surplus for the year of \$6.222M together with Asset Revaluation Reserve movements of \$2.568M.



Table of Contents

	NOTE	PAGE
Financial Statements		
Comprehensive Income Statement		112
Statement of Financial Position		113
Statement of Changes in Equity		114
Statement of Cash Flows		115
Notes to the Financial Statements		
Introduction		117
Significant Accounting Policies	1	117
Rates	2	127
Grants	3	128
User Charges	4	131
Other Income	5	131
Developer Cash Contributions	6	132
Developer Contributed Assets	7	132
Employee Benefits	8	132
Materials and Services	9	133
Bad and Doubtful Debts	10	133
Depreciation Expenses	11	133
Cash and Cash Equivalents	12	134
Trade and Other Receivables	13	135
Other Financial Assets	14	135
Non Current Assets classified as held for sale	15	136
Restricted Assets	16	136
Property, Infrastructure, Plant and Equipment	17	138
Trade and Other Payables	18	143
Employee Benefits	19	144
Interest-bearing Liabilities	20	145
Provisions	21	146
Trust Funds and Deposits	22	147
Reserves	23	147
Contingent Liabilities and Contingent Assets	24	148
Commitments	25	148
Operating Leases	26	149
Events Occurring after Balance Date	27	150
Superannuation	28	150
Related Party Transactions	29	151
Notes to the Cash Flow Statement	30	153
Financial Instruments	31	154
Auditor's Remuneration	32	159
Income, Expenses and Assets by Function/ Activities	33	160
Financial Ratios	34	163
Certification of the Financial Statements		165
Standard Statements		
Standard Statement of Financial Performance		167
Standard Statement of Financial Position		168
Standard Statement of Cash Flows		169
Standard Statement of Capital Works		170
Standard Financial Statements Commentary and Notes		171
Certification of Standard Statements		175
Auditor General's Report on Financial and Standard Statements		176
Performance Statement		
Performance Statement		178
Council Approval of the Performance Statement		187
Auditor General's Report on Performance Statement		188

Financial Statements

COMPREHENSIVE INCOME STATEMENT FOR THE YEAR ENDED 30 JUNE 2012

	NOTE	2012 \$'000s	2011 \$'000s
INCOME			
Rates	2	58,762	54,547
Grants	3	35,386	36,943
User Charges	4	12,388	12,925
Other Income	5	2,898	3,045
Developer Cash Contributions	6	297	273
Developer Contributed Assets	7	1,971	2,735
Interest		1,646	1,815
Net Gain(loss) on Disposal of Assets	15(b)/17(b)	196	106
Recognition of Previously Unrecognised Assets	17(a)	-	535
Total Income		113,545	112,927
EXPENSES			
Employee Benefits	8	(51,098)	(40,463)
Materials and Services	9	(36,442)	(36,709)
Bad and Doubtful Debts	10	(31)	(40)
Depreciation	11	(18,526)	(18,229)
Finance Costs		(1,226)	(1,375)
Write off Previously Recognised Assets	17(a)	-	(9)
Total Expenses		(107,322)	(96,825)
SURPLUS FOR THE PERIOD		6,222	16,102
OTHER COMPREHENSIVE INCOME			
Net Asset Revaluation increment	23(a)	2,629	728
Impairment Losses on Revalued Assets	17(a)/23(a)	(61)	(210)
COMPREHENSIVE RESULT		8,790	16,620

The above statement should be read with the accompanying notes

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2012

	NOTE	2012 \$'000s	2011 \$'000s
CURRENT ASSETS			
Cash and Cash Equivalents	12	39,033	26,609
Prepayments		354	974
Trade and Other Receivables	13	7,359	10,268
Other Financial Assets	14	3,000	5,000
Non-Current Assets classified as held for sale	15(a)	743	723
Total Current Assets		50,490	43,575
NON-CURRENT ASSETS			
Property, Infrastructure, Plant and Equipment	17(a)	931,704	922,822
Trade and Other Receivables	13	46	65
Other Financial Assets	14	2	2
Total Non-Current Assets		931,752	922,889
TOTAL ASSETS		982,242	966,464
CURRENT LIABILITIES			
Trade and Other Payables	18	7,974	8,647
Interest-bearing Liabilities	20	3,151	2,836
Employee Benefits	19	10,051	7,755
Provisions	21	2,008	1,677
Trust Funds and Deposits	22	1,520	1,540
Total Current Liabilities		24,704	22,455
NON-CURRENT LIABILITIES			
Trade and Other Payables	18	6,975	-
Interest-bearing Liabilities	20	13,386	15,343
Employee Benefits	19	1,409	1,373
Provisions	21	14,581	14,895
Total Non-Current Liabilities		36,350	31,611
TOTAL LIABILITIES		61,053	54,066
NET ASSETS		921,188	912,398
EQUITY			
Accumulated Surplus		611,558	605,630
Reserves	23	309,630	306,768
TOTAL EQUITY		921,188	912,398

The above statement should be read with the accompanying notes

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2012

	NOTE	TOTAL	ACCUMULATED SURPLUS	ASSET REVALUATION RESERVE	OTHER RESERVES
2012		\$'000s	\$'000s	\$'000s	\$'000s
Equity at beginning of year		912,398	605,630	305,165	1,603
Surplus for the period		6,222	6,222	-	-
Net Asset Revaluation Increment	23(a)	2,629	-	2,629	-
Transfers to Other Reserves	23(b)	-	(297)	-	297
Transfers from Other Reserves	23(b)	-	3	-	(3)
Impairment losses on Revalued Assets		(61)	-	(61)	-
Balance at end of the financial year		921,188	611,558	307,733	1,897

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2011

	NOTE	TOTAL	ACCUMULATED SURPLUS	ASSET REVALUATION RESERVE	OTHER RESERVES
2011		\$'000s	\$'000s	\$'000s	\$'000s
Equity at beginning of year		895,779	589,415	304,647	1,716
Surplus for the period		16,102	16,102	-	-
Net Asset Revaluation Increment	23(a)	728	-	728	-
Transfers to Other Reserves	23(b)	-	(273)	-	273
Transfers from Other Reserves	23(b)	-	386	-	(386)
Impairment losses on Revalued Assets		(210)	-	(210)	-
Balance at end of the financial year		912,398	605,630	305,165	1,603

The above statement should be read with the accompanying notes

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2012

	NOTE	2012 \$'000s Inflows (Outflows)	2011 \$'000s Inflows (Outflows)
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from Ratepayers		58,240	54,387
Government Grants (inclusive of GST)		40,398	35,797
Interest Received		1,654	1,780
User Charges, Fines and Fees (inclusive of GST)		22,042	17,528
Developer Contributions		297	273
Payments to Employees		(48,454)	(39,947)
Payments to Suppliers (inclusive of GST)		(38,697)	(36,896)
Net Cash provided by Operating Activities	30	35,479	32,922
CASH FLOWS FROM INVESTING ACTIVITIES			
Payments for Property, Infrastructure, Plant and Equipment		(23,050)	(32,784)
Proceeds from sale of Property, Infrastructure, Plant and Equipment	15(b)/17(b)	863	674
Proceeds from sale of other Financial Assets		2,000	3,000
Net Cash used in Investing Activities		(20,187)	(29,110)
CASH FLOWS FROM FINANCING ACTIVITIES			
Finance Costs		(1,226)	(1,375)
Loan Funds		1,200	500
Repayment of Borrowings		(2,843)	(2,678)
Net Cash (used in) Financing Activities		(2,869)	(3,552)
Net Increase/(Decrease) in Cash and Cash Equivalents		12,423	260
Cash and Cash Equivalents at beginning of the Financial Year		26,609	26,349
Cash and Cash Equivalents at the end of the Financial Year	30	39,033	26,609

The above statement should be read with the accompanying notes



NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

Introduction

Latrobe City Council was established by an Order of the Governor in Council on 2 December 1994 and is a body corporate. Latrobe City Council's headquarters is located at 141 Commercial Road, Morwell 3840.

This financial report is a general purpose financial report that consists of a Comprehensive Income Statement, a Statement of Financial Position, a Statement of Changes in Equity, and Statement of Cash Flows and Notes accompanying these statements. The general purpose financial report complies with *Australian Accounting Standards*, other authoritative pronouncements of the *Australian Accounting Standards Board*, the *Local Government Act 1989* and the *Local Government (Financial and Reporting) Regulations 2004*.

NOTE 1

SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of accounting

This financial report has been prepared on an accrual basis and going concern basis.

The financial report has been prepared under the historical cost convention except where otherwise noted.

Unless otherwise stated, all accounting policies are consistent with those of the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

(b) Change in accounting policies

No changes in accounting policy were implemented in the reporting period.

(c) Revenue recognition

Rates, grants, donations and other contributions

Rates, grants, donations and contributions (including developer contributions), are recognised as revenues when Latrobe City Council obtains control over the assets comprising these receipts.

Control over assets acquired from rates is obtained at the commencement of the rating year as it is an enforceable debt linked to the rateable property or, where earlier, upon receipt of the rates.

A provision for doubtful debts on rates has not been established as unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold.

Control over granted assets is normally obtained upon their receipt (or acquittal) or upon earlier notification that a grant has been secured, and are valued at their fair value at the date of transfer.

Income is recognised when Latrobe City Council obtains control of the contribution or the right to receive the contribution, it is probable that the economic benefits comprising the contribution will flow to Latrobe City Council and the amount of the contribution can be measured reliably.

Where grants or contributions recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner or used over a particular period and those conditions were undischarged at balance date, the unused grant or contribution is disclosed in note 3. The note also discloses the amount of unused grant or contribution from prior years that was expended on Council's operations during the current year.

A liability is recognised in respect of revenue that is reciprocal in nature to the extent that the requisite service has not been provided at balance date.

User Fees and Fines

User fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

A provision for doubtful debts is recognised when collection in full is no longer probable.

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Sale of property, plant and equipment

The profit or loss on the sale of an asset is determined when control of the asset has irrevocably passed to the buyer.

Interest and rents

Interest and rentals are recognised as revenue when the payment is due, the value of the payment is notified, or the payment is received, whichever first occurs.

Dividends

Dividend revenue is recognised when Latrobe City Council's right to receive payment is established.

(d) Trade and other receivables

Rate Debtors

Rates are carried at nominal amounts due plus interest and are secured by a charge over the ratepayer's property. A provision for doubtful rate debtors is not required due to the Council's extensive legal powers for recovery, unless the value of the specific property involved is less than the outstanding debt.

Other Debtors

Other debtors represent amounts due to Latrobe City Council for the provision of services, advances and accrued income. The carrying amount of non-rate debtors (including any loans made) has been assessed for recovery at year end and provision made for doubtful debts as deemed necessary. Recoverability of debtors is reviewed on an ongoing basis throughout the course of each financial year and debts which are known to be uncollectable are written off.

(e) Depreciation and amortisation of property, infrastructure, plant and equipment

Buildings, plant and equipment, infrastructure and other assets having limited useful lives are systematically depreciated over their useful lives to Latrobe City Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Land, land under roads and road earthworks are not depreciated on the basis that they are assessed as not having a limited useful life.

Artworks are not depreciated.

Straight line depreciation is charged based on the residual useful life as determined each year.

Major Depreciation periods used are listed below and are consistent with the prior year unless otherwise stated:

Asset Category	Depreciation/Amortisation Useful Life (Years) 2012
Building and Improvements	30 - 50
Office Furniture and Equipment	5 - 10
Plant and Equipment	5
Drainage Works	50 - 70
Roads and Streets	7 - 73
Bridges	75
Playgrounds	11
Landfill Improvements	6 - 31

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Various sub-categories of furniture and equipment, plant and equipment, car parks and roads have different estimated useful lives and therefore attract different depreciation rates.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the date they are completed and held ready for use.

(f) Repairs and maintenance

Routine maintenance, repair costs and minor renewal costs are expensed as incurred. Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

(g) Finance costs

Finance costs are recognised as an expense in the period in which they are incurred.

(h) Recognition and measurement of assets

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the amount for which the asset could be exchanged between knowledgeable willing parties in an arm's length transaction.

Where assets are constructed by Latrobe City Council, cost includes all materials used in construction, any direct labour and an appropriate share of directly attributable variable and fixed overheads

Capitalisation Thresholds

Capitalisation thresholds for all classes of assets, with the exception of Land, are as shown below which are consistent with prior year unless otherwise stated. Land including land under roads has no capitalisation threshold.

ASSET TYPE	THRESHOLD \$
Property	
Buildings and Improvements	10,000
Plant and Equipment	
Office Furniture and Equipment	1,000
Plant and Equipment	1,000
Art Works Collection	500
Infrastructure	
Drainage Works	10,000
Roads and Streets	10,000
Bridges	10,000
Playgrounds	5,000

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**Revaluation**

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment and office furniture and equipment are measured at fair value, being the amount for which the assets could be exchanged between knowledgeable willing parties in an arms length transaction. At balance date, Latrobe City Council reviewed the carrying value of the individual classes of assets within land and buildings and infrastructure assets to ensure that each asset materially approximates its fair value. Where the carrying value materially differs from the fair value the class of asset is revalued.

In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from 3 to 5 years. The valuation is performed either by experienced council officers or independent experts.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Land under roads

Latrobe City Council recognises land under roads it controls at fair value. A revaluation is undertaken every 2 years.

(i) Cash and Cash Equivalents

For the purposes of the Cash Flow Statement, Cash and Cash Equivalents include cash on hand, deposits at call and other highly liquid investments with short periods to maturity that are readily convertible to cash on hand at Latrobe City Council's option and are subject to insignificant risk of changes in value, net of outstanding bank overdrafts.

(j) Other Financial Assets**Held-to-maturity investments**

Where council has the positive intent and ability to hold nominated investments to maturity, then such financial assets may be classified as held-to-maturity. Held-to-maturity financial assets are recognised initially at fair value plus any directly attributable transaction costs. Subsequent to initial recognition held-to-maturity financial assets are measured at amortised cost using the effective interest method, less any impairment losses.

The held-to-maturity category includes certain floating rate note and variable coupon bond investments for which the entity intends to hold to maturity.

(k) Investments

Investments are recognised and brought to account at their cost. Interest revenues are recognised as they accrue.

(l) Trade and Other Payables

Creditors and other current liabilities are amounts due to external parties for the purchase of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid within 30 days after initial recognition. Interest is not payable on these liabilities.

(m) Deposits and Retentions

Amounts received as tender deposits and retention amounts controlled by Latrobe City Council are included in the financial statements as liabilities until they are returned or forfeited. Amounts received and paid where it has merely acted as a collection agent have been eliminated.

(n) Employee Benefits**Wages and Salaries**

Liabilities for wages and salaries are measured as the amount unpaid at balance date. Entitlements include oncosts that are calculated using employee remuneration rates as at balance date.

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**Long Service Leave**

Long Service Leave entitlements payable are assessed at balance date having regard to expected employee remuneration rates on settlement, employment related oncosts and other factors including accumulated years of employment, on settlement, and experience of employee departure per year of service.

Long Service Leave expected to be paid within 12 months is measured at nominal value based on the amount expected to be paid when settled.

Long Service Leave expected to be paid later than one year has been measured at the present value of the estimated future cash outflows to be made for these accrued entitlements. Commonwealth Bond Rates are used for discounting future cash flows.

Following changes to the Local Government (Long Service Leave) Regulations 2012, employees are now entitled to access their LSL entitlement after completing an initial period of 7 years recognised service. This means an employee who has worked a period of 7 years will be entitled to 1/10 of 3 months LSL for every year of that service. This has had the impact of bringing forward by 3 years the date employees can access their LSL in the normal course of their employment. The financial impact of this new calculation is to increase the LSL liability by \$400K as at 30 June 2012 in comparison to that calculated using the prior 10 years of service requirement to access LSL in the normal course of employment.

Annual Leave

Annual leave entitlements are accrued on a pro rata basis in respect of services provided by employees up to balance date.

Annual leave expected to be paid within 12 months is measured at nominal value based on the amount, including appropriate oncosts, expected to be paid when settled.

Classification of Employee Benefits

An employee benefit liability is classified as a current liability if Latrobe City Council does not have an unconditional right to defer settlement of the liability for at least 12 months after the end of the period. This would include all annual leave and unconditional long service leave entitlements.

Superannuation

A liability is recognised in respect of Latrobe City Council's present obligation to meet the unfunded obligations of defined benefit superannuation schemes to which its employees are members. The liability is defined as the Council's share of the scheme's unfunded position, being the difference between the present value of employees' accrued benefits and the net market value of the scheme's assets at balance date. The liability also includes applicable contributions tax of 17.65%.

The superannuation expense for the reporting year is the amount of the statutory contribution Latrobe City Council makes to the superannuation plan which provides benefits to its employees, together with any movements (favourable/unfavourable) in the position of any defined benefits schemes. Details of these arrangements are set out in Note 28.

Sick Leave

No provision has been made for sick leave as the entitlement is non-vesting and it is not considered probable that the entitlement that will accrue in the future will be greater than the amount of sick leave taken.

(o) Leases

All leases are deemed to be "operating leases" as the lessor effectively retains substantially all of the risks and benefits incidental to ownership of the leased items. The related rentals are expensed as incurred. (refer to Note 26)

(p) Allocation between Current and Non-Current

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next twelve months, being Latrobe City Council's operational cycle or if the Council does not have an unconditional right to defer settlement of a liability for at least 12 months after the reporting date.

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**(q) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the Statement of Financial Position are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

(r) Impairment of Assets

At each reporting date, Latrobe City Council review the carrying value of assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

(s) Rounding

Unless otherwise stated, amounts in the financial report have been rounded to the nearest thousand dollars. Figures in the financial statements may not equate due to rounding.

(t) Non-Current Assets Classified as Held for Sale

A Non-Current Asset held for sale is measured at the lower of its carrying amount and fair value less costs to sell and are not subject to depreciation. Non Current Assets are treated as current and classified as held for sale if their carrying amount will be recovered through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale is expected to be completed within 12 months from the date of classification.

(u) Financial Guarantees

Financial guarantee contracts are recognised as a liability at the time the guarantee is issued. The liability is initially measured at fair value, and if there is material increase in the likelihood that the guarantee may have to be exercised, at the higher of the amount determined in accordance with *AASB 137 Provisions, Contingent Liabilities and Contingent Assets* and the amount initially recognised less cumulative amortisation, where appropriate. In the determination of fair value, consideration is given to factors including the probability of default by the guaranteed party and the likely loss to Council in the event of default.

(v) Pending Accounting Standards

The following Australian Accounting Standards have been issued or amended and are applicable to the Council but are not yet effective.

They have not been adopted in preparation of the financial statements at reporting date.

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**STANDARD/INTERPRETATION**

AASB 9: Financial Instruments and AASB 2009–11: Amendments to Australian Accounting Standards arising from AASB 9 [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023 & 1038 and Interpretations 10 & 12]

Summary

These standards are applicable retrospectively and amend the classification and measurement of financial assets. Latrobe City Council has not yet determined the potential impact on the financial statements. Specific changes include:

- simplifying the classifications of financial assets into those carried at amortised cost and those carried at fair value;
- removing the tainting rules associated with held-to-maturity assets;
- simplifying the requirements for embedded derivatives;
- removing the requirements to separate and fair value embedded derivatives for financial assets carried at amortised cost;
- allowing an irrevocable election on initial recognition to present gains and losses on investments in equity instruments that are not held for trading in other comprehensive income. Dividends in respect of these investments that are a return on investment can be recognised in profit or loss and there is no impairment or recycling on disposal of the instrument; and
- reclassifying financial assets where there is a change in an entity's business model as they are initially classified based on:
 - a) the objective of the entity's business model for managing the financial assets; and
 - b) the characteristics of the contractual cash flows.

Applicable for annual reporting periods commencing on or after 1 January 2013.

Impact on Local Government Financial Statements

These changes are expected to provide some simplification in the accounting for and disclosure of financial instruments.

STANDARD/INTERPRETATION

AASB 10 Consolidated Financial Statements

Summary

The standard introduces a single model of control, which is used to determine whether an investee must be consolidated.

The existence of control is determined based on:

- Power to direct the activities of an investee (irrespective of whether such power is exercised)
- Exposure, or rights, to variable returns from its involvement with the investee
- The ability to use its power over the investee to affect the amount of the investor's returns.

Applicable for annual reporting periods commencing on or after 1 January 2013.

Impact on Local Government Financial Statements

Council has not yet determined the application or the potential impact of the standard.

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

STANDARD/INTERPRETATION**AASB 11 Joint Arrangements****Summary**

This Standard requires entities that have an interest in arrangements that are controlled jointly to assess whether the arrangement is a joint operation or joint venture. AASB 11 shall be applied for an arrangement that is a joint operation. It also replaces parts of requirements in AASB 131 Interests in Joint Ventures.

Applicable for annual reporting periods commencing on or after 1 January 2013.

Impact on Local Government Financial Statements

These amendments are not expected to impact Latrobe City Council.

STANDARD/INTERPRETATION**AASB 12 Disclosure of Interests in Other Entities****Summary**

This Standard requires disclosure of information that enables users of financial statements to evaluate the nature of, and risks associated with, interests in other entities and the effects of those interests on the financial statements. This Standard replaces the disclosure requirements in AASB 127 and AASB 131.

Applicable for annual reporting periods commencing on or after 1 January 2013.

Impact on Local Government Financial Statements

These amendments are not expected to impact Latrobe City Council.

STANDARD/INTERPRETATION**AASB 13 Fair Value Measurement****Summary**

This Standard outlines the requirements for measuring the fair value of assets and liabilities and replaces the existing fair value definition and guidance in other AASs. AASB 13 includes a 'fair value hierarchy' which ranks the valuation technique inputs into three levels using unadjusted quoted prices in active markets for identical assets or liabilities; other observable inputs; and unobservable inputs.

Applicable for annual reporting periods commencing on or after 1 January 2013.

Impact on Local Government Financial Statements

Council has not yet determined the application or the potential impact of the standard.

STANDARD/INTERPRETATION**AASB 119 Employee Benefits****Summary**

In this revised Standard for defined benefit superannuation plans, there is a change to the methodology in the calculation of superannuation expenses, in particular there is now a change in the split between superannuation interest expense (classified as transactions) and actuarial gains and losses (classified as 'Other economic flows – other movements in equity') reported on the comprehensive operating statement.

Applicable for annual reporting periods commencing on or after 1 January 2013.

Impact on Local Government Financial Statements

Council has not yet determined the application or the potential impact of the standard.

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

STANDARD/INTERPRETATION**AASB 127 Separate Financial Statements****Summary**

This revised Standard prescribes the accounting and disclosure requirements for investments in subsidiaries, joint ventures and associates when an entity prepares separate financial statements.

Applicable for annual reporting periods commencing on or after 1 January 2013.

Impact on Local Government Financial Statements

Council has not yet determined the application or the potential impact of the standard.

STANDARD/INTERPRETATION**AASB 128 Investments in Associates and Joint Ventures****Summary**

This revised Standard sets out the requirements for the application of the equity method when accounting for investments in associates and joint ventures.

Applicable for annual reporting periods commencing on or after 1 January 2013.

Impact on Local Government Financial Statements

These amendments are not expected to impact Council

STANDARD/INTERPRETATION**AASB 1053 Application of Tiers of Australian Accounting Standards****Summary**

This Standard establishes a differential financial reporting framework consisting of two tiers of reporting requirements for preparing general purpose financial statements.

Applicable for annual reporting periods commencing on or after 1 July 2013.

Impact on Local Government Financial Statements

Council has not yet determined the application or the potential impact of the standard.

STANDARD/INTERPRETATION**AASB 2010-2 Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements****Summary**

This Standard makes amendments to many Australian Accounting Standards, including Interpretations, to introduce reduced disclosure requirements to the pronouncements for application by certain types of entities.

Applicable for annual reporting periods commencing on or after 1 July 2013.

Impact on Local Government Financial Statements

Council has not yet determined the application or the potential impact of the standard.

STANDARD/INTERPRETATION**AASB 2011-3 Amendments to Australian Accounting Standards – Orderly Adoption of Changes to the ABS GFS Manual and Related Amendments****Summary**

These standards are aimed at limiting certain recognition and measurement options to align with GFS, and supplemented by additional disclosures.

Applicable for annual reporting periods commencing on or after 1 July 2012.

Impact on Local Government Financial Statements

These amendments are not expected to impact Council.

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

STANDARD/INTERPRETATION

AASB: 2011-6 Amendments to Australian Accounting Standards – Extending Relief from Consolidation, the Equity Method and Proportionate Consolidation – Reduced Disclosure Requirements

Summary

The objective of this Standard is to make amendments to AASB 127 Consolidated and Separate Financial Statements, AASB 128 Investments in Associates and AASB 131 Interests in Joint Ventures to extend the circumstances in which an entity can obtain relief from consolidation, the equity method or proportionate consolidation.

Applicable for annual reporting periods commencing on or after 1 July 2013.

Impact on Local Government Financial Statements

These amendments are not expected to impact Council.

STANDARD/INTERPRETATION

AASB 2011-9 Amendments to Australian Accounting Standards –Presentation of Items of Other Comprehensive Income

Summary

The main change resulting from this Standard is a requirement for entities to group items presented in other comprehensive income (OCI) on the basis of whether they are potentially reclassifiable to profit or loss subsequently (reclassification adjustments). These amendments do not remove the option to present profit or loss and other comprehensive income in two statements, nor change the option to present items of OCI either before tax or net of tax.

Applicable for annual reporting periods commencing on or after 1 July 2012.

Impact on Local Government Financial Statements

This may result in reclassification of some items within Other Comprehensive Income

STANDARD/INTERPRETATION

AASB 2012-1 Amendments to Australian Accounting Standards – Fair Value Measurement – Reduced Disclosure Requirements

Summary

This amending Standard prescribes the reduced disclosure requirements in a number of Australian Accounting Standards as a consequence of the issuance of AASB 13 Fair Value Measurement.

Applicable for annual reporting periods commencing on or after 1 July 2013.

Impact on Local Government Financial Statements

Council has not yet determined the application or the potential impact of the standard.

(w) Contingent assets and contingent liabilities and commitments

Contingent assets and contingent liabilities are not recognised in the Statement of Financial Position, but are disclosed by way of a note and, if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable respectively.

Commitments are not recognised in the Statement of Financial Position. Commitments are disclosed at their nominal value and exclusive of the GST payable.

NOTE 2

RATES

Latrobe City Council uses Capital Improved Value (CIV) as the basis of valuation of all properties within the municipal district. The CIV of a property is its total land and improvements value.

This valuation base was used to calculate general rates, excluding valuations for power generation companies and Australian Paper Maryvale Ltd:

The valuation base used to calculate general rates for 2011/12 was \$8,880,702,000 (2010/11 was \$8,731,799,000).

The applicable rates in the CIV dollar were:

	2012 \$	2011 \$
General	0.00431108	0.00409523
Farm	0.00323331	0.00307143
Recreation Land	0.00215554	0.00204762

This derived rate revenues of:

	2011 \$'000s	2010 \$'000s
Residential	29,660	27,406
Commercial/Industrial	5,785	5,411
Farm	2,629	2,407
Recreation Land	35	26
Rating Agreements	8,433	8,212
Municipal Charge	4,014	3,800
Garbage Charge	7,726	6,958
EPA Victoria Landfill Levy	480	327
Total Rates	58,762	54,547

The date of the latest general revaluation of land for rating purposes within the municipal district was 1 January 2012, and the valuation will be first applied in the rating year commencing 1 July 2012.

The date of the previous general revaluation of land for rating purposes within the municipal district was 1 January 2010, and the valuation first applied in the rating year commencing 1 July 2010.

NOTE 3

GRANTS

Grants were received in respect of the following:

	2012 \$'000s	2011 \$'000s
Summary of Grants		
Federally funded grants	3,485	3,944
State funded grants	31,827	31,117
Others	74	1,882
Total	35,386	36,943
Recurrent		
Victorian Grants Commission – General Purpose	11,432	8,995
Victorian Grants Commission – Local Roads	2,901	2,242
Aged and Disability	3,969	3,947
Preschool	3,282	3,058
Natural Disaster Recovery	1,042	3,597
Family and Children Programs	607	608
Libraries	457	457
Economic Development	434	111
Healthy Communities	421	-
Maternal and Child Health	418	402
Employment Facilitation Programs	406	729
Community Support and Development Programs	297	204
Family Day Care	187	264
Enhanced Home Visiting Program	183	171
Arts	175	220
Other Recreation Facilities	161	71
Rural Access Program	101	118
School Crossing Supervision	98	100
Health Programs	63	72
Tourism and Events	30	27
Traralgon Activity Centre Plan and Growth Review	20	81
Environment	14	104
Other	68	75
Total Recurrent	26,766	25,653
Non-Recurrent		
Natural Disaster Recovery	2,633	3,022
Moe Early Learning Centre Development	220	2,040
Other Recreation Facilities	1,582	1,102
Moe Activity Centre Plan Development	1,395	1,441
Other Infrastructure Grants	1,194	510
Commonwealth Government - Roads to Recovery Program	1,035	-
Federal Blackspot Program (Vic Roads)	309	518
Landfill	252	-
Churchill Leisure Centre Redevelopment	-	1,330
Ted Summerton Reserve Redevelopment	-	978
Better Roads Victoria Program	-	163
Bicycle Plan	-	128
Other	-	58
Total Non-Recurrent	8,620	11,290

NOTE 3 GRANTS (CONTINUED)

Conditions on Grants

Grants and Contributions recognised as revenue during the year and were obtained on the condition that they be expended in a specified manner that had not occurred at balance date were:

	2012 \$'000s	2011 \$'000s
Recurrent		
Victorian Grants Commission – General Purpose	4,684	2,300
Victorian Grants Commission – Local Roads	1,184	571
Natural Disaster Recovery	1,074	582
Family and Children Programs	576	996
Aged and Disability Programs	394	284
Healthy Communities	308	-
Health and Immunisation	133	81
Employment Facilitation Programs	127	400
City Planning and Development	113	10
Community Support and Development Programs	90	49
Economic Development	71	100
Libraries	64	27
Arts Programs	40	60
Other	4	29
Total Recurrent	8,862	5,489
Non-Recurrent		
Natural Disaster Recovery	2,053	132
Recreation	762	-
Other Infrastructure	681	-
Moe Rail Precinct Revitalisation Project	507	929
Total Non-Recurrent	4,003	1,061
Total	12,865	6,550

NOTE 3 GRANTS (CONTINUED)

Grants and Contributions which were recognised as revenue in prior years and were expended during the current year in the manner specified by the grantor were:

	2012 \$'000s	2011 \$'000s
Recurrent		
Victorian Grants Commission – General Purpose	2,300	2,099
Natural Disaster Recovery	816	1,332
Family and Children Programs	621	409
Victorian Grants Commission – Local Roads	571	516
Employment Facilitation Programs	412	200
Aged and Disability Programs	286	419
Economic Development	103	34
Health	68	1
Arts	53	-
Community Support and Development Programs	52	121
Libraries	29	57
Recreation	9	330
City Planning	6	91
Transit Cities Projects	-	24
Other	30	29
Total Recurrent	5,356	5,662
Non-Recurrent		
Moe Rail Precinct Revitalisation Project	418	-
Natural Disaster Recovery	9	590
Other Infrastructure	5	462
Moe Early Learning Centre	-	1,625
Ted Summerton Reserve Redevelopment	-	581
Recreation	-	240
Total Non-Recurrent	432	3,498
Total	5,788	9,160
Net Increase/(Decrease) in Restricted Assets Resulting from Grant Revenues for the Year	7,077	(2,610)

NOTE 4**USER CHARGES**

	2012 \$'000s	2011 \$'000s
Leisure Centres	2,759	2,620
Outdoor Pools	67	54
Childcare / Preschools	3,900	4,034
Aged Services	2,050	1,846
Recreation (Halls and Reserves)	368	323
Planning	447	612
Building Services	121	155
Health Services	378	296
Local Laws	1,061	1,203
Waste Services	885	1,412
Library Services	50	47
Debt Collections Recovery	153	171
Other Fees and Charges	149	152
Total User Charges	12,388	12,925

NOTE 5**OTHER INCOME**

	2012 \$'000s	2011 \$'000s
Interest on Rates	454	372
Sales – non capital	6	232
Valuation Fees	151	79
Commissions	48	34
Property Rentals	797	653
Insurance Reimbursements	118	124
Fundraising	17	17
Sponsorship	90	94
Local Contributions	445	283
Donations	79	426
Merchandise Sales	555	535
Other	138	196
Total Other Income	2,898	3,045

NOTE 6**DEVELOPER CASH CONTRIBUTIONS**

	2012 \$'000s	2011 \$'000s
Street Lighting	3	-
Public Open Space	81	87
Drainage Headworks	116	152
Street Trees	12	30
Future Roadworks	85	4
Total Developer Cash Contributions	297	273

NOTE 7**DEVELOPER CONTRIBUTED ASSETS**

	2012 \$'000s	2011 \$'000s
Roads	759	878
Bridges	173	-
Drains	536	1,132
Footpaths	371	348
Kerb and Channel	121	255
Land	-	102
Land Under Roads	11	20
Total Developer Contributed Assets	1,971	2,735

NOTE 8**EMPLOYEE BENEFITS**

	2012 \$'000s	2011 \$'000s
Salaries and Wages	32,897	30,119
Long Service Leave	2,572	906
Annual Leave	3,222	3,002
Superannuation	3,171	2,909
Superannuation – additional call*	6,975	1,356
Other Oncosts	1,137	1,167
Fringe Benefits Tax and Workcover Levy	1,124	1,004
Total Employee Costs	51,098	40,463

*Latrobe City Council was required to make an additional contribution to Vision Super to meet its obligations in relation to members of the defined benefit plan.

NOTE 9**MATERIALS AND SERVICES**

	2012 \$'000s	2011 \$'000s
Contract Payments	14,485	15,839
Plant Hire	1,018	1,261
Utilities	2,411	2,142
Building Maintenance	1,156	1,373
Grants and Contributions	1,132	1,190
Equipment Maintenance	669	632
IT Consumables / Communications	1,620	1,418
Levies	470	518
Family Day Care	1,524	1,876
Advertising and Promotion	639	564
Consultancy	2,157	1,158
Vehicle Expenses	1,336	1,291
Insurances	822	641
Other Materials	7,003	6,806
Total Materials and Services	36,442	36,709

NOTE 10**BAD AND DOUBTFUL DEBTS**

	2012 \$'000s	2011 \$'000s
Other Debtors	31	40
Total Bad and Doubtful Debts	31	40

NOTE 11**DEPRECIATION EXPENSES**

	2012 \$'000s	2011 \$'000s
Building and Improvements	3,527	3,184
Office Furniture and Equipment	751	682
Playground Improvements	62	69
Plant and Equipment	1,572	1,479
Roads, Streets and Bridges	9,510	9,677
Drainage Works	1,326	1,360
Landfill Improvements	1,778	1,778
Total Depreciation	18,526	18,229

NOTE 12

CASH AND CASH EQUIVALENTS

	2012 \$'000s	2011 \$'000s
Cash on Hand	19	18
Cash at Bank	629	3,220
Money Market at call accounts	7,075	4,421
Term Deposits	31,310	18,950
Total Cash and Cash Equivalents	39,033	26,609

Latrobe City Council's cash and cash equivalents are subject to a number of internal and external restrictions that limit amounts available for discretionary or future use. These include:

	2012 \$'000s	2011 \$'000s
Long Service Leave obligations (Note 16)	-	4,935
Trust funds and deposits (Note 22)	1,520	1,540
Reserve funds allocated for specific future purposes (Note 16)	1,898	1,604
Unexpended Grants (Note 3)	14,359	7,280
Restricted Funds	17,777	15,359
Total Unrestricted Cash and Cash Equivalents	24,256	16,250

NOTE 13

TRADE AND OTHER RECEIVABLES

	2012 \$'000s	2011 \$'000s
Current		
Childcare	92	114
Family Day Care	60	128
Home Care / Maintenance / Meals on Wheels	285	275
Rates *	1,989	1,448
Government Grants and Subsidies	1,965	6,223
Accrued Interest	282	290
Staff Advances	9	11
Preschools	11	(2)
Health Registrations	-	(20)
Advances to Community Groups / Vendor Term Loans	25	19
Pension Claim	706	341
Latrobe Regional Airport Projects	40	47
Landfill	253	182
Other	1,219	441
Net GST Receivable	489	841
Provision for Doubtful Debts	(66)	(70)
Total Current	7,359	10,268

* Rates are payable by four instalments during the year or by lump sum in February. Arrears attract interest, currently at the rate of 10.5% per annum.

Non-Current		
Advances to Community Group/ Vendor Term Loans	46	65
Total Non-Current	46	65
TOTAL	7,405	10,333

NOTE 14

OTHER FINANCIAL ASSETS

	2012 \$'000s	2011 \$'000s
Current		
Variable Coupon Bond Investments	2,500	3,000
Floating Rate Note Investments	500	2,000
Total Current	3,000	5,000
Non-Current		
MAPS Group Ltd. Shares	2	2
Total Non-Current	2	2
TOTAL	3,002	5,002

NOTE 15

(a) NON-CURRENT ASSETS CLASSIFIED AS HELD FOR SALE

	Carrying Amount 30/06/2011	WDV T'fer Assets Held for Sale	WDV Disposals	Carrying Amount 30/06/2012
ASSET CLASS	\$'000s	\$'000s	\$'000s	\$'000s
Land	215	75	(100)	190
Building and Improvements	508	80	(35)	553
Total Fixed Assets	723	155	(135)	743

(b) GAIN/(LOSS) ON DISPOSAL OF ASSETS HELD FOR SALE

	Land \$'000s	Properties \$'000s	Total 2012 \$'000s	Total 2011 \$'000s
Proceeds of Sales	126	44	170	-
Book Values	100	35	135	-
Profit/(loss) on Sales	26	9	35	-

NOTE 16

RESTRICTED ASSETS

Cash

Latrobe City Council has cash and cash equivalents (Note 12) that are subject to restrictions as at the reporting date. Council has legislative restrictions in relation to non discretionary reserve and grant funds, together with cash held for trust funds and deposits.

	2012 \$'000s	2011 \$'000s
Restricted Cash Assets		
Long Service Leave (1)	-	4,935
Street Lighting Reserve (2)	13	9
Off Street Parking Contributions (2)	230	230
Drainage Contributions (2)	736	620
Playground / Public Open Space Contributions (2)	304	224
Tree Planting Contributions (2)	237	227
Future Roadwork (2)	378	294
Trust Funds and Deposits (Note 22)	1,520	1,540
Unexpended Grants and Contributions (Note 3)	14,359	7,280
Total Restricted Cash Assets	17,777	15,359

(1) Following changes to the *Local Government (Long Service Leave) Regulations 2012* the legislative requirement for Council to hold a specific bank account with a prescribed balance amount for the making of Long Service Leave payments has been removed. While Council still holds cash assets for this purpose they are no longer considered to be *Restricted Assets*.

(2) Funds required to be spent on projects for which contributions have been received.



NOTE 17

PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT

	2012 \$'000s	2011 \$'000s
Summary		
Property, Plant and Equipment		
At Valuation	1,101,911	1,098,969
At Cost	82,695	59,277
Less Accumulated Depreciation	(252,903)	(235,422)
Total Property, Plant and Equipment	931,704	922,824
 Land (1)		
• at independent valuation 2010	168,506	168,581
• at cost	686	438
Total Land	169,192	169,019
 Building and Improvements (1)		
• at independent valuation 2010	157,054	157,201
• at cost	26,197	16,453
	183,251	173,654
Less Accumulated Depreciation	(6,693)	(3,171)
Total Buildings and Improvements	176,558	170,483
 Office Furniture and Equipment (3)		
• at cost	6,115	5,137
Less Accumulated Depreciation	(3,937)	(3,211)
Total Office Furniture and Equipment	2,178	1,926
 Plant and Equipment (3)		
• at cost	10,884	10,536
Less Accumulated Depreciation	(4,449)	(3,892)
Total Plant and Equipment	6,435	6,645
 Drainage Works (2)		
• at Council valuation	134,910	134,910
• at cost	1,920	1,250
	136,830	136,159
Less Accumulated Depreciation	(52,893)	(51,567)
Total Drainage Works	83,937	84,593
 Land Under Roads (6)		
• at Council valuation	17,090	14,431
• at cost	-	19
Total Land Under Roads	17,090	14,450
 Roads, Streets and Bridges (2)		
• at Council valuation	601,318	601,318
• at cost	25,964	11,843
	627,283	613,162
Less Accumulated Depreciation	(177,221)	(167,712)
Total Roads, Streets and Bridges	450,062	445,450

	2012 \$'000s	2011 \$'000s
Landfill Improvements (5)		
• at Council valuation	18,751	18,246
	18,751	18,246
Less Accumulated Depreciation	(6,858)	(5,080)
Total Landfill Improvements	11,893	13,166
 Playground Improvements (2)		
• at Council valuation 2010	1,386	1,386
• at cost	212	96
	1,598	1,482
Less Accumulated Depreciation	(852)	(790)
Total Playground Improvements	746	692
 Art Collection (4)		
• at independent valuation 2011	2,896	2,896
• at cost	12	-
Total Art Collection	2,909	2,896
 Works in Progress - at cost		
• Furniture and Equipment	34	31
• Building and Improvements	4,610	8,124
• Roads, Streets and Bridges	1,949	3,032
• Playgrounds	30	-
• Drainage	-	95
• Landfill Improvements	4,081	2,221
	10,704	13,503
 Total Property, Plant and Equipment	931,704	922,824

- (1) Land (excluding land under roads) has been stated at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Buildings and Improvements have been stated at fair value on the basis of written down replacement cost as at 30 June 2010. Valuations were carried out by:
 - CJA Lee Property – Valuers and Consultants (Registration number: 61902)
- (2) Roads, Streets and Bridges, Playground improvements and Drainage assets have been valued on the basis of written down replacement cost, using the Greenfield approach, by Council's Engineering staff. The majority of the assets have been valued as at 30 June 2010 with additions since that time being added at valuation.
- (3) Plant and Equipment and Office furniture and equipment have been stated at cost.
- (4) Art collection has been valued at market value by an independent art valuer as at 30 June 2011. Valuations were carried out by:
 - Guy Abrahams – Approved Valuer, Australian Government Cultural Gifts Program
 - Lesley Kehoe Galleries
- (5) Landfill Improvements has been valued at the expected whole of life cost for required improvement works by a Latrobe City Council Employee.
- (6) Land under roads is valued at fair value. Fair value is based on Council valuations at 1 January 2012 for land under roads in existence at that date and at the date acquired for subsequent acquisitions using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. The valuation has been undertaken by Latrobe City Council employees.

NOTE 17 (CONTINUED)

(a) PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT

2012

ASSET CLASS	Carrying Amount 30/06/11 \$000s	Impaired/ Written Off Assets \$000s	WDV T'fer Assets Held for Sale \$000s	Additions 2011/2012 \$000s	WDV Disposals \$000s	Depreciation Expense \$000s	Revaluation Increment/ (Decrement) \$000s	Carrying Amount 30/06/12 \$000s
Land	169,019	-	(75)	248	-	-	-	169,192
Building and Improvements	170,483	(61)	(80)	9,744	-	(3,528)	-	176,558
Furniture and Equipment	1,926	-	-	1,002	-	(751)	-	2,177
Plant and Equipment	6,645	-	-	1,894	(531)	(1,572)	-	6,436
Drainage Works	84,593	-	-	670	-	(1,326)	-	83,937
Land Under Roads	14,450	-	-	11	-	-	2,629	17,090
Roads, Streets and Bridges	445,450	-	-	14,122	-	(9,510)	-	450,062
Landfill Improvements	13,166	-	-	505	-	(1,778)	-	11,893
Playground Improvements	692	-	-	116	-	(62)	-	746
Art Collection	2,896	-	-	12	-	-	-	2,908
Works in Progress	13,502	-	-	(2,798)	-	-	-	10,704
Total Property, Infrastructure, Plant and Equipment	922,822	(61)	(155)	25,526	(531)	(18,527)	2,629	931,704

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

NOTE 17 (CONTINUED)

(a) PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT

2011

ASSET CLASS	Carrying Amount 30/06/10 \$000s	Impaired/ Written Off Assets \$000s	WDV T'fer Assets Held for Sale \$000s	Additions 2010/2011 \$000s	WDV Disposals \$000s	Depreciation Expense \$000s	Revaluation Increment/ (Decrement) \$000s	Carrying Amount 30/06/11 \$000s
Land	168,846	(50)	(215)	438	-	-	-	169,019
Building and Improvements	157,882	(160)	(508)	16,453	-	(3,184)	-	170,483
Furniture and Equipment	1,972	-	-	638	(3)	(681)	-	1,926
Plant and Equipment	6,717	(6)	-	1,978	(565)	(1,479)	-	6,645
Drainage Works	84,703	-	-	1,250	-	(1,360)	-	84,593
Land Under Roads	14,431	-	-	19	-	-	-	14,450
Roads, Streets and Bridges	443,368	-	-	11,759	-	(9,677)	-	445,450
Landfill Improvements	14,943	-	-	-	-	(1,778)	-	13,166
Playground Improvements	665	-	-	96	-	(69)	-	692
Art Collection	1,798	(4)	-	375	-	-	728	2,896
Works in Progress	10,455	-	-	3,047	-	-	-	13,502
Total Property, Infrastructure, Plant and Equipment	905,780	(220)	(723)	36,053	(568)	(18,228)	728	922,822



Gaskin Park, Churchill

NOTE 17 (CONTINUED)

(b) NET GAIN/(LOSS) ON DISPOSAL OF PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT

Details of fixed assets sales during the year were as follows:

	Plant \$000s	Furn and Equip \$000s	Total 2012 \$000s	Total 2011 \$000s
Proceeds of Sales	686	7	693	674
Sales Expenses	-	-	-	-
Net Proceeds	686	7	693	674
Book Values	(531)	-	(531)	(567)
Gain/(loss) on Disposals	155	7	161	106

NOTE 18

TRADE AND OTHER PAYABLES

	2012 \$'000s	2011 \$'000s
Current		
Payables	6,340	7,332
Accrued Salaries and Wages	1,631	1,312
Accrued Loan Interest	3	3
	7,974	8,647
Non-Current		
Payables	6,975	-
TOTAL	14,949	8,647

NOTE 19

EMPLOYEE BENEFITS

	2012 \$'000s	2011 \$'000s
Current (i)		
Annual Leave	3,563	3,318
Long Service Leave	6,488	4,437
	10,051	7,755
Non-Current (ii)		
Long Service Leave	1,408	1,373
	1,408	1,373
Aggregate carrying amount of employee benefits		
Current	10,051	7,755
Non-Current	1,408	1,373
	11,459	9,128
The following assumptions were adopted in measuring the present value of employee benefits		
Weighted average increase in employee costs	4.31%	4.60%
Weighted average discount rates	3.01%	4.99%
Weighted average settlement period	12	12
(i) Current		
All annual leave and long service leave entitlements representing 7+ years (2010/11 10+ years) of continuous service		
Short-term employee benefits that fall due within 12 months after the end of the period measured at nominal value	4,163	3,818
Other long-term employee benefits that do not fall due within 12 months after the end of the period measured at present value	5,888	3,937
	10,051	7,755
(ii) Non-Current		
Long Service Leave representing less than 7 years (2010/11 10 years) of continuous service measured at present value	1,408	1,373

NOTE 20

INTEREST-BEARING LIABILITIES

	2012 \$'000s	2011 \$'000s
Current		
Borrowings – Secured	3,151	2,836
	3,151	2,836
Non-Current		
Borrowings – Secured	13,386	15,343
	13,386	15,343
Total Interest-Bearing Liabilities	16,536	18,179
All borrowings are secured over Latrobe City Council's Rate Revenue.		
The maturity profile for borrowing is:		
Within 12 months	3,151	2,836
Later than 1 year but not later than 5 years	9,466	10,359
After 5 years	3,919	4,984
	16,536	18,179

NOTE 21

PROVISIONS

	2012 \$'000s	2011 \$'000s
Current		
Landfill Improvements		
Provision at the beginning of the reporting period	1677	920
Amounts Used	(489)	(69)
Current/Non-current classification adjustment	820	826
Provision at the end of the reporting period	2,008	1,677
Non-Current		
Landfill Improvements		
Provision at the beginning of the reporting period	14,895	15,721
Current/Non-current classification adjustment	(819)	(826)
Increase in the provision arising because of the effect of change in the discount rate	505	-
Provision at the end of the reporting period	14,581	14,895
Total Provisions	16,589	16,572

Under legislation Latrobe City Council is obligated to rehabilitate landfill sites to a particular standard. Current engineering projections indicate that all current landfill sites will cease operation in 2027/28. The forecast for life of the landfill site is based on current estimates of remaining capacity and the forecast rate of infill. The provision for landfill rehabilitation has been calculated based on the present value of the expected cost of works to be undertaken. The expected cost of works has been estimated based on current understanding of work required to restore the site to a suitable standard. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs.

NOTE 22

TRUST FUNDS AND DEPOSITS

	2012 \$'000s	2011 \$'000s
Current		
Contracts and Sundry Deposits	1,520	1,540
Total Other Liabilities	1,520	1,540

NOTE 23

RESERVES

(a) Asset Revaluation Reserve

	Balance at beginning of reporting period		Increment / (decrement)		Balance at end of reporting period	
	2012 \$'000s	2011 \$'000s	2012 \$'000s	2011 \$'000s	2012 \$'000s	2011 \$'000s
Land	128,963	129,013	-	(50)	128,963	128,963
Buildings and Improvements	85,628	85,788	(61)	(160)	85,567	85,628
Land Under Roads	3,690	3,690	2,629	-	6,319	3,690
Plant and Equipment	14	14	-	-	14	14
Roads, Streets and Bridges	48,990	48,990	-	-	48,990	48,990
Drainage	37,152	37,152	-	-	37,152	37,152
Artworks	727	-	-	727	727	727
Total	305,164	304,647	2,568	518	307,732	305,164

(b) Other Reserves

	2012 \$'000s	2011 \$'000s
Developer Contributions		
Balance at beginning of reporting period	1,604	1717
Transfer from accumulated surplus	297	273
Transfer to accumulated surplus	(3)	(386)
Balance at end of reporting period	1,898	1,604
Total Reserves	309,630	306,768

Accumulated funds are held in other reserves as required. These funds are controlled and held by Latrobe City Council for specific development purposes. Such purposes include off street parking, drainage, playgrounds, public open spaces and tree planting development.

NOTE 24**CONTINGENT LIABILITIES AND CONTINGENT ASSETS**

Latrobe City Council has been served with an unquantified claim under the *Water Act 1989* in relation to the Morwell Land Movement. Latrobe City Council will be defending this claim in the Victorian Civil and Administrative Tribunal in the 2012-2013 financial year; and

As this matter is yet to be finalised, and the financial outcomes are unable to be reliably estimated, no allowance for these contingencies has been made in the financial report.

Latrobe City Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme to ensure that the liabilities of the fund are covered by the assets of the fund. As a result of the increased volatility in financial markets the likelihood of making such contributions in future periods has increased. At this point in time it is not known if additional contributions will be required, their timing or potential amount.

NOTE 25**COMMITMENTS**

At the reporting date, Latrobe City Council had entered into the following commitments:

	Not Later than 1 Year \$'000s	Later than 1 year and not later than 2 years \$'000s	Later than 2 years and not later than 5 years \$'000s	Later than 5 years \$'000s	Total \$'000s
2012					
Operating					
Garbage Collection	2,652	2,732	8,696	4,658	18,738
Litter Collection	400	103	-	-	503
Street Sweeping	334	344	537	-	1,215
Meals on Wheels	207	-	-	-	207
Public Convenience Cleaning	164	-	-	-	164
E-Recruitment Management System	26	26	26	-	79
Cleaning Contracts for Council Buildings	567	-	-	-	567
Recreation	96	-	-	-	96
Traralgon Growth Area Review and Activity Centre Plan	64	-	-	-	64
Website and Intranet Development	44	-	-	-	44
Green Waste Acceptance and Processing	755	778	2,476	-	4,008
Transfer Station Operations	906	934	2,972	1,051	5,863
Materials Recovery Facility - Recycling	53	55	174	61	343
	6,268	4,971	14,881	5,770	31,890
Capital Construction					
Landfill Improvements	325	149	34	-	508
Roads, Streets and Bridges	2,825	-	-	-	2,825
Moe Rail Revitalisation Project	333	-	-	-	333
Latrobe Regional Airport	1,243	-	-	-	1,243
	4,725	149	34	-	4,909

	Not Later than 1 Year \$'000s	Later than 1 year and not later than 2 years \$'000s	Later than 2 years and not later than 5 years \$'000s	Later than 5 years \$'000s	Total \$'000s
2011					
Operating					
Garbage Collection	1,700	-	-	-	1,700
Litter Collection	388	509	-	-	897
Street Sweeping	311	320	500	-	1,131
Meals on Wheels	278	-	-	-	278
Public Convenience Cleaning	212	164	-	-	376
Valuation Services	200	26	-	-	226
Cleaning Contracts for Council Buildings	159	93	-	-	252
Recreation	61	-	-	-	61
Traralgon Growth Area Review and Activity Centre Plan	30	-	-	-	30
	3,339	1,112	500	-	4,951
Capital Construction					
Landfill Improvements	1,635	28	61	-	1,725
Roads, Streets and Bridges	1,218	-	-	-	1,218
Moe Early Learning Centre	1,137	-	-	-	1,137
Moe Rail Revitalisation Project	740	-	-	-	740
Latrobe Regional Airport	372	-	-	-	372
Buildings and Improvements	299	-	-	-	299
	5,401	28	61	-	5,490

NOTE 26**OPERATING LEASES**

At the reporting date, the municipality had the following obligations under non-cancellable operating leases (these obligations are not recognised as liabilities):

	2012 \$'000s	2011 \$'000s
Not later than one year	108	108
Later than one year and not later than five years	356	354
Later than five years	1,285	1,380
	1,749	1,842

NOTE 27**EVENTS OCCURRING AFTER BALANCE DATE**

No matters have occurred after balance date that require disclosure in the financial report.

NOTE 28**SUPERANNUATION**

	2012 \$'000s	2011 \$'000s
Defined Benefit Plans		
Employer contributions paid to Local Authorities Superannuation Fund (Vision Super)	475	475
Employer contributions payable to Local Authorities Superannuation Fund (Vision Super) at reporting date	6,975	1,356
	7,450	1,831
Accumulation Funds		
Employer contributions paid to Accumulation Funds	2,334	2,139
Employer contributions payable to Accumulation Funds at reporting date	363	294
	2,697	2,433

The Local Authorities Superannuation Fund latest 31 December 2011 actuarial investigation identified an unfunded liability of \$406M excluding the contributions tax in the defined benefit fund of which council is a member. Council was made aware of the expected short fall though the year and was informed formally of their share of the short fall on 31/07/2012 which amounted to \$5.928M plus contributions tax. Council has elected to pay this shortfall by lump sum within 12 months of the due date and has accounted for this short fall in the Comprehensive Income Statement in Employee Benefit (See Note 8) and in the Statement of Financial Position in Trade and Other Payables Non-Current (See Note 18).

NOTE 29**RELATED PARTY TRANSACTIONS****(i) Responsible Persons**

Names of persons holding the position of Responsible Person at the Latrobe City Council during the reporting period are:

		From	To
Councillors	Darrell White	01/07/11	30/06/12
	Graeme Middlemiss	01/07/11	30/06/12
	Lisa Price	01/07/11	30/06/12
	Bruce Lougheed	01/07/11	30/06/12
	Sandy Kam	01/07/11	30/06/12
	Kellie O'Callaghan	01/07/11	30/06/12
	Rohan Fitzgerald	01/07/11	13/08/11
	Ed Vermeulen	01/07/11	30/06/12
	Sharon Gibson	01/07/11	30/06/12
	Dale Harriman	15/08/11	30/06/12
Chief Executive Officer	Paul Buckley	01/07/11	30/06/12

(ii) Remuneration of Responsible Persons

The numbers of Responsible Persons, whose total remuneration from Latrobe City Council and any related entities fall within the following bands:

Income Range	2012 No.	2011 No.
<\$20,000	2	-
\$20,000 - \$29,999	6	7
\$30,000 - \$39,999	-	-
\$40,000 - \$49,999	2	1
\$50,000 - \$59,999	-	1
\$290,000 - \$299,999	1	1
TOTAL	11	10

Total Remuneration for the reporting period for Responsible Persons included above, amounted to:

	2012 \$'000s	2011 \$'000s
Total Remuneration for Responsible Persons	538	549

NOTE 29 (CONTINUED)**(iii) Senior Officers Remuneration**

A Senior Officer other than a Responsible Person, is an officer of Latrobe City Council who has management responsibilities and reports directly to the Chief Executive Officer or whose total annual remuneration exceeds \$127,000 (2010/11 \$124,000).

The number of Senior Officers other than the Responsible Persons, are shown below in their relevant income bands:

Income Range	2012 No.	2011 No.
<\$127,000	1	2
\$127,000 - \$129,999	3	-
\$130,000 - \$139,999	6	1
\$180,000 - \$189,999	-	4
\$190,000 - \$199,999	4	1
\$200,000 - \$209,999	2	-
TOTAL	16	8

Total remuneration for the reporting period for senior officers included above, amounted to:

	2012 \$'000s	2011 \$'000s
Total Remuneration for Senior Officers	2,517	1,311

(iv)

No retirement benefits have been paid by Latrobe City Council in connection with the retirement of Responsible Persons of the Council (2010/11: \$Nil)

(v)

No Loans have been made, guaranteed or secured by Latrobe City Council to a Responsible Person of the Council during the reporting period (2010/11: \$Nil).

(vi) Other Transactions

No transactions other than remuneration payments or the reimbursement of approved expenses were entered into by Latrobe City Council with Responsible Persons, or Related Parties of such Responsible Persons during the reporting year (2010/11, \$Nil).

NOTE 30**NOTES TO THE CASH FLOW STATEMENT**

	2012 \$'000s	2011 \$'000s
	Inflows / (Outflows)	Inflows / (Outflows)
Reconciliation of cashflows from operating activities to surplus/(deficit)		
Profit for the Period	6,222	16,102
Non Cash Items:		
Depreciation	18,526	18,229
Finance Costs	1,226	1,375
Gain on Sale of Fixed Assets	(196)	(106)
Write off Previously Recognised Assets	-	9
Recognition of Previously Unrecognised Assets	-	(535)
Landfill Rehabilitation	(489)	(69)
Developer Contributions for Contributed Assets	(1,971)	(2,735)
Changes in Assets and Liabilities:		
(Increase)/decrease in Trade and Other Receivables	2,928	(1,442)
Increase/(decrease) in Trade and Other Payables	(674)	1,546
(Increase)/decrease in Prepayments	619	25
Increase/(decrease) in Employee Benefits	9,307	362
Increase/(decrease) in Contract and Security Deposits	(19)	162
Net cash provided by Operating Activities	35,479	32,922

NOTE 31

FINANCIAL INSTRUMENTS

(a) Accounting Policy, Terms and Conditions

Recognised Financial Instrument	Note	Accounting Policy	Terms and Conditions
Financial Assets			
Cash and Cash Equivalents	12	Cash on hand and at bank and money market call account are valued at face value. Interest is recognised as it accrues. Investments and Bills were valued at cost. Investments are held to maximise interest returns of surplus cash. Interest revenues are recognised as they accrue.	At call deposits returned a floating interest rate of 3.37% (4.49% in 2010/2011). The interest rate at balance date was 3.37% (4.49% in 2010/2011). Funds returned fixed interest rates of between 3.40% (4.40% in 2010/2011), and 6.87% (7.11% in 2010/2011) net of fees.
Other Financial Assets – Held-to-maturity	14	Variable coupon bonds and floating rate notes are measured at amortised cost using the effective interest method, less any impairment losses.	Variable coupon bond of \$2.5 million matures on 31 October 2012. The floating rate note of \$0.5 Million matures on 14 December 2012.
Trade and Other Receivables	13	Receivables are carried at nominal amounts due less any provision for doubtful debts. A provision for doubtful debts is recognised when there is objective evidence that an impairment loss has occurred.	General debtors are unsecured and arrears attract an interest rate of 10.5% (10.5% in 2010/2011). Credit terms are based on 30 days.
Financial Liabilities			
Trade and Other Payables	18	Liabilities are recognised for amounts to be paid in the future for goods and services provided to Latrobe City Council as at balance date whether or not invoices have been received.	General Creditors are unsecured, not subject to interest charges and are normally settled within 30 days of invoice receipt.
Interest Bearing Liabilities	20	Loans are carried at their principal amounts, which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period it becomes due and is recognised as part of payables	Borrowings are secured by way of mortgage over the general rates of Latrobe City Council. The weighted average interest rate on borrowings is 7.15% during 2011/2012 (7.21% in 2010/2011).
Bank Overdraft		Overdrafts are recognised at the principal amount. Interest is charged as an expense as it accrues.	The overdraft is subject to annual review. Latrobe City Council has a \$1M overdraft facility. It is secured by a mortgage over Council's general rates and is repayable on demand. No overdraft was utilised during 2011/201 or 2010/2011.

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

NOTE 31 FINANCIAL INSTRUMENTS (CONTINUED)

(b) Interest Rate Risk

The exposure to interest rate risk and the effective interest rate of Financial Assets and Financial liabilities, both recognised and unrecognised at balance date are as follows:

Fixed Interest Maturing In:												
Floating Interest Rate		1 Year or Less		Over 1 to 5 Years		More than 5 Years		Non-Interest Bearing			Total	
	2012 \$'000s	2011 \$'000s	2012 \$'000s	2011 \$'000s	2012 \$'000s	2011 \$'000s	2012 \$'000s	2011 \$'000s	2012 \$'000s	2011 \$'000s	2012 \$'000s	
Financial Instruments												
Financial Assets												
Cash and Cash Equivalents	629	3,220	38,385	23,371	-	-	-	-	19	18	39,033	26,609
Other Financial Assets	-	-	3,000	500	-	4,500	-	-	-	-	3,000	5,000
Trade and Other Receivable	-	-	-	-	-	-	-	-	4,928	8,044	4,928	8,044
Total Financial Assets	629	3,220	41,385	23,871	-	4,500	-	-	4,947	8,062	46,961	39,653
Weighted average interest rates	3.05%	4.25%	5.12%	5.88%	-	6.25%	-	-	-	-	-	-
Financial Liabilities												
Trade and Other Payables	-	-	-	-	-	-	-	-	14,949	8,647	14,949	8,647
Trust Funds and Deposits	-	-	-	-	-	-	-	-	1,520	1,540	1,520	1,540
Interest-Bearing Liabilities	-	-	3,151	2,836	9,466	10,359	3,919	4,984	-	-	16,536	18,179
Total Financial Liabilities	-	-	3,151	2,836	9,466	10,359	3,919	4,984	16,469	10,187	33,005	28,366
Weighted average interest rates			6.74%	6.78%	7.19%	7.06%	7.40%	7.77%				
Net Financial Assets (Liabilities)	629	3,220	38,234	21,035	(9,466)	(5,859)	(3,919)	(4,984)	(11,522)	(2,125)	13,956	(11,287)

NOTE 31 FINANCIAL INSTRUMENTS (CONTINUED)

(c) Net Fair Values

The aggregate net fair value of financial assets and financial liabilities, both recognised and unrecognised at balance date are as follows:

Financial Instruments	Total Carrying Amount as per Balance Sheet		Aggregate Net Fair Value	
	2012 \$'000s	2011 \$'000s	2012 \$'000s	2011 \$'000s
Financial Assets				
Cash and Cash Equivalents	39,033	26,609	39,033	26,609
Other Financial Assets	3,000	5,000	3,000	5,000
Trade and Other Receivables	4,928	8,044	4,928	8,044
Total Financial Assets	46,961	39,653	46,961	39,653
Financial Liabilities				
Trade and Other Payables	14,949	8,647	14,949	8,647
Trust Funds and Deposits	1,520	1,540	1,520	1,540
Interest-Bearing Liabilities	16,536	18,179	16,536	18,179
Total Financial Liabilities	33,005	28,366	33,005	28,366

(d) Risks and Mitigation

The risks associated with our main financial instruments and our policies for minimising these risks are detailed below.

Market Risk

Market Risk is the risk that the fair value or future cash flows of our financial instruments will fluctuate because of changes in market prices. Latrobe City Council's exposures to market risk are primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk. Components of market risk to which we are exposed are discussed below.

Interest Rate Risk

Interest Rate Risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Interest rate risk arises from interest bearing financial assets and liabilities that we use. Non derivative interest bearing assets are predominantly short term liquid assets. Our interest rate liability risk arises primarily from long term loans and borrowings at fixed rates which exposes us to fair value interest rate risk.

Our loan borrowings are sourced from major Australian banks by a tender process. We manage interest rate risk on our net debt portfolio by:

- setting prudential limits on interest repayments as a percentage of rate revenue.

We manage the interest rate exposure on our net debt portfolio by appropriate budgeting strategies and obtaining approval for borrowings from the Department of Planning and Community Development each year.

Investment of surplus funds is made with approved financial institutions under the *Local Government Act 1989*.

We manage interest rate risk by adopting an investment policy that ensures:

- conformity with State and Federal regulations and standards;
- adequate safety;
- appropriate liquidity;
- diversification by credit rating, financial institution and investment product;
- monitoring of return on investment;
- benchmarking of returns and comparison with budget.

Maturity will be staggered to provide for interest rate variations and to minimise interest rate risk.



NOTE 31 FINANCIAL INSTRUMENTS (CONTINUED)**Credit risk**

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause us to make a financial loss. We have exposure to credit risk on all financial assets included in our Statement of Financial Position. To help manage this risk:

- we have a policy for establishing credit limits for the entities we deal with;
- we may require collateral where appropriate; and
- we only invest surplus funds with financial institutions which have a recognised credit rating specified in our investment policy.

Trade and other receivables consist of a large number of customers, spread across the consumer, business and government sectors. Credit risk associated with Latrobe City Council's financial assets is minimal because the main debtor is the Victorian Government. Apart from the Victorian Government we do not have any significant credit risk exposure to a single customer or groups of customers. Ongoing credit evaluation is performed on the financial condition of our customers and, where appropriate, an allowance for doubtful debts is raised.

We may also be subject to credit risk for transactions which are not included in the Statement of Financial Position, such as when we provide a guarantee for another party. Details of our contingent liabilities are disclosed in note 24.

	2012 \$'000s	2011 \$'000s
Movement in Provision for Doubtful Debts		
Balance at the beginning of the year	70	59
New Provisions recognised during the year	57	30
Amounts already provided for and written off as uncollectible	33	18
Amounts provided for but recovered during the year	28	1
Balance at end of year	66	70

Ageing of Trade and Other Receivables

At balance date other debtors representing financial assets were past due but not impaired. These amounts relate to a number of independent customers for whom there is no recent history of default. The ageing of the Councils' Trade and Other Receivables at reporting date was:

Current (not yet overdue)	3,206	5,624
Past due by up to 30 days	1,393	1,728
Past due between 31 and 60 days	143	458
Past due between 61 and 90 days	58	55
Past due by more than 90 days	128	179
	4,928	8,044

Liquidity risk

Liquidity risk includes the risk that, as a result of our operational liquidity requirements:

- we will not have sufficient funds to settle a transaction on the date;
- we will be forced to sell financial assets at a value which is less than what they are worth; or
- we may be unable to settle or recover financial assets at all.

To help reduce these risks we:

- have readily accessible standby facilities and other funding arrangements in place;
- have a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitor budget to actual performance on a regular basis; and
- set limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

NOTE 31 FINANCIAL INSTRUMENTS (CONTINUED)

Latrobe City Councils exposure to liquidity risk is deemed insignificant based on prior periods' data and current assessment of risk.

The table below lists the contractual maturities for Council's Financial Liabilities.

These amounts undiscounted gross payments including both principal and interest amounts.

2012	6 mths or less \$'000s	6-12 months \$'000	1-2 years \$'000s	2-5 years \$'000s	>5 years \$'000s	Total Amount	Carrying Amount
Trade and Other Payables	7,974	-	6,975	-	-	14,949	14,949
Trust Funds and Deposits	1,520	-	-	-	-	1,520	1,520
Interest-Bearing Liabilities	2,119	2,118	3,759	8,154	4,294	20,444	16,536
	11,613	2,118	10,734	8,154	4,294	36,913	33,005

2011	6 mths or less \$'000s	6-12 months \$'000	1-2 years \$'000s	2-5 years \$'000s	>5 years \$'000s	Total Amount	Carrying Amount
Trade and Other Payables	8,647	-	-	-	-	8,647	8,647
Trust Funds and Deposits	1,540	-	-	-	-	1,540	1,540
Interest-Bearing Liabilities	2,032	2,037	4,068	9,251	5,623	23,011	18,179
	12,219	2,037	4,068	9,251	5,623	33,198	28,366

(e) Sensitivity Disclosure Analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Latrobe City Council believes the following movements are 'reasonably possible' over the next 12 months (Base rates are sourced from the Commonwealth Bank of Australia):

- A parallel shift of +1% and -2% in market interest rates (AUD) from year-end rates of 3.50%. (2010/11 4.75%)

The statement below discloses the impact on net operating result and equity for each category of financial instruments held by the Council at year end, if the above movements were to occur.

Based on a market interest rate (AUD) at year end of 3.50% (2010/11 4.75%) a parallel shift of +1% will result in an increase of \$6.29K (2010/11 \$32.20K) in operating surplus and equity and accordingly a parallel shift of -2% would have resulted in a decrease of \$12.58K and (2010/11 \$64.40K) in operating surplus and equity on those balances subject to floating interest rates.

NOTE 32**AUDITOR'S REMUNERATION**

	2012 \$'000s	2011 \$'000s
Audit Fee to conduct External Audit – Victorian Auditor General	59	60
Internal Audit Fees	46	50
	105	110

NOTE 33

INCOME, EXPENSES AND ASSETS BY FUNCTION / ACTIVITIES

	TOTAL	Executive Office	Economic Sustainability	Organisational Excellence	Recreation, Culture and Community Infrastructure	Built and Natural Environment	Community Liveability	Governance	Other
2012	\$'000s	\$'000s	\$'000s	\$'000s	\$'000s	\$'000s	\$'000s	\$'000s	\$'000s
INCOME									
Grants	(35,386)	-	(434)	(4)	(3,487)	(193)	(11,216)	-	(20,052)
Other	(78,159)	(4)	(631)	(12)	(4,207)	(3,743)	(7,585)	(600)	(61,377)
TOTAL	(113,545)	(4)	(1,065)	(16)	(7,694)	(3,935)	(18,802)	(600)	(81,428)
EXPENSES	107,322	1,125	2,276	4,730	20,452	13,435	25,155	5,823	34,326
SURPLUS (DEFICIT) FOR THE YEAR	(6,222)	1,121	1,211	4,714	12,758	9,499	6,353	5,223	(47,102)
ASSETS ATTRIBUTED TO FUNCTION/ACTIVITIES*	982,242	457	647	11,033	8,662	779,156	22,959	140,759	542

*Assets have been attributed to functions/activities based on the control and/or custodianship of specific assets.

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

NOTE 33 INCOME, EXPENSES AND ASSETS BY FUNCTION / ACTIVITIES (CONTINUED)

	TOTAL	Executive Office	Economic Sustainability	Organisational Excellence	Recreation, Culture and Community Infrastructure	Built and Natural Environment	Community Liveability	Governance	Other
2011	\$'000s	\$'000s	\$'000s	\$'000s	\$'000s	\$'000s	\$'000s	\$'000s	\$'000s
INCOME									
Grants	36,943	-	113	-	3,709	230	11,710	-	21,181
Other	75,983	24	451	1	3,957	5,389	7,595	481	58,085
TOTAL	112,927	24	564	1	7,667	5,618	19,306	481	79,266
EXPENSES	(96,824)	(1,207)	(1,895)	(4,141)	(18,922)	(14,270)	(24,632)	(5,063)	(26,693)
SURPLUS (DEFICIT) FOR THE YEAR	16,102	(1,183)	(1,331)	(4,140)	(11,256)	(8,652)	(5,327)	(4,582)	52,573
ASSETS ATTRIBUTED TO FUNCTION/ ACTIVITIES*	966,464	350	10,304	565	232,668	599,540	87,406	35,630	-

*Assets have been attributed to functions/activities based on the control and/or custodianship of specific assets.

NOTE 33 INCOME, EXPENSES AND ASSETS BY FUNCTION / ACTIVITIES (CONTINUED)

EXECUTIVE OFFICE

This division is responsible for the management of Council Operations and Chief Executive Office functions.

ECONOMIC SUSTAINABILITY

This division is responsible for investment facilitation, tourism and Latrobe Regional Airport activities.

ORGANISATIONAL EXCELLENCE

This division is responsible for people management and development, corporate strategy and information services.

RECREATION, CULTURE AND COMMUNITY INFRASTRUCTURE

This division is responsible for recreational and cultural activities, infrastructure operations such as the maintenance of buildings, roads, drains and parks and gardens. It is also responsible for cleansing services such as street and footpath sweeping and cleaning of public conveniences.

BUILT AND NATURAL ENVIRONMENT

This division is responsible for the management of capital projects, statutory and strategic planning, building services, transit cities and natural environment sustainability including the management of waste services.

COMMUNITY LIVEABILITY

This division is responsible for the provision of family and children services programs including Preschool, Childcare and Maternal and Child Health. Community Liveability is also responsible for community wellbeing programs including Home Care, Meals on Wheels ADASS and environmental health. This division also manages community information services including libraries, service centres and local laws. Community capacity building programs are also part of this division's responsibility.

GOVERNANCE

This division is responsible for Council Operations and legal counsel, financial management, community relations and risk management.

OTHER

Other includes the Victoria Grants Commission general purpose grants and rate revenue together with expenditure that is not attributable to any other division.

NOTE 34
FINANCIAL RATIOS

	\$'000s		2012	2011	2010	2009
(i) Debt Servicing Ratio						
(to identify the capacity of Latrobe City Council to service its outstanding debt)						
<div>Debt Servicing Costs</div> <div>Total Revenue</div>	<div>1,226</div> <div>113,545</div>	=	1.08%	1.22%	1.14%	1.02%
Debt servicing costs refer to the payment of interest on loan borrowings, finance lease, and bank overdraft.						
The ratio expresses the amount of interest paid as a percentage of Council's total revenue.						
(ii) Debt Commitment Ratio						
(to identify Latrobe City Council's debt redemption strategy)						
<div>Debt Servicing and Redemption Costs</div> <div>Rate Revenue</div>	<div>4,069</div> <div>58,762</div>	=	6.92%	7.43%	7.30%	7.46%
The strategy involves the payment of loan principal and interest, finance lease principal and interest.						
The ratio expresses the percentage of rate revenue utilised to pay interest and redeem debt principal.						
(iii) Operating Revenue Ratio						
(to identify Latrobe City Council's dependence on non-rate income)						
<div>Rate Revenue</div> <div>Total Revenue</div>	<div>58,762</div> <div>113,545</div>	=	51.75%	48.30%	46.79%	46.19%
The level of Latrobe City Council's reliance on rate revenue is determined by assessing rate revenue as a proportion of the total revenue of Council.						

NOTE 34 FINANCIAL RATIOS (CONTINUED)

	\$'000s	2012	2011	2010	2009
(iv) Debt Exposure Ratio					
(to identify a Council's exposure to debt)					
$\frac{\text{Total Indebtedness}}{\text{Total Realisable Assets}}$	$\frac{61,053}{404,902} =$	15.08%	13.80%	14.29%	17.30%
For the purpose of the calculation of financial ratios, realisable assets are those assets which can be sold and which are not subject to any restriction on realisation or use.					
Any liability represented by a restricted asset (note 15) is excluded from total indebtedness.					
The following assets are excluded from total assets when calculating Council's realisable assets:					
Land and buildings on Crown land; restricted assets; heritage assets and total infrastructure assets.					
The ratio enables assessment of Council's solvency and exposure to debt. Total indebtedness refers to the total liabilities of Council. Total liabilities are compared to total realisable assets which are all Council assets not subject to any restriction and are able to be realised. The ratio expresses the percentage to total liabilities for each dollar of realisable assets.					
(v) Working Capital Ratio					
(to assess a Council's ability to meet current commitments)					
$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	$\frac{50,490}{24,704} =$	2.04:1	1.94:1	2.24:1	2.20:1
The ratio expresses the level of current assets the Council has available to meet its current liabilities.					
(vi) Adjusted Working Capital Ratio					
(to assess a Council's ability to meet current commitments)					
$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	$\frac{50,490}{18,816} =$	2.68:1	2.35:1	2.78:1	2.80:1
The ratio expresses the level of current assets the Council has available to meet its adjusted current liabilities.					
Current liabilities have been reduced to reflect the long service leave that is shown as a current liability because Council does not have an unconditional right to defer settlement of the liability for at least twelve months after the reporting date, but is not likely to fall due within 12 months after the end of the period.					

CERTIFICATION OF THE FINANCIAL STATEMENTS

In my opinion the accompanying financial statements have been prepared in accordance with the *Local Government Act 1989*, the *Local Government (Finance and Reporting) Regulations 2004*, *Australian Accounting Standards* and other mandatory professional reporting requirements.

Principal Accounting Officer



Matthew Rogers, CPA

Dated: 12 September 2012

In our opinion the accompanying financial statements present fairly the financial transactions of the Latrobe City Council for the year ended 30 June 2012 and the financial position of Latrobe City Council as at the date.

As at the date of signing, we are not aware of any circumstances which would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council on 12 September 2012 to certify the financial statements in their final form.

Councillor



Cr. Ed Vermeulen

Dated: 12 September 2012

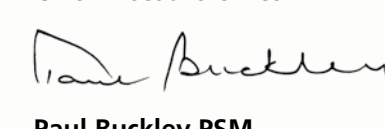
Councillor



Cr. Dale Harriman

Dated: 12 September 2012

Chief Executive Officer



Paul Buckley PSM

Dated: 12 September 2012



Standard Statements

STANDARD STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR
ENDED 30 JUNE 2012

	NOTE	Budget 2011/12 \$'000s	Actual 2011/12 \$'000s	Variances \$'000s	%
REVENUES FROM OPERATIONS					
Rates		58,319	58,762	443	1
Operating Grants and Contributions	1	22,270	29,698	7,428	33
Capital Grants and Contributions	2	3,958	5,688	1,730	44
Interest	3	1,100	1,646	546	50
User Fees and Charges	4	15,197	12,388	(2,809)	(18)
Other Income	5	1,420	2,898	1,478	104
Developer Contributions	6	497	297	(200)	(40)
Developer Contributed Assets		2,000	1,971	(29)	(1)
Total Revenues		104,760	113,348	8,587	8
EXPENDITURE FROM OPERATIONS					
Employee Costs	7	(42,807)	(51,098)	(8,291)	(19)
Materials and Services	8	(38,077)	(36,442)	1,635	4
Bad and Doubtful Debts		(32)	(31)	1	4
Finance Costs		(1,339)	(1,226)	113	8
Depreciation		(18,500)	(18,526)	(26)	(0)
Total Expenses		(100,754)	(107,322)	(6,567)	(7)
NET SURPLUS / (DEFICIT) FROM OPERATIONS		4,006	6,026	2,020	(50)
Net gain (loss) on Disposal or Property, Infrastructure and Equipment	9	-	196	196	100
SURPLUS / (DEFICIT) FOR THE YEAR		4,006	6,222	2,216	55
OTHER CHANGES IN EQUITY					
Net Asset Revaluation increment	10	-	2,629	2,629	100
Impairment losses on Revalued Assets	11	-	(61)	(61)	(100)
TOTAL CHANGES IN EQUITY		4,006	8,790	4,784	119

STANDARD STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2012

	NOTE	Budget 2011/12 \$'000s	Actual 2011/12 \$'000s	Variances \$'000s	%
CURRENT ASSETS					
Cash and Cash Equivalents	12	12,200	39,033	26,833	220
Trade and Other Receivables	13	9,792	7,359	(2,433)	(25)
Other Financial Assets		-	3,000	3,000	100
Prepayments	15	1,647	354	(1,293)	(78)
Non-Current Assets held for sale	16	-	743	743	100
Total Current Assets		23,639	50,490	26,851	114
NON-CURRENT ASSETS					
Receivables	17	72	46	(26)	(36)
Property, Plant and Equipment	18	934,843	931,704	(3,139)	-
Other Financial Assets		2	2	-	-
Total Non Current Assets		934,917	931,752	(3,165)	-
TOTAL ASSETS		958,556	982,242	23,686	2
CURRENT LIABILITIES					
Trade and Other Payables	19	6,284	7,974	(1,690)	(27)
Interest-Bearing Liabilities		3,087	3,151	(64)	(2)
Employee Benefits	20	7,952	10,051	(2,099)	(26)
Provisions	21	1,500	2,008	(508)	(34)
Other Current Liabilities		1,522	1,520	2	-
Total Current Liabilities		20,345	24,704	(4,359)	(21)
NON-CURRENT LIABILITIES					
Trade and Other Payables	22	-	6,975	(6,975)	(100)
Interest-Bearing Liabilities		13,572	13,386	186	1
Employee Benefits	23	1,463	1,409	54	4
Provisions	24	17,328	14,581	2,747	16
Total Non Current Liabilities		32,363	36,350	(3,987)	(12)
TOTAL LIABILITIES		52,708	61,053	(8,345)	(16)
NET ASSETS		905,848	921,188	15,340	2
EQUITY					
Accumulated Surplus	25	598,967	611,558	12,591	2
Reserves	26	306,881	309,630	2,749	1
TOTAL EQUITY		905,848	921,188	15,340	2

STANDARD STATEMENT OF CASH FLOW FOR THE YEAR ENDED 30 JUNE 2012

	Budget 2011/12 \$'000s	Actuals 2011/12 \$'000s	Variances \$'000s	%
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts from Customers	75,153	80,578	5,425	7
Payments to Suppliers	(82,036)	(87,151)	(5,115)	6
	(6,883)	(6,573)	310	(5)
Interest Received	1,100	1,654	554	50
Government Receipts	26,227	40,398	14,171	54
Net Cash Flows from Operating Activities	20,445	35,479	15,034	74
CASH FLOWS FROM INVESTING ACTIVITIES				
Proceeds from Property, Plant, Equipment	672	863	191	28
Payments for Property, Plant, Equipment	(25,418)	(23,050)	2,368	(9)
Proceeds from sale of Other Financial Assets	-	2,000	2,000	100
Net Cash Flows from/(used in) Investing Activities	(24,746)	(20,187)	4,559	(18)
CASH FLOWS FROM FINANCING ACTIVITIES				
Finance Costs	(1,339)	(1,226)	113	(8)
Proceeds from Borrowings	1,356	1,200	(156)	(12)
Repayment of Borrowings	(2,881)	(2,843)	38	(1)
Net Cash Flows from/(used in) Financing Activities	(2,864)	(2,869)	(5)	-
Net Increase/(Decrease) in Cash Held	(7,165)	12,423	19,588	(273)
Cash at Beginning of Financial Year	19,365	26,609	7,244	37
Cash at End of Financial Year	12,200	39,033	26,833	220

STANDARD STATEMENT OF CAPITAL WORKS FOR THE YEAR ENDED 30 JUNE 2012

	NOTE	Budget 2011/12 \$'000s	Actual 2011/12 \$'000s	Variances \$'000s	%
CAPITAL WORKS AREAS					
Roads, Paths, Bridges and Carparks	27	16,931	11,615	5,317	31
Drainage	28	120	39	81	68
Land, Buildings and Improvements	29	5,182	6,507	(1,325)	(26)
Plant and Equipment		2,065	1,894	171	8
Furniture and Equipment	30	440	1,005	(565)	(128)
Playgrounds	31	670	118	552	82
Artworks	32	10	12	(2)	(20)
Landfill	33	-	1,860	(1,860)	(100)
Total Capital Works		25,418	23,050	2,369	9
Represented by:					
Asset Renewal	34	17,299	14,856	2,443	14
New Assets	35	5,655	6,839	(1,184)	(21)
Asset Expansion / Upgrade	36	2,464	1,355	1,109	45
Total Capital Works		25,418	23,050	2,368	9
Property, Infrastructure, Plant and Equipment movement reconciliation worksheet					
Total capital works		25,418	23,050	2,368	9
Depreciation		(18,500)	(18,526)	26	(0)
Less Written down value of assets sold	37	(672)	(531)	(141)	21
Developer contributed assets		2,000	1,971	29	1
Transfer to non current assets classified as held for sale	38	-	(155)	155	(100)
Asset revaluation reserve	39	-	2,568	(2,568)	100
Net movement in Property, Infrastructure, Plant and Equipment		8,246	8,377	(131)	(2)

COMMENTARY ON THE COMPARISON REPORT

THE STANDARD STATEMENTS FOR THE ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2012

NOTES TO THE STANDARD STATEMENTS

Note 1: Basis of preparation of Standard Statements

Latrobe City Council is required to prepare and include audited Standard Statements within its Annual Report. Four Statements are required - a Standard Statement of Financial Performance, a Standard Statement of Financial Position, a Standard Statement of Cash Flows, and a Standard Statement of Capital Works, together with explanatory notes.

These statements and supporting notes form a special purpose financial report prepared to meet the requirements of the *Local Government Act 1989* and *Local Government (Finance and Reporting) Regulations 2004*.

The Standard Statements have been prepared on an accounting basis consistent with those used for the General Purpose Financial Statements and the Budget. The results reported in these statements are consistent with those reported in the General Purpose Financial Statements.

The Standard Statements are not a substitute for the General Purpose Financial Statements, which are included at the beginning of the Financial Statements section of the Annual Report. They have not been prepared in accordance with all Australian Accounting Standards or other authoritative professional pronouncements.

The Standard Statements compare Latrobe City Council's financial plan, expressed through its budget, with actual performance. The Local Government Act 1989 requires explanation of any material variances. The Council has adopted a materiality threshold of 10 per cent or \$1M. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures included in the Statements are those adopted by Latrobe City Council on 11 July 2011. The budget was based on assumptions that were relevant at the time of adoption of the budget. Council set guidelines and parameters for revenue and expense targets in this budget in order to meet Council's business plan and financial performance targets for both the short and long term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The detailed budget can be obtained by contacting Latrobe City Council. The Standard Statements must be read with reference to these documents.

STANDARD STATEMENT OF FINANCIAL PERFORMANCE

1. Operating Grants and Contributions

Additional grant funding was recognised mainly due to 2012/13 Victorian Grants Commission funding that has been advanced to Latrobe City Council in June 2012 together with funding received for disaster recovery, Preschool programs, the Healthy Communities Program, Employment Development and the Grand Strzelecki Track, that was not identified in the 2011/12 budget.

2. Capital Grants and Contributions

Additional capital grants revenue was recognised mainly due to project funding that had been budgeted for in previous financial years for projects that carried over to the 2012/13 financial year e.g. Roads to Recovery projects and the completion of the Moe P.L.A.C.E project. Other favourable variances were shown for 2012/2013 project funding advanced for the Moe Outdoor Pool upgrade and Vicroads projects for which funding was approved after the adoption of the budget.

3. Interest

Additional interest revenue was achieved mainly due to greater than expected cash holdings as a result of the receipt of additional program and project funding in advance of the timing of expenditure and some delays in capital works projects.

NOTES TO THE STANDARD STATEMENTS (CONTINUED)

4. User fees and charges

The unfavourable variance is largely due to a decrease in Landfill gate fees due to a temporary inability to accept commercial waste to the Hyland Highway Landfill so as to preserve airspace for residential waste. In addition parking infringements were reduced mainly due to the increase in general parking time limits from one to two hours, whilst Childcare and Latrobe Leisure fees were also less than anticipated.

5. Other income

The favourable variance is largely a result of external contributions for the Traralgon Tennis Court Resurfacing Project that was budgeted as government grants together with additional revenue achieved from interest generated from unpaid rates, property leases, insurance claim refunds and the State Revenue Office contribution to the rates valuation costs.

6. Developer Contributions

A reduction in Drainage Headworks contributions was the main contributor to the unfavourable variance for this item.

7. Employee Costs

The unfavourable variance of \$8.291M is mainly due to the recognition of Latrobe City Council's apportioned share of the defined benefits superannuation liability of \$6.975M, this liability does not require cash funding until the 2013/14 financial year. The other major contributing factor is a large increase in Council's Long Service Leave provisions due to two factors, firstly the amended *Local Government (Long Service Leave) Regulations 2012* now gives employees entitlement at 7 years rather than the previous 10 years. The second factor is a large decrease in the Reserve Bank of Australia's 10 year rates for semi annual coupon bonds which are used calculate the present value of long service leave entitlements.

8. Materials and Services

The favourable variance is mainly due to the reclassification of expenditure budgeted as operating to capital for the new Landfill cell construction, together with cost reductions achieved in waste services contracts and reduced Landfill Levies due to a temporary inability to accept commercial waste to the Hyland Highway Landfill so as to preserve airspace for residential waste.

9. Net Gain on Disposal of Property, Infrastructure and Equipment

Plant and vehicle sales together with property sale proceeds generated a surplus over the budgeted amount.

10. Net Asset Revaluation Increment

The revaluation of the Land Under Roads asset category was not included in the adopted budget.

11. Impairment losses on Revalued Assets

In the recognition of non-current assets held for sale an impairment amount of \$61K was required to be recognised to reflect the most recent valuation conducted for this asset.

STANDARD STATEMENT OF FINANCIAL POSITION

12. Cash and Cash Equivalents

Cash assets are higher than budgeted due to the early receipt of government grant funding, together with incomplete capital works at the end of the reporting period.

13. Trade and Other Receivables

The lower than budgeted level of receivables is mainly due to a reduction in outstanding government grant claims.

14. Other Financial Assets

This item identifies cash investments with a maturity of greater than 3 months. These investments were not separately identified in the adopted budget.

15. Prepayments

Prepayments are lower than budgeted largely due to the later than usual timing of Latrobe City Council's public liability insurance premium together with the final settlement of a long term prepayment for the purchase of the Morwell Transfer Station during the year that was not recognised in the adopted budget.

NOTES TO THE STANDARD STATEMENTS (CONTINUED)

16. Non-Current Assets Held for Sale

Two properties have been identified as highly probable to be sold in 2012/13 financial year.

17. Receivables (Non-Current)

The minor variance relates to loans to community groups.

18. Property, Plant and Equipment

The value of Property, Plant and Equipment is less than budgeted mainly due to some delays in capital works projects that will now be completed in the 2012/13 financial year.

19. Trade and Other Payables (Current)

A significant number of contractor payments for works undertaken prior to 30 June 2012 were accrued into the 2011/12 financial statements. These payments had been budgeted to be paid prior to 30 June 2012.

20. Employee Benefits (Current)

The increase in current employee benefits provision is due to the change in the Local Government Long Service Leave Regulations that now allows employees to access their leave entitlement at 7 years rather than the previous 10 years together with a significant change in the present value of these entitlements.

21. Provisions

The unfavourable variance is due to increased Landfill rehabilitation costs to be incurred over the next twelve months as a result of works budgeted for the 2011/12 financial year that have been delayed mainly by wet weather.

22. Trade and Other Payables (Non-Current)

This item is due to the recognition of Council's apportioned share of the defined benefits superannuation liability, this liability does not require cash funding until the 2013/14 financial year.

23. Employee Benefits (Non-Current)

The increase in employee benefits provision is largely due to the recognition of the unfunded defined benefits superannuation liability. Latrobe City Council was notified of its liability amount subsequent to the balance date.

24. Provisions (Non-Current)

The favourable variance to budget relates to a change in the treatment of expenditure on new Latrobe City Landfill cell construction. The budget was prepared on the assumption that this expenditure would increase Council's landfill rehabilitation liability, however following further investigation of industry practice and consultation with Council's external auditors it has been deemed that all current landfill rehabilitation costs have already been provided for.

25. Accumulated Surplus

The increased surplus relates mainly to higher than expected opening equity in the 2011/12 financial year and a greater than expected surplus in the current reporting period. These additional surpluses are largely due to government grants and other funds received in advance together with some other project/program expenditures that have been delayed to the 2012/13 financial year.

26. Reserves

An asset revaluation of land under roads is the main contributing factor to the increase in reserves over the budgeted amount. Asset Revaluations were not anticipated in the budget due to uncertainty to their timing and amount.

STANDARD STATEMENT OF CASH FLOWS

Refer to the notes for Standard Statement of Financial Performance and Standard Statement of Financial Position for details on variances related to the cash flow items.

STANDARD STATEMENT OF CAPITAL WORKS

27. Roads, Paths, Bridges and Carparks

The favourable variance of \$5.324M is largely due to road rehabilitation projects that have been delayed by the high rainfall experienced during the financial year. These funds will be carried over to complete these projects in the 2012/13 financial reporting period.

NOTES TO THE STANDARD STATEMENTS (CONTINUED)

28. Drainage

The favourable variance is mainly due to the delay of the Installation of the Gross Pollutant Trap in Commercial Road Morwell. These funds will be carried over to complete these projects in the 2012/13 financial reporting period.

29. Land, Buildings and Improvements

The unfavourable variance of \$1.332M is largely a result of projects for which funding was received in previous financial years and/or further unbudgeted external funding contributions were received in 2011/12. The most notable of these projects were the Moe Activity Centre Plan \$0.999M, Construct Production Hangar at Latrobe Regional Airport \$0.479M, Morwell Transfer Station purchase \$0.403M, Traralgon South and District Men's and Community Shed \$0.156M and Traralgon East Community Centre \$0.110M. These variances were partially offset by projects underbudget due to delays, the most notable being the Moe Rail Revitalisation Project \$0.544M.

30. Furniture and Equipment

The unfavourable variance is mainly due to purchases funded from the recurrent budget, IT hardware expenditure funded in previous financial years and CCTV purchases funded from unbudgeted government grants.

31. Playgrounds

The favourable variance of \$0.552M is mainly due to the delay of skate and BMX parks construction plans in Morwell, Traralgon and Yinnar until the 2012/13 financial year.

32. Artworks

The minor unfavourable variance in Artworks purchases was funded from the recurrent budget.

33. Landfill

The unfavourable variance of \$1.860M is for the construction of a new cell at the Highland Highway Landfill facility. The project was budgeted as operating expenditure (\$1.3M), based on past practice and advice previously received, however following further investigation of industry practice and consultation with Latrobe City Council's external auditors it has been deemed that this expenditure does meet the definition of capital and therefore it has been classified as such in this report.

34. Asset Renewal

The favourable variance in renewal projects is largely a result of road projects delayed due to the high rainfall experienced in the last half of the financial year.

35. New Assets

The unfavourable variance for new assets is largely due to the reclassification of Landfill cell construction expenditure from operating in the budget to capital. (See note 31 for further details).

36. Asset Expansion/Upgrade

The favourable variance in asset expansion/upgrade projects is largely a result of road projects delayed due to the high rainfall experienced in the last half of the financial year.

37. Written Down Value of Assets Sold

The unfavourable variance of \$0.141M is mainly due to the unexpected delay in trade in of various plant and equipment items.

38. Transfer of Non Current Assets Classified as Held for Sale

The favourable variance in the transfer of Non-Current Assets classified as held for sale is due to the Council resolution to sell the old Moe Early Learning Centre at 38 Fowler St, Moe.

39. Asset Revaluation Reserve

The unfavourable variance of \$2.568M is due to the unbudgeted revaluation of the Land Under Roads Asset Category, the site value per m2 has increased from \$3.52 to \$4.16.

CERTIFICATION OF STANDARD STATEMENTS

In my opinion the accompanying standard statements have been prepared on accounting bases consistent with the financial statements and in accordance with the *Local Government Act 1989*, the *Local Government (Finance and Reporting) Regulations 2004*.

Principal Accounting Officer



Matthew Rogers, CPA

Dated: 12 September 2012

In our opinion the accompanying standard statements have been prepared on accounting bases consistent with the financial statements and in accordance with the *Local Government Act 1989* and the *Local Government (Finance and Reporting) Regulations 2004*.

As at the date of signing, we are not aware of any circumstances which would render any particulars in the standard statements to be misleading or inaccurate.

We have been authorised by the Council on 12 September 2012 to certify the standard statements in their final form.

Councillor



Cr. Ed Vermeulen

Dated: 12 September 2012

Councillor



Cr. Dale Harriman

Dated: 12 September 2012

Chief Executive Officer



Paul Buckley PSM

Dated: 12 September 2012



Victorian Auditor-General's Office

Level 24, 35 Collins Street
Melbourne VIC 3000
Telephone 61 3 8601 7000
Facsimile 61 3 8601 7010
Email comments@audit.vic.gov.au
Website www.audit.vic.gov.au

INDEPENDENT AUDITOR'S REPORT

To the Councillors, Latrobe City Council

The Financial Report and Standard Statements

The accompanying financial report for the year ended 30 June 2012 of Latrobe City Council which comprises the comprehensive income statement, statement of financial position, statement of changes in equity, statement of cash flows, notes comprising a summary of the significant accounting policies and other explanatory information, and the certification of the financial report has been audited.

The accompanying standard statements for the year ended 30 June 2012 of the Council which comprises the standard statement of financial performance, standard statement of financial position, standard statement of cash flows, standard statement of capital works, the related notes and the certification of standard statements have been audited.

The Councillors' Responsibility for the Financial Report and Standard Statements

The Councillors of Latrobe City Council are responsible for the preparation and the fair presentation of:

- the financial report in accordance with Australian Accounting Standards, and the financial reporting requirements of the *Local Government Act 1989*
- the standard statements in accordance with the basis of preparation as described in Note 1 to the statements and the requirements of the *Local Government Act 1989*.

The Councillors are responsible for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial report and standard statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

As required by the *Audit Act 1994* and the *Local Government Act 1989*, my responsibility is to express an opinion on the financial report and standard statements based on the audit, which has been conducted in accordance with Australian Auditing Standards. Those standards require compliance with relevant ethical requirements relating to audit engagements and that the audit be planned and performed to obtain reasonable assurance whether the financial report and standard statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report and standard statements. The audit procedures selected depend on judgement, including the assessment of the risks of material misstatement of the financial report and standard statements, whether due to fraud or error. In making those risk assessments, consideration is given to the internal control relevant to the entity's preparation and fair presentation of the financial report and standard statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating:

- the appropriateness of the accounting policies used in the financial report
- the reasonableness of accounting estimates made by the Councillors
- the overall presentation of the financial report and standard statements.

Auditing in the Public Interest

Independent Auditor's Report (continued)

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Independence

The Auditor-General's independence is established by the *Constitution Act 1975*. The Auditor-General is not subject to direction by any person about the way in which his powers and responsibilities are to be exercised. In conducting the audit, the Auditor-General, his staff and delegates complied with all applicable independence requirements of the Australian accounting profession.

Opinion

In my opinion:

- the financial report presents fairly, in all material respects, the financial position of Latrobe City Council as at 30 June 2012 and of its financial performance and its cash flows for the year then ended in accordance with applicable Australian Accounting Standards, and the financial reporting requirements of the *Local Government Act 1989*.
- the standard statements present fairly, in all material respects, in accordance with the basis of preparation as described in Note 1 to the statements and comply with the requirements of the *Local Government Act 1989*.

Basis of Accounting for Standard Statements

Without modifying my opinion, I draw attention to Note 1 to the standard statements, which describes the basis of accounting. The standard statements are prepared to meet the requirements of the *Local Government Act 1989*. As a result, the standard statements may not be suitable for another purpose.

Matters Relating to the Electronic Publication of the Audited Financial Report and Standard Statements

This auditor's report relates to the financial report and standard statements of the Latrobe City Council for the year ended 30 June 2012 included both in the Latrobe City Council's annual report and on the website. The Councillors of the Latrobe City Council are responsible for the integrity of the Latrobe City Council's website. The auditor's report refers only to the subject matter described above. It does not provide an opinion on any other information which may have been hyperlinked to/from these statements. If users of the financial report and standard statements are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited financial report and standard statements to confirm the information contained in the website version of the financial report and standard statements.

MELBOURNE
13 September 2012

J D R Pearson
Auditor-General

Auditing in the Public Interest

Performance Statement

PERFORMANCE STATEMENT FOR THE YEAR ENDED 30 JUNE 2012

INTRODUCTION TO THE PERFORMANCE STATEMENT
The Performance Statement reports the result of Strategic Activities adopted by Council in its annual budget in accordance with the requirements of the Local Government Act 1989.

Economy

KEY STRATEGIC ACTIVITY
Conduct the 2012 Gippsland Major Projects Summit highlighting commercial investments across Latrobe City and the Gippsland Region.

Achieved – within the 2011/12 financial year, with performance targets met, as outlined below.

Performance Measure	Target	Actual
Cost	Latrobe City Council's financial contribution during 2011 and 2012 will be limited to resources allocated within Council's adopted budget.	Achieved. Latrobe City Council allocated \$15,000 within the adopted budget towards the 2012 Gippsland Major Project Summit, with actual expenditure of \$11,910 incurred.
Time	The delivery date for the summit will be no later than 30 April 2012.	Achieved. The 2012 Gippsland Major Projects Summit was delivered on Tuesday 14 February 2012.
Quantity	The summit will showcase a minimum of four projects and opportunities planned for the region.	Achieved. The 2012 Gippsland Major Projects Summit showcased six projects and opportunities planned for the region. Presentations for the summit consisted of: <ul style="list-style-type: none">• Advance TAFE development;• Independence Group Stockman Mine Project;• Department of Defence RAAF Base East Sale Development;• GippsAero Expansion;• ExxonMobil Longford Gas Processing Plant; and• Department of Primary Industries CarbonNet Project.
Quality	High level of attendance and diversity of representation.	Achieved. A diverse representation of individuals attended from industry, government and the general public. The event was opened by the Deputy Premier, The Honourable Peter Ryan with over 260 people attending the event.

KEY STRATEGIC ACTIVITY
Deliver 'Positioning Latrobe City for a Low Carbon Emission Future' to maximise the opportunities for alternative technologies and non traditional uses for coal, through support of the Low Carbon Committee.

Achieved – within the 2011/12 financial year, with performance targets met, as outlined below.

Performance Measure	Target	Actual
Cost	Latrobe City Council's financial contribution during 2011 and 2012 will be limited to resources allocated within Council's adopted budget.	Achieved. Latrobe City Council's contribution was limited to the cost of internal resources only.
Time	The Ordinary Council Meeting, at which a report detailing progress and activities during 2011 and 2012 financial year will be presented to Council for consideration, will be no later than 30 June 2012.	Achieved. <i>Positioning Latrobe City for a Low Carbon Emission Future: Policy Progress and Achievements Report</i> was adopted by Council on 21 November 2011. The report contains information about the Low Carbon Committee's activities from April 2010 to 1 October 2011 and can be found on Council's website.
Quantity	Minimum of three Low Carbon Committee meetings held during 2011 and 2012.	Achieved. The Committee met formally on four occasions during October 2011, February 2012, April 2012 and June 2012.
Quality	Progression of actions and objectives from the 'Positioning Latrobe City for a Low Carbon Emission Future'.	Achieved. The Committee's activities are progressing in accordance with Council's transition policy.

Natural Environment

KEY STRATEGIC ACTIVITY
Implement actions of the Natural Environment Sustainability Strategy 2008-2013 to achieve identified biodiversity and sustainability outcomes in Latrobe City during 2011 and 2012.

Achieved – within the 2011/12 financial year, with performance targets met, as outlined below.

Performance Measure	Target	Actual
Cost	Latrobe City Council's financial contribution during 2011 and 2012 will be limited to resources allocated within Council's adopted budget.	Achieved. Latrobe City Council's contribution was limited to the cost of internal resources only.
Time	The Ordinary Council Meeting, at which a progress report on the delivery of actions identified by the Natural Environment Sustainability Strategy is presented to Council for consideration, will be no later than 30 June 2012.	Achieved. The <i>Natural Environment Sustainability Strategy Snapshot Report May 2012</i> was presented to Council at the Ordinary Council Meeting on 4 June 2012.
Quantity	A report on the progress delivered against actions identified in the Natural Environment Sustainability Strategy 2008 -2013 will be presented to Council for consideration.	Achieved. The <i>Natural Environment Sustainability Strategy Snapshot Report May 2012</i> , provides Council and the community with a progress report against the 16 NESS action areas. The report was presented to Council at the Ordinary Council Meeting on 4 June 2012.
Quality	Progression of actions and objectives from the Natural Environment Sustainability Strategy 2008 -2013, and provision of information to Council on progress.	Achieved. The <i>Natural Environment Sustainability Strategy Snapshot Report May 2012</i> provides a report on the objectives and progress against the 16 action areas grouped under five main themes. The report was presented to Council at the Ordinary Council Meeting on 4 June 2012.

Built Environment

KEY STRATEGIC ACTIVITY

Finalise Stage 2 of the Traralgon Activity Centre Plan to guide future land use via a Structure Plan, Urban Design Framework and parking precinct plan.

Not Achieved – Delivery delayed until late 2013.

Performance Measure	Target	Actual
Cost	Latrobe City Council's financial contribution during 2011 and 2012 will be limited to resources allocated within Council's adopted budget.	Not Achieved. A project variation of \$23,575 excluding GST occurred due to: <ol style="list-style-type: none"> 1. a resolution at the 19 September 2011 Council Meeting to bring forward the development of the Car Parking Strategy and Car Parking Working Group; 2. the need for additional community bulletins around car parking time allocations and the above Council resolution; 3. the need for additional consultant presentations to stakeholders around issues relating to proposed car parking and bicycle routes; and 4. the need for changes to draft Traralgon Activity Centre Plan project documentation following stakeholder consultation.
Time	The Ordinary Council Meeting, at which a report will be presented to Council for consideration, will be no later than 30 June 2012.	Not Achieved. A <i>Traralgon Activity Centre Plan Key Directions Report</i> was presented to Council on 19 September 2011 for endorsement. An alternate Council resolution to bring forward the development of the Car Parking Strategy and Car Parking Working Group was adopted at this Council meeting. The timelines for the project have therefore been impacted. It is expected that the completion of Stage 2 of the TACP will now be in late 2013.
Quantity	Finalisation of Stage 2 of the Traralgon Activity Centre Plan will result in the completion of an Urban Design Framework, Activity Centre Plan and Implementation Plan to inform a planning scheme amendment.	Not Achieved. Due to the alternate resolution of Council at its meeting of 19 September 2011, the completion of an Urban Design Framework, Structure Plan and Implementation Plan was delayed. A Car Parking Working Group has been established to prepare a Car Parking Strategy which is expected to be finalised in late 2012. It is anticipated that the full suite of Stage 2 Traralgon Activity Centre Plan reports will be completed by late 2013.
Quality	The quality of Stage 2 outputs and resulting planning scheme amendment will be measured by the success of the Planning Scheme amendment process, including assessment by an independent Planning Panel and the decision by the Minister for Planning.	Not Achieved. The planning scheme amendment will commence once the final TACP reports are adopted by Council.

(Latrobe City Council acknowledges the subjective nature of this measure, but is constrained in its ability to provide an alternative quality measure that is quantifiable within the reporting period).

KEY STRATEGIC ACTIVITY

Finalise the Traralgon Growth Areas Review including the Traralgon West Corridor Structure Plan to identify long term growth and development opportunities.

Not Achieved – Delivery delayed until mid 2013

Performance Measure	Target	Actual
Cost	Latrobe City Council's financial contribution during 2011 and 2012 will be limited to resources allocated within Council's adopted budget.	Not achieved. Two project budget variations totalling \$6,244 excluding GST occurred due to: <ol style="list-style-type: none"> 1. an additional project presentation by the consultant; and 2. the need to update the draft Traralgon Growth Areas Review reports in response to changes to regional planning policy and feedback provided by Council.
Time	The Ordinary Council Meeting, at which a report will be presented to Council for consideration, will be no later than 30 June 2012.	Not achieved. The draft <i>Traralgon Growth Areas Review</i> reports were presented to Council for consideration for the purposes of community consultation on 2 April 2012. The final reports were subject to a resolution of Council on 4 June 2012 to extend the community consultation for the project. The Traralgon Growth Areas Review project is scheduled to be finalised in mid 2013.
Quantity	Finalisation of the Traralgon Growth Areas Review will result in the completion of a Framework Plan and supporting Structure Plan.	Not achieved. Latrobe City Council has received the draft <i>Traralgon Growth Areas Review Framework Plan</i> and supporting <i>Structure Plan</i> . The draft reports have been placed on community consultation from April 2012 and are subject to further consultation due to the Council resolution on 4 June 2012 to extend the community consultation period.
Quality	The quality of outputs will be measured by the success of the Planning Scheme amendment process, including assessment by an independent Planning Panel and the decision by the Minister for Planning.	Not achieved. The planning scheme amendment will commence once the final <i>Traralgon Growth Areas Review</i> reports are adopted by Council.

(Latrobe City Council acknowledges the subjective nature of this measure, but is constrained in its ability to provide an alternative quality measure that is quantifiable within the reporting period).

Our Community

KEY STRATEGIC ACTIVITY

In consultation with the aboriginal community review the Statement of Commitment to ensure continued recognition of our indigenous community.

Achieved – within the 2011/12 financial year, with performance targets met, as outlined below.

Performance Measure	Target	Actual
Cost	Latrobe City Council's financial contribution during 2011 and 2012 will be limited to resources allocated within Council's adopted budget.	Achieved. Latrobe City Council's contribution was limited to the cost of internal resources only.
Time	The Ordinary Council Meeting, at which a revised Statement of Commitment will be presented to Council for consideration, will be no later than 1 December 2011.	Achieved. The revised <i>Statement of Commitment</i> was presented to Council on 17 October 2011 and subsequently adopted by Council on 19 December 2011.
Quantity	Completion of a revised Statement of Commitment.	Achieved. The revised <i>Statement of Commitment</i> was adopted by Council on 19 December 2011.
Quality	Continued and improved recognition of our indigenous community.	Achieved. The revised <i>Statement of Commitment</i> was well received by the local aboriginal community.

KEY STRATEGIC ACTIVITY

Deliver the annual Children's Services Expo during Children's Week in October 2011 to promote early years services provided across Latrobe City.

Achieved – within the 2011/12 financial year, with performance targets met, as outlined below.

Performance Measure	Target	Actual
Cost	Latrobe City Council's financial contribution during 2011 and 2012 will be limited to resources allocated within Council's adopted budget.	Achieved. Latrobe City Council allocated \$17,300 within the adopted budget towards the 2011 Children's Services Expo, with actual expenditure of \$14,491 incurred.
Time	Delivery of the Children's Services Expo by no later than October 2011.	Achieved. The Children's Services Expo was delivered during Children's Week in October 2011.
Quantity	Delivery of one Children's Services Expo during Children's Week.	Achieved. The Children's Services Expo was delivered during Children's Week in October 2011.
Quality	Children's Services Expo attended by diverse range of families across the municipality.	Achieved. Over 2,000 people from a diverse range of backgrounds attended the expo. Formal feedback was sought and positive responses from participants and service providers were received.

Culture

KEY STRATEGIC ACTIVITY

Develop an Events Plan to facilitate continued growth of events and the wider tourism sector in Latrobe City.

Not achieved - Delivery delayed to September 2012.

Performance Measure	Target	Actual
Cost	Latrobe City Council's financial contribution during 2011 and 2012 will be limited to resources allocated within Council's adopted budget.	Achieved. Latrobe City Council allocated \$40,000 within the adopted budget towards the development of an <i>Events Plan</i> . Actual expenditure of \$19,422 has been incurred to date with the remaining funds to be expended in the 2012/13 financial year due to the preferred consultant being unable to deliver the project until September 2012.
Time	The Ordinary Council Meeting, at which a report will be presented to Council for consideration, will be no later than 30 June 2012.	Not Achieved. A report was presented to Council on 6 February 2012 advising Council that the preferred consultant could not deliver the project until September 2012. It is expected that the Events Plan will be presented to Council at the Ordinary Council Meeting of 17 September 2012.
Quantity	The Events Plan will facilitate continued growth and development of events for economic benefit, to build capacity in our community and to lift the profile of Latrobe City.	Not Achieved. The draft strategy and action plan supports this target.
Quality	The plan will provide clear strategic directions for Latrobe City events and ensure continued growth and sustainability of events for the benefit of Latrobe City.	Not Achieved. The draft strategy and action plan supports this target.

Recreation

KEY STRATEGIC ACTIVITY

Review the Latrobe City Public Open Space Plan to ensure accessible, connected and varied open space experiences continue to be provided for our community.

Not Achieved – Delivery delayed to September 2012.

Performance Measure	Target	Actual
Cost	Latrobe City Council's financial contribution during 2011 and 2012 will be limited to resources allocated within Council's adopted budget.	Achieved. Latrobe City Council's contribution was limited to the cost of internal resources only.
Time	The Ordinary Council Meeting, at which a report will be presented to Council for consideration, will be no later than 30 June 2012.	Not achieved. The draft <i>Public Open Space Strategy</i> and associated report is expected to be presented to Council at the Ordinary Council Meeting of 17 September 2012.
Quantity	Completion of a revised Latrobe City Public Open Space Plan and recommendations.	Not Achieved. A draft of the revised <i>Public Open Space Strategy</i> has been completed including recommendations.
Quality	The quality of outputs will be measured by the Department of Planning and Community Development's level of satisfaction with the information and process used to support a subsequent planning scheme amendment.	Not Achieved. A planning scheme amendment to implement the recommendations of the <i>Public Open Space Strategy</i> will commence once the Public Open Space Strategy has been adopted by Council.

(Latrobe City Council acknowledges the subjective nature of this measure, but is constrained in its ability to provide an alternative quality measure that is quantifiable within the reporting period)

Governance

KEY STRATEGIC ACTIVITY

Prepare a ten year financial plan including a review of Council rates, fees and charges of all Council services.

Achieved – within the 2011/12 financial year, with performance targets met, as outlined below.

Performance Measure	Target	Actual
Cost	Latrobe City Council's financial contribution during 2011 and 2012 will be limited to resources allocated within Council's adopted budget.	Achieved. Latrobe City Council allocated \$45,000 within the adopted budget towards the completion of this task with actual expenditure of \$8,482 incurred.
Time	The Ordinary Council Meeting, at which a report will be presented to Council for consideration, will be no later than 30 June 2012.	Achieved. The plan was presented at the Ordinary Council Meeting on the 4 June 2012.
Quantity	The completion of a ten year financial plan report.	Achieved. The plan was completed.
Quality	The ten year financial plan will provide a framework for the prioritisation and allocation of Council resources for a ten year period.	Achieved. The report provides assumptions and a framework for the allocation of Council resources over the next ten years.

Regulation and Accountability

KEY STRATEGIC ACTIVITY

Monitor outcomes of the Victorian Bushfire Royal Commission Final Report and incorporate necessary actions into Latrobe City's fire prevention and emergency management planning frameworks.

Achieved – Delivery delayed until August 2012.

Performance Measure	Target	Actual
Cost	Latrobe City Council's financial contribution during 2011 and 2012 will be limited to resources allocated within Council's adopted budget.	Achieved. Latrobe City Council's contribution was limited to the cost of internal resources only.
Time	The Ordinary Council Meeting, at which a report will be presented to Council for consideration, will be no later than 30 June 2012.	Achieved. Councillors informed of updates to the <i>Emergency Management Plan</i> . Formal Council adoption not required.
Quantity	Review of the Victorian Bushfire Royal Commission Final Report and completion of a report and recommendations.	Achieved. An independent audit of the <i>Municipal Emergency Management Plan</i> demonstrated compliance to the Royal Commission recommendations that are relevant to Local Government
Quality	Improved Latrobe City Council fire prevention and emergency management planning framework.	Achieved. <i>Municipal Emergency Management Plan</i> received compliance with audit standards.



COUNCIL APPROVAL OF THE PERFORMANCE STATEMENT

In our opinion the accompanying performance statement of the Latrobe City Council in respect of the 2011/2012 financial year is presented fairly.

At the time of signing we are not aware of any circumstance which would render any particular in the statement to be misleading or inaccurate.

We have been authorised by the Council on 12 September 2012 to certify the performance statement in its final form.

Councillor

Cr. Ed Vermeulen

Dated: 12 September 2012

Councillor

Cr. Dale Harriman

Dated: 12 September 2012

Chief Executive Officer

Paul Buckley PSM

Dated: 12 September 2012



Victorian Auditor-General's Office

Level 24, 35 Collins Street
Melbourne VIC 3000
Telephone 61 3 8601 7000
Facsimile 61 3 8601 7010
Email comments@audit.vic.gov.au
Website www.audit.vic.gov.au

INDEPENDENT AUDITOR'S REPORT

To the Councillors, Latrobe City Council

The Performance Statement

The accompanying performance statement for the year ended 30 June 2012 of the Latrobe City Council which comprises the statement, the related notes and the council approval of the performance statement has been audited.

The Councillors' Responsibility for the Performance Statement

The Councillors of the Latrobe City Council are responsible for the preparation and fair presentation of the performance statement in accordance with the *Local Government Act 1989*. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the performance statement that is free of material misstatement, whether due to fraud or error.

Auditor's Responsibility

As required by the *Local Government Act 1989*, my responsibility is to express an opinion on the performance statement based on the audit, which has been conducted in accordance with Australian Auditing Standards. These Standards require compliance with relevant ethical requirements relating to audit engagements and that the audit be planned and performed to obtain reasonable assurance whether the performance statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the performance statement. The audit procedures selected depend on judgement, including the assessment of the risks of material misstatement of the performance statement, whether due to fraud or error. In making those risk assessments, consideration is given to the internal control relevant to the entity's preparation and fair presentation of the performance statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the overall presentation of the performance statement.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Independence

The Auditor-General's independence is established by the *Constitution Act 1975*. The Auditor-General is not subject to direction by any person about the way in which his powers and responsibilities are to be exercised. In conducting the audit the Auditor-General, his staff and delegates complied with all applicable independence requirements of the Australian accounting profession.

Auditing in the Public Interest

Independent Auditor's Report (continued)

Auditor's Opinion

In my opinion, the performance statement of the Latrobe City Council in respect of the 30 June 2012 financial year presents fairly, in all material respects, in accordance with the *Local Government Act 1989*.

Matters Relating to the Electronic Publication of the Audited Performance Statement

This auditor's report relates to the performance statement of the Latrobe City Council for the year ended 30 June 2012 included both in the Latrobe City Council's annual report and on the website. The Councillors of the Latrobe City Council are responsible for the integrity of the Latrobe City Council's website. I have not been engaged to report on the integrity of the Latrobe City Council's website. The auditor's report refers only to the subject matter described above. It does not provide an opinion on any other information which may have been hyperlinked to/from this statement. If users of the performance statement are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the performance statement to confirm the information contained in the website version of the performance statement.

MELBOURNE
13 September 2012

D D R Pearson
Auditor-General

2

Auditing in the Public Interest

Glossary

All Latrobe City Council adopted strategies and plans are available on Council's website www.latrobe.vic.gov.au

A

Advisory Committee

Specialist appointees who form a committee that provides advice to Latrobe City Council on matters relating to the delivery of strategies, services and activities.

Advocacy

To provide support to a cause or to make public recommendation.

Annual Business Plan

The Annual Business Plan, together with the Annual Budget, is Council's short term planning document. The Annual Business Plan consists of actions which support the delivery of the Council Plan and Organisational Excellence @ Latrobe. The Annual Budget identifies the financial and non-financial resources required to support the Plan.

Annual Report

The Annual Report is an annual reporting tool to provide an update to Council stakeholders and the Minister for Local Government on how Council has achieved against the commitments made in the Council Plan and Strategic Resources Plan. In accordance with *section 131* of the *Local Government Act 1989*, it includes a report of Council's operations, audited standard and financial statements, performance statement (*section 132*) and report on the performance statement (*section 133*).

Asset

Property that is owned by Latrobe City Council.

Asset renewal and maintenance gap

The variance between what councils need to spend on their existing infrastructure to maintain or renew it to its original service potential or useful life, and what councils actually spend on renewal and maintenance.

B

Best Practice

To adopt or develop standards, actions or processes for the provision of goods, services or facilities which are equal to or better than the best available on a state, national or international scale.

Best Value principles

Contained in the *Local Government Act 1989*, the six principles must be observed by all Victorian councils. The principles aim to enable councils to determine the most effective means of providing a service to the community.

Biolinks Network

A database developed by Latrobe City Council that demonstrates connectivity through identification of existing and potential habitat corridors within the municipality. The Biolinks Network identifies priority areas for protection and revegetation projects.

Building Act 1993

The primary purposes of this Victorian Government legislation is to regulate building work and building standards, accreditation of building products and constructions methods and provision of building and occupancy permit systems and dispute resolution mechanisms.

C

Capital Works

Projects undertaken to either renew, upgrade or construct assets owned by Latrobe City Council.

Civil Aviation Safety Authority

An independent statutory authority established under the *Civil Aviation Act 1988*. The authority has the primary responsibility for the maintenance, enhancement and promotion of the safety of civil aviation in Australia.

Community Grants

Council allocates a sum of money for the Community Grants Program as part of its annual budget process. This funding is shared between various non-profit community groups and organisations.

Council

The collective group of nine councillors that set the strategic direction for Latrobe City Council, monitor organisational performance, liaise with stakeholders and ensure operational compliance.

Council Plan 2011-2015

The Council Plan, together with the Strategic Resources Plan, is Council's four year medium term planning document. The Council Plan is built around the three concepts and nine strategic objectives of Latrobe 2026 and four 'Shaping our Future' themes identified by Council. Strategic directions, major initiatives, service provision and performance Indicators outline Council's role in achieving Latrobe 2026 over the next four years.

Councillor

A member of the community elected in accordance with the *Local Government Act 1989* to represent the residents of a ward within the municipality, as a member of Council.

Charter of Human Rights and Responsibilities Act 2006

Legislation created to protect and promote human rights. It sets out freedoms, rights and responsibilities.

D

Development Contributions Plan

A plan to be developed by Council that will identify financial contributions required from developers towards the provision of shared community infrastructure to service new developments and communities.

Development Plan

A plan that aims to coordinate the layout of new subdivisions and is particularly useful to ensure the integrated development of land where there are several properties in separate ownership. The plan may also provide certainty about the nature and staging of new subdivision developments over a period of time. A development plan can provide direction and coordination of infrastructure networks, public open space and housing types.

E

Environment Protection Authority

A statutory authority established under the *Environment Protection Act 1970* to ensure the protection and control of air, land and water pollution, and industrial noise.

F

Feasibility study

The evaluation or analysis of the potential impact of a proposed project.

Food Act 1984

The primary objectives of this Victorian Government legislation is to ensure food for sale is safe for human consumption, to prevent misleading conduct in relation to the sale of food and to provide for the application in Victoria of the *Food Standards Code*.

Freedom of Information Act 1982

The purpose of this act is to give members of the public rights of access to official documents of the Government of the Commonwealth and of its agencies.

G

Gippsland Local Government Network

An alliance of the six municipal councils located in Gippsland. The Mayor and Chief Executive Officer of each council meet regularly, with the primary objective to work collaboratively on a range of issues and projects of mutual interest.

Gippsland Logistics Precinct

A Council-owned 64 hectare precinct adjacent to the existing rail line in Morwell to be developed to establish a centre for the efficient and cost effective movement of freight to and from the Gippsland region.

I

Indigenous

Originating in a particular geographic region or environment and native to the area and/or relating to Aboriginal and Torres Strait Islander people.

Infrastructure

Basic community facilities, such as roads, drains, footpaths and public buildings etc.

Information Privacy Act 2001

The purpose of this Act is to create a scheme for the responsible collection and handling of personal information across the Victorian public sector.

L

Latrobe 2026: The Community Vision for Latrobe Valley

The Community Vision was generated after identifying three broad concepts shared by the Latrobe Valley community; Sustainability, Liveability and Leadership. A further nine strategic objectives were identified to take Latrobe Valley forward; Economy, Natural Environment, Built Environment, Our Community, Culture, Recreation, Governance, Advocacy and Partnerships, and Regulation and Accountability. Development of the community vision was facilitated by Latrobe City Council in consultation with many organisations, agencies, groups and individuals. The Latrobe 2026 community vision is an important long term strategic document for Latrobe City Council which provides the principal direction to the Council Plan.

Latrobe Planning Scheme

The planning scheme sets out policies and requirements for the use, development and protection of land located in Latrobe City.

Local Government Act 1989

This Victorian Government legislation outlines the intention for councils to provide a democratic and efficient system of local government in Victoria. It also gives councils the power to meet the needs of their communities, and provides the basis for an accountable system of governance in Victoria.

Local Government Community Satisfaction Survey

Undertaken by a consulting group on behalf of the Department of Planning and Community Development. The survey tracks resident's views on Councils performance on service areas and governance measures.

To improve the quality and representativeness of the Community Satisfaction Survey (CSS) the state government undertook a review of the survey, resulting in a revised version being conducted in 2012. Methodological and content changes include; an improved index calculation system, sample size changes, population representative survey rather than a household head survey, and reframing of many of the questions.

Local Laws

Laws under the jurisdiction of Council and enforced by council employees and/or Victoria Police.

Local Planning Policy Framework

The framework provides the strategic basis for land use planning as controlled by the Latrobe Planning Scheme. The framework consists of the Municipal Strategic Statement together with the Local Planning Policy.

M

Main Town Structure Plans

Plans developed by Latrobe City Council that identify areas where land is earmarked for future residential and industrial expansion in and around Latrobe City's main towns, based on predictions of future population growth for the municipality.

Major Initiative

A project identified by Council to be implemented during the four year period of the Council Plan.

Mission

The overall corporate philosophy that articulates how the Latrobe community vision will be achieved.

Municipality

A geographical area that is delineated for the purpose of local government.

O

Objective

There are nine strategic objectives outlined in Latrobe 2026 and the Council Plan. They set the objectives for Council and the organisation over a four year period.

P

Performance Indicator

Measures used to monitor the performance of Council in achieving the objectives of the Council Plan.

Plan

Focused and structured detail of action to be undertaken, involving a series of specific steps, to implement the objectives and goals of an overarching strategy.

Planning and Environment Act 1987

This Victorian Government legislation establishes a framework for planning the use, development and protection of land in Victoria in the present and long-term interests of all Victorians.

Policy

A set of principles intended to influence and provide direction for council decisions, actions, programs and activities.

Public Health and Wellbeing Act 2008

This Victorian Government legislation replaces the previous *Health Act 1958*. It aims to achieve the highest attainable standard of public health and well-being in Victoria, through the update and modernisation of Victoria's public health framework.

Q

Quarterly Report

A report to Councillors on the progress of commitments made in the Council Plan as well as operational, financial and statutory information.

R

Regional Cities Victoria

An organisation representing the ten largest provincial centres in Victoria, comprising the municipalities of Ballarat, Bendigo, Geelong, Horsham, Latrobe City, Mildura, Shepparton, Wangaratta, Warrnambool and Wodonga. The Mayor and Chief Executive Officer of each council meet regularly, with the primary objective to expand the population of regional Victoria through promoting business and government investment and skilled migration to regional centres.

S

Service

A service identified by Council to be provided to the community during the four year period of the Council Plan.

Statutory Body

Statutory bodies (or statutory authorities) are organisations established under an Act of the Victorian Parliament or Australian Parliament for a public purpose.

Strategic Direction

Under each strategic objective of the Council Plan are strategic directions. Strategic directions further detail the key areas Council will focus on achieving over the next four years.

Strategic Resources Plan

The Strategic Resources Plan is a component of the Latrobe City Council Plan and is prepared in accordance with *section 126 of the Local Government Act*. It identifies the financial and non-financial resources required by Council over the next four years to implement the Council Plan.

Strategy

A long term visionary document which sets out a broad range of goals and objectives in an area of council activity or responsibility.

Structure Plans

A document that provides direction for planning and development of a defined precinct. Structure plans are subject to community consultation and may be incorporated into the Latrobe Planning Scheme.

V

Values

Represent underlying attitudes and beliefs within the organisation that are demonstrated through organisational practices, processes, and behaviours.

Victorian Auditor General's Office

A public sector audit organisation providing auditing services to the Victorian Parliament and Victorian public sector agencies and authorities.

Vision

A statement of direction that defines the aspirations of Latrobe City Council, and serves to guide all organisational objectives.

W

Ward

An area of the municipality identified for the purpose of representation. Latrobe City Council has nine wards with one councillor appointed to each ward.

Index

A		Page Number
Advocacy and Partnerships	9, 77, 80	
Audit committee	8, 96, 102	
Award highlights	33	
B		
Best value	83, 90	
Built Environment	7, 52, 57	
Burnet Ward	25, 27	
C		
Capital Works Highlights	34	
Careers @ Latrobe	31	
Certification of the financial statements	165	
Certification of the standard statements	175	
Chief Executive Officer's Reflections	23	
Code of Conduct	94, 100	
Committees pursuant to other legislation	96	
Community committees	97	
Council advisory/funded committees	96	
Council approval of the performance statement	187	
Council committees	96	
Council delegations	95	
Council governance	94	
Council meetings	8, 24, 25, 26, 74, 76, 95, 100	
Council working groups	98	
Culture	8, 63, 66, 183	
D		
Documents for public inspection	100	
Dunbar Ward	25, 27, 97, 98	
E		
Economy	6, 45, 47, 178	
Employee profile	30	
Equal Employment Opportunity	31	
Event Highlights	39, 63, 64	
F		
Farley Ward	26, 27, 96, 98	
Feedback form	197	
Financial report	9, 73, 106	
Financial Snapshot	10	
Financial statements	102, 107, 112, 165	
Firmin Ward	24, 27, 97	
Freedom of Information	9, 82, 84, 101	
G		
Galbraith Ward	26, 27, 97	
Glossary	191	
Governance	8, 73, 76, 104, 184	
Gunyah Ward	24, 27, 98	
I		
Industrial Relations	31	
Information management	101	
Information privacy	101	
Innovation: working smarter, not harder	88	
Insurance	102, 133	
Insurance audits	102	
Internal Audit Program	102, 159	
L		
Latrobe City at a glance	14	
Learning and development	31, 88	
M		
Mayor's Reflections	22	
Merton Ward	25, 27, 97	
Mission	18, 87	
N		
Natural Environment	6, 48, 51, 179	
O		
Organisational Excellence @ Latrobe	20, 87	
Organisational structure	28	
Our Community	7, 59, 62, 182	
Our Councillors	24	
Our Diverse Community	16	
Our History	14	
Our Location	15	
Our Industry and Economy	17	
P		
Performance Snapshot	6, 8	
Performance Statement	73, 178, 187	
R		
Recreation	8, 56, 67, 71, 184	
Regulation and Accountability	9, 82, 85, 185	
Rintoull Ward	26, 27, 96	
Risk management	75, 102, 103	
S		
Setting our Direction	87	
Standard statements	106, 107, 167, 171, 175	
Statutory Information	100	
Strengthening our Relationships	87	
Systems support our needs	88	
T		
Table of contents	3, 111	
Tanjil Ward	26, 27, 97	
V		
VAGO (Independent Auditors Report)	73, 176, 188	
Values	18, 87	
Valuing our People	88	
Victorian Local Government Indicators	104	
Vision	10, 18, 45, 48, 52, 59, 63, 67, 73, 77, 82, 87	
W		
Where to get a copy	4	
Whistle Blowers Protection	101	
Workcover	31, 88, 132	
Y		
Youth Council	7, 43, 60	



Annual Report Feedback Form

The 2011/12 Annual Report is a statutory reporting tool that documents the achievements in the delivery of services to our community and against our Annual Budget for the year. It also documents and tracks our performance against the Council Plan and the Latrobe 2026 strategic objectives.

Your feedback will assist us to identify any areas for improvement, and will ensure next year's Annual Report meets your needs.

Please take a few minutes to complete this form and return it to us by 30 January 2013.

Please return the completed reply paid form to:

Manager Corporate Strategy

Latrobe City Council

Reply Paid 264

MORWELL VIC 3840

Please tick your selected answer ☒

What is your age group? ☐ Under 25 ☐ 25-39 ☐ 40-59 ☐ 60+ years

Do you live within the Latrobe City? ☐ Yes ☐ No

What is your postcode?

Please indicate the main reason for your interest in Latrobe City Council's Annual Report:

<input type="checkbox"/> Latrobe City resident/ ratepayer	<input type="checkbox"/> Government organisation
<input type="checkbox"/> Latrobe City business owner/manager	<input type="checkbox"/> Latrobe City employee
<input type="checkbox"/> Private sector organisation	<input type="checkbox"/> Community group/ association
<input type="checkbox"/> Other	

Please rate the usefulness of each section of Latrobe City Council's 2011/12 Annual Report:

Please tick your selected answer	Useful	Neutral	Not useful
Introduction Section			
Mayor's and CEO's Reflections			
Latrobe City at a glance			
Our Councillors			
Performance / Financial snapshot			
Our Employees			
Award Highlights			
Capital Works Highlights			
Events Highlights			
Sustainability (Economy / Natural Environment / Built Environment)			
Liveability (Our Community / Culture / Recreation)			
Leadership (Governance / Advocacy & Leadership / Regulation & Accountability)			
Organisational Excellence @ Latrobe			
Best Value			
Accountability			
Financial Report			
Glossary / Index			

Please rate the following aspects of Latrobe City Council's 2011/12 Annual Report overall:

	Good	Adequate	Poor
Please tick your selected answer			
Overall content			
Conciseness			
Informative			
Design and presentation			
Ease of reading			

Do you have any other comments?

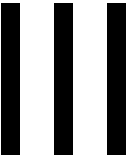
Thank you for taking the time to provide us with your feedback.

Fold here
Please fold along dotted lines and seal with sticky tape or staples. No stamp required.

Fold here
Please fold along dotted lines and seal with sticky tape or staples. No stamp required.

Delivery Address:
PO Box 264
MORWELL VIC 3840

No stamp required
if posted in Australia



Chief Executive Officer
Latrobe City Council
Reply Paid 264
MORWELL VIC 3840





LATROBE CITY COUNCIL

TELEPHONE	1300 367 700
FACSIMILE	(03) 5128 5672
POST	PO Box 264, Morwell 3840
EMAIL	latrobe@latrobe.vic.gov.au
WEBSITE	www.latrobe.vic.gov.au

LATROBE CITY COUNCIL SERVICE CENTRES AND LIBRARIES

MORWELL	Corporate Headquarters 141 Commercial Road, Morwell Morwell Library 63-65 Elgin Street, Morwell
MOE	Moe Service Centre 44 Albert Street, Moe Moe Library 30 Kirk Street, Moe
TRARALGON	Traralgon Service Centre and Library 34-38 Kay Street, Traralgon
CHURCHILL	Churchill Community Hub 9-11 Philip Parade, Churchill