

Property Information Certificate Form

Building Act 1993 | Building Regulations 2018

Applicant Details

Name/Company: _____ Customer Ref #: _____
Phone: _____ Delivery Method: Mail: _____ or Email: _____
Postal address: _____
Town: _____ State: _____ Post Code: _____
Email address: _____
Owner: _____ Agent: _____

Pursuant to Section 248 of the Building Act 1993, it is an offence to act without the owner's consent.

Owner/Agent Signature: _____

Property Details

Number: _____ Street: _____
Locality: _____ Post Code: _____
Lot: _____ LP/PS: _____ Volume: _____ Folio: _____
Crown allotment: _____ Section: _____

Certificates Requested (2025/26 Application Fees)

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|---|---------|
| 1. Regulation 51(1) In respect to any building or land details of any: | |
| a. Permit, or certificate of final inspection issued in the proceeding 10 years; and | |
| b. Current determination made under regulation 64(1) or exemption granted under regulation 231(2), and | \$53.60 |
| c. Current notice or order issued by the relevant building surveyor under the Act. | |
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| 2. Regulation 51(2) Details as to whether the building or land is in an area: | |
| a. That is liable to flooding within the meaning of regulation 5(2), or | |
| b. That is designated under regulation 150 as an area in which buildings are likely to be subject to attack by termites; or | |
| c. For which a bushfire attack level has been specified in a planning scheme; or | \$53.60 |
| d. That is designated under regulation 152 as likely to be subject to significant snow falls; or | |
| e. Of designated land; or | |
| f. Of designated works. | |
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| 3. Regulation 51(3) Approved dates of inspections carried out of the mandatory notification stages of building work carried out on the building or land. | \$53.60 |

Office Use Only

Receipt to **RC BI**

Date: _____ Receipt Number: _____

CIO Name: _____ Service Centre: _____