

Expression Of Interest

Traralgon Recreation Reserve and Showgrounds Advisory Committee

About the Traralgon Recreation Reserve and Showgrounds

- The Traralgon Recreation Reserve and Showgrounds comprises Crown Land managed by Latrobe City, Council owned land and land and buildings owned by the Traralgon and District Agricultural Society, Traralgon Football Netball Club, Traralgon Urban Fire Brigade and the Traralgon East Development Association of Sport (TEDAS Junior Football Club).
- The reserve has a large and diverse range of stakeholders and sporting, recreation and agricultural activities.
- There are two sporting and event ovals, fire running and marshall tracks, sporting changerooms, public toilets, open space areas, club pavilions, agricultural show pavilions, netball court and sporting social club.

About the Positions

- Latrobe City Council is seeking Expressions of Interest to fill 2 community representative positions.
- All members are appointed for a term of 3 years and are expected to commit to that term.
- Have a strong interest in providing advice and direction to Latrobe City in the management, maintenance, development and use of the Traralgon Recreation Reserve and Showgrounds.
- Interested persons are to be over the age of 18 years, be a resident of Latrobe City or own property and/or work in the municipality.
- The Advisory Committee meets bi-monthly at Gippsland Regional Indoor Sports Stadium, Traralgon. The duration of each meeting will generally not exceed one and a half hours. Special meetings may be held on an 'as required' basis.
- Appointments to the Advisory Committee are made by Latrobe City Council.
- All positions are on a voluntary basis and Latrobe City does not offer any remuneration for participation.
- All positions can refer to Latrobe City's Coordinator Recreation Liaison and Reserves Maintenance for assistance and advice throughout their term of appointment.

About the Traralgon Recreation Reserve and Showgrounds Advisory Committee

- The Committee's role is to provide advice and direction to Latrobe City in the management, maintenance, development and use of the Traralgon Recreation Reserve and Showgrounds under a Terms of Reference operating document.
- The Advisory Committee has no delegated decision making authority.

Traralgon Recreation Reserve and Showgrounds Advisory Committee Membership

The Traralgon Recreation Reserve and Showgrounds Advisory Committee shall comprise of members, being:

- Latrobe City Councillor x 2
- Latrobe City Council officer x 1
- Traralgon Football Netball Club x 1
- Traralgon and District Agricultural Society x 1
- Ex-Students Cricket Club x 1
- Traralgon East Development Association of Sport (TEDAS) x 1
- Traralgon Men's Shed x 1
- Traralgon Bridge Club x 1
- Traralgon Urban Fire Brigade x 1
- Traralgon Amateur Boxing Club x 1
- South and Central Gippsland Axeman Association x 1
- Traralgon Pigeon Club x 1
- Traralgon Playgroup x 1; and
- Community representatives x 2

Expression of Interest Evaluation

Following the lodging of your Expression of Interest, the submissions will be reviewed by the General Manager Infrastructure and Recreation and/or the Acting Manager Recreation. The submissions will be shortlisted and if required, suitable candidates will be invited for an interview.

Timetable

The following dates are a guide only for the recruitment and appointment process to the Committee.

Opening date for expression of interest:	Thursday, 29 May 2025
Closing date for expression of interest:	Friday, 27 June 2025
Review of respondent's expression of interest:	Monday, 30 June 2025
Possible Interviews:	Wednesday 2 July – Friday 4 July 2025
Recommendation for appointment to Council:	To Be Announced

Expression of Interest Questions

Any questions regarding the Expression of Interest or information required should be directed to: Dan Nichols, Coordinator Recreation Liaison and Reserves Maintenance, telephone: 0418 323 848 or email: dan.nichols@latrobe.vic.gov.au

Submission of Expression of Interest

Expressions of Interest submissions must be marked 'Expression of Interest – Traralgon Recreation Reserve and Showgrounds Advisory Committee' and sent electronically to dan.nichols@latrobe.vic.gov.au or by post to Simon Clark, Coordinator Recreation Liaison, Latrobe City, PO Box 264 Morwell 3840 by no later than close of business on **Friday, 22 May 2025**.

Submissions received after this time will not be considered. It is the responsibility of applicants to ensure that submissions are received before the time and date set out above.

All information provided by the respondents in the course of, and following, the submission of their Expression of Interest will be treated as confidential.



Why would you like to become a member of the Traralgon Recreation Reserve and Showgrounds Advisory Committee?

My strengths and abilities to contribute as a Advisory Committee representative on the Traralgon Recreation Reserve and Showgrounds Advisory Committee are:

Statement – Selection Process

As part of the selection process to be considered for a community representative position on the Traralgon Recreation Reserve and Showgrounds Advisory Committee, I understand that I could be asked to attend an interview.

Name: _____

Signed: _____ Date _____

Please forward completed Expression of Interest submission to:

Dan Nichols
Coordinator Recreation Liaison and Reserves Maintenance
Latrobe City
PO Box 264
MORWELL VIC 3840

Email: dan.nichols@latrobe.vic.gov.au

Ph.: 0418 323 848