

Expression of Interest

Moe Southside Community Precinct Advisory Committee

About the Moe Southside Community Precinct

Moe Southside Community Precinct comprises the areas and facilities within Ted Summerton Reserve as well as the Moe South Street Primary School Oval.

The facilities contained in the areas of the precinct include the sporting facilities, Moe P.L.A.C.E., Moe South Street Primary School oval, playground, barbeque shelter, fire Running and Marshall tracks.

About the Positions

Latrobe City Council is seeking Expressions of Interest to fill two community representative positions.

- All members are appointed for a term of three years.
- Have a strong interest in advising Latrobe City in the management, development, use and maintenance of the Moe Southside Community Precinct areas.
- Interested persons are to be over the age of eighteen years, be a resident of Latrobe City or own property and/or work in the municipality
- The Advisory Committee currently meets bi-monthly at the Ted Summerton Reserve Pavilion. The duration of each meeting will generally not exceed one hour. Special meetings may be held on an 'as required' basis.
- Appointments to the Advisory Committee are made by Latrobe City Council.
- All positions are on a voluntary basis and Latrobe City does not offer any remuneration for participation.
- All positions can refer to Latrobe City's Coordinator Recreation Liaison for assistance and advice throughout their term of appointment.

About the Moe Southside Community Precinct Advisory Committee

- The Committee's role is to advise Latrobe City Council City on the management, development, use and maintenance of the Moe Southside Community Precinct areas under a Terms of Reference operating document.
- The Advisory Committee and its members are covered by Latrobe City's Public Liability insurance and Personal Accident cover whilst undertaking duties in the discharge of its responsibilities as per the Terms of Reference operating document.
- The Committee does not have any delegated decision making authorities.

Moe Southside Community Precinct Advisory Committee Membership

The Moe Southside Community Precinct Advisory Committee shall comprise of ten members, being:

- Latrobe City Councillors x 2
- Latrobe City Council officer x 1
- Moe Cricket Club x 1
- Moe Football Netball Club x 1
- Moe Urban Fire Brigade x 1
- Moe South Street Primary School x 1
- Moe P.L.A.C.E. x 1; and
- Community representatives x 2

Expression of Interest Evaluation

Following the lodging of your Expression of Interest, the submissions will be reviewed by the General Manager Infrastructure and Recreation and/or the Acting Manager Recreation. The submissions will be shortlisted and if required, suitable candidates will be invited for an interview.

Timetable

The following dates are a guide only for the recruitment and appointment process to the Committee.

Opening date for expression of interest:	Thursday, 29 May 2025
Closing date for expression of interest:	Friday, 27 June 2025
Review of respondent's expression of interest:	Monday, 30 June 2025
Possible Interviews:	Wednesday 2 July – 4 July 2025
Recommendation for appointment to Council:	To Be Announced

Expression of Interest Questions

Any questions regarding the Expression of Interest or information required should be directed to: Dan Nichols, Coordinator Recreation Liaison and Reserves Maintenance, telephone: 0418 323 848 or email: dan.nichols@latrobe.vic.gov.au

Submission of Expression of Interest

Expressions of Interest submissions must be marked 'Expression of Interest – Moe Southside Community Precinct Advisory Committee' and sent electronically to dan.nichols@latrobe.vic.gov.au or by post to Dan Nichols, Coordinator Recreation Liaison and Reserves Maintenance, Latrobe City, PO Box 264 Morwell 3840 by no later than close of business on **Thursday 22 May 2025**.

Submissions received after this time will not be considered. It is the responsibility of applicants to ensure that submissions are received before the time and date set out above.

All information provided by the respondents in the course of, and following, the submission of their Expression of Interest will be treated as confidential.



Why would you like to become a member of the Moe Southside Community Precinct Advisory Committee?

My strengths and abilities to contribute as an Advisory Committee representative on the Moe Southside Community Precinct Advisory Committee are:

Statement – Selection Process

As part of the selection process to be considered for a community representative position on the Moe Southside Community Precinct Advisory Committee, I understand that I could be asked to attend an interview.

Name: _____

Signed: _____ Date _____

Please forward completed Expression of Interest submission to:

Simon Clark
Coordinator Recreation Liaison
Latrobe City
PO Box 264
MORWELL VIC 3840

Email: Simon.Clark@latrobe.vic.gov.au

Ph.: 5128 5422 / 0408 731 440

Fax: 5128 5672