**Application for Permit**

Community Amenity Local Law No. 2 2016

**Ph. 1300 367 700**

**Application for General Permit under Community Amenity Local Law No. 2 2016**

Includes activities such as Footpath Fundraising and Street Stall\*

Use separate form for Permit to Busk and Keeping of Animals

**Applicant/Owner Details**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| First Name | | Last Name | | | | | | |
| Representing (Organisation or Company) | | | | | | | | |
| Postal Address for return of permit | | | | Post  Code |  |  |  |  |
| Street Address of person/organisation | | | | Post  Code |  |  |  |  |
| Business Hours Phone | After Hours Phone | | Mobile | | | | | |

**Permit Details**

|  |  |  |
| --- | --- | --- |
| **Type of Permit** |  | |
| **Location** |  | |
| **Date** |  | |
| **I wish to be able to** |  | |
|  | |
| **Items for sale (if applicable)** | Food\*  Craft  Raffle Tickets  Other | |
| **Indemnity signed on page 2** |  | |
| **Public Liability Insurance Certificate of Currency (not applicable where applicant is a private individual)** |  | |
|  | **TOTAL FEE PAYABLE** | **$64.00** |
| **RECEIPT NO.** |  |

**\* Street Stall applicants** conducting a BBQ or selling food are required to register with on the streatrader website <https://streatrader.health.vic.gov.au/> and also with Council’s Heath Team. Further information can be found on our website at [www.latrobe.vic.gov.au/foodstalls](http://www.latrobe.vic.gov.au/foodstalls)

**Signature of Applicant/Owner**

|  |  |
| --- | --- |
| Signature | Date |
| Signature of parent/guardian | Date |

**Applicants under the age of 18 years require permission from a parent or guardian.**

**Notification Statement:**

Latrobe City Council is collecting this information solely for its permit database. The information is only for Latrobe City Council for this purpose and will not be disclosed unless required under law. For further information on privacy, please consult Council’s [Citizens Confidentiality and Privacy Policy](http://www.latrobe.vic.gov.au/Information_Pages/Privacy_Statement).

|  |  |  |  |
| --- | --- | --- | --- |
| **OFFICE USE ONLY** | **Permit Fee: $64.00** | | Ledger No: CL.R58111373 |
| **IM & RECEPTION STAMP** | | **HAVE YOU SIGHTED COPIES:**  Drivers licence **(mandatory)**  No:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |

**Methods of Payment**

|  |  |  |
| --- | --- | --- |
| **Mail** | Post the completed and signed application together with copy of Drivers Licence (proof of age) and cheque or money order payable to **‘Latrobe City Council’** to:  PO Box 264 Morwell VIC 3840**.** | |
| **In Person** | Bring the completed form and supporting documents with cash, cheque, EFTPOS or credit card to any of our following Service Centres and Libraries (EFTPOS only at Morwell Library): | |
| 141 Commercial Road, Morwell  34-38 Kay Street, Traralgon  1-29 George Street, Moe  Philip Parade, Churchill  Saturdays | Monday – Friday 9.00am – 5:00pm  Monday – Friday 8:30am – 5.15pm  Monday – Friday 8:30am – 5.15pm  Monday – Friday 8:30am – 5.15pm closed 12noon to 1pm  Saturday 9am – 12pm (Moe & Traralgon Service Centre & Libraries, Morwell Library) |

**FORM OF INDEMNITY**

THIS INDEMNITY is given the \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_ 20\_\_\_,

by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (hereinafter called “the Indemnifier”) to

THE LATROBE CITY (hereinafter called “the Council”).

WHEREAS the Indemnifier has applied to the Council for authority to use portion of a road or other public area within the Municipal district under the Council’s streets, roads and other public places Local Law.

NOW THIS INDENTURE WITNESSES that in consideration of the Council granting such authority the Indemnifier INDEMNIFIES and will KEEP the Council INDEMNIFIED against any and for all damage to or loss of any equipment and property owned by or under the control of the Council or in adjacent to the area wherein such permit \*\*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_is situated and against any claim arising out of all injuries and damage suffered by any person whatsoever including the Indemnifier or employee or agent or sub-contractor or any customer of the Indemnifier resulting from the use of the said area in the manner and for the purposes aforesaid.

SIGNED by the Said )

in Victoria ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

) Signature of Applicant

OR

THE COMMON SEAL OF )

was hereunto affixed in )

accordance with its Articles )

Association in the presence of )

Director: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Secretary: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\*\*Insert what the Permit has been applied for.**