

Latrobe City Council

2018/2019 BUDGET



This Budget Report has been prepared with reference to Chartered Accountants ANZ "Victorian City Council Model Budget 2018/2019" a best practice guide for reporting local government budgets in Victoria.

Adopted by Council: 4 June 2018.

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Executive Summary

Under the Local Government Act 1989 ("The Act"), Council is required to prepare and adopt an annual budget. The budget is required to be adopted by 30 June each year.

This year represents the third year of a State Government imposed rate cap. The Minister for Local Government confirmed that rates are to be capped to 2.25% for the 2018/19 financial year in accordance with the new Fair Go Rates System (FGRS). The budget has been formulated in accordance with the directive of the Minister, with the general rate increase restricted to the nominated 2.25%. The garbage charge has increased by 8.5% or \$27, \$20 of this increase is due to increased costs to Council in relation to the processing of recyclables impacted by the import ban implemented by the Chinese government.

A four year Strategic Resource Plan has been developed to assist Council in adopting a budget within a longer term prudent financial framework. The key objective of the Financial Plan is financial sustainability in the medium to long term, whilst still achieving the Council's strategic objectives as specified in the Council Plan and Latrobe 2026 Vision.

The 2018/19 budget presented in this report has been developed through a rigorous process of consultation and review with Council and Council officers. It is Council's opinion that the budget is financially responsible and contributes to the achievement of the Council Plan objectives and strategic directions included in the 2017-2021 Council Plan.

The 2018/19 Operating Budget predicts an operating surplus of \$42.1million, after raising rates and charges of \$78.1 million and capital grants income of \$40.4 million. When excluding non recurrent capital funding and developer contributions, an underlying operating deficit of \$0.4 million is projected for 2018/19.

The budget maintains the differential rate for derelict properties first introduced in 2017/18 with the objective to promote the responsible management of land and buildings through the proper development and maintenance of such land and buildings so as not to pose a risk to public safety or adversely affect public amenity.

It should be noted that the operating budget surplus shown is a result of non cash revenue (i.e. developer contributed assets) and income generated to fund expenditure items that are not recognised in the Income Statement (i.e. capital expenditure and the repayment of borrowings). On a cash basis Council budgets for a break even result therefore any cash remaining at the end of the budget period is the result of a number of factors such as government grant funds received in advance, funds required to be carried forward to complete unfinished projects and funds required to settle certain balance sheet liabilities e.g. Trade and other payables, Interest Bearing liabilities, Provisions and Trust funds and deposits.

Council operations are expected to be impacted by unavoidable increases in employee costs, electricity and gas prices. In addition revenue sources will be constrained by the capping of municipal rates at 2.25% as declared by the State Government. It is necessary to achieve income growth whilst containing costs in order to maintain a positive underlying operating position in 2018/19.

\$5.0M new borrowings are proposed in the 2018/19 budget year, whilst loan principal repayments for the year are expected to be \$1.6 million. As a result Council borrowings will increase from \$16.6 million to \$20.0 million at the end of the financial year.

The total capital expenditure program will be \$68.6 million, of which \$3.7 million relates to projects which will be carried forward from the 2017/18 year. Any further carried forward projects will be fully funded from the 2017/18 budget. Of the \$68.6 million of capital funding required, \$23.0 million will come from Council cash, \$5.0 million from borrowings and \$40.6 million from external grants and contributions.

The 2018/19 budget has been prepared on the basis of constraint, Council will continue to review all services and capital infrastructure to ensure it is positioned to best meet the needs of the community into the future.

Budget Reports

The following reports include all statutory disclosures of information and are supported by the analysis contained in sections 8 to 15 of this report.

This section includes the following reports and statements in accordance with the Local Government Act 1989 and the Local Government Model Financial Report.

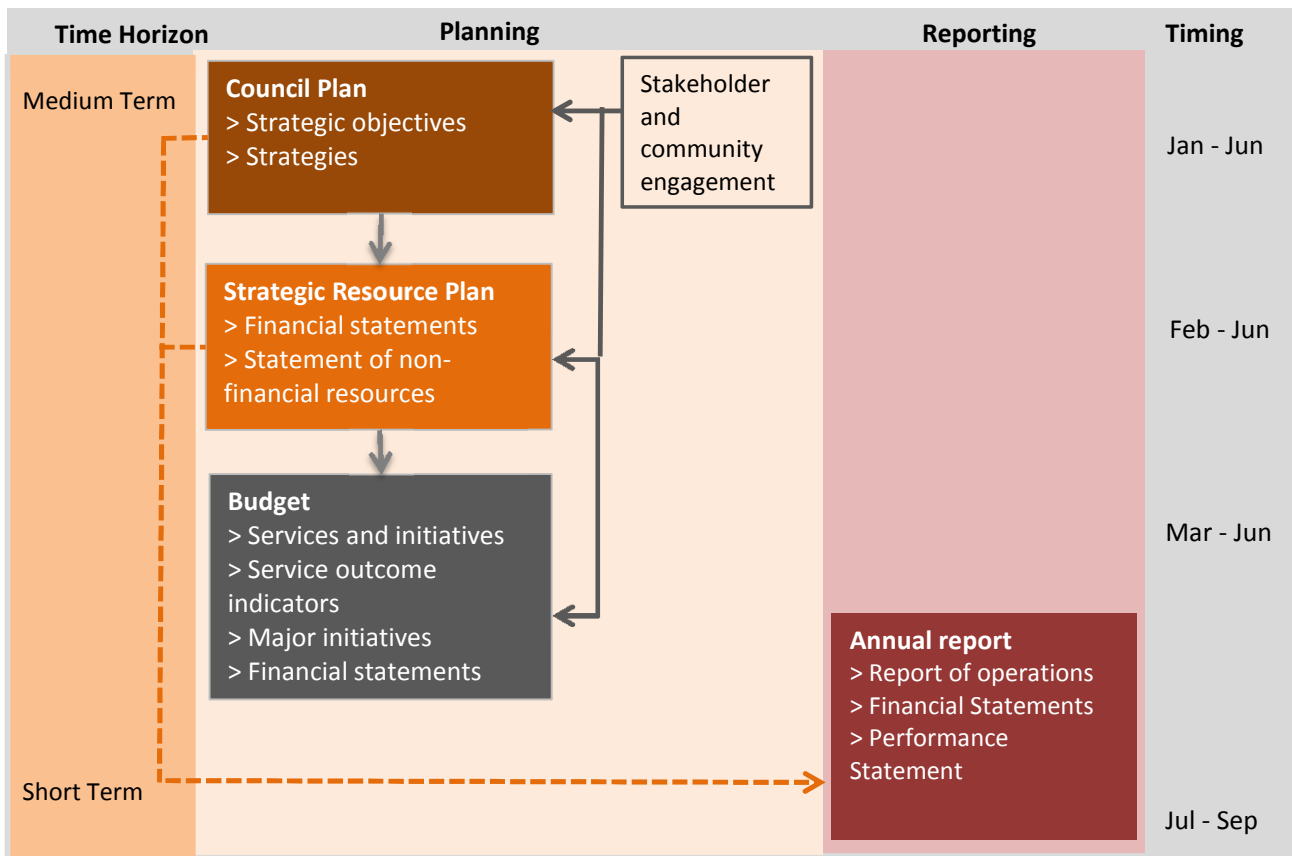
- 1 Links to Council Plan
- 2 Services, initiatives & service performance indicators
- 3 Financial statements
- 4 Financial performance indicators
- 5 Grants and borrowings
- 6 Detailed list of capital works
- 7 Rates and charges

1. Link to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning framework. This framework guides the Council in identifying community needs and aspirations over the long term (Latrobe 2026), medium term (Council Plan) and short term (Annual Budget) then holding itself accountable (Annual Report).

1.1 Planning and accountability framework

The Strategic Resource Plan part of and prepared in conjunction with the Council Plan, is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The Annual Budget is framed within the Strategic Resource Plan, considering the services and initiatives which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Environment, Land, Water and Planning.

In addition to the above, Council has a long term plan (Latrobe 2026) which articulates a community vision, mission and values. The Council Plan is prepared with reference to Council's long term Community Plan.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes.

1.2 Our purpose

The Community vision

“In 2026 the Latrobe Valley is a liveable and sustainable region with collaborative and inclusive community leadership.”

The community’s vision for the future development of the region builds on its strength as one of Victoria’s key regional economies and its position as the commercial centre of Gippsland with a focus on education, health and community services and facilities.

Other major aspirations are for a community that is both liveable and sustainable, with a continued focus on healthy lifestyles supported by high quality recreational and cultural facilities and a natural environment that is nurtured and respected.

The community has expressed its desire for a future in which people are united in a common purpose whilst respecting the diversity of their heritage and cultures. To enable the vision to become reality the community identified the need for effective and proactive leadership at all levels and expressed a willingness to connect with community leaders to enrich local decision making.

Our mission

To provide the best possible facilities, services, advocacy and leadership for Latrobe City, one of Victoria’s four major regional cities.

Our values

Latrobe City Council’s values describe how it is committed to achieving the Latrobe 2026 community vision through:

- Providing affordable people focused community services;
- Planning strategically and acting responsibly, in the best interests of the whole community;
- Accountability, transparency and honesty;
- Listening to and working with the community;
- Respect, fairness and equity;
- Open to and embracing new opportunities.

1.3 Strategic Objectives

Council delivers activities and initiatives under 48 major service categories. Each contributes to the achievement of one of the seven objectives as set out in the Council Plan for the 2017-21 years. The following table lists the seven themes as described in the Council Plan.

Strategic Objectives

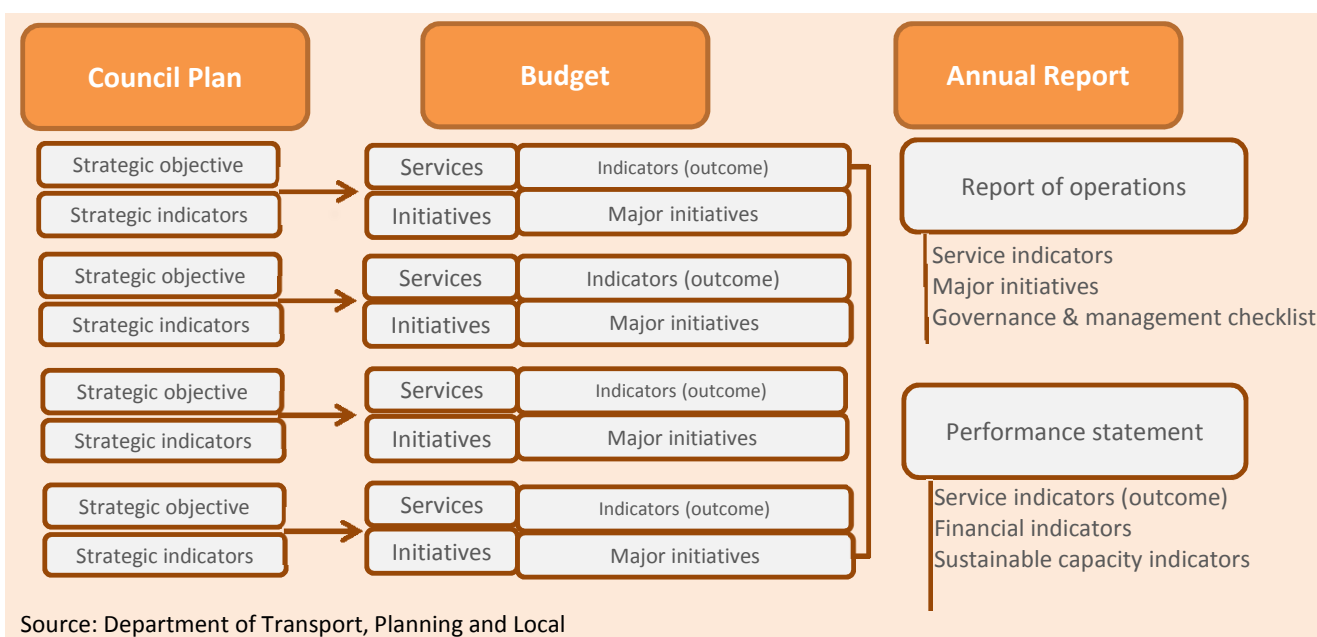
1. Support job creation and industry diversification to enable economic growth in Latrobe City.
2. Encourage improved education & training outcomes in Latrobe City.
3. Improve the liveability and connectedness of Latrobe City.
4. Improve the amenity and accessibility of Council services.
5. Provide a connected, engaged and safe community environment, which is improving the well-being of all Latrobe City citizens.
6. Ensure Council operates openly, transparently and responsibly.
7. Grow the civic pride of our municipality and solidify Latrobe City's image as a key regional city.

2018/19 Budget

Services & Service Performance Indicators

2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2018/19 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below



2018/19 Budget

Services & Service Performance Indicators

2.1 Objective 1: Support job creation and industry diversification to enable economic growth in Latrobe City.

To achieve our objective to support job creation and industry diversification to enable economic growth in Latrobe City, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Business Area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Business Development	Provide business development advice, services and programs in accordance with the Latrobe City Council Economic Development Strategy 2016-2020.	796 (15) 781
Employment Development	Promote, coordinate and providing training and employment opportunities for aboriginal people.	406 (404) 2
Latrobe Regional Airport	Maintain, develop and operate Latrobe Regional Airport in accordance with Civil Aviation Safety Authority regulations and the Latrobe Regional Airport Masterplan.	448 (472) (\$24)
Tourism	Proactively and strategically provide a quality visitor service, support the delivery of events, maintain the tourism website and promote a positive image of Latrobe City.	526 (10) 517
International Relations	Deliver International Relations services in accordance with the Latrobe City International Relations Plan.	178 0 178
Regional Partnerships	Provide regional leadership and facilitate a successful transition for Latrobe City to a low carbon future.	190 0 190

Major Initiative

MI1) Implement the Economic Development Strategy

MI2) Implement the advocacy campaign for the Strength Led Transition 2.0

Other Initiative

OI1) Undertake works in association with the Gippsland Logistics Precinct

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Economic Development	Economic Activity	Change in number of businesses (Percentage change in the number of businesses with an ABN in the municipality)	[Number of businesses with an ABN in the municipality at the end of the financial year less the number of businesses at the start of the financial year / Number of businesses with an ABN in the municipality at the start of the financial year] x100

2018/19 Budget

Services & Service Performance Indicators

2.2 Objective 2: Encourage improved education & training outcomes in Latrobe City.

To achieve our objective to encourage improved education & training outcomes in Latrobe City, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Business Area	Description of services provided	Expenditure (Revenue)
		Net Cost \$'000
Library services	Deliver Library services and programs.	1,666 (541) 1,126
Early Learning & Care	Deliver early Learning, Family Day Care, and Preschool services in accordance with Council adopted policies, and work with other providers to improve and integrate support services for all children in the municipality.	9,095 (7,890) 1,205

Major Initiative

MI3) Continue to progress the Latrobe Creative Precinct project

MI4) Deliver the Retail Strategy.

Other Initiative

OI2) Introduce Adult Library programs including digital literacy.

Service	Indicator	Performance Measure	Computation
Libraries	Participation	Active library members (Percentage of the municipal population that are active library members)	[Number of active library members / municipal population] x100

2018/19 Budget

Services & Service Performance Indicators

2.3 Objective 3: Improve the liveability and connectedness of Latrobe City

To achieve our objective to improve the liveability and connectedness of Latrobe City, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Business Area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Arts	Deliver the Annual Latrobe Regional Gallery Exhibitions program and deliver Education and Public Participation programs across all arts facilities. Deliver the Annual Performing Arts Performances program. Manage and maintain Halls and Venues across the City.	2,327 (659) 1,668
Civil Works Projects	Deliver Civil works projects across Latrobe City in accordance with relevant legislation and guidelines.	2,135 0 2,135
Infrastructure Design	Design civil works projects in consultation with the Latrobe City community.	729 0 729
Waste Services	Deliver and manage contracts for waste services across the municipality, including kerbside collection, transfer stations, organic resource processing, hard waste services and co-mingled recycling processing in accordance with contract requirements, standards and best value principles.	6,689 (5) 6,685
Building Services	Provide building advice, statutory services and enforcement action in accordance with the Building Act.	562 (160) 402
Environment Sustainability	Provide Environmental planning, advice and services to internal and external stakeholders.	767 (49) 719
Landfill Services	Operate and maintain the Latrobe City Hyland Highway Municipal Landfill facility in accordance with Environment Protection Authority licence conditions.	2,625 (1,959) 666
Statutory Planning	Provide statutory planning services, advice and enforcement action in accordance with the Latrobe Planning Scheme and Planning and Environment Act.	1,594 (303) 1,292
Strategic Planning	Provide strategic planning services and advice in accordance with the Latrobe Planning Scheme and Planning and Environment Act.	691 0 691
Urban Growth	Develop, assess and coordinate the implementation of Development Plans and Development Contribution Plans for growth areas of Latrobe City.	368 0 368

2018/19 Budget

Services & Service Performance Indicators

Major Initiatives

MI3) Continue to progress the Latrobe Creative Precinct project

Other Initiatives

OI3) Complete detailed design for Yinnar Hall and Community Centre redevelopment

OI4) Construct toilets at Traralgon Railway Reserve

OI5) Construct toilets at Victory Park (Monomeith Senior Citizens Centre)

OI6) Construction of Tracks, Trails and Paths - Year 3 Actions from Implementation Plan

OI7) Upgrade Latrobe City owned & operated toilet facilities to ensure appropriate disability access

Service	Indicator	Performance Measure	Computation
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100
Roads	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.

2018/19 Budget

Services & Service Performance Indicators

2.4 Objective 4: Improve the amenity and accessibility of Council services

To achieve our objective to improve the amenity and accessibility of Council services, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Business Area	Description of services provided	Expenditure (Revenue)
		Net Cost \$'000
Community Information	Deliver professional customer service at all Latrobe City Council service centres and libraries.	3,380 (67) 3,313
Aboriginal Liaison	Strengthen the relationship between the local Aboriginal Community and Latrobe City Council by delivering on the Statement of Commitment.	48 0 48
Communications	Provide communications, marketing and public relations services on behalf of Latrobe City Council.	1,004 0 1,004
Community Engagement	Provide community engagement support services to Latrobe City Council.	213 0 213
Community Grants	Assist local community groups through the coordination and delivery of the annual Latrobe City community grants program.	438 0 438

Major Initiative

MI5) Implement Year 2 of the Customer Experience Strategy.

Other Initiative

OI8) Advance evaporative cooling at Latrobe Leisure Centres

2018/19 Budget

Services & Service Performance Indicators

2.5 Objective 5: Provide a connected, engaged and safe community environment, which is improving the well-being of all Latrobe City citizens.

To achieve our objective to provide a connected, engaged and safe community environment, which is improving the well-being of all Latrobe City citizens, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Business Area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Aged and Disability Services	Deliver the Home and Community Care (HACC) program in accordance with Department of Health guidelines and Disability Service programs.	6,940 (6,295) 645
Early Childhood Health & Development	Deliver enhanced maternal and child health services in accordance with Council adopted policies.	2,632 (1,280) 1,352
Leisure Facilities	Maintain and operate Latrobe City leisure centres, outdoor pools and stadiums together with managing and maintaining caravan park and day visitor facilities.	5,899 (4,182) 1,717
Parks, Gardens and Playgrounds	Manage and maintain parks and gardens across Latrobe City and maintain and develop playgrounds in accordance with the Latrobe City Council Playground Strategy.	4,244 (67) 4,177
Recreation and Open Space Planning	Provide Recreation and Open Space Planning advice for Latrobe City.	2,942 (2,292) 650
Recreation Liaison	Manage and maintain sporting reserves and work with community groups across Latrobe City.	787 (72) 715
Social support	Deliver the Planned Activity Group and Meals on Wheels Programs to eligible clients.	279 (112) 167
Health Services	Minimise the incidence of food borne illness pursuant to the Food Act. Deliver an Immunisation program in accordance with the Public Health and Wellbeing Act.	938 (530) 408
Infrastructure Planning	Provide Traffic Management and Asset Management planning, advice and services for Latrobe City in accordance with statutory and regulatory timeframes.	1,419 (310) 1,109
Local Laws	Deliver customer focussed Local Law services across the municipality in accordance with Local Law No. 2 and other relevant legislation.	2,418 (1,426) 992
Property and Statutory	Administer property management, advice and services of Latrobe City Council.	671 (205) 465
Community Strengthening	Build community leadership, connectedness, inclusiveness and wellbeing by advocating on behalf of the community, and partnering with them to deliver and facilitate a range of projects, programs, strategies and action plans.	1,860 0 1,860
Emergency Management	Provide Emergency Management services including preparedness, planning, response and recovery.	449 (150) 299

2018/19 Budget

Services & Service Performance Indicators

Major Initiatives

MI6) Complete the Northern Reserve Newborough Drainage Upgrade & Oval Lighting project.

MI7) Complete Stage 1 of the Moe AAA/Apex/Lions Play Space Upgrade.

MI8) Complete the construction of the Churchill Synthetic Sports Field Pavilion.

MI9) Complete a service review of Council's Direct Care services.

Other initiatives

OI9) Complete design & construction of Pavilion at Apex Park

OI10) Complete the Traralgon South Pavilion upgrade

OI11) Construction of the new Moe Botanic Gardens Play Space

OI12) Improve pedestrian safety to access to Mid Valley Shopping Centre

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Home and community care	Participation	Participation in HACC service (Percentage of the municipal target population that receive a HACC service)	[Number of people that received a HACC service / Municipal target population for HACC services] x100
Home and community care	Participation	Participation in HACC service by CALD people (Percentage of the municipal target population in relation to CALD people that receive a HACC service)	[Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100
Maternal and child health	Participation	Participation in MCH key ages and stages visits (Percentage of children attending the MCH key ages and stages visits)	Number of actual MCH visits / Number of expected MCH visits] x100
Maternal and child health	Participation	Participation in MCH key ages and stages visits by Aboriginal children (Percentage of Aboriginal children attending the MCH key ages and stages visits)	[Number of actual MCH visits for Aboriginal children / Number of expected MCH visits for Aboriginal children] x100
Animal management	Health and safety	Animal management prosecutions (Number of successful animal management prosecutions)	Number of successful animal management prosecutions
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities (The number of visits to pool facilities per head of municipal population)	Number of visits to aquatic facilities / Municipal population

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Services & Service Performance Indicators

Service Performance Outcome Indicators (cont.)

Service	Indicator	Performance Measure	Computation
Food safety	Health and safety	Critical and major non-compliance notifications (Percentage of critical and major non-compliance notifications that are followed up by Council)	[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100

2018/19 Budget

Services & Service Performance Indicators

2.6 Objective 6 : Ensure Council operates openly, transparently and responsibly

To achieve our objective to ensure Council operates openly, transparently and responsibly, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Business Area	Description of services provided	Expenditure (Revenue)
		Net Cost \$'000
Performance & Innovation	Administer corporate planning and reporting of Latrobe City Council and implement Council's innovation and continuous improvement programs.	860 0 860
Mayoral & Council Support	Council Operations, provision of support services to Councillors, deliver civic functions and events across for Latrobe City Council.	655 0 655
Governance	Council meeting management, Freedom of Information, internal audit, committee management, statutory registers and legal support functions.	988 (41) 947
Financial Services	Administer financial management, advice and services of Latrobe City Council, administer procurement processes for goods and services within Latrobe City Council, administer payroll for Latrobe City Council staff and administer the database of properties within Latrobe City Council, including property valuation and municipal rate collection.	3,469 (385) 3,084
Information Services	Maintain the Latrobe City Council IT network infrastructure, assets, purchasing and licences and provide an effective secure environment for storage and disaster recovery. Develop and maintain a Geographical Information System (GIS) for broad use by the organisation. Maintain corporate information and Council documentation and information applications in accordance with regulatory guidelines.	4,334 0 4,334
Office of the CEO	Actively participate in the Gippsland Local Government Network.	746 0 746
People & Development	To provide advice, education and support to ensure the success of the organisation through effective leadership, resourcing and people management initiatives. To deliver a variety of learning initiatives and develop the knowledge, skills and confidence of our people.	1,407 0 1,407
Risk and Compliance	Provide Latrobe City Council with risk management support and advice, coordinate Occupational Health and Safety responsibilities and develop and implement a compliance framework. Administer Freedom of Information requests, Information Privacy requirements, maintain public registers, policies, audit activities and electoral functions for Latrobe City Council.	1,674 (2) 1,672

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Services & Service Performance Indicators

Major Initiative

MI10) Long term Financial Plan (Ensuring financial sustainability of Council).

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community

2018/19 Budget

Services & Service Performance Indicators

2.7 Objectives 7: Grow the civic pride of our municipality and solidify Latrobe City's image as a key regional city.

To achieve our objective to grow the civic pride of our municipality and solidify Latrobe City's image as a key regional city., deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Business Area	Description of services provided	Expenditure (Revenue)
		Net Cost \$'000
Events	Facilitate the attraction of new events and support existing events across Latrobe City and deliver Latrobe City Council's annual Australia Day program.	1,074 0 1,074
Major Projects	Deliver major infrastructure projects from the Annual Capital Works Program.	1,982 (1,123) 859
Building Maintenance	This unit is to deliver the cyclic maintenance program on Latrobe City Council buildings.	5,134 0 5,134
Infrastructure Maintenance	This unit is to provide maintenance services for Latrobe City's road, drainage, signage, footpath and tree networks and to Deliver cleansing services across the municipality, including footpath and street sweeping, public toilets, bus shelters, barbeques, rotundas and picnic shelters in accordance with specified standards and schedules.	7,051 (2,519) 4,532

Major Initiatives

- MI11) Complete the construction of a shared pathway between Morwell and Traralgon.
- MI12) Complete the design and tender for the Gippsland Regional Aquatic Centre.
- MI13) Complete the design and tender for the Traralgon Sports Stadium redevelopment.
- MI14) Complete the construction of a Netball/Cricket pavilion at Morwell Recreation Reserve.

Other Initiatives

- OI13) Complete the construction of the Haunted Hills Mountain Bike Park
- OI14) Completion of Commercial Rd upgrade (part of Future Morwell plan)
- OI15) Develop and deliver additional initiatives under the Future Morwell Plan
- OI16) Latrobe City Sports & Entertainment Stadium upgrades

2018/19 Budget

Services & Service Performance Indicators

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Statutory Planning	Decision making	Council planning decisions upheld at VCAT (Percentage of planning application decisions subject to review by VCAT and that were upheld in favour of the Council)	[Number of VCAT decisions that upheld Council's decision in relation to a planning application / Number of decisions in relation to planning applications subject to review by VCAT] x100

2.10 Performance statement

The service performance indicators detailed in the preceding pages will be reported on within the Performance Statement which is prepared at the end of the year as required by section 132 of the Act and included in the 2018/19 Annual Report. The Performance Statement will also include reporting on prescribed indicators of financial performance (outlined in section 4) and sustainable capacity, which are not included in this budget report. The full set of prescribed performance indicators are audited each year by the Victorian Auditor General who issues an audit opinion on the Performance Statement. The major initiatives detailed in the preceding pages will be reported in the Annual Report in the form of a statement of progress in the report of operations.

2018/19 Budget

Services & Service Performance Indicators

2.11 Reconciliation with budgeted operating result

	(Net Cost)/ Revenue \$'000	Expenditure \$'000	Revenue \$'000
Support job creation and industry diversification to enable economic growth in Latrobe City.	(1,644)	2,545	901
Encourage improved education & training outcomes in Latrobe City.	(2,331)	10,761	8,431
Improve the liveability and connectedness of Latrobe City	(15,354)	18,488	3,133
Improve the amenity and accessibility of Council services	(5,015)	5,082	67
Provide a connected, engaged and safe community environment, which is improving the the well-being of all	(14,554)	31,477	16,923
Ensure Council operates openly, transparently and responsibly	(13,705)	14,132	428
Grow the civic pride of our municipality and solidify Latrobe City's image as a key regional city.	(11,599)	15,241	3,642
Total	(\$64,202)	97,727	33,525
<i>Expenses added in:</i>			
Depreciation and amortisation	(26,197)		
Finance costs	(732)		
<i>Deficit before funding sources</i>	(91,131)		
<i>Funding sources added in:</i>			
Rates & charges revenue	65,382		
Waste charge revenue	12,718		
Capital Grants & Contributions	40,605		
Victoria Grants Commission General Purpose funding	9,363		
Developer contributions	3,090		
Interest income	2,094		
<i>Total funding sources</i>	133,252		
Operating surplus/(deficit) for the year	42,121		
<i>Less</i>			
Capital grants (Non-recurrent)	(\$39,209)		
Capital contributions	(\$215)		
Developer contributions	(\$90)		
Non monetary contributions	(\$3,000)		
Underlying surplus/(deficit) for the year	(\$393)		

3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2018/19 has been supplemented with projection to 2021/22 extracted from the Strategic Resource Plan.

This section includes the following financial statements in accordance with the Local Government Act 1989 and the Local Government Planning and Reporting regulations 2014.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

2018/19 Budget Financial Statements

3.1 Comprehensive Income Statement

For the four years ending 30 June 2022

	Notes	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Strategic Resource Plan Projections		
				2019/20 \$'000	2020/21 \$'000	2021/22 \$'000
Income						
Rates and charges	4.1.1	75,433	78,100	79,907	81,750	83,630
Statutory fees & fines	4.1.2	2,232	2,207	2,251	2,296	2,342
User fees	4.1.3	13,404	12,848	13,105	13,367	13,634
Grants - Operating	4.1.4	19,875	26,170	24,201	24,443	24,688
Grants - Capital	4.1.4	16,362	40,390	50,846	17,878	1,282
Contributions - Monetary	4.1.5	699	305	90	92	94
Contributions - Non-Monetary	4.1.5	3,000	3,000	3,060	3,121	3,184
Net gain on disposal of property, infrastructure, plant & equipment		72	-	0	0	0
Other Income	4.1.6	4,021	3,757	3,798	3,646	3,689
Total income		135,098	166,777	177,258	146,593	132,543
Expenses						
Employee costs	4.1.7	56,701	58,126	60,083	61,586	63,125
Materials and services	4.1.8	41,013	36,731	33,942	34,529	35,115
Depreciation and amortisation	4.1.9	25,760	26,197	26,496	27,690	29,579
Bad and doubtful debts		3	9	14	18	15
Borrowing Costs		742	732	691	596	542
Other Expenditure	4.1.10	3,583	2,861	2,918	2,977	3,036
Total expenses		127,802	124,656	124,144	127,396	131,412
Surplus (deficit) for the year		7,296	42,121	53,114	19,197	1,131
Other comprehensive income						
Net Asset Revaluation movement		23,990	24,438	25,662	26,804	27,308
Total comprehensive result		31,286	66,559	78,776	46,001	28,439

2018/19 Budget Financial Statements

3.2 Balance Sheet

For the four years ending 30 June 2022

	Notes	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Strategic Resource Plan Projections		
				2019/20 \$'000	2020/21 \$'000	2021/22 \$'000
Current assets						
Cash and cash equivalents		23,704	20,737	10,069	10,163	10,581
Trade and other receivables		7,676	7,830	10,918	9,021	8,116
Other financial assets		47,343	47,343	47,343	51,130	57,266
Other Assets		2,557	2,608	2,608	2,608	2,608
Total current assets	4.2.1	81,280	78,518	70,938	72,922	78,571
Non-current assets						
Trade and other receivables		16	16	16	16	16
Other financial assets		2	2	2	2	2
Property, infrastructure, plant and equipment		1,221,929	1,292,197	1,366,217	1,408,360	1,430,636
Intangible assets		1,799	669	59	1,434	729
Total non-current assets	4.2.1	1,223,746	1,292,884	1,366,294	1,409,812	1,431,383
Total assets		1,305,026	1,371,402	1,437,232	1,482,734	1,509,954
Current liabilities						
Trade and other payables		9,384	9,572	6,353	6,488	6,606
Trust funds & deposits		2,339	2,386	2,434	2,482	2,532
Provisions		16,753	14,838	15,485	14,663	15,056
Interest bearing liabilities	4.2.3	1,559	9,640	1,110	994	1,045
Total current liabilities	4.2.2	30,035	36,436	25,382	24,627	25,239
Non-current liabilities						
Provisions		17,193	15,250	11,817	13,065	12,280
Interest bearing liabilities	4.2.3	15,072	10,432	11,972	10,978	9,932
Total non-current liabilities	4.2.2	32,265	25,682	23,789	24,043	22,212
Total liabilities		62,300	62,118	49,171	48,670	47,451
Net assets		1,242,726	1,309,284	1,388,061	1,434,064	1,462,503
Equity						
Accumulated surplus		708,754	750,784	803,804	822,907	823,940
Reserves		533,972	558,500	584,257	611,157	638,563
Total equity		1,242,726	1,309,284	1,388,061	1,434,064	1,462,503

3.3 Statement of Changes in Equity

For the four years ending 30 June 2022

	Notes	Total \$'000	Accumulate d Surplus \$'000	Revaluatio n Reserve \$'000	Other Reserves \$'000
2018 Forecast Actual					
Balance at beginning of the financial year		1,211,440	701,603	506,536	3,301
Surplus for the year		7,296	7,296	0	0
Net asset revaluation increment		23,990	0	23,990	0
Transfer to other reserves		0	(165)	0	165
Transfer from other reserves		0	20	0	(20)
Balance at end of the financial year		1,242,726	708,754	530,526	3,446
2019					
Balance at beginning of the financial year		1,242,726	708,754	530,526	3,446
Surplus for the year		42,121	42,121	0	0
Net asset revaluation increment		24,438	0	24,438	0
Transfer to other reserves	4.3.1	0	(90)	0	90
Transfer from other reserves	4.3.1	0	0	0	0
Balance at end of the financial year	4.3.2	1,309,284	750,784	554,964	3,536
2020					
Balance at beginning of the financial year		1,309,284	750,784	554,964	3,536
Surplus for the year		53,114	53,114	0	0
Net asset revaluation increment		25,662	0	25,662	0
Transfer to other reserves		0	0	0	0
Transfer from other reserves		0	(94)	0	94
Balance at end of the financial year		1,388,060	803,804	580,626	3,630
2021					
Balance at beginning of the financial year		1,388,060	803,804	580,626	3,630
Surplus for the year		19,197	19,197	0	0
Net asset revaluation increment		26,804	0	26,804	0
Transfer to other reserves		0	0	0	0
Transfer from other reserves		0	(96)	0	96
Balance at end of the financial year		1,434,061	822,907	607,428	3,726
2022					
Balance at beginning of the financial year		1,434,061	822,907	607,428	3,726
Surplus for the year		1,131	1,131	0	0
Net asset revaluation increment		27,308	0	27,308	0
Transfer to other reserves		0	0	0	0
Transfer from other reserves		0	(97)	0	97
Balance at end of the financial year		1,462,500	823,940	634,737	3,823

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3.4 Statement of Cash Flows

For the four years ending 30 June 2022

	Notes	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Strategic Resource Plan Projections		
				2019/20 \$'000	2020/21 \$'000	2021/22 \$'000
		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities						
Rates and charges		75,805	77,946	79,629	83,705	85,301
Statutory fees & fines		2,232	2,207	2,243	2,351	2,389
User Fees		13,404	12,848	13,059	13,687	13,907
Grants - operating		19,875	26,170	24,117	25,028	25,181
Grants - capital		16,362	40,390	50,669	18,305	1,308
Contributions - monetary		699	305	90	92	94
Interest received		1,631	1,694	1,694	1,500	1,500
Trust funds and deposits taken		0	46	48	49	50
Other Receipts		2,390	2,063	2,097	2,200	2,235
Net GST refund/payment		0	0	8,303	6,151	4,216
Employee costs		(56,202)	(57,635)	(63,845)	(63,308)	(64,892)
Materials and services		(42,253)	(40,953)	(36,372)	(35,796)	(36,404)
Trust funds and deposits repaid		(10)		0	0	0
Other payments		(3,583)	(2,861)	(6,417)	(5,287)	(4,070)
Net cash provided by operating activities	4.4.1	30,350	62,220	75,315	48,677	30,815
Cash flows from investing activities						
Payments for property, infrastructure, plant and equipment		(40,442)	(68,614)	(79,091)	(43,879)	(23,514)
Proceeds from sale of property, infrastructure, plant and equipment		811	718	790	790	790
Payments for investments		(100,000)	(100,000)	(100,000)	(103,788)	(106,136)
Proceeds from sale of investments		124,175	100,000	100,000	100,000	100,000
Net cash used in investing activities	4.4.2	(15,456)	(67,896)	(78,301)	(46,877)	(28,860)
Cash flows from financing activities						
Finance costs		(742)	(732)	(691)	(596)	(542)
Proceeds from borrowings		2,350	5,000	2,650	0	0
Repayment of borrowings		(1,869)	(1,559)	(9,640)	(1,110)	(994)
Net cash used in financing activities	4.4.3	(261)	2,709	(7,681)	(1,706)	(1,536)
Net increase/(decrease) in cash & cash equivalents		14,633	(2,967)	(10,667)	94	419
Cash & cash equivalents at beginning of year		9,071	23,704	20,737	10,069	10,163
Cash & cash equivalents at end of year		23,704	20,737	10,069	10,163	10,581

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3.5 Statement of Capital Works

For the four years ending 30 June 2022

	Notes	Forecast	Budget	Strategic Resource Plan		
		Actual		Projections		
		2017/18	2018/19	2019/20	2020/21	2021/22
		\$'000	\$'000	\$'000	\$'000	\$'000
Property						
Land		322	0	0	0	0
Buildings		8,437	31,527	51,780	19,122	3,826
Heritage Buildings		287	0	0	0	0
Total property		9,046	31,527	51,780	19,122	3,826
Plant and Equipment						
Plant, Machinery & Equipment		2,767	2,282	2,329	2,375	2,423
Fixtures, Fittings & Furniture		10	10	10	10	11
Computers & Telecommunications		352	700	612	624	637
Artworks		25	15	15	15	15
Total Plant and Equipment		3,154	3,007	2,966	3,024	3,086
Infrastructure						
Roads		13,997	9,716	9,963	11,113	10,408
Footpaths & Cycleways		3,547	4,537	1,351	1,379	1,406
Bridges & Culverts		765	150	663	739	472
Off Street Carparks		410	0	138	140	143
Drainage		306	895	933	937	1,327
Recreational, Leisure & Community		6,325	6,917	2,927	0	0
Parks, Open Space & Streetscapes		892	3,265	1,179	1,146	708
Waste Management		2,000	1,600	0	2,289	0
Other Infrastructure		0	7,000	0	0	0
Total Infrastructure		28,242	34,080	17,154	17,743	14,464
Total capital works expenditure	4.5.1	40,442	68,614	71,900	39,890	21,376
Represented by:						
New asset expenditure		10,726	36,739	49,342	16,620	0
Asset renewal expenditure		21,933	17,528	17,512	21,805	19,556
Asset expansion expenditure		769	20	0	0	0
Asset upgrade expenditure		7,014	14,327	5,046	1,465	1,820
Total capital works expenditure	4.5.1	40,442	68,614	71,900	39,890	21,376
Funding sources represented by:						
Grants		15,397	40,390	50,846	17,878	1,282
Contributions		524	215	0	0	0
Council cash		22,171	23,009	18,404	22,012	20,094
Borrowings		2,350	5,000	2,650	0	0
Total capital works expenditure	4.5.1	40,442	68,614	71,900	39,890	21,376

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3.6 Statement of Human Resources

For the four years ending 30 June 2022

	Forecast	Budget 2018/19 \$'000	Strategic Resource Plan		
	Actual		Projections		
	2017/18 \$'000		2019/20 \$'000	2020/21 \$'000	2021/22 \$'000
Staff expenditure					
Employee costs - operating	56,701	58,126	60,083	61,586	63,125
Employee costs - capital	1,544	1,867	1,500	1,535	1,570
Total staff expenditure	58,245	59,993	61,583	63,121	64,695
	FTE	FTE	FTE	FTE	FTE
Staff numbers					
Employees	586.9	595.5	592.5	592.5	592.5
Total staff numbers	586.9	595.5	592.5	592.5	592.5

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Division	Comprises		
	Budget	Full Time	Part Time
	2018/19 \$'000	\$'000	\$'000
Office of the CEO	762	762	0
City Development	8,288	6,494	1,795
Corporate Services	7,718	6,460	1,258
Infrastructure & Recreation	13,536	11,351	2,186
Community Services	20,260	8,706	11,554
Waste & Landfill	855	855	0
Regional Sporting Infrastructure Projects	1,101	1,101	0
Total	52,520	35,728	16,792
Casuals and other	5,606		
Total Operating Employee Costs	58,126		
Capitalised labour costs	1,867		
Total Employee Costs	59,993		

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Division	Budget	Full Time	Part Time
	2018/19	FTE	FTE
	FTE		
Office of the CEO	5.0	5.0	0.0
City Development	82.1	59.9	22.2
Corporate Services	71.3	57.9	13.4
Infrastructure & Recreation	143.3	115.7	27.6
Community Services	231.9	85.7	146.2
Waste & Landfill	8.8	8.8	0.0
Regional Sporting Infrastructure Projects	10.0	10.0	0.0
Total	552.4	343.0	209.4
Casuals and other	25.4		
Total Operating FTE	577.8		
Capitalised FTE	17.7		
Total FTE	595.5		

4. Notes to the financial statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

4.1 Comprehensive Income Statement

4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's annual budget.

In developing the Strategic Resource Plan, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2018/19 the FGRS cap has been set at 2.25%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 2.25% in line with the rate cap.

The garbage charge has increased by 8.5% or \$27, \$20 of this increase is due to increased costs to Council in relation to the processing of recyclables resulting from the import ban implemented by the Chinese government.

This will raise total rates and charges for 2018/19 to \$78.1 million

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Notes to the financial statements

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2017/18 Budget	2018/19 Budget	Change	%
	\$'000	\$'000	\$'000	
General Rates*	50,395,195	52,206,575	1,811,380	3.6%
Municipal Charges*	5,085,836	5,249,566	163,730	3.2%
Garbage Charges	10,963,563	11,992,060	1,028,497	9.4%
Landfill Levy	705,758	724,339	18,581	2.6%
Payments in lieu of rates	9,485,617	7,670,683	(1,814,934)	(19.1%)
Supplementary rates & charges	233,031	256,777	23,746	10.2%
Total rates and charges	76,869,000	78,100,000	1,231,000	1.6%

* These items are subject to the rate cap established under the FGRS

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2017/18 cents/\$CIV	2018/19 cents/\$CIV	Change
General rate for rateable residential properties	0.00475557	0.00468373	(1.5%)
General rate for rateable commercial properties	0.00475557	0.00468373	(1.5%)
General rate for rateable industrial properties	0.00475557	0.00468373	(1.5%)
General rate for rateable farm properties	0.00356668	0.00351280	(1.5%)
General rate for rateable derelict properties	0.01426672	0.01405120	(1.5%)
Rate concession for rateable recreational properties	0.00237778	0.00234187	(1.5%)
Rate concession for rateable recreational properties with gaming facilities	0.00285334	0.00281024	(1.5%)

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2017/18 \$'000	2018/19 \$'000	Change \$'000	%
General	47,740,952	49,412,072	1,671,120	3.5%
Farm	2,550,968	2,673,575	122,607	4.8%
Derelict properties	20,159	36,898	16,739	83.0%
Recreational 1*	26,563	30,852	4,289	16.1%
Recreational 2	56,553	53,178	(3,375)	(6.0%)
Total amount to be raised by general rates	50,395,195	52,206,575	1,811,380	3.6%

*Includes additional rate rebates totalling \$23,327 to be applied to two Recreational 1 properties.

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Notes to the financial statements

4.1.1(d) The number of assessments in relation to each type of class or land, and the total number of assessments, compared with the previous financial year.

Type or class of land	2017/18 Number	2018/19 Number	Change	
			No.	%
General	37,117	37,495	378	1.0%
Farm	1,094	1,064	(30)	(2.7%)
Derelict properties	2	10	8	400.0%
Recreational 1	11	11	0	0.0%
Recreational 2	4	4	0	0.0%
Total number of assessments	38,228	38,584	356	0.9%

4.1.1(e) The basis of valuation to be used is the*

(*use Capital Improved Value (CIV) or Net Assets Value (NAV) depending on which is applicable to Council).

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2017/18 \$'000	2018/19 \$'000	Change	
			\$'000	%
General	10,038,961,000	10,549,720,000	510,759,000	5.1%
Farm	715,222,000	761,095,000	45,873,000	6.4%
Derelict properties	1,413,000	2,626,000	1,213,000	85.8%
Recreational 1	21,423,000	23,135,000	1,712,000	8.0%
Recreational 2	19,820,000	18,923,000	(897,000)	-4.5%
Total value of land	10,796,839,000	11,355,499,000	558,660,000	5.2%

4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2017/18 \$	Per Rateable Property 2018/19 \$	Change	
			\$	%
Municipal	134.00	137.00	3.00	2.2%

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year

Type of Charge	2017/18 \$	2018/19 \$	Change	
			\$	%
Municipal	5,085,836	5,249,566	163,730	3.2%

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Notes to the financial statements

4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2017/18	Per Rateable Property 2018/19	Change	
	\$	\$	\$	%
Garbage collection	317.00	344.00	27.00	8.5%
Landfill levy	20.40	20.80	0.40	2.0%
Total	337.40	364.80	27.40	8.1%

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2017/18	2018/19	Change	
	\$	\$	\$	%
Garbage collection	10,963,563	11,992,060	1,028,497	9.4%
Landfill levy	705,758	724,339	18,581	2.6%
Total	11,669,321	12,716,399	1,047,078	9.0%

Where exemptions are granted, waste services will be charged for services utilised as follows:

Type of Charge	Per Rateable Property 2017/18	Per Rateable Property 2018/19	Change	
	\$	\$	\$	%
Garbage 120L Bin.	215.00	220.00	5.00	2.3%
Garbage 240L Bin	317.00	324.00	7.00	2.2%
Garbage 240L Bin - Special	245.00	250.00	5.00	2.0%
Recycling	54.00	75.00	21.00	38.9%
Organics/Green Waste	48.00	49.00	1.00	2.1%

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Notes to the financial statements

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year

	2017/18 \$'000	2018/19 \$'000	Change \$'000	%
General Rates	50,395,195	52,206,575	1,811,380	3.6%
Municipal Charges	5,085,836	5,249,566	163,730	3.2%
Garbage Charges	10,963,563	11,992,060	1,028,497	9.4%
Landfill Levy	705,758	724,339	18,581	2.6%
Payments in lieu of rates	9,485,617	7,670,683	(1,814,934)	-19.1%
Supplementary rates and charges	233,031	256,777	23,746	10.2%
Total Rates and charges	76,869,000	78,100,000	1,231,000	1.6%

4.1.1(l) Fair Go Rates System Compliance

Latrobe City Council is fully compliant with the State Government's Fair Go Rates System

	2017/18	2018/19
Total Base Rates & Municipal Charge	\$ 54,393,164	\$ 56,195,892
Number of rateable properties	38,228	38,569
Base Average Rates	1,422.86	1,457.02
Maximum Rate Increase (set by the State Government)	2.00%	2.25%
Capped Average Rate	\$ 1,451.32	\$ 1,489.80
Maximum General Rates and Municipal Charges Revenue	\$ 55,481,061	\$ 57,460,096
Budgeted General Rates and Municipal Charges Revenue	\$ 55,481,031	\$ 57,456,141

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2018/19: estimated \$0.253 million and 2017/18:\$0.233 million)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.1(n) Differential rates

Rates to be levied

The rate and amount of rates payable in relation to land in each category of differential

- A farm rate of 0.00351280 for all rateable farm properties.
- A derelict properties rate of 0.01405120 for all rateable derelict properties.

Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions. Details of the objectives of each differential rate, the types of classes of land, which are subject to each differential rate and the uses of each differential rate, are set out below.

Farm Land

Farm land is as defined in Section 2 of the Valuation of Land Act 1960, namely, any rateable land which is not less than 2 hectares in area and which is used primarily for carrying on one or more of the following businesses or industries:

- (i) grazing (including agistment)
- (ii) dairying
- (iii) pig farming
- (iv) poultry farming
- (v) fish farming
- (vi) tree farming
- (vii) bee keeping
- (viii) viticulture
- (ix) horticulture
- (x) fruit growing
- (xi) the growing of crops of any kind, and

that is used by a business:

- (i) that has a significant and substantial commercial purpose or character;
and
- (ii) that seeks to make a profit on a continuous or repetitive basis from its activities on the land; and
- (iii) that is making a profit from its activities on the land, or that has a reasonable prospect of making a profit from its activities on the land if it continues to operate in the way it is operating.

The reasons for the use of this rate are that:

- (i) the types and classes of land to which the rate applies can be easily identified;
- (ii) it is appropriate to have a farm rate so as to fairly rate farm land;
- (iii) the level of the farm rate is appropriate having regard to all relevant matters including the use to which farm land is put and the amount to be raised by Council's Municipal charge;
- (iv) the level of the farm rate is appropriate to ensure that the burden of the payment of general rates is fairly apportioned across all rateable land within the Municipal district;

which objectives the Council considers are consistent with the economical and efficient carrying out of its functions.

Derelict Properties

Latrobe City Council proposes the introduction in the 2018/19 Annual Budget of a differential rate relating to derelict properties across the municipality. The differential rate is proposed to be set at the maximum level, being 4 times the lowest differential rate, as allowed under Section 161 (5) of the Local Government Act 1989.

Objective

The objective of the differential rate for derelict properties is to promote the responsible management of land and buildings through incentivising the proper development and maintenance of such land and buildings so as not to pose a risk to public safety or adversely affect public amenity.

Definition/Characteristics

Properties will be considered derelict where 1 and 2 apply –

1. The property, which includes both buildings and/or land, is in such a state of disrepair that it is unfit for human habitation or other occupation, and has been in such a condition for a period of more than 3 months.

The definition of “unfit for human habitation or other occupation” is a property that is unsuitable for living or working in on a daily basis. The property is likely to lack, or have restricted access to, essential services or facilities including but not limited to water, and/or operational effluent discharge facilities, and the property is considered unsafe or unsuitable for use as a place of business or domestic inhabitation on a daily basis.

and

2. The property meets one or more of the following criteria -

"(a) The property has become unsafe and poses a risk to public safety, including but not limited to:

- the existence on the property of vermin, rubbish/litter, fire hazards, excess materials/goods, asbestos or other environmental hazards; or
- the property is a partially built structure where there is no reasonable progress of the building permit"

(b) The property adversely affects public amenity;

"(c) The property provides an opportunity to be used in a manner that may cause a nuisance or become detrimental to the amenity of the immediate area;"

"(d) The condition of the property has a potential to adversely impact the value of other properties in the vicinity;"

"(e) The property affects the general amenity of adjoining land or the neighbourhood by the appearance of graffiti, any stored unregistered motor vehicles, machinery or parts thereof, scrap metal, second hand building materials, building debris, soil or similar materials, or other items of general waste or rubbish."

Types and Classes of land subject to the differential rate

Any land having the relevant characteristics described above.

Geographic Location

Wherever located within the boundaries of the municipality.

Use of Land

Any use permitted or described under the relevant planning scheme.

Planning Scheme Zoning

The zoning applicable to each rateable land parcels within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

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Notes to the financial statements

Types of Buildings

All buildings which are currently constructed on the land or which have been constructed during the current financial year.

"Use and Level of Differential Rate

The differential rate will be used to fund some of those items of expenditure described in the budget adopted by Council.

The level of differential rate is the level which Council considers is necessary to achieve the objective specified above and is set at the maximum level, being 4 times the lowest differential rate, as allowed under Section 161 (5) of the Local Government Act 1989.

The actual amount of the differential rate for derelict properties will be four times the amount of the lowest differential rate, which is the Farm Rate, which is 75% of the General Rate. The rate in the dollar for the derelict properties will be 0.01405120 and will generate \$36,898, which represents 0.05% of total rates and charges revenue.

Recreational Land

Recreational land is defined in accordance with Section 4 of the Cultural & Recreational Lands Act 1963 (C&RL).

"The Cultural & Recreational Lands Act 1963 requires councils to take into consideration the services provided by the municipal council in relation to such lands and the benefit to the community derived from the land when determining the quantum of the amount payable in lieu of rates.

Latrobe City Council has a two concession rates in relation to recreational land. Type 1 eligible lands include land which meets the definition of C&RL that do not provide gaming facilities. The rate concession for Type 1 land is set at 50% of the general rate. In addition, there are two recreational assessments which receive an additional rebate. These rebates are applied as a result of significant changes in the CIV valuations resulting from the rezoning of land and changes in valuation methodologies. It was considered that without applying a rebate the levied amounts would fail to take into consideration the requirements under the C&RL Act. Type 2 eligible lands include land which meets the definition of C&RL that provide gaming facilities. The rate

General Rate

The General Rate is applied to any rateable land that is not defined as farm land or recreational land.

The reasons for the use of that rate are that:-

- (i) the types and classes of land to which the rate applies can be easily identified;
- (ii) it is appropriate to have a general rate so as to fairly rate lands other than recreational and farm lands;
- (iii) the level of this rate is appropriate having regard to all relevant matters including the use to which farm land is put and the amount to be raised by Council's Municipal charge;
- (v) the level of the farm rate is appropriate to ensure that the burden of the payment of general rates is fairly apportioned across all rateable land within the Municipal district.

2018/19 Budget

Notes to the financial statements

4.1.2 Statutory fees and fines

	Forecast Actual	Budget	Change	
	2017/18 \$'000	2018/19 \$'000	\$'000	%
Infringements and costs	679	720	41	6.0%
Town planning fees	12	16	4	33.3%
Land information certificates	54	49	(5)	(9.3%)
Permits	568	499	(69)	(12.1%)
Other	134	140	6	4.5%
Health Registrations	336	339	3	0.9%
Animal Registrations	449	444	(5)	(1.1%)
Total statutory fees and fines	2,232	2,207	(25)	(1.1%)

4.1.3 User fees

	Forecast Actual	Budget	Change	
	2017/18 \$'000	2018/19 \$'000	\$'000	%
Aged and health services	1,692	1,658	(34)	-2.0%
Leisure centre and recreation	2,512	2,634	122	4.9%
Child care/children's programs	5,124	5,473	349	6.8%
Waste management services	2,836	1,964	(872)	-30.7%
Other fees and charges	1,240	1,119	(121)	-9.8%
Total user fees	13,404	12,848	(556)	-4.1%

2018/19 Budget

Notes to the financial statements

4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

	Forecast Actual	Budget	Change	
	2017/18	2018/19		
	\$'000	\$'000	\$'000	%
Grants were received in respect of the following:				
Summary of grants				
Commonwealth funded grants	13,678	27,489	13,811	101%
State funded grants	20,553	39,071	18,518	90%
Total grants received	34,232	66,560	32,328	94%
(a) Operating Grants				
Recurrent - Commonwealth Government				
Financial Assistance Grants	6,114	11,882	5,768	94%
Aged and Disability Programs	2,607	2,780	173	7%
Employment Facilitation Programs	489	404	(85)	-17%
Family & Childrens Programs	328	61	(268)	-81%
Recurrent - State Government				
Aged and Disability Programs	2,676	1,973	(703)	-26%
Arts Programs	155	155	-	0%
Family & Childrens Programs	4,728	4,003	(725)	-15%
Libraries	509	512	3	1%
Maternal & Child Health Program	785	565	(220)	-28%
Pre Schools	122	112	(9)	-8%
Recreation, Parks & Gardens	8	20	12	140%
Rural Access Program	126	-	(126)	-100%
School Crossings	122	123	1	0%
Other	29	29	(0)	0%
Total recurrent grants	18,798	22,619	3,821	20%
Non-recurrent - Commonwealth Government				
Recreation, Parks & Gardens	-	1,000	1,000	
Other Recreation Facilities	26	-	(26)	-100%
Public Lighting	131	-	(131)	-100%
Other	-	20	20	
Non-recurrent - State Government				
Aged and Disability Programs	2	-	(2)	-100%
Community Support & Development Programs	143	100	(43)	-30%
Economic Development	78	15	(63)	-81%
Events & International Relations	508	-	(508)	-100%
Other Recreation Facilities	46	84	39	84%
Recreation, Parks & Gardens	-	2,331	2,331	
Other	64	-	(64)	-100%
Total non-recurrent grants	997	3,551	2,553	256%
Total operating grants	19,796	26,170	6,374	32%

2018/19 Budget

Notes to the financial statements

4.1.4 Grants (contd.)

	Forecast Actual	Budget	Change	
	2017/18	2018/19	\$'000	%
	\$'000	\$'000	\$'000	%
(b) Capital Grants				
Recurrent - Commonwealth Government				
Roads to recovery	2,384	1,181	(1,203)	-50%
Recurrent - State Government				
Total recurrent grants	2,384	1,181	(1,203)	-50%
Non-recurrent - Commonwealth Government				
Buildings	-	3,091	3,091	
Footpaths and Cycleways	1,600	204	(1,396)	-87%
Parks, Open Space and Streetscapes	-	2,000	2,000	
Recreational, Leisure & Community Facilities	-	2,866	2,866	
Other infrastructure	-	2,000	2,000	
Non-recurrent - State Government				
Buildings	985	17,083	16,098	1635%
Footpaths and Cycleways	2,950	2,689	(261)	-9%
Parks, Open Space and Streetscapes	-	435	435	
Recreational, Leisure & Community Facilities	4,532	3,841	(691)	-15%
Roads	1,689	-	(1,689)	-100%
Other Infrastructure	297	5,000	4,703	1581%
Total non-recurrent grants	12,052	39,209	27,157	225%
Total capital grants	14,436	40,390	25,954	180%
Total Grants	34,232	66,560	32,328	94%

Operating grants and contributions include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers. Overall, the level of grants and contributions is expected to increase by 32% (or \$6.374 million) compared to 2017/18. This increase primarily relates to an increase in grant funding for improvements to recreational facilities (\$2.208 million) and the expectation of not receiving any advance payments for Financial Assistant Grants in 2017/18 for 2018/19 (the expected funding of \$11.882 million reflects the usual annual allocation). There will be continuing decreases in disability services funding which is now administered under the National Disability Insurance Scheme (NDIS). Other grant funding is expected to decrease as generally only funding confirmed at the time of budget preparation is included in operating budgets.

2018/19 Budget

Notes to the financial statements

4.1.4 Grants (contd.)

Capital grants include all monies received from State, Federal and community sources for the purposes of funding the capital works program. Overall the level of grants and contributions is expected to increase by 94% (or \$32.328 million) compared to 2017/18 mainly associated with funding received from the State and Federal Governments in relation to various Recreational facilities which were announced during 2017/18. Major projects include the Latrobe Creative Precinct (\$3.282 million), Gippsland Logistics Precinct (\$7.0 million), Gippsland Regional Aquatic Centre (\$6.430 million), Traralgon Sports Stadium (\$5.395 million), Morwell Recreation Reserve (\$3.556 million) and Ted Summerton Reserve (\$2.842 million). "Analysis of Capital Budget" includes a more detailed analysis of the grants and contributions expected to be received during the 2018/19 year.

4.1.5 Contributions

	Forecast Actual	Budget	Change	
	2017/18 \$'000	2018/19 \$'000	\$'000	%
Monetary	699	305	(394)	(56.4%)
Non-monetary	3,000	3,000	0	0.0%
Total contributions	3,699	3,305	(394)	(10.7%)

Monetary Contributions relate to monies paid by developers in regard to public open space, drainage and other infrastructure in accordance with planning permits issued for property development together with non government contributions towards capital works projects. The 2018/19 budget is lower compared to 2017/18 due to reduced capital, open space and special charge scheme contributions.

Non-Monetary Contributions relate to expected infrastructure assets handed over to Council from developers of new subdivisions and occasionally may also include any other assets that are gifted to Council e.g. donated artworks. No change is anticipated in the 2018/19 budget.

4.1.6 Other income

	Forecast Actual	Budget	Change	
	2017/18 \$'000	2018/19 \$'000	\$'000	%
Interest	2,038	2,094	56	2.7%
Other rent	833	709	(124)	(14.9%)
Sales	672	708	36	5.4%
Contributions other	267	137	(130)	(48.7%)
Other	135	109	(26)	(19.3%)
Insurance	76	0	(76)	(100.0%)
Total other income	4,021	3,757	(264)	(6.6%)

2018/19 Budget

Notes to the financial statements

4.1.7 Employee costs

	Forecast Actual	Budget	Change	
	2017/18 \$'000	2018/19 \$'000	\$'000	%
Wages and salaries	48,308	50,135	1,827	3.8%
WorkCover	1,108	1,325	217	19.6%
Superannuation	4,424	4,600	176	4.0%
Fringe Benefits Tax	495	495	0	0.0%
Other	2,366	1,571	(795)	(33.6%)
Total employee costs	56,701	58,126	1,425	2.5%

Employee costs include all labour related expenditure such as wages and salaries and on-costs such as allowances, leave entitlements, employer superannuation, WorkCover, etc. Employee costs are forecast to increase by 2.5% or \$1.425 million compared to 2017/18 forecast. Salary and Wages have been budgeted in accordance with Council's Enterprise Bargaining Agreement and annual award increases for banded staff.

4.1.8 Materials and services

	Forecast Actual	Budget	Change	
	2017/18 \$'000	2018/19 \$'000	\$'000	%
Contract payments	23,037	22,004	(1,033)	(4.5%)
Building maintenance	218	361	143	65.6%
General maintenance	4,728	4,319	(409)	(8.7%)
Utilities	2,840	3,379	539	19.0%
Office administration	3,226	2,461	(765)	(23.7%)
Information technology	2,574	2,371	(203)	(7.9%)
Insurance	783	898	115	14.7%
Consultants	3,414	784	(2,630)	(77.0%)
Other	193	154	(39)	(20.2%)
Total materials and services	41,013	36,731	(4,282)	(10.44%)

Materials and Services are forecast to decrease by 10.4% or \$4.282 million compared to 2017/18. This is made up of reductions across a number areas as Council continues to strive to find efficiencies in such items of expenditure as contractors/contract staff, consultants and legal costs.

2018/19 Budget

Notes to the financial statements

4.1.9 Depreciation and amortisation

	Forecast Actual	Budget	Change	
	2017/18	2018/19		
	\$'000	\$'000	\$'000	%
Property	4,126	4,208	82	2.0%
Plant & equipment	2,145	2,130	(15)	(0.7%)
Infrastructure	18,384	18,729	345	1.9%
Intangible Assets	1,105	1,130	25	2.3%
Total depreciation and amortisation	25,760	26,197	437	1.70%

Depreciation and amortisation is an accounting measure which attempts to allocate the value of an asset over its useful life for Council's property, plant and equipment including infrastructure assets such as roads and drains. The projected increase of \$0.437 million is mainly due to the completion of the 2017/18 capital works program and the full year effect of depreciation on the 2017/18 capital works program.

Refer to section 12. "Analysis of Capital Budget" for a more detailed analysis of Council's capital works program for the 2018/19 year.

4.1.10 Other expenses

	Forecast Actual	Budget	Change	
	2017/18	2018/19		
	\$'000	\$'000	\$'000	%
Auditors remuneration - VAGO	60	60	0	0.0%
Auditors remuneration - Internal	93	125	32	34.4%
Audit other	53	29	(24)	(45.3%)
Councillors' Allowances	304	310	6	2.0%
Operating lease rentals	132	113	(19)	(14.4%)
Grants	1,397	1,093	(304)	(21.8%)
Levies	1,544	1,131	(413)	(26.7%)
Total other expenses	3,583	2,861	- 722	(20.15%)

Other expenditure relates to a range of unclassified items including contributions to community groups, audit costs, levies, lease and rent payments and other miscellaneous expenditure items. Other expenditure is expected to decrease by \$0.722 million in 2018/19 predominantly due to decrease in landfill levy fees payable to the State Government as a result of decrease in the amount of commercial waste from another council being delivered to the landfill. In addition, there is a reduction in the level of grants due to a number of grants for specific projects provided in 2017/18.

2018/19 Budget

Notes to the financial statements

4.2 Balance Sheet

4.2.1 Assets

Current assets (\$2.762 million decrease) - mainly due to an increased investment in infrastructure. A more detailed analysis of this change is included in section 4.4. "Statement of Cash Flows".

Non current assets (\$69.138 million increase) - net result of the capital works program, asset revaluation movements, the depreciation of non-current assets and the disposal through sale of property, plant and equipment. Intangible assets will decrease due to increased amortisation of rehabilitation costs associated with a new cell to be completed before 30 June 2018.

4.2.2 Liabilities

Current liabilities (\$6.403 million increase) - the increase in current liabilities (that is, obligations council must pay within the next year) is mainly due to maturity of loan principal payable with an interest only loan falling due during 2019/20 moving into current liabilities (\$8.2 million), an increase in "Trade and other payables" of \$0.188 million based on the timing of planned payment schedule and an increase in accrued employee benefits of \$0.435 million. This is reduced by a decrease in landfill rehabilitation provision expenditure currently planned in 2019/20 of \$2.350

Non current liabilities (\$6.585 million decrease) - the decrease in non current liabilities (that is, obligations council must pay beyond the next year) is predominantly as result of borrowings being reclassified into current liabilities. Provisions decrease by a net of \$1.943 million due to landfill rehabilitation works to be carried out partially offset by a marginal increase in employee benefits.

4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	2017/18	2018/19
	\$	\$
Amount borrowed as at 30 June of the prior year	16,150	16,631
Amount proposed to be borrowed	2,350	5,000
Amount projected to be redeemed	(1,869)	(1,559)
Amount of borrowings as at 30 June	16,631	20,072

4.3 Statement of changes in Equity

4.3.1 Reserves

Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations. Asset valuations are predicted to increase by 2.0% or \$24.438 million.

Other reserves that are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the Accumulated Surplus of the Council to be separately disclosed.

4.3.2 Equity

Accumulated surplus which is the value of all net assets less Reserves that have accumulated over time. The increase in accumulated surplus of \$42.030 million results directly from the surplus for the year together with the movement in statutory reserves.

4.4 Statement of Cash Flows

4.4.1 Net cash flows provided by/used in operating activities

Increase in cash flows from operating activities of \$31,870 million mainly due to increased capital grants \$24.028 million and operating grants \$6.295 million

4.4.2 Net cash flows provided by/used in investing activities

Increased outflows from investing activities of \$51.840 million due to increased outflows (\$27.572 million) for property, plant and equipment (Capital works) and decrease in inflows from proceeds of sales of investments (\$24.175 million) as term deposit funds are returned to cash for expenditure in the 2017/18 financial year.

4.4.3 Net cash flows provided by/used in financing activities

New borrowings of \$5 million (\$2.35 million in 2017/18) are budgeted for 2018/19 thus creating an increase in cash inflows from the 2017/18 financial period. Council's existing loan profile also results in decreased principal repayments (\$0.310 million) compared to 2017/18

2018/19 Budget Capital Works Program

4.5 Capital works program

This section presents a listing of the capital works projects that will be undertaken for the 2018/19 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

4.5.1 Summary

	Forecast Actual 2017/18 \$'000	Budget 2018/19 \$'000	Change \$'000	%
Property	9,046	31,527	22,481	248.5%
Plant and equipment	3,154	3,007	-147	(4.7%)
Infrastructure	28,242	34,080	5,838	20.7%
Total	40,442	68,614	28,172	69.7%

	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib'ns \$'000	Council cash \$'000	Borrow's \$'000
Property	31,527	21,402	3,485	6,640	0	20,174	215	6,138	5,000
Plant and equipment	3,007	15	2,992	0	0	0	0	3,007	0
Infrastructure	34,080	15,322	11,051	7,687	20	20,216	0	13,864	0
Total	68,614	36,739	17,528	14,327	20	40,390	215	23,009	5,000

2018/19 Budget Capital Works Program

Capital works program

For the year ending 30 June 2018

4.5.2 Current Budget

Capital Works Area	Asset expenditure type					Summary of funding sources			
	Project cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib'ns \$'000	Council	
								cash \$'000	Borrow's \$'000
PROPERTY									
Buildings									
Bus Shelter Removal & Replacement Program	30	0	30	0	0	0	0	30	0
Latrobe Creative Precinct project	10,600	10,600	0	0	0	3,282	0	2,318	5,000
Gippsland Regional Aquatic Facility	6,430	6,430	0	0	0	6,430	0	0	0
Traralgon Sports Stadium Redevelopment	5,395	0	0	5,395	0	5,395	0	0	0
Ted Summerton Reserve	2,842	2,842	0	0	0	2,842	0	0	0
Latrobe City Sports & Entertainment Stadium - Grandstand	850	0	850	0	0	850	0	0	0
Latrobe City Sports & Entertainment Stadium - Function Centre & Kitchen	500	0	500	0	0	500	0	0	0
Apex Park Pavillion	600	600	0	0	0	300	0	300	0
Traralgon South Reserve Pavillion Upgrade	500	0	0	500	0	100	0	400	0
Toilets at Victory Park (Monomeith Senior Citizens Centre)	100	100	0	0	0	0	0	100	0
Toilets at Traralgon Railway Reserve	140	140	0	0	0	0	0	140	0
Yinnar Hall and Community Centre Redevelopment Design	80	0	80	0	0	0	0	80	0
Building Renewal Program	1,515	0	1,515	0	0	0	0	1,515	0
Kitchen Renewal at Community Buildings	100	0	100	0	0	0	0	100	0
Roof Replacement Program	100	0	100	0	0	0	0	100	0
Utilities reduction program (e.g. solar panels, water efficiency measures)	250	0	0	250	0	0	0	250	0
Disability access to Latrobe City owned & operated facilities toilets	100	0	0	100	0	0	0	100	0
Latrobe Leisure Maintenance and Upgrade Program	310	0	310	0	0	0	0	310	0
Total Buildings	30,442	20,712	3,485	6,245	0	19,699	0	5,743	5,000
TOTAL PROPERTY	30,442	20,712	3,485	6,245	0	19,699	0	5,743	5,000

2018/19 Budget Capital Works Program

Capital Works Area	Asset expenditure type					Summary of funding sources			
	Project cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib'ns \$'000	Council cash \$'000	Borrow's \$'000
PLANT AND EQUIPMENT									
Plant, Machinery and Equipment									
Plant Replacement Program	1,008	0	1,008	0	0	0	0	1,008	0
Fleet Replacement Program	1,200	0	1,200	0	0	0	0	1,200	0
Performing Arts & Venues - lightiing and equipment	24	0	24	0	0	0	0	24	0
Latrobe Leisure Equipment Replacement Program	50	0	50	0	0	0	0	50	0
Total Plant, Machinery and Equipment	2,282	0	2,282	0	0	0	0	2,282	0
Fixtures, Fittings and Furniture									
Office Furniture & Equipment Replacement Program	10	0	10	0	0	0	0	10	0
Total Fixtures, Fittings and Furniture	10	0	10	0	0	0	0	10	0
Computers and Telecommunications									
IT Equipment Replacement Program	700	0	700	0	0	0	0	700	0
Total Computers and Telecommunications	700	0	700	0	0	0	0	700	0
Artworks									
Artwork Acquisitions	15	15	0	0	0	0	0	15	0
Total Artworks	15	15	0	0	0	0	0	15	0
TOTAL PLANT AND EQUIPMENT	3,007	15	2,992	0	0	0	0	3,007	0

2018/19 Budget Capital Works Program

Capital Works Area	Asset expenditure type					Summary of funding sources			
	Project cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib'ns \$'000	Council	
								cash \$'000	Borrow's \$'000
INFRASTRUCTURE									
Roads									
Gravel Road Resheet Program	1,000	0	1,000	0	0	0	0	1,000	0
Local Road Reseal Program	5,426	0	5,426	0	0	0	0	5,426	0
Difficult to Maintain Pavements Program	25	0	0	25	0	0	0	25	0
Road Rehabilitation Program	3,170	0	3,170	0	0	1,181	0	1,989	0
Pedestrian safety improvement to access to Mid Valley Shopping Centre	45	0	0	45	0	0	0	45	0
Traffic & Pedestrian Safety Program	50	0	0	50	0	0	0	50	0
Total Roads	9,716	0	9,596	120	0	1,181	0	8,535	0
Bridges									
Bridge and Major Culvert works	150	0	150	0	0	0	0	150	0
Total Bridges	150	0	150	0	0	0	0	150	0
Footpaths and Cycleways									
Footpath Replacement Program	1,000	0	1,000	0	0	0	0	1,000	0
Gravel Path Renewal Project	25	0	25	0	0	0	0	25	0
Tracks, Trails and Paths Program	919	919	0	0	0	300	0	619	0
Total Footpaths and Cycleways	1,944	919	1,025	0	0	300	0	1,644	0

2018/19 Budget Capital Works Program

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib'ns \$'000	Council cash \$'000	Borrow's \$'000
Drainage									
Minor Drainage Renewal Program	150	0	150	0	0	0	0	150	0
Agnes Brereton Reserve stormwater outfall reconstruction	290	0	0	290	0	0	0	290	0
Drainage Augmentation - Furlonger St to Nixon Ct Precinct	315	0	0	315	0	0	0	315	0
Josie Place - drainage licence	10	10	0	0	0	0	0	10	0
Montane Estate - drainage upgrade	50	0	0	50	0	0	0	50	0
Open Drain Rehabilitation - Kernot Lake	30	0	30	0	0	0	0	30	0
Stormwater Management/Outfall Repair Program	50	0	50	0	0	0	0	50	0
Total Drainage	895	10	230	655	0	0	0	895	0
Recreational, Leisure and Community Facilities									
Haunted Hills Mountain Bike Park	1,200	1,200	0	0		1,200	0	0	0
Latrobe City Sports and Entertainment Stadium upgrades	2,161	0	0	2,161	0	1,951	0	210	0
Morwell Recreation Reserve masterplan actions	3,556	0	0	3,556	0	3,556	0	0	0
Total Rec, Leisure and Comm'y Facilities	6,917	1,200	0	5,717	0	6,707	0	210	0
Waste Management									
Landfill Biogas to Energy Project	1,600	1,600	0	0	0	0	0	1,600	0
Total Waste Management	1,600	1,600	0	0	0	0	0	1,600	0

2018/19 Budget Capital Works Program

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib'ns \$'000	Council cash \$'000	Borrow's \$'000
Parks, Open Space and Streetscapes									
Play Space Implementation Plan Program	468	0	0	468	0	0	0	468	0
Moe AAA/Apex/Lions Play Space Upgrade - Stage 1	327	0	0	327	0	218	0	109	0
Moe Botanic Gardens Play Space	325	0	0	325	0	217	0	108	0
Future Morwell Project	2,000	2,000	0	0	0	2,000	0	0	0
Retaining Wall Renewal Program	50	0	50	0	0	0	0	50	0
Kernot Lake fountain	20	0	0	0	20	0	0	20	0
Risk management and safety works for medians	75	0	0	75	0	0	0	75	0
Total Parks, Open Space and Streetscapes	3,265	2,000	50	1,195	20	2,435	0	830	0
Other Infrastructure									
Gippsland Logistics Precinct	7,000	7,000	0	0	0	7,000	0	0	0
Total Other Infrastructure	7,000	7,000	0	0	0	7,000	0	0	0
TOTAL INFRASTRUCTURE	31,487	12,729	11,051	7,687	20	17,623	0	13,864	0
TOTAL NEW CAPITAL WORKS FOR 2018/19	64,936	33,456	17,528	13,932	20	37,322	0	22,614	5,000

2018/19 Budget Capital Works Program

4.5.3 Works carried forward from the 2017/18 year

Capital Works Area	Asset expenditure type					Summary of funding sources			
	Project cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib'ns \$'000	Council cash \$'000	Borrow's \$'000
PROPERTY									
Buildings									
Latrobe City Synthetic Sports field Pavilion	690	690	0	0	0	475	215	0	0
Latrobe Leisure Stadiums Evaporative Cooling	395	0	0	395	0	0	0	395	0
Total Buildings	1,085	690	0	395	0	475	215	395	0
TOTAL PROPERTY	1,085	690	0	395	0	475	215	395	0
INFRASTRUCTURE									
Footpaths and Cycleways									
Traralgon to Morwell Shared Pathway	2,593	2,593	0	0	0	2,593	0	0	0
Total Footpaths and Cycleways	2,593	2,593	0	0	0	2,593	0	0	0
TOTAL INFRASTRUCTURE	2,593	2,593	0	0	0	2,593	0	0	0
TOTAL CARRIED FWD WORKS FROM 2017/18	3,678	3,283	0	395	0	3,068	215	395	0
TOTAL CAPITAL WORKS	68,614	36,739	17,528	14,327	20	40,390	215	23,009	5,000

2018/19 Budget Capital Works Program

4.6 CAPITAL WORKS (OPERATING)

(These projects are of a capital nature but do not meet the definition of capital expenditure due to them either not being on Council owned/or controlled assets or not relating to an asset class recognised by Council. Expenditure on these projects appears in the Budgeted Comprehensive Income Statement).

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib'ns \$'000	Council cash \$'000	Borrow's \$'000

4.6.1 Current Budget

PROPERTY

Land Improvements									
Dunbar Road Traralgon Site Rehabilitation	300	0	0	0	0	0	0	300	0
Total Land Improvements	300	0	0	0	0	0	0	300	0
Buildings									
Demolition of Dilapidated Council Buildings	50	0	0	0	0	0	0	50	0
Total Buildings	50	0	0	0	0	0	0	50	0
TOTAL PROPERTY	350	0	0	0	0	0	0	350	0

2018/19 Budget Capital Works Program

	Project cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib'ns \$'000	Council cash \$'000	Borrow's \$'000
INFRASTRUCTURE									
Drainage									
Josie Place - open drain	30	0	0	0	0	0	0	30	0
Transfer to Drainage Reserve	53	0	0	0	0	0	0	53	0
Total Drainage	83	0	0	0	0	0	0	83	0
Recreational, Leisure & Community Facilities									
Latrobe City Sports & Entertainment Stadium - Sports lighting	1,000	0	0	0	0	1,000	0	0	0
Tennis/Netball courts for Traralgon South	700	0	0	0	0	350	0	350	0
Traralgon West Sporting Complex - Upgrade drainage and surface on Jack Canavan	600	0	0	0	0	300	0	300	0
Northern Reserve Oval Lighting project.	350	0	0	0	0	100	0	250	0
Tyers Recreation Reserve Oval Lighting project	350	0	0	0	0	233	0	117	0
Apex Park Traralgon - Upgrade sports lighting	300	0	0	0	0	225	0	75	0
Drainage improvement works at Northern Reserve Newborough	150	0	0	0	0	0	0	150	0
Drainage Replacement - Ronald Reserve Soccer Pitch	86	0	0	0	0	0	0	86	0
Total Recreational, Leisure & Community Facilities	3,536	0	0	0	0	2,208	0	1,328	0

2018/19 Budget Capital Works Program

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib'ns \$'000	Council cash \$'000	Borrow's \$'000
Public Lighting									
Public Lighting and Flag Pole Replacement Program	175	0	0	0	0	0	0	175	0
Total Public Lighting	175	0	0	0	0	0	0	175	0
Parks, Open Space and Streetscapes									
Unserviceable Street Furniture Replacement Program	50	0	0	0	0	0	0	50	0
Total Parks, Open Space and Streetscapes	50	0	0	0	0	0	0	50	0
Waste Management									
Transfer Station Upgrades	100	0	0	0	0	0	0	100	0
Landfill Rehabilitation	4,350	0	0	0	0	0	0	4,350	0
Transfer to Waste Reserve	1,045	0	0	0	0	0	0	1,045	0
Total Waste Management	5,495	0	0	0	0	0	0	5,495	0
Other Infrastructure									
Signage Improvement Project (Town Entry Stage 2)	50	0	0	0	0	0	0	50	0
Bollards at Yallourn North	5	0	0	0	0	0	0	5	0
Fire Hydrants	10	0	0	0	0	0	0	10	0
Total Other Infrastructure	65	0	0	0	0	0	0	65	0
Other									
Community grants program	360	0	0	0	0	0	0	360	0
Small Town Capital Works Program	70	0	0	0	0	0	0	70	0
Total Other	430	0	0	0	0	0	0	430	0
TOTAL INFRASTRUCTURE	9,834	0	0	0	0	2,208	0	7,626	0
TOTAL CAPITAL WORKS (OPERATING)	10,184	0	0	0	0	2,208	0	7,976	0
TOTAL CAPITAL WORKS PROGRAM FOR 2018/19	78,798	36,739	17,528	14,327	20	42,598	215	30,985	5,000

2018/19 Budget

Financial Performance Indicators

5. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be used in the context of the organisation's objectives.

Indicator	Measure	Notes	Actual 2016/17	Forecast Actual 2017/18	Budget 2018/19	Strategic Resource Plan Projections			Trend +/-
Operating Position									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	13.2%	(7.1%)	(0.3%)	0.3%	(0.5%)	(1.7%)	-
Liquidity									
Working Capital	Current assets / current liabilities	2	302.1%	270.6%	215.5%	279.5%	296.1%	311.3%	+
Unrestricted Cash	Unrestricted cash / current liabilities	3	-55.1%	71.1%	50.4%	30.1%	31.2%	31.9%	-
Obligations									
Loans & Borrowings	Interest bearing loans and borrowings / rate revenue	4	21.5%	22.0%	25.7%	16.4%	14.6%	13.1%	+
Loans & Borrowings	Interest and principal repayments / rate revenue		3.7%	3.5%	2.9%	12.9%	2.1%	1.8%	+
Indebtedness	Non-current liabilities / own source revenue		30.3%	33.9%	26.5%	24.0%	23.8%	21.5%	+
Asset renewal	Asset renewal expenditure / depreciation	5	71.6%	89.0%	69.9%	67.7%	80.9%	67.7%	o
Stability									
Rates concentration	Rate revenue / adjusted underlying revenue	6	56.3%	64.2%	62.9%	64.2%	64.5%	64.7%	o
Rates effort	Rate revenue / property values (CIV)		0.7%	0.7%	0.7%	0.7%	0.7%	0.7%	o

2018/19 Budget

Financial Performance Indicators

Indicator	Measure	Notes	Actual 2016/17	Forecast Actual 2017/18	Budget 2018/19	Strategic Resource Plan Projections			Trend +/-
						2019/20	2020/21	2021/22	
Efficiency									
Expenditure level	Total expenditure / no. of assessments		\$3,038	\$3,343	\$3,231	\$3,195	\$3,256	\$3,335	-
Revenue level	Residential rate revenue / No. of residential assessments		\$1,582	\$1,608	\$1,692	\$1,726	\$1,760	\$1,796	+
Workforce turnover	No. of resignations & terminations / average no. of staff		10.2%	11.5%	11.5%	11.5%	11.5%	11.5%	o

Key to Forecast Trend:

- + Forecast improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecast deterioration in Council's financial performance/financial position indicator

Notes to indicators

1 Adjusted underlying result – An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Underlying deficits are forecast over the period, indicating that Council needs to continue to find expenditure savings and efficiencies within the rate capping environment in order to remain financially sustainable.

2 Working Capital – The proportion of current liabilities represented by current assets. Working capital is forecast to decrease significantly in 2018/19 year due to an interest only loan moving in to current liabilities.

3 Debt compared to rates - Trend indicates Council's reducing reliance on debt against its annual rate revenue through redemption of long term debt.

4 Asset renewal - This percentage indicates the extent of Council's renewals against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

5 Rates concentration - Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will become more reliant on rate revenue compared to all other revenue sources.

COMMENTARY

The 2018/19 fees and charges have been developed within the following parameters:

Unless otherwise stated in the document, the following measures have been used to determine the 2018/19 fees and charges:

- o Consumer Price Index (CPI) (with a rounding factor)
- o Competitive market influences
- o The % increase in the previous financial year
- o The type of service

PROPOSED 2018/19 FEES AND CHARGES COMMENTARY BY DIVISION / SERVICE**COMMUNITY SERVICES (Pages 67-68)****Direct Care (Pages 67-68)**

Direct care services include home care, personal care, respite care, meals on wheels, home maintenance, planned activity groups and senior citizen centres. These services derive a significant component of their funding from the state government, with the balance being made up of fees set by Council and a contribution from rates revenue.

The fees charged for these services takes into account the CPI increase, any changes to government funding arrangements and the overall affordability of these services to eligible clients. Consideration has also been given to the level of fee increase over the past five years.

Meals on Wheels – The increase in subsidised and full cost meals is reflective of the increase in meal costs.

Planned Activity Group – Fees have been increased to reflect actual cost of programs. All programs include a meal.

Public Libraries (Pages 69-70)

Core library services are provided at no cost to the community. A small amount of revenue is derived from ancillary services based on cost recovery.

Facsimile services are no longer able to be provided at libraries due to the upgrade to the NBN

Children Services (Pages 71-72)

Family Day Care fees are set in conjunction with the contract providers and incorporate consideration of benchmarking results and actual increased costs associated with providing the service.

The Early Learning and Care Services have been reviewed in terms of proposed fees based on industry benchmarking information taking into consideration National Competition Policy requirements.

Family Health Service (Pages 73)

The proposed fees take into account the CPI increase, Vaccines prices are kept in line with purchase prices.

INFRASTRUCTURE & RECREATION (Pages 74-92)**Sports Stadiums, Grounds & Reserves (Pages 74)**

All fees have generally been reviewed in line with CPI.

Indoor Sports Centres (Pages 77-82)

A full review of all fees and charges was undertaken with consideration given to benchmarking against neighbouring Councils, changes in operational costs and community and business needs.

Hazelwood Traffic School (Pages 84)

All fees have generally been reviewed in line with CPI.

Hire of Portable Toilet (Pages 84)

All fees have generally been reviewed in line with CPI.

Caravan Parks (Pages 85)

All fees have generally been reviewed in line with CPI.

Asset Protection (Pages 86-89)

The overall average increase in fees is in line with the CPI.

Transfer Stations (Pages 90-91)

The majority of fees have generally been reviewed in line with CPI, with the exception of some cost increase to reflect full cost recovery.

Landfill Fees (Pages 92)

It is proposed that fees for 2018/19 increase to cover costs of operations, construction, rehabilitation and increased EPA landfill levy fees.

CITY DEVELOPMENT (Pages 93-113)

Health Services (Pages 93-95)

The proposed fees take into account the CPI increase. Additional fees have been added for septic tank reporting and food inspections in line with current requirements.

Local Laws (Pages 96-99)

Parking and animal fees and other local laws permit fees have been reviewed taking into account CPI, benchmarking with other Councils and updated prescribed fees.

Building Services (Pages 100)

Statutory Fees can only be increased by the Minister for Planning. At the time of the budget preparation there was no indication of likely alteration to these statutory fees. Other fees set by Council have generally been reviewed in line with CPI.

Statutory Planning (Pages 101-104)

Statutory Fees can only be increased by the Minister for Planning. The majority of Planning Permit fees have changed to reflect the new fee structure introduced by the State Government

Latrobe Regional Gallery (Pages 105)

All fees have generally been reviewed in line with CPI.

Performing Arts and Community Halls (Pages 106)

Fees have generally remained pegged at 2017/18 levels while patrons adjust to the newly introduced fee structure from the previous year.

Latrobe Regional Airport (Pages 112)

Annual licence fees are proposed to remain consistent with 2017/18 levels.

Visitor Information Centre (Pages 113)

Fees associated with brochure rack fees have been removed due to the declining numbers of brochures being displayed and the cost to manage the fees surpassing the estimated likely revenue.

CORPORATE SERVICES (Page 114-115)

Contracts and Tendering (Page 114)

It is not proposed to increase the refundable deposit in relation to tender documentation.

Property and Legal (Pages 115)

Fees have been reviewed and adjusted in line with actual costs incurred to provide the service.

Off Street Car Parks (Page 115)

The proposed fees have been reviewed taking into account CPI increases.

Freedom of Information (Pages 115)

All fees are in accordance with regulations

DRAFT FEES AND CHARGES

2018/19

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COMMUNITY SERVICES			
Direct Care			
SERVICE TYPE DIRECT CARE	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Home Care/Personal Care			
Low Income	Per hour	6.80	6.90
Couple Low Income	Per hour	9.20	9.40
Medium Income	Per hour	N/A	15.20
Linkages Program	Per hour	9.30	N/A
Full Cost (Non Public Holiday)	Per hour	53.00	54.10
Full Cost (Non Public Holiday)	Per 1/2 hour	N/A	30.00
Full Cost (Public Holiday)	Per hour	99.10	110.00
Full Cost (Overtime)	Per hour	79.55	81.15
Full Cost (Overtime)	Per 1/2 hour	N/A	52.00
Full Cost (Same Day Service)	Per hour	N/A	110.00
Veterans Respite	Fee as per agreement	43.55	44.40
Veterans HCPC	Fee as per agreement	48.70	49.70
Emergency Home Care			
Single.	Per hour	12.10	N/A
Couple.	Per hour.	17.20	N/A
Full Cost	Per hour (Excluding Public Holidays)	53.00	N/A
Full Cost	Per hour (Public Holidays)	99.10	N/A
Respite Care			
Subsidised.	Per hour	4.40	4.50
Linkages Program	Per hour	5.40	N/A
Full Cost	Per hour (Excluding Public Holidays)	53.00	54.10
Full Cost	Per hour (Public Holidays)	99.10	110.00
Full Cost	Overtime	N/A	81.15
Overnight Respite			
Full Cost	Per hour	197.70	233.20
Full Cost	24 hour care	373.40	POA
Meals on Wheels Service (includes all costs of providing meals)			
Subsidised.	Per meal	9.10	9.30
Full cost meals.	Per meal.	15.10	15.40
Home Maintenance			
Single.	Per hour	10.60	12.20
Couple.	Per hour.	12.60	18.20
Full Cost	Per hour (Mon - Fri)	68.10	69.50
Linkages Program	Per hour	20.30	N/A
Landfill Fees.	*refer waste disposal fees schedule.		

COMMUNITY SERVICES			
Direct Care			
SERVICE TYPE DIRECT CARE	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Social Support Group			
Subsidised with Meal (Centre Based)	Per session	11.00	11.20
Subsidised without Meal (Outing)	Per session	5.80	6.20
Morning Melodies (plus cost of event paid at entry)	Per session	10.80	11.00
Special Events (costs to be advertised with notification of the event)	Per session		
Full Cost (Level 1 & 2 Funding)	Per session	27.90	28.50
Full Cost (Level 3 & 4 Funding)	Per session	40.00	54.10
Residing in Supported Accommodation	Per session	90.00	110.00
Cancellation Fees			
Full Cost	Less than 24 hours notice	N/A	Full Service Fee
CHSP/HACC PYP Clients	Less than 24 hours notice	N/A	Service Fee
Travel			
Full Cost	Per Km	1.00	1.05
Senior Citizens Centres Hire			
HACC eligible organisation/groups.		No Charge	No Charge
Community organisations/groups:			
Per hour.	8am – 5pm.	17.50	17.90
Evening.	5pm – midnight.	142.80	145.70
Full Day & Evening.	8am – midnight.	236.10	240.80
Commercial organisations			
Per hour	8am – 5pm.	29.70	30.30
Evening	5pm – midnight.	232.90	237.60
Full Day & Evening	8am – midnight.	384.50	392.20
Security Deposit:			
Without alcohol.		291.10	300.00
With alcohol.		527.20	550.00

COMMUNITY SERVICES

Public Libraries

SERVICE TYPE PUBLIC LIBRARIES	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Facsimile – within Australia only	First page Each additional page	3.20 1.00	N/A N/A
Consumables USB Drive – 2GB Individual Head Sets	Each Per set	9.40 6.30	9.40 6.40
Research Fee Public Request. Commercial/Community Group Request.	Per half hour. (Charged in 30 minute blocks, with a minimum 1 block to be charged)	14.10 28.30	14.40 28.90
Moe Library Meeting Room Community and Not For Profit Groups. Commercial. Commercial.	Per hour Per hour Full day – 10am-6pm.	No Charge 29.30 143.20	No Charge 30.00 146.00
Fees Replacement Cards. Inter Library Loan	Other Victorian Public Libraries; All Academic Institutions; Interstate / International Loans.	3.50 No Charge POA POA	3.60 No Charge POA POA
Damaged or Lost Items Processing Beyond Repair Magazine	Minimum Charge Additional costs will apply for the replacement of covers, cases, barcodes, repairs and replacements Replacement item price plus	7.50 3.80	7.70 3.90

COMMUNITY SERVICES

Public Libraries

SERVICE TYPE PUBLIC LIBRARIES	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Photocopying			
Black & White A4	<i>Per side</i>	0.20	0.20
Black & White A3	<i>Per side</i>	0.40	0.40
Colour Printing A4	<i>Per side</i>	0.70	0.70
Colour Printing A3	<i>Per side</i>	0.90	0.90
Laminating			
A4	<i>Per sheet.</i>	2.50	2.60
A3	<i>Per sheet.</i>	3.50	3.60
Calico Library Bags			
New Member		Free	Free
Additional/Replacement	<i>Per bag</i>	2.50	2.60

COMMUNITY SERVICES

Children services

SERVICE TYPE CHILDRENS SERVICES	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Family Day Care			
Fees During Core Hours	(8am–6pm weekdays)	7.80	8.00
Fees Outside of Core Hours	Per child/hour weekdays	8.40	8.60
Fee for weekend care	Per child/hour weekend	9.40	9.60
Public Holidays	Per child/hour.	10.70	10.90
Administration Fee	Per hour of care provided.	1.00	1.15
Communication Fee		12.50	12.80
Induction Training	New care providers pp.	35.90	36.60
Travel Charges	Per km	1.20	1.20
Holding Fee	% of fee per child per hour.	100%	100%
Meal Charges Per Child (Carers' home)			
Breakfast	Each	3.00	3.00
Lunch	Each	3.50	3.50
Dinner	Each	4.00	4.00
Snacks	Each	2.00	2.00
Early Learning Centre (includes Carinya, Moe Place and Traralgon)			
Full Time Care	5 full days/child/week.	440.00	450.00
Full Day Care	Per day	93.00	95.00
Half Day Care	Per half day	58.00	60.00
Holding Fee	% Per place	100%	100%
After Kinder Care	Hourly	15.00	15.50

COMMUNITY SERVICES

Children services

SERVICE TYPE CHILDRENS SERVICES	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Moe PLACE			
Moe Early Learning Centre			
Moe Vacation Care	Full Day Care	70.00	72.00
	Excursion Levy -Local	15.00	15.00
	Excursion Levy - Out of Gippsland	20.00	20.00
Basketball Stadium			
Court Hire - General	Per hour	48.00	49.00
Half Court Hire - General	Per hour	25.00	25.50
Court Hire - Schools	Per hour	39.00	39.80
Half Court Hire - Schools	Per hour	20.00	20.40
Court Hire	Per Day (9am - 6pm)	210.00	214.20
Community Kitchen			
Kitchen Hire	Per hour	14.00	14.30
Kitchen Hire	Per day	50.00	51.00
Meeting Rooms (Moe Place, Churchill Hub)			
Meeting Rooms			
Community and Not For Profit Groups.	Per hour	No Charge	No Charge
Commercial	Per hour	25.50	26.00
	Per Day	153.00	156.10
Preschools			
Enrolment administration fee	3 & 4 year old programs	30.00	30.60
Preschool – 4 yr old program	Per Term (effective Jan 2018)	265.00	275.00
Prekinder – 3 yr old program	Per Term (effective Jan 2018)	230.00	235.00

COMMUNITY SERVICES

Family Health Services

SERVICE TYPE FAMILY HEALTH SERVICES	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Vaccinations Purchases			
Hep B.	<i>Per dose.</i>	31.00	31.60
Twinrix.	<i>Per dose.</i>	105.10	107.20
Varilrix.	<i>Per dose.</i>	96.70	98.60
Flu.	<i>Per dose.</i>	30.00	30.60
Hep A.	<i>Per dose.</i>	94.60	96.50
Boostrix.	<i>Per dose.</i>	50.00	51.00
Immunisation			
History Application Fee		25.70	26.20
Nurse			
Attend Corporate Sessions	<i>Per nurse per hour</i>	60.00	61.20

INFRASTRUCTURE & RECREATION

Sports Stadiums, Grounds & Reserves

SERVICE TYPE	BASIS	2017/18 \$ (GST Inc)		2018/19 \$ (GST Inc)	
Latrobe City Sports & Entertainment Stadium		* Peak	* Off Peak	* Peak	* Off Peak
Commercial Rate					
Event Hire (pitches, toilets, change rooms, ticket booths, stadium seating for 1800 & lighting)	Hourly Hire (8am - 5pm) per hour	296.00	192.00	301.90	195.80
	Hourly Hire (5pm - midnight) per hour	595.00	385.00	606.90	392.70
(Front row premium seats = 40)	Day Hire (8am to 5pm)	1,200.00	600.00	1,224.00	612.00
	Night Hire (5pm to midnight)	2,396.00	1,195.00	2,443.90	1,218.90
	All Day (8am to midnight)	3,590.00	1,795.00	3,661.80	1,830.90
Commission charges	Percentage of Gross Ticket Sales	10.0%	10.0%	10.0%	10.0%
	Percentage of gross merchandise sales	12.5%	12.5%	12.5%	12.5%
Ticketing service is available through Latrobe Performing Arts & Venues	Per ticket sold	4.10	4.10	4.20	4.20
	Per complimentary ticket issued	0.70	1.10	0.70	1.10
Community Rate					
Event Hire (pitches, toilets, change rooms, ticket booths, stadium seating for 1,800, lighting)	Hourly Hire (8am - 5pm) per hour	148.00	93.00	151.00	94.90
	Hourly Hire (5pm - midnight) per hour	298.00	188.00	304.00	191.80
(Front row premium seats = 40)	Day Hire (8am to 5pm)	586.00	298.00	597.70	304.00
	Night Hire (5pm to midnight)	1,167.00	586.00	1,190.30	597.70
	All Day (8am to midnight)	1,747.10	879.20	1,782.00	896.80
Sporting Use (includes pitches, toilets & change rooms only)		# Night	# Day	# Night	# Day
Schools	Per day or night session	120.00	60.00	122.40	61.20
Latrobe City Clubs & Groups	Per day or night session	236.00	121.00	240.70	123.40
Non Latrobe City Clubs & Groups	Per day or night session	354.00	177.00	361.10	180.50

INFRASTRUCTURE & RECREATION

Sports Stadiums, Grounds & Reserves

SERVICE TYPE	BASIS	2017/18 \$ (GST Inc)		2018/19 \$ (GST Inc)	
Sundry Charges		Commercial	Community	Commercial	Community
Kiosk Hire (2 available)	<i>Per kiosk per session</i>	176.00	88.00	179.50	89.80
External Public Address System Hire	<i>Per session</i>	121.00	59.00	123.40	60.20
^ Bar Hire (2 available)	<i>Per bar per session</i>	354.00	177.00	361.10	180.50
Social Club Rooms (excluding bar and kitchen) is available for hire with the cost subject to use of the facility		-	-		
Line marking costs, other than soccer, is at the hirers expense		-	-		
Waste Management - Additional charges may apply dependant on size and type of event.		-	-		
		-	-		
Latrobe City Synthetic Sports Facility (Churchill)					
Synthetic Field					
Whole Field Hockey Association / Soccer Club	<i>Per season</i>	-	Seasonal Agreement		Seasonal Agreement
Hockey Tournaments	<i>Per day</i>		301.00		307.00
Primary Schools (1)	<i>Per annum</i>		585.00		596.70
Secondary Schools (2)	<i>Per annum</i>		1,171.00		1,194.40
Casual Users	<i>Per hour</i>		64.00		65.30
Lights	<i>Per hour</i>		27.00		27.50
Half Field Hockey Tournaments	<i>Per day</i>		150.00		153.00
Casual Users	<i>Per hour</i>		30.00		30.60
Lights	<i>Per hour</i>		21.40		21.80
Ted Summerton Reserve Pavilion Hire - Social and Community Activities					
User Groups	<i>Per hour</i>		No Charge		No Charge
Not for Profit Groups	<i>Per hour</i>		15.10		15.40
Commercial Groups	<i>Per hour</i>		27.70		28.30
Gaskin Park Stadium					
Stadium Hire	<i>Per hour.</i>		21.90		22.30

INFRASTRUCTURE & RECREATION

Sports Stadiums, Grounds & Reserves

SERVICE TYPE	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Rose Garden Wing - Social & Community Activities			
User Groups	<i>Per hour</i>	N/A	No Charge
Not for Profit Groups	<i>Per hour</i>	N/A	15.40
Commercial	<i>Per hour</i>	N/A	28.30
Grounds			
Seasonal Facility Charge (3) (Refer to Council Policy)			
Senior			
Category A	<i>Per Six Month Allocation</i>	3,092.00	3,153.80
Category B	<i>Per Six Month Allocation</i>	1,224.00	1,248.50
Category C	<i>Per Six Month Allocation</i>	326.20	332.70
Junior			
Category A	<i>Per Six Month Allocation</i>	1,542.00	1,572.80
Category B	<i>Per Six Month Allocation</i>	740.00	754.80
Category C	<i>Per Six Month Allocation</i>	198.00	202.00
Casual Use			
Latrobe City Schools	<i>Per day</i>	No Charge	No Charge
Latrobe City Sporting Clubs and Recreation/Community Groups	<i>+ additional bins, cleaning & utility costs</i>	37.00	37.70
Non Latrobe City Sporting Clubs and Recreation/Community Groups		132.00	134.60
For Profit Groups Businesses and Sporting Groups		494.00	503.90
Hard Court Surfaces			
Via seasonal allocation program for netball and tennis courts	<i>Per court, per annum</i>	102.00	104.00
Personal Trainers/Boot Camps			
All trainers/boot camp	<i>per month</i>	53.00	54.10

*Peak – Friday to Sunday plus Public Holidays / Off Peak – Monday to Thursday excluding Public Holidays

Night refers to the hours of 5:00pm to midnight / Day refers to the hours 8:00am to 5:00pm

^ Bar hire is subject to Liquor License and other conditions

(1) Primary schools can opt to pay either Casual User rates or an annual hire fee. The annual hire fee is a flat rate with unlimited hours of use subject to availability

(2) Secondary schools can opt to pay either Casual User rates or an annual hire fee. The annual hire fee is a flat rate with unlimited hours of use subject to availability

(3) Clubs/sporting groups utilising multiple venues will only be charged for one venue, that being the highest category venue.

INFRASTRUCTURE & RECREATION

Indoor Sports Centres

SERVICE TYPE INDOOR SPORTS CENTRES		BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Indoor Pool – Swims	Adult	16 years and over.	6.40	6.50
	Child	Child 5–15 yrs & High School Student	4.50	4.60
	Concession	Pension, Seniors & Health Care Card	4.80	4.90
	Family*	*As listed on Medicare Card	17.00	17.30
	Schools	Per child	3.80	3.90
	Children	4 years and under with adult swim.	No Charge	No Charge
Visit Pass Card – (Indoor pools) 12 Month expiry from date of issue	Adult	Multipass x 10 – 10% discount	57.60	58.80
	Child	Multipass x 10 – 10% discount	40.50	41.30
	Concession	Multipass x 10 – 10% discount	43.20	44.10
	Family	Multipass x 10 – 10% discount	153.00	156.10
Indoor Pool – Swim Sauna Spa	Adult	Each	10.50	10.70
	Concession	Each	8.40	8.60
	After Entry/Class	Each	5.30	5.40
	Adult	Multipass x 10 – 10% discount	95.00	96.90
	Concession	Multipass x 10 – 10% discount	75.30	76.80
Indoor pool – swim sauna (CHURCHILL ONLY)	Adult	Each	9.10	9.30
	Concession	Each	7.40	7.50
	After Entry/class	Each	4.30	4.40
Indoor Pool – Swim Lessons	Infants	Per class - Supervision 1:8	12.80	13.10
	Preschool	Supervision 1:5	13.50	13.80
	School Age	Per class	14.20	14.50
	Adult	Per class	14.00	14.30
	Transition/Lap It Up	Per class	8.60	8.80
	Aust Swim Teacher	Per instructor per hour	56.60	57.70
Indoor Pool – Swim Lessons - Concession (20% Discount)				
Health Care Card	Infants	Per class - Supervision 1:8	10.20	10.40
Health Care Card	Preschool	Supervision 1:5	10.80	11.00
Health Care Card	School Age	Per class	11.40	11.60
Health Care, Pension & Senior Card	Adult	Per class	11.20	11.40

INFRASTRUCTURE & RECREATION*Indoor Sports Centres*

SERVICE TYPE INDOOR SPORTS CENTRES		BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Private Learn to Swim Lessons	1:1	<i>Per half hour class per person</i>	37.60	38.40
	1:2	<i>Per half hour class per person</i>	28.30	28.90
	1:3	<i>Per half hour class per person</i>	23.00	23.50

INFRASTRUCTURE & RECREATION

Indoor Sports Centres

SERVICE TYPE INDOOR SPORTS CENTRES		BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Private Learn to Swim Lessons - Concession (20% Discount)				
Concession – Health Care Card	1:1	Per half hour class per person	30.10	30.70
Concession – Health Care Card	1:2	Per half hour class per person	22.60	23.10
Concession – Health Care Card	1:3	Per half hour class per person	18.40	18.80
Other - Indoor Pools				
	Lane Hire	Per hour.	45.90	46.80
	Carnival Hire	Per day 9am – 5pm	937.00	955.70
	School Carnival Hire	Per day 9am - 3pm	882.00	899.60
	Wet Out of Hours – incl 1 Life Guard plus 1 Duty Manager	Per hour plus entry fee	81.00	82.60
	Locker Hire	Per locker per person	1.00	1.00
	Carnival Fee – incl 1 Life Guard plus 1 Duty Manager	Per hour.	194.00	197.90
Fitness Program				
	Group Fitness.	Per class	12.60	12.90
	Concession	Pension, Seniors & Health Care Card	10.00	10.20
	Personal Training.	1 hour.	58.50	59.70
	Personal Training.	½ hour.	36.00	36.70
	Casual Gym.	Per person	15.50	15.80
	Casual Concession Gym.	Pension, Seniors & Health Care Card	12.40	12.60
	Youth Fit 5-12	Class for specific ages	6.00	6.10
	Youth Fit 13-15		8.40	8.60
	Life Fit Gym		6.30	6.40
Visit Pass Cards – Group Fitness				
(12 Months Expiry from date of issue)				
	Adult.	Multipass x 10. – 10% discount	113.40	115.70
	Concession.	Multipass x 10. – 10% discount	90.00	91.80
	Youth Fit 5-12	Multipass x 10. – 10% discount	54.00	55.10
	Youth Fit 13-15	Multipass x 10. – 10% discount	75.60	77.10
	Personal Training	Multipass x 10. – discount – 1 Hour	526.50	537.00
	Personal Training	Multipass x 10. – discount – ½ Hour	324.00	330.50

INFRASTRUCTURE & RECREATION

Indoor Sports Centres

SERVICE TYPE INDOOR SPORTS CENTRES		BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Visit Pass Cards - Gym (12 Months Expiry from date of issue)	Adult	<i>Multipass x 10. – 10% discount</i>	139.50	142.30
	Concession	<i>Multipass x 10. – 10% discount</i>	111.60	113.80
Stadium (1)	Spectators – Regular competition.		No Charge	No Charge
	Adult Competition.	<i>Per player per game</i>	6.30	6.40
	Concession Competition.	<i>High School Students playing in Senior Competitions, Pension, Seniors & Health Care Card Holders</i>	5.00	5.10
	Junior Competition (during competition times only)	<i>Per player per game</i>	4.50	4.60
	Adult Training	<i>Per player per session #</i>	4.30	4.40
	Concession Training	<i>High School Students playing in Senior Competitions, Pension, Seniors & Health Care Card Holders</i>	3.60	3.70
	Junior Training (0-17 years)	<i>Per player per session #</i>	3.40	3.50
	Schools	<i>Per student</i>	3.40	3.50
	Court Hire - General	<i>Per court/hour.</i>	48.00	49.00
	Court Hire - Schools	<i>Per court/hour.</i>	39.00	39.80
	Tournament Fee*	<i>Per Court per Day (9am – 5pm)</i>	210.00	214.20
* Local associations are eligible for a 30% total invoice discount to host their association tournaments within any Latrobe Leisure Facility. Maximum 2 tournaments per year.				
	Dry Out of Hours Fee	<i>Per hour (plus entry fee)</i>	58.00	59.20
	Meeting Room Hire	<i>Per hour</i>	28.30	28.90
# Session is defined as 1 hour for Domestic basketball teams 2 hours for Squad & Representative basketball teams 2 hours for Badminton (in recognition of set up and pack up times)				

INFRASTRUCTURE & RECREATION

Indoor Sports Centres

SERVICE TYPE INDOOR SPORTS CENTRES		BASIS	2017/18 \$ (GST Inc)		2018/19 \$ (GST Inc)	
			x10 (10% discount)	X20 (15% discount)	x10 (10% discount)	X20 (15% discount)
Visit Pass Cards - Stadium						
12 Month expiry from date of issue (One pass per hour or game)						
	Adult Stadium Competition Multipass.	<i>Multipass – discount</i>	56.70	107.10	57.80	109.20
	Concession Competition Multipass.	<i>Multipass – discount</i>	45.00	85.00	45.90	86.70
	Junior Competition Multipass.	<i>Multipass – discount</i>	40.50	76.50	41.30	78.00
	Junior Training Multipass	<i>Multipass – discount</i>	N/A	57.80	N/A	59.00
Athletic and Cycling Track						
	Adult.	<i>Per participant</i>		4.50		4.60
	Concession.	<i>Per participant</i>		4.00		4.10
	Junior.	<i>Per participant</i>		3.00		3.10
	Adult	<i>Multipass x 10 – 10% discount</i>		40.50		41.30
	Concession.	<i>Multipass x 10 – 10% discount</i>		36.00		36.70
	Junior.	<i>Multipass x 10 – 10% discount</i>		27.00		27.50
	School.	<i>Per student</i>		3.00		3.10
	Club Hire.	<i>Per hour.</i>		44.90		45.80
	Other/Athletic Carnival.	<i>Full day 9am – 3pm.</i>		554.00		565.10
	Cycling Club Hire of Bike Track.	<i>Per annum.</i>		957.00		976.10
Squash Courts	Hire.	<i>Per hour.</i>		14.70		15.00
Fitness Room Hire	Hire.	<i>Per hour.</i>		47.00		47.90

INFRASTRUCTURE & RECREATION

Indoor Sports Centres

SERVICE TYPE INDOOR SPORTS CENTRES		BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Membership				
Membership Service Areas		<i>Gym Fitness - as per fitness timetable (including Aqua Aerobic Pool (including pool & sauna)</i>		
Membership Administration Fee (per membership)	Upon joining		68.00	69.40
Bronze Membership				
Any one (1) of the above Membership Service Areas	Non Concession	<i>Monthly</i>	47.00	47.90
	Concession *	<i>Monthly</i>	42.40	43.20
Silver Membership				
Any two (2) of the above Membership Service Areas	Non Concession	<i>Monthly</i>	57.50	58.70
	Concession *	<i>Monthly</i>	52.00	53.00
Gold Membership				
All three (3) of the above Membership Service Areas	Non Concession	<i>Monthly</i>	69.00	70.40
	Concession *	<i>Monthly</i>	62.00	63.20
Corporate		<i>Discounts valid on full price memberships only. Not valid on concession memberships</i>		
(must have 4 new members to qualify)	4-10 people	<i>Discounts off term memberships only</i>	10.00%	10.00%
	11-20 people	<i>Discounts off term memberships only</i>	12.50%	12.50%
	21+ people	<i>Discounts off term memberships only</i>	15.00%	15.00%

(1) Schools pay court hire fee or individual student admission.

*Concessions on direct debit and term memberships are offered only to customers on Aged Pension, Senior or Disability Support Pension.

Concessions are offered to valid health care card holders up to the expiry date of the health care card (must have minimum one month on card).

INFRASTRUCTURE & RECREATION

Outdoor Pools

SERVICE TYPE OUTDOOR POOLS	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Entry Fees			
Adult.	16 years and over.	4.80	4.90
Children/ Student.	Child 5 – 15 yrs & High School Student	3.70	3.80
Concession.	Pension, Seniors & Health Care Card	3.90	4.00
Family.	As listed on Medicare Card.	14.00	14.30
Schools	Per child	3.70	3.80
Children.	4 years and under with adult swim.	No Charge	No Charge
Season Tickets (Multi-venue)			
Single Adult Tickets.	16 years and over.	97.00	98.90
Children/ Student.	Child 5 – 15 yrs & High School Student	73.20	74.70
Concession.	Pension, Seniors & Health Care Card	75.80	77.30
Family.	As listed on Medicare Card.	236.00	240.70
Competitions – School Swim Carnival Hire			
School Carnival Full Day (9am - 3pm)	Includes 1 Duty Manager.	452.90	462.00
Other Carnival Full Day (9am - 5pm)	Weekends or Public Holidays	769.10	784.50
School Carnival Half Day (9am-12pm / 12pm-3pm)	Mon - Fri	315.00	321.30
Supervision Required at 1:100 ratio.	Per hour.	55.60	56.70
Out Of Advertised Operating Hours Hire			
Includes 1 Life Guard plus 1 Duty Manager.	Per hour + entry fee per person	81.00	82.60
Learn To Swim			
VIC Swim Programs.		Normal Entry Fee	Normal Entry Fee

INFRASTRUCTURE & RECREATION

Hazelwood Power Traffic Safety School

SERVICE TYPE HAZELWOOD POWER TRAFFIC SAFETY SCHOOL	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Education Group : Playgroups, kindergartens, special school & school groups No Educator (Bond \$70)	<i>Per hour.</i>	40.00	41.00
Education Group : Playgroups, kindergartens, special school & school groups With Educator (No Bond)	<i>Per hour.</i>	66.80	68.00
Mobile Bike Education Trailer			
No Educator – Hire of bike trailer (Deposit \$200)	<i>Per day</i>	34.50	35.00
With Educator – Educator Services (No Deposit)	<i>Per hour</i>	31.40	32.00
Plus hire of bike trailer	<i>Per day</i>	34.50	35.00
Hire of Hand Cranked Tricycles With responsibility for repair or replacement of damaged unit	<i>Per bike/day.</i>	2.00	2.00
Private Groups			
No Educator (Deposit \$70)	<i>Per hour.</i>	64.00	65.00
With Educator (No Deposit)	<i>Per hour.</i>	126.00	130.00

INFRASTRUCTURE & RECREATION

Rental of Asset

SERVICE TYPE HIRE OF PORTABLE TOILET MODULE	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Hire of portable toilet module	<i>Per Weekend</i>	237.00	245.00

INFRASTRUCTURE & RECREATION

Caravan Parks

SERVICE TYPE CARAVAN PARKS	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Hazelwood & Narracan – Caravan & Camping			
Site Fee Schedule			
Permanent On Site.	<i>Non powered per annum (includes 23 days/nights) prior to 2017/18 21 days/nights</i>	1,040.00	1,060.00
Permanent On Site.	<i>Non powered per annum (includes 23 days/nights) prior to 2017/18 21 days/nights</i>	1,510.00	1,540.00
Powered Site.	<i>Per night (Upto 4 people)</i>	39.00	40.00
Powered Site.	<i>Weekly. (Upto 4 people)</i>	205.00	209.00
Extra Person.	<i>Per night.</i>	15.50	16.00
Unpowered Site.	<i>Per night - Family</i>	33.50	34.00
Unpowered Site.	<i>Weekly - Family</i>	143.50	147.00
Overnight.	<i>Per person.</i>	12.60	13.00
Children.	<i>Aged 7 – 17 yrs.</i>	7.50	7.50
Aquatic Centre Hall Hire.	<i>6 hours.</i>	165.50	169.00
Lake Narracan - Boat Launching			
Day Pass (8am - 6pm)	<i>Sat-Sun & Public Holidays*</i>	20.00	20.00
Day Pass (8am - 6pm)	<i>Monday – Friday *</i>	18.00	18.00
Half Day Pass (8am - 1pm or 1pm - 6pm)	<i>Sat-Sun & Public Holidays</i>	12.70	13.00
Half Day Pass (8am - 1pm or 1pm - 6pm)	<i>Monday – Friday</i>	9.80	10.00

*Latrobe City residents no charge Monday to Friday, excluding public holidays. Full fees are applicable on Saturday and Sundays

INFRASTRUCTURE & RECREATION

Asset protection

SERVICE TYPE ASSET PROTECTION FEES	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Asset Protection Fees			
Road Openings.	<i>Provision of traffic management.</i>	184.00	185.00
Road Openings.	<i>No traffic management required.</i>	92.00	95.00
Occupation of Parking Bays.	<i>Per bay per day</i>	46.00	47.50
Road Occupations.	<i>Provision of traffic management.</i>	184.00	187.50
Road Occupations.	<i>No traffic management required.</i>	92.00	92.50
Building Site Asset Inspections: Cost of Works < \$15,000	<i>Excluding all Reblocking, Urban Front Fencing & Demolitions</i>	-	
Cost of Works > \$15,000	<i>Including all Reblocking, Urban Front Fencing & Demolitions</i>	97.00	185.00
Asset Protection Fees for Service Installations in Areas by Parties Other Than Utilities or Their Agents			
Road Length less than 100m.		184.00	187.50
Each Additional 100m of Road Length.		97.00	100.00
Asset Protection Fee for Vehicle Crossing Works		97.00	100.00
Asset Protection Fee for Drainage Tapping in Urban Areas at Drainage Easements and Nature Strips Including Provision of Legal Point of Discharge or Drainage Information		97.00	100.00
Security Deposit as Detailed in Clause 10 of the Vehicle Crossing Policy		1,500.00	1,500.00
Parking Headworks Charge as Defined in Clause 11 of the Vehicle Crossing Policy		3,500.00	3,500.00

INFRASTRUCTURE & RECREATION			
Asset protection			
SERVICE TYPE ASSET PROTECTION FEES	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Security Bonds as Specified in Local Law No.3			
Cost of Works < \$15,000:	Rural, Residential, Industrial and Commercial Building Sites for Builders with a 12 month Satisfactory Performance Record; Excluding all Reblocking, Front Fencing & Demolitions.		
	Rural, Residential, Industrial and Commercial Building Sites for Builders with an Unsatisfactory Performance Record.	500.00	510.00
Cost of Works > \$15,000:	Including Reblocking, Residential Front Fences & Demolition Works		
Rural Building Site;		500.00	510.00
Residential Building Site;	No adjacent footpaths.	500.00	510.00
Residential Building Site;	With adjacent footpaths.	1,000.00	1,020.00
Residential Building Site;	Corner allotment, adjacent footpaths.	1,500.00	1,530.00
Residential Building Site;	Multiple units, adjacent footpaths.	2,000.00	2,040.00
Industrial Building Site;		2,500.00	2,550.00
Commercial Building Site;		5,250.00	5,355.00
Multiple Building Sites	Builders with a 12 month Satisfactory Performance Record	10,500.00	10,710.00
Enquiries - Legal Point of Discharge or Drainage Information			
Urban Areas	Per enquiry	32.75	33.50

INFRASTRUCTURE & RECREATION

Asset protection

SERVICE TYPE ASSET PROTECTION FEES	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Charge for Restoration of Road Openings in Urban and Rural Areas		Actual cost plus 10% of the actual cost to cover administration expenses	Actual cost plus 10% of the actual cost to cover administration expenses
Asset Protection Penalty for Infringement Notice as Specified in Section 19 of Local Law No.3	Set by Statute (State Government)	Penalty Units are defined by Section 5 of the Monetary Units Act 2004 147.61 2	Penalty Units are defined by Section 5 of the Monetary Units Act 2004 158.57 2
Fees for Utilities and Their Agents for Applications Under Schedule 7 to the Road Management Act 2004 for Municipal Roads on which the maximum speed limit for vehicles at any time is <u>more</u> than 50kms per hour	Set by Statute (State Government)	Fee Units are defined by Section 5 of the Monetary Units Act 2004 (as at 1/7/2013) 1 Fee Unit = 13.24	Fee Units are defined by Section 5 of the Monetary Units Act 2004 (as at 1/7/2013) 1 Fee Unit = 14.22
Works, other than minor works conducted on, or on any part of the roadway, shoulder or pathway.	Set by Statute (State Government)	45	45
Works, other than minor works not conducted on, or on any part of the roadway, shoulder or pathway.	Set by Statute (State Government)	25	25
Minor works conducted on, or on any part of the roadway, shoulder or pathway.	Set by Statute (State Government)	11	11
Minor works not conducted on, or on any part of the roadway, shoulder or pathway.	Set by Statute (State Government)	5	5

INFRASTRUCTURE & RECREATION

Asset protection

SERVICE TYPE ASSET PROTECTION FEES	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Fees for Utilities and Their Agents for Applications Under Schedule 7 to the Road Management Act 2004 for Municipal Roads on which the maximum speed limit for vehicles at any time is <u>not more</u> than 50kms per hour	<i>Set by Statute (State Government)</i>	Fee Units are defined by Section 5 of the Monetary Units Act 2004	Fee Units are defined by Section 5 of the Monetary Units Act 2004
Works, other than minor works conducted on, or on any part of the roadway, shoulder or pathway.	<i>Set by Statute (State Government)</i>	20	20
Works, other than minor works not conducted on, or on any part of the roadway, shoulder or pathway.	<i>Set by Statute (State Government)</i>	5	5
Minor works conducted on, or on any part of the roadway, shoulder or pathway.	<i>Set by Statute (State Government)</i>	11	11
Minor works not conducted on, or on any part of the roadway, shoulder or pathway.	<i>Set by Statute (State Government)</i>	5	5

INFRASTRUCTURE & RECREATION

Waste Management - Transfer Stations

SERVICE TYPE TRANSFER STATION FEES		BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
			General Waste	General Waste
Sedan/Wagon		Seat up.	11.50	12.00
		Seat down.	15.50	16.00
Utilities	Water line up to 1.8m Long Tray.	Height to 30cm	17.00	18.00
	Water Line over 1.8m Long Tray.	Height to 30cm	27.00	28.00
	Heaped up to 1.8m Long Tray.	Height to 60cm	23.00	24.00
	Heaped over 1.8m Long Tray.	Height to 60cm	34.00	35.00
Single Axle Trailers	Water Line up to 1.8m Long.	Height to 30cm	22.00	23.00
	Water Line 1.8m to 2.75m Long.	Height to 30cm	30.00	31.00
	Heaped up to 1.8m Long.	Height to 60cm	30.00	31.00
	Heaped 1.8m to 2.75m Long.	Height to 60cm	45.00	46.00
	Boxed up to 1.8m Long.	Height to 90cm	45.00	46.00
	Boxed 1.8m to 2.75m Long.	Height to 90cm	70.00	72.00
Tandem Axle Trailers	Water Line up to 2.75m Long.	Height to 30cm	30.00	31.00
	Water Line 2.75m to 3.75m Long.	Height to 30cm	48.00	49.00
	Heaped up to 2.75m Long.	Height to 60cm	48.00	49.00
	Heaped 2.75m to 3.75m Long.	Height to 60cm	85.00	87.00
	Boxed up to 2.75m Long.	Height to 90cm	88.00	90.00
	Boxed 2.75m to 3.75m Long.	Height to 90cm	115.00	118.00
Small Items	Mobile Garbage Bin (wheelie bin).	Per item	5.60	5.70
	Kitchen / Dining Chairs.	Up to three.	6.00	6.50
	Stools.	Up to three.	6.00	6.50

INFRASTRUCTURE & RECREATION

Waste Management - Transfer Stations

SERVICE TYPE TRANSFER STATION FEES		BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
E-Waste (Electrical Items) All e-waste including Computers, monitors, TVs and peripherals		<i>Per item</i>	5.50	5.60
Mattresses	Single	<i>Per item</i>	17.00	18.00
	Double/Queen/King	<i>Per item</i>	24.00	25.00
Medium Items Lounge Chairs. Small Cupboards. 2 Seat Sofa.		<i>Up to two HDL – 1.3m x 0.6m x 1.2m.</i>	14.00 14.00 14.00	14.50 14.50 14.50
Large Items Large Cupboards. 3 Seat Sofa.		<i>HDL – 2.5m x 0.7m x 1.6m.</i>	23.00 23.00	24.00 24.00
Tyres Car and Motor Cycle. Light Truck & 4WD.			5.60 10.50	6.00 11.00
Tyres on Rims Car. Light Truck and Fork Lifts.			11.00 22.00	12.00 23.00
Recyclable Goods – Free of Charge (1)			No Charge	No Charge
Other Waste Management Domestic Waste Card (2) Synthetic Mineral Fibre (SMF) Plastic Bags		<i>Per annum. Each</i>	190.00 4.10	195.00 4.50

INFRASTRUCTURE & RECREATION

Waste Management - Landfill

SERVICE TYPE WASTE MANAGEMENT - LANDFILL (1)	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Clean Fill (1) Clean Fill – Only if required at Landfill.	<i>Per tonne – including landfill levy.</i>	43.00	44.00
Putrescible Waste & Inert Waste	<i>Per tonne (excluding contractual arrangements) Minimum charge 1 tonne (Includes State Government Landfill Commercial Levy \$51.30 per tonne)</i>	171.00	175.00
Dead Animals Less than 30kg. Ex Vets	<i>Per animal Per bag (max 30kg)</i>	13.50 13.50	13.80 13.80
Industrial Waste Synthetic Mineral Fibre Wrapped - Domestic Plastic Bags for Packaging	<i>Per cubic metre (m3) Per bag</i>	30.00 4.00	31.00 4.50
Hazardous Waste Asbestos – Domestic. Latrobe City Residents Non-Latrobe City Residents	<i>Per m3 Per 20kg package (2) must be removed and deposited by the resident, otherwise prescribed waste rate.</i>	50.00 50.00	55.00 55.00

(1) Dry clean fill can only be deposited by contractors by prior arrangement and will only be accepted if fill material is required. It will be charged at the rate of \$40 per tonne, which includes the increase in EPA Commercial levy. There is no public access to landfill.

(2) Maximum of 6 x 20kg packages correctly wrapped per customer.

CITY DEVELOPMENT

Health Services

SERVICE TYPE HEALTH SERVICES	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Septic Tanks – New Installations			
All System Types	<i>In excess of two.</i>	655.00	670.00
Inspections.		140.00	145.00
Alteration – Major.		405.00	415.00
Alteration – Minor.		180.00	185.00
Search Fee.	<i>Maximum.</i>	65.00	66.00
Conveyancing Enquiry.		220.00	225.00
Extension to Septic Tank Application.	<i>More than two years old.</i>	340.00	350.00
Septic Tank Report & Consent	<i>Each</i>	N/A	670.00
Additional Fixtures	<i>Each</i>	N/A	145.00
Health Premises			
New Premises Registration	<i>Commercial Hairdressing-Low</i>	520.00	530.00
New Premises Registration	<i>Beauty Treatments-Medium</i>	520.00	530.00
New Premises Registration	<i>Beauty Treatments - Home</i>	N/A	350.00
New Premises Registration	<i>Mobile Home Hair Dressing etc-Low</i>	235.00	240.00
New Premises Registration	<i>Comm Skin Pen/Colonic-High</i>	530.00	540.00
New Premises Registration	<i>Ear-piercing Single Use-Medium</i>	290.00	296.00
New Premises Registration	<i>Combination or 2 or more services</i>	515.00	525.00
Renewal Premises Registration	<i>Commercial Hairdressing-Low</i>	390.00	N/A
Renewal Premises Registration	<i>Beauty Treatments-Medium</i>	440.00	450.00
Renewal Premises Registration	<i>Beauty Treatments - Home</i>	N/A	300.00
Renewal Premises Registration	<i>Mobile Home Hair Dressing etc-Low</i>	180.00	265.00
Renewal Premises Registration	<i>Comm Skin Pen/Colonic-High</i>	520.00	530.00
Renewal Premises Registration	<i>Ear-piercing Single Use-Medium</i>	175.00	180.00
Renewal Premises Registration	<i>Combination or 2 or more services</i>	505.00	515.00
Commercial Accommodation			
New Registration.	<i>Includes motels and hostels.</i>	605.00	620.00
Annual Renewal.	<i>Includes motels and hostels.</i>	530.00	540.00
Caravan Parks and Movable Homes (Statutory Fee)	<i>Triennium Fees</i>		
Statutory fees are unable to be amended by Council. This fee is set under the Residential Tenancies Act (Caravan Parks and Movable Dwellings)	<i>1-25 sites</i>	TBA	TBA
	<i>26-50 sites</i>	TBA	TBA
	<i>51-100 sites</i>	TBA	TBA
	<i>101-150 sites</i>	TBA	TBA

CITY DEVELOPMENT

Health Services

SERVICE TYPE HEALTH SERVICES	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Transfer of Registration			
Food Process.	Maximum.	435.00	445.00
Food Process within 10 Days.	Maximum.	380.00	N/A
Health Process.	Maximum.	225.00	230.00
Health Process within 10 Days.	Maximum.	170.00	N/A
Plan Approval Fee (Non-compulsory establishment inspection fee)			
Food Premises.	Per hour	130.00	135.00
Health Premises.	Per hour	105.00	110.00
Food & Water Sample Administration Fee			
Sample administration fee	2 nd non compliant follow up.	200.00	205.00
Private water supply sample	Per sample + Analyst Fee	N/A	200.00
COMMERCIAL FOOD PREMISES			
Class 1 (Full Time)			
New	Hospitals / Nursing Homes	730.00	745.00
Renewal		665.00	680.00
Class 2A (Full Time)			
New	Restaurants, Fast Food, Deli's	695.00	710.00
Renewal		640.00	655.00
New	Supermarkets / Large Manufacturers	1,365.00	1,395.00
Renewal		1,100.00	1,125.00
Class 2B (Part Time)			
New	Minimal unpacked potential hazardous foods	460.00	470.00
Renewal		410.00	420.00
Class 3A (Full Time)			
New	Minimal unpacked potential hazardous foods	400.00	410.00
Renewal		350.00	360.00
New	Water Carters	170.00	175.00
Renewal		140.00	145.00

CITY DEVELOPMENT

Health Services

SERVICE TYPE HEALTH SERVICES		BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Class 3B (Part Time)	New	Food is secondary activity	245.00	250.00
	Renewal	(e.g. Movie Theatre)	265.00	270.00
Class 3C (Full Time)	New	Small scale B&B minor food	N/A	200.00
	Renewal		N/A	200.00
Class 4 Low Risk Packaged	New	Liquor Outlets, Video Stores, Newsagents, Pharmacies etc.	Exempt	Exempt
Once off Short term	New	Temporary food stall - major events	N/A	250.00
Additional Inspection Fee (non compliance after 2 visits)				
Class 1 (Full Time)		Per Hour (Minimum)	190.00	200.00
Class 2A (Full Time)		Per Hour (Minimum)	164.00	170.00
Class 2B (Part Time)		Per Hour (Minimum)	164.00	170.00
Class 3A (Full Time)		Per Hour (Minimum)	140.00	145.00
Class 3B (Part Time)		Per Hour (Minimum)	115.00	120.00

CITY DEVELOPMENT

Local Laws

SERVICE TYPE LOCAL LAWS	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Parking (In accordance with Road Safety Act 1986) Parking Infringements.	<i>Section 1</i> <i>Penalty Units are defined by Section 5 of the Monetary Units Act 2004</i>	TBC	TBC
Dog & Cat Registration Fees (In accordance with Domestic Animal Act 1994) Full Registration Pensioner Concession	<i>Per Animal</i> <i>Per Animal</i> <i>Where</i> <i>Microchipped and Desexed</i> <i>or</i> <i>Microchipped and Registered with</i> <i>applicable organisations as defined</i> <i>by the Domestic Animal Act 1994</i>	40.00 20.00	43.00 21.50
Non-Desexed Dog Full Registration	<i>Per Animal</i>	na	125.00
Non-Desexed Dog Pensioner Concession	<i>Per Animal</i>	na	62.50
Domestic Animal Business.	<i>Per annum</i>	215.00	219.00
Dangerous, Menacing or renewals only for Restricted Dog Breeds	<i>Full registration per animal</i>	125.00	200.00
Dog & Cat Infringements (In accordance with Domestic Animal Act 1994)	<i>Section 1</i> <i>Penalty Units are defined by Section 5 of the Monetary Units Act 2004</i>	TBC	TBC

CITY DEVELOPMENT

Local Laws

SERVICE TYPE LOCAL LAWS	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Pound Release Fees – Domestic Animals			
Dog or cat release (where owner is identifiable by Council)	<i>Per animal plus charges below</i>	32.40	33.00
Dog or cat release (where owner is unidentifiable by Council)	<i>Per animal plus charges below</i>	109.80	112.00
*In Addition to Release Fees – Where Applicable			
(In accordance with Domestic Animal Act 1994)			
Subsequent Releases	<i>Per animal</i>	118.00	120.00
Food and keep fees	<i>Per animal per day</i>	16.00	16.50
Male dog desexing	<i>Per animal</i>	195.00	199.00
Female dog desexing	<i>Per animal</i>	314.00	320.00
Male cat desexing	<i>Per animal</i>	105.00	107.00
Female cat desexing	<i>Per animal</i>	189.00	193.00
Dog or cat microchipping	<i>Per animal</i>	58.00	59.00
Vaccination fee	<i>Per animal</i>	70.00	71.00
Vet Check fee	<i>Per animal</i>	50.00	51.00
Animal Sales			
(In accordance with Domestic Animal Act 1994)			
Cat sale (including desexing fee)	<i>Per animal</i>	210.00	214.00
Dog sale (including desexing fee)	<i>Per animal</i>	367.00	375.00
Dog or cat sale (already desexed)	<i>Per animal</i>	162.00	165.00
Livestock			
Pound Release Large (horse, cow, bull, etc).	<i>Per animal</i>	173.00	175.00
Pound Release Small (sheep, pig, goat etc)	<i>Per animal</i>	94.00	95.00
Food and Keep Fees.	<i>Per animal per day.</i>	26.00	27.00
Livestock Infringements	<i>Penalties will be applied as per the livestock act.</i>	TBC	TBC
Livestock attendance for VicRoads	<i>Per Attendance</i>	594.00	605.00
Other Fees/Infringements			
Disabled Parking First Permit.	<i>Each</i>	No Charge	No Charge
Disabled Parking Additional Permits.	<i>Each.</i>	5.00	5.00
Dog/Cat Replacements Tag.	<i>Each.</i>	3.20	3.50
Shopping Trolley Release Fee.	<i>Per trolley</i>	170.00	175.00

CITY DEVELOPMENT

Local Laws

SERVICE TYPE		2017/18	2018/19
LOCAL LAWS	BASIS	\$ (GST Inc)	\$ (GST Inc)
Release fee for vehicles impounded in accordance with Schedule 11 of the Local Government Act	<i>Per vehicle</i> <i>Plus tow fee per vehicle if applicable</i>	645.00 N/A	660.00 N/A
Release fee for vehicles impounded in accordance with Schedule 11 of the Local Government Act.	<i>Per vehicle</i> <i>Plus standard tow fee per vehicle</i> <i>Plus immediate tow fee per vehicle</i> <i>Plus daily storage fee</i>	340.00 157.00 274.00 15.00	350.00 160.00 280.00 15.00
School Crossing Flags.	<i>Per set.</i>	89.00	90.00
Fire Hazard Infringement.	<i>Set by Statute (State Government)</i> <i>Per penalty unit</i> <i>Penalty Units are defined by Section 5 of the Monetary Units Act 2004</i>	TBA	1,612.00
Other Fees/Infringements			
Litter Infringement. (In accordance with the Environment Protection Act 1970)	<i>Set by Statute (State Government)</i> <i>Penalty Units are defined by Section 5 of the Monetary Units Act 2004</i>	TBC - -	TBC - -
Local Laws Permit.	<i>All Clauses otherwise specified</i>	53.00	54.00
Local Law Infringements. (Local Law No 2)	<i>Per penalty unit</i>	N/A	N/A
Temporary outdoor eating facilities	<i>Per annum fee</i> <i>(inclusive of permit application fee)</i> <i>Consisting of up to 4 tables and a maximum of 12 chairs.</i>	145.00	148.00
Temporary outdoor eating facilities over four tables and/or over 12 chairs.	<i>Per annum fee</i> <i>(inclusive of permit application fee)</i> <i>Consisting of over 4 tables and/or over 12 chairs.</i>	295.00	300.00

CITY DEVELOPMENT

Local Laws

SERVICE TYPE LOCAL LAWS	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Roadside Trading Permit	Clause 82 – Local Law No. 2.	420.00	430.00
Caravans as Temporary Accommodation permit.	Clause 142 – Local Law No. 2 – Incorporates 6 month permit application for Health permit to reside in caravan.	N/A	N/A
Administration Fee	Administration Fee for the reconciliation and generation of an invoice to a property owner which has had force clear works completed by Council.	50.00	50.00

CITY DEVELOPMENT

Building Developments

SERVICE TYPE BUILDING PERMITS/FEES	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Permit time extensions and inspections for lapsed permits	<i>Minimum.</i>	150.00	150.00
Preparation of Section 173 Agreements For building over easements.	<i>Per agreement</i>	420.00	420.00
Building File Search Fee	<i>Linked to statutory fee set by regulation 327</i>	52.50	46.10
Report and Consent			
First	<i>Each</i>	260.00	280.00
Additional	<i>Each</i>	130.00	140.00
Temporary Structure Siting Approvals	<i>Treated as a Report and Consent</i>	260.00	280.00
Pope – Occupancy Permits	<i>Treated as a Report and Consent</i>	260.00	280.00
Building Permits (Disbursements excluded)			
Value of works Up to \$10,000	<i>Each</i>	N/A	850.00
\$10,001 to \$100,000	<i>Each</i>	N/A	Value/100+ 750.00
\$100,001 to \$1,000,000	<i>Each</i>	N/A	Value/200+ 1,250.00
Greater than \$1,000,000	<i>Each</i>	N/A	Value/300+ 3,000.00

*NOTE Statutory Fees can only be increased by the Minister for Planning. Fees will be charged in accordance with the current statutory rate.

CITY DEVELOPMENT

Statutory Planning

SERVICE TYPE PLANNING PERMITS	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
<p>Many of these fees are those prescribed under the Planning and Environment (Fees) Regulations 2016 and the Subdivision (Permit and Certification Fees) Regulations 2016. Reference should be made to the Regulations to obtain the complete wording of individual fee regulations (GST exempt).</p> <p>* NOTE – Statutory Fees are subject to change at the discretion of the Minister for Planning.</p>			
Use - To propose a new use of land or to change the use of land			
New use or change of use	Statutory State Government Fees	Fee for Permit Application 1,265.50 Fee to Amend Permit 1,265.50	Fee for Permit Application TBA Fee to Amend Permit TBA
Single dwelling			
To develop land or to use and develop land for a single dwelling per lot, or to undertake development ancillary to the use of the land for a single dwelling per lot if the estimated cost of development included in the application is:	Statutory State Government Fees	Fee for Permit Application 192.00 Fee to Amend Permit 192.00 Fee for Permit Application 604.40 Fee to Amend Permit 604.40 Fee for Permit Application 1,237.10 Fee to Amend Permit 1,237.10 Fee for Permit Application 1,336.70 Fee to Amend Permit 1,336.70 Fee for Permit Application 1,436.20 Fee to Amend Permit 1,336.70	Fee for Permit Application TBA Fee to Amend Permit TBA Fee for Permit Application TBA Fee to Amend Permit TBA Fee for Permit Application TBA Fee to Amend Permit TBA Fee for Permit Application TBA Fee to Amend Permit TBA Fee for Permit Application TBA Fee to Amend Permit TBA
VicSmart			
A permit that is subject of a VicSmart application if the estimated cost of the development is:	Statutory State Government Fees	Fee for Permit Application 192.00 Fee to Amend Permit 192.00 Fee for Permit Application 412.40 Fee to Amend Permit 412.40 Fee for Permit Application 192.00 Fee to Amend Permit 192.00	Fee for Permit Application TBA Fee to Amend Permit TBA Fee for Permit Application TBA Fee to Amend Permit TBA Fee for Permit Application TBA Fee to Amend Permit TBA
All Other Development			

CITY DEVELOPMENT			
Statutory Planning			
SERVICE TYPE PLANNING PERMITS	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
<p>To develop land if the estimated cost of the development is:</p> <p>Up to \$100,000</p> <p>\$100,001 to \$1,000,000.</p> <p>\$1,000,001 to \$5,000,000</p> <p>\$5,000,001 to \$15,000,000</p> <p>\$15,000,001 to \$50,000,000</p> <p>More than \$50,000,000</p>	Statutory State Government Fees	<p>Fee for Permit Application 1,102.10</p> <p>Fee to Amend Permit 1,102.10</p> <p>Fee for Permit Application 1,486.00</p> <p>Fee to Amend Permit 1,486.00</p> <p>Fee for Permit Application 3,277.70</p> <p>Fee to Amend Permit 3,277.70</p> <p>Fee for Permit Application 8,354.30</p> <p>Fee to Amend Permit 3,277.70</p> <p>Fee for Permit Application 24,636.20</p> <p>Fee to Amend Permit 3,277.70</p> <p>Fee for Permit Application 55,372.70</p> <p>Fee to Amend Permit 3,277.70</p>	<p>Fee for Permit Application TBA</p> <p>Fee to Amend Permit TBA</p> <p>Fee for Permit Application TBA</p> <p>Fee to Amend Permit TBA</p> <p>Fee for Permit Application TBA</p> <p>Fee to Amend Permit TBA</p> <p>Fee for Permit Application TBA</p> <p>Fee to Amend Permit TBA</p> <p>Fee for Permit Application TBA</p> <p>Fee to Amend Permit TBA</p> <p>Fee for Permit Application TBA</p> <p>Fee to Amend Permit TBA</p>
Subdivision			
<p>Subdivide an Existing Building</p> <p>Subdivide land into 2 lots</p> <p>Realignment of a common boundary between 2 lots or to consolidate 2 lots or more</p> <p>To subdivide land (\$1,265.60 for each 100 lots created)</p> <p>To create, vary or remove a restriction within the meaning of the Subdivision Act 1998; or To create or remove a right of way; or To create, vary or remove an easement other than a right of way; or To vary or remove a condition in the nature of an easement other than a right of way in a Crown grant.</p>	Statutory State Government Fees	<p>Fee for Permit Application 1,265.60</p> <p>Fee to Amend Permit 1,265.60</p> <p>Fee for Permit Application 1,265.60</p> <p>Fee to Amend Permit 1,265.60</p> <p>Fee for Permit Application 1,265.60</p> <p>Fee to Amend Permit 1,265.60</p> <p>Fee for Permit Application 1,265.60</p> <p>Fee to Amend Permit 1,265.60</p> <p>Fee for Permit Application 1,265.60</p> <p>Fee to Amend Permit 1,265.60</p>	<p>Fee for Permit Application TBA</p> <p>Fee to Amend Permit TBA</p> <p>Fee for Permit Application TBA</p> <p>Fee to Amend Permit TBA</p> <p>Fee for Permit Application TBA</p> <p>Fee to Amend Permit TBA</p> <p>Fee for Permit Application TBA</p> <p>Fee to Amend Permit TBA</p> <p>Fee for Permit Application TBA</p> <p>Fee to Amend Permit TBA</p>
Other			

CITY DEVELOPMENT

Statutory Planning

SERVICE TYPE PLANNING PERMITS	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
A permit not otherwise provided for by this Regulation	<i>Statutory State Government Fees</i>	Fee for Permit Application 1,265.60 Fee to Amend Permit 1,265.60	Fee for Permit Application TBA Fee to Amend Permit TBA
Fees under Regulation			
For certification of a plan of subdivision		167.80	TBA
Alteration of a plan under section 10(2) of the Act		106.70	TBA
Amendment/re-certification of a certified plan under section 11(1) of the Act	<i>Statutory State Government Fees</i>	135.10	TBA
Checking of engineering plans		N/A	N/A
Supervision of works		N/A	N/A
Administrative Charges			
Written Planning Advice Requests	<i>Per response</i>	62.75	64.00
Endorsed Plans: Plans to be endorsed under planning permit conditions	<i>Statutory State Government Fees</i>	312.80	TBA
Extend the Expiry Date of a Permit.	<i>Per permit</i>	1st Request 150.00 2nd Request 225.00 3rd Request 300.00	1st Request 153.00 2nd Request 230.00 3rd Request 305.00
Search for and Provide a copy of a permit	<i>Per permit</i>	134.65	137.00
Certificate of Compliance under Section 97N	<i>Per permit</i>	312.80	319.00
Liquor Licence Applicant Information Requests	<i>Per application</i>	141.00	144.00
Written response to planning queries	<i>Per response</i>	62.75	64.00
Where the planning scheme specifies that a matter must be done to the satisfaction of the responsible authority or municipality		312.80	319.00
Secondary Consent	<i>Per Response</i>		
	<i>Per permit</i>	300.00	This fee should match the Endorsed Plans fee - \$312.80 2017/18
Public Notification on behalf of Applicant.	<i>Standard administration fee</i>	35.10	36.00

CITY DEVELOPMENT Strategic Planning			
SERVICE TYPE AMENDMENTS TO PLANNING SCHEMES	BASIS	2017/18 Fee Units	2018/19 Fee Units
Stage One Considering a request to amend the planning scheme; and Taking action required by Division 1 of Part 3 of the Planning and Environment Act 1987; and Considering any submissions which do not seek a change to the amendment; and If applicable, abandoning the amendment in accordance with Section 28.	Statutory State Government Fees	206.00	206.00
Stage Two Considering submissions which seek a change to an amendment, and where necessary referring the submissions to a panel; and Providing assistance to a panel in accordance with Section 158; and Making a submission in accordance with Section 24(b); and Considering the report in accordance with Section 27; and After considering submissions and the report in accordance with Section 27, if applicable, abandoning the amendment in accordance with Section 28.	Statutory State Government Fees 1-10 submissions	1,021.00	1,021.00
	11-20 submissions	2,040.00	2,040.00
	21+ submissions	2,727.00	2,727.00
Stage Three Adopting the amendment or part of the amendment in accordance with Section 29; and Submitting the amendment for approval in accordance with Section 31.	Statutory State Government Fees	32.50	32.50
Stage Four Considering a request to approve an amendment in accordance with Section 35; and Giving notice of approval of an amendment in accordance with Section 36.	Statutory State Government Fees	32.50	32.50
		2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Administration Charges General written advice of planning scheme amendment histories.		63.20	65.00
Costs and expenses for a Planning Panel to be appointed, hear and consider submissions, and prepare a report under Part 8 of the Planning and Environment Act 1987.	Full fee recovery of government charges	Various	Various
			-

*NOTE Statutory Fees can only be increased by the Minister for Planning. Fees will be charged in accordance with the current statutory rate.

CITY DEVELOPMENT

Latrobe Regional Gallery

SERVICE TYPE LATROBE REGIONAL GALLERY		BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Community Access Gallery	Rental.	Per week.	169.00	172.00
	Bond.		193.00	197.00
Meeting Room : Room with board table	Commercial Rental	Half day.	110.00	112.00
		Full day.	193.00	197.00
	Community Rental	Half day.	51.00	52.00
		Full day.	97.00	99.00
Meeting Room 2 - Friends Room: Room with kitchen table and lounge	Commercial Rental	Half day.	110.00	112.00
		Full day.	193.00	197.00
	Community Rental	Half day.	51.00	52.00
		Full day.	97.00	99.00
Studio Workshop - Commercial	Rental.	Half day	110.00	112.00
		Full day.	234.00	240.00
		Evening.	292.00	298.00
Studio Workshop - Community	Rental.	Half day.	51.00	52.00
		Full day.	108.00	110.00
		Evening.	148.00	151.00

CITY DEVELOPMENT

Performing Arts Centre

SERVICE TYPE PERFORMING ARTS CENTRE	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Performing Arts Centre - Standard Rate (Performances and Rehearsals)			
Town Hall	Per performance 2nd performance same day Rehearsal rate - per hour	1,000.00 500.00 75.00	1,000.00 500.00 75.00
Little Theatre	Per performance 2nd performance same day Rehearsal rate - per hour	850.00 425.00 60.00	850.00 425.00 60.00
Other Events Non Theatrical - Standard Rate * Session extensions up to 3 hours charged pro rata at the session rate			
Town Hall	Per Session (Morning -8am-1pm, Afternoon - 1pm-6pm, or Evening 6pm -	334.00	334.00
Little Theatre	Per Session (Morning -8am-1pm, Afternoon - 1pm-6pm, or Evening 6pm -	200.00	200.00
Performing Arts Centre - Community Rate (Performances and Rehearsals)			
Town Hall	Per performance 2nd performance same day Rehearsal rate - per hour	400.00 200.00 30.00	400.00 200.00 30.00
Little Theatre	Per performance 2nd performance same day Rehearsal rate - per hour	340.00 170.00 24.00	340.00 170.00 24.00
Other Events - Community Rate * Session extensions up to 3 hours charged pro rata			
Town Hall	Per Session (Morning -8am-1pm, Afternoon - 1pm-6pm, or Evening 6pm - 11pm)	335.00	335.00
Little Theatre	Per Session (Morning -8am-1pm, Afternoon - 1pm-6pm, or Evening 6pm - 11pm)	285.00	285.00

CITY DEVELOPMENT

Community Halls

SERVICE TYPE COMMUNITY HALLS	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Kernot Hall – Standard Rate*			
<i>* Session extensions up to 3 hours charged pro rata at the session rate</i>			
Hall 1	Per Session (Morning -8am-1pm, Afternoon - 1pm-6pm, or Evening 6pm - 11pm)	500.00	500.00
Hall 2	Per Session (Morning -8am-1pm, Afternoon - 1pm-6pm, or Evening 6pm - 11pm)	200.00	200.00
Whole Hall.	Per Session (Morning -8am-1pm, Afternoon - 1pm-6pm, or Evening 6pm - 11pm)	700.00	700.00
Foyer	Per Session (Morning -8am-1pm, Afternoon - 1pm-6pm, or Evening 6pm - 11pm)	300.00	300.00
Kitchen.	Per Session (Morning -8am-1pm, Afternoon - 1pm-6pm, or Evening 6pm - 11pm)	250.00	250.00
Kernot Hall – Community Rate			
Hall 1	Per Session (Morning -8am-1pm, Afternoon - 1pm-6pm, or Evening 6pm - 11pm)	200.00	200.00
Hall 2	Per Session (Morning -8am-1pm, Afternoon - 1pm-6pm, or Evening 6pm - 11pm)	80.00	80.00
Whole Hall.	Per Session (Morning -8am-1pm, Afternoon - 1pm-6pm, or Evening 6pm - 11pm)	280.00	280.00
Foyer	Per Session (Morning -8am-1pm, Afternoon - 1pm-6pm, or Evening 6pm - 11pm)	120.00	120.00
Kitchen.	Per Session (Morning -8am-1pm, Afternoon - 1pm-6pm, or Evening 6pm - 11pm)	100.00	100.00

CITY DEVELOPMENT

Community Halls

SERVICE TYPE COMMUNITY HALLS	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Moe Town Hall - Standard			
Standard Rate.	Per Session (5 Hours)	405.00	405.00
Community Rate	Per Session (5 Hours)	162.00	162.00
Newborough Public Hall			
Standard Rate			
(Bazaars, Fetes, Stalls, Presentation Nights, School Concerts, Weddings,	8am – 5pm – daytime – per hour.	50.00	50.00
Community Rate	5pm –midnight –evening –per session.	350.00	350.00
(Bazaars, Fetes, Stalls, Presentation Nights, School Concerts, Weddings,	8am – 5pm – daytime – per hour.	20.00	20.00
	5pm –midnight –evening –per session.	140.00	140.00
Ronald Reserve Hall – Community Rate			
(Bazaars, Fetes, Stalls, Presentation, Nights, School Concerts, Weddings, Social Events and Meetings)	Per hour.	20.00	20.00
Churchill Community Hall – Community Rate			
(Bazaars, Fetes, Stalls, Presentation, Nights, School Concerts, Weddings, Social Events and Meetings)	Per hour.	20.00	20.00
Traralgon Court House – Court Room			
Commercial Rate	Per day (8am - 5pm)	90.00	90.00
Community Rate	Per day (8am - 5pm)	36.00	36.00
Loy Yang Power Latrobe Community Sound Shell – Standard Rate			
Hire	Plus clean up costs.	330.00	330.00
Loy Yang Power Latrobe Community Sound Shell - Community Rate			
Daytime & Evening	All Hours	No Charge	No Charge

CITY DEVELOPMENT

Community Halls

SERVICE TYPE COMMUNITY HALLS	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Traralgon East Community Centre Hall Hire.	Per hour.	20.00	20.00
Kath Teychenne Centre – Meeting Room Community and Not For Profit Groups. Commercial.	Per hour Per hour	No Charge 30.00	No Charge 30.00
Lighting			
Standard			
Kernot Hall I (Standard Rig Open White)	Per event/performance	200.00	200.00
Moe Town Hall (Standard Rig Open White)	Per event/performance	150.00	150.00
Performing Arts Centre (Standard Rig White/Colour-2 specials)	Per event/performance	225.00	225.00
Loy Yang Power Latrobe Community Sound Shell (Standard Rig)	Per session plus production equipment/resources	800.00	800.00
Other			
Technician Fees	2 x Technicians per hour (min 3 hours)	90.00	90.00
Portable 6 x 400 watt lights	Per Day (Including 3 hours of Technician)	250.00	250.00
Piano			
Within hire period	First day (includes tuning) subsequent per day	275.00 100.00	275.00 100.00
Technician			
All Hirers	All hirers, min 3 hrs - Per technician per hour (plus applicable penalties)	45.00	45.00
Front Of House			
Usher/Merchandise Seller	All hirers - per hour (min 3 hrs) plus applicable penalties	40.00	40.00
Front of House Manager	All hirers - per hour (min 3 hrs) plus applicable penalties	45.00	45.00

CITY DEVELOPMENT
Community Halls

SERVICE TYPE COMMUNITY HALLS		BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Audio	Kernot Hall PA System	<i>Per performance / event</i>	160.00	160.00
	LPAC PA System	<i>Per performance / event</i>	160.00	160.00
Audio & Lighting Package	Kernot Hall	<i>Per performance / event</i>	325.00	325.00
	LPAC	<i>Per performance / event</i>	350.00	350.00
Miscellaneous	Venue Hire Penalty Rate	<i>After 11pm– per hour</i>	140.00	140.00
	Kiosk	<i>Per hour</i>	26.00	26.00
	Replacement salto disc	<i>Per item</i>	25.00	25.00
	Excess rubbish removal (> 3m ² per hire)	<i>each additional 3m²</i>	105.00	105.00
Equipment	Test and tag electrical equipment	<i>Per item</i>	9.00	9.00
	Rostra	<i>Per unit per performance/event</i>	20.00	20.00
	Follow Spot or Smoke Machine or Mirror Ball	<i>Per unit per performance/event</i>	60.00	60.00
	Rope, glue, gaffer tape, batteries and other consumables	<i>Per item</i>	Based on Consumption	Based on Consumption
	Radio Microphones	<i>per unit/per performance/event</i>	70.00	70.00
	Folding tables – wooden	<i>Per item</i>	12.00	12.00
	Chairs – plastic	<i>Per item</i>	3.00	3.00

CITY DEVELOPMENT
Community Halls

SERVICE TYPE COMMUNITY HALLS	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Hall Hirers Public/Products Liability Insurance \$10m cover with \$250 excess (subject to policy terms & conditions)	Per hire up to 52 times per year	20.00	15.00
Performers/Stall holders/Artists/Street stallholders/Buskers/Tutors and Instructors – Available to uninsured, non-high risk applicants, involved in Council event/program/facility/permit holders.	Per hire	36.00	35.00
Ticketing All Hirers / All Venues (Including Soundshell)	Ticketing Fee per ticket <i>Ticket value less than \$25.00</i> <i>Ticket value between \$25 - \$49.99</i> <i>Ticket value greater than \$49.99</i> <i>Complimentary tickets issued</i> <i>Fee per ticketing transaction</i> <i>Tickets purchased via Telephone or Online</i> <i>Credit card transactions</i>	 2.00 3.00 4.00 0.75 2.00 Bank Fee	 2.00 3.00 4.00 0.80 2.00 Bank Fee
Merchandise Commission Commercial - All Venues	<i>Total Sales</i>	12.50%	12.50%

CITY DEVELOPMENT***Latrobe Regional Airport***

SERVICE TYPE LATROBE REGIONAL AIRPORT	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Airport Annual Licence Fees			
Recreational		149.00	149.60
Light Commercial		742.00	741.40
Commercial		1,486.00	1,485.00

These fees are set annually by the Latrobe Regional Airport Board and therefore the proposed 2018/19 fees may be subject to amendment following that process.

CITY DEVELOPMENT

Visitor Information Centre

SERVICE TYPE VISITORS INFORMATION CENTRE	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Brochure Racking Fee Operators within Gippsland region wishing to display their brochure in the visitor centre	<i>Annual</i>	89.00	N/A
Photocopying & Printing Black and White A4 Colour A4	<i>Per sheet (single or double sided)</i> <i>Per sheet (single or double sided)</i>	0.50 1.50	0.50 1.50

CORPORATE SERVICES

Governance

SERVICE TYPE GOVERNANCE	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Freedom of Information	Application Fee	* As per regulations	* As per regulations
	Access Charges	* As per regulations	* As per regulations

CORPORATE SERVICES

Property & Legal

SERVICE TYPE PROPERTY AND LEGAL	BASIS	2017/18 \$ (GST Inc)	2018/19 \$ (GST Inc)
Property and Legal			
Road Discontinuance/Closure & Sale of Land Application Fee.	<i>Per application</i>	150.00	250.00
Annual Lease/License Charge Non Commercial or Community & Non Profit Organisation.	<i>Per lease or licence per annum</i>	80.00	85.00
Off Street Car Parks			
Seymour Street Car Park (Traralgon)			
Car park space leases After Hours Call out Fee – Seymour Street Car Park	<i>Per space per annum</i> <i>Per callout</i>	1,230.00 Charged directly by Security Firm	1,255.00 Charged directly by Security Firm
Commercial Road Car Park (Morwell)			
Car park space leases	<i>Per space per annum</i>	830.00	845.00
Replacement Permit Stickers			
Replacement Permit Sticker	<i>First replacement in the financial year</i>	No Charge	No Charge
	<i>Subsequent replacements in the same financial year</i>	21.00	22.00